

**Memorandum of Understanding  
Between  
the Mead School District and  
the Mead Education Association**

This Memorandum of Understanding sets forth the following understanding between the Mead Education Association and Mead School District #354. This agreement shall not be considered precedent setting by either party.

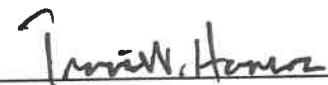
Student enrollment at Creekside is approximately 40% less than at the other nine elementary schools in the district. Therefore, for the 2025-2026 school year, based on mutual agreement between the district and association, LIT Courtney Bock's FTE will be allocated as follows:

- .6 FTE Creekside LIT
- .4 FTE AI Professional Learning & Classroom Support

The AI Professional Learning & Classroom Support position supervisor will be Robin Placzek. A job description for this position is attached.

Date: Nov 17, 2025

  
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Toby Doolittle, President  
Mead Education Association

  
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Travis Hanson, Superintendent  
Mead School District #354

## **AI Professional Learning & Classroom Support Job Discription/Overview**

Overall, this part-time position is designed to support the district's efforts to introduce and guide the responsible use of artificial intelligence in teaching and learning. The role centers on helping staff and students navigate emerging AI tools with a focus on ethics, digital citizenship, digital literacy, and instructional value, while also collaborating with district departments to shape best practices and professional learning.

- Support teachers and staff in understanding and integrating AI tools in ways that are ethical, age-appropriate, and aligned with district expectations, while also strengthening digital literacy skills.
- Provide professional learning and practical classroom support on emerging AI applications, with a focus on digital literacy, digital citizenship, student safety, and responsible use.
- Collaborate with Mead Technology Department and the Learning & Teaching Department to help the district shape best practices and guidance around AI and digital literacy in instruction.