R.E. TOBLER
Elementary School
6510 Buckskin Avenue * Las Vegas, Nevada 89108 702-799-4500 Fax 702-799-4520

Amy Godinez, Principal Stacy Moses, Assistant Principal

Tobler School Organization Team Meeting

Minutes 10/28/2021 3:30-4:30 Virtual

This meeting agenda is posted publicly on the school website at toblerelementary.com.

The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call the office at 702-799-4500 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and District staff. Speakers that are disruptive will be asked to leave the meeting.

Welcome & Roll Call

In attendance: Janel Roth, Suzan Sibert, Brian Milburn, Amy Godinez, and Stacy Moses

Not Present: Chip Gimse and Vanessa Villasenor

- **New Items**
  - FUNCTION OF THE SCHOOL ORGANIZATIONAL TEAM.
    - Mrs. Godinez explained the function of the School Organizational Team and scope of the Team's advisory authority.
  - SELECTION OF CHAIR. Discussion and action on selection of the School Organizational Team Chair.
    - Ms. Roth nominated Mr. Milburn and all voted to agree.
  - SELECTION OF VICE CHAIR. Discussion and action on selection of the School Organizational Team Vice Chair.
    - Mr. Milburn nominated Ms. Roth and all voted to agree.
  - MINUTES.
    - Mrs. Moses was nominated to take minutes during School Organizational Team meetings. All voted to agree.
  - AGENDAS.
    - Mrs. Godinez was nominated to create agendas for School Organizational Team meetings. All voted to agree.
  - MEETING ANNOUNCEMENTS.

        - Mrs. Godinez was nominated to post meeting announcements and agendas on the school website. All voted to agree.
    - School Performance Plan
        - Mrs. Godinez shared the goals in the School Performance Plan and asked for feedback to add or change anything. All agreed to change the Connectedness goal.
- **General Discussion**
    - TEAM NORMS.
        - Team discussed norms that the Team will establish to guide behavior of members and the public.
            1. Be on time
            2. Put your personal interests aside and put the best interests of the school first
            3. Be respectful of others' opinions
    - MEETING PROCEDURES.
        - Team discussed voting procedures and decided not to use Robert's Rules of Order for meetings.
    - AGENDA PLANNING.
        - Garden
        - Virtual Family Game Night
    - FUTURE MEETINGS.
        - Tentatively the third Thursday of each month
- **Information**
    - Next Meeting: Thursday, November 18, 2021
- **Public Comment Period (20 minutes maximum allotted)**
    - **None**