R.E. TOBLER
Elementary School
6510 Buckskin Avenue * Las Vegas, Nevada 89108 702-799-4500

Amy Godinez, Principal Kimberly Todd, Assistant Principal

School Organization Team Meeting

Agenda10/15/19 3:30-4:30 Tobler Conference Room

This meeting agenda is posted publicly on the school website at toblerelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call the office at 702-799-4500 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and District staff. Speakers that are disruptive will be asked to leave the meeting.

Welcome & Roll Call

- **New Items**
  - FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM. Comments from the principal explaining the function of the School Organizational Team and scope of the Team's advisory authority.
  - SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair.
  - SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair.
  - MINUTES. Discussion and possible action on the designation of an individual to be responsible for taking minutes during School Organizational Team meetings.
  - AGENDAS. Discussion and possible action on assigning responsibility for creating agendas for School Organizational Team meetings.
  - MEETING ANNOUNCEMENTS. Discussion and possible action on assigning responsibility for posting meeting announcements and agendas on the school website.
- **General Discussion**
  - TEAM NORMS. Discussion on norms that the Team will establish to guide behavior of members and the public.
  - MEETING PROCEDURES. Discussion of procedures that the Team will follow during meetings.
  - AGENDA PLANNING. Items for Future Agendas
  - FUTURE MEETINGS. Discussion and possible action regarding the dates and times of future meetings.
- **Information**
  - Next Meeting:
- **Public Comment Period (20 minutes maximum allotted)**