Kaiser High

School Site Council Meeting Minutes

Date: September 10, 2025

	Voting Member	Name
☒	Principal	Monica Young
☒	Parent Member	Nelly Aguayo Jauregui
☒	Parent Member	Erma Grijalva-Resendez
☐	Parent Member	Barry Wilkes
☒	Student Member	Afif Haque
☐	Student Member	Liliana Campbell
☐	Student Member	Maria Reyes Perez
☒	Classroom Teacher	Carolina Kochsiek
☒	Classroom Teacher	Laura Mier
☒	Classroom Teacher	Donald Tulac
☒	Classroom Teacher	Hannah Gonzales
☒	Other Staff Member	Ajaa Jones

Composition is defined by California Ed. Code Section 52852

Roll Call of Members: X = Present

Quorum Met* (51% Voting Members): ☒ Yes ☐ No

Other Attendee's Names	Position
Kathryn Campbell	Assistant Principal

I. Call the Meeting to Order

Presented by SSC Chairperson/President

Time: 3:20

Note: A motion is not necessary to call the meeting to order

II. Roll Call of Voting Members

Presented by SSC Secretary

III. Changes or Additions to Agenda

Presented by SSC Chairperson/President

Click here to enter text. **motioned to** *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

IV. Reading, Revisions (if necessary), and Approval of Minutes from Prior SSC Meeting

Presented by SSC Secretary

Click here to enter text. **motioned to** *Click here to enter text.*

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

V. Reports of Officers, Committees, and/or Representatives *(ie: SAC, FACE Employees)*
Presented by SSC Secretary

Discussion/Comments: *NA*

VI. Public Comments
Presented by SSC Secretary
Note: Under the open meeting law; no action related to public comment may be acted upon at the meeting and issues raised at this meeting may be scheduled for another SSC meeting.

Discussion/Comments: *NA*

VII. Unfinished Business
Presented by Chairperson/President or Principal

Agenda Item #1: (Describe Recommendation)

Click here to enter text. **motioned to Click here to enter text.**

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *Click here to enter text.*

Action Taken: ☐ *Passed* ☐ *Failed* ☒ *No Action Taken* **Vote Count:** *Select #* **Ayes** *Select #* **Nays** *Select #* **Abstained** *Select #*

**More Unfinished Business items may be added as long as they are recorded in the same format as above.*

VIII. New Business
Presented by Chairperson/President or Principal

Agenda Item #1: Conduct SSC Member Training on Roles and Responsibilities

Discussion/Comments: *We passed out our Bylaws for everyone to skim, then we discussed the purpose of the SSC and what we do as a group. New members had some questions about their roles and who gets to vote. We also discussed the importance of the SPSA and how we spend the money, and how SSC plays an important role in monitoring and approving our spending. Afif, our new student member, had some questions about the SPSA, so some time was spent on reviewing our current actions and spending.*

Agenda Item #2: Elect SSC Officers (Chairperson, Vice Chairperson and Secretary)

Ajaa Jones **motioned to** *Elect SSC Officers*

Motioned seconded by *Monica Young*

Discussion/Comments: *Chairperson - Erma Grijalva-Resendez, Vice Chairperson – Ajaa Jones, Secretary – Liliana Campbell. Lily was our secretary last year and requested to be secretary again. Erma was vice chair last year and asked about what her primary roles and responsibilities would be if she took that role this year. After a brief discussion, she volunteered to be Chairperson. Everyone agreed. Ajaa agreed to be Vice chairperson. After the vote, all three passed.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *9* **Ayes** *9* **Nays** *0* **Abstained** *0*

Agenda Item #3: Review and approve 2025-2026 Calendar of Meetings

Erma Grijalva-Resendez **motioned to** *Approve SSC calendar*

Motioned seconded by *Ajaa Jones*

Discussion/Comments: *After a brief review, there were no questions about the dates or times of the SSC meetings.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *9* **Ayes** *9* **Nays** *0* **Abstained** *0*

Agenda Item #4: Review SPSA Actions/Services implementation data

Discussion/Comments: *We reviewed the SPSA with the new members and explained how we decided to allocate the money this year. PBIS, social-emotional wellbeing, and academic growth are the focus for most of the SPSA. We briefly explained that we would be reviewing this document throughout the year, so they would have time to become familiar with it as the year progressed.*

Agenda Item #5: Review SPSA Budget (Goal:35% Encumbered)

Discussion/Comments: *We discussed our goal of having most of the money accounted for by March, and we reviewed what has been spent. Most has been spent on P47s for college tutors and teacher tutors, and there were a few questions about making sure that it is helping our students. We also discussed the need to move some money around and that we would be going to more detail in that on item 7.*

Agenda Item #6: Determine whether to authorize the principal to adjust expenditures within the 2025-2026 SPSA (not to exceed 10% of initial allocation).

Erma Grijalva-Resendez **motioned to** *SSC authorizes the principal to adjust expenditures within existing Actions/Services in the current year Board approved SPSA, not to exceed the cumulative amount of 10% of the site's Title I and SUPC budgets (as reflected in the Board approved SPSA). The principal will report to SSC any such changes made to the SPSA expenditures at the next SSC meeting following the adjustments.*

Erma Grijalva-Resendez **motioned to** *Approve the above.*

Motioned seconded by *Ajaa Jones*

Discussion/Comments: *There was no discussion – everyone agreed and approved.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *9* **Ayes** *9* **Nays** *0* **Abstained** *0*

Agenda Item #7: Review and Approve Revised 2025-26 SPSA and Related Budget (IF APPLICABLE) (Action Item)

Motioned seconded by *Click here to enter text.*

Discussion/Comments: *We recently found out that the district will again cover the staff for Summer Bridge, Goal 1C. We had allotted $65,000 for it; we intended to move $40,000 from it to use in other goals. Specifically, we are moving $25,000 into Goal 1B and $20,000 into Goal 2A.*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *9* **Ayes** *9* **Nays** *0* **Abstained** *0*

IX. Announcements

Presented by Chairperson/President or Principal

Discussion/Comments: *NA*

X. Adjournment **Time: 3:45pm**

Presented by SSC Chairperson/President

Erma Grijalva-Resendez **motioned to** *adjourn the meeting.*

Motioned seconded by *Ajaa Jones*

Action Taken: ☒ *Passed* ☐ *Failed* ☐ *No Action Taken* **Vote Count:** *9* **Ayes** *9* **Nays** *0* **Abstained** *0*