

**MAYWOOD BOARD OF EDUCATION
MINUTES OF REGULAR MEETING
December 10 2025**

The Regular Meeting of the Maywood Board of Education was held on December 10, 2025. President Taylor called the meeting to order at 7:00PM.

ROLL CALL

MEMBERS PRESENT: Mr. Cilento, Ms. Kiely Mr. O’Neill, Mr. Ramirez, Ms. Soriano, Mr. Taylor and Mr. Velez

MEMBERS ABSENT: n/a

ALSO PRESENT: Mr. Michael Jordan, Superintendent and Ms. Jennifer Pfohl, Business Administrator

FLAG SALUTE

Adequate notice of this meeting was provided on December 4, 2025 in accordance with the New Jersey Statutes 10:4-8 as follows: Posted by the Board Secretary in the Board of Education Office, 452 Maywood Avenue, e-mailed to Our Town and the Record newspapers, e-mailed to Municipal Building for posting on the Municipal Bulletin Board in the Borough Clerk’s Office, 15 Park Avenue.

All staff motions have been recommended by the Superintendent of Schools, subject to approval by the New Jersey Department of Education, Chapter 116, PL 1986, Provisional Employment, pending criminal history background check.

SUPERINTENDENT’S REPORT

Mr. Jordan reported on the following:

- We will honor MAS Academic Distinction students for the first marking period and BOE Trustee, Mr. Frank Cilento
- All first and second round observations have been completed.
- Congratulations to the MAS 6-8 grade students who achieved Principal’s List, Honor Roll, or Distinguished Honor Roll recognition for the 1st marking period.
- The District’s Toy Drive for pediatric cancer patients at the Tomorrow's Children's Fund has been a complete success and we thank everyone who contributed in any way. The student council elves will brave the cold this Saturday morning and we will be delivering the gifts to the TCF next week.
- The school security roundtable took place last night and was received very well. Thanks to everyone who participated in any way with this very informative presentation.
- The Memorial concert takes place tomorrow night and the MAS concerts next Wed and Thursday. Pleasant Avenue Caroling and Senior Center Caroling performances were fantastic.
- Many thanks to the PTOs for their help with a number of events since we last met including the holiday stores and all of the holiday related events for our kids. Last night’s district PTO meeting was fantastic.
- Parent Teacher Conferences took place in both schools this past few weeks.
- Cheerleading, boys and girls basketball all began their respective seasons.
- Many thanks to the Class of 2026 for an incredible job with our annual leaf bagging blitz for our Maywood elderly and disabled population. 24 homes in total were accounted for and we have received many thank yous from all involved.

- The District will announce that the winter recess will be an “unplugged” time period free of homework and work related to school.
- On behalf of our entire district we wish everyone a happy holiday and healthy 2026.

BUSINESS ADMINISTRATOR’S REPORT

Ms. Pfohl reported on the following:

- n/a

COMMITTEE & LIAISON REPORTS

Buildings & Grounds – *Referendum*

Finance – *No report*

Curriculum – *No report*

Policy – *No report*

Personnel – *No report*

Safety/OEM – *No report*

Technology – *No report*

Community Relations – *No report.*

Negotiations – *No report*

Legislation – *No report*

Mayor and Council – *No report*

MAS PTO – *No report*

MEM PTO – *No report*

Seniors – *No report*

Library – *Meet next week*

Office of Emergency Management – *No report*

Becton BOE – *No report*

PRESENTATIONS and RECOGNITIONS;

- n/a

BREAK

- n/a

MEETING OPEN TO THE PUBLIC

- n/a

BOARD COMMENTS

- n/a

OLD BUSINESS

- n/a

NEW BUSINESS

BL.7 Meeting Block Motion/Approval to Vote on Monthly Motions as a Group

Any board member who takes exception to any of the following listed actions may so indicate now and a separate motion for each of the excepted motions will be entertained:

RECOMMENDED ACTION - "move that the following actions of the Maywood Board of Education numbered: A.107 A.108, A.109, P.93, P.94, P.95, P.96, P.97, P.98, P.99, F.69, F.70, F.71, F.72, F.73, F.74, F.75, F.76, F.77, F.78 and R.17, excepting motion A.106 to be approved as shown on the agenda dated, 12/10/2025."

Moved by: Mr. Taylor
Seconded by: Mr. Ramirez
Vote: 7/0
Abstentions: 0

A.107 Acceptance of Recorded Fire/Security Drills - "that the Board accept the following recorded Fire/Security Drills for November 2025:

<u>MEM:</u>	<u>MAS:</u>
11/03/25 Fire Drill	11/14/25 Fire Drill
11/25/25 Code Blue	11/18/25 Lockdown

A.108 Approval of Title 1 Comparability Report - "that the Board approve the Title 1 Comparability Report, as submitted."

A.109 Approval of SSDS Report - "that the Board approve the SSDS period 1 Report, as submitted."

P.93 Appointment of a Teacher – "that the Board appoint Isabella Apgar, as a leave replacement teacher, from January 1st through March, 15, 2026. She will be placed on BA, Step 1-2 and receive an annual salary of \$55,534.00 (to be prorated)."

P.94 Approval of Custodial Differential - "that the Board approve Sokol Ballolli receive a custodial differential stipend, in the amount of \$5,083.40, for working the Wednesday-Sunday shift December 1, 2025 through Mach 2026."

P.95 Approval of Stipends - "that the Board approve the following stipends for the 2025-2026 school year:

<u>2025-2026</u>	<u>DESCRIPTION</u>	<u>Annual</u>
J. Schweizer	Basketball coach - girls	\$2,133.50
A. Lombardi	Basketball coach - girls	\$2,133.50

P.96 Approval of Sub List – "that the Board approve the following individuals be added to the substitute list for the 2025-2026 school year (*pending clearance*)."

<u>Sub-Teacher & Para</u>	<u>Sub-Custodian</u>
Emily Kotwica – NJ Teacher Cert.	Gerasimos (Gerry) Mihalitsianos
Isabella Playa	Rosa Perla

P.97 Approval of Resignation - “that the Board approve the resignation, with regret, of Lauren Schlossareck, as a lunch aide at Memorial School, effective Nov. 30, 2025.”

P.98 Approval of Resignation - “that the Board approve the resignation, with regret, of Efthemia Malandrucolo, as a lunch aide at Memorial School, effective Dec. 5, 2025.”

P.99 Approval of Office Coverage – “that the Board approve Donna Walters receive additional pay for providing office coverage as needed for the 2025-2026 school year. She will receive \$16.00 per hour, as per submitted timesheets.”

F.69 Approval of Additional Check Run - “that the Board approve an additional check run in *November* in the amount of \$ 131.70.”

F.70 Approval of Check Run - “that the Board approve a check run in *December* in the amount of \$ 1,198,377.83.”

F.71 Approval of Check Run for Cafeteria Bills - “that the Board approve a check run for Cafeteria bills in *December* in the amount of \$ 36,102.66.”

F.72 Approval of Payroll - “that the Board approve the payroll for *November* as follows:

<u>Fund</u>	
10	1,169,845.49
20	4,799.52
Total:	\$ 1,174,645.01
Board Share FICA/Medicare	26,134.37
State Share FICA Medicare	57,803.77
Board DCRP	3,721.83
Total Payroll Expense:	1,262,304.98

F.73 Approval of Disposal of Equipment - "that the Board approve of the disposal of computer equipment as submitted. These assets have no fair book market value.”

F.74 Approval of Board Secretary’s Report – “that the Board approve the Board Secretary Report, as submitted, for November 30, 2025.”

F.75 Approval of Treasurer’s Report – “that the Board approve the Treasurer of School Monies Report, for November 30, 2025.”

F.76 Approval of Transfer of Funds - "that the Board approve the report of transfer of funds for November 30, 2025.”

F.77 Approval of Board Secretary's Monthly Certification - "that the Board accept the Board Secretary's monthly certification on budget line status as follows: Pursuant to N.J.A.C. 6:20-2.13(d), I certify that as of November 30, 2025, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the district Board of Education pursuant to N.J.S.A.18A:22-8.1."

F.78 Approval of Board's Monthly Certification - "that the Board approve the Board's monthly certification Budgetary Major Account/Fund Status as follows: Pursuant to N.J.A.C. 6A:23-2.11, we certify that as of **November 30, 2025**, after review of the secretary's monthly report (statement of expenditures) and upon consultation with violation of N.J.A.C. 6A:23-2.11, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year."

R.17 Approval of Payment from Referendum Account – **WHEREAS**, USA General Contractors was awarded the contract for the roof at Memorial School; and
WHEREAS, USA General Contractors has submitted Payment Application #3 (final) in the amount of \$410,284.42, and
WHEREAS, LAN Associates has verified a review of the application and finds it in conformance with the level of work completed to date.
NOW THEREFORE BE IT RESOLVED that the Board approve this payment application in the amount of \$410,284.42.

EXCEPTED MOTIONS VOTED ON SERPARATELY

A.106 Acceptance of Minutes – “that the Board accept the following minutes of the Board of Education meetings.”

11/17/25 Work Session, Regular Meeting, Closed

Moved by: Mr. Taylor
Seconded by: Ms. Soriano
Vote: 5/0
Abstentions: 2

TABLED MOTIONS

- n/a

BOARD COMMENTS

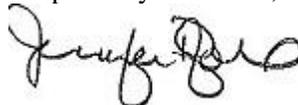
- *Mr. Cilento told everyone the Herman's property is not being sold to a developer. It will be on the market in the spring.*

CLOSED SESSION

- n/a

MEETING ADJOURNED BY ACCLAMATION AT 8:12PM

Respectfully submitted,



Jennifer Pfohl, Board Secretary