

Ballston Spa CENTRAL SCHOOL DISTRICT

Educating Everyone Takes Everyone

Office of Business and Support Services
Kelly Lucarelli, Assistant Coordinator for Purchasing

(518) 884 - 7195 Ext. 1363
E-mail: klucarelli@bscsd.org

December 3, 2025

Rochester Midland Corporation
155 Paragon Drive
Rochester, NY 14624

RE: Ballston Spa Central School District
Award of Bid – HVAC Chemical Treatment/Testing

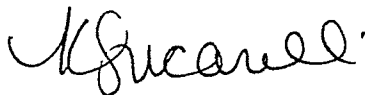
In accordance with the specifications relative to the above referenced bid, the Ballston Spa Central School District desires to extend the bid award for HVAC Chemical Treatment/Testing for an additional 12-month period.

A copy of the bid award and Notice to Bidders from the August 29, 2024 original bid, is enclosed for your information and review.

Please complete and return this notice indicating your interest and availability, at your earliest convenience.

Please contact me at (518) 884-7195, extension 1363 if you have any questions or concerns.

Sincerely,
BALLSTON SPA CENTRAL SCHOOLS



Kelly Lucarelli
Assistant Coordinator for Purchasing

☒ Yes, I am willing to extend the HVAC Chemical Treatment/Testing services for the Ballston Spa Central School District at the rates submitted on August 29, 2024, for an additional 12-month period ending August 29, 2026.

☐ No, I am not able to extend the Various Floor Finishing services for Ballston Spa Central School District.



Signature

Richard Ciullo (Regional Ops. Manager)
Print Name and Title

Enclosures

BOARD OF EDUCATION
BALLSTON SPA CENTRAL SCHOOLS
BALLSTON SPA, NEW YORK 12020

BID ANALYSIS

ITEM BID: 2024-2025 HVAC Treatment

DATE ADVERTISED: SARATOGIAN 8/16/2024

DAILY GAZETTE 8/16/2024

DATE OF BID OPENING: 8/29/2024

NUMBER OF VENDORS CONTACTED: 5

NUMBER OF BIDS RECEIVED: 1

SOURCE OF FUNDS: _____

BIDDERS:

Rochester Midland Corporation

LOW BID: (indicate name and address)

Rochester Midland Corporation
155 Paragon Dr
Rochester, NY 14624

RECOMMENDATION:

Award by item to the lowest responsible bidder as per attached

BOARD APPROVAL DATE: 9/4/2024

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BID FORM - BS# 04302024041024

PROPOSAL FORM FOR BID to be publicly opened and read at the date, time and location listed on the notice to bidders.

Bids must be submitted in a sealed envelope plainly marked as to its contents.

Award of bid will be based on lowest bid price per specifications.

The District reserves the right to reject any or all bids.

The undersigned proposes to furnish the following, in accordance with the attached specifications, to the Ballston Spa CSD at the price(s) shown. All prices are to be net delivered prices and are to include no taxes.

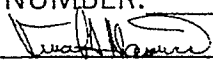
NAME OF FIRM: Rochester Midland Corporation

MAILING ADDRESS: 155 Paragon Dr

CITY/STATE/ZIP CODE: Rochester, NY 14624

TELEPHONE NUMBER: 585-336-2200

FAX NUMBER: _____

BY: 

Signature of Representative (Blue or black ink required)

BY: Vince Marcucci

Signature of Representative (PRINTED)

FEDERAL OR TAX ID # 16-0612150

E-MAIL ADDRESS watersupport@rochestermidland.com

ADDENDA

The following is confirmation of all the addenda upon which this bid proposal is based.

- Addenda # _____ Received _____, 20243 _____ Initialed by Rep.
- Addenda # _____ - Received _____, 20243 _____ Initialed by Rep.
- Addenda # _____ - Received _____, 20243 _____ Initialed by Rep.

NOTE: By signing and submitting this bid for consideration by the Ballston Spa CSD Board of Education the vendor acknowledges that they have read, understand and agree to all aspects of the specifications as presented without reservation or alteration.

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BID FORM BS0431024 Page 2 of 2

1. Annual Cost of Preventative Preventive Maintenance service:

\$ Legionella Testing \$210 per tower in season as required by NYS.

2. PM Chemical Cost Hourly billing rate for approved Corrective Maintenance

\$

A. High School Chilled and Heat Pump Loops Inhibitor:

\$ Assetguard CL-3255T pail \$491.87, Assetguard C-7286T pail \$397.83, Assetguard Foul Out pail \$645.12

B. Biocide:

\$ BromMax 7.1 pail \$892.07, ML-27A pail \$576.12

C. Acid:

\$ Buffer reduction pail \$293.20

D. Mo Treatment for Malta Avenue:

\$ CLT-300 pail \$584.65

E: Silica Treatment for Wood Road Elementary School:

\$ CL-3245T pail \$788.23

APPENDIX A: BID ITEM SPECIFICATIONS

Scope of Work:

The Ballston Spa Central School District seeks bids to perform preventative chemical maintenance on High School cooling towers, primary hot water loop and chilled water loops. Work also includes inhibitor and pH maintenance to the aluminum boilers at the Wood Rod, Gordon Creek and Malta Avenue schools. PM is to be performed according to the listed schedules.

A written monthly service report is required to be submitted documenting services performed in the month.

Evidence of a valid 7G Pesticide applicator license is required for cooling tower work.

Evidence of laboratory support for additional analysis, if required, is required.

All tests, treatments and site visits are to be coordinated with the maintenance department.

Approval shall be required from the Maintenance Manager prior to the addition of biocides, pesticides or any other treatment chemicals.

A proposal shall be submitted to the Maintenance Manager for approval prior to purchase of any pesticides, biocides or chemicals.

1. Cooling Towers:

- Perform services during startup and through cooling season, monthly. Perform tower services
- Disinfect towers as needed, a minimum of once annually.
- Maintain Inhibitor at 90-150 ppb for scale and corrosion control.
- Maintain dual biocides to control bacteria, including one oxidizer.
- Test and report bacteria levels monthly.
- Test for Legionella quarterly.
- Install treatment equipment for system startup, and remove/store at cooling season end.

2. High School Primary Hot Water Loop:

- Test and report findings monthly.
- Maintain inhibitor at 188-263 ppb.
- Introduce additional inhibitor, as needed, through by-pass feeder.
- Maintain pH below 8.5 and adjust with acid as needed.
- Test High School Heat Pump Loop monthly.
- Maintain 700-1400 ppm Nitrate inhibitor in High School Heat Pump loop.

3. High School Chilled Water Loop:

- Test and report monthly during cooling season.
- Maintain 700-1400 ppm Nitrate inhibitor in High School Chilled Water loop.
- Add biocide, as supported by testing, to prevent bacteria.

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4. High School Hot Water Loop:

- Test and report during cooling season
- Maintain 700-1400 [[m Nitrate inhibitor is the High School Heat Pump Water Loop.

5. Wood Road Elementary School:

- Test WR Heating Loop quarterly during heating season (4-times).
- Maintain Inhibitor at 20-30 ppm silica, adjusting as required.
- Maintain pH below 8.5, adjusting as necessary, to protect aluminum boilers.

6. Malta Avenue Elementary School:

- Test MA Heating Loop quarterly during heating season (4-times).
- Maintain Inhibitor at 100-120 ppm silica, adjusting as required.
- Maintain pH below 8.5, adjusting as necessary, to protect aluminum boilers.

7. Gordon Creek Elementary School:

- Test GCES Heating Loop quarterly during heating season (4-times).
- Maintain Inhibitor at 20-30 ppm silica, adjusting as required.
- Maintain pH below 8.5, adjusting as necessary, to protect aluminum boilers.

General:

Needed repairs/replacements discovered through performing preventative services are to be quoted separately for District approval prior to performing the work.

Provide the District with an electronic copy of service reports as completed.

Recommend to the District any modifications that would improve efficiency, extend system life, improve system performance or reduce operating costs.

All refrigerant of hazardous materials shall be recycled or disposed of in compliance with regulatory requirements.

This is a prevailing wage job. A certified payroll is required prior to the release of contract payments.

Emergency work performed outside of normal business hours, Monday through Friday, 7:30 A.M. to 4:00 P.M. may be billed at 1 ½ the prevailing wage rate.

This is a one year (12-month) contract, that may be extended up to two additional one-year terms upon agreement between the District and vendor.