

REGULAR BOARD MEETING MINUTES

Administration Building
November 17, 2025
6:00 P.M.

The regular meeting of the Board of School Trustees of the Bluffton-Harrison Metropolitan School District was held on Monday, November 17, 2025, with all members present except Julie Thompson. Also in attendance were Dr. Brad Yates, Superintendent; Julie Meitzler, Assistant Superintendent; Stacy Morrison, Schlaura Linderwell, and Stacy Herrold, Administrators; Jessica Bricker, District Communications Specialist; Tara Cocanower and Ashton Trout, faculty members; Mark Cobb and Ryan Schisler, interested patrons; and Jonathan Snyder, News-Banner representative.

President Sheets called the meeting to order at 6:00 P.M.

President Sheets congratulated our Middle School Robotics team for advancing to Semi-State and thanked all three schools for honoring our military service members with their recent Veterans Day programs.

Minutes for the Regular Board Meeting held on October 27, 2025 were approved by consensus and appropriate signatures affixed thereon.

Vouchers for the period of October 28, 2025 through November 17, 2025, were approved by consensus and appropriate signatures were affixed on the voucher register.

The Fund Report for October was approved by consensus.

The Bank Statement for October was approved by consensus.

The Fund Transfer Reports were approved by consensus.

Mrs. Cocanower and Mrs. Trout presented on a recent professional development conference which focused on efforts to retain new teachers.

Mr. Herrold presented on the Bluffton Middle School Purple Star designation.

Mrs. Meitzler shared information about the district's Title I grant and provided an update on the Teacher Appreciation Grant process.

Dr. Yates reported on district projects and an anonymous donation through the Wells County Foundation that will fund the elementary school's third experiential classroom.

Dr. Yates reported on the district's inclement weather guidelines.

The Board approved the following resignations as presented. The motion by Tim Drayer and second by Mike Murray passed unanimously.

John Houlihan	Bus Driver
Darcy Isch	ES Nurse
Michele Mechling	ES Mild Intervention Instructional Asst

The Board approved the following employment recommendations as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Donna Beavans	Special Purpose Bus Driver
Clint Renner	Future Tigers Travel Basketball Coach
Travis Roush	Future Tigers Travel Basketball Coach
Ben Burman	Future Tigers Travel Basketball Coach
Stacy Herrold	Future Tigers Travel Basketball Coach
Eric Mounsey	Future Tigers Travel Basketball Coach
Brett Bothast	Future Tigers Travel Basketball Coach
Matt Beste	Future Tigers Travel Basketball Coach
Vic Reinhard	Future Tigers Travel Basketball Coach (Volunteer)
Phillip Heer	Future Tigers Travel Basketball Coach
Logan Macklin	HS Wrestling Asst Coach (Volunteer)
Marah Hill	Future Tigers Travel Volleyball Coach (Volunteer)
Megan Heer	Future Tigers Travel Volleyball Coach (Volunteer)
Erin Kreigh	Future Tigers Travel Volleyball Coach (Volunteer)
Kennedy Johnson	Future Tigers Travel Volleyball Coach (Volunteer)
Jeffrey Patterson	HS Softball Asst Coach (Volunteer)
McKenna Dietsch	HS Girls' Basketball Asst Coach (Volunteer)
Joshua Swanson	HS Cheerleading Asst Coach (Volunteer)
Hunter Copeland	HS Girls' Swimming Asst Coach (Volunteer)
Intent to Employ	ES Mild Intervention Instructional Asst
Intent to Employ	Special Purpose Bus Driver
Intent to Employ	Bus Driver
Michele Briede	Substitute Teacher
Joyce Gerber	Substitute Bus Aide

The Board approved the following additional employment recommendation as presented. The motion by Tim Drayer and second by Mike Murray passed unanimously.

Trent White	Future Tigers Travel Basketball Coach (Volunteer)
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The Board approved the following FMLA request as presented. The motion by Trent White and second by Mike Murray passed unanimously.

Kaela Schoeneman	12/22/25 – 4/6/26
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The Board approved the following donations as presented. The motion by Mike Murray and second by Tim Drayer passed unanimously.

Stauffer Farms	Small pumpkins for all ES students
Amazon	Cleaner & mop heads for ES
AdamsWells Internet Telecom	\$1,000 to eSports Program
Gregory Mayne	\$520 to Cross Country Program
Little Caesar's Pizza	Pizzas for MS staff

The Kendall Group

\$300 to MS Robotics Club

Dr. Yates informed the Board the district will consider Policy F176 in December after additional review and consultation with the Food Service Director. The Board approved the following policies on second reading, as presented. The motion by Trent White and second by Tim Drayer passed unanimously.

- C525 Medical Needs at School
- D300 Controlled Substances and Alcohol Testing
- F125 Purchasing Procedures and Capital Assets
- F150R Use of Credit Cards (AG)
- F225 Fundraising and Crowdfunding
- F250R Travel Expenses (AG)
- F325 Debt Management Policy

The Board approved the Resolution for Local Income Tax Distribution (Correlated File #2526-08) as presented. The motion by Mike Murray and second by Trent White passed unanimously.

Dr. Yates reported he will be hosting a group of BHS alumni who are either retired or active superintendents for a tour of campus next Tuesday.

With there being no additional business to come before the Board, the meeting was adjourned at 6:31 P.M. on a motion by Mike Murray and second by Trent White. The motion passed unanimously.

BOARD OF SCHOOL TRUSTEES:









