

Sacred Heart School Commission
Meeting Agenda and Minutes
February 12, 2025
6:30pm – 7:30pm
School Library

Welcome (5 minutes)

Opening Prayer (5 minutes)

Approval of Minutes (5 minutes)

- January 8, 2025

Parish Updates (5 minutes)

- New Carpeting in the Narthex – February 17th
- Bible Study – Tuesdays 8:30-10:00am
- Extraordinary Ministers of Holy Communion Needed

Committee Reports Questions (10 minutes)

- Health & Safety (Kelly Bach)
- Parent's Club (Kelsey Ashe)
- Technology (Orville McDonald)
- Catholic Identity (Kelly Surapaneni)
- Legal (Katherine Goodrich)

Principal's Update / New Business (15 minutes)

School Commission 2024-25 (15 minutes)

- Discussion topics
 - Catholic Schools Week
 - School Commission auction item
 - Field update
 - Fund-a-need 2025
 - Next joint middle school dances (Sacred Heart – 2/28 & St. Monica hosted TBD)
 - Attendance at St. Monica School Commission meetings (Feb 27/Mar 12)
 - Financial update
 - Feasibility study update
 - Accreditation – Jump start 2025-2026 self-study this year
 - Collaboration ideas with St. Monica
 - Bingo Night
 - Chili Cookoff
 - Adoration

- Catholic Identity Challenges
- State of the School address – timing & topics
- Mission Statement Discussion
 - What does it mean to be a Catholic school?
 - What does it mean to be a Catholic school with St. Monica?
- Objectives for this year
 - Family group transition
 - Partnering with St. Monica’s School Commission: Cross attendance at 2024-2025 meetings
 - January 16 – Erica & Charlie attended
 - February 27th (4th week due to Mid-Winter Break)
 - March 12 - State of the School Address
 - April 10 - (2nd week due to Holy Week)
 - May 15
 - June 12 (2nd week due to end of year)
 - Monthly St. Monica & Sacred Heart meeting (Principals, Vice Principals, PAAs, Priests)
 - Information sharing
 - Shared events
 - Middle school dances (chaperones from both schools)
 - 5th grade camp
 - Others?
 - Parish subsidy
 - Catholic Identity
 - Adoration
 - Confession
 - Religion Specialist – Emily Kirwin
 - Newsletter and new challenges throughout the year
 - Accreditation
 - Next year (2025-2026): Self study
 - Following year (2026-2027): Accreditation – new process
 - Facilities
 - Deferred maintenance
 - Capital campaign – feasibility study proposal

Next Meeting: Proposing March 12, 2025 (March 5th Ash Wednesday and Charlie out of town on business)

Committee Reports (February 12th)

- Health & Safety (Kelly Bach)
 - High prevalence of Flu A – Atypical symptoms include fever a mix of fever and no fever, headaches, and body aches. Keep kids home if they feel “off”
 - Follow DOH (department of health) guidelines for going to school to decrease infections rates
- Parent’s Club (Kelsey Ashe)
 - Father-Daughter Dance - Event had about 200 attendees. Pizza, drinks and dessert were all served this year. We charged \$50/family this year. Next year we are considering increasing the cost of the event so that we do not lose money on the event.
 - Staff Appreciation Lunch during Catholic Schools Week- Soup, salad and bread were all served. Thank you to the school commission committee for the food donations. Event was enjoyed by all that attended.
 - Bingo night coming up March 28th. Event date moved up to help increase attendance. With warmer weather in May, attendance was lower the last few years.
- Technology (Orville McDonald)
 - Science and Technology Week is March 31 - April 4. Topics and speakers are being confirmed.
 - Draft of Sacred Heart School’s AI Policy has been created.
 - Discussed the PowerSchool breach.
 - VPNs are a concern because they could be used for circumventing firewall protection. There was a discussion around upgrading the firewall.
- Catholic Identity (Kelly Surapaneni)

For the Archdiocese of Seattle, the year 2025 is doubly blessed. It’s a Jubilee year for the Church throughout the world; it’s also the 175th anniversary of our diocese, established on May 31, 1850. There is special Mass and celebration will include all the bishops and priests from the area:

Saturday, February 22, 2025 | 11:00am

The Most Reverend Paul D. Etienne, Archbishop of Seattle, Celebrant with Bishop Schuster and Bishop Elizondo, auxiliary bishops.

Our Lady Star of the Sea in Bremerton

Other Masses will include:

[March 1 at 11:00am | Immaculate Conception, Mount Vernon](#)

[May 31 at 11:00am | Solemn Celebration at St. James Cathedral, Seattle](#)

Details about the Jubilee Year: <https://archseattle.org/the-catholic-faith/jubilee2025/>

As part of the celebration, the Archbishop has asked for a **Season of Service**. All service performed by students, parents, volunteers from Catholic Schools Week through May 1st. The goal is 175,000 hours and all schools participating.

Here is the form to record the service:

<https://archseattle.ccbchurch.com/goto/forms/4227/responses/new>

- Legal (Katherine Goodrich)
 - Nothing to report