Kaiser High

School Site Council Meeting Minutes

Date: October 15, 2025

	Voting Member	Name
☒	Principal	Monica Young
☐	Parent Member	Nelly Aguayo Jauregui
x	Parent Member	Erma Grijalva-Resendez
☐	Parent Member	Barry Wilkes
x	Student Member	Afif Haque
☐	Student Member	Liliana Campbell
x	Student Member	Maria Reyes Perez
	Classroom Teacher	Carolina Kochsiek
x	Classroom Teacher	Laura Mier
☐	Classroom Teacher	Donald Tulac
x	Classroom Teacher	Hannah Gonzales
x	Other Staff Member	Ajaa Jones

Composition is defined by California Ed. Code Section 52852

Roll Call of Members: X = Present

Quorum Met* (51% Voting Members): ☒ Yes ☐ No

Other Attendee's Names	Position
Kathryn Campbell	Assistant Principal

I. Call the Meeting to Order

Presented by SSC Chairperson/President

Time: 2:30pm

Note: A motion is not necessary to call the meeting to order

II. Roll Call of Voting Members

Presented by SSC Secretary

III. Changes or Additions to Agenda

Presented by SSC Chairperson/President

Click here to enter text. **motioned to** *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

IV. Reading, Revisions (if necessary), and Approval of Minutes from Prior SSC Meeting

Presented by SSC Secretary

Monica Young **motioned to** *approve the minutes*

Motioned seconded by *Ajaa Jones*

Discussion/Comments: *No discussion*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *7* **Ayes** *7* **Nays** *0* **Abstained** *0*

V. Reports of Officers, Committees, and/or Representatives *(ie: SAC, FACE Employees)*

Presented by SSC Secretary

Discussion/Comments: *Click here to enter text.*

VI. Public Comments

Presented by SSC Secretary

Note: Under the open meeting law; no action related to public comment may be acted upon at the meeting and issues raised at this meeting may be scheduled for another SSC meeting.

Discussion/Comments: *Click here to enter text.*

VII. Unfinished Business

Presented by Chairperson/President or Principal

Agenda Item #1: (Describe Recommendation)

Click here to enter text. **motioned to Click here to enter text.**

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

**More Unfinished Business items may be added as long as they are recorded in the same format as above.*

VIII. New Business

Presented by Chairperson/President or Principal

Agenda Item #1: Review and Adopt SSC Bylaws (*update dates and signatures on last page*)

Click here to enter text. **motioned to Click here to enter text.**

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Brief discussion of the purpose of Bylaws, how it impacts how we select members, what rules we have to follow, etc. Our chairperson is up after this year, and she asked if she would need to reapply to serve again. We also discussed the voting process and other rules.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *7* **Ayes** *7* **Nays** *0* **Abstained** *0*

Agenda Item #2: Review ELPAC, CAASPP (Fall) and i-Ready Data

Discussion/Comments: *We reviewed the ELA and Math CAASPP for the past two years. In ELA, we went down overall by 1.5%, but we increased our exceeded and also increased our Not Mets. That means we widened the gap between our top students and ones that struggle the most. For Math, we grew overall 10%. We grew in every area and decreased the number of Not Mets. We then went over the ELPAC scores. There were a few questions, so Mrs. Young went over more data to review how to exit the program, as well as how frequently they test and what levels there are to being an EL Learner. We then reviewed our iReady data and discussed how it tied to our ELPAC and CAASPP data.*

Agenda Item #3: Share SPSA Implementation Status (Use Progress Monitoring Template)
Guidance for completing this item: The progress monitoring and evaluation template is a running record of Action implementation and outcomes. Share monthly progress monitoring data for Action implementation and outcomes with SSC.

Discussion/Comments: *We projected our progress monitoring tool and went through each goal and action. We discussed what not implemented, minimally, partially, substantially, and fully implemented means, and where we are month by month as we progress throughout the year. We reviewed what they can expect from us in December during the mid-year report. We pointed out a few actions that haven't had much progress, like 1C which is about summer bridge, and Goal 3, which we are about to revise so we deliberately haven't made much progress until after this meeting when we make some changes.*

Agenda Item #4: Review SPSA Budget (Goal:50% Encumbered)

Discussion/Comments: *We discussed how we were below our 50%, but that in Goal 3 we have been waiting to make alterations to our actions, so we haven't spent much money. We also have plans for EL students and trainings that are in development, but we haven't encumbered that money yet. The goal is by December we will have most of the money encumbered. There were a few questions regarding money and that led us to the changes to our actions we wanted to make.*

Agenda Item #5: Review and Approve Revised 2025-26 SPSA and Related Budget (IF APPLICABLE) (Action Item)

Erma Grijalva-Resendez **motioned to** *Approve the revision to the SPSA*

Motioned seconded by *Hannah Gonzales*

Discussion/Comments: *We reviewed the changes to 5 actions we needed to make, and the two funding movements. We made one change to 1D to remove the expenditure "teacher hourly". For 3A and 3B, we changed the wording to better account for additional supports we are providing our students and EL students outside of what our counselors already provide. We also included more expenditures to reflect supports that can happen outside of the normal school day and was reflective of our needs. For 3E we changed our AP action to be more reflective of our instructional goals by making sure we are providing "targeted instructional support". We needed to dissolve 3F so we don't have a GATE only action because it isn't an identified subgroup, so we dissolved that action and moved the money into Goal 1B and added a field trip expenditure. We would also like to move $10,639.00 from goal 3B to 3A so that we can use that money for a larger population, including SED, HI, and SWD. There were questions around the movements and if GATE could still use the money, and we reassured them that it could.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *7* **Ayes** *7* **Nays** *0* **Abstained** *0*

IX. Announcements
Presented by Chairperson/President or Principal

Discussion/Comments: *Click here to enter text.*

X. Adjournment **Time: 3:16pm**
Presented by SSC Chairperson/President

Erma Grijalva-Resendez **motioned to** *adjourn the meeting.*

Motioned seconded by *Ajaa Jones*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *7* **Ayes** *7* **Nays** *0* **Abstained** *0*