

School District No. 21 of Maricopa County, Arizona  
MURPHY ELEMENTARY SCHOOLS

**POSITION DESCRIPTION**

CLASSIFICATION: Instructional Support Staff

TITLE: School Psychologist

QUALIFICATIONS:

1. Graduate of an accredited college or university.
2. Master's Degree in psychology, education or school psychology.
3. Appropriate certification for the public schools in Arizona.
4. Show evidence of supervised field experience, experience in school setting or psycho-educational clinic.
5. Alternatives to the above qualifications as the Superintendent may find appropriate and acceptable.

REPORTS TO: Director of Student Support Services

SUPERVISED BY: Director of Student Support Services

SUPERVISES: No one

POSITION GOAL(S): The School Psychologist's function is to provide assessment services and/or participate in the Response to Intervention process for exceptional children. This person is to work closely with parents or guardians, teachers, administrators and special education service providers in assisting the various special education teams to determine eligibility and the needs of the children in the program; to work cooperatively with other psychologists serving the district; and to assess continued eligibility for special education services as appropriate.

PERFORMANCE RESPONSIBILITIES:

1. Aid teachers and administrators in understanding the behavioral characteristics of children with disabilities.
2. Help teachers and administrators screen, identify and refer children with disabilities.
3. Administer tests and recommend to the team placement of students for all exceptional needs placements.
4. Write specific psycho-educational recommendations, confer with teachers on the development and use of interventions, demonstrate recommendations, and provide follow-up consultations.
5. Aid the teachers in group consultation with parents concerning the nature of learning disabilities and the general and specific program involved.
6. Attend multidisciplinary evaluation team meetings on individual children for the purpose of program planning or placement of the child in private agencies or within the school district's program.
7. Consult with the Director of Student Support Services and the appropriate administrators regarding the organization, development and improvement of intervention programs in assigned schools.
8. Conduct special follow-up evaluations of pupils as needed.
9. Consult with and train special education teachers in the use of individual psycho-educational evaluation instruments such as, Woodcock-Johnson, WRAT, etc.
10. Participate in and conduct district and local school workshops and in-service training.

11. Stay abreast of new developments in the field and apply research in classrooms, school and district.

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12. Maintain appropriate records on all students referred and placed.

13. Attend staff, professional and interagency meetings as directed by the Director of Student Support Services.

14. Perform other duties as assigned by the Director of Student Support Services.

TERMS OF EMPLOYMENT: Ten Months

EVALUATION: Performance of this position will be evaluated annually in accordance with provisions of the Governing Board policy on evaluation of certified personnel.

RANGE: Salary as determined by placement on the Governing Board adopted salary scale for psychologist services.