



# Ellesmere

Co-ed 7-18 Day and Boarding

## Minibus Driver

We are seeking to appoint a reliable, safe and friendly driver to join our team.

Hours of work are 20 hours a week 6.30am – 8.30am and 4.30pm – 6.30 pm, term time only. There may be potential for overtime outside of these hours.

A full driving licence is required with D1 entitlement.

Key responsibilities:

- The safe transportation of pupils to and from school along a specified route
- Ensuring the safety of pupils throughout the journey, including at collection points
- Maintaining a friendly and professional relationship with pupils and parents
- Being a good ambassador for the college whilst driving
- Carrying out vehicle checks on a regular basis, maintaining a clean and safe minibus at all times
- Use of the school vehicle tracking system
- Adherence to the Staff Code of Conduct and participation in relevant training and CPD

*The College is committed to safeguarding and promoting the welfare of its students and expects its staff to share this commitment. Applicants must be prepared to undergo Child Protection Screening, including checks with past employers and DBS. References will be sought and verified at the short-listing stage as part of our safeguarding children procedures.*

**Ellesmere College is a Woodard School**