

Sacred Heart School Commission
Meeting Minutes
October 2, 2024
6:30pm – 7:30pm
School Library

Welcome

Opening Prayer

Approval of Minutes (September 11, 2024)

Parish Updates

- Father Joseph in Nigeria and returning 10/25
Things are going well in Nigeria for Father Joseph
- Children's Faith Formation started September 15th 12:30 to 1:30
Waiting for applications for youth ministry positions.

Principal's Update / New Business

- Catholic Update- *Retreat for principals to think about catholic identity*
Theme for this year is knowledge of the faith and will be in November for school and parish staff. This will be a joint retreat with St. Monica.
- Roof is almost finished.
- Zoom meeting with partners in mission about doing a feasibility study for partners in catholic campaign. *What is the potential in the community for a capital campaign? Look towards next year to connect with the capital campaign. What ideas for next year...floor in gym, moore theater (seating)..think of areas for improvement..*
- Caroline Johnson on maternity leave, Charlene here, getting ready for open house, getting ready for high school applications,
- switched to "boost my" for the annual fund, will be fun to see how pledging is going during the day and use them for the front end of jogathon, not switching to them for auction yet for this year, but maybe for next year, will be using greater giving for the auction this year
- Fulcrum foundation coming,

School Commission 2023-24

- Discussion topics
 - School Commission auction item
-Ask about what items they are looking for and we can come up with a suggestions, vacations, possibly a gift for the faculty, last year was spoil a staff member item, staff/faculty dinner, on an in-

service day, think of ideas....Canlis does a 50-50 match, about 52 members, call Canlis

- Auction fund-a-need options
- Attendance at St. Monica School Commission meetings
- *School Commission training*
 - By laws discussion, they do offer help (on-boarding instructors), but come with challenges,*
 - Budget needs to be a bigger part of our meetings, setting the budget will need to be restarted. Bring in a finance person to the committee.*
- Field update- *Permit process for the city. (dirt removal a new unexpected charge), another bid is in progress, asked how may we repurpose the dirt, possibly use the dirt to make another seating area on the fence line, possibly adding a container on the field, or using the gravel space for parking, on hold now because of rainy season, how can we make the field a multi-use, add a kick ball back stop, baseball/softball*
- Capital campaign
- Mission Statement Discussion
 - What does it mean to be a Catholic school?
 - What does it mean to be a Catholic school with St. Monica?
- Objectives for this year
 - Family group transition
 - Partnering with St. Monica's School Commission: Cross attendance at 2024-2025 meetings
 - October 17
 - November 21
 - December 19
 - January 16
 - February 27th (4th week due to Mid-Winter Break)
 - March 12 - State of the School Address
 - April 10 - (2nd week due to Holy Week)
 - May 15
 - June 12 (2nd week due to end of year)
 - Monthly St. Monica & Sacred Heart meeting (Principals, Vice Principals, PAAs, Priests)
 - Information sharing
 - Shared events
 - Middle school dances (chaperones from both schools)
 - 5th grade camp
 - Others?
 - Parish subsidy
 - Catholic Identity
 - Adoration
 - Confession
 - Summer church challenge

- New challenges throughout the year
- Accreditation
 - Next year (2025-2026): Self study
 - Following year (2026-2027): Accreditation – new process
- Facilities
 - Analysis on potential fund-a-need opportunities
 - Deferred maintenance
 - Capital campaign – feasibility study proposal
- Objectives for last year
 - Strategic Plan Review
 - Staff Compensation
 - Catholic Identity
 - Parish Engagement
 - Partners in the Gospel

Committee Reports Questions

- Health & Safety (Kelly Bach)
- Parent's Club (Kelsey Ashe)
- Technology (Orville McDonald)
- Catholic Identity (Kelly Surapaneni)
- Legal (Katherine Goodrich)

Next Meeting: November 6, 2024

Committee Reports (October 2nd)

- Health & Safety (Kelly Bach)
 - Placeholder until minutes are shared
- Parent's Club (Kelsey Ashe)
 - Trunk or Treat
 - Booing for families
 - Mother/son night 11/1 4:30pm-6:30pm at Dave & Buster's
 - Coffee Cart for Staff/Teachers on 11/25 – 1st day of conferences
 - Parents Club next meeting is 10/7/2024
- Technology (Orville McDonald)
 - Bring Your Own Device (BYOD) Recap
 - Instructions were sent to the 5th grade parents for setting up their kids computers. Many parents are still having a hard time setting up the device.
 - We discussed the potential issues and remedies including if there could be the option to buy the computers preconfigured. There will be cost implications and parents will still need to create the personal accounts.
 - Next steps is that Orville will look into the feasibility of having a vendor do the setup.
 - Classroom Cloud for Student Device Monitoring
 - This was a program that we learnt about during the ISTE conference.
 - Demo of it didn't work during our committee meeting. We will likely revisit at a later date.
 - Security
 - Brief discussion about security measures to protect against malware attacks.
 - No action items at this time.
- Catholic Identity (Kelly Surapaneni)
 - Placeholder until minutes are shared
- Legal (Katherine Goodrich)
 - Nothing to report