***Additions/Updated***

# *EAST KNOX BOARD OF EDUCATION MEETING*

## *Thursday, December 11, 2025, 6:00 PM - Elementary Cafeteria*

## *REGULAR MEETING AGENDA*

This is a public meeting of the East Knox Board of Education for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in the agenda.

Board Members: Lindsay Bush - President, Randy Reese – Vice President, Larry Campbell, Alan Huffman, Kathy Tate

### A. Call to Order

The President calls the meeting to order and leads the Pledge of Allegiance.

- The President reads the vision, mission, and the core values of East Knox Local School District:
  - Vision:
    - Blending Traditions with Visions of our Future
  - Mission:
    - East Knox Local School District is the heart and foundation of the community. Teachers, staff, and families partner to prepare our students for lifelong excellence.
  - Core Value:
    - Our safe and supportive community
    - Preparation leading to new opportunities
    - Relevant, clear, and consistent communication
    - Learning and growing throughout life

### B. Roll Call

The President calls the roll.

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

## C. Approval of the Agenda

Recommendation to approve the agenda as presented.

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

## D. Presentation(s)

- Mr. Aaron Hinchliffe – OSBA

## E. Public Participation

- Please see Board Policy #0169.1

## F. Treasurer Report

## G. Treasurer Recommendations

Recommendation to approve the minutes from the November 13, 2025, regular board meeting.

Recommendation to approve the November 2025 Monthly Financial Report as presented.

***Recommendation to approve the following budgetary amendment(s):***

***499 Misc. State Grant $7,412.25***

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

## H. Building Reports

- Elementary School

- Jr./Sr. High School

- Athletics – Mr. Sprague

## I. Superintendent Report and Board Discussion

- Updates/Discussion Items

- Student Representative – Anna Cline

## J. Superintendent Recommendations

Recommendation to set the Organizational Meeting for 2026 on Thursday, January 8, 2026, as follows:

Organizational Meeting at 6:00 p.m.
Budget Hearing immediately following Organizational Meeting
Regular Meeting immediately following Budget Meeting
Records Commission Meeting immediately following Regular Meeting

Recommendation to advertise to the public a hearing on the budget, which will be held on January 8, 2026, immediately following the Organizational Meeting, which begins at 6:00 pm. The following advertisement will be printed in the Mount Vernon News for general circulation on December 20, 2025.

*A public hearing on the proposed 2027 tax budget for the East Knox Local School District will be held at East Knox Elementary, 23081 Coshocton Road, Howard, Ohio, on Thursday, January 8, 2026, immediately following the Organizational Meeting, which begins at 6:00 p.m.*

Recommendation to approve the following graduate(s):

Gabriel William Foote, October 24, 2025
***Brylan Axle Smail, December 5, 2025***

Recommendation to approve the quote from B&C Communications for the purchase of 10 Motorola radios to add to the inventory of radios for district communications for $9,883.90. $7,412.25 of the cost has been secured through a BWC School Safety and Security Grant.

Recommendation to approve the scope of work quote from Ameresco for $16,624 for temperature controls for the new elementary chiller.

Recommendation to approve the change order #1 from Prodigy Building Solutions LLC, for the East Knox Elementary building chiller project 2025 for $0.

Recommendation to approve an agreement with Dyslexia on Demand for dyslexia therapy services for a total cost not to exceed $6,000.

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

***Recommendation to approve the following resolution:***

***APPROVING AN AGREEMENT WITH BSHM ARCHITECTS, INC.***
***FOR THE ELEMENTARY PLAYGROUND PROJECT***

***The Superintendent recommends approving a design services agreement between the Board and BSHM Architects, Inc. (the "Architect") for the design and related construction administration services for the Elementary Playground Project (the "Project").***

***Rationale:***

1. ***The Board requires the services of a design professional to provide design and related construction administration services for the Project.***

2. ***In compliance with ORC Sections 153.65 through .71, the Architect was previously selected as the most qualified firm to provide those services.***

3. ***The Architect has submitted a pricing proposal in the total amount of $45,920 to provide the design and related construction administration services for the Project, which is comprised of a not-to-exceed basic services fee of $27,720, an allowance of $10,700 for geotechnical engineering and soil borings, surveying, and construction materials testing and special inspections, and reimbursable expenses in the not-to-exceed amount of $7,500.***

4. ***The Superintendent recommends approving a design services agreement with the Architect for design and related construction administration services for the Project in a total amount not-to-exceed $45,920.***

5. ***The Superintendent also requests that the Board delegate authority to the Superintendent and Treasurer to negotiate and execute a design services agreement with the Architect for the design and related construction administration services for the Project in an amount not-to-exceed $45,920 at the satisfactory conclusion of negotiations on behalf of the Board.***

***The East Knox Local School District Board of Education resolves as follows:***

1. ***The Board approves a design services agreement with the Architect for design and related construction administration services for the Project in a total amount not-to-exceed $45,920.***

2. ***The Board authorizes the Superintendent and Treasurer to negotiate and execute a design services agreement with the Architect for the design and related construction administration services for the Project in an amount not-to-exceed $45,920 at the satisfactory conclusion of negotiations on behalf of the Board.***

***L. Bush***
***L. Campbell***
***A. Huffman***
***R. Reese***
***K. Tate***

Recommendation to elect President Pro Tempore for the January 8, 2026, Organizational Meeting as follows:

_____nominated _____ to be the President Pro Tempore.

_____ seconded the nomination. Nominations closed.

All in favor of the above motion:

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

**K. Personnel—(Subject to proper placement on the salary scale, contingent upon a favorable report from the BCII/FBI, and receipt of proper certification.)**

Recommendation to rescind the supplemental contract for Cody Howard, JH Girls Basketball Coach, previously approved on November 13, 2025, resolution #25-088.

Recommendation to accept the resignation from Madison Eyler, teacher, effective December 31, 2025.

Recommendation to accept the letter of retirement for Tom Holton, teacher, effective December 31, 2025.

***Recommendation to employ Debra Dugan-Burden on a limited one-year teaching contract from December 15, 2025 through May 22, 2026 BA/150, Step 10, days pro-rated to 99 days.***

***Recommendation to approve 30 extended days for Debra Dugan-Burden, Vo Ag instructor, to be worked between December 20, 2025 and June 30, 2026 at the daily rate, BA/150, Step 10.***

***Recommendation to approve one extra period of pay for Debra Dugan-Burden from December 15, 2025 through May 22, 2026 BA/150, Step 10, days pro-rated to 99 days at 1/8 of the daily rate.***

Recommendation to approve Jaimye Weaver as a long-term substitute for a teacher on medical leave beginning approximately January 5, 2026, at $125 per day.

Recommendation to approve the following KCESC board-approved substitute teachers:

Jaylene Flint
Tiffany Davis

Recommendation to approve and place Marjorie Williams on the classified substitute list as a sub-secretary and sub-food service.

***Recommendation to approve Shannon Fair to administer medications for the 2025-2026 school year.***

Recommendation to approve the following supplemental contracts for the 2025-2026 school year:

| | | Step |
|---|---|---|
| **Darrick Faucett** | **Winter Strength Conditioning Coach** | **0** |
| Steve Sant | Volunteer Girls Swimming (MV) | - |
| Anthony Springer | Volunteer Girls Swimming (MV) | - |
| **Jason Ewalt** | **JH Girls Basketball Coach Volunteer** | **-** |

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

## L. *Board Remarks*

- ***Kathy Tate***

## M. Executive Session

Recommendation to enter into executive session, pursuant to Ohio Revised Code 121.22 (G) (2) – (6), for the sole purpose of:

- To consider the employment of a public employee or official(s).

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate

## N. Adjournment

Recommendation to adjourn the meeting at _____ p.m.

L. Bush
L. Campbell
A. Huffman
R. Reese
K. Tate