

**Magnolia School District
Board of Education
Regular Meeting
Minutes
November 18, 2025
6:30 P.M.**

Mr. Nick D’Amico opened the regular meeting at 6:31 p.m., leading the Pledge of Allegiance.

PLEDGE ALLEGIANCE TO THE FLAG

Roll Call	Mrs. Rebecca Ammen	Present
	Mr. Mark Godfrey	Absent
	Mrs. Jennifer Jackson	Present
	Mr. Dale Martin	Present
	Mrs. Karen Sorbello	Present
	Mrs. Alyssa Vazquez-Colon	Absent
	Mr. Nick D’Amico	Present
Other Attendees	Mrs. Karen Macpherson, Superintendent	
	Mr. Greg Gontowski, Business Administrator/Board Secretary	
	Mrs. Susan Hodges, Solicitor	
Mission Statement	Mission Statement was read by Nick D’Amico.	
Approval of Minutes	Minutes of the Regular Session Board of Education meeting held on October 28, 2025	
	Motioned by Rebecca Ammen, Second by Karen Sorbello	
	Vote: To approve Minutes	
	Voice Vote. All in favor ** Nick D’Amico and Dale Martin Abstained	
	Motion Approved	
	<u>BOARD OF EDUCATION BUSINESS</u>	
	Open Audience Participation I – <u>AGENDA ITEMS ONLY</u>	
Audience Participation I	None	
Unfinished Business	None	
New Business	None	
State and Local School Boards Association	Karen Sorbello – Provided updates on recent NJ School Boards (Delegate Assembly) business.	

**Superintendent's
Report**

SUPERINTENDENT'S REPORT

A. Informational Items:

1. Tricia Singleton has been named the 2025 Teacher of the Year. Congratulations, Mrs. Singleton!
2. For the 28th consecutive year, Philabundance partnered with WMMR's *Preston & Steve* to collect food donations supporting communities facing food insecurity across Southeastern Pennsylvania and Southern New Jersey. On November 13, 2025, Mr. Sorrentino accompanied approximately 25 students to deliver over 2600 cans plus dry goods from the Magnolia School District's food drive to this meaningful cause.
3. Board members are invited to attend the Magnolia Public School Chapter of the National Honor Society Induction Ceremony on Tuesday, December 9, at 6:00 pm in the Magnolia Public School District gymnasium.

B. Curriculum/Programs

1. Reading Assist Program - Title I - Superintendent to discuss.

C. Interdistrict

1. Middle school special education teachers and case managers will meet with the Sterling Child Study Team in February to review programming and placement for incoming students.

D. Public Relations/Liaison

1. An update was provided on the county grant awarded for the installation of a crosswalk button and pedestrian alert system on Warwick Road. The Mayor stated that the town will be responsible for any future repairs and will keep us apprised of the grant's progress.

E. Student/Parental Issues and Concerns

(No items at this time)

F. Buildings and Grounds

1. An evacuation drill was conducted on October 10, 2025.
2. A fire drill was conducted on October 22, 2025.

G. Negotiations/Contractual (*Executive Session*)

(No items at this time)

H. Harassment, Intimidation, or Bullying (HIB)

1. Be it resolved that the Board of Education has reviewed the Harassment, Intimidation, and Bullying (HIB) incident report as presented by the Superintendent from September 17, 2025 through October 28, 2025, and hereby affirms the Superintendent's decision regarding this incident.

I. Miscellaneous

(No items at this time)

J. Principal's Report

1. Principal's Report - October 2025
2. Nursing Report - October 2025

Personnel

SEL Initiatives

Motion to Approve Personnel Item 1

1. Approval of the following staff members for up to 3 hours each at \$20.00 per hour to support district SEL initiatives, to be funded through Title II (200-100).

Last Name	First Name
DiBlasio	Elena
Hobbs	Erin
Loper	Gunner
Whitaker	Ashton

Motioned by Rebecca Ammen, second by Dale Martin

Vote: to Approve Personnel Item 1

Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Jackson, Mr. Martin, Mrs. Sorbello and Mr. D'Amico (5-0-0)

Motion Approved

**Kendal Norman -Full
time Teacher**

Motion to Approve Personnel Item 2

2. Approval of Kendal Norman as a full-time teacher at a salary of \$63,697.00 (prorated), BA+15, Step 3, with medical benefits, start date to be determined upon receipt of required onboarding documents through June 30, 2026. (**Attachment A1**)

Motioned by Rebecca Ammen, second by Karen Sorbello

Vote: to Approve Personnel Item 2

Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Jackson, Mr. Martin, Mrs. Sorbello and Mr. D'Amico (5-0-0)

Motion Approved

Motion to Approve Item C 1 and 2, Item D 1 and Item H 1 and 2

B. Students

(No items at this time)

C. Programs

**LEA Contact 2026-2027 – 3 Year
Preschool Program
Plan**

1. Approval of the Early Childhood LEA Contact Information for the 2026-2027 Three Year Preschool Program Plan and Annual Update.

**2026-2027 3 Year
Preschool Program
Plans and annual
Update**

2. Approval of the 2026-2027 Three Year Preschool Program Plan and Annual Update.

Trips 25-26

D. Trips

1. Approval of the following field trips for the 2025-2026 school year:

Date	Class/Group	Destination
05/29/2026	Grade 8	Medieval Times/American Dream Mall

E. Plans

(No items at this time)

F. Job Descriptions

(No items at this time)

G. Facilities

(No items at this time)

H. Policies

**Second Reading of
Policies**

1. Second Reading - Approval of new, revised, and/or updated policies and/or regulations provided by Strauss Esmay Associates pursuant to the authorization granted at the Special Meeting held on May 25, 2010, allowing the Superintendent to implement policy updates from Strauss Esmay Associates in advance of formal board approval. **(Attachment H1)**

5330.04	Administering an Opioid Antidote
5519	Dating Violence at School
5722	Student Journalism
R 2417	Student Intervention and Referral Services
R 2481	Home or Out-of-School Instruction for a General Education Student for Reasons Other Than a Temporary or Chronic Health Condition
R 5300	Automated External Defibrillators (AEDs)
R 5330.04	Administering an Opioid Antidote
R 5331	Management of Life-Threatening Allergies in School
R 5338	Diabetes Management
R 5350	Student Suicide Prevention
R 5420	Reporting Student Progress
R 5519	Dating Violence at School
R 5550	Disaffected Students
R 5560	Disruptive Students
R 6470.01	Electronic Funds Transfer and Claimant Certification
R 6810	Financial Objectives
R 7420	Hygienic Management
R 7420.1	Bloodborne Pathogen Exposure Control Plan
R 7420.2	Chemical Hygiene
R 7422	School Integrated Pest Management Plan
R 7510	Use of School Facilities
R 8420.3	Natural Disasters and Man-made Catastrophes
R 8420.4	Kidnapping
R 9270	Home Schooling and Equivalent Education Outside the Schools

First Reading of Policies

2. First Reading - Approval of new, revised, and/or updated policies and/or regulations provided by Strauss Esmay Associates pursuant to the authorization granted at the Special Meeting held on May 25, 2010, allowing the Superintendent to implement policy updates from Strauss Esmay Associates in advance of formal board approval. **(Attachment H2)**

Board Secretary Report

P 2530	Resource Materials (Revised)
R 2530	Resource Materials (New)
P 2535	Library Material (M) (New)
R 2535	Library Material (M) (New)
P 9130	Public Complaints (Revised)
R 9130	Public Complaints (New)

Motioned by Karen Sorbello, second by Rebecca Ammen

**Vote: to Approve Items C 1 and 2, Item D 1 and Item H 1 and 2
Voice Vote. All in favor**

Motion Approved

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

-Governance Training – Due December 31, 2025

-Reminder that the Reorganization date has been changed to Monday, January 5, 2026

Board Actions:

Board Actions

Motion to Approve Items A Through D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of September 2025.
(Attachment A1 & A2)

Transfers

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of September 2025. **(Attachment B1)**

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of September 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of September 2025. The Treasurer's Report and Secretary's report are in agreement for the month of September 2025. **(Attachment C2).**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

D. Warrants

Bill List

The attached bill lists:

- Warrants (**Attachment D1**)
- Payroll (**Attachment D2**)

Motioned by Dale Martin, second by Karen Sorbello

Vote: to Approve Items A through D

Roll Call Vote. All in favor: Mrs. Ammen, Mrs. Jackson, Mr. Martin, Mrs. Sorbello and **Mr. D'Amico (4-0-1) ** Mr. D'Amico – Abstained to ESS

Motion Approved

Motion to Approve Item E

Budget Calendar

E Budget Calendar

To approve the 2026-2027 budget manual/calendar. (**Attachment E1**)

Motioned by Rebecca Ammen, second by Dale Martin

Vote: to Approve Item E

Voice Vote. All in favor

Motion Approved

**Audience
Participation II**

Audience Participation II - None

Executive Session – None

Adjournment

ADJOURNMENT

Motion to adjourn meeting at 6:52 pm by Rebecca Ammen Second by Dale Martin

Vote: To Adjourn meeting

Voice Vote. All in favor

Respectfully submitted,

**Greg Gontowski
Board Secretary**