

**Magnolia School District
Board of Education
Regular Meeting
Minutes
October 28, 2025
6:30 P.M.**

Mrs. Rebecca Ammen opened the regular meeting at 6:30 p.m., leading the Pledge of Allegiance.

PLEDGE ALLEGIANCE TO THE FLAG

Roll Call	Mrs. Rebecca Ammen	Present
	Mr. Mark Godfrey	Present
	Mrs. Jennifer Jackson	Absent
	Mr. Dale Martin	Absent
	Mrs. Karen Sorbello	Present
	Mrs. Alyssa Vazquez-Colon	Present
	Mr. Nick D'Amico	Absent
Other Attendees	Mrs. Karen Macpherson, Superintendent Mr. Greg Gontowski, Business Administrator/Board Secretary Mr. Frank Cavallo, Solicitor	
Mission Statement	Mission Statement was read by Rebecca Ammen	
Approval of Minutes	Minutes of the Regular Session Board of Education meeting held on September 16, 2025 Motioned by Alyssa Vazquez-Colon, Second by Mark Godfrey Vote: To approve Minutes Voice Vote. All in favor Motion Approved	
Audience Participation I	<u>BOARD OF EDUCATION BUSINESS</u> Open Audience Participation I – <u>AGENDA ITEMS ONLY</u> Motioned by Mark Godfrey, Seconded by Alyssa Vazquez-Colon Vote: To approve opening of Audience Participation I Voice Vote. All in favor	
None	None	

Close Audience Participation I

Motioned by Alyssa Vazquez-Colon, Seconded by Mark Godfrey

Vote: To approve closing of Audience Participation I

Voice vote. All in favor

Unfinished Business

None

New Business

None

**State and Local
School Boards
Association**

None

**Superintendent's
Report**

SUPERINTENDENT'S REPORT

Presentation

Presentation:

- Jennifer Pontarelli, Supervisor of Curriculum & Instruction
NJSLA results

A. Information Items:

1. [Week of Respect](#), October 6 through October 10, 2025.
2. [Red Ribbon Week](#), October 27 through October 31, 2025.
3. [2025 BCIP Annual State of the JIF Dinner](#) on Wednesday, December 3, 2025, at The Mansion on Main Street.
4. Notification of a County grant award for the installation of a crosswalk button and pedestrian alert system on Warwick Road. The Superintendent will discuss the project details.

B. Curriculum/Programs

(No items at this time)

C. Inter-district

(No items at this time)

D. Public Relations/Liaison

1. The Liaison Committee met on Monday, September 29, 2025 at 7:00 pm. The Superintendent will review the meeting minutes.

E. Student/Parental Issues and Concerns

(No items at this time)

F. Buildings and Grounds

1. A fire drill was held on September 11, 2025.
2. Bus drills were held on September 18, 2025 at the following times at the front of the building, supervised by Principal Paul Sorrentino:

Grade	Time
PSD	8:45 am
Preschool	8:45 am
Kindergarten	9:00 am
1st Grade	9:15 am
2nd Grade	9:30 am
3rd Grade	9:45 am
4th Grade	10:00 am
5th Grade	10:15 am
6th Grade	10:30 am
7th Grade	10:45 am
8th Grade	11:00 am

3. A shelter-in-place drill was held on September 23, 2025.

G. Negotiations/Contractual (*Executive Session*)
(No items at this time)

H. Harassment, Intimidation, or Bullying (HIB)
(No items at this time)

I. Miscellaneous
(No items at this time)

J. Principal's Report

1. [Principal's Report](#) - September 2025
2. [Nursing Report](#) - September 2025

Personnel

Motion to Approve Personnel Items 1 through 13

1. Accept, with regret, the resignation of Gail Walters, Kindergarten teacher, effective January 2, 2026. **(Attachment A1)**
2. Approval of the retroactive rollover of 2024-2025 vacation days to the 2025-2026 school year for the following 12-month employees:

**Susan Ortiz and
Thomas Springer –
Retroactive Rollover
24-25 Vacation Days**

Last Name	First Name	Number of Vacation Days
Ortiz	Susan	3
Springer	Thomas	3

**Appointments for
2025-2026**

3. Approval of the following extracurricular appointments for the 2025-2026 school year:

Last Name	First Name	Activity	Tier	Stipend
McIlvaine	Kelly	Art Club (Grades K-1)	Tier I	\$625.00
Sorrentino	Erin	Art Club (Grade 2)	Tier I	\$625.00
McIlvaine	Kelly	Board Games (Grades K-1)	Tier I	\$625.00
Whitaker	Ashton	Board Games (Grades 2-3)	Tier I	\$625.00
Attanasi	Haley	Book Club (Grades 2-4)	Tier I	\$625.00
Kemble	Julie	Book Club (Grades 5-6)	Tier I	\$625.00
Kreal	Steve	Chess (Grades 6-8)	Tier I	\$312.50*
Borgese	Nicolas	Chess (Grades 6-8)	Tier I	\$312.50*
Camerieri	Zachary	Environmental Club	Tier I	\$625.00
Heyser	Olivia	Intramurals (Grades 1-2)	Tier I	\$625.00
Keane	William	Intramurals (Grades 3-4)	Tier I	\$625.00
Keane	William	Intramurals (Grades 5-6)	Tier I	\$625.00

Kemble	Julie	Intramurals (Grades 7-8)	Tier I	\$625.00
Heyser	Olivia	Math Club (Grades 1-3)	Tier I	\$625.00
Williams	Shaun	Math Club (Grades 4-6)	Tier I	\$625.00
Cogan	Dave	Robotics/Coding (Grades 3-5)	Tier I	\$625.00
Smith	Dylan	Robotics/Coding (Grades 3-5)	Tier I	\$625.00
Sorrentino	Erin	Social Media Club	Tier I	\$625.00
Attanasi	Haley	Detention	Tier III	\$1250.00*
Carson	Dan	Detention	Tier III	\$1250.00*
Rutherford	Linda	Student Council	Tier III	\$2500.00

*splitting stipend

**Sandy Marlys –
Nurse on Duty for
Extracurricular
Activities**

**Colleen Roehr and
Paul Sorrentino –
After School SEL
Activities**

**Staff Member to be
Compensated for
Room Relocation**

4. Approval of Sandy Marlys to serve as the nurse on duty for extracurricular activities, for up to 28 hours, to be compensated at her per diem hourly rate.
5. Approval of Colleen Roehr and Paul Sorrentino to participate in after-school SEL activities in support of district initiatives, not to exceed 10 hours each, at a rate of \$20.00 per hour, funded through Title II.
6. Approval of the following staff members to be compensated at a rate of \$20.00 per hour, for up to three (3) hours each, for room relocation. Payment to be made from the general fund:

Last Name	First Name
Green-Hamilton	Emily
Keane	William
Kreal	Stephen
Livingston	Kelly
Lopez	Nicole
Pontarelli	Jennifer
Sorrentino	Paul

**Substitute Custodian
25-26**

7. Approval of the following staff members as substitute custodians for the 2025-2026 school year at a rate of \$19.00 per hour, not to exceed 5 hours per week:

Last Name	First Name
Borgese	Nicolas
Carson	Daniel
Johnson	Brian
Keane	William
Kreal	Steve
Sorrentino	Paul
Taylor	Steve

**John Carpenter and
Brian Johnson –
Attend Workshop
11/3/25**

8. Approval of John Carpenter and Brian Johnson to attend the professional development workshop, From Entry to Exit: Creating Dynamic Learning Experiences in Physical Education at the Haddonfield School District on November 3, 2025, at a cost of \$70.00 per teacher, to be funded through Title II (200-500).
9. Approval of the following staff members to attend the professional development workshop, Navigating Number Lines - Unlocking Their Power in the Standards, with Cheryl Fricchione at Girl Scouts of Central & Southern NJ, Cherry Hill, on November 13, 2025, at a cost of \$75.00 per teacher, to be funded through Title II (200-300):

Last Name	First Name
Attanasi	Haley
Cogan	Joseph
Gilley	Allison
Hallahan	Leah

**Gail Walters – Attend
Virtual Workshop
12/8/25**

10. Approval of Gail Walters to attend the virtual professional development workshop, Dealing with Challenging Behaviors Using Developmentally Appropriate Strategies (PreK-2) on December 8, 2025, at a cost of \$295.00, to be funded through Title II (200-500).

**Professional
Development 25-26**

11. Approval of the following professional development requests for the 2025-2026 school year:
TECHSPO 2026

Jennifer Pontarelli, Paul Sorrentino
January 28-30, 2026
Hotel, meals, and mileage expenses not to exceed \$2500.00.
To be paid from general funds.

**Alexandra Muller –
Camden County
College to Observe
and interview Shaun
Williams**

12. Approval of Alexandra Muller, student at Camden County College, to observe and interview Shaun Williams, 4th grade teacher, for their Historical Trends in American Education course.

**Jessica Mederia –
Student Rowan
University Clinical
Placement 1/20/26-
4/30/26 and 9/1/26-
12/17/26**

13. Approval of Jessica Maderia, student at Rowan University, for their Clinical I placement from January 20, 2026 through April 30, 2026, and their Clinical II placement from September 1, 2026 through December 17, 2026, with Haley Attanasi, 2nd grade teacher. **(Attachment A2)**

Motioned by Mark Godfrey, second by Alyssa Vazquez-Colom

Vote: to Approve Personnel Items 1 through 13

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mrs. Vazquez-Colon (4-0-0)

Motion Approved

Motion to Approve Item C 1 through 3, Item D 1 through 2 and Item H 1 through 2

B. Students

(No items at this time)

C. Programs

**Sidebar Agreement
7/1/23-6/30/24**

1. Approval of the retroactive Sidebar Agreement between the Magnolia Board of Education and the Magnolia School Education Association (MSEA) for the period of July 1, 2023, through June 30, 2027. **(Attachment C1)**

**School Self-
Assessment – Anti-
Bullying Bill of
Rights Act**

2. Approval of the 2024-2025 School Self-Assessment for Determining Grades under the Anti-Bullying Bill of Rights Act (ABR). **(Attachment C2)**

**60 Student to
Anticipated Preschool
Enrollment for 2026-
2027**

3. Approval of 60 students as the anticipated preschool enrollment for the 2026–2027 school year.

D. Trips

Field Trips 25-26

1. Approval of the following Renaissance field trips for the 2025-2026 school year:

Date	Class/Group	Destination	Bus/Walk
10/24/2025	Grades 4-8	Monster Mini-Golf/Escape Room, Cherry Hill	Bus

	Gold		
11/25/2025	Grades 4-8 Blue/Gold	Cinemark, Somerdale	Walk
12/22/2025	Grades 4-8 Blue/Gold	Skate Zone, Voorhees	Bus
02/16/2026	Grades 4-8 Gold	Blue Mountain, Palmerton, PA	Bus
02/24/2026	Grades 4-8 Blue/Gold	Cinemark, Somerdale	Walk
04/21/2026	Grades 4-8 Blue/Gold	Cinemark, Somerdale	Walk
05/29/2026	Grades 4-8 Blue/Gold	Dorney Park, Allentown, PA	Bus
06/09/2026 or 06/11/2026	Grades 4-8 Gold	Cape May Zoo, Cape May Court House Thunder Cat Dolphin Watch, Wildwood Crest	Bus

**Camp Out for
Hunger Filed Trip
11/13/25**

2. Approval of the Camp Out for Hunger field trip to Stateside Live! on November 13, 2025, for students to deliver the district's collected food donations in support of the annual hunger relief initiative.

E. Plans

(No items at this time)

F. Job Descriptions

(No items at this time)

G. Facilities

(No items at this time)

H. Policies

**Second Reading
P1110**

1. Second Reading - Approval of new, revised, and/or updated policies and/or regulations provided by Strauss Esmay Associates pursuant to the authorization granted at the Special Meeting held on May 25, 2010, allowing the Superintendent to implement policy updates from Strauss Esmay Associates in advance of formal board approval. **(Attachment H1)**

P 1110

Organizational Chart (Revised)

First Reading Policies

2. First Reading - Approval of new, revised, and/or updated policies and/or regulations provided by Strauss Esmay Associates pursuant to the authorization granted at the Special Meeting held on May 25, 2010, allowing the Superintendent to implement

policy updates from Strauss Esmay Associates in advance of formal board approval.
(Attachment H2)

5330.04 Administering an Opioid Antidote
5519 Dating Violence at School
5722 Student Journalism
R 2417 Student Intervention and Referral Services
R 2481 Home or Out-of-School Instruction for a General Education Student for
Reasons
Other Than a Temporary or Chronic Health Condition
R 5300 Automated External Defibrillators (AEDs)
R 5330.04 Administering an Opioid Antidote
R 5331 Management of Life-Threatening Allergies in School
R 5338 Diabetes Management
R 5350 Student Suicide Prevention
R 5420 Reporting Student Progress
R 5519 Dating Violence at School
R 5550 Disaffected Students
R 5560 Disruptive Students
R 6470.01 Electronic Funds Transfer and Claimant Certification
R 6810 Financial Objectives
R 7420 Hygienic Management
R 7420.1 Bloodborne Pathogen Exposure Control Plan
R 7420.2 Chemical Hygiene
R 7422 School Integrated Pest Management Plan
R 7510 Use of School Facilities
R 8420.3 Natural Disasters and Man-made Catastrophes
R 8420.4 Kidnapping
R 9270 Home Schooling and Equivalent Education Outside the Schools

Motioned by Karen Sorbello, second by Alyssa Vazquez-Colon

**Vote: to Approve Item C 1 through 3, Item D 1 through 2, and Item H 1 through 2
Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mrs.
Vazquez-Colon (4-0-0)**

Motion Approved

**Board Secretary
Report**

BOARD SECRETARY/BUSINESS ADMINISTRATOR REPORT

Informational Items:

- Governance Training – Due December 31, 2025

Board Actions

Board Actions:

Motion to Approve Items A Through D

Monthly Reports

A. Monthly Reports

The Budget Summary and Revenue Summary for the month of August 2025.
(Attachment A1 & A2)

Transfers

B. Transfer of Funds

The attached transfer list, with the recommendation of the Superintendent, for the month of August 2025. **(Attachment B1)**

Financial Reports

C. Financial Reports

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of August 2025. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year. **(Attachment C1).**
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of August 2025. The Treasurer's Report and Secretary's report are in agreement for the month of July 2025. **(Attachment C2).**
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

Bill List

D. Warrants

The attached bill lists:

- Warrants **(Attachment D1)**
- Payroll **(Attachment D2)**

Motioned by Karen Sorbello, second by Alyssa Vazquez-Colon

Vote: to Approve Items A through D

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mrs. Vazquez-Colon (4-0-0)

Motion Approved

Motion to Approve Items E through H

**Comprehensive
Maintenance Plan**

E. Comprehensive Maintenance Plan

To approve the 2026-2027 Comprehensive Maintenance Plan for submission to the county. **(Attachment E1)**

Form M-1

F. Form M-1

To approve the 2026-2027 Form M-1 for submission to the county.
(Attachment F1)

**Federal Grant
Salaries**

G. Federal Grant Salaries

To approve the following salaries to be paid through federal grant funds for the 2025-2026 school year:

Title I – Lorraine Shields - \$52,353.00 – 57.06%

IDEA Preschool – Ke’ahilani Naone-Carter - \$7,547.00 – 28.84%

**Tuition Gloucester
Twp. Student
#6432004617 25-26**

H. Tuition Contract – Gloucester Twp. BOE

To approve tuition contract with Gloucester Twp. Board of Education for student #6432004617 in the amount of \$16,600.00 for the 2025-2026 school year (note: receiving student).

Motioned by Karen Sorbello, second by Mark Godfrey

Vote: to Approve Items E through H

Roll Call Vote. All in favor: Mrs. Ammen, Mr. Godfrey, Mrs. Sorbello and Mrs. Vazquez-Colon (4-0-0)

Motion Approved

**Audience
Participation II**

Open Audience Participation II

Motioned by Mark Godfrey, Seconded by Alyssa Vazquez-Colon

Vote: To approve opening of Audience Participation I

Voice Vote. All in favor

- Zack Camerieri - Questioned if money is allowed from the state for ELL Services
-

Close Audience Participation I

Motioned by Mark Godfrey, Seconded by Alyssa Vazquez-Colon

Vote: To approve closing of Audience Participation II

Voice vote. All in favor

Adjournment

Executive Session – None

ADJOURNMENT

Motion to adjourn meeting at 7:27 pm by Mark Godfrey Second by Alyssa Vazquez-Colon

**Vote: To Adjourn meeting
Voice Vote. All in favor**

Respectfully submitted,

**Greg Gontowski
Board Secretary**