

Sacred Heart School Commission
Meeting Minutes
September 10, 2025
6:30pm – 7:30pm
School Library

Welcome (5 minutes)

- Introductions
 - Keri Kono – Parents Club President Elect
 - Merrisa Claridge

Opening Prayer (5 minutes)

Approval of Minutes (5 minutes)

- May 7, 2025

New Business (10 minutes)

- Lunch Delivery Discussion – Carrie Price

Parish Updates (5 minutes)

Committee Reports Questions (10 minutes)

- Health & Safety (Kelly Bach)
- Parent's Club (Kelsey Ashe)
- Technology (Orville McDonald)
- Catholic Identity (Kelly Surapaneni)
- Legal (Katherine Goodrich)

Principal's Update / New Business (10 minutes)

- NSBECS Standards
 - Operational Vitality (September)

School Commission 2024-25 (10 minutes)

- Discussion topics
 - School Safety
 - Fund-a-Need Updates (Field, Scoreboard, Classroom Storage)
 - Capital Campaign / Feasibility Study Update
 - Mission Statement Discussion
 - Financial update
- Future discussion topics
 - Joint middle school dances
 - Attendance at St. Monica School Commission meetings
 - Collaboration ideas with St. Monica
 - Bingo Night

- Chili Cookoff
 - Adoration
 - Catholic Identity Challenges
 - State of the School address – timing & topics
- Objectives for this year
 - Accreditation
 - 2025-2026: Self study
 - 2026-2027: Accreditation – new process Family group transition
 - Partnering with St. Monica’s School Commission
 - Catholic Identity
 - Facilities

Next Meeting: October 1st

Committee Reports (September 10th)

- Health & Safety (Kelly Bach)
 - Minnesota tragedy. I had emailed communication with David, Erica and Nikki with thoughts. Always defer to David and Erica for what is best for our community but steps made prior to this event and intentional decision making after Sandy Hook, I have full faith in the appropriate measures that have been taken to keep our campus a safe place. (At work we have been doing a lot of increased training/conversations and modifications to our organizational systems so this is something that I am actively involved with professionally as well). David sent an email to the community highlighting their thoughts and adjustments. Statistically proven, mental health is a MAJOR factor in these incidents. Continuing to put a focus on the teaching around SEL/Mental Health, especially in middle school (and beyond) is the greatest impact that we can make.
 - Emergency Preparedness Container- As this is my last year at SHS I am hoping to leave things better than I found them- which is hard because this container is truly wow worthy! I spent a few hours in it yesterday, will be meeting with Erica in the next few weeks to go over some thoughts/ideas and what needs to be replaced. Most of this is around organization of the container and having quick and easy access in the event of an emergency.
 - Health Room. I met with Ann Marie yesterday about start of new year and how things are going. She is a well oiled machine in there! Observationally, our higher enrollment over the past few years is noticeable in the health room. More kids coming in, more medications (which also means forms and follow up) for students to be kept on campus. I will touch base with Ann Marie again in a few

weeks and have a few organizational questions for Erica/David that I will chat with them about.

- Health Curriculum- Coach K spoke briefly about this in the 8th grade Curriculum night, I will circle back with him to see if there is anything I can do to support him/this moving forward (even beyond our time at SHS).
- Parent's Club (Kelsey Ashe)
 - Welcome new members:
 - Keri Kono- President Elect
 - Celine Mar- Treasurer Elect
 - Recap of August/Sept events:
 - Teacher and Staff Breakfast: Went well. Farine bakery was a wonderful and the coffee cart was very popular as always.
 - Back to School Coffee: Used same caterer as teacher and staff breakfast for pastries and coffee. That was enjoyed by all. Next year, we will be sure to start after the prayer service is completed.
 - Back to School Staff Lunch: Central bar and grill catered. All enjoyed the food. Next year we will plan to remind all what they ordered and check off when they have taken it so that lunches don't get mixed up.
 - Back to School Supplies: Used same company again, delivery was successful. Many student volunteers stepped up to help. Class lists were ready for the distribution which made things much easier.
 - Upcoming Events:
 - Movie Night this friday, Sept 12th. Team will arrive at 4:45pm for setup and movie will begin at approximately 7:50pm. Movie title is Despicable Me 4
 - Trunk or Treat: Friday, October 24th 6-7:30pm. Ashley Hengten and Crystal McConville are in charge of this event with assistance from Parents Club. Details tbd
 - Booing: Sign ups will begin at the beginning of October
 - Mother/Son Night: Friday, November 14th. Details tbd.
 - Coffee Cart: Monday November 24th in morning for school conferences. Plan to have volunteers deliver coffees once teachers placed orders to save time for teachers to prepare for their day.
- Technology (Orville McDonald)
 - Nothing to report
- Catholic Identity (Kelly Surapaneni)
 - Nothing to report
- Legal (Katherine Goodrich)
 - Nothing to report