

Ballston Spa Central School District

Board of Education

Regular Meeting December 3, 2025

Location: High School Library

Time: 7:00 pm

PRESENT: Carrie Chapman
Matthew Dreher
Jason Fernau
Fabrizia Rodriguez
Dr. Julia Routbort Baskin
Timothy Turbiak
Katie Whittemore

STAFF PRESENT: Dr. Gianleo Duca, Superintendent of Schools
Brian Sirianni, Clerk of the Board

CALL TO ORDER

Jason Fernau called the regular meeting to order at 7:00 p.m.

Mr. Fernau shared information on the Capital Project Voted, being held on Tuesday, December 9th.

RECOGNITION

Matthew Griep, Athletic Director, recognized athletes and coaches from the Fall sports programs. He shared statistical and program information. Coaches also shared athletes' accomplishments and statistical information.

PUBLIC COMMENT

Jason Kersch, Ballston Spa, shared his thoughts on the capital project, and suggested some changes.

STUDENT GOVERNMENT REPORT

Student Government reported on the Thanksgiving Food Drive and reminded everyone of the Annual Holiday Trivia event.

APPROVAL OF MINUTES

MOTION BY, Timothy Turbiak, seconded by Carrie Chapman that the Board of Education approve the November 19, 2025 regular meeting minutes.

Ayes all

SUPERINTENDENT'S REPORT

None

COMMITTEE REPORTS

None

CORRESPONDENCE

Dr. Duca reported 2 correspondences since the last meeting and shared the topics of each.

Mr. Fernau reported there had been 4 correspondences to the Board since the last meeting, and shared the topics of each.

ANNOUNCEMENTS

Kelly Delaney-Elliott shared upcoming District events; and she announced the next board meeting will be December 17th.

Katie Whittemore shared information of the Annual BESF's auction. She encouraged everyone to participate.

OLD BUSINESS

None

NEW BUSINESS

Resolution #297 - Board of Education Policy Manual File 5321 Use of District Credit Cards -DRAFT

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that Board of Education Policy Manual File 5321 – Use of District Credit Cards, be approved and tabled for the required 28-day period, be and is hereby approved.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #297 – Board of Education Policy Manual File 5321 Use of District Credit Cards - DRAFT

Ayes all

Resolution #298 - Tax Collector's Report

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to accept the report of Amy Giaquinto, Tax Collector, and the tax collector be credited with the sum of \$2,158,809.56 this being the sum of uncollected taxes, be and is hereby approved.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #298 – Tax Collector's Report

Ayes all

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Resolution #299 - Amendment to Tax Warrant and Levy

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following amendments to the tax warrant and levy for the 2025-2026 school year, be and are hereby approved.

Assessor's correction of errors to final tax roll, approved: -\$949.64

Small claims, Article 7's approved: -\$418.49

Tax Warrant Rounding: \$-3.74

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #299 Amendment to Tax Warrant and Levy

Ayes all

Resolution #300 - Agreement – FSA Plan Adoption

RESOLVED, that the form of amended and restated Welfare Benefit Plan, effective January 01, 2026, presented to this meeting (and a copy of which is attached hereto) is hereby approved and adopted, and that the proper agents of the Employer are hereby authorized and directed to execute and deliver to the Administrator of said Plan one or more counterparts of the Plan.

RESOLVED, that the Administrator shall be instructed to take such actions that the Administrator deems necessary and proper in order to implement the Plan, and to set up adequate accounting and administrative procedures for the provision of benefits under the Plan

RESOLVED, that the proper agents of the Employer shall act as soon as possible to notify the employees of the Employer of the adoption of the Plan and to deliver to each employee a copy of the Summary Plan Description of the Plan, which Summary Plan Description is attached hereto and is hereby approved.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #272 – Agreement – FSA Plan Adoption

Ayes all

Resolution #301 - Acceptance of Donation

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Hannaford Helps donations for the Ballston Spa Middle School, in the amount of \$3,757.00, be and is hereby accepted.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #273 – Acceptance of Donation

Discussion

Mr. Fernau thanked everyone that had supported the Middle School.

Ayes all

Resolution #302 - Budget Transfers

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the Budget Transfers, be and are hereby approved.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #274 – Budget Transfers

Ayes all

Resolution #303 - Establish Award

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the following awards are hereby accepted and approved:

<u>Name</u>	<u>Criteria</u>	<u>Amount/Recipient</u>
BARC Ian Gerber Memorial Scholarship	The BARC Ian Gerber Memorial Scholarship recognizes a former BARC athlete, participant, performer, or student staff member who demonstrates a strong work ethic or commitment to the community	\$500/One (1)

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #275 – Establish Award

Discussion

Mr. Fernau thanked the responsible parties.

Ayes all

Resolution #304 - Award of Bid – Paper

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to award the bid for Paper for the 2025-2026 school year to the following vendors, be and is hereby approved:

VENDOR

WB Mason
29 Mill St.
Albany, NY 12204

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #276 - Award of Bid - Paper

Ayes all

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Resolution #305 - Award of Bid – Toner

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, to award the bid for Toner for the 2025-2026 school year to the following vendor, be and is hereby approved:

VENDOR

WB Mason
29 Mill St.
Albany, NY 12204

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve
Resolution #277 – Award of Bid - Toner

Ayes all

Resolution #306 - Obsolete Equipment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the equipment identified by the Facilities department be declared obsolete and disposed of accordingly, be and is hereby approved.

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve
Resolution #306 – Obsolete Equipment

Ayes all

Resolution #307 - Placement of Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Special Education, effective December 3, 2025 be and are hereby approved:

Student #280788	Student #276964	Student #274840	Student #278767
Student #277705	Student #277930	Student #279175	Student #280964
Student #277477	Student #278858	Student #277774	Student #277002
Student #280989	Student #279866	Student #24651	Student #277796
Student #275023	Student #281211	Student #272935	Student #272229
Student #279551	Student #275767	Student #276551	Student #281059
Student #281273	Student #278321	Student #272550	Student #275753
Student #280833	Student #277308	Student #278338	Student #278817
Student #280294	Student #276070	Student #278966	Student #277493
Student #278614	Student #280371	Student #277073	Student #281217
Student #277773			

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve
Resolution #307- Placement of Students with Disabilities

Ayes all

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Resolution #308 - Placement of Preschool Students with Disabilities

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District, that the said Board arrange placement of the following students as recommended by the District Committee on Preschool Special Education, effective December 3, 2025 be and are hereby approved:

Student #279281	Student #281162	Student #281266	Student #280842
Student #281268	Student #281267	Student #280733	

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolution #308 – Placement of Preschool Students with Disabilities

Ayes all

Resolutions #309 - #316 are recognized as a consent agenda for the purpose of Board of Education action.

Resolution #309 - Resignation for the Purpose of Retirement

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the resignation for the purpose of retirement of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved.

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Margaret Kunkle	Special Education Aide	6/27/26

Resolution #310 - Resignation

BE IT RESOLVED, that the Board of Education of the Ballston Spa Central School District hereby accepts the resignation of the employee(s) listed below, with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Lauren Connors	Teacher	1/02/26
Gary Older, Jr.	Teaching Assistant	12/05/25
Kindra Schott-Harrington	Special Education Aide	12/19/25

Resolution #311 - Amendment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) previously appointed on June 4, 2025 in Resolution #548 be amended to the position(s) indicated below for the 2025-2026 school year, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Rate</u>
Deborah Dugan	McKinney-Vento Liaison, DW	\$5,000

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Resolution #312 - Permanent Appointment

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted permanent appointment to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Effective Date</u>
Krystel Brumagin	Bus Driver	12/11/25
Byron Turner	Bus Driver	12/11/25
Frederick White	Bus Driver	12/09/25

Resolution #313 - Appointment – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted appointment to the probationary position(s) indicated below, with hours, rate and effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max. Hrs./Wk.</u>	<u>Rate</u>	<u>Effective Dates</u>
Craig Schneider	Cleaner	22.5	\$21.16/hr.	12/04/25-12/03/26

Resolution #314 - Appointment – Increase in Hours – Support Services

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be granted an increase in hours to the position(s) indicated below with effective date(s) shown, be and is (are) hereby approved:

<u>Name</u>	<u>Position</u>	<u>Max Hrs./Wk.</u>	<u>Effective Date</u>
Tiffany Gallaway	Bus Attendant	28.75	12/04/25

Resolution #315 - Appointment – Extra Duties

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the position(s) indicated below for the 2025-2026 school year, with rate shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title, Location</u>	<u>Rate</u>
Kate Carstens	Additional Section, HS	\$5,913/yr. (pro-rated)
Chelsea Reeves	Pit Musician, HS	\$38.30/hr.
Kelly Seymour	Pit Musician, HS	\$38.30/hr.
Walter Thiem	Pit Musician, HS	\$38.30/hr.
Samuel Veglia	Pit Musician, HS	\$38.30/hr.

Resolution #316 - Appointment - Interscholastic Sports Coaches

BE IT RESOLVED, by the Board of Education of the Ballston Spa Central School District that the following person(s) be appointed to the coaching position(s) indicated below for the 2025-2026 school year, with stipend shown, be and is (are) hereby approved:

<u>Name</u>	<u>Title</u>	<u>Stipend</u>
Anthony Devizzio	Varsity Assistant Indoor Track	\$5,600
Andrew Reynolds	Assistant Varsity Wrestling	\$5,170

MOTION BY Mr. Turbiak, seconded by Ms. Chapman that the Board of Education approve Resolutions #309 - 316

Ayes all

OTHER NEW BUSINESS

None

BSATA, BSTA, CSEA, and PTA

Mr. Fernau shared PTA and PTSA events information and needs.

PUBLIC COMMENT

None

ADJOURNMENT

Mr. Fernau announced the next meeting on December 17th.

MOTION BY, Mr. Turbiak, seconded by Ms. Chapman that the Board of Education adjourn to executive session to discuss a particular student matter protected by Federal Law at 7:43 p.m., not to return to the regular meeting.

Ayes all

Respectfully submitted,

Brian Sirianni
Clerk of the Board