COLLEGE APPLICATION FAQs

- **How do I make sure that my teacher recommenders are aligned with the colleges I want them to send a letter of recommendation to?** In the Recommendation section of MAIA. Select a teacher from the menu. Select which college/s this request is for. You will be able to see how many letters are required and allowed for each college, so you can prioritize where you want each teacher's letter sent.
- **How will my recommenders (teachers and counselor) know I'm applying early action/early decision? How will they know what my deadline is?** Notify your teachers and counselor by 10/1 that you are applying early. You must also report your application type (early action/early decision/regular decision) in MAIA (in the Applying and Recommendation sections); your application deadline will then be visible to your counselor and teacher recommenders.
- **I am applying through the Common Application and would like an outside recommender to submit a letter on my behalf. Since outside recommenders (former teachers, employers, coaches, etc.) do not have access to MAIA for Las Lomas, how will they submit my letter to a Common Application college?** You will need to load your recommender's information into the Recommender section ("Other Recommender") in your Common Application. You must report a ***personal email*** for your recommender—do not put a school/work email! Your outside recommender will then be notified to create a Common Application account through which they will submit the necessary documents on your behalf.
- **How do I know my transcript was sent?** From the Universities section of MAIA, go to the Send Summary section, take a look at the status column next to the college name for the document; if it says "Success," it has been sent, if it says "Available Doc," it has been uploaded but not yet sent.

  For Common Applications colleges, an initial transcript is required by the application deadline. The transcript is sent as part of the Secondary School Report. Expect it to take several weeks, after requested, for the Secondary School Report/transcript to be completed and submitted to colleges.

- **How do I enter Government and Economics (either regular or AP) into my UC application?** US Government is listed in the History/Social Science section and Economics is listed in the College Prep Elective section. Enter the course that you are currently enrolled in as "in progress" and leave the spring semester blank. Enter the course you will be enrolled in spring semester as "planned" and leave the fall semester blank.
- **How do I enter Government and Economics (either regular or AP) into my CSU application?** When entering Economics or US Government, enter each on a separate line. Enter the course that you are currently enrolled in as "in progress" and leave the spring semester blank. Enter the course you will be enrolled in spring semester as "planned" and leave the fall semester blank.
- **What if my GPA and SAT/ACT scores are not accurate in MAIA?** GPA and test scores are updated in MAIA twice a year (after first semester grades are reported and after second

semester grades are reported). MAIA is only able to report one GPA—the academic (9-12) unweighted GPA. Colleges do not have access to the GPA and/or test scores listed in MAIA. These scores are reported for the sole purpose of being able to see where you stand with regards to admissions statistics.

- **How do I send my SAT scores to colleges?** An official score report must be ordered through your College Board account (www.collegeboard.org).
- **How do I send my ACT scores to colleges?** An official score report must be ordered through your ACT account (www.actstudent.org).
- **If I have taken a course at a community college, how do I report that on my application?** You will need to list the course as a college course taken at the specific community college, indicating the grade and units earned. If the college you are applying to requests your transcripts, you will need to not only request a transcript from Las Lomas, but also request a transcript from the community college to be sent directly to the college/s you are applying to.
- **Will the grade I received in a community college course change my GPA?** While we report only your high school GPA, some colleges will calculate your GPA to include courses taken from community college.
- **How do I apply for a fee waiver for a college application?** Some colleges have fee waivers built into the application, others will require counselor verification of need. Students can show proof of need by qualifying for the free/reduced meal program through the district. The application is available here.
- **What is the Coalition Application?** The Coalition Application is an application, designed for under-represented students, used by approximately 100 colleges. The Coalition Application is open to students beginning in 9th grade and has a “virtual locker” feature for where portfolio material can be stored. For more information, visit the website: www.coalitionforcollegeaccess.org/.