

OKANOGAN SCHOOL BOARD MEETING AGENDA

244 5th St. S.

MS/HS Library

Thursday, December 18, 2025, 5:30 p.m.

1. CALL TO ORDER
2. APPOINTMENT OF BOARD MEMBERS FOR DISTRICTS [#2](#) and [#3](#) AND OATH OF OFFICE...Action...Vice Chair Fisher
 - a. Rae Jean Kelley – District #2
 - b. Luke McKee – District #3
3. ANNUAL ORGANIZATION...Action...Chair Kelley
 - a. Elect Chair/President of the Board (Roll Call Vote)
 - b. Elect Vice Chair/President of the Board (Roll Call Vote)
 - c. Elect WIAA Representative
4. APPROVAL OF NOVEMBER MINUTES, CHANGES OR ADDITIONS TO DECEMBER AGENDA...Action...Chair Kelley
 - a. [November 24, 2025, Regular School Board Meeting Minutes](#)
5. APOLLO SOLUTIONS PRESENTATION
6. PUBLIC COMMENT Citizens wanting to speak on topics not on the agenda may comment at this point in the meeting. Personnel issues and employee performance are not discussed in public meetings and shall be referred to the superintendent. Other comments are limited to 3 minutes per person and 10 minutes per topic.
7. WRITTEN REPORTS SUBMITTED
 - a. [State and Federal Programs, Michelle Daling](#)
 - b. [Alternative Principal, Roy Johnson](#)
 - c. [Elementary Principal, Jeremy Clark](#)
 - d. [Middle School Principal, Dorinda Belcher](#)
 - e. [High School Principal, Zach Spaet](#)
 - f. [Special Education Director, Tanya Peterson](#)
8. STAFF PRESENTATIONS
 - a. No Staff Presentations in December
9. CONSENT AGENDA...Action...Chair Kelley

All items on the Consent Agendas have been distributed to board members for study and are considered routine. ALL items appearing in this section are adopted by one single motion, unless a member of the board or the superintendent requests that an item be removed and voted on separately.

- a. Employment
[Becca Hawley – High School C Team Girls Basketball Coach](#)
 - b. Resignations
 - c. [December Warrants](#)
 - d. December Payroll
 - e. [December Enrollment](#)
10. [APPROVAL OF VOLUNTEER HIGH SCHOOL BOYS/GIRLS WRESTLING COACHES...Action...Chair Kelley](#)
11. SECOND READ AND APPROVAL OF POLICIES...Action...Chair Kelley
 - a. [3226 INTERVIEWS AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES](#)
 - b. [5010 DISCRIMINATION AND AFFIRMATIVE ACTION](#)
 - c. [5260 PERSONNEL RECORDS](#)
12. SECOND REVIEW ONLY:
 - a. [3226P INTERVIEWS AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES PROCEDURE](#)
 - b. [3421P CHILD ABUSE, NEGLECT, AND EXPLOITATION PREVENTION PROCEDURE](#)
 - c. [4060P DISTRIBUTION OF MATERIALS PROCEDURE](#)
 - d. [5260P PERSONNEL RECORDS PROCEDURE](#)
13. [APPROVE PROCEDURE 2410P HIGH SCHOOL GRADUATION REQUIREMENTS...](#)
Action...Chair Kelley
14. [ONE TIME REVIEW OF POLICY 6213P REIMBURSEMENT FOR TRAVEL EXPENSES](#)
15. FIRST READ OF POLICIES:
 - a. [1005 KEY FUNCTIONS OF THE BOARD](#)
 - b. [1210 ANNUAL ORGANIZATION MEETING](#)
 - c. [1630 EVALUATION OF THE SUPERINTENDENT](#)
 - d. [1820 BOARD SELF-ASSESSMENT](#)
 - e. [1821 STANDARDS FOR INDIVIDUAL SCHOOL DIRECTORS](#)
 - f. [2170 CAREER AND TECHNICAL EDUCATION](#)
 - g. [3425 ACCOMODATING STUDENTS WITH ADRENAL INSUFFICIENCY](#)

- h. [5000 RECRUITMENT AND SELECTION OF STAFF](#)
 - i. [5004 INFECTION CONTROL PROGRAM](#) – Replacing old policy 6512
 - j. [6702 WELLNESS](#) – Replacing old policy 6701
16. FIRST REVIEW OF PROCEDURES:
- a. [2020P COURSE DESIGN, SELECTION AND ADOPTION OF INSTRUCTIONAL MATERIALS PROCEDURE](#)
 - b. [2021P LIBRARY INFORMATION AND TECHNOLOGY PROGRAMS PROCEDURE](#)
 - c. [2420P GRADING AND PROGRESS REPORTS](#)
 - d. [3416P MEDICATION AT SCHOOL](#)
 - e. [5004P INFECTION CONTROL PROGRAM](#) – Replacing old procedure 6512P
 - f. [6702P WELLNESS](#)
17. [FOR CONSIDERATION RESOLUTION 02-12-25-26 SOCIAL MEDIA LAWSUIT](#)...Action...Chair Kelley
18. [FINANCIAL REPORTS](#)...Information...Klancy Allen
19. DISCUSSION
20. ADJOURNMENT

OKANOGAN SCHOOL BOARD MEETING PROCEDURES

A school board meeting is a business meeting held in public. The purpose of the meeting is to carry out duties prescribed by Washington State Law 28A.150.230 Basic Education Act – District School Directors' Responsibilities. To carry out these duties in an orderly and expeditious manner, the school board has elected to use Robert's Rules of Order.

School board members receive their packet of materials in advance of the board meeting to review and study enclosed material and to ask and receive answers to questions for clarification. In this manner, the full board comes to the meeting table to ask thoughtful questions and make decisions based upon carefully considered facts.

The regular board meetings are held on the last Monday of each month, beginning at 5:30 p.m., odd month meetings are held at the Virginia Grainger Library (1118 5th St. S.) and even month meetings are held at the MS/HS Library (244 S. 5th). If an unusual circumstance presents itself, the board may change the date, time or place of the meeting, and publish such change(s) in the Chronicle. If the necessary meeting takes place between weekly publications of the Chronicle, then board meeting changes will be announced on the local radio station and on the district's website.

Citizens wanting to speak on topics not on the agenda may comment at this point in the meeting. Personnel issues and employee performance are not discussed in public meetings and shall be referred to the superintendent. Other comments are limited to 3 minutes per person and 10 minutes per topic. Please note: If your concern is about extra-curricular activities or personnel, you may appeal, up to and including, the Building Principal (the Building Principal, not the board, makes the final decision on all concerns involving extra-curricular activities).

Okanogan School District's board members are: Rae Jean Kelley, Luke McKee, Terri Mail, Heather Fisher, and Ryan Lafferty. Mr. Steve Quick is the Superintendent and Secretary to the Board, Brandy Williams is the District Secretary, Klancy Allen is the Business Manager. The Okanogan School District's webpage address is: <http://www.oksd.wednet.edu>.