

**Coventry Board of Education**  
Coventry, Connecticut

**Board of Education Regular Meeting**  
Approved Minutes of Thursday, November 13, 2025  
Administration Building Conference Room

Board Members Present:

Jennifer Beausoleil  
Megan Boshuyzen  
Joshua Clark  
Emma Eaton  
Mary Kortmann (via zoom)  
Mark Larson (via zoom)  
Courtney Rossignol

Board Members Absent:

None

Administrators Present:

Dr. David J. Petrone, Superintendent of Schools  
Charmaine Bradshaw-Hill, Director of Finance and Operations

Also Present:

Maggie Coffey, Student Board of Education Representative

**I. Call to Order**

Dr. Petrone called the meeting to order at 7:01 p.m.

**II. Salute to the Flag**

Dr Petrone led the salute to the flag.

**III. Swearing in of Board of Education Members**

Ms. Grady swore in all members of the Board of Education.

**IV. Election of Board Officers: Chairperson, Vice-Chairperson, and Secretary**

Dr. Petrone welcomed all new and re-elected board members, explained the process for electing officers, and began with the election of the Chairperson.

Dr. Petrone asked for nominations for Chairperson.

**MOTION: To nominate Jennifer Beausoleil as Chairperson**

**By: C. Rossignol**

**No second needed**

There were no other nominations. Dr. Petrone asked for a roll call vote, which was as follows:

J. Beausoleil voted for J. Beausoleil  
Megan Boshuyzen voted for J. Beausoleil  
Joshua Clark voted for J. Beausoleil

Emma Eaton voted for J. Beausoleil  
Mary Kortmann voted for J. Beausoleil  
Mark Larson voted for J. Beausoleil  
Courtney Rossignol voted for J. Beausoleil

**Result: The vote was 7-0. J. Beausoleil was appointed as the Chairperson.**

J Beausoleil asked for nominations for Vice-Chairperson.

**MOTION: To nominate Mary Kortmann as Vice-Chairperson**

**By: M. Boshuyzen** **No second needed**

There were no other nominations. J. Beausoleil asked for a roll call vote, which was as follows:

J. Beausoleil voted for M. Kortmann  
Megan Boshuyzen voted for M. Kortmann  
Joshua Clark voted for M. Kortmann  
Emma Eaton voted for M. Kortmann  
Mary Kortmann voted for M. Kortmann  
Mark Larson voted for M. Kortmann  
Courtney Rossignol voted for M. Kortmann

**Result: The vote was 7-0. M. Kortmann was appointed as the Vice-Chairperson**

J. Beausoleil asked for nominations for Secretary.

**MOTION: To nominate Emma Eaton as Secretary**

**By: M. Boshuyzen** **No second needed**

There were no other nominations. J. Beausoleil asked for a roll call vote, which was as follows:

J. Beausoleil voted for E. Eaton  
Megan Boshuyzen voted for E. Eaton  
Joshua Clark voted for E. Eaton  
Emma Eaton voted for E. Eaton  
Mary Kortmann voted for E. Eaton  
Mark Larson voted for E Eaton  
Courtney Rossignol voted for E. Eaton

**Result: The vote was 7-0. E. Eaton was appointed as Secretary.**

## **V. Audience of Citizens**

There were none.

## **VI. Report of the Superintendent**

Dr. Petrone provided updates on recent activities and events, including the Hale Halloween Parade, the K-5 early release for Wit and Wisdom professional development, and a meeting with Hockanum Valley. He noted that the UConn air filter initiative has begun and shared that he recently met with the PTO officers. The Kid Governor visited GHR, and a press release was issued recognizing Coventry and Andover's Farm to School Program. He also

highlighted several student achievements: the girls' volleyball team has advanced to the finals; student athletes who signed Notices of Intent were recognized; and musicians who participated in the School Band Director Association Festival were acknowledged. Dr. Petrone also attended the Patriot Pen Award ceremony. The final volleyball game is scheduled for Friday at 4 p.m.

#### **VI.A. Information: Board of Education Student Representative Report – Maggie Coffey**

Miss Coffey reported on several activities currently underway, including a volleyball update and the band's participation in various festivals. She noted that regional band auditions are approaching and that the jazz band will be performing at the CABA conference. The play Clue opens this weekend, and a Best Buddies event is scheduled for next week. She also welcomed the new board members.

#### **VII. Report of the Chairman**

J. Beausoleil welcomed both new and returning board members. She noted that board technology orientation has been completed and encouraged everyone to use their board email accounts. She also provided new board members with an overview of how the board operates.

#### **VII.A. Committee and Liaison Assignments**

J. Beausoleil assigned board members to serve on the various committees and as liaisons. The appointments were as follows:

##### **BOE Subcommittee Assignments**

- Evaluation and Projection Committee: E. Eaton (Chair), M. Kortmann, C. Rossignol
- Expulsion Committee: M. Kortmann (Chair), M. Boshuyzen, J. Clark, (J. Beausoleil as alternate)
- Fiscal Committee: M. Kortmann (Chair), E. Eaton, C. Rossignol
- Grievance Committee: M. Kortmann (Chair), M. Boshuyzen, M. Larson
- Policy Committee: M. Boshuyzen (Chair), E. Eaton, C. Rossignol
- Residency Committee: M. Kortmann (Chair), M. Boshuyzen, J. Clark
- Transportation Committee: E. Eaton (Chair), M. Boshuyzen, M. Larson

##### **Liaison/Representative Assignments**

- Athletic Advisory Representative: M. Boshuyzen
- District Curriculum Committee Liaison: M Boshuyzen
- EASTCONN Representative: J. Beausoleil
- E.O. Smith Representative: J. Beausoleil
- District Technology Committee Liaison: E. Eaton
- District Wellness Committee Representative: M. Larson
- Pension Commission (Town): J. Clark
- School Building and Energy Efficiency Committee (Town): M. Kortmann

#### **VIII. Communications**

There was none.

**IX. VOTE: Approval of Minutes**

**IX.A. Approve Minutes of October 30, 2025**

Edit: III. Audience of Citizens, correct Greg Jordan to Craig Jordan

**MOTION: To approve the minutes of October 30, 2025, as amended**

**By: C. Rossignol**

**Seconded: E. Eaton**

**Result: 6 in favor with 1 abstention by M. Larson**

**X. Adjournment**

**MOTION: To adjourn the meeting at 7:26 p.m.**

**By: C. Rossignol**

**Seconded: M. Boshuyzen**

**Result: Motion carries unanimously**

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Respectfully Submitted:

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Tricia Dean  
Board Clerk

Approved: December 11, 2025