

SCHOOL BOARD MEETING

Tuesday, December 16, 2025 at 6:00pm

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AGENDA

- I. REGULAR MEETING CALLED TO ORDER – Roll Call, Flag Salute
- II. AUDIENCE PARTICIPATION
The Brinnon School Board welcomes and recognizes the value of public input in its meetings. Your comments and input may address an item on the agenda or on any topic within the scope of the board's responsibilities. The board will allow for public comments at the beginning of every regular board meeting. Comments from the public will not be added to the agenda, and the board will not typically respond to these comments. However, the board will take these comments into consideration for future meetings. Please limit your polite and respectful comments to three minutes.
- III. OATH OF OFFICE
 - I. Mary Fickett
 - II. Mike Reynolds
 - III. Summer Ventura
- IV. APPROVAL OF AGENDA (H000)
- V. APPROVAL OF MINUTES
 - I. November 18, 2025 Regular Meeting Minutes (H000.1)
 - II. December 12, 2025 Special Meeting – Levy Resolution (H000.2)
- VI. FINANCIAL REPORT
 - I. Budget Status Report (H001)
 - II. Cash Flow Spreadsheet (H002)
 - III. AP Invoice Spreadsheet (H003)
 - IV. Enrollment (H004)
- VII. CONSENT AGENDA
 - I. Approve Payroll: October 2025, Final: \$121,147.28
 - II. Approve Accounts Payable Vouchers:

Vouchers pre-approved/due and released before this Board meeting:

Fund	Date	Voucher Numbers	Purpose	Amount
General	11/17/25,	#4602594–4602596,	Early payments due	\$1,974.16
General	11/26/25, #	(not run yet) – _____,	ACH Payments	est.: \$4,980.56

Approve AP Vouchers releasing this month:

General–11/26/25, # (not run yet) –_____, Regular payments est.: \$34,696.97
CPF–11/28/25, #14698087, Modernization #2–hot water heaters \$178,733.10

Pre-approve for release before next Board meeting:

General Fund: General Fund early AP Vouchers for next month: phones, utilities, copier lease, Amazon Capital, credit card, F2S-produce & delivery fees, process ACH reimbursements & payments (including OESD, 6,650+).

- VIII. Approve Payroll: November 2025, est.: \$122,500.00
- I. Approve School/School District Safety Plan (H01)
 - i. It is a working document
 - ii. The staff most recently worked on it on 12/12/25
 - II. Approve Simmons' attendance at WASWUG in March 2026 (H02)
 - III. 2Approve hire of WRC Member – George Moncaster (H03)
 - i. It has not been past practice to bring WRC and classified hires to the board, but I see it as best practice, when practical and possible
- IX. Levy Updates
- I. Community talks
 - i. Senior Soup with TK-2 singing – 12/15
 - ii. Emerald Towns Alliance – 1/12 at 5:30 at Community Center (not confirmed)
 - iii. VFW/Booster Club
 - II. Latest version of the brochure (H04)
- X. STATUS OF THE SCHOOL – SUPERINTENDENT'S REPORT
- I. Weather management/school delays and cancellations, snow routes, communication (H05)
 - II. Dec. 10 - School District insert came out in the Port Townsend Leader (H)
 - III. Dec. 4 – Grant funded field trip for 7th/8th to see Nuremberg at the Historic Roxy Theater in Bremerton
 - IV. Civil Rights Audit update (H06)
 - i. Full 580-page report is available on the OSPI website and was emailed to all board directors
 - ii. Leading information and Brinnon page is included
 - V. - December 8 - Beathard spoke at open public comment time at the County Commissioners' Meeting to advocate for 4H funding
 - VI. Thank you to County Juvenile Services & Clallam County Knights of Columbus for the large donation of coats for students to be distributed at Winter Program, along with a diaper donation from Brinnon Food bank organized by Alicia (H07)

- VII. Thank you to First Security Bank for providing cake for the staff (H08)3
- VIII. Week of March 9 - Smile Mobile – not confirmed
- IX. December 1 - Unannounced kitchen inspection - Passed 100%. They also made it a point to mention they have never seen such a clean kitchen
- X. Upcoming Dates
 - i. Dec 18 – 6:00 Winter Program
 - ii. Dec 22 – Jan 2 Winter Break
 - iii. Jan 19 - No School for MLK Jr Day
- XI. BOARD MEMBERS REPORTS
 - I. WSSDA (Washington State School Directors’ Association) Bootcamp – Summer Ventura and Rhonda Burell
- XII. EXECUTIVE SESSION
 - I. Discuss the performance of a public employee
- XIII. ADJOURNMENT