Winona Area Public Schools
Finance Committee
10/9/2025 Minutes
3:30 p.m. in person
District Office Conference Room

Members Present: *Nancy Denzer, Brad Berzinski, Sarah Slaby*

Members Absent: *Karl Sonneman, Pete Watkins*

Others Present: *Wendy Harward, Ann Riebel*

Call to Order/Welcome
Welcome & Attendance (called to order at 3:30 pm)

Captivate Media Contracts
● An agreement related to the development of a standard response protocol video (in English and Spanish) was reviewed and recommended for approval by the School Board.

ABE (Adult Basic Education) Annual Consortium Agreement
● The annual consortium agreement for participation in the ABE consortium organized through Owatonna Public Schools was discussed and recommended for approval by the School Board.

Regional Facilities Use Agreement
● A zero dollar agreement regarding use of facilities for regional athletic contests was reviewed and recommended for approval by the School Board.

Winona Health Nursing Agreement
● An agreement for licensed nursing services for the duration of 90 days was discussed. This is a measure to allow the school district to provide required nursing services while allowing some additional time to hire a .50-.60 FTE nurse more permanently. The agreement was recommended for approval by the school board.

Commissioning Contract - WSHS Boiler
● An agreement with IEA, the low proposer following a request for proposals process, related to the commissioning services for the WSHS Boiler replacement project was reviewed and recommended for approval by the School Board.

SHIP Grant Agreement
● An agreement for a SHIP grant valued at $26,995.42 for the construction of an outdoor classroom space at WSHS was discussed. The agreement was recommended for approval by the School Board.

Medical Insurance Renewal
● Information regarding the medical insurance renewal from Blue Cross Blue Shield (BCBS) was discussed. Although the increase for each plan is slightly different, the average increase for the premium year beginning January 1, 2026 is 15%. The district is on the “off” year with regards to going through a formal bid process with the next HITA bid being required for the 2027 premium year. Although the district could go out for bids this year, if desired, this is not recommended because

doing so would waive the current maximum limit in place. Given the general medical insurance market, this is not advised by the district's medical insurance broker.

GeoThermal Subcontracts

- The following subcontracts were recommended for approval by the board:
  - ➔ none
- An updated subcontract log was provided for information purposes and will be included on the consent agenda for the board.
- A schedule of remaining funds was also provided for information purposes and will be included in the consent agenda for the board.

Review Meeting Minutes

- Meeting minutes for the 9/10/2025 Finance Committee meeting were reviewed and recommended for board approval.

Review of the Consent Agenda Items

- The consent agenda for the next board meeting was brought to the Committee for review.
  - ➔ Payment Register (summary and detail)
    - ◆ Document reflects September 2025, recommended to move on to the consent agenda
  - ➔ Consent Agenda
    - ◆ Document reflects September 2025, recommended to move on to the board consent agenda
  - ➔ 2025 Budget Analysis (as of 9/29/2025) recommended to move on to consent agenda
    - ◆ 2025 General Fund revenues as of 9/29/2025 are at 101.13% of budget
    - ◆ 2025 General Fund expenditures as of 9/29/2025 are at 99.33% of budget
  - ➔ 2026 Budget Analysis (as of 9/30/2025) recommended to move on to consent agenda
    - ◆ 2026 General Fund revenues as of 9/30/2025 are at 12.40% of budget
    - ◆ 2026 General Fund expenditures as of 9/30/2025 are at 18.80% of budget

Cash Flow Data

- Cash balance data as of 9/30/2025 was provided for committee members and was forwarded on with the monthly consent agenda to the board.

Adjournment

- The meeting adjourned at 4:03 p.m.