

**MENDHAM TOWNSHIP PUBLIC SCHOOLS
BROOKSIDE, NEW JERSEY
MIDDLE SCHOOL MULTI-PURPOSE ROOM
REGULAR SESSION MEETING AGENDA
TUESDAY, DECEMBER 16, 2025, 7:30 PM**

I. Call to Order

II. Flag Salute

III. Roll Call of the Board of Education

| | |
|-------------------------------|----------------|
| Mrs. Joan Mody | President |
| Dr. Rekha Mandel | Vice President |
| Mrs. Elisabeth Carrino-Tamasi | |
| Mrs. Natasha Crossan | |
| Mr. Peter Dumovic | |
| Mr. Thomas Keeling | |
| Mrs. Diana Orban Brown | |

IV. Sunshine Law

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act, Mendham Township Board of Education has caused notice of this meeting to be published by having the date, time, and place thereof posted in the Mendham Township Board of Education Office, sent to the Clerk of Mendham Township, and the Observer Tribune and the Daily Record. This is an official meeting.

V. Student Representative to the Board of Education

- Student Representative - Rohan Mody

VI. Superintendent's Report

- District Updates, News, and Events
- MTMS Student Group - School Newspaper
- Pomptonian Dinner
- Training
- Board Member Recognition - Mrs. Diana Orban Brown

Proclamation Honoring Diana Orban Brown

WHEREAS, Diana Orban Brown has served with distinction as a member of the Mendham Township Board of Education from January 2023 through December 2025, demonstrating

*commitment and unwavering support for the students and families of Mendham Township,
and,*

*WHEREAS, throughout her tenure, she approached her role with thoughtfulness,
preparation, and a clear belief in the importance of public education, ensuring that policies
reflected research, transparency, and the best interests of students, and,*

*WHEREAS, her participation on key committees, including Policy and Planning,
Referendum/ROD Grant, and Curriculum and School Programs, contributed meaningfully
to long-term district planning, program alignment, and the advancement of high-quality
learning experiences, and,*

*WHEREAS, she prioritized open dialogue and clear communication with the community,
supporting the Board's efforts to explain financial decisions, planning processes, and
long-range initiatives, and,*

*WHEREAS, her service reflects a legacy of collaboration and problem-solving, and her
voice has been a steady and thoughtful presence in support of continuous improvement
across the Mendham Township School District,*

*NOW THEREFORE BE IT RESOLVED, that the Mendham Township Board of Education
expresses its gratitude and appreciation to Diana Orban Brown for her meaningful
contributions, leadership, and dedication to the students, educators, and community of
Mendham Township.*

VII. Adjourn to Closed EXECUTIVE SESSION

WHEREAS, Chapter 231 P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive session under certain limited circumstances, and

WHEREAS, said the law requires the board to adopt a resolution at a public meeting before it can meet in such an executive or private session.

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of Mendham Township that it does hereby determine that it is necessary to meet in executive session at this time to discuss a student matter. The matters discussed will be made public if and when confidentiality is no longer required, and action pursuant to said discussion shall take place only at a public meeting.

VIII. Reconvene Open Regular Session Meeting

IX. Assistant Superintendent's Report

X. Board President's Report

XI. Correspondence - None.

XII. Committee Reports

- **Curriculum and School Programs**
- **DEIB**
- **Operations and Finance**
- **Personnel and Human Resources**
- **Policy and Planning**
- **Ad Hoc - Referendum/ROD Grant**

XIII. Official Results of Election - November 7, 2025

Official results of the November 7, 2025, School Board Elections for three, three-year terms on the Mendham Township Board of Elections were as follows:

| <u>Candidates (Six Candidates - 3 Seats - 3-Year Terms)</u> | <u>Total Votes</u> |
|---|--------------------|
| Christina Klausner | 1,239 |
| Cynthia Brusco | 1,164 |
| Elisabeth Tamasi | 1,262 |
| Diana Orban Brown | 973 |
| Allison Barratt | 1,017 |
| Kathleen McCallum | 1,033 |

XIV. Action Items

Approval of Minutes

Regular Session Minutes: November 18, 2025

Curriculum and School Programs

1. Nursing Services Plan (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the Nursing Services Plan for the 2025-2026 school year.

2. Tuition Contracts for the 2025-2026 School Year with ECLC of New Jersey

BE IT RESOLVED that the Mendham Township Board of Education approves the Tuition Contract with ECLC of New Jersey for the 2025-2026 school year, effective December 1, 2025, to June 24, 2026, for one (1) student (13685165) as per IEP at a tuition of \$51,047.08.

3. Field Trips (Attachment)

BE IT RESOLVED that the Mendham Township Board of Education approves the attached field trips for the 2025-2026 school year.

4. Harassment/Intimidation/Bullying Reports

WHEREAS, the Mendham Township Board of Education has received the Superintendent's report of the incident(s) of Harassment/Intimidation/Bullying ("HIB") within the District; and

WHEREAS, the Board has had the opportunity to review the Superintendent's recommendations with respect to the incident(s) of HIB.

NOW, THEREFORE BE IT RESOLVED that the Board carries to (accept, reject, modify) the Superintendent's recommendations for:

Incident #MTMS 2025-1 (accepts, rejects, modifies)

Operations and Finance

1. Certification Reports

BE IT RESOLVED that the Mendham Township Board of Education certify, pursuant to N.J.S.A. 18A:19-4, that no line item account has encumbrances and expenditures which in total exceed the line item appropriation and

BE IT FURTHER RESOLVED that pursuant to N.J.S.A. 18A:17-9 and N.J.S.A. 18A:17-36, after review of the Board Secretary's and Treasurer's monthly financial reports for November 2025, no major accounts and fund balances in the 2025/2026 budget have been over expended, and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

2. Board Secretary's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2025 Board Secretary's Reports.

3. Treasurer's Report

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2025 Treasurer's Reports.

4. November 2025 Transfer Reports

BE IT RESOLVED that the Mendham Township Board of Education approves the November 2025 transfer report.

5. December 2025 Bills List

BE IT RESOLVED that the Mendham Township Board of Education approves the December 2025 Bills List. This includes payroll checks N5671 through N5673 and N5674 through N5676.

Fund 10 - Treasurer Account \$ 66,479.28

| | |
|--------------------------------|------------------------|
| Fund 11 - Treasurer Account | \$ 2,172,801.04 |
| Fund 12 - Capital Projects | \$ 9,642.88 |
| Fund 60 - Cafeteria Account | \$ 421.43 |
| Fund 80 - Unemployment Account | \$ 40,832.12 |
| Fund 95 - Athletic Account | <u>\$ 510.00</u> |
| Total: | <u>\$ 2,290,686.75</u> |

6. **District Travel** (*Attachment*)

BE IT RESOLVED that the Mendham Board of Education approves the attached travel events in agreement with Chapter 53, Public Law 2007, NJSA 18A:11-12, NJAC 6A:23A-1. All mileage will be reimbursed at the maximum NJ Circular 08-19-OMB rate (currently \$0.47 per mile).

7. **Use of District Facilities** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the attached use of facility applications for the 2025-2026 school year, with the right to cancel based on school events and needs.

Personnel and Human Resources

1. **Leave of Absence - Jillian Glander**

BE IT RESOLVED that the Board hereby approves Jillian Glander, Special Education Teacher, for a leave of absence commencing on January 26, 2026, under the NJ Family Family Leave Act (NJFLA), ending after 1 week on January 30, 2026.

BE IT FURTHER RESOLVED that the Board hereby approves Jillian Glander with an anticipated return to work date of February 2, 2026.

2. **Leave of Absence - Fotini Fiotakis**

BE IT RESOLVED that the Board hereby approves Fotini Fiotakis, Middle School 6th Grade Math Teacher, for a leave of absence, having received doctor's certification, commencing March 9, 2026, while utilizing Thirty-five (35) sick days, under the Federal Family Medical Leave Act (FMLA), ending after Twelve (12) weeks on June 5, 2026.

BE IT FURTHER RESOLVED that the Board hereby approves Seven (7) weeks under the NJ Family Leave Act (FLA) for Fotini Fiotakis, commencing on May 4, 2026, through June 19, 2026, as requested in writing;

BE IT FURTHER RESOLVED that the Board hereby approves Fotini Fiotakis with an anticipated return to work date of August 26, 2026, for the 2026-2027 school year.

3. **New Hire - Yvonne Fullerton, Transportation Driver** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the appointment of Yvonne Fullerton as a full-time Transportation Driver, pending completion of paperwork, at an hourly rate of \$33.07 effective January 5, 2026, for the 2025-2026 school year.

4. **Extra Hours - Instructional Aide Services - Beth Smith**
BE IT RESOLVED that the Mendham Township Board of Education approves extra hours, at an hourly rate of \$27.94 for Beth Smith to provide aide services for student #13506812 and the student's participation in the Middle School Play from December through March.

5. **Middle School Schedule B Stipend Position for 2025-2026**
BE IT RESOLVED that the Mendham Township Board of Education approves the following 2025-2026 Co-Curricular Stipend position for Middle School:

CO-CURRICULAR Activity (Schedule B)

| Activities | 2025-2026 Salary | Staff Member |
|---|--------------------|-----------------|
| Winter Home Athletics Door/Gym Supervisor Max of 18 events/Time Sheet | \$100.00 per event | Fernando Rivera |

6. **Revised Merit Goals – Elementary School Assistant Principal** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the attached revised Merit Goals for Mrs. Arielle Rementilla for the school year 2025-2026.

7. **Revised Merit Goals – Middle School Assistant Principal** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves the attached revised Merit Goals for Mr. Scott Beyers for the school year 2025-2026.

8. **Chaperones** *(Attachment)*
BE IT RESOLVED that the Mendham Township Board of Education approves payment at the contractual rate for chaperones following the end of the contractual day.

9. **Substitute Lunch Aide - Josue Terrazas Quintana**
BE IT RESOLVED that the Mendham Township Board of Education approves Josue Terrazas Quintana as a Substitute Lunch/Recess Aide at an hourly rate of \$15.00, effective December 17, 2025, for the 2025-2026 school year.

10. **Substitute Teachers**

BE IT RESOLVED that the Mendham Township Board of Education approves Robert Madison and Monica Whitmore as substitute teachers, pending completion of paperwork, at the current rate of \$125.00 per day for the 2025-2026 school year.

Policy and Planning

1. **First Readings** (*Attachment*)

BE IT RESOLVED that the Mendham Township Board of Education approves the first reading of the following policy and regulations:

- P 6520 Payroll Deductions
- P 6620 Petty Cash (M)
- R 6620 Petty Cash
- P 6640 Cafeteria Fund
- P 6660 Student Activity Fund (M)
- P 6700 Investments
- P 6740 Reserve Accounts
- R 6740 Reserve Accounts
- P 6810 Financial Objectives (M)
- R 6810 Financial Objectives (M)
- P 6820 Financial Reports (M)
- P 6830 Audit and Comprehensive Annual Financial Report (M)
- P 6831 Withholding or Recovering State Aid
- P 6832 Conditions of Receiving State Aid
- P 7230 Gifts, Grants, and Donations
- R 7230 Gifts, Grants, and Donations
- P 7420 Hygienic Management (M)
- R 7420 Handling and Disposal of Body Wastes and Fluids (M)
- R 7420.1 Bloodborne Pathogen Exposure Control Plan (M)
- R 7420.2 Chemical Hygiene (M)

2. **Second Readings** (*Attachments*)

BE IT RESOLVED that the Mendham Township Board of Education approves the second reading and adoption of the following policies and regulations:

- P 6230 Budget Hearing (M)
- P 6320 Purchases Subject to Bid
- R 6320 Purchases Subject to Bid
- P 6340 Multiple Year Contracts
- R 6340 Multiple Year Contracts
- R 6350 Competitive Contracting
- P 6362 Contributions to Board Members and Contract Awards (M)

| | |
|--------|---|
| P 6421 | Purchases Budgeted |
| R 6421 | Purchases Budgeted |
| P 6422 | Budget Transfers (M) |
| R 6422 | Budget Transfers (M) |
| P 6423 | Expenditures for Non-Employee Activities, Meals, and Refreshments |
| P 6424 | Emergency Contracts |
| R 6424 | Emergency Contracts |
| P 6450 | Choice of Vendor |
| P 6470 | Payment of Claims (M) |
| R 6470 | Payment of Claims |
| P 6472 | Tuition Assistance |
| P 6480 | Purchase of Food Supplies (M) |
| P 6510 | Payroll Authorization (M) |

XV. Discussion

XVI. Verbal Communications from the Public

The Board President, or Presiding Officer, will direct members of the public to speak in turn and shall have the right to limit the speaking time of individuals wishing to provide comment to the board as necessary. Board of Education members provide public comment as a time to listen to the comments from attendees of the Board of Education meeting. Public comment shall not be a time for open dialogue with the speaker. Public comment shall not be a time for board members to answer questions posed to them from a speaker or comment on a speaker's concerns. Speakers shall provide their name, address, and direct their comments to the board and not to district staff or other audience members. Speakers shall not expect board members to answer questions during public comment. Questions shall be referred to the Superintendent, or his/her designee, for review, study and response. If appropriate, the board may request the issue be a discussion item at a future Board of Education meeting.

XVII. Adjournment