

San Ysidro School District Governing Board AGENDA

Thursday
November 10, 2016
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Willow School
226 Willow Road
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, OCTOBER 13, 2016
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, October 13, 2016, with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. and conducted its business meeting at **Ocean View Hills School, 4919 Del Sol Blvd., San Diego, CA 92154**. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. **CALL TO ORDER** Who: President Diaz Time: 5:00 p.m.

2. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 Mr. Marcos A. Diaz, President
 Mr. Rodolfo Linares, Vice-President
 Mr. Steven Kinney, Clerk
 Mr. Antonio Martinez, Member
 Mrs. Rosaleah Pallasigue, Member

3. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**
 None at this time.

Member Martinez made a motion to recess to Closed Session, seconded by Vice-President Linares. The vote was unanimous.

4. **GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:01 p.m. in accordance with section 54954.5 regarding:**

- 4.1 **GOVERNMENT CODE SECTION 54957.6**
CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Jose Arturo Sanchez-Macias, Deputy Superintendent

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:00 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took no action in Closed Session.

- 5. **CALL TO ORDER** Who: President Diaz Time: 6:00 p.m.
- 6. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 - Mr. Marcos A. Diaz, President
 - Mr. Rodolfo Linares, Vice-President
 - Mr. Steven Kinney, Clerk
 - Mr. Antonio Martinez, Member
 - Mrs. Rosaleah Pallasigue, Member
- 7. **FLAG SALUTE** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
- 8. **CONFERENCE SESSION**
 - Reports/Presentations**
 - 8.1 9/11 Volunteer Recognition
 - 8.2 Reconfiguration – Dr. Julio Fonseca
 - 8.3 Facilities Update – Jose Arturo Sanchez Macias
 - 8.4 SYMS Update – Roberto Carrillo
 - 8.5 Smythe Update – Joel Tapia
 - 8.6 Superintendent’s Zone -Staff Recognition

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Mariana Saponara, Retired Administrator and Teacher, 1) Commented that she is speaking on behalf of Smythe School parents that had concerns about field trips. She met with Principal Tapia and he clarified. 2) Thanked Manuela Colom, Shirley Islas and Carmen Ordoñez for assisting her with the Peace Patrol at Smythe School last year. 3) Mentioned that she is starting a new Peace Patrol for Mrs. Colom at La Mirada.

Zenaida Rosario, Teacher, 1) Commented that she is looking forward to the 2017-18 school year and hopes there is an avenue to include the Dual Language Academy as we are implementing the Reconfiguration Plan. 2) Mentioned that during the renovation of Sunset School in the early 1990s, the job was rushed and District employees got sick. 3) Asked that the contractors be looked at carefully and the work being done for the renovation so it doesn’t happen again. 4) Commented that she is looking forward to the 2017-18 school year and a clean school that accommodates all the needs of students and staff.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysd.k12.ca.us

10. ITEMS FROM THE BOARD & SUPERINTENDENT

Vice-President Linares, 1) Commented that he is a dreamer and likes to aim high. 2) Mentioned that he is very proud of the Reconfiguration Plan. 3) Commented that he would like to recommend having a learning complex on the Beyer Site that will serve students and families with a multi-use Sports Field and a facility that serves the community with City partners such as San Ysidro Health Services and the City of San Diego. 4) Mentioned that this will allow for a potential career pathway in the health services field and would like staff to explore these options.

Member Martinez, 1) Thanked Nadia Aviles for hosting the Board meeting and for doing a great job. 2) Commented that because of an experience he had while attending the University, he made a promise to stand by the poor, disenfranchised and homeless. 3) Mentioned that he would like to propose that the Board pass an Anti-hate Resolution that shows that as a community, we accept all forms of diversity and that every student deserves to be safe and secure. 4) Invited everyone to the Hearts and Hands Working Together fundraiser on October 28, 2016. 5) Mentioned that Hearts and Hands is an organization comprised by volunteers who collect funds to organize food and clothing distribution for the San Ysidro community. 6) Commented that the Board needs to focus on what will be built at the Beyer Site and have a community meeting.

Clerk Kinney, 1) Commented that a documentary was shown about the McDonald's Massacre titled 77 Minutes at San Ysidro Middle School's MCC. 2) Mentioned that the film was difficult to watch. 3) Thanked Dr. Fonseca for allowing the film to be shown at a District facility and Principal Carrillo for opening up his school campus. 4) Commented that LULAC will be opening a Chapter in San Ysidro and he has the privilege of being President of the Chapter. 5) Thanked Veronica Medina for all her hard work in bringing the LULAC Chapter here.

Member Pallasigue, 1) Mentioned that Board meetings have shifted since she started as a Board member. She can feel that heart and sentiment has grown over time. 2) Commented that no one wanted to come up and make commentary but the Board will listen to all concerns and present the issues to Dr. Fonseca and his Cabinet to resolve. 3) Commented that we should preserve our heritage but has concerns about sending students that solely speak Spanish and putting them in a learning environment that is English only. 4) Mentioned that she is proud of the groundwork that Mr. Hua laid by building different tiers of learning for the students. 5) Commented that she wants the environment for students to be hospitable and receiving to set them up for success. 6) Mentioned that the District has the best educators in the state. 7) Commented that she would like to see a Parent Center at every site and wants more resources for homework help.

President Diaz, 1) Thanked the volunteers recognized and the Superintendent's Zone. 2) Thanked the principals for their leadership. 3) Mentioned that Dr. Fonseca is here to support principals. 4) Thanked principals and teachers for everything they bring to our schools and for the continued turnaround we are having in our District. 5) Commented that there is still much to do but the District is heading in the right direction. 6) Mentioned that we need to continue the open door policy and need everyone's input. 7) Commented that he wants the District to be a model District for the state and nation. 8) Mentioned that the growth shown in student test scores only showed what was done in the first year and ~~M.V~~ will continue the growth and the turnaround.

Dr. Fonseca, Superintendent, 1) Commented that he is excited about the direction the District is taking in serving students first. 2) Thanked the Maintenance and Operations Director, Victor Guzman, for leading the charge of changing the HVAC systems. 3) Mentioned that the systems will be delivered to the District by helicopter and is hopeful the systems will be in place by January 2017. 4) Commented that our students were invited to KidBiz Town through the Junior Achievement Program for the first time and we are looking forward to have this program for all of our schools. 5) Thanked Manuela Colom for taking part in the elementary program and for her leadership which will help the District continue in the path it is now with the instructional program. 6) Commented that Mr. Mata is working with the principals to establish the Parent Centers. 7) Thanked the police officers who give up their lives to protect us everyday. 8) Mentioned that we have a former police officer in the District keeping us safe. 9) Announced that we are developing a solid plan of action to make certain our students, staff and families are safe.

11. GENERAL ADMINISTRATION

11.1 MINUTES

The Board approved the minutes of the Regular Board meetings of September 8, 2016 and August 23, 2016.

Motion: Martinez Second: Pallasigue Vote: Unanimous

11.2 RESOLUTION NO. 16/17-0004 TO SUPPORT RED RIBBON WEEK, OCTOBER 23-31, 2016: “YOU ONLY LIVE ONCE, BE DRUG FREE.”

The Board approved the Resolution No. 16/17-0004 to support the activities during the Red Ribbon week of October 23-31, 2016, with expenditures not to exceed \$1,500.00 for bracelets from the tobacco use and prevention education fund.

Motion: Pallasigue Second: Martinez Vote: Unanimous

11.3 NEW DISTRICT LOGO

Approve the re-design of the logo for the San Ysidro School District.

Motion: Kinney Second: Linares Vote: 0 Ayes – 5 Noes (motion fails)

11.4 RESOLUTION NO. 16/17-3103 ESTABLISHING A GENERAL OBLIGATION BOND CITIZENS’ OVERSIGHT COMMITTEE

The Board approved Resolution No. 16/17-3103.

Motion: Martinez Second: Linares Vote: Unanimous

11.5 BOND CITIZENS’ OVERSIGHT COMMITTEE POLICY

The Board approved the Bond Citizens’ Oversight Committee Policy.

Motion: Martinez Second: Pallasigue Vote: Unanimous

11.6 FIRST READING OF BOARD BYLAW 9271 (A-B) SCHOOL BOARD CODE OF ETHICS AND ADMINISTRATIVE REGULATION 9271 (A-C) BOARD OF ETHICS REGULATION- *Pulled*

Approve first reading of Board Bylaw 9271(a-b) School Board Code of Ethics and Administrative Regulation 9271 (a-c) Board of Ethics Regulation.

Motion: _____ Second: _____ Vote: _____

11.7 FIRST READING OF BOARD POLICY 1251 (A-B) BOARD MEMBERS VISITS TO SCHOOLS- *Pulled*

Approve first reading of Board Policy 1251 (a-b) Board Member Visits to Schools.

Motion: _____ Second: _____ Vote: _____

11.8 BOARD POLICY AND ADMINISTRATIVE REGULATION NO. 6154 - HOMEWORK/MAKEUP WORK

The Board discussed the Board Policy and Administrative Regulation No. 6154 on Homework/Makeup Work.

12. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- 1) Pulled Item 12A.1 for discussion and to be voted on separately.
- 2) Approved the following revised Consent Items:

12A.2-- VISIT TO THE ONE SIGHT EYE CLINIC

Approved the participation of approximately 300 students from all District schools to visit the One Sight Eye Clinic from October 31 – November 2, 2016 at an estimated cost of \$2,910.00 for transportation from supplemental and concentration funds.

12B.10-- MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR COMMUNITIES ADDRESSING TRAUMA PROJECT (ACT GRANT)

Approved the Memorandum of Understanding with South Bay Community Services for the Community Addressing Trauma Project from October 14, 2016 through June 30, 2017 at no cost to the District.

12B.14-- AGREEMENTS WITH JUNIOR ACHIEVEMENT FOR BIZTOWN PROGRAM

Approved/ratified the agreements with Junior Achievement for 5th grade students from La Mirada and Sunset Schools to participate in the McGrath Family JA BizTown Program. The estimated cost is \$1,000.00 from the supplemental and concentration funds. Schools may qualify for a scholarship which would reduce the cost substantially.

12B.27--AGREEMENT WITH ARC FOR ATHLETIC PROGRAMS

Approved the agreement with arc for athletic and sports programs during 2016-17 school year at an estimated cost of \$116,220.00 from supplemental and concentration funds.

11.1

Motion: Martinez Second: Pallasigue Vote: Unanimous

12A. CURRICULUM & INSTRUCTION

12A.1 ADDITIONAL DESTINATIONS FOR EDUCATIONAL FIELD TRIPS FOR SCHOOL YEAR 2016-2017

The Board approved/ratified the additional destinations for educational field trips for students in grades Kinder-Eighth from all our schools to be programmed during school year 2016-2017. Student fees and transportation services will be covered from fundraising, donations, museum grants and supplemental and concentration funds as needed.

Motion: Martinez Second: Linares Vote: Unanimous

12A.2 VISIT TO THE ONE SIGHT EYE CLINIC

The Board approved the participation of approximately 300 students from all District schools to visit the One Sight Eye Clinic from October 31 – November 2, 2016 at an estimated cost of \$2,910.00 for transportation from supplemental and concentration funds.

12A.3 UPDATE OF MASTER PLAN FOR ENGLISH LEARNERS

The Board approved the updated Master Plan for English Learners.

12A.4 STAFF DEVELOPMENT

The Board approved/ratified the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Janette Ridgels, Rick Quintana, Denise Villezcas, Martha Murillo, Rebeca Ackerman, Miguel Aguilera, Lupita Garcia, Sylvia Armenta, Dalia Gonzalez-G.	Trauma- Informed Practices for Schools (TIPS) Training of Trainers	Marina Village Conference Center	November 29, 2016	\$315.00	Special Education Fund
Rick Quintana, Denise Villezcas, Rebeca Ackerman, Miguel Aguilera, Martha Murillo	Cross Battery Assessment Trainings	South County SELPA	October 21, 2016 November 2, 2016 December 8, 2016 March 1, 2017 April 14, 2017 May 3, 2017	\$0	No Cost

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Julio Fonseca, Erin Cronin, Drina Bedoya, Lorena Guerrero, Gabriela Gonzalez, Ginny Ambler, Melina Wautl, Zenaida Rosario, Carla Garcia, Ana Magallanes, Leticia Lemos, Annette Luna, Martha Sanchez, Kimberly Karpel, Maria Rodriguez, Danielle Clark, Janette Ridgels, DELAC Reps.- Alma Vaca, Catalina Hernandez, Monica Cisneros & 5 Reps. - TBD	Mini CABE Conference	Otay Ranch High School	November 5, 2016	\$3,000.00	Title III funds
Danielle Clark, Janette Ridgels, Martha Murillo	A Generation of Trauma, The Role of Schools Workshop	Newport Beach	October 27-29, 2016	\$1,370.00	Special Education Fund
Erica Vitug, Ann Cardoza, Cynthia Gonzalez, Catalina Baltazar, Desiree Arias, Josefina Villegas, Elizabeth Aguilar	Autism Training for Teachers	SCREC	October 19, 2016	\$715.00	General Fund
14 DELAC members (TBS)	DELAC Trainer of Trainers	SDCOE	November 18, 2016	\$280.00	Supplemental and Concentration Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Danielle Clark, Janette Ridgels, Catalina Jauregui, Denise Villezcas Sylvia Armenta	Introduction to Restorative Justice Training and Using Circles Effectively	SDCOE	November 30, 2016 December 7, 2016	\$500.00	Special Education Fund
J. Arturo Sanchez, Victor Guzman	California Coalition for Adequate School Housing Conference	Newport Beach	October 18-19, 2016	\$5,000.00	General Fund

12B. BUSINESS

12B.1 PURCHASING REPORT

The Board approved/ratified the following purchase orders incurred by the District during the period of September 2, 2016 through October 3, 2016. (Report #3):

- General Fund: 0000000534-0000000541, 0000000545-0000000546, 0000000548, 0000000554-0000000566, 0000000568, 0000000570-0000000571, 0000000573-0000000579, 0000000582-0000000584, 0000000590-0000000597, 0000000599-0000000617, 0000000620-0000000627, 0000000653, 0000000669, 0000000670-0000000672, 0000000674-0000000675, 0000000684-0000000687, 0000000690-0000000692, 0000000696-0000000699, 0000000702-0000000706, 0000000721-0000000722, 0000000725, 0000000730, 0000000753-0000000755, 0000000758, 0000000813
- Child Development Fund: 0000000572, 0000000580-0000000581, 0000000653, 0000000730
- Cafeteria Fund: 0000000567, 0000000569, 0000000585-0000000589, 0000000618-0000000619, 0000000653, 0000000688-0000000689, 0000000695, 0000000730
- Building Fund: 0000000595, 0000000753
- Capital Facilities: 0000000668.

12B.2 EXPENDITURE REPORT

The Board approved/ratified expenditures incurred by the District during the period of August 29, 2016 through September 30, 2016. Listing sheets #889 through #911. Payments were made with checks #14-155519 through #14-168248 for a total expenditure of \$1,274,747.27.

12B.3 ACCEPTANCE OF DONATIONS

The Board accepted a donation valued at \$2,230.00 to help support and enrich our educational programs.

12B.4 FIRST QUARTERLY COMPLAINT REPORT FOR WILLIAM’S LAWSUIT RELATED ISSUES FOR SCHOOL YEAR 2016-17

The Board accepted the Report of William’s Complaints for the first quarter, July 1, 2016 to September 30, 2016 of the 2016-2017 school year for submission to the San Diego County Office of Education.

- 12B.5 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR UNIVERSAL DESIGN FOR LEARNING**
The Board approved/ratified the agreement with San Diego County Superintendent of Schools for the Universal Design for Learning Professional Development at a cost not to exceed \$2,500.00 from supplemental and concentration funds.
- 12B.6 AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA INC. FOR FISCAL AND MANAGEMENT INFORMATION SERVICES**
The Board approved the Agreement with School Services of California, Inc. for Fiscal and Management Information Services from October 1, 2016 through September 30, 2017 at an estimated cost of \$4,260.00 from the general fund.
- 12B.7 AGREEMENT WITH MRC SMART TECHNOLOGY SOLUTIONS FOR DUPLICATION EQUIPMENT**
The Board approved/ratified the three year agreement with MRC Smart Technology Solutions, a Xerox Company, for a duplication machine at an estimated monthly fee of \$318.38 plus print charges to be paid from the general fund.
- 12B.8 AGREEMENT WITH YMCA OF SAN DIEGO COUNTY - CAMP SURF**
The Board approved the agreement with YMCA of San Diego County - Camp Surf for school year 2016-17 at no cost to the District.
- 12B.9 MEMORANDUM OF UNDERSTANDING WITH SCRIPPS MERCY HOSPITAL CHULA VISTA WELL BEING CENTER**
The Board approved the Agreement with Scripps Mercy Hospital Chula Vista Well Being Center for Parenting, Education, Support and Empowerment (PESE) Workshops from October 14, 2016 through June 30, 2017 at no cost to the District.
- 12B.10 MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR COMMUNITIES ADDRESSING TRAUMA PROJECT (ACT GRANT)**
The Board approved the Memorandum of Understanding with South Bay Community Services for the Community Addressing Trauma Project from October 14, 2016 through June 30, 2017 at no cost to the District.
- 12B.11 MEMORANDUM OF UNDERSTANDING WITH THINK TOGETHER, INC. FOR MIDDLE SCHOOL SPORTS PROGRAM**
The Board approved/ratified the Memorandum of Understanding with THINK Together, Inc. to provide a Middle School Sports Program during 2016-17 at a cost not to exceed \$27,348.00 from supplemental and concentration funds.
- 12B.12 MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO FOOD BANK FOR THE FOOD 4 KIDS PROGRAM TO INCLUDE SUNSET AND WILLOW SCHOOLS**
The Board authorized the Superintendent/designee to enter into agreement for Sunset and Willow Schools if/when approved by the San Diego Food Bank. These services are provided at no cost to the students, families and District.

12B.13 AGREEMENT WITH CALIFORNIA STATE UNIVERSITY

The Board approved the agreement with California State University (CSU), Dominguez Hills College of Education for Supervised Fieldwork from July 1, 2016 to June 30, 2019 at no cost to the District.

12B.14 AGREEMENTS WITH JUNIOR ACHIEVEMENT FOR BIZTOWN PROGRAM

The Board approved/ratified the agreements with Junior Achievement for 5th grade students from La Mirada and Sunset Schools to participate in the McGrath Family JA BizTown Program. The estimated cost is \$1,000.00 from the supplemental and concentration funds. Schools may qualify for a scholarship which would reduce the cost substantially.

12B.15 BOARD ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE, SURPLUS, DISPOSE OF, OR DONATE PER EDUCATION CODE 17546 (a)(b)(c)

The Board approved/declared District personal property as obsolete and surplus to be disposed, sold, or donated as per California Education Code Sec. 17546 (a)(b)(c) at an estimated cost of \$5,000.00 from the general fund.

12B.16 YMCA CAMP FACILITY USE AGREEMENT 2016-17 FOR 6TH GRADE CAMP – OCEAN VIEW HILLS AND LA MIRADA SCHOOLS

The Board approved the agreement with the YMCA of San Diego County for Ocean View Hills and La Mirada Schools sixth grade students to attend the 2016-17 Camp Marston/Raintree Ranch at an estimated cost of \$39,750.00 from student fees, fundraisers and supplemental & concentration funds.

12B.17 AGREEMENT WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE 2016-17 OUTDOOR EDUCATION PROGRAM (6TH GRADE CAMP)

The Board approved the agreement with the San Diego County Office of Education for Sunset and Willow Schools' six grade students to attend the 2016-17 Cuyamaca Camp at an estimated cost of \$42,300.00 from student fees, school fundraisers and supplemental & concentration funds.

12B.18 INJURY AND ILLNESS PREVENTION PROGRAM

The Board approved/ratified the Injury and Illness Prevention Program as required by Title 8 California Code of Regulations §3203(a)(1) to be implemented in all of our District sites.

12B.19 AGREEMENT WITH LENOVO FINANCIAL SERVICES

The Board approved/ratified the agreement with Lenovo Financial Services for lease of computers through the National Cooperative Purchasing Alliance Contract No. 01-46 at an annual cost of \$294,719.58 from the general fund.

12B.20 AGREEMENT WITH JOHNSON CONTROLS

The Board approved the renewal agreement with Johnson Controls at an amount not to exceed \$50,000.00 from the general fund.

12B.21 AGREEMENT WITH UC SAN DIEGO– SCHOOL OF MEDICINE FOR SCHOOL WELLNESS PROGRAM

The Board approved the Partnership Agreement with UC San Diego, School of Medicine to provide a School Wellness Program at Sunset Elementary School at no cost to the District.

12B.22 UNITED CEREBRAL PALSY OF SAN DIEGO COUNTY

The Board approved the establishment of a partnership with United Cerebral Palsy of San Diego County.

12B.23 MEMORANDUM OF UNDERSTANDING WITH NAVAIR NORTH ISLAND’S SCIENCE ENRICHMENT PROGRAM (NSEP)

The Board approved/ratified the Memorandum of Understanding with NAVAIR North Island’s Science Enrichment Program (NSEP) 2016-17 at no cost to the District.

12B.24 MEMORANDUM OF UNDERSTANDING WITH THE PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) FOR 2016-17

The Board approved the agreement with the Parent Institute for Quality Education (PIQE) for 2016-17 from the supplemental and concentration funds.

12B.25 AGREEMENT WITH CARNEGIE LEARNING FOR MATH PILOT PROGRAM

The Board approved the service agreement with Carnegie Learning to provide professional development for teachers participating in the Math pilot program at a cost not to exceed \$2,500.00 from supplemental and concentration funds.

12B.26 AGREEMENT WITH DARCY MORALES MONGE, M.S.

The Board approved the agreement with Darcy Morales Monge, M.S. as a school psychologist consultant for 2016-2017 school year at a cost not to exceed \$10,000.00 from special education funds.

12B.27 AGREEMENT WITH ARC FOR ATHLETIC PROGRAMS

The Board approved the agreement with arc for athletic and sports programs during 2016-17 school year at an estimated cost of \$116,220.00 from supplemental and concentration funds.

12C. PERSONNEL – CLASSIFIED

EMPLOYMENT

The Board approved the employment for the following as recommended by staff:

12C.1 Noon Supervisors: Norma Huevo, Perla Perez, Irsya Villegas and Lizbeth Valenzuela, effective November 1, 2016.

12C.2 Substitute Child Nutrition Specialist: Mirna Cervantes, effective November 1, 2016.

12C.3 Substitute Custodians: Anett Arellano Garcia, Jamaal Branch, Mirna Cervantes, Michael Figueroa, Benjamin Ibarra Jr, Luis Jimenez Barcenias and Rafael Newberry, effective November 1, 2016.

12C.4 Substitute Gardeners: Raul Palomera and Rigoberto Serrano, effective November 1, 2016.

12C.5 Substitute Maintenance Person: Juan Sebastian Estrada, effective November 1, 2016.

DIFFERENTIAL PAY

The Board approved the differential pay for the following as recommended by staff:

12C.6 Buyer: Araceli Felix, effective October 14, 2016.

RECRUITMENT

The Board approved recruitment for the following as recommended by staff:

- 12C.7 Delivery Driver

RESIGNATION

The Board approved/ratified resignation for the following as recommended by staff:

- 12C.8 Instructional Aide: Melissa Sanchez, effective September 30, 2016.

RETIREMENT

The Board approved/ratified retirement for the following as recommended by staff:

- 12C.9 Child Nutrition Specialist: Maria Del Carmen Guerra, effective August 31, 2016.

12D. PERSONNEL – CERTIFICATED

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

- 12D.1 Special Education Teacher: Irma A. Abedoy effective, October 1, 2016.

RECRUITMENT

The Board approved recruitment for the following as recommended by staff:

- 12D.2 Intervention Support Teacher (p/t)

RESIGNATION

The Board approved/ratified resignation for the following as recommended by staff:

- 12D.3 Substitute Teacher: Brenda Salazar Elenes, effective October 6, 2016.

12E. PERSONNEL – MANAGEMENT

INCREASE IN DUTIES

The Board approved increase of administrative duties for the following as recommended by staff:

- 12E.1 Increase of Administrative Duties: Mrs. Manuela Colom and Mr. Roberto Carrillo, effective October 14, 2016.

RESIGNATION

The Board approved/ratified resignation for the following as recommended by staff:

- 12E.2 Assistant Superintendent of Educational Services: Tony Hua, effective September 23, 2016.

- 12E.3 Coordinator of Information Technology: Rey Bautista, effective November 11, 2016.

Clerk Kinney made a motion to adjourn the meeting, seconded by Member Martinez. The vote was unanimous.

13. ADJOURNMENT Time: 8:33 p.m.

Respectfully Submitted,

Julio Fonseca, Ed.D., Secretary
Governing Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: RESOLUTION NO. 16/17-0005

BACKGROUND INFORMATION:

Annually, the District is required by the California Education Code Section 44256(b) to certify that teachers have met legal requirements to be authorized to teach in certain departmentalized subject areas. Teachers, whose credential authorizations cover the subject matter they are teaching, are not required to be confirmed through Board resolution. However, the Education Code does require resolutions for certain teachers as outlined below:

Education Code 44256(b) resolutions are for teachers whose multiple subject or standard elementary credentials do not authorize the subject they are teaching, but they have a total of 6 upper division units or 12 semester units in the subject to be taught.

The resolution is to satisfy code requirements for the 2016-2017 school year. The following employee is affected by this resolution:

- Mark Walters – San Ysidro Middle School – Science

RECOMMENDATION:

Approve the adoption of Resolution No. 16/17-0005 authorizing the assignment of Mr. Mark Walters to a single-subject class under Education Code section 44256(b).

Renewal New Amendment Ratify Other

Business Services Reviewed: *JSW*

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

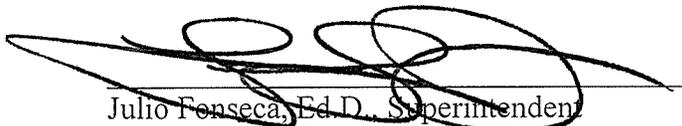
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

RESOLUTION NO. 16/17-0005

RESOLUTION AUTHORIZING ASSIGNMENT TO SINGLE SUBJECT CLASS

WHEREAS, California Education Code Section 44256(b) states: "Multiple subject instruction" means the practice of assignment of teachers and students for multiple subject matter instruction, as is commonly practiced in California elementary schools and as is commonly practiced in early childhood education.

The holder of a multiple subject teaching credential or a standard elementary credential who has completed 20 semester hours of coursework or 10 semester hours of upper division or graduate coursework approved by the commission at an accredited institution in any subject commonly taught in grades 9 and below shall be eligible to have that subject appear on the credential as authorization to teach the subject in departmentalized classes in grades 9 and below. The governing board of a school district by resolution may authorize the holder of a multiple subject teaching credential or a standard elementary credential to teach any subject in departmentalized classes to a given class or group of students below grade 9, provided that the teacher has completed at least 12 semester units, or six upper division or graduate units, of coursework at an accredited institution in each subject to be taught. The authorization shall be with the teacher's consent. However, the commission, by regulation, may provide that evidence of additional competence is necessary for instruction in particular subjects, including, but not limited to, foreign languages. The commission may establish and implement alternative requirements for additional authorizations to the multiple subject credential on the basis of specialized needs.

WHEREAS, the San Ysidro School District has a need for a qualified single subject teacher.

WHEREAS, Mr. Mark Walters meets the requirements established by California Education Code Section 44256(b). Mr. Walters holds a Multiple Subject Credential and has completed at least twelve (12) semester units of course work in the field of Science.

WHEREAS, Mr. Walters is currently a substitute teacher assigned to teach a single subject class (Science) at the San Ysidro Middle School in grade 7 during 2016-17 school year; and

WHEREAS, Mr. Walters has given his written consent to be assigned to a single subject position (Science) for school year 2016-2017;

NOW, THEREFORE, BE IT RESOLVED by the Governing Board that it hereby authorizes the San Ysidro School District to hire Mr. Mark Walters for the aforementioned teaching assignment for the 2016-2017 school year, pursuant to the provisions of California Education Code Section 44256(b).

ADOPTED by the Governing Board of the San Ysidro School District at a regular meeting of said Board on November 10, 2016 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Steven Kinney, Clerk to the Governing Board, do hereby certify that the above and foregoing is a full, true and correct copy of a resolution passed and adopted by the said Board at a regular and conducted meeting held on said date.

Steven Kinney,
Clerk to the Governing Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 CERTIFICATED WORK CALENDAR

BACKGROUND INFORMATION:

In order to establish the school year and to make necessary instructional plans, District staff members recommend the adoption of the attached Certificated Work Calendar for the 2017-2018 school year. This Certificated Work Calendar is the result of negotiations between the District and the San Ysidro Education Association (SYEA).

RECOMMENDATION:

Approve the 2017-2018 Certificated Work Calendar.

Renewal New Amendment Ratify Other

Business Services Reviewed: Janet

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

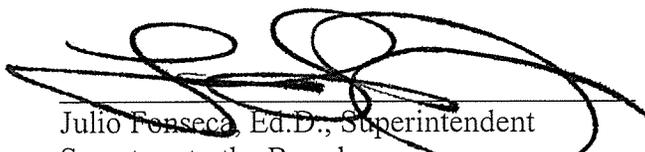
N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017

SAN YSIDRO SCHOOL DISTRICT
CERTIFICATED WORK CALENDAR

2018

TA between SYSD & SYEA

Month	M	T	W	TH	F	Student Days	Teacher Days	Holidays	Fri. Minimum Day Meetings:
July 2017	3	4	5	6	7	0	0	7/4 - Independence Day - Legal Holiday	
August 2017		1	2	3	4	11	14	8/14 - Staff Development 8/15- AM Staff Dev. - PM Teacher Prep 8/16- Teacher Prep 8/17 - First Day for Students	Tch. Prep/Individual Planning Staff Mtg./Principal Directed
September 2017					(1)	15	15	9/4 - Labor Day - Legal Holiday 9/25-9/29 - Fall Break	CCSS PLC/Principal Directed Tch. Prep/Individual Planning Staff Mtg./Principal Directed Grade Level/Teacher Collaboration
October 2017					(6)	22	22		Tch. Individual Planning & Prep Staff Mtg./Principal Directed Grade Level/Teacher Collaboration CCSS PLC/Principal Directed
November 2017			1	2	(3)	16	16	11/10 - Veteran's Day Observed Legal Holiday 11/17 - End of first trimester 60 days 11/20- 11/22 Non Instructional days 11/23 - Thanksgiving legal 11/24 - Local holiday 11/27 - Students Return	Staff Mtg./Principal Directed Tch. Prep/Individual Planning
December 2017					(1)	11	11	12/4-12/8 - Parent Conferences 12/18 - 1/5 -Winter Break 12/24 - 12/25 Declared and Legal Holidays 12/31 - Declared Holiday	Tch. Prep/Individual Planning Staff Mtg./Principal Directed
January 2018						16	17	1/1 - New Year's Day Legal Holiday 1/8 - AM Staff Dev. - PM Teacher Prep 1/9 - Students Return 1/15 - Martin Luther King Jr. Holiday Legal Holiday	Tch. Prep/Individual Planning Staff Mtg./Principal Directed Grade Level/Teacher Collaboration
February 2018				1	(2)	18	18	2/16 - Lincoln Holiday 2/19 - Washington Holiday	Tch. Prep/Individual Planning Staff Mtg./Principal Directed CCSS PLC/Principal Directed
March 2018				1	(2)	17	17	3/9 - End of second trimester 56 days 3/19-3/23 - Parent Conferences 3/26 - 4/6 Spring Break 3/30 - Cesar Chavez Observed Holiday	Grade Level/Teacher Collaboration Staff Mtg./Principal Directed Tch. Prep/Individual Planning
April 2018						16	16	4/9 - Students Return	Tch. Prep/Individual Planning Grade Level/Teacher Collaboration Staff Mtg./Principal Directed
May 2018			1	2	(4)	22	22	5/28 - Memorial Day: Legal Holiday	Tch. Prep/Individual Planning Staff Mtg./Principal Directed Grade Level/Teacher Collaboration CCSS PLC/Principal Directed
June 2018					(1)	16	18	6/22 - Last Day for Students 6/22- End of third trimester 64 days 6/25 - Teacher Prep Day 6/26- AM Staff Dev. - PM Teacher Prep	Tch. Prep/Individual Planning Grade Level/Teacher Collaboration Staff Mtg./Principal Directed Tch. Prep/Individual Planning
						180	186		11.3

First/Last Day for Students
 Minimum Days
 Legal/Local Holidays
 End of Trimester Elementary
 Pupil free day (tentative-may be altered as result of labor negotiations)

School Closure
 Page 2 of 2
 Board Approved:

Subject to modification if required by Collective Bargaining

SYEA
 M.A. J. Sanchez 11-7-16

SYSD
 11/7/16

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 STUDENT CALENDAR

BACKGROUND INFORMATION:

In order to establish the 2017-2018 school year and to make necessary instructional plans, the San Ysidro School District recommends the adoption of the attached Student Calendar for the 2017-2018 school year.

RECOMMENDATION:

Approve the 2017-2018 Student Calendar.

Renewal New Amendment Ratify Other

Business Services Reviewed: Pasa

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017

SAN YSIDRO SCHOOL DISTRICT STUDENT CALENDAR

2018

Month	M	T	W	TH	F	Student Days	Holidays
July 2017	3	4	5	6	7	0	7/4 - Independence Day - Legal Holiday
	10	11	12	13	14		
	17	18	19	20	21		
	24	25	26	27	28		
	31						
August 2017		1	2	3	4	11	8/17 - First Day for Students
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30	31			
September 2017					1	15	9/4 - Labor Day - Legal Holiday 9/25 - 9/29 - Fall Break
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
October 2017					6	22	
	2	3	4	5	6		
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
November 2017			1	2	3	16	11/10 - Veteran's Day Observed Legal Holiday 11/17 - End of first trimester 60 days 11/20 - 11/22 Non Instructional days 11/23 - Thanksgiving legal 11/24 - Local holiday 11/27 - Students Return
	6	7	8	9	10		
	13	14	15	16	17		
	20	21	22	23	24		
	27	28	29	30			
December 2017					1	11	12/4 - 12/8 - Parent Conferences 12/18 - 1/8 Winter Break 12/24 - 12/25 Legal Holidays 12/31 - Declared Holiday
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		
January 2018					5	16	1/1 - New Year's Day Legal Holiday 1/9 - Students Return 1/15 - Martin Luther King Jr. Holiday Legal Holiday
	1	2	3	4	5		
	8	9	10	11	12		
	15	16	17	18	19		
	22	23	24	25	26		
February 2018				1	2	18	2/16 - Lincoln Holiday 2/19 - Washington Holiday
	5	6	7	8	9		
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28				
March 2018				1	2	17	3/9 - End of second trimester 56 days 3/19 - 3/23 - Parent Conferences 3/26 - 4/6 Spring Break 3/30 - Cesar Chavez Observed Holiday
	5	6	7	8	9		
	12	13	14	15	16		
	19	20	21	22	23		
	26	27	28	29	30		
April 2018					6	16	4/9 - Students Return
	2	3	4	5	6		
	9	10	11	12	13		
	16	17	18	19	20		
	23	24	25	26	27		
May 2018			1	2	3	22	5/28 - Memorial Day - Legal Holiday
	7	8	9	10	11		
	14	15	16	17	18		
	21	22	23	24	25		
	28	29	30	31			
June 2018					1	16	6/22 - Last Day for Students 6/22 - End of third trimester 64 days
	4	5	6	7	8		
	11	12	13	14	15		
	18	19	20	21	22		
	25	26	27	28	29		

◇ First/Last Day for Students ○ Minimum Days □ Legal/Local Holidays
 --- End of Trimester

School Closed
 Board Approved:

"Subject to modification if required by Collective Bargaining"

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: SITE LEASE AND FACILITIES LEASE AGREEMENTS WITH BALFOUR BEATTY CONSTRUCTION FOR MANAGEMENT OF MULTI-PRIME PROJECTS - REVISED

BACKGROUND INFORMATION:

On December 10, 2015, the Governing Board approved the selection of Balfour Beatty Construction to be the company to oversee the Multi-Prime Projects and related work associated with the various District modernization and alterations projects. On April 14, 2016, the Governing Board approved the Site Lease and Facilities Lease Agreements for the Multi-Prime Projects.

After further negotiation between Balfour Beatty Construction and the District to include desired changes to the projects at La Mirada and Smythe Schools, it was determined that revisions to both the Site Lease and Facilities Lease Agreements, were necessary. The amount previously approved for the modernization projects was three million dollars (\$3,000,000.00). The new amount for construction and modernizations is eighteen million, nine hundred eighteen thousand, seventy-three dollars and zero cents (\$18,918,073.00). Administration is submitting the revised agreements for Governing Board approval.

(Revised Agreements Under Separate Cover)

RECOMMENDATION:

Approve the revisions to the Site Lease and Facilities Lease Agreements with Balfour Beatty for construction management of projects at La Mirada and Smythe Schools at an amount of \$18,918,073.00 from the building fund.

Renewal New Amendment Ratify Other - Revised

Business Services Reviewed: JA SM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$18,918,073.00
(Amount)

Building Fund
(Name of funding source and/or location)

21-10
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: ORGANIZATIONAL MEETING

BACKGROUND INFORMATION:

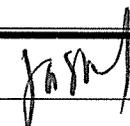
The Education Code requires that governing boards hold an annual organizational meeting for the purpose of electing officers and establishing dates of regular meetings.

The governing board of each school and community college district shall hold an annual organizational meeting. In 2016, the meeting must be held on a date between December 2 and December 16, 2016. However, the Registrar of Voters has informed our office that the results of local contests on the November ballot may not be certified until December 8, 2016, the 30-day deadline established by State law. The day and time of the annual organizational meeting shall be selected by the Board at its regular meeting held immediately prior to December 2, 2016, unless otherwise provided by rule of the governing board.

RECOMMENDATION:

Approve Wednesday, December 14, 2016, at 5:00 p.m. in the Multicultural Complex at San Ysidro Middle School as the date, time and place for the annual Organizational Meeting of the Governing Board as per Education Code section 35143.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**NOTICE OF DECEMBER 2016
ORGANIZATIONAL MEETING OF THE GOVERNING BOARD**

Complete and submit no later than **November 18, 2016**, to:

Peg Marks
Legal Services, Room 609
San Diego County Office of Education
Email: pmarks@sdcoe.net
Fax: (858) 541-0697

School/Community College District: _____

Date of Organizational Meeting: _____
(Date between December 2 and December 16 inclusive)

Time of Meeting: _____

Clerk/Secretary to the Governing Board

Date

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: AGREEMENT WITH AGUILAR AND ASSOCIATES

BACKGROUND INFORMATION:

The District has approved Multi-Prime Construction Projects at La Mirada and Smythe Schools. Aguilar & Associates, in conjunction with Balfour Beatty, the construction company selected by the District for these projects and District staff have been meeting to finalize the planning/programming of these projects. Aguilar & Associates will proceed with the completion of design, preparation of construction documentation, and construction observation for the modernizations and improvements to La Mirada and Smythe Schools. Work will be provided in seven phases with supplemental services that are optional and not included in the cost:

- Phase 1 – Schematic Design
- Phase 2 – Design Development
- Phase 3 – Construction Documents
- Phase 4 – DSA Approvals
- Phase 5 – Bidding
- Phase 6 – Construction Observation
- Phase 7 – Project Close-out

RECOMMENDATION:

Approve the agreement with Aguilar and Associates for Architectural Services at La Mirada and Smythe Schools' modernization projects at a not to exceed amount of \$1,662,103.58 from the building fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: jasmy

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

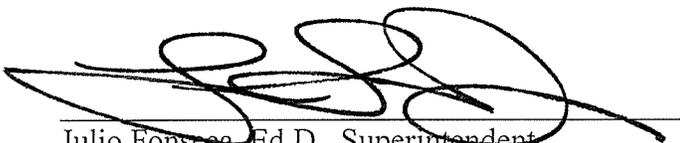
NOT TO EXCEED
\$1,662,103.58
(Amount)

Building Fund
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 11th day of November, 2016, by and between the San Ysidro School District, hereinafter called the "District", and

Aguilar and Associates
Company/Consultant

(949) 230-8875
Telephone Number

1400 Quail Street, Suite 255, New Port Beach, CA 92660
Address

gaguilar@AguilarArchetects.com
Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: November 11, 2016

To: Completion of projects

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on *Exhibit A* during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.13 DRUG/ALCHOLOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	
Name:	Aguilar & Associates
Title:	Guillermo Aguilar, AIA
Address:	1400 Quail Street, Suite 255
City/State/Zip Code:	Newport Beach, CA 92660
Telephone:	(949) 387-5949 // Fax #(949) 387-0636
Email:	

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Victor Guzman
Title:	Deputy Superintendent	Director of MOTF
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3032
Email:	arturo.macias@systd.k12.ca.us	

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

DISTRICT

Aguilar & Associates
Firm Name

San Ysidro School District
Firm Name

Signature of Authorized Agent

Signature

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent
Print Name, Title

Date:

Date

Phone Number

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

**CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1
Fingerprinting and Criminal Background Investigation Requirements**

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils**. As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name

Last 4-digits of SSN or CDL Number

_____	_____
_____	_____
_____	_____
_____	_____

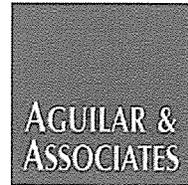
I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

EXHIBIT A



October 10, 2016 - REVISED 11/4/2016

Mr. Arturo Sanchez Macias
Deputy Superintendent,
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173

VIA E-MAIL: Arturo.macias@sysd.k12.ca.us

**Subject: Professional Architectural/Engineering Services Proposal for San Ysidro School District:
Modernization and Improvements to La Mirada and Smythe Elementary Schools**

Dear Mr. Sanchez Macias:

Aguilar & Associates is pleased to present this revised proposal for architectural and engineering services to assist the SYSD in the design and construction of the La Mirada and Smythe Elementary School modernization and improvements in San Ysidro, CA. The following represents our understanding of the scope of this project.

PROJECT DESCRIPTION

The San Ysidro School District wishes to have Aguilar & Associates proceed with the completion of design, preparation of construction documentation, and construction observation for the improvements to the above schools generally described by the following attached Exhibits:

1. Exhibit B – La Mirada Elementary School Facility Assessment dated June 2016, and Balfour Beatty Cost estimate dated June 1, 2016.
2. Exhibit C – Smythe Elementary School Facility Assessment dated June 2016, and Balfour Beatty Cost Estimate dated June 1, 2016.

LEASE-LEASE BACK CONTRACTOR
Balfour Beatty Construction (BBC)

TOTAL ESTIMATED CONSTRUCTION COST OF BASE BID

La Mirada ES: \$10,115,141.00
Smythe ES: \$ 9,772,053.00

SCOPE OF BASIC SERVICES

To meet the objectives of the project, we expect to provide architectural and consultant services in seven phases, as described below:

EXHIBIT A

**AGUILAR &
ASSOCIATES**

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Phase 1. Schematic Design

In this phase, we will:

1. Update the design initiated through the previously completed Facility Assessment to address the Phase 1 scope of work as follows:
2. Meet with the SYSD to present the completed Schematic Design package;
3. Prepare the following Schematic Design Phase package deliverable:
 - a) Preliminary code review;
 - b) Schematic site and floor plans;
 - c) Schematic elevations and sections;
 - d) Basis of design for structural, MEP, civil and A/V;
 - e) Outline specifications of major materials and systems;
 - f) Assist on preliminary construction cost updates by BBC;
 - g) Assist on preliminary project schedule by BBC;
 - h) Assist BBC on Value Engineering the projects to meet District's budgets

Phase 2. Design Development

In this phase, we will:

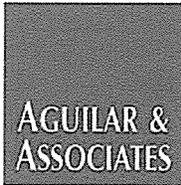
1. Upon approval of the Schematic Design by the District, Incorporate comments provided by SYSD relevant to the Schematic Design Phase package;
2. Develop the approved Schematic Design Phase documents to fix and describe the size and character of the project as to architectural, structural, mechanical and electrical systems;
3. Attend bi-weekly meetings with the SYSD personnel and BBC to review progress and resolve outstanding scope and design issues;
4. Meet with SYSD personnel to present the completed Design Development Phase package;
5. Assist SYSD in the application for required agency approvals (DSA, CDE, OPSC);
6. Process applications to appropriate utility companies;
7. Prepare color and material boards;
8. Prepare PowerPoint presentations and attend 1 (one) community meeting at each school;
9. Prepare the following Design Development Phase package deliverable:
 - a) Civil, architectural, structural, mechanical and electrical site and floor plans;
 - b) Architectural elevations and sections; including new restroom buildings if current footprint does not accommodate accessible restrooms;
 - c) Typical civil, architectural, structural, mechanical and electrical construction details;
 - d) Equipment layouts (EXCLUDING Prop. 39 work provided by others);
 - e) Specifications of major materials and systems in CSI format;
 - f) Assist in updating construction costs by BBC;
 - g) Assist in updating project schedule by BBC;
 - h) Prepare in-house renderings for 2 community meetings

Phase 3. Construction Documents

In this phase, we will:

1. Upon approval of the Design Development Phase by the District, Incorporate comments provided by SYSD personnel relevant to the Design Development Phase package;

EXHIBIT A



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2. Prepare construction documents to illustrate and describe the further development of the Design Development Phase documents and will consist of drawings and specifications setting forth in detail the quality level of materials and systems and other requirements for the construction of the Work
3. Prepare low-voltage system design, and structured cabling system. Our scope for the structured cabling system will include cables, cable supports, termination equipment, punch blocks, patch panels, patch cords, device outlets, ladder tray, backboards, equipment racks, equipment cabinets, enclosures, terminal cabinets and equipment grounding. We exclude network electronics;
4. Prepare integrated communications system design, and synchronized clock systems including intercom and PA. Note: Intrusion detection and classroom A/V systems are excluded;
5. New campus fire alarm system;
6. Attend up to six meetings with SYSD personnel to review progress and resolve outstanding scope or design issues;
7. Meet with SYSD personnel at 50% and 90% CDs to present the completed Construction Documents Phase package;
8. Incorporate comments provided by SYSD personnel relevant to the Construction Documents Phase package;
9. Prepare CDs and specifications for submission to the DSA, and Department of Education; and
10. If needed, prepare applications to the local agencies for approval.

Phase 4. DSA Approvals

In this phase, we will:

1. Submit completed construction documents to the DSA for its review and approval;
2. Pick-up corrections upon receipt of comments. Correct drawings and specs and resubmit for back-check.

Phase 5. Bidding

In this phase, we will:

1. Assist the District and BBC in the preparation of bidding documents;
2. Assist the District in the preparation of Divisions 0 and 1 specifications;
3. Prepare addenda reflecting required changes or clarifications to the DSA for its review and approval and to prospective bidders;
4. Attend one Pre-Bid meeting if so required by BBC;
5. Support District in its evaluation of the bids.

Phase 6. Construction Observation

In this phase, we will:

1. Attend construction meetings. (Weekly site visits);
2. Process submittals;
3. Respond to RFIs;
4. Prepare Field Change Directives;
5. Submit FCDs to the DSA for its review/approval and subsequently to the Contractor;
6. Prepare Change Orders;

EXHIBIT A



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7. Submit COs to the DSA for its review and approval;
8. Respond to and coordinate with IOR (Inspector of Record) inquiries; and
9. Submit testing and special inspection reports to the DSA for its review/approval.

Phase 7. Project Close-out

In this phase, we will:

1. Submit final Verified Reports to the DSA for its review/approval; and
2. Prepare Record Drawings based on as-built records (AutoCAD) provided by the Contractor.

OPTIONAL SERVICES

The following services have not been included in this proposal, but may be provided as Supplemental Services at the request and authorization of the District:

1. Models;
2. Sustainability consultant/LEED documentation and commissioning;
3. Special systems design/documentation;
4. Graphic and signage design/documentation, other than that required by code;
5. Interim housing and relocation;
6. Additional meetings with SDUSD beyond those included above; and
7. Temporary shoring design and calculations;
8. Title 24 Energy Code Commissioning/Acceptance forms;
9. New sports fields, landscaping, hardscaping and/or emergency egress lighting;
10. Specialty AV and television broadcast equipment design;
11. Intrusion detection and classroom A/V systems;
12. Providing equipment design for MDF/IDF rooms;
13. Fire sprinkler design and documentation;
14. Design of sewage ejector or grease waste systems;
15. Planting and irrigation design;
16. Estimating services.

EXCLUDED SERVICES

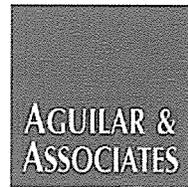
1. Soils/geotechnical engineering;
2. Hazardous materials assessment or abatement;
3. Participation in utility rebate programs;
4. HVAC equipment (provided by others under Prop. 39 work)

SPECIALTY CONSULTANTS TO BE PROVIDED AS ADDITIONAL SERVICES

The following services have not been included in this proposal, but can be provided as additional services at the District's request:

1. Land surveying;
2. Level I or II Site Assessment;

EXHIBIT A



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3. Financial analysis; and
4. Payment of plan check or permit fees.

ASSUMPTIONS

This proposal is based on the following assumptions:

1. The services will be performed using the latest version of AutoCAD software;
2. Once the project is initiated, the project will not be suspended or delayed;
3. The proposal is based on preparation of bid packages by BBC;
4. SYSD will provide their material and education standards;
5. Construction and CA services will require a maximum of 4 (four) months to complete.

COMPENSATION

For the Basic Services described above, we propose a fixed fee, excluding reimbursable expenses. Please see attached Exhibit A - Fee Summary for detailed breakdown based on the OPSC's suggested sliding scale. Reimbursable expenses are in addition to the fee and will be billed on a Cost plus 10%.

SCHEDULE

We are prepared to commence these services upon receipt of your written authorization to proceed. The preliminary schedule below shall serve as the basis for the development of this project through the following phases:

- Schematic Design: 3 weeks (November 21st, 2016)
- Design Development: 3 weeks (December 12th, 2016)
- Construction Documents: 6 weeks (January 23rd, 2017)
- QA/QC & District Reviews: 1 week
- DSA / Agency: 2 months (estimated time)
- Bid and Award: 4 weeks
- Construction:-3 months (estimated time)

If you find this proposal satisfactory, please indicate your acceptance by signing one copy and returning it to us for our files. It will be used as the basis of a formal contract incorporating the intent of this proposal. If you have any questions, please contact me at 949-230-8875, or via email: gaguilar@aguilararchitects.com; I will be pleased to review and discuss them with you.

Thank you for the opportunity to submit our proposal to the San Ysidro School District. We enthusiastically look forward to working with you and your team on this important projects.

EXHIBIT A



6

Very truly yours,

Guillermo Aguilar, AIA
Principal

SYSD, Approved by:

Date:

EXHIBIT A

A/E FEES

(Next Page)

EXHIBIT A
FEE CALCULATION

OPSC SUGGESTED SLIDING SCALE

LA MIRADA ELEMENTARY SCHOOL MODERNIZATION

FEE CALCULATION

BBC COST ESTIMATE \$ 10,115,141.00

SLIDING SCALE		FEE	
First	\$ 500,000.00	12%	\$ 60,000.00
Next	\$ 500,000.00	11%	\$ 55,000.00
Next	\$ 1,000,000.00	10%	\$ 100,000.00
Next	\$ 1,000,000.00	9%	\$ 90,000.00
Next	\$ 4,000,000.00	8%	\$ 320,000.00
Next	\$ 3,115,141.00	7%	\$ 218,059.87
TOTAL FEE			\$ 843,059.87

SMYTHE ELEMENTARY SCHOOL MODERNIZATION

FEE CALCULATION

BBC COST ESTIMATE \$ 9,772,053.00

SLIDING SCALE		FEE	
First	\$ 500,000.00	12%	\$ 60,000.00
Next	\$ 500,000.00	11%	\$ 55,000.00
Next	\$ 1,000,000.00	10%	\$ 100,000.00
Next	\$ 1,000,000.00	9%	\$ 90,000.00
Next	\$ 4,000,000.00	8%	\$ 320,000.00
Next	\$ 2,772,053.00	7%	\$ 194,043.71
TOTAL FEE			\$ 819,043.71

TOTAL FEE LA MIRADA + SMYTHE:	\$ 1,662,103.58
--------------------------------------	------------------------

PROJECT PHASE BREAKDOWN		
Schematic Design	10%	\$ 166,210.36
Design Development	15%	\$ 249,315.54
Construction Documents	42%	\$ 698,083.50
DSA Approvals	5%	\$ 83,105.18
Bidding	3%	\$ 49,863.11
Construction Administration	20%	\$ 332,420.72
Project Closeout	5%	\$ 83,105.18
	100%	\$ 1,662,103.58

NOTE:

The above fee is calculated based on Balfour Beatty's cost estimates as provided in Exhibits B and C. This fee could be renegotiated up or down based on the above sliding scale at the time Balfour Beatty submits their GMP for District's approval.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: THE URBAN SPECIAL EDUCATION LEADERSHIP COLLABORATIVE MEMBERSHIP

BACKGROUND INFORMATION:

The Urban Special Education Leadership Collaborative envisions a society that respects the diversity and individuality of its members and demonstrates a shared responsibility for providing the opportunity for all persons to realize their fullest potential. The Urban Special Education Leadership Collaborative is a national network of approximately 100 school districts committed to improving outcomes for students with disabilities. The Collaborative's mission is to improve educational outcomes and life opportunities of children and youth with disabilities in urban schools through leadership development. The Collaborative's membership is comprised of urban schools districts and their district administrators in special and general education and related fields, responsible for designing and providing educational services for students with disabilities and their families. The organization provides professional growth opportunities to these administrators with a view toward enhancing their knowledge and leadership skills so that they are more informed, thoughtful, and strategic leaders and that the programs and services they support have a greater chance of improving outcomes for students.

RECOMMENDATION:

Approve the Urban Special Education Leadership Collaborative annual membership enrollment for San Ysidro School District at a cost not to exceed \$2,600.00 for school year 2016-2017 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JSM

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

\$2,600.00
(Amount)

Special Education Fund
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

12A.1

Page 1 of 1

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: ACHIEVEMENT GAP TASK FORCE FORUMS

BACKGROUND INFORMATION:

The San Diego County Office of Education established the Achievement Gap Task Force in 2003 to ensure every student graduates high school prepared to succeed in college and career. This countywide collaboration, which includes the superintendents of the county's 42 school districts as well as local education and business leaders, meets throughout the year to discuss the trends and patterns reflecting opportunity gaps for students.

The task force hosts forums twice a year to bring student voice to the forefront of conversations, decision-making, and share practices that work to increase equity and access for all students by eliminating opportunity gaps.

Forums for school year 2016-17 are scheduled as follows:

- November 29, 2016
- March 9, 2017

RECOMMENDATION:

Approve the attendance and participation of Dr. Julio Fonseca, Manuela Colom, Luis Ramos, Nadia Aviles, Joel Tapia, Manuel Bojorquez, Efrain Burciaga, Maria Rodriguez and Roberto Carrillo to the Achievement Gap Task Force Forum to be held on November 29, 2016 and March 9, 2017 in San Diego at a cost not to exceed \$900.00 from the Title II fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

N/A

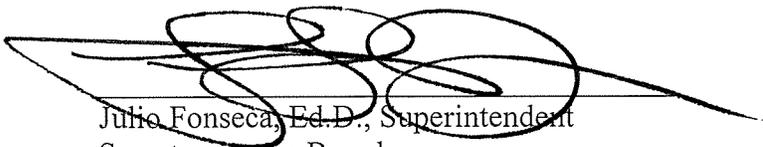
\$900.00
(Amount)

Title II Fund
(Name of funding source and/or location)

--
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: CUE 2017 NATIONAL CONFERENCE

BACKGROUND INFORMATION:

CUE, Inc. is a professional organization of educators that supports the use of technology in education. For over 35 years, technology-using educators have been meeting at the CUE Conference to advance student achievement at all levels of education and to address the use of Education Technology in instruction, administration, curriculum and management.

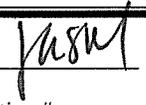
This conference is recommended for educators, technology coordinators, teachers on special assignment, administrators and those who are looking to see how technology can support student achievement. Many sessions and exhibits will be of special value to those involved in Title I, School Improvement Program, Data and Assessment, Future Ready, English Language Development (ELD), Special Needs and GATE.

Educational Services is recommending for the members of the Technology Committee to participate in this Conference. Cost implications include: registration fees, lodging, mileage, parking and meals.

RECOMMENDATION:

Approve the attendance and participation of Sylvia Mayer, Vikki Viramontes, Norma Campos, Michael Direen, Joel Garcia, Annette Luna, Irene Herrera, Catalina Baltazar, Eliud Lagarda, Francisco Albarran, Eriberto Garcia to the CUE National Conference in Palm Springs on March 15-18, 2017 at an estimated cost of \$10,500.00 from the educator effectiveness and supplemental & concentration funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$10,500.00

(Amount)

Educator Effectiveness and
Supplemental & Concentration Funds

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

12A.2
Page 2 of 12

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: SOUTHERN CALIFORNIA RELIEF BOARD OF DIRECTORS' MEETING

BACKGROUND INFORMATION:

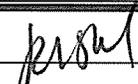
The Southern California Regional Liability Excess Fund (SCR) is a non-profit member-owned and operated Joint Powers Authority (JPA) providing cost-effective risk management services to California public schools. SCR JPA is managed by Keenan and Associates for the District's property and liability coverage.

The SCR will be holding a Board of Directors' meeting on November 4, 2016 in Ontario, California. Administration recommends that the Risk Manager attend this meeting to keep abreast of important information and/or changes that may affect our District. The cost implications include lodging and meals.

RECOMMENDATION:

Approve/Ratify the participation of Eugenia Martinez, Risk Manager, to the Southern California Regional Liability Excess Fund Board of Directors' meeting to be held in Ontario, CA on November 4, 2016 at an estimated cost of \$195.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

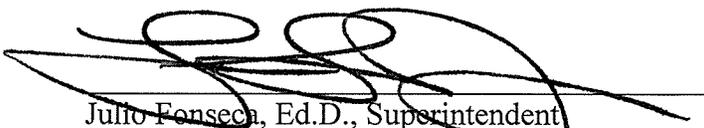
ESTIMATE
\$195.00
(Amount)

General Fund
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: TRAINING ON DYSLEXIA

BACKGROUND INFORMATION:

Participants will get a deeper understanding of dyslexia. They will develop two full case studies in small groups from listening to a student read, analyzing writing samples, looking at all academic and psychological test scores, and will practice analyzing and writing up the analysis and recommendations.

RECOMMENDATION:

Approve the attendance and participation of the following Psychologists: Rick Quintana, Denise Villezcas, Rebeca Ackerman, Miguel Aguilera and Martha Murillo to the Dyslexia Training on November 14, 2016 at the Santee School District at a cost not to exceed \$500.00 from the Special Education fund.

<input type="checkbox"/> Renewal <input checked="" type="checkbox"/> New <input type="checkbox"/> Amendment <input type="checkbox"/> Ratify <input type="checkbox"/> Other		Business Services Reviewed: <u> jvf </u>
Financial Implications? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Are funds for this item included in the 2016-2017 Budget? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Requisition # from PeopleSoft: <input type="text"/>
<input type="text" value="\$500.00"/> (Amount)	<input type="text" value="Special Education Fund"/> (Name of funding source and/or location)	<input type="text"/> (Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: THE ABCs OF PRESCHOOL ASSESSMENT AND INTERVENTION

BACKGROUND INFORMATION:

This training will explore the laws and regulations around Special Education transition from Part C (Early Intervention) to Part B (Preschool Special Education: the foundation upon which special education and related services rest). The focus of the first part of this training will explore the selection and use of appropriate assessment measures designed to assess a preschool child's development including cognition, language, motor, and play for both the initial assessment and the transition to kindergarten. Participants will critically examine the continuum of services and optimum preschool environments. Preschool Special Education teams will have the opportunity to discuss challenging cases to improve the transdisciplinary assessment process. Topics of cases will explore cultural considerations when assessing young children, how to determine delay versus disorder, and medical issues that may impact a child's development.

Preschool teams will be introduced to evidence-based instructional practices and on-going data collection to support the growth and development of young children while in preschool classrooms.

RECOMMENDATION:

Approve the attendance and participation of Janette Ridgels, Lorena Varela-Reed, Rebeca Ackerman, and Marjorie Palacios to The ABCs of Preschool Assessment and Intervention training on December 8, 2016 in El Cajon at no cost to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: *met*

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AUTISM DIAGNOSTIC OBSERVATION SCHEDULE TRAINING

BACKGROUND INFORMATION:

The Autism Diagnostic Observation Schedule (ADOS-2), is an observational assessment of Autism Spectrum Disorders (ASDs). Like its predecessor, the ADOS-2 is a semi-structured, standardized assessment of communication, social interaction, play, and restricted and repetitive behaviours. It presents various activities that elicit behaviours directly related to a diagnosis of ASD. By observing and coding these behaviours, participants can obtain information that provides diagnosis, treatment planning, and educational placement. This two-day training will focus on the following Modules:

- Module 1: For children 31 months and older who do not consistently use phrase speech
- Module 2: For children of any age who use phrase speech but are not verbally fluent
- Module 3: For verbally fluent children and young adolescents
- Module 4: For verbally fluent older adolescents and adults

RECOMMENDATION:

Approve the attendance and participation of Rick Quintana, Denise Villezcas and Marjorie Palacios to the Autism Diagnostic Observation Schedule training on December 1-2, 2016 at the East County SELPA at a cost not to exceed \$540.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AMENDMENT TO THE INTRODUCTION TO RESTORATIVE JUSTICE TRAINING AND USING CIRCLES EFFECTIVELY

BACKGROUND INFORMATION:

The first part of the training will provide participants with the basic concepts and theories to have a clear understanding of restorative practices including explicit practice, fair process, social discipline window, restorative practices continuum, restorative questions, and shame and affect.

The second part of the training will provide participants to learn how to use circles effectively to build/strengthen relationships and community, including resolving conflicts, decision-making, sharing information, and restorative justice processer.

Training sessions are scheduled as follows:

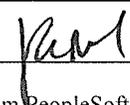
- Part I – January 25, 2017
- Part II – February 6, 2017

This event was originally Board approved on October 13, but the dates were updated.

RECOMMENDATION:

Approve the attendance and participation of Janette Ridgels, Catalina Jauregui, Denise Villezcas and Sylvia Armenta to the Introduction to Restorative Justice Training and Using Circles Effectively scheduled for January 25 and February 6, 2017 at the San Diego County Office of Education at a cost not to exceed \$400.00 from Special Education funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Maintenance, Operations, Transportation & Facilities
Victor Guzman, Director

AGENDA ITEM: ALLEGION SCHOOL LOCKING HARDWARE COURSE

BACKGROUND INFORMATION:

Allegion will provide a free-of-charge course to further train employees that work with school locking hardware. The course will take place on December 6, 2016 from 7:30 a.m. to 4:00 p.m..

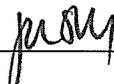
Participants will learn the following:

- Convert both cylindrical and mortise classroom function locksets to a classroom security lockset
- Choose exit device options to meet different school opening needs
- Describe the operation of CO 220 Classroom Security lock

RECOMMENDATION:

Approve the participation of Jesus Sanchez, Maintenance/Locksmith, to attend the Allegion School Locking Hardware course on December 6, 2016 in San Diego, CA at no cost to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: PEOPLESOFT HYPERION TRAINING

BACKGROUND INFORMATION:

The San Diego County Office of Education (SDCOE) provides various non-integrated administrative legacy software systems to 56 school districts, community colleges, and charter schools in San Diego County. These systems include but are not limited to payroll/personnel, financial, budgeting, and business operations such as purchasing and inventory. The District began using "PeopleSoft" on July 1, 2016.

The SDCOE will provide additional training throughout 2016-17 for refresher courses or system updates at no cost to the District. It is imperative that staff attend all required trainings. Training will be held at the San Diego County Office of Education.

RECOMMENDATION:

Approve the attendance of Ms. Laura Caballero to the PeopleSoft Hyperion Training from December 2016 to February 2017.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAS

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

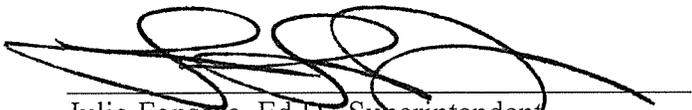
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: PURCHASING REPORT

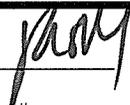
BACKGROUND INFORMATION:

In order for the District to conduct the educational programs, expenditures are necessary. The function of a purchase order is to receive pre-approval for expenditures and set aside funds before services are performed and goods are received. When possible, purchase orders are made estimating the amount to be used over the course of the school year. Purchase orders are created and approved in the Business Services Department in addition to requisitions created by sites and other departments.

RECOMMENDATION:

Approve/Ratify the following purchase orders incurred by the District during the period of October 4, 2016 through November 2, 2016. (Report #4):
▪ General Fund: 0000000847-0000000848, 0000000853-0000000859, 0000000868, 0000000875, 0000000881-0000000886, 0000000889-0000000892, 0000000896, 0000000917-0000000918, 0000000923-0000000930, 0000000932, 0000000935-0000000938, 0000000944, 0000000947, 0000000988-0000000991, 0000000999, 0000001006-0000001007, 0000001010-0000001038, 0000001040-0000001044, 0000001046-0000001049, 0000001055-0000001069
▪ Child Development Fund: 0000001050-0000001052
▪ Cafeteria Fund: 0000000894-0000000895, 0000000931, 0000001039, 0000001053
▪ Building Fund: 0000000885, 0000000998, 0000001049.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

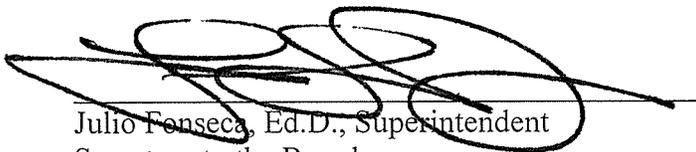
Yes No

Yes No

(Amount)
(Name of funding source and/or location)
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000000847	10/4/2016	001532	UNISOURCE WORLDWIDE INC.	PUBLICATIONS SUPPLIES	0100	00000000	442.26
0000000848	10/4/2016	0000000122	LA CLASS TRANSPORTATION	CONTRACTED SERVICES	0100	09820000	5,995.00
0000000853	10/4/2016	0011178	SAN DIEGO COUNTY	PUBLICATION SUPPLIES	0100	00000000	367.20
0000000853	10/4/2016	0011178	SAN DIEGO COUNTY	PUBLICATION SUPPLIES	0100	00000000	194.40
0000000853	10/4/2016	0011178	SAN DIEGO COUNTY	PUBLICATION SUPPLIES	0100	00000000	183.60
0000000854	10/4/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	4,222.80
0000000854	10/4/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	421.20
0000000854	10/4/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	4,222.80
0000000854	10/4/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	421.20
0000000855	10/4/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	540.84
0000000856	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	40.49
0000000857	10/4/2016	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	00000000	151.96
0000000857	10/4/2016	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	00000000	253.26
0000000857	10/4/2016	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	00000000	202.61
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	4.97
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	1.30
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	18.52
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	3.20
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	2.38
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	2.59
0000000858	10/4/2016	0000000037	CM SCHOOL SUPPLY	OFFICE SUPPLIES	0100	00000000	0.94
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	141.24
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	34.54
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	95.60
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	66.39
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	28.88
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	17.60
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	45.23
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	45.23
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	59.94
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	52.16
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	3.78
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	32.56
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	224.62
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	8.73
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	8.80
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	00000000	14.26

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000000859	10/4/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	83.49
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	30.63
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	56.12
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	28.35
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	6.43
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	147.74
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	46.91
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	142.19
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	72.84
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	96.72
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	148.98
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	23.99
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	30.40
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	16.12
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	40.94
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	18.42
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	44.26
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	67.50
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	73.39
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	74.75
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	126.25
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	84.23
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	43.19
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	27.00
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	5.35
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	4.31
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	202.18
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	146.83
0000000868	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	301.86
0000000875	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	63.18
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	128.69
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	53.46
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	53.46
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	81.00
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	101.09
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	65.66
0000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	17.63

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	44.58
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	61.56
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	27.67
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	184.68
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	292.25
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	47.52
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	36.29
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	89.68
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	63.94
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	16.98
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	17.11
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	11.40
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	47.82
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	71.63
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	58.92
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	53.46
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	53.46
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	53.46
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	132.30
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	63.24
000000881	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	63.16
000000882	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	9.02
000000882	10/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	152.34
000000883	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	732.56
000000883	10/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	233.15
000000884	10/5/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	191.15
000000885	10/5/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	2,904.26
000000885	10/5/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	5,246.00
000000885	10/5/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	17,127.00
000000885	10/5/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	5,191.00
000000885	10/5/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	7,114.00
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	172.80
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	16.20
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	10.80
000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	62.64

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0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	64.80
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	16.20
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	16.20
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	25.92
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	10.80
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	32.40
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	32.40
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	54.00
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	21.60
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	27.00
0000000886	10/5/2016	000809	OFFICE DEPOT	OFFICE DEPOT	0100	0000000	54.00
0000000889	10/5/2016	03146A	STOTZ EQUIPMENT	MAINTENANCE SUPPLIES	0100	0300070	40.58
0000000890	10/5/2016	000376	MIRACLE RECREATION EQUIPMENT	PLAYGROUND EQUIPMENT	0100	8150000	3,474.71
0000000891	10/5/2016	004634	CHARLES G. HARDY	MAINTENANCE SUPPLIES	0100	9625000	14,645.44
0000000892	10/5/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	318.35
0000000892	10/5/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	46.96
0000000896	10/5/2016	000376	MIRACLE RECREATION EQUIPMENT	CONTRACTED SERVICES	0100	8150000	18,853.48
0000000917	10/6/2016	000000124	MRC SMART TECHNOLOGY SOLUTIONS	CONTRACTED SERVICES	0100	0000000	5,000.00
0000000917	10/6/2016	000000124	MRC SMART TECHNOLOGY SOLUTIONS	CONTRACTED SERVICES	0100	0000000	43,031.28
0000000918	10/6/2016	002355	IB TROPHIES & AWARDS	INSTRUCTIONAL SUPPLIES	0100	0000000	447.12
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	421.20
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	2,091.96
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	2,091.96
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	194.40
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	226.80
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	226.80
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	226.80
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	600.14
0000000923	10/6/2016	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	2,021.76
0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	47.48
0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	10.66
0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	5.57
0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	79.91
0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	75.59

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0000000924	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	9.05
0000000925	10/6/2016	004601	SIR SPEEDY PRINTING 02890	OFFICE SUPPLIES	0100	0000000	127.44
0000000926	10/6/2016	004678	AMAZON.COM, INC.	PE SUPPLIES	0100	0000000	275.49
0000000926	10/6/2016	004678	AMAZON.COM, INC.	PE SUPPLIES	0100	0000000	399.58
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	46.30
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	47.43
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	182.38
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	27.48
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	19.87
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	31.13
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	46.50
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	40.79
0000000927	10/6/2016	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	15.39
0000000928	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	102.55
0000000929	10/6/2016	002030	SCRIPPS NATIONAL SPELLING BEE	CONTRACTED SERVICES	0100	0000000	152.50
0000000930	10/6/2016	0000000120	MORLEY ATHLETIC SUPPLY CO. INC	INSTRUCTIONAL SUPPLIES	0100	0000000	241.56
0000000932	10/6/2016	004601	SIR SPEEDY PRINTING 02890	OFFICE SUPPLIES	0100	0000000	63.72
0000000935	10/6/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	875.00
0000000935	10/6/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	375.00
0000000936	10/6/2016	004864	DOUGS SCHOOL BUS SAFETY &	CONTRACTED SERVICES	0100	0982000	297.50
0000000937	10/6/2016	0000000032	CORODATA RECORDS MANAGEMENT, INC.	CONTRACTED SERVICES	0100	0000000	1,000.00
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	107.41
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	113.60
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	441.00
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	157.63
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	227.07
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	170.26
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	69.44
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	100.96
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	151.32
0000000938	10/6/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	137.73
0000000944	10/6/2016	000778	SAFEWAY INC. -VONS DIVISION	INSTRUCTIONAL SUPPLIES	0100	0000000	23.98
0000000947	10/6/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	1,418.83
0000000988	10/10/2016	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	427.68
0000000989	10/10/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	1,175.15
0000000990	10/10/2016	004045	EDUPOINT EDUCATIONAL SYSTEMS	CONTRACTED SERVICES	0100	4035000	145.87
0000000990	10/10/2016	004045	EDUPOINT EDUCATIONAL SYSTEMS	CONTRACTED SERVICES	0100	4035000	1,243.05

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000000991	10/10/2016	001238	GOPHER SPORT		INSTRUCTIONAL SUPPLIES	0100 0000000	53.96
000000999	10/10/2016	0000000067	CARNEGIE LEARNING		INSTRUCTIONAL SUPPLIES	0100 0000001	649.50
000001006	10/10/2016	0000000126	SAN DIEGO CENTER FOR VISION		CONTRACTED SERVICES	0100 6500000	5,000.00
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	214.92
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	221.40
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	247.32
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	276.48
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	189.00
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	214.92
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	221.40
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	221.40
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	225.72
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	225.72
000001007	10/10/2016	000273	SCHOLASTIC, INC		INSTRUCTIONAL SUPPLIES	0100 3010000	214.92
000001010	10/10/2016	000540	WESTERN PSYCHOLOGICAL SERVICES		INSTRUCTIONAL SUPPLIES	0100 6500000	1,180.44
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	60.35
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	49.59
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	49.23
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	13.59
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	59.38
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	134.40
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	51.58
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	1,633.18
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	182.52
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	60.35
000001011	10/10/2016	000136	WAXIE SANITARY SUPPLY		CUSTODIAL SUPPLIES	0100 0000000	60.35
000001012	10/10/2016	003377	SOUTHWEST SCHOOL & OFFICE		INSTRUCTIONAL SUPPLIES	0100 0000000	49.68
000001012	10/10/2016	003377	SOUTHWEST SCHOOL & OFFICE		INSTRUCTIONAL SUPPLIES	0100 0000000	3.18
000001013	10/11/2016	004807	KATHLEEN MOORE& ASSOCIATES		CONTRACTED SERVICES	0100 0000000	165,000.00
000001014	10/11/2016	004073	HAWTHORNE LIFT SYSTEMS		MAINTENANCE SUPPLIES	0100 8150000	120.00
000001014	10/11/2016	004073	HAWTHORNE LIFT SYSTEMS		MAINTENANCE SUPPLIES	0100 8150000	596.94
000001015	10/12/2016	0000000116	EPIC SPORTS INC		UNIFORMS	0100 0000001	1,503.32
000001016	10/13/2016	001822	BARNES AND NOBLE		INSTRUCTIONAL SUPPLIES	0100 4203000	372.34
000001017	10/13/2016	000548	NEXT DAY PRINTED TEES		CONTRACTED SERVICES	0100 0000001	627.60
000001017	10/13/2016	000548	NEXT DAY PRINTED TEES		CONTRACTED SERVICES	0100 0000001	627.60
000001017	10/13/2016	000548	NEXT DAY PRINTED TEES		CONTRACTED SERVICES	0100 0000001	627.60
000001018	10/14/2016	001532	UNISOURCE WORLDWIDE INC.		INSTRUCTIONAL SUPPLIES	0100 0000000	1,209.17

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0000001018	10/14/2016	001532	UNISOURCE WORLDWIDE INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	604.58
0000001018	10/14/2016	001532	UNISOURCE WORLDWIDE INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	604.58
0000001018	10/14/2016	001532	UNISOURCE WORLDWIDE INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	603.16
0000001018	10/14/2016	001532	UNISOURCE WORLDWIDE INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	604.58
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	31.86
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	100.40
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	111.35
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	724.12
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	767.36
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	627.74
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	100.29
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	7.84
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	89.75
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	169.47
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	81.15
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	230.41
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	299.11
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	1,523.32
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	391.72
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	53.89
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	72.36
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	816.59
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	486.76
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	33.73
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	62.00
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	4.80
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	0.90
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	18.84
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	228.51
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	226.02
0000001019	10/14/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	00000000	29.32
0000001020	10/14/2016	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	151.09
0000001020	10/14/2016	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	794.12
0000001020	10/14/2016	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	158.65
0000001020	10/14/2016	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	317.30
0000001020	10/14/2016	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	205.87
0000001021	10/14/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	00000000	215.99

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0000001021	10/14/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	129.33
0000001021	10/14/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	11.83
0000001021	10/14/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	194.18
0000001021	10/14/2016	001238	GOPHER SPORT	INSTRUCTIONAL SUPPLIES	0100	0000000	18.36
0000001022	10/14/2016	0000000127	JUNIOR ACHIEVEMENT	CONTRACTED SERVICES	0100	0000001	500.00
0000001022	10/14/2016	0000000127	JUNIOR ACHIEVEMENT	CONTRACTED SERVICES	0100	0000001	500.00
0000001023	10/14/2016	004048	BROADWAY AUTO GLASS	CONTRACTED SERVICES	0100	8150000	500.00
0000001024	10/14/2016	002030	SCRIPPS NATIONAL SPELLING BEE	REGISTRATION FEE	0100	0000000	152.50
0000001025	10/14/2016	0000000128	THE CAMPANILE FOUNDATION	CONTRACTED SERVICES	0100	0000001	7,125.00
0000001026	10/18/2016	0000000129	ALANDATA INC.	PROFESSIONAL SERVICES	0100	0000000	(2,040.00)
0000001026	10/18/2016	0000000129	ALANDATA INC.	PROFESSIONAL SERVICES	0100	0000000	6,000.00
0000001027	10/18/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	1,539.00
0000001027	10/18/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	492.48
0000001027	10/18/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	529.20
0000001027	10/18/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	0000000	142.56
0000001028	10/18/2016	001775	STAPLES, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	5,443.20
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	1.83
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.95
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	38.86
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	9.06
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.93
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	26.77
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	10.03
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	28.49
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	16.18
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	18.21
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	23.07
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	124.09
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	37.28
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.95
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.95
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	4.32
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.59
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.39
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	15.75
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.94
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.05

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	59.39
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	18.01
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	16.19
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	9.05
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	7.23
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	51.83
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	13.27
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	19.43
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	25.05
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	17.79
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.35
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	20.65
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	35.61
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	3.24
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	35.63
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	8.85
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	32.29
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.96
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	15.66
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	6.90
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	24.82
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	8.62
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.37
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	64.71
0000001029	10/18/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	10.25
0000001030	10/18/2016	004823	CABLE, PIPE & LEAK DETECTION,	CONTRACTED SERVICES	0100	8150000	230.00
0000001031	10/19/2016	001178	SAN DIEGO COUNTY	INSTRUCTIONAL SUPPLIES	0100	0000000	1,166.40
0000001032	10/19/2016	001164	MATERIAL SALES INC	MAINTENANCE SUPPLIES	0100	8150000	2,000.00
0000001033	10/19/2016	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	0100	0982000	2,377.98
0000001034	10/19/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	380.00
0000001034	10/19/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	62.64
0000001034	10/19/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	1,293.84
0000001034	10/19/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	95.00
0000001035	10/19/2016	001278	JOHNSON CONTROLS	CONTRACTED SERVICES	0100	8150000	30,000.00
0000001036	10/21/2016	0000000131	FORENSIC ANALYTICAL CONSULTING	CONTRACTED SERVICES	0100	8150000	1,606.72
0000001037	10/21/2016	000548	NEXT DAY PRINTED TEES	CONTRACTED SERVICES	0100	0000001	346.68
0000001038	10/25/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	15.11

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001038	10/25/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.34
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	62.12
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	598.21
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	38.93
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	571.61
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	547.40
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	64.75
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	117.45
0000001040	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	783.43
0000001041	10/26/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	6500000	158.65
0000001041	10/26/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	6500000	206.39
0000001042	10/26/2016	003249	CABE SD SOUTH COUNTY	REGISTRATION FEE	0100	4203000	1,800.00
0000001042	10/26/2016	003249	CABE SD SOUTH COUNTY	REGISTRATION FEE	0100	4203000	700.00
0000001043	10/26/2016	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	315.00
0000001044	10/26/2016	004601	SIR SPEEDY PRINTING 02890	OFFICE SUPPLIES	0100	0000000	63.72
0000001046	10/26/2016	004711	AMERI-MEX PLUMBING INC	CONTRACTED SERVICES	0100	8150000	250.00
0000001047	10/26/2016	000588	SCHOOL SERVICES OF CALIFORNIA	CONTRACTED SERVICES	0100	0000000	3,660.00
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	13.28
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	71.17
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	46.30
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	93.37
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	604.24
0000001048	10/26/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0300070	16.16
0000001049	10/26/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	3,285.00
0000001049	10/26/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	686.29
0000001049	10/26/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	13,794.00
0000001049	10/26/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	888.00
0000001049	10/26/2016	004732	LEAL & TREJO APC	LEGAL FEES	0100	0000000	9,124.00
0000001055	10/27/2016	0000000118	AMERESCO, INC.	PROFESSIONAL SERVICES	0100	6230000	576,801.05
0000001056	10/28/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	291.06
0000001057	10/28/2016	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	90.72
0000001057	10/28/2016	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	151.20
0000001057	10/28/2016	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	98.28
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	74.29
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.39
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	11.87
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	37.79

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	10.78
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	59.29
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	28.06
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	6.15
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	24.82
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	61.66
0000001058	10/28/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	6.47
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	31.80
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	50.36
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	134.41
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	88.97
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	114.33
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	299.11
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	155.39
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	470.06
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	816.59
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	486.76
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	31.80
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	62.00
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	381.54
0000001059	10/28/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	41.49
0000001060	10/28/2016	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	0100	0982000	943.88
0000001061	10/28/2016	002092	CALIFORNIA ENVIRONMENTAL	CONTRACTED SERVICES	0100	0982000	715.00
0000001062	10/28/2016	0000000138	BILL HOWE PLUMBING, INC	CONTRACTED SERVICES	0100	8150000	404.00
0000001063	10/28/2016	004571	DOMTAR PAPER CO. LLC	INSTRUCTIONAL SUPPLIES	0100	0000000	5,702.40
0000001064	10/31/2016	0000000110	3 SCREENS.COM	CONTRACTED SERVICES	0100	3010000	650.00
0000001065	10/31/2016	001641	XEROX CORPORATION	CONTRACTED SERVICES	0100	0000000	480.00
0000001066	10/31/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	32.38
0000001066	10/31/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	69.94
0000001066	10/31/2016	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	34.97
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	436.80
0000001067	11/1/2016	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	651.84

PO No.	PO Date	Supplier	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
000001068	11/2/2016	003935	AMS - ACOUSTICAL MATERIAL		MAINTENANCE SUPPLIES	0100	9625000	2,000.00
000001069	11/2/2016	0000000124	MRC SMART TECHNOLOGY SOLUTIONS		CONTRACTED SERVICES	0100	0000000	3,293.76
000001069	11/2/2016	0000000124	MRC SMART TECHNOLOGY SOLUTIONS		CONTRACTED SERVICES	0100	0000000	2,000.00
					Total for 0100			1,062,057.26
000001050	10/26/2016	003192	WAL- MART COMMUNITY/GEGRB		INSTRUCTIONAL SUPPLIES	1200	9024000	1,000.00
000001051	10/26/2016	001012	CDW GOVERNMENT LLC		EQUIPMENT	1200	9024000	542.95
000001051	10/26/2016	001012	CDW GOVERNMENT LLC		EQUIPMENT	1200	9024000	3.24
000001052	10/26/2016	000273	SCHOLASTIC , INC		INSTRUCTIONAL SUPPLIES	1200	9024000	984.91
					Total for 1200			2,531.10
000000894	10/5/2016	003599	COMMERCIAL GAS APPLIANCE		CONTRACTED SERVICES	1300	5310000	7,000.00
000000895	10/5/2016	000786	P&R PAPER SUPPLY COMPANY, INC.		CAFETERIA PAPER GOODS	1300	5310000	30,000.00
000000931	10/6/2016	004678	AMAZON.COM, INC.		OFFICE SUPPLIES	1300	5310000	147.42
000001039	10/26/2016	004678	AMAZON.COM, INC.		OFFICE SUPPLIES	1300	5310000	14.03
000001053	10/26/2016	004902	TERRA AMERICAN BISTRO INC.		CAFETERIA EQUIPMENT	1300	5310000	33,931.73
					Total for 1300			71,093.18
000000885	10/5/2016	004732	LEAL & TREJO APC		LEGAL FEES	2110	9010000	9,009.00
000000998	10/10/2016	004267	CITY NATIONAL BANK		CONTRACTED SERVICES	2110	9010000	7,642.98
000001049	10/26/2016	004732	LEAL & TREJO APC		LEGAL FEES	2110	9010000	8,934.00
					Total for 2110			25,585.98
					Grand Total			1,161,267.52

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: EXPENDITURE REPORT

BACKGROUND INFORMATION:

The District is required to pay for goods and services it uses to conduct the educational and support programs. Prior to payment, contract may be required with appropriate approvals and proof of receipt of the goods or services. Invoices to be paid are entered in the Business Services Department. Warrants are printed at San Diego County Office of Education then returned to the Business Services Department for signature.

The following are expenditures incurred by the District during the period of October 03, 2016 through October 24, 2016. Listing sheets #912 through #927. Payments were made with checks #14-168697 through #14-178049 for a total expenditure of \$1,109,008.23 from the following sources:

General Fund - \$900,173.91
Cafeteria Fund - \$160,947.73
Child Development Fund- \$3,411.43
Building Fund- \$38,412.91
Capital Facilities Fund- \$6,062.25

RECOMMENDATION:

Approve/Ratify expenditures incurred by the District during the period of October 03, 2016 through October 24, 2016. Listing sheets #912 through #927. Payments were made with checks #14-168697 through #14-178049 for a total expenditure of \$1,109,008.23.

Renewal New Amendment Ratify Other

Business Services Reviewed: jas

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

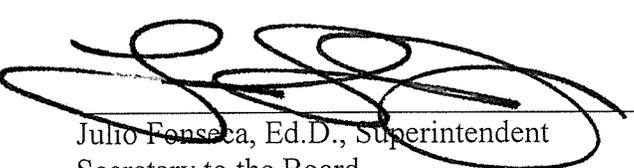
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-24

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000002 - JOSE ARTURO SANCHEZ MACIAS	14178029	2,040.00	REIMBURSEMENT	2,040.00		2,040.00	0100	00000000	0000	7200	5800010	064		
00069 - CITY TREASURER	14178030	110.28	SEPTEMBER	110.28	0000000196	110.28	0100	00000000	0000	8200	5500004	069		
000140 - SAM & ROSE STEIN EDUCATION	14178031	7,366.32	JULY&AUGUST 2016	7,366.32	00000000459	7,366.32	0100	65000000	5750	1180	5800009	054		
000348 - FLEET SERVICES INC.	14178032	2,279.42	2262860018	2,279.42	00000000227	2,279.42	0100	09820000	0000	3600	4300060	074		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	83.16	0100	30100000	1110	1000	4300001	012		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	83.16	0100	30100000	1110	1000	4300001	012		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	124.74	0100	30100000	1110	1000	4300001	012		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	384.91	0100	30100000	1110	1000	4300001	012		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	384.91	0100	30100000	1110	1000	4300001	012		
000437 - CURRICULUM ASSOC. INC.	14178033	1,574.10	90442509	1,574.10	00000000687	513.22	0100	30100000	1110	1000	4300001	012		
000506 - DION INTERNATIONAL TRUCK INC.	14178034	1,236.91	01SD13527	1,236.91	00000000225	1,236.91	0100	09820000	0000	3600	4300060	074		
000801 - GRAINGER	14178035	695.30	GRAINGER	695.30	00000000231	695.30	0100	81500000	0000	8100	4300007	070		
000809 - OFFICE DEPOT	14178036	2,862.52	PO#000000699	838.78	00000000699	20.11	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14178036	2,862.52	PO#000000699	838.78	00000000699	20.11	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14178036	2,862.52	PO#000000699	838.78	00000000699	20.11	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14178036	2,862.52	PO#000000699	838.78	00000000699	26.62	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	27.61	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	138.07	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	193.51	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000699	838.78	00000000699	226.98	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000670	48.62	00000000670	48.62	0100	00000000	1110	1000	4300001	025		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000607	1,122.34	00000000607	1,122.34	0100	00000000	1110	1000	4300001	012		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000856	53.99	00000000856	53.99	0100	00000000	1110	1000	4300001	024		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	3.14	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	7.24	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	7.30	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	11.82	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	14.60	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	23.95	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	27.01	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	28.65	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#000000859	798.79	00000000859	37.52	0100	00000000	0000	7100	4300011	064		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	OP Unit	PY
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	37.52	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	43.27	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	49.72	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	55.06	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	69.25	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	79.29	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	117.15	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPT	14178036	2,862.52	PO#00000080859	798.79	00000000859	186.30	0100	00000000	0000	7100	4300011	064		
001278 - JOHNSON CONTROLS	14178037	2,115.08	1-40616540512	2,115.08	00000000275	2,115.08	0100	81500000	0000	8100	5600005	070		
001480 - SCHOOL NURSE SUPPLY, INC.	14178038	484.93	0599813-IN	484.93	00000000755	484.93	0100	04900000	0000	3140	4400000	052		
001510 - EWING IRRIGATION	14178039	400.97	2306377&2306378	400.97	00000000262	400.97	0100	00000000	0000	8200	4300014	069		
001845 - FERGUSON ENTERPRISES, INC#1350	14178040	50.60	3891667	50.60	00000000279	50.60	0100	81500000	0000	8100	4300007	070		
002102 - A-Z BUS SALES, INC.	14178041	828.88	AZ BUS	828.88	00000000226	248.66	0100	09820000	0000	3600	4300060	074		
002102 - A-Z BUS SALES, INC.	14178041	828.88	AZ BUS	828.88	00000000226	580.22	0100	09820000	0000	3600	5600005	074		
003143 - THE HOME DEPOT SUPPLY	14178042	1,589.70	HD SUPPLY	1,589.70	00000000232	1,589.70	0100	81500000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14178043	314.79	A233552-A233534-A233533	314.79	00000000238	314.79	0100	81500000	0000	8100	4300007	070		
004073 - HAWTHORNE LIFT SYSTEMS	14178044	161.42	FS60059147&FS60059148	161.42	00000000202	161.42	0100	00000000	0000	7200	5600005	071		
004231 - PRO POWER	14178045	222.98	123852&123853	222.98	00000000264	222.98	0100	00000000	0000	8200	4300014	069		
004267 - CITY NATIONAL BANK	14178046	7,642.98	ISB00000725	7,642.98	00000000998	7,642.98	2110	90100000	0000	8100	5800010	064		
004426 - SOUTHERN CALIFORNIA	14178047	518.96	1567436	518.96	00000000289	518.96	0100	81500000	0000	8100	4300007	070		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004556 - DASH MEDICAL GLOVE INC.	14178048	607.84	INV1020068	607.84	0000000857	151.96	0100	00000000	1110	1000	43000001	024		
004556 - DASH MEDICAL GLOVE INC.	14178048	607.84	INV1020068	607.84	0000000857	202.61	0100	00000000	1110	1000	43000001	024		
004556 - DASH MEDICAL GLOVE INC.	14178048	607.84	INV1020068	607.84	0000000857	253.27	0100	00000000	1110	1000	43000001	024		
004601 - SIR SPEEDY PRINTING 02890	14178049	63.72	23250	63.72	0000000932	63.72	0100	00000000	0000	7100	43000011	063		

Business Unit Total: \$33,167.70

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-25

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000140 - SAM & ROSE STEIN EDUCATION	14178624	945.00	SAM&RO SE	945.00	00000004 59	945.00	0100	6500000	5750	1180	5800009	054		
000370 - DUNN-EDWARDS CORP.	14178625	277.50	20690722 68	277.50	00000002 71	277.50	0100	8150000	0000	8100	4300007	070		
000535 - SCHOOL SPECIALTY	14178626	67.50	20811715 2648	67.50	00000004 19	67.50	0100	0000000	1110	1000	4300001	024		
000811 - PLAY WITH A PURPOSE	14178627	1,128.25	92198608& 9219290	1,128.25	00000005 80	161.64	1200	5210000	0001	1000	4300001	076		
000811 - PLAY WITH A PURPOSE	14178627	1,128.25	92198608& 9219290	1,128.25	00000005 80	460.18	1200	5210000	0001	1000	4300001	076		
000811 - PLAY WITH A PURPOSE	14178627	1,128.25	92198608& 9219290	1,128.25	00000005 80	506.43	1200	5210000	0001	1000	4300001	076		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	69.44	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	100.96	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	107.41	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	113.60	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	137.73	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	151.32	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	157.63	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	170.26	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	227.07	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229626	1,676.42	00000009 38	441.00	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9229649	119.98	00000009 28	119.98	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9232438	665.29	00000010 21	13.82	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9232438	665.29	00000010 21	21.44	0100	0000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9232438	665.29	00000010 21	151.04	0100	0000000	1110	1000	4300001	024		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001238 - GOPHER SPORT	14178628	2,461.69	9232438	665.29	00000010 21	226.76	0100	00000000	1110	1000	4300001	024		
001238 - GOPHER SPORT	14178628	2,461.69	9232438	665.29	00000010 21	252.23	0100	00000000	1110	1000	4300001	024		
002355 - 1B TROPHIES & AWARDS	14178629	149.98	7341	149.98	00000007 05	149.98	0100	00000000	1110	1000	4300001	025		
002721 - CALIFORNIA ELECTRIC SUPPLY	14178630	107.46	1069-718995	107.46	00000002 50	107.46	0100	81500000	0000	8100	4300007	070		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	11.26	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	16.76	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	16.89	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	17.40	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	27.32	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	35.83	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	44.02	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	46.92	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	47.22	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	52.78	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	52.78	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	52.78	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	52.78	0100	00000000	1110	1000	4300001	012		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	58.18	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	60.78	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	62.36	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	62.44	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	63.12	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	64.83	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	70.72	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	79.97	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	88.55	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	99.81	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	127.06	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	130.62	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	182.34	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 518	1,914.05	00000008 81	288.53	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 448	47.54	00000010 12	2.86	0100	00000000	1110	1000	4300001	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 448	47.54	00000010 12	44.68	0100	00000000	1110	1000	4300001	020		

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PeopleSoft Accounts Payable
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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 544	89.52	00000008 82	5.00	0100	00000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14178631	2,051.11	PINV0202 544	89.52	00000008 82	84.52	0100	00000000	1110	1000	4300001	012		
004084 - RUSSELL SIGLER, INC	14178632	252.77	SND16014 724	252.77	00000002 40	252.77	0100	81500000	0000	8100	4300007	070		
004542 - MPC ELECTRONICS INC	14178633	75.49	262502	75.49	00000002 18	75.49	0100	00000000	0000	7700	4300002	067		
004788 - JASPERTRONICS	14178634	559.93	3028	559.93	00000005 76	559.93	0100	00000000	1110	1000	4300001	025		

Business Unit Total: \$8,076.68

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-21

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001161 - HOME DEPT	14177517	1,074.04	HDEPOT	1,074.04	00000002 14	1,074.04	0100	8150000	0000	8100	4300007	070		
004628 - FOLLETT SCHOOL SOLUTIONS,INC	14177518	2,795.31	PO#000000 00468	2,795.31	00000004 68	930.63	0100	6300000	1110	1000	4100000	061		
004628 - FOLLETT SCHOOL SOLUTIONS,INC	14177518	2,795.31	PO#000000 00468	2,795.31	00000004 68	1,864.68	0100	6300000	1110	1000	4100000	061		

Business Unit Total: \$3,869.35

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-20

Vendor	Warrant	Warrant Amount	Invoice/Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	0.91	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	4.86	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	7.94	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	19.07	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	29.68	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	32.25	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	34.14	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	54.55	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	62.76	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	73.24	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	82.14	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	90.85	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	101.51	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	101.62	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	112.71	0100	00000000	0000	8200	4300020	022		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	171.54	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	228.78	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	231.30	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	233.22	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	302.76	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	396.50	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	492.70	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	635.40	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	732.95	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	776.72	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	826.55	0100	00000000	0000	8200	4300020	022		
000136 - WAXIE SANITARY SUPPLY	14176711	7,378.55	PO#000000 01019 SYMS	7,378.55	00000010 19	1,541.90	0100	00000000	0000	8200	4300020	022		
003852 - PEARSON EDUCATION	14176712	686.94	82471701 & 81990759	686.94	00000004 98	65.42	0100	42030000	4760	1000	4300001	061		
003852 - PEARSON EDUCATION	14176712	686.94	82471701 & 81990759	686.94	00000004 98	98.13	0100	42030000	4760	1000	4300001	061		
003852 - PEARSON EDUCATION	14176712	686.94	82471701 & 81990759	686.94	00000004 98	130.85	0100	42030000	4760	1000	4300001	061		
003852 - PEARSON EDUCATION	14176712	686.94	82471701 & 81990759	686.94	00000004 98	196.27	0100	42030000	4760	1000	4300001	061		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003852 - PEARSON EDUCATION	14176712	686.94	82471701 & 81990759	686.94	00000004 98	196.27	0100	4203000	4760	1000	4300001	061		
004678 - AMAZON.COM, INC.	14176713	7,870.31	10551995 0225	679.21	00000006 18	270.36	1300	5454000	0000	3700	4300007	085		
004678 - AMAZON.COM, INC.	14176713	7,870.31	10551995 0225	679.21	00000006 18	103.34	1300	5310000	0000	3700	4300011	085		
004678 - AMAZON.COM, INC.	14176713	7,870.31	10551995 0225	679.21	00000006 18	305.51	1300	5310000	0000	3700	4400000	085		
004678 - AMAZON.COM, INC.	14176713	7,870.31	12146471 3683	138.40	00000006 88	138.40	1300	5310000	0000	3700	4300011	085		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00875	58.50	00000008 75	58.50	0100	0000000	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	25.93	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	33.21	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	38.17	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	41.58	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	43.76	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	44.68	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	49.66	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	49.66	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	53.11	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	54.40	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	54.63	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	54.63	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	55.66	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	57.25	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#00000 00602	3,339.61	00000006 02	58.65	0100	0000000	1110	4200	4300013	020		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	69.06	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	75.73	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	76.99	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	78.45	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	82.92	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	82.92	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	84.50	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	85.89	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	94.32	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	99.32	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	105.29	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	127.25	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	178.76	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	198.79	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	238.11	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	250.48	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	298.20	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000602	3,339.61	0000000602	397.65	0100	0000000	1110	4200	4300013	020		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000703	11.87	0000000703	11.87	0100	0000000	0000	7100	4300011	064		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000706	99.56	0000000706	12.27	0100	0000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000706	99.56	0000000706	15.27	0100	0000000	1110	1000	4300001	025		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	16.58	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	20.74	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	20.74	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	29.03	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	31.12	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	31.96	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	33.16	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	36.30	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	43.33	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	56.00	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000684	669.31	0000000684	325.41	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000926	275.48	000000026	275.48	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	4.65	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	5.77	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	6.94	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	17.40	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	19.88	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	24.99	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	25.63	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	25.89	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	000000068	29.14	0100	00000000	1110	4200	4300013	022		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	30.60	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	31.70	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	32.81	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	33.06	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	44.18	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	46.61	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	47.77	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	60.56	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	69.31	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	72.85	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	78.61	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	80.67	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	84.15	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	90.90	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	104.38	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	126.76	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	136.25	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	159.44	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	160.78	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	218.19	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14176713	7,870.31	PO#000000868	2,195.60	0000000868	325.73	0100	00000000	1110	4200	4300013	022		

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AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Business Unit Total: \$15,935.80

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-19

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000009 - CATALINA OFFSHORE PRODUCTS, INC	14175916	5,579.03	436510	5,579.03	00000002 12	5,579.03	1300	5310000	0000	3700	4700001	085		
000000010 - SELECTA INTERNATIONAL	14175917	103.80	05552	103.80	00000002 30	103.80	1300	5310000	0000	3700	4700001	085		
000000043 - LEABO FOODS DISTRIBUTION, INC.	14175918	83,926.48	402748C	83,926.48	00000002 59	83,926.48	1300	5310000	0000	3700	4700001	085		
000000071 - SOUTHWEST FEED GRAIN & HAY	14175919	80.00	25437	80.00	00000003 58	80.00	1300	5310000	0000	3700	4300028	085		
000000088 - TECH-24	14175920	214.99	4575440	214.99	00000004 14	214.99	1300	5310000	0000	3700	5800010	085		
000000095 - FOOD 4 THOUGHT, LLC	14175921	1,091.55	36001	1,091.55	00000005 69	1,091.55	1300	5370000	0000	3700	4700001	085		
000343 - PAMELA L. MCDANIEL	14175922	5,012.50	002&008	3,937.50	00000004 50	3,937.50	0100	6500000	5770	1190	5800010	084		
000343 - PAMELA L. MCDANIEL	14175922	5,012.50	OCTOBER 2016	1,075.00	00000004 50	1,075.00	0100	6500000	5770	1190	5800010	084		
000717 - HOLLANDIA DAIRY INC.	14175923	12,020.79	1842331	12,020.79	00000002 99	12,020.79	1300	5310000	0000	3700	4700001	085		
000778 - SAFEWAY INC. - VONS DIVISION	14175924	4.19	724252-100316-2115	4.19	00000002 58	4.19	1300	5310000	0000	3700	4700001	085		
000786 - P&R PAPER SUPPLY COMPANY, INC.	14175925	25,380.25	20083542-00	25,380.25	00000008 95	25,380.25	1300	5310000	0000	3700	4300028	085		
000887 - SAN DIEGO RESTAURANT SUPPLY	14175926	2,898.76	267282	2,898.76	00000003 01	2,898.76	1300	5310000	0000	3700	4300026	085		
001161 - HOME DEPOT	14175927	1,360.84	023332/35 92371	1,360.84	00000006 95	1,360.84	1300	5310000	0000	3700	4300007	085		
001958 - LLOYD PEST CONTROL CO.	14175928	224.00	2084646	224.00	00000002 53	224.00	1300	5310000	0000	3700	5600005	085		
002119 - CINTAS CORPORATION NO. 3	14175929	1,194.87	69426396 5	1,194.87	00000004 56	1,194.87	1300	5310000	0000	3700	5600005	085		
00304 - ACE COOKING & FRYING	14175930	585.00	74789	585.00	00000005 88	585.00	1300	5310000	0000	3700	5600005	085		
00309 - COMMERCIAL GAS APPLIANCE	14175931	659.18	11794	659.18	00000008 94	659.18	1300	5310000	0000	3700	5800010	085		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004091 - PRUDENTIAL OVERALL SUPPLY	14175932	375.00	30612249	375.00	00000005 86	375.00	1300	5310000	0000	3700	5600005	085		
004258 - SALUM REVILLA ENTERPRISES LLC	14175933	194.27	86566	194.27	00000006 89	194.27	1300	5310000	0000	3700	4700002	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14175934	12,338.66	16092207 8	11,972.86	00000002 35	11,972.86	1300	5310000	0000	3700	4700001	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14175934	12,338.66	16092910 9	365.80	00000002 60	365.80	1300	5310000	0000	3700	4700002	085		
004462 - GALASSO'S BAKERY	14175935	3,382.74	47216277 07	3,382.74	00000003 23	3,382.74	1300	5310000	0000	3700	4700001	085		
004465 - GREGORY MARK BAER	14175936	8,424.00	009	416.00	00000003 94	416.00	0100	6500000	5770	1190	5800010	054		
004465 - GREGORY MARK BAER	14175936	8,424.00	AUG-SEP- OCT 2016	8,008.00	00000003 94	8,008.00	0100	6500000	5770	1190	5800010	054		

Business Unit Total: \$165,050.90

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Report ID: APX2030

03300: San Ysidro 2016-10-18

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000089 - BMR HEALTH SERVICES, INC	14175321	19,200.00	1971 & 1974	19,200.00	0000000409	19,200.00	0100	65000000	5001	3900	58000010	052		
000000127 - JUNIOR ACHIEVEMENT	14175322	1,000.00	5550 - 5635	1,000.00	0000001022	500.00	0100	00000001	1110	1000	58000010	061		
000000127 - JUNIOR ACHIEVEMENT	14175322	1,000.00	5550 - 5635	1,000.00	0000001022	500.00	0100	00000001	1110	1000	58000010	061		
004807 - KATHLEEN MOORE & ASSOCIATES	14175323	24,142.50	KMA-2016-34	24,142.50	0000001013	24,142.50	0100	00000000	0000	7200	58000010	064		

Business Unit Total: \$44,342.50

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Report ID: APX2030

03300: San Ysidro 2016-10-17

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000103 - GEORGE LEYVA	14174906	30.68	MILEAGE	30.68		30.68	0100	0000000	0000	7700	5200002	067		
000762 - SOUTH BAY FENCE, INC.	14174907	34.56	70480	34.56	00000002 41	34.56	0100	8150000	0000	8100	4300007	070		
001532 - UNISOURCE WORLDWIDE INC.	14174908	442.26	745-41987426	442.26	00000008 47	442.26	0100	0000000	0000	7550	4300050	073		
004788 - JASPERTRONICS	14174909	2,729.90	3025	2,729.90	00000005 30	749.90	0100	0000000	0000	7700	4300002	067		
004788 - JASPERTRONICS	14174909	2,729.90	3025	2,729.90	00000005 30	790.00	0100	0000000	0000	7700	4300002	067		
004788 - JASPERTRONICS	14174909	2,729.90	3025	2,729.90	00000005 30	1,190.00	0100	0000000	0000	7700	4300002	067		

Business Unit Total: \$3,237.40

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PeopleSoft Accounts Payable
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Report ID: APX2030

2016-10-13

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000032 - CORODATA RECORDS MANAGEMENT, INC.	14173704	92.09	RS424872 4	92.09		92.09	0100	00000000			9510000			
000000047 - ALLIANCE ENGINEERING OF CALIFORNIA, INC	14173705	4,575.20	70777	4,575.20	00000004 13	4,575.20	2110	90100000	0000	8100	5800010	064		
000089 - CITY TREASURER	14173706	24,817.11	SEPTEMB ER 2016	24,817.11	00000001 96	24,817.11	0100	00000000	0000	8200	5500004	069		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	8.17	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	9.62	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	12.87	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	15.80	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	22.94	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	23.77	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5087	120.68	00000006 10	27.51	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5242	189.16	00000006 85	38.17	0100	00000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14173707	309.84	30810262 5242	189.16	00000006 85	69.34	0100	00000000	1110	1000	4300013	025		
000809 - OFFICE DEPOT	14173708	22.34	PO#00000 00557	22.34	00000005 57	4.74	0100	00000000	1110	1000	4300001	024		
000809 - OFFICE DEPOT	14173708	22.34	PO#00000 00557	22.34	00000005 57	17.60	0100	00000000	1110	1000	4300001	024		
002578 - CLARK SECURITY PRODUCTS	14173709	61.29	18K- 217651	61.29	00000002 69	61.29	0100	81500000	0000	8100	4300007	070		
004136 - HYDROTEX PARTNERS, LTD	14173710	4,969.42	288711	4,969.42	00000003 34	4,969.42	0100	09820000	0000	3600	4300023	074		
004426 - SOUTHERN CALIFORNIA TRANSE	14173711	379.23	1534368	379.23	00000002 89	379.23	0100	81500000	0000	8100	4300007	070		

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PeopleSoft Accounts Payable
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Business Unit Total: \$35,226.52

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

2016-10-14

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000092 - SCHOOLMATE	14174384	1,189.50	IN000450878	1,189.50	0000000461	136.50	0100	0000000	1110	1000	4300001	018		
000000092 - SCHOOLMATE	14174384	1,189.50	IN000450878	1,189.50	0000000461	1,053.00	0100	0000000	1110	1000	4300001	018		
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14174385	2,135.00	SEPTEMBER 2016	2,135.00	0000000813	2,135.00	0100	0000001	0000	7200	5800010	064		
000000126 - SAN DIEGO CENTER FOR VISION	14174386	615.00	7-21-16	615.00	0000001006	615.00	0100	6500000	5770	1190	5800010	054		
00136 - WAXIE SANITARY SUPPLY	14174387	1,175.15	76277895	1,175.15	0000000989	1,175.15	0100	0000000	0000	8200	4300020	012		
00258 - PARADIGM HEALTHCARE SERVICES	14174388	1,000.00	SMAA004473 & SMAA004546	1,000.00	0000000405	1,000.00	0100	0490000	0000	3140	5800010	052		
000801 - GRAINGER	14174389	848.23	GRAINGER R	848.23	0000000231	848.23	0100	8150000	0000	8100	4300007	070		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	20.65	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	22.85	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	28.79	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	80.65	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	86.48	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	100.38	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	115.26	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	132.69	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	132.71	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	160.38	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	160.38	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440-9211980	20,578.79	0000000520	172.96	0100	0000000	1110	4200	4300013	022		

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PeopleSoft Accounts Payable
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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	183.46	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	274.61	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	276.69	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	276.74	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	282.69	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	311.19	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	320.76	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	343.84	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	413.07	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	568.84	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	575.76	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	783.45	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	851.52	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	872.29	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	1,292.63	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	1,292.63	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	2,339.96	0100	00000000	1110	4200	43000013	022		
001238 - GOPHER SPORT	14174390	20,578.79	9213440 - 9211980	20,578.79	00000005 20	8,104.48	0100	00000000	1110	4200	43000013	022		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	57.58	0100	00000000	0000	7200	56000005	071		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	41.66	0100	65000000	5750	1110	56000005	054		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	15.62	1300	53100000	0000	3700	56000005	085		

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Vendor	Warrant	Warrant Amount	Invoices Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	31.24	0100	0982000	0000	3600	56000006	074		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	15.62	0100	0000000	0000	7100	56000006	064		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	140.60	0100	0000000	0000	7200	56000006	061		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	31.24	0100	0000000	0000	7200	56000006	062		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	31.24	0100	0000000	0000	7700	56000006	067		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	31.24	0100	0000000	0000	8100	56000006	069		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	567.73	0100	0000000	1110	1000	56000006	012		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	859.26	0100	0000000	1110	1000	56000006	016		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	926.95	0100	0000000	1110	1000	56000006	018		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	890.48	0100	0000000	1110	1000	56000006	020		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	942.55	0100	0000000	1110	1000	56000006	022		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	1,109.32	0100	0000000	1110	1000	56000006	024		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	473.65	0100	0000000	1110	1000	56000006	025		
001641 - XEROX CORPORATION	14174391	6,275.64	23003622 2	6,275.64	00000007 30	109.66	1200	6105000	0001	1000	56000006	076		
001958 - LLOYD PEST CONTROL CO.	14174392	902.00	2084649- 2094724- 2076645	902.00	00000003 28	902.00	0100	8150000	0000	8100	56000005	070		
002976 - FEDEX	14174393	22.21	5-571- 16814	22.21	00000003 10	22.21	0100	0000000	0000	7200	59000012	071		
004045 - EDUPOINT EDUCATIONAL SYSTEMS	14174394	1,388.92	9279 & 9328	1,388.92	00000009 90	145.87	0100	4035000	1110	1000	58000010	061		
004045 - EDUPOINT EDUCATIONAL SYSTEMS	14174394	1,388.92	9279 & 9328	1,388.92	00000009 90	1,243.05	0100	4035000	1110	1000	58000010	061		
004566 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	7.29	0100	0000000	1110	1000	43000001	025		
004566 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	9.72	0100	0000000	1110	1000	43000001	025		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	13.61	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	22.87	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	47.47	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	66.10	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	68.69	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	84.24	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	89.42	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98292358	547.11	00000005 79	137.70	0100	0000000	1110	1000	4300001	025		
004560 - US GAMES	14174395	848.49	98313841	301.38	00000006 86	7.62	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14174395	848.49	98313841	301.38	00000006 86	20.41	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14174395	848.49	98313841	301.38	00000006 86	46.01	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14174395	848.49	98313841	301.38	00000006 86	78.84	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14174395	848.49	98313841	301.38	00000006 86	148.50	0100	0000000	1110	1000	4300013	025		
004578 - STAFF REHAB	14174396	6,000.00	SS-61 & SS-116	6,000.00	00000005 90	6,000.00	0100	6500000	5770	1190	5800010	054		
004831 - ELLA SOUTH BAY MAGAZINE INC.	14174397	2,600.00	OCTOBER 2016	2,600.00	00000003 60	2,600.00	0100	0000001	0000	7200	5800007	064		
004864 - DOUGS SCHOOL BUS SAFETY &	14174398	297.50	#1	297.50	00000009 36	297.50	0100	0982000	0000	3600	5600005	074		
01641A - XEROX CORPORATION	14174399	2,671.08	XEROX	2,671.08	00000006 16	2,671.08	0100	0000000	0000	7200	5600001	073		

Business Unit Total: \$48,547.51

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03300: San Ysidro 2016-10-12

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000032 - CORODATA RECORDS MANAGEMENT, INC.	14172815	156.46	RS426870 5	156.46	00000009 37	156.46	0100	0000000	0000	7200	4300011	071		
000000056 - SAN DIEGO FLOOD BUSTERS INC.	14172816	6,765.00	SUNSET JOB	6,765.00	00000005 58	6,765.00	0100	8150000	0000	8100	5600005	070		
000000080 - DIMENSION DATA NORTH AMERICA	14172817	1,400.00	8037327	1,400.00	00000003 77	1,400.00	0100	0000000	0000	7700	5600005	067		
000000125 - ROSA COORDS	14172818	48.23	REIMBUR SEMENT	48.23		48.23	0100	0000000	1110	1000	4300001	022		
000043 - PRUDENTIAL OVERALL	14172819	49.64	30613687 & 30612251	49.64	00000004 17	49.64	0100	8150000	0000	8100	4300007	070		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59179	44,355.27	00000001 74	-73,057.50	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59179	44,355.27	00000001 74	117,412.77	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59181	14,756.64	00000001 76	-70,125.00	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59181	14,756.64	00000001 76	84,881.64	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59175	20,203.29	00000001 70	-63,495.00	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59175	20,203.29	00000001 70	83,698.29	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59176	15,447.67	00000001 71	-87,536.79	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59176	15,447.67	00000001 71	102,984.46	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59177	15,625.17	00000001 72	-88,542.64	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59177	15,625.17	00000001 72	104,167.81	0100	9625000	0000	8500	6200001	071		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-59185	31,594.24	00000001 83	31,594.24	0100	9625000	0000	8500	6200001	071		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-69272 & SI-69271	1,250.00	00000009 35	375.00	0100	0000000	0000	7700	5600005	067		
000073 - SOUTHLAND TECHNOLOGY, INC.	14172820	143,232.28	SI-69272 & SI-69271	1,250.00	00000009 35	875.00	0100	0000000	0000	7700	5600005	067		
00281 - J&E PRO AUDIO LLC	14172821	3,616.02	14945	3,616.02	00000005 65	3,616.02	0100	0000000	1110	2700	4400000	022		
000778 - SAFEWAY INC. - VONS DIVISION	14172822	23.98	VONS	23.98	00000009 44	23.98	0100	0000000	1110	1000	4300001	020		
002279 - COX COMMUNICATION	14172823	8,515.91	OCTOBER 2016	8,515.91	00000000	8,515.91	0100	0000000	0000	8200	5800010	067		
002355 - IB TROPHIES & AWARDS	14172824	447.12	7304	447.12	00000009 18	447.12	0100	0000000	1110	1000	4300001	022		
003722 - PEARSON	14172825	1,418.83	10862005	1,418.83	00000009 47	1,418.83	0100	6500000	5770	1190	4300003	054		
003766 - MICHAEL BAKER INTERNATIONAL	14172826	9,836.79	953898	9,836.79	00000003 86	9,836.79	2110	9010000	0000	8100	5800010	025		
004578 - STAFF REHAB	14172827	6,000.00	SS-359 & SS-383	6,000.00	00000005 90	6,000.00	0100	6500000	5770	1190	5800010	054		
004698 - DOCUMENT TRACKING SERVICES,	14172828	2,500.00	9217303	2,500.00	00000006 97	2,500.00	0100	0000000	0000	7200	5800010	061		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	2,904.26	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	5,246.00	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	17,127.00	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	9,009.00	2110	9010000	0000	8100	5800002	064		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	5,191.00	0100	0000000	0000	7200	5800150	054		
004732 - LEAL & TREJO APC	14172829	46,591.26	JULY 2016	46,591.26	00000008 85	7,114.00	0100	0000000	0000	7200	5800200	062		
004774 - THINK TOGETHER	14172830	93,665.81	118-16/17-2	93,665.81	00000004 64	93,665.81	0100	9065005	1110	1000	5800000	061		
004900 - ANTONIO RAMIREZ	14172831	404.46	AUGUST MILEAGE	404.46	00000000	404.46	0100	6500000	5001	3900	5200002	054		

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Business Unit Total: \$324,671.79

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2016-10-11

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000011 - KLEINFELDER, INC	14172117	1,587.75	001121044	1,587.75	0000000073	1,587.75	2110	9010000	0000	8100	58000010	022		
000000046 - MARIBEL S. MEDINA	14172118	12,015.00	10008	12,015.00	0000000753	6,253.81	0100	0000000	0000	7100	58000002	063		
000000046 - MARIBEL S. MEDINA	14172118	12,015.00	10008	12,015.00	0000000753	5,761.19	2110	9010000	0000	8100	58000002	064		
000000075 - FLOYD & HOWERTON PLUMBING, INC	14172119	3,920.00	19792	3,920.00	0000000675	3,920.00	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	95.00	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	95.00	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	190.00	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	380.00	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	526.73	0100	8150000	0000	8100	56000005	070		
000000093 - FIREWATCH	14172120	1,856.73	TEST&INS PECTION S	1,856.73	0000000492	570.00	0100	8150000	0000	8100	56000005	070		
000000107 - CAROLYN KARINEN	14172121	9,600.00	2002	9,600.00	0000000612	9,600.00	0100	6500000	5770	1190	58000010	054		
000000113 - ACADEMIC BRAG TAGS	14172122	373.40	1811-1814	373.40	0000000615	65.51	0100	0000000	1110	1000	4300444	012		
000000113 - ACADEMIC BRAG TAGS	14172122	373.40	1811-1814	373.40	0000000615	65.51	0100	0000000	1110	1000	4300444	012		
000000113 - ACADEMIC BRAG TAGS	14172122	373.40	1811-1814	373.40	0000000615	65.52	0100	0000000	1110	1000	4300444	012		
000000113 - ACADEMIC BRAG TAGS	14172122	373.40	1811-1814	373.40	0000000615	176.86	0100	0000000	1110	1000	4300444	012		
000030 - ESCAPE TECHNOLOG	14172123	2,500.00	6333	2,500.00	0000000669	2,500.00	0100	0000000	0000	7200	58000010	062		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000041 - BEAR COMMUNICATIONS, INC.	14172124	1,260.54	4521052	1,260.54	00000005 14	183.55	0100	0000000	1110	1000	4300001	024		
000041 - BEAR COMMUNICATIONS, INC.	14172124	1,260.54	4521052	1,260.54	00000005 14	1,076.99	0100	0000000	1110	1000	4300001	024		
000067 - SAN DIEGO GAS & ELECTRIC	14172125	123.26	SEPTEMB ER 2016	123.26	00000001 99	123.26	0100	0000000	0000	8200	5500001	069		
000067 - SAN DIEGO GAS & ELECTRIC	14172125	123.26	SEPTEMB ER 2016	123.26	00000001 99	0.00	0100	0000000	0000	8200	5500002	069		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	14.23	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	15.93	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	22.92	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	30.89	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	60.52	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	65.85	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	78.72	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	80.02	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	118.95	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	206.99	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	226.85	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	244.96	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	291.98	1200	6105000	8500	8200	4300020	076		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO# 00000004 27	1,810.82	00000004 27	352.01	1200	6105000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	69.38	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	137.43	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	318.38	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	582.66	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	869.20	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00439	3,019.41	00000004 39	1,042.36	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	8.60	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	75.56	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	110.59	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	189.97	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	201.59	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	221.18	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	383.62	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	385.43	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14172126	6,864.87	PO#000000 00469	2,034.64	00000004 69	458.10	0100	0000000	0000	8200	4300020	020		
000258 - PARADIGM HEALTHCARE SERVICES	14172127	1,762.49	31315	1,762.49	00000003 95	1,762.49	0100	5640000	0000	3140	5800010	052		
000535 - SCHOOL SPECIAL	14172128	606.09	30810262 0256	606.09	00000006 08	13.88	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIAL	14172128	606.09	30810262 0256	606.09	00000006 08	41.09	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIAL	14172128	606.09	30810262 0256	606.09	00000006 08	45.82	0100	0000000	1110	1000	4300013	025		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	OP Unit	PY
000535 - SCHOOL SPECIALTY	14172128	606.09	30810262 0256	606.09	00000006 08	57.86	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14172128	606.09	30810262 0256	606.09	00000006 08	87.49	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14172128	606.09	30810262 0256	606.09	00000006 08	106.96	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14172128	606.09	30810262 0256	606.09	00000006 08	121.84	0100	0000000	1110	1000	4300013	025		
000535 - SCHOOL SPECIALTY	14172128	606.09	30810262 0256	606.09	00000006 08	131.15	0100	0000000	1110	1000	4300013	025		
000553 - SPRINT	14172129	4,190.68	SEPTEMB ER 2016	4,190.68		4,190.68	0100	0000000	0000	8200	5900001	069		
000987 - C&M MOTORS	14172130	2,765.73	228007	2,765.73	00000005 67	2,765.73	1300	5310000	0000	3700	5600005	085		
001082 - ASSOCIATED VALUATION SERVICES	14172131	1,750.58	5354	1,750.58	00000003 09	1,750.58	0100	0000000	0000	7200	5800010	071		
001161 - HOME DEPOT	14172132	665.49	HOME DEPOT	665.49	00000002 14	665.49	0100	8150000	0000	8100	4300007	070		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	11.37	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	21.49	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	27.80	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	94.77	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	189.41	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	200.92	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	228.34	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	246.40	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	251.14	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	300.74	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	376.55	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	630.54	0100	0000000	1110	4200	4300013	022		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	654.54	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	857.98	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	1,535.27	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	2,314.92	0100	0000000	1110	4200	4300013	022		
001238 - GOPHER SPORT	14172133	11,528.26	9216292 &9222826	11,528.26	00000005 54	3,586.08	0100	0000000	1110	4200	4300013	022		
001295 - THE LIBRARY STORE, INC.	14172134	259.98	227521	259.98	00000006 71	110.07	0100	0000000	1110	1000	4300001	025		
001295 - THE LIBRARY STORE, INC.	14172134	259.98	227521	259.98	00000006 71	149.91	0100	0000000	1110	1000	4300001	025		
001502 - CALIFORNIA DEPT. OF JUSTICE	14172135	539.00	191167	539.00	00000003 37	539.00	0100	0000000	0000	7200	5800010	062		
002032 - ASELTINE SCHOOL	14172136	11,268.24	SEPTEMBER 2016	11,268.24	00000004 51	11,268.24	0100	6500000	5750	1180	5800009	054		
002836 - WESTAIR GASES & EQUIPMENT INC	14172137	153.12	10380377	153.12	00000002 44	153.12	0100	8150000	0000	8100	4300007	070		
002844 - SAN DIEGO COUNTY OFFICE OF	14172138	120.00	1617-W001	120.00	00000007 25	120.00	0100	6500000	5001	3120	5200001	054		
002909 - AT&T	14172139	4,890.52	SEPTEMBER 2016	4,890.52		4,890.52	0100	0000000	0000	8200	5900003	069		
003524 - ACE COOLING & FREEZING	14172140	1,065.66	73696	1,065.66	00000005 88	1,065.66	1300	5310000	0000	3700	5600005	085		
004164 - NZY INC	14172141	958.00	S347431	958.00	00000005 31	958.00	0100	6500000	5750	1110	5800006	054		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 62	16,455.32	00000004 62	2,993.11	0100	6300000	1110	1000	4100000	061		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 62	16,455.32	00000004 62	5,833.62	0100	6300000	1110	1000	4100000	061		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 62	16,455.32	00000004 62	7,628.59	0100	6300000	1110	1000	4100000	061		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	193.10	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL	14172142	22,691.68	PO# 00000004	6,236.36	00000004 24	218.70	0100	0000000	1110	1000	4200000	018		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
SOLUTIONS, INC			24											
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	384.48	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	510.30	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	605.07	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	683.64	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	686.66	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	765.68	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	934.20	0100	0000000	1110	1000	4200000	018		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14172142	22,691.68	PO# 00000004 24	6,236.36	00000004 24	1,254.53	0100	0000000	1110	1000	4200000	018		
004759 - PC & MACEXCHANGE	14172143	24,925.32	105852	24,925.32	00000007 54	24,925.32	0100	0000000	1110	1000	4400000	061		
004830 - THE TITAN GROUP,	14172144	12,773.75	16125	12,773.75	00000006 14	12,773.75	0100	0000000	0000	7200	5800010	062		
03146A - STOTZ EQUIPMENT	14172145	2,734.90	W07098-W07099-P29048	2,734.90	00000002 65	2,734.90	0100	0000000	0000	8200	4300014	069		

Business Unit Total: \$145,751.04

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PeopleSoft Accounts Payable
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Report ID: APX2030

03300: San Ysidro 2016-10-10

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004056 - OPTIMUM FLOORCARE	14171725	266.86	415478	266.86	00000002 63	266.86	0100	00000000	0000	8200	4300020	069		

Business Unit Total: \$266.86

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

2016-10-07

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice/Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000096 - TIME FOR KIDS MAGAZINE	14171081	2,875.95	MAGAZIN ES	2,875.95	00000005 39	929.60	0100	3010000	1110	1000	4300001	012		
000000096 - TIME FOR KIDS MAGAZINE	14171081	2,875.95	MAGAZIN ES	2,875.95	00000005 39	1,946.35	0100	3010000	1110	1000	4300001	012		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	104.73	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	211.18	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	276.96	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	300.04	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	323.12	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	346.14	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	493.91	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	623.16	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	1,215.16	0100	0000000	1110	4200	4300013	022		
000000100 - ROGUE FITNESS	14171082	5,625.39	2751914	5,625.39	00000005 36	1,730.99	0100	0000000	1110	4200	4300013	022		
00067A - SAN DIEGO GAS & ELECTRICT	14171083	82,647.77	SEPTEMBER 2016	82,647.77	00000001 98	82,317.15	0100	0000000	0000	8200	5500001	069		
00067A - SAN DIEGO GAS & ELECTRICT	14171083	82,647.77	SEPTEMBER 2016	82,647.77	00000001 98	330.62	0100	0000000	0000	8200	5500002	069		
001161 - HOME DEPOT	14171084	161.66	2340003	161.66	00000002 14	161.66	0100	8150000	0000	8100	4300007	070		
001510 - EWING IRRIGATION	14171085	607.64	EWING	607.64	00000002 62	607.64	0100	0000000	0000	8200	4300014	069		
001532 - UNISOURCE WORLDWIDE INC.	14171086	852.55	745-41975741	852.55	00000005 96	258.66	0100	0000000	0000	7550	4300050	073		
001533 - UNISOURCE WORLDWIDE INC.	14171086	852.55	745-41975741	852.55	00000005 96	593.89	0100	0000000	0000	7550	4300050	073		
001798 - WILLIAM V. MAC GILL & CO.	14171087	194.40	IN0570550	194.40	00000005 00	194.40	0100	0490000	0000	3140	4300010	052		
002153 - RANCHO AUTO & TIRE PARTS	14171088	63.17	7693-274889	63.17	00000002 29	63.17	0100	8150000	0000	8100	4300007	070		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
002776 - CPI	14171089	1,727.24	CUS10090 412	1,727.24	00000006 03	1,727.24	0100	6500000	5770	1190	4300001	054		
003221 - HOUGHTON MIFFLIN COMPANY	14171090	5,286.78	95266388 3 & 95261721 0	5,286.78	00000004 90	424.11	0100	6500000	5770	1190	4300003	054		
003221 - HOUGHTON MIFFLIN COMPANY	14171090	5,286.78	95266388 3 & 95261721 0	5,286.78	00000004 90	595.80	0100	6500000	5770	1190	4300003	054		
003221 - HOUGHTON MIFFLIN COMPANY	14171090	5,286.78	95266388 3 & 95261721 0	5,286.78	00000004 90	797.36	0100	6500000	5770	1190	4300003	054		
003221 - HOUGHTON MIFFLIN COMPANY	14171090	5,286.78	95266388 3 & 95261721 0	5,286.78	00000004 90	1,542.00	0100	6500000	5770	1190	4300003	054		
003221 - HOUGHTON MIFFLIN COMPANY	14171090	5,286.78	95266388 3 & 95261721 0	5,286.78	00000004 90	1,927.51	0100	6500000	5770	1190	4300003	054		
003909 - TEAMTALK NETWORK	14171091	288.36	049708	288.36	00000004 82	298.36	0100	0982000	0000	3600	5600005	074		
004323 - MCGREGOR AND ASSOCIATED	14171092	422.45	CA SY1610	422.45	00000003 07	422.45	0100	0300100	0000	7200	5600005	071		
004560 - US GAMES	14171093	125.49	98292360	125.49	00000006 11	1.04	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14171093	125.49	98292360	125.49	00000006 11	19.06	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14171093	125.49	98292360	125.49	00000005 11	20.41	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14171093	125.49	98292360	125.49	00000006 11	29.05	0100	0000000	1110	1000	4300013	025		
004560 - US GAMES	14171093	125.49	98292360	125.49	00000006 11	55.93	0100	0000000	1110	1000	4300013	025		
004836 - CALIFORNIA MATH COUNCIL- SOUTH	14171094	4,875.00	314 - 316 - 317	4,875.00	00000005 71	4,875.00	0100	6264000	1110	1000	5200003	061		

Business Unit Total: \$105,763.85

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-06

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000037 - CM SCHOOL SUPPLY	14170396	91.75	594447	91.75	0000000527	91.75	0100	4203000	4760	1000	4300001	061		
000000121 - BIJAN ZELLI	14170397	145.64	REIMBUR SEMENT	145.64		145.64	0100	0000000	1110	4100	4300012	022		
000000123 - ROBERTO CARRILLO	14170398	55.58	REIMBUR SEMENT	55.58		55.58	0100	0000000	1110	2495	4300015	022		
000058 - DEMCO INC.	14170399	393.36	5968791	393.36	0000000601	17.47	0100	0000000	1110	1000	4300001	016		
000058 - DEMCO INC.	14170399	393.36	5968791	393.36	0000000601	22.39	0100	0000000	1110	1000	4300001	016		
000058 - DEMCO INC.	14170399	393.36	5968791	393.36	0000000601	55.70	0100	0000000	1110	1000	4300001	016		
000058 - DEMCO INC.	14170399	393.36	5968791	393.36	0000000601	297.80	0100	0000000	1110	1000	4300001	016		
000379 - HAWTHORNE MACHINERY	14170400	882.05	SS100103 645 & SS100103 646	882.05	0000000507	252.00	0100	0982000	0000	3600	5600005	074		
000379 - HAWTHORNE MACHINERY	14170400	882.05	SS100103 645 & SS100103 646	882.05	0000000507	630.05	0100	0982000	0000	3600	5600005	074		
000809 - OFFICE DEPOT	14170401	29.74	86588101 5001	29.74	0000000599	29.74	0100	8150000	0000	8100	4300011	070		
001990 - PATRICIA CARO	14170402	267.75	REIMBUR SEMENT	267.75		267.75	0100	0000000	0000	7200	4300011	071		
004684 - NIMCO, INC	14170403	1,464.73	466723	1,464.73	0000000620	1,464.73	0100	6650000	0000	2100	4300001	061		

Business Unit Total: \$3,330.60

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-05

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000043 - PRUDENTIAL OVERALL	14169922	273.80	PRUDENTIAL	273.80	00000004 17	273.80	0100	8150000	0000	8100	4300007	070		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		53.97	0100	0000000	0000	2100	5900012	054		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		507.64	0100	0000000	0000	2100	5900012	061		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		15.07	0100	0000000	0000	7100	5900012	064		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		27.98	0100	0000000	0000	7200	5900012	062		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		178.55	0100	0000000	0000	7200	5900012	071		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		2.20	0100	0000000	1110	1000	5900012	012		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		72.08	0100	0000000	1110	1000	5900012	016		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		13.49	0100	0000000	1110	1000	5900012	018		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		9.77	0100	0000000	1110	1000	5900012	022		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		18.61	0100	0000000	1110	1000	5900012	025		
000117 - UNITED STATES POSTAL SERVICES	14169923	923.54	METER	923.54		24.18	1300	5310000	0000	3700	5900012	085		
000370 - DUNN-EDWARDS CORP.	14169924	278.39	DUNN	278.39	00000002 71	278.39	0100	8150000	0000	8100	4300007	070		
000623 - MONICA YRINEO	14169925	16.47	REIMBURSEMENT	16.47		16.47	0100	0000000	0000	7100	4300015	064		
000801 - GRAINGER	14169926	1,337.36	GRAINGER	1,337.36	00000002 31	1,337.36	0100	8150000	0000	8100	4300007	070		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	426.45	0100	6500000	5750	1110	5600005	054		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	236.18	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	411.90	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	538.30	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	387.05	0100	0000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	361.74	0100	0000000	0000	7200	5600006	071		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	368.06	0100	0000000	0000	8200	5600006	069		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	863.15	0100	0000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,257.61	0100	0000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,155.64	0100	0000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,803.38	0100	0000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,244.80	0100	0000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,547.15	0100	0000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14169927	12,421.62	30036279 3	12,421.62	00000006 53	1,347.85	0100	0000000	1110	1000	5600006	025		
002130 - DECISIONSITE	14169928	6,062.25	5009 & 5027 3	12,421.62	00000006 53	472.36	1200	6105000	0001	1000	5600006	076		
002130 - DECISIONSITE	14169928	6,062.25	5009 & 5027 3	6,062.25	00000006 68	1,028.25	2518	9010000	0000	7200	5800010	010		
002721 - CALIFORNIA ELECTRIC SUPPLY	14169929	302.40	1069-717285 3	302.40	00000002 50	302.40	0100	8150000	0000	8100	4300007	070		
002770 - FLEETWASH INC	14169930	105.84	X-868730 3	105.84	00000005 62	105.84	0100	0982000	0000	3600	5600005	074		
002771 - SMART & FINAL	14169931	101.21	SMART&FINAL 3	70.26	00000006 74	70.26	0100	0000000	1110	2495	4300015	022		
002771 - SMART & FINAL	14169931	101.21	SMART FINAL 3	30.95	00000007 21	30.95	0100	0000000	0000	7100	4300015	064		
002844 - SAN DIEGO COUNTY OFFICE OF	14169932	340.00	1617-W001 3	180.00	00000007 22	180.00	0100	6500000	5770	1190	5800010	054		

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
002844 - SAN DIEGO COUNTY OFFICE OF	14169932	340.00	1617-W006	160.00	00000007	160.00	0100	6500000	5770	1190	5200001	054		
002874 - ACSA	14169933	425.00	29383	425.00	00000006	425.00	0100	0000000	0000	7200	5800010	062		
003143 - THE HOME DEPOT SUPPLY	14169934	1,899.23	91484782 37 & 91484782 36	1,899.23	00000002	1,899.23	0100	8150000	0000	8100	4300007	070		
003573 - R&L PERFORMANCE AUTO SERVICE	14169935	277.58	39768	97.50	00000007	97.50	0100	8150000	0000	8100	5600005	070		
003573 - R&L PERFORMANCE AUTO SERVICE	14169935	277.58	39537	180.08	00000007	180.08	0100	8150000	0000	8100	5600005	070		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	12.32	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	14.38	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	53.40	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	65.25	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	97.77	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	145.82	0100	0000000	1110	4100	4300012	022		
003589 - THE MUSIC STUDIO	14169936	671.75	9865-9835-9824-9819	671.75	00000005	282.81	0100	0000000	1110	4100	4300012	022		
004623 - DIALCOM SYSTEMS GROUP, INC	14169937	427.50	5536 & 5653	427.50	00000004	427.50	0100	8150000	0000	8100	5600005	070		
004830 - THE TITAN GROUP, PROFESSIONAL SPARKLETS	14169938	5,762.50	16082	5,762.50	00000004	5,762.50	0100	0000000	0000	7200	5800010	062		
004833 - SPARKLETS	14169939	80.10	15231732 092216	80.10	00000002	80.10	0100	0000000	0000	7200	5600005	071		
004858 - FLYERS ENERGY	14169940	2,145.95	FLYERS	2,145.95	00000002	2,145.95	0100	0982000	0000	3600	4300022	074		
004900 - ANTONIO RAMIREZ	14169941	808.92	MILEAGE	808.92		808.92	0100	6500000	5001	3900	5200002	054		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Business Unit Total: \$34,661.41

911

PeopleSoft Accounts Payable
 AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro **2016-10-04**

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000068 - P.I.P.S.	14169116	57,539.75	188373	57,539.75	000000004 71	57,539.75	0100	00000000			9910360			

Business Unit Total: \$57,539.75

012

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-10-03

Vendbr	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000002 - JOSE ARTURO SANCHEZ MACIAS	14168697	7,420.13	REIMBUR SEMENT	7,420.13		2,908.38	0100	0300101	0000	7100	5200003	063		
000000002 - JOSE ARTURO SANCHEZ MACIAS	14168697	7,420.13	REIMBUR SEMENT	7,420.13		1,963.57	0100	0300103	0000	7100	5200003	063		
000000002 - JOSE ARTURO SANCHEZ MACIAS	14168697	7,420.13	REIMBUR SEMENT	7,420.13		2,548.18	0100	0300105	0000	7100	5200003	063		
000000085 - SUNBELT RENTALS, INC.	14168698	14,021.10	08/26-09/22/16	14,021.10	00000003 98	14,021.10	0100	8150000	0000	8100	5600005	070		
000000109 - HARMONY ENVIRONMENTAL SERVICES	14168699	32,173.27	1414 & 1415	32,173.27	00000005 97	14,077.00	0100	8150000	0000	8100	5600005	070		
000000109 - HARMONY ENVIRONMENTAL SERVICES	14168699	32,173.27	1414 & 1415	32,173.27	00000005 97	18,096.27	0100	8150000	0000	8100	5600005	070		
000829 - SIMPLEXGRINNELL LP	14168700	470.85	78887977	470.85	00000003 26	470.85	1300	5310000	0000	3700	5800010	085		
004834 - VMA COMMUNICATIONS, INC.	14168701	25,483.22	AUGUST	25,483.22	00000003 89	25,483.22	0100	0000000	0000	7200	5800010	064		

Business Unit Total: \$79,568.57

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:

The San Ysidro School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts/donations are in keeping with the criteria of Board Policy 3290.

The District would like to accept and thank the organizations and/or individuals on the attached list for their generous contributions to education, students and staff.

RECOMMENDATION:

Accept donations valued at \$1,604.52 to help support and enrich our educational programs.

Renewal New Amendment Ratify Other

Business Services Reviewed: jary

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

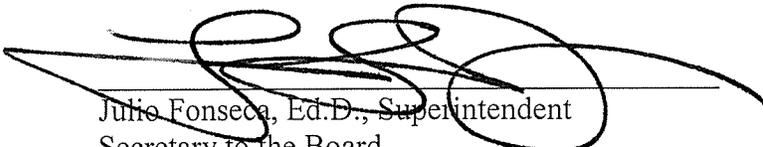
Donations
\$1,604.52
(Amount)

Cash/Checks Only
Donations Account
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: MEMORANDUM OF AGREEMENT FOR AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM 2016-17

BACKGROUND INFORMATION:

The San Diego County Office of Education (SDCOE) agrees to act as the funding agency for the After School Education and Safety Program to participate with districts free of charge with approval of Memorandum of Agreement (MOA). The MOA states that the San Ysidro School District (SYSD) agrees to adhere to all general conditions and budget restrictions according to California Education Code section 8484.7-8484.9. County Office of Education summarizes the general conditions and budget restrictions from the law and outlines that the county office agrees to provide and maintain files for the MOAs, distribute funding allocations, collaborate with all members to ensure program goals are met and fiscal information is shared.

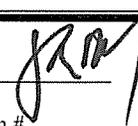
The MOA with the San Diego County Office of Education is for fiscal year 2016-2017. The MOA delineates the amount each school is to receive and when they will receive the funding. The District would like to continue receiving these much needed services for the Before and After School Programs provided by THINK Together, Inc. and that are offered at La Mirada, Willow, Smythe, Sunset, San Ysidro Middle, Vista Del Mar and Ocean View Hills Schools.

ASES Grant award amount: \$798,970.51 minus 2% of grant for SDCOE's coordination, training, technical assistance and administrative support ~ \$15,979.41 = \$782,991.10.

RECOMMENDATION:

Approve/Ratify the Memorandum of Agreement with the San Diego County Office of Education for the After School Education and Safety Program for fiscal year 2016-2017.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications? Are funds for this item available in the 2016-2017 Budget?

Yes No

Yes No

Requisition #

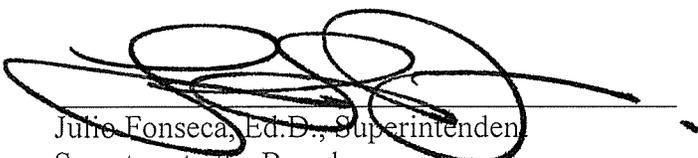
2% SDCOE
\$15,979.41
(Amount)

ASES FUNDS
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial . Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

MEMORANDUM OF AGREEMENT

This Agreement for the After School Education and Safety (ASES) is entered into this 1st day of July 2016 by and between the **San Diego County Superintendent of Schools** (herein known as "SDCOE" or "County") and **San Ysidro School District** (herein known as "District") with the provisions of the California *Education Code* (EC) sections 8484.7-8484.9. Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the County to the District for up to the entire grant amount allocated for the ASES Program. Any invoice from the California Department of Education (CDE) to the County due to the District's failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the County within 30 days of submission of such invoice(s).

1. General Conditions:

ASES Program Hours of Operation and Attendance Requirements:

1. The After School Program will begin operation immediately upon the end of the regular school day and operate until at least 6:00 pm for a minimum of 15 hours per week, and on every "regular school day" and any day that students attend and instruction takes place.
2. For After School programs, provide program services for a minimum of three hours and at least up to 6:00 p.m. every regular school day. For Before School programs, provide program services for a minimum of 1 1/2 to 2 hours every school day as stipulated in the individual application.
3. Elementary students to participate every day that the after school component operates. Middle school and/or Junior high school should participate a minimum of nine (9) hours a week and three (3) days a week to accomplish ASES after school component program goals.
4. Establish a policy for early release of students attending the ASES after school component needing to leave a program before closing which includes written parental permission stating the dates, times, and reasons for the early release. However, the after school component must remain open until at least 6:00 p.m.
5. Ensure that Elementary students participate in every day's activity that the ASES before school component is operational. Middle school or Junior high school should participate a minimum of six (6) hours a week or three (3) days a week to accomplish program goals.
6. Establish a policy for late arrival of those students attending the ASES before school component needing to arrive late to the before school component of the program. This late arrival policy should include parental permission stating dates, times and reasons for the late arrival.
7. To ensure that subsequent ASES grant awards will not be reduced due to insufficient program attendance and performance, District must enforce the grant rules in compliance with **California Education Code 8483.7. (a) (1) (A)**. California Education Code 8483.7. (a) (1) (A) states: Each school that establishes a program pursuant to this article is eligible to receive a three-year direct grant, that shall be awarded in three one-year increments and is subject to semiannual attendance reporting and requirements as described in Section 8482.3 once every three years:

- i. The CDE shall provide technical support for development of a program improvement plan for grantees under the following conditions: (I) If actual pupil attendance falls below 75 percent of the target attendance level in any year of the grant. (II) If the grantee fails, in any year of the grant, to demonstrate measurable outcomes pursuant to Section 8484.
- ii. The CDE shall adjust the grant level of any school within the program that is under its targeted attendance level by more than 15 percent in each of two consecutive years.
- iii. In any year after the initial grant year, if the actual attendance level of a school within the program falls below 75 percent of the target attendance level, the CDE shall perform a review of the program and adjust the grant level as the CDE deems appropriate.

Failure to comply with **California Education Code 8483.7 shall result in a reduction of the ASES grant award allocations.**

2. Web-Based Attendance and Daily Attendance Accountability Requirements.

1. In FY 16/17 District receiving ASES funds must implement the City Span Web-based Attendance Tracking System (www.youthservices.net/sandiego) for daily program attendance entry.
2. District must fully utilize the “Automated Card Scanning” capability for the system. The City Span Web-based Attendance Tracking System will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program.
3. Use the web-based attendance system’s card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
4. Should District choose not to implement the City Span System the District must provide a description and demonstration of their attendance tracking system to SDCOE for review. All districts choosing not to use the SDCOE Web-based Attendance System must fully demonstrate that the attendance system they implement has the necessary capability to ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program. Also, all districts choosing not to use the City Span system must use daily automated attendance features that will ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1). All non-City Span systems will be reviewed by SDCOE staff to ensure State Audit Guide and California Education Code compliance. Each district will be subject to site review of the attendance procedures at a minimum of 15 ASES programs. During the attendance review the district’s system must ensure that all Early Release/Late Arrival Policies as well as ensure that all students that are counted for attendance purposed follow *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).

5. District will identify key staff members to participate in trainings provided by SDCOE/City Span for implementation of the new Card Scanning System.
6. In addition, District must monitor on a weekly basis that all student sign-in (AM Program) and sign-out (PM Program) times comply with the Early Release/Late Arrival times on file for each student.

3. Staffing Requirements:

1. District must ensure a student-to-staff ratio of no more than 20 to 1 at all ASES sites.
2. District must establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.
3. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it shall provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.
4. District must certify that all personnel providing services to students are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that such personnel has already provided evidence of freedom from tuberculosis prior to starting service at the school site.
5. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from District's premises

4. State Mandated Data and Evaluation Requirements:

1. Participate in statewide evaluation process as determined by the CDE and provide all required information.
2. Respond to additional surveys or other methods of data collection that may be required throughout the duration of the program.
3. Annually provide participating pupils' regular school day and program attendance and test results as required by CDE.
4. To standardize procedures and collection tools developed for evaluation purposes.
5. Ensure the timely and accurate collection of data required to conduct the ASES program evaluations including but not limited to Annual Performance Reports.
6. District will submit an annual ASES Program Quality Improvement Plan (QIP) at the district and site level as required by California Senate Bill (SB) 1221. These requirements are codified in Section 8484 of the 2016 California *Education Code*. While the quality improvement process should be undertaken at the program level, District is responsible for ensuring that it is fully implemented at all of their sites. District is required to report the QIP via the City Span Web-based Attendance and Fiscal Management System by October 17, 2016.

5. Student Reimbursement Rate, Payment, and Program Expenditure Guidelines:

1. Distribute allocated funds to participating schools and ensure fiscal responsibility in accordance with CDE guidelines. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of \$7.50 per student per day for PM

(After School) reimbursement and a rate of \$5.00 per student per day for AM (Before School) reimbursement.

2. Allow participation of any student of a participating school regardless of their ability to pay.
3. Upon notification of overpayment of the ASES grant in excess of the grant award amount or request for reimbursement of unexpended ASES grant funds by the CDE, the District will be required to return the entire amount of funding in question to the SDCOE.
4. Ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, the EC.
5. Failure to comply with California Education Code 8483.7 shall result in a reduction of the ASES grant award during the current fiscal year or in subsequent years of the grant.

6. Federal Program Monitoring and Annual Program Audit Guidelines.

1. The District follows all fiscal and auditing standards required by the CDE. (EC §§ 8482.3(f) (5), 8484.8(b) (3), (4).)
2. Provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to SDCOE relative to the administration of the ASES Grant Requirements per California State Education Code Sections 8482-8484.6 and the Standards and Procedures for Audits of California K-12 Local Education Agencies 2007-2008; Article 3.1. § 19846. After School Education and Safety Program.
3. Participate in Federal Program Monitoring (FPM) training as conducted by SDCOE.

7. Budget Restrictions

1. No more than 15% of the grant monies may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate).
2. Each grantee must expend at least 85% of grant funding directly for pupils.
3. Identify and secure Matching Funds/In-Kind Contributions for the ASES program that garner cash or contributions to the equal to at least 33% or one-third of the total annual grant amount for District. District is required to submit the 33% Match/In-Kind via the City Span Web-based Attendance and Fiscal Management System by October 31, 2016.
4. No more than 15% of the annual grant amount may be used for start-up costs in year one only.
5. Funds must supplement, not supplant, existing services. Programs cannot use ASES funds to pay for existing levels of service.
6. Only sites operating programs are eligible to claim administrative, operational, and/or start-up.
7. The LEA/grantee agency maintains an inventory record for each piece of equipment, with an acquisition cost of \$500 or more per unit that is purchased with state and/or federal funds. Also, District has conducted a physical check of the inventory of equipment within the past two years and has reconciled the result with inventory records. (34 CFR 80.32(d))

(2.) District will also be required to report and all Inventory Items via the City Span Web-based Attendance and Fiscal Management System by October 31, 2016.

8. The record describes the acquisition by:

- (a) Type
- (b) Model
- (c) Serial number
- (d) Funding source
- (e) Acquisition date
- (f) Cost
- (g) Location
- (h) Current condition
- (i) Transfer, replacement, or disposition of obsolete or unusable equipment
EC § 35168; 5 CCR 3946; 34 CFR 80.32(d) (I.)

9. To ensure that District follows all fiscal and auditing standards required by the California Department of Education (EC §§ 8482.3(f)(5), 8484.8(b)(3), (4).), District can be required to provide copies of the following documents to SDCOE:

- Before and After School Program (BASP) contracts – for ASES subcontracts to provider agencies that operate Before and/or After School Programs.
- BASP duty statements and/or job descriptions that are related to the cost that are associated with operating the BASP.
- BASP reports program expenditures at the district and site level that clearly demonstrate that the 85/15 requirement is met. District will be required to submit the 85/15 reports via the City Span Web-based Attendance and Fiscal Management System by October 31, 2016.
- BASP line item budgets.
- BASP time sheets, including time accounting methods.

8. Additional ASES Program Operation Requirements.

1. Designate an ASES Contact person.
2. Ensure the designated ASES Contact attends the scheduled ASES District Contact meetings provided by the Resource Technical Assistance Center (RTAC), the After School Administrative Program Support Center (ASC), the Children's Initiative (CI), and the San Diego County Office of Education.
3. Operate the ASES Program to improve academic achievement and provide safe and healthy recreation and prevention activities for students at qualified school sites.
4. Commit resources to ensure the delivery of integrated, age-appropriate ASES programs.
5. Ensure that the program will include an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, science and computer training.

6. The program will have an educational enrichment element that may include, but not limited to fine arts, recreation, health awareness, physical fitness and prevention activities. Such activities should be determined based on students' needs and interests.
7. Plan the program through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g. city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
8. If the site is not located on a school campus, it must be as accessible and available as the school site with safe transportation being provided by District or designee to enrolled pupils.
9. Provide a snack that conforms to nutrition standards as established by the U.S. Department of Agriculture.
10. Provide information regarding the After School Program in a form and language that is easily understandable to all parents.
11. Each partner in the application will share responsibility for the quality of the program.
12. Collaborate and coordinate with the regular school day program.
13. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the ASES program.
14. Notify the County in the event the district intends to close or relocate an ASES program school site, either temporarily or permanently.
15. All staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law according to district policy
16. Each ASES funded district will be responsible for the development of a FY 2016-2017 After School Program Plan as part of the San Diego ASES program Consortium. The District's ASES Program Plan template has been provided by the Resource Technical Assistance Center (RTAC). Working in collaboration with the District Contact, Site Coordinator, Site Principal and other CBO partnerships the district ASES program plan is due on October 17, 2016 to RTAC.
17. District staff will review the ASES program plan annually and provide updates and/or revisions based on ASES program components, California Department of Education guidelines, identified district program changes based on grant reduction or new sites.
18. Each district ASES Program plan will identify FY 2016-2017 Attendance Goals described in Section VII of the San Diego Consortium After School Program Plan.
19. Ensure that ASES staff attends countywide, regional, and district-training opportunities designed to maximize program effectiveness.
20. Host scheduled technical assistance site visits conducted by staff from RTAC, the After School Administrative Program Support Center (ASC) and the Children's Initiative.
21. Work with staff from RTAC, the ASC and the Children's Initiative to review site visitation and technical assistance reports and plan for continuous program improvement.
22. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.
23. Contribute 2% from the grant funds to SDCOE for countywide program coordination, training, technical assistance and administrative support.

9. As the official Grantee of Record, the County will provide the following:

1. In coordination with District, inform statewide after school efforts impacting San Diego County by working with the California Department of Education, the Governor's Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and After School Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations and the private sector in after school issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the districts, school sites, and the California Department of Education regarding the ASES programs.
4. Maintain files of MOAs and invoices submitted by implementing districts.
5. Establish and maintain master files of ASES participants, funding levels, attendance, expenditures, allocations and payment transmittals.
6. Verify all ASES funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required ASES reports for submission to CDE.
9. Using information provided by CDE, prepare end of grant reconciliation reports and submit to CDE by the required deadlines.
10. Provide funding notification and payment distribution to districts in a timely manner.
11. Ensure that program goals are met efficiently and effectively.
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Compile required annual progress reports and submit them in a timely manner.
14. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
15. Convene, in coordination with the District, meetings of after school stakeholders, as necessary.
16. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
17. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the county's ASES funded before and after school programs.
18. Provide training and technical assistance to districts in San Diego County in excess of those provided through the ASC and RTAC resources.
19. Ensure the development and maintenance of a web-based attendance reporting system for use of all consortium members for Phase I (District Monthly Attendance Reporting). Additionally, provide Phase II (Daily Site Attendance Reporting) and Phase III (Student Uploading of data from Infinite Campus) as venues to participating districts.
20. Ensure consortium-wide program evaluation and the preparation of CDE required evaluation reports.
21. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products and support.
22. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting after school programs.

23. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education. This preparation will include mock site visits.

10. Terms and Conditions of the Grant Award

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program. The district will follow its program plans as specified by the agency application.
2. District will make reports to the County as necessary to enable the County to perform its duties and will maintain such records and provide access to those records as the County deems necessary. The district shall maintain such records for at least five years after the completion of the activities for which the funds are used.
3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. **Record revenues and expenditures for this grant as follows: for Standardized Account Code Structure (SASC) coding, use Resource Code 9065 and Revenue Object Code 8677. For expenses, use Goal 7111 – Non agency Educational appropriation function and object code where the funds are expended.**
5. This grant shall be administered in accordance with the provisions of California Education Code (EC) sections 8482-8484.6. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the State of California.
6. The grantee shall use these funds in accordance with the approved application.
7. If a program participant receives state funds to operate ASES in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the county shall reduce any subsequent allocations by the amount equal to the overpayment.
8. If an ASES program site stops program operations, the county will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the district.
9. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT WITHIN THREE MONTHS OF THE REPORTING DATE MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
10. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT WITHIN SIX MONTHS OF THE REPORTING DATE WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE REDUCTION OF ANY SUBSEQUENT YEARS' GRANT (S).**
11. District shall comply with the General Assurances attached to this MOA.

12. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
13. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

CDE GRANT NO. 37-23939-1037-EZ FY 16/17: PCA: 23939
VENDOR NO. 1037: SUFFIX NO. EZ

11. PERIOD OF AGREEMENT- COMPENSATION/COST AND PAYMENT

SCHEDULE

According to the terms of the ASES Program (ASES) grant, the term of this Agreement shall be July 1, 2016 through June 30, 2017.

The After School Education and Safety Programs are considered direct grants and CDE shall pay grantees (County) according to the following schedule authorized in Education Code 8482.4:

“The department shall allocate 65 percent of the first-year grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the CDE. Of the remaining 35 percent of the grant, the CDE shall allocate 25 percent or more of the funds within the operational period of the program and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met .”

Program funds will be dispersed to District based on Education Code 8482.4 reimbursement from CDE. Annual ASES allocation(s) **shall not exceed \$798,970.51** for District.

Payments of the grant may actually differ from the granted amount as determined by CDE due to: 1) Non operation of a program at a school sites or non-operation of a funded grant component. 2) The districts inability to expend the total grant award by the June 30, 2017 final expenditure deadline for all ASES grant funds as determined by CDE. 3) Any ASES program Audit Findings or Program Compliance issues that result in the reduction of grant award or repayment of expended ASES funding will be paid by District.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.
** SDCOE will receive a 2% contribution of grant funds for countywide program coordination, technical assistance and program support, as agreed herein. The 2% payments will be deducted after program funds have been deposited to the district via auditor transfer.*

12. DISTRICT & COUNTY CONTACT PERSONS' NAMES & ADDRESSES

District Contact:

J. Arturo Sanchez Macias
Deputy Superintendent
4350 Otay Mesa Road
San Ysidro, CA 92173
(619) 428-4476

County Contact:

Daymon Beach, Lead Coordinator
SDCOE, Learning & Leadership Srv.
6401 Linda Vista Road Rm 321S
San Diego, CA 92111
(858) 569-3133

13. CONFIDENTIALITY

1. This agreement, all communications and information obtained by District from the County Office relating to this agreement, and all information developed by District under this agreement, are confidential. Except as provided in Subsection 3, without the prior written consent of an authorized representative of the County, District shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work, except as required by law. Prior to any disclosure of such matters, whether as required by law or otherwise, District shall inform the County, in writing, of the nature and reasons for such disclosure. District shall not use any communications or information obtained from the County for any purpose other than the performance of this agreement, without the County's written prior consent.
2. At the conclusion of the performance of this agreement, District shall return to the County all written materials constituting or incorporating any communications or information obtained from the County. Upon the County's specific approval, District may retain copies of such materials, subject to the requirements of Subsection 1.
3. District may disclose to any subcontractor, or County approved third parties, any information otherwise subject to Subsection 1 that is reasonably required for the performance of the subcontractor's work. Prior to any such disclosure, District shall obtain the subcontractor's written agreement to the requirements of Subsection 1 and shall provide a copy of such agreement to the County.
4. District represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this agreement without the prior written approval of the County.
5. District obligation of confidence with respect to information submitted or disclosed to District by County hereunder shall survive termination and comply with all requirements outlined in this Agreement which is attached hereto and made a part hereof.

14. CONFIDENTIALITY OF SERVICES

Identities of all respondents including but not limited to staff, principal(s), parent(s), student(s) and individual responses on surveys in conjunction with this evaluation will be kept confidential by the Contractor. Reports generated will reflect aggregated data. No individual responses will

be used. Contractor is not authorized to redistribute or share any data or information with any agency, entity or individual without the written consent of the County.

Contractor agrees to all of the following:

(a) Neither Contractor nor any of its Subcontractors shall disclose Private Information obtained from the County in the performance of this Agreement to any other Subcontractor, person, or other entity, unless one of the following is true:

- (i) The disclosure is authorized by this Agreement;
- (ii) The Contractor received advance written approval from the Contracting Department to disclose the information; or
- (iii) The disclosure is required by law or judicial order.

(b) Notwithstanding any other provisions of law, any school district, including any county office of education or superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or districts as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation, if each of the following requirements are met:

- (i) Each agency and school district shall develop security procedures or devices by which unauthorized personnel cannot access data contained in the system.
- (ii) Each agency and school district shall develop procedures or devices to secure privilege or confidential data from unauthorized disclosure.
- (iii) Each school district shall comply with access log requirements of Section 49064.
- (iv) The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.
- (v) An agency or school district may not make public or otherwise release information on an individual contained in the database where the information is protected from disclosure or release as to the requesting agency by state or federal law or regulation.

(c) Any disclosure or use of Private Information authorized by this Agreement shall be in accordance with any conditions or restrictions stated in this Agreement. Any disclosure or use of Private Information authorized by a Contracting Department shall be in accordance with any conditions or restrictions stated in the approval.

(d) Any failure of Contractor to comply with the Nondisclosure of Private Information Ordinance shall be a material breach of this Agreement. In such an event, in addition to any other remedies available to it under equity or law, the County may terminate this Agreement, debar Contractor, or bring a false claim action against Contractor.

15. TERMINATION FOR CONVENIENCE

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time, for the County's convenience. Upon receipt of such notice, District shall:

- a) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is for the convenience of the County, District shall submit a final invoice within 60 days of termination and upon approval by the County, the County shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.
 3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the District's exclusive remedy for any termination hereunder. The rights and remedies of the County provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

16. TERMINATION FOR DEFAULT

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:
 - a) Immediately discontinue all services affected (unless the notice directs otherwise) and
 - b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.
2. If the termination is due to the failure of District to fulfill its contractual obligations, the County may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the County for any reasonable costs or damages occasioned to the County thereby.

17. INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent contractor and not as an officer, agent, or employee of the County.

18. HOLD HARMLESS

District agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, District performance, or lack thereof, under this Agreement.

19. WORKERS' COMPENSATION

District shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the County the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

20. NON-FUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, the County will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated, and may terminate this Agreement with 30 days' written notice.

21. AUDIT

District agrees to maintain and preserve until five years after termination of the Agreement with the County, and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

22. INSURANCE REQUIREMENTS

District must ensure that it shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

General Liability	Bodily Injury and	<u>\$1,000,000</u>
Comprehensive form -	Property Damage	Amount
Products/Completed		
Operations		

Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	<u>\$1,000,000</u> Amount
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District shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

23. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

24. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination.

25. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

26. TOBACCO-FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

27. PUPIL SAFETY / SCHOOL SAFETY ACT

Pupil Safety/School Safety Act: The SDCOE Program Manager has determined that the Contractor/Provider will have “**greater than limited contact**” with pupils and the Contractor/Provider shall require their employees, including the employees of any subcontractor, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per Education Code §45122.1. The Contractor/Provider shall not permit any employee, including the employees of any subcontractor, to perform services under this contract until:

1. The Department of Justice has determined that these employees have not been convicted of, or have charges pending for a defined felony.

2. The Contractor/Provider has **certified in writing** to the SDCOE Program Manager that the employer and all of these employees have not been convicted of, or do not have charges pending for a defined felony.

28. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS**



By (Authorized Signature)

Lora Duzyk

Name (Type or Print)

Assistant Superintendent, Business Services

Title

10-3-16

Date

**SAN YSIDRO
SCHOOL DISTRICT**

By (Authorized Signature)

J. Arturo Sanchez Macias

Name (Type or Print)

Deputy Superintendent

Title

Date

95-600-2821

Federal I.D. No/Social Security #

**San Diego County Office of Education
Funding Status per School
2016-2017**

Grant Number	District Name	CDSCode	School Name	School Type	Sub Program	Amount Awarded
37-23939-1037-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	After School Base	\$92,103.00
37-23939-1037-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	After School Supplemental	\$8,347.50
37-23939-1037-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	Before School Base	\$17,077.50
37-23939-1037-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	Before School Supplemental	\$3,750.00
37-23939-1037-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	After School Base	\$74,484.98
37-23939-1037-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	After School Supplemental	\$3,000.00
37-23939-1037-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	Before School Base	\$10,375.00
37-23939-1037-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	Before School Supplemental	\$1,556.50
37-23939-1037-EZ	San Ysidro Elementary	37683796098453	San Ysidro Middle	M	After School Base	\$60,578.16
37-23939-1037-EZ	San Ysidro Elementary	37683796098453	San Ysidro Middle	M	Before School Base	\$32,902.65
37-23939-1037-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	After School Base	\$108,054.00
37-23939-1037-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	After School Supplemental	\$6,982.50
37-23939-1037-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	Before School Base	\$17,595.00
37-23939-1037-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	Before School Supplemental	\$1,088.00
37-23939-1037-EZ	San Ysidro Elementary	37683796093264	Sunset Elementary	E	After School Base	\$91,856.25
37-23939-1037-EZ	San Ysidro Elementary	37683796093264	Sunset Elementary	E	After School Supplemental	\$6,615.00
37-23939-1037-EZ	San Ysidro Elementary	37683796093264	Sunset Elementary	E	Before School Base	\$28,440.49
37-23939-1037-EZ	San Ysidro Elementary	37683790125518	Vista Del Mar	E	After School Base	\$74,484.98
37-23939-1037-EZ	San Ysidro Elementary	37683790125518	Vista Del Mar	E	After School Supplemental	\$3,000.00
37-23939-1037-EZ	San Ysidro Elementary	37683790125518	Vista Del Mar	E	Before School Base	\$10,375.00
37-23939-1037-EZ	San Ysidro Elementary	37683790125518	Vista Del Mar	E	Before School Supplemental	\$1,556.50
37-23939-1037-EZ	San Ysidro Elementary	37683796040430	Willow Elementary	E	After School Base	\$112,500.00
37-23939-1037-EZ	San Ysidro Elementary	37683796040430	Willow Elementary	E	After School Supplemental	\$4,894.50
37-23939-1037-EZ	San Ysidro Elementary	37683796040430	Willow Elementary	E	Before School Base	\$26,640.00
37-23939-1037-EZ	San Ysidro Elementary	37683796040430	Willow Elementary	E	Before School Supplemental	\$713.00
					TOTAL GRANT AMOUNT	\$798,970.51
					GRANT AMOUNT, LESS 2%	\$782,991.10

21st CCLC Core Grant

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Nutrition Services
Pamela Lambert, Director

AGENDA ITEM: AGREEMENT WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA, SAN DIEGO FOR USDA SMARTER LUNCHROOM PLATE WASTE STUDY

BACKGROUND INFORMATION:

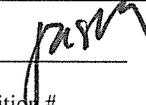
The Smarter Lunchrooms Movement was started in 2009 with the goal of creating sustainable research-based lunchrooms that guide smarter choices. It is a grassroots movement of those concerned with the way children eat and wish to change these behaviors through the application of evidence-based lunchroom focused principles that promote healthful eating. The mission of the Smarter Lunchrooms Movement is to equip school lunchrooms with evidence-based tools that improve child eating behaviors and thus improve the health of children.

Nutrition Services was awarded the United States Department of Agriculture (USDA) Smarter Lunchroom Grant. Additional funding was awarded to cover the cost implications for implementing the Plate Waste Study conducted through a partnership with UCSD School of Medicine. UC San Diego Center for Community Health will plan, conduct, analyze, and report on plate waste studies conducted at Smythe and Vista Del Mar Elementary Schools. The purpose of the studies are to evaluate effectiveness of Smarter Lunchrooms Movement interventions on student waste and eating behavior. The results of the research will be a model for California.

RECOMMENDATION:

Approve the agreement with The Regents of the University of California, San Diego to conduct a Plate Waste Study at Smythe and Vista Del Mar Elementary Schools at a cost of \$4,535.00 to be paid from the USDA Smarter Lunchrooms Grant.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

Yes No

Yes No

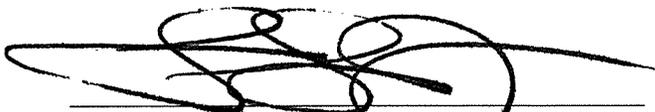
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



SERVICE AGREEMENT

This Service Agreement ("Agreement") is entered into by and between The Regents of the University of California on behalf of the University of California, San Diego, a public, not-for-profit, educational institution located at 9500 Gilman Drive, La Jolla, California 92093 ("UCSD") and the Company whose name and address appear on Exhibit A, attached hereto and incorporated by reference herein ("Company").

In consideration of the mutual covenants set forth herein, the parties agree as follows:

1. **Scope of Work.** UCSD will perform the services set forth on Exhibit A, Services, attached hereto and incorporated by reference herein ("Services").
2. **Deliverables.** UCSD will provide to the Company the deliverables set forth on Exhibit A, incorporated by reference herein.
3. **Cost.** As consideration for UCSD's performance of the Services, the Company will pay UCSD the costs set forth on Exhibit A, incorporated by reference herein.
4. **Payment.**
 - 4.1. **Schedule.** The Company shall pay UCSD the compensation on the dates or milestones set forth on Exhibit A, incorporated by reference herein.
 - 4.2. **Remittance.** Checks are to be made payable to The Regents of the University of California and sent to the address set forth in Exhibit A.
5. **Term of Agreement.** This Agreement will begin and end on the dates set forth on Exhibit A.
6. **UCSD Contact.** All inquiries and notices with respect to this Agreement shall be sent to the UCSD contact whose name and related information are set forth on Exhibit A.
7. **Responsibilities.** The Company shall provide to UCSD those items listed in Exhibit A, if any, in a timely and secure manner so as to allow UCSD to perform its work. The parties agree to comply with any and all applicable laws, rules, regulations, and policies.
8. **Termination.** Either party may terminate this Agreement upon thirty (30) days' written notice. If the Company terminates this Agreement, the Company will pay UCSD for all costs and any non-cancelable obligations incurred up to the effective date of termination.
9. **Insurance.** Each party shall, at its sole cost, insure its activities and indemnification obligations in connection with this Agreement from its inception and shall keep in force and maintain insurance or self-insurance as follows: general liability, business automobile liability, and workers' compensation and such other insurance as may be necessary to provide coverage for its performance under this Agreement. If the insurance is written on a claims-made form, it shall continue for a period of three years following termination of this Agreement. The coverage required herein shall not in any way limit the liability of either party.
10. **Indemnification.** Each party shall defend, indemnify and hold the other party, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including attorneys' fees), and claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury (including death) or damages are caused by or result from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.
11. **Patent Infringement Indemnification.** The Company shall indemnify, defend, and hold harmless UCSD, its officers, agents, and employees against all losses, damages, liabilities, costs, and expenses (including but not limited to attorneys' fees) resulting from any judgment or proceeding in which it is determined, or any settlement agreement arising out of the allegation, that the Company's furnishing or supplying UCSD with parts, goods, components, programs, practices, or methods under this Agreement or UCSD's use of such parts, goods, components, programs, practices, or methods supplied by the Company under this Agreement constitutes an infringement of any patent, copyright, trademark, trade name, trade secret, or other proprietary or contractual right of any third party. UCSD shall inform the Company as soon as practicable of the suit or action alleging such infringement. The Company shall not settle such suit or action without the consent of UCSD. UCSD retains the right to participate in the defense against any such suit or action.
12. **Limitation of Liability.** EXCEPT WITH REGARD TO ITS INDEMNIFICATION OBLIGATIONS, NEITHER PARTY WILL BE LIABLE TO THE OTHER PARTY FOR ANY INDIRECT, SPECIAL, INCIDENTAL, EXEMPLARY OR CONSEQUENTIAL DAMAGES, OR COSTS, INCLUDING, BUT NOT LIMITED TO, ANY LOST PROFITS OR REVENUES, EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES AND REGARDLESS OF THE LEGAL THEORY UNDER WHICH SUCH DAMAGES ARE SOUGHT. UCSD DISCLAIMS ALL WARRANTIES, EXPRESS AND IMPLIED, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. IN NO EVENT SHALL UCSD'S TOTAL LIABILITY UNDER THIS AGREEMENT EXCEED THE AMOUNT PAID BY THE COMPANY FOR THE SERVICES.
13. **Company's Ownership of Deliverables.** The Company will own the deliverables upon payment in full of the cost of the Services.
14. **Use of UCSD Name.** California Education Code Section 92000 prohibits use of the University of California, San Diego's name to suggest that UCSD endorses a product or service. The Company will not use The University of California's name, or any acronym thereof, including UCSD, without UCSD's prior written approval.
15. **Excusable Delay.** In the event of a delay caused by inclement weather, fire, flood, strike or other labor dispute,

acts of God, acts of Governmental officials or agencies, or any other cause beyond the control of UCSD, UCSD's performance is excused hereunder for the periods of time attributable to such a delay, which may extend beyond the time lost due to one or more of the causes mentioned above. The Company's duty to pay for past or continuing costs is not suspended hereunder.

16. **Non-Interference.** Notwithstanding any other provision contained herein, the use of UCSD facilities and/or UCSD personnel in support of this Agreement can only be authorized to the extent that it will not interfere with work related to the prime missions of UCSD and/or the Department (e.g., education and research). Accordingly, Company's exclusive remedy for failure by either UCSD or persons acting on its behalf to perform services or furnish information or data hereunder at any particular time or in any specific manner, is limited to reimbursement of any unexpended payments under this Agreement.
17. **Non-Exclusive Nature of Services.** The Services herein are being offered to Company on a non-exclusive basis. Nothing herein shall be construed as granting Company any exclusive right(s) to the Service(s) referenced herein, and UCSD retains the right to offer and perform similar or identical Services for others.
18. **Notice.** Any notice or communication required by this Agreement shall be in writing and shall be deemed to have been duly given if delivered personally, or sent by overnight mail, or prepaid registered mail, or confirmed facsimile transmission, addressed to the other party at the address set forth on Exhibit A, or at such other address as such party hereto may hereafter specify in writing to the other party.
19. **Status of Parties.** This Agreement is not intended to create, nor shall it be construed to be, a joint venture, association, partnership, franchise, or other form of business relationship. Neither party shall have, nor hold itself out as having, any right, power or authority to assume, create, or incur any expenses, liability, or obligation on behalf of the other party, except as expressly provided herein.
20. **Third-Party Beneficiary.** There are no intended third-party beneficiaries to this Agreement.
21. **Severability.** If any provision of this Agreement is held invalid, illegal or unenforceable in any respect, such provision shall be treated as severable, leaving the remaining provisions unimpaired, provided that such does not materially prejudice either party in their respective rights and obligations contained in the valid terms, covenants, or conditions.
22. **Non-Waiver.** The failure of either party to require the performance of any of the terms of this Agreement or the waiver by either party of any default under this Agreement shall not prevent a subsequent enforcement of such term, nor be deemed a waiver of any subsequent breach.
23. **Modification of Agreement.** This Agreement shall be changed only by written agreement of the parties.
24. **Applicable Law.** This Agreement shall be governed by the laws of the State of California without regard to its conflict of laws provisions.
25. **Signatures, Counterparts and Copies.** This Agreement may be executed in counterparts, all of which, when taken together, shall constitute one contract with the same force and effect as if all signatures had been entered on one document. Signatures may be made electronically, and such electronic signatures shall be valid and binding upon the parties making them, and shall serve in all respects as original signatures. Signatures may be delivered among and between the parties by facsimile or electronic means. Thereafter, the parties further agree that electronic copies of this Agreement may be used for any and all purposes for which the original may have been used.
26. **Arbitration.** In the event of any dispute, claim, question, or disagreement arising from or relating to this Agreement or the breach thereof, the parties hereto shall use their best efforts to settle the dispute, claim, question, or disagreement. To this effect, they shall consult and negotiate with each other in good faith and recognizing their mutual interests, attempt to reach a just and equitable solution satisfactory to both parties. If they do not reach solution within a period of sixty (60) days, then upon notice by either party to the other, all disputes, claims, questions, or disagreements shall be finally settled in accordance with the provisions of the American Arbitration Association ("AAA") and proceed under the provisions of Title 9 of the California Code of Civil Procedure Sections 1280 through and including 1294.2. The discovery provisions of the California Code of Civil Procedure Section 1283.05 shall be applicable to this Agreement. Each party shall bear its own costs.
27. **Headings and Captions.** Headings and captions in this Agreement are to facilitate reference only, do not form a part of this Agreement, and shall not in any way affect the interpretation hereof.
28. **Authority.** Both parties represent that each has the full authority to perform its obligations under this Agreement and that the person executing this Agreement has the authority to bind it.
29. **Survival.** Provisions of this Agreement, which by their express terms, or by necessary implication, apply for period of time other than specified herein, shall be given effect, notwithstanding termination or expiration.
30. **Company's Representations and Warranties.** Company hereby represents and warrants that, except as expressly provided for herein, no obligations are imposed upon UCSD as a result of any other agreement(s) involving Company to which UCSD is not a party.
31. **Export Control.** No ITAR or export controlled materials shall be delivered to UCSD pursuant to this agreement.
32. **Entire Agreement.** This Agreement, including Exhibit A made a part hereof, sets forth the entire agreement of the parties with respect to the subject matter herein and supersedes any prior agreements, oral and written, and all other communications between the parties with respect to such subject matter. Any terms and conditions contained in the Company's purchase order, and any NDA or separate scope of work or similar document shall have no force and effect. Any changes or additions to Sections 1-32 inclusive, of this Agreement are invalid, unless approved in writing by the UCSD representative identified in Exhibit A, Paragraph 7.

IN WITNESS WHEREOF, the parties have executed this Agreement on the dates set forth below.

THE REGENTS OF THE UNIVERSITY
OF CALIFORNIA ON BEHALF OF THE
SAN DIEGO CAMPUS

Company Name: San Ysidro School District

By: _____

By: _____

Name: Karim Hussein, JD

Name: Arturo Sanchez-Macias

Title: Principal Contract Officer

Title: Deputy Superintendent

Date:

Date:

EXHIBIT A

SERVICES

COMPANY:

San Ysidro School District
State of incorporation: California
Principal place of business located at 4350 Otay Mesa Road, San Ysidro, CA 92173
Attention: Arturo Sanchez-Macias
Telephone: 619-428-4476
Fax: 619-428-9355
Email: arturo.macias@systd.k12.ca.us

1. SCOPE OF WORK:

The Services will be performed as set forth below or in accordance with the attachment hereto and incorporated by reference herein. The Company may issue a purchase order for each Service, however, any terms and conditions set forth on the purchase order are of no force and effect and only the terms and conditions set forth in this Agreement shall apply to the Services hereunder.

UC San Diego Center for Community Health will plan, conduct, analyze, and report on plate waste studies conducted at Smythe Elementary School and Vista Del Mar Elementary School. The purpose of the plate waste studies are to evaluate effectiveness of Smarter Lunchrooms Movement interventions on student waste and eating behavior.

2. DELIVERABLES:

1. Pre-plate waste studies will be completed by December 2016
2. The spreadsheet data from the pre-plate waste studies and a brief analysis will be submitted to the SYSD by January 23, 2017
3. The post-plate waste studies will be completed after the SLM implementations and before May 1, 2017
4. Data analysis and final plate waste reports will be submitted to the SYSD by June 8, 2017

3. COST: Total \$4,535

4. PAYMENT

4.1. SCHEDULE:

100% of cost due upon signing of this Agreement.

4.1.1. Invoices will be submitted in accordance with the payment schedule.

4.2. REMITTANCE: Checks are to be made payable to The Regents of the University of California and sent to:

University of California, San Diego
Attention: Kusaynyonon Mackenzie
9500 Gilman Drive Mail Code 0927
La Jolla, California 92093-5004

5. TERM OF AGREEMENT: This Agreement will begin on November 11th, 2016 and end on June 30th, 2017.

6. UCSD CONTACT:

Kusaynyonon Mackenzie
University of California, San Diego
9500 Gilman Drive Mail Stop 0927
La Jolla, California 92093-5004
Telephone: (619) 681-0664
Fax: (619) 681-0666
Email: kmackenzie@ucsd.edu

7. PER SECTION 32 OF THE AGREEMENT, THE UCSD REPRESENTATIVE RESPONSIBLE FOR APPROVING CHANGES OR ADDITIONS TO THIS AGREEMENT: Service Agreement Contract Officer - MC 0934; UCSD-Provided-Svcs@ucsd.edu.

END OF EXHIBIT A

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: CONTINUED FUNDING APPLICATION FOR FISCAL YEAR 2017-2018

BACKGROUND INFORMATION:

Each year, as required by California Code of Regulations (CCR), Title 5, Section 18010, the California Department of Education's Early Education and Support Division releases applications for continued funding to districts to continue their current child development contracts. This application is for the District's State Preschool and Child Development Program serving children 3 to 5 years of age. Upon receipt of this continued funding application, the Early Education and Support Division will be notified of our intent to continue services for fiscal year 2017-2018.

RECOMMENDATION:

Approve application for continued funding for the District's State Preschool and Child Development Program serving children 3 to 5 years of age for fiscal year 2017-2018.

Renewal New Amendment Ratify Other

Business Services Reviewed: jasny

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

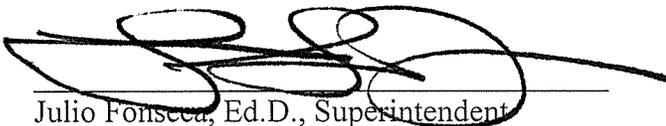
N/A
(Amount)

N/A
(Name of funding source and/or location)

--
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Fiscal Year 2017–2018 Continued Funding Application

Contractors must read the accompanying instructions when completing the Continued Funding Application (CFA). Failure to accurately complete the CFA may result in a delay in the issuance of your fiscal year 2017-18 contract(s). CFA Instructions may be accessed on the CFA Web page at: <http://www.cde.ca.gov/sp/cd/ci/cfaforms.asp>

Section I – Contractor Information	
Legal Name of Contractor:	SAN YSIDRO ELEMENTARY SCHOOL DISTRICT
Contractor “Doing Business As” (DBA):	
Headquartered County:	37 San Diego
Vendor Number:	6837
Executive Director Name:	Julio Fonseca, Ed.D.
Executive Director Telephone Number:	(619) 428-4476
Executive Director Fax Number:	(619) 425-1505
Executive Director E-mail Address:	julio.fonseca@sysd.k12.ca.us
Legal Business Address:	4350 Otay Mesa Road
City:	San Ysidro
Zip Code:	92173
Mailing Address (if different from above):	
City:	
Zip Code:	
Name of Contact Person Completing Application:	Lorena Varela-Reed
Title of Contact Person Completing Application:	Director
Contact Person Phone Number:	(619) 428-2352
Contact Person E-mail Address:	lvreed@sysd.k12.ca.us

Contractor Name

Vendor # County

SAN YSIDRO ELEMENTARY SCHOOL DISTRICT 6837 37 San Diego

Section IV: Allocation of Funds	
Contractor Fiscal Contact Name:	Lorena Varela-Reed
Contractor Fiscal Contact E-mail Address:	lvreed@sysd.k12.ca.us
Date:	11/10/2016
If you have any questions regarding this form, please contact Robert Hom, Child Development and Nutrition Fiscal Services Unit by phone at 916-322-5090 or by e-mail at RHom@cde.ca.gov.	

Contract Type:	Contract Number:
CSPP	6445
County Name:	% of Total
37 San Diego	100 %
00 Select One	%
00 Select One	%
00 Select One	%
Total	100 %

Contract Type:	Contract Number:
Select One	
County Name:	% of Total
00 Select One	%
Total	0 %

Contract Type:	Contract Number:
Select One	
County Name:	% of Total
04 Butte	%
15 Kern	%
00 Select One	%
00 Select One	%
Total	0 %

Contract Type:	Contract Number:
Select One	
County Name:	% of Total
00 Select One	%
Total	0 %

Contract Type:	Contract Number:
Select One	
County Name:	% of Total
00 Select One	%
Total	0 %

Contract Type:	Contract Number:
Select One	
County Name:	% of Total
00 Select One	%
Total	0 %

Contractor Name	Vendor #	County
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT	6837	37 San Diego

Section V – Program Narrative

A. The following contract types do not have programmatic or calendar changes (select all that apply). **NOTE:** Program calendars must be submitted for all contract types.

- California State Preschool Program (CSPP)
- California Center-Based (CCTR)
- Program for Special Needs (Handicapped) Children (CHAN)
- Migrant, Center-Based (CMIG) and Migrant Specialized Services (CMSS)
- Alternative Payment Program (CAPP)
- CalWORKs Stage 2 (C2AP)
- CalWORKs Stage 3 (C3AP)
- Migrant Alternative Payment (CMAP)
- Resource and Referral (CRRP)
- Family Child Care Home Education Network (CFCC)

B. The following contract types do have programmatic and/or calendar changes (select all that apply). For each contract type selected in this section, complete a separate form EESD3704A. This form is available on the CFA Web page at <http://www.cde.ca.gov/sp/cd/ci/cfaforms.asp>. **NOTE:** Program Calendars must be submitted for all contract types.

- California State Preschool Program (CSPP)
- California Center-Based (CCTR)
- Program for Special Needs (Handicapped) Children (CHAN)
- Migrant, Center-Based (CMIG) and Migrant Specialized Services (CMSS)
- Alternative Payment Program (CAPP)
- CalWORKs Stage 2 (C2AP)
- CalWORKs Stage 3 (C3AP)
- Migrant Alternative Payment (CMAP)
- Resource and Referral (CRRP)
- Family Child Care Home Education Network (CFCC)

Contractor Name	Vendor #	County
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT	6837	37 San Diego

Section VI – Personnel Certification for Center-Based Programs and Family Child Care Home Education Networks	
<p>The State of California requires any contractor receiving child care and development funds, disbursed by the California Department of Education (CDE) to employ fully qualified personnel as contained in California <i>Education Code</i>; <i>California Code of Regulations</i>, Title 5; and Funding Terms and Conditions.</p>	
<p>I certify, as the authorized agent representing this contractor, I have read and understand the staffing requirements for Program Director, Site Supervisor, and Teacher. All child care staff employed in CDE funded program(s) are fully qualified for their respective positions. Exceptions to this certification are persons employed as "Program Director" or "Site Supervisor" who possesses a current Early Education and Support Division (EESD) approved Staffing Qualifications Waiver.</p>	
Signature of Authorized Representative:	
Printed Name and Title of Authorized Representative:	Julio Fonseca, Ed.D. - Superintendent
Date of Signature:	11/10/2016
Authorized Representative Phone Number:	(619) 428-4476
Authorized Representative E-mail Address:	julio.fonseca@sysd.k12.ca.us

Contractor Name

Vendor # County

SAN YSIDRO ELEMENTARY SCHOOL DISTRICT 6837 37 San Diego

Section VII – Subcontract Certification

A. The following contract types do not have subcontractors (check all that apply):

- California State Preschool Program (CSPP)
- California Center-Based (CCTR)
- Program for Special Needs (Handicapped) Children (CHAN)
- Migrant Center-Based (CMIG)

B. The following contract types do have subcontractors (check all that apply). For each contract type selected, submit a separate form EESD 3704B. This form is available on the CFA Web page at <http://www.cde.ca.gov/sp/cd/ci/cfaforms.asp>.

- California State Preschool Program (CSPP)
- California Center-Based (CCTR)
- Program for Special Needs (Handicapped) Children (CHAN)
- Migrant Center-Based (CMIG)

I certify that the contractual arrangement(s) listed above are in adherence with the required subcontract provisions contained in the *California Code Regulations*, Title 5, and the Funding Terms and Conditions.

I understand that signing this certificate does not lessen the legal responsibility for the child care and development service contract requirements. As the contractor, it is my responsibility to monitor the performance of the subcontractor to ensure services are provided appropriately through the entire contract term.

Signature of Contractor's Authorized Representative:	
Printed Name and Title of Contractor's Authorized Representative:	Julio Fonseca, Ed.D. - Superintendent
Date of Signature:	11/10/2016
Authorized Representative Phone Number:	(619) 428-2352
Authorized Representative E-mail Address:	julio.fonseca@sysd.k12.ca.us

Contractor Name	Vendor #	County
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT	6837	37 San Diego

Section VIII – Contractor Certification	
<p>Under penalty of perjury, I certify the following:</p> <ul style="list-style-type: none"> • I am authorized by the Contractor’s Board of Directors or other governing authority to execute this Continued Funding Application. • On behalf of Contractor and its governing authority, we understand some information requested in this application is intended for use by CDE auditors in connection with future audit work and performance reviews and may not be used or even reviewed or considered by CDE until well after the contract has expired, if ever. Therefore, we further understand that the information (and any underlying transactions) disclosed by this Application shall not be considered properly noticed to CDE nor approved, accepted or authorized by the CDE, even if our request for continued funding by the CDE is subsequently approved. • I have supervisory authority over the child development program, have actual, personal knowledge of the information provided in this Application and certify that it is true and correct in all material respects. • I am familiar with and will ensure that Contractor complies with all applicable program statutes and regulations, including: <ul style="list-style-type: none"> • -- Subcontracting requirements, including competitive bidding, CDE approval, and audit requirements in Title 5, §18026 et. seq. • -- Prohibitions on conflicts of interests, including i) the assurances required to establish that transactions with officers, directors and other related party transactions are conducted at arms-length, and ii) employment limitations in Ed. Code §8406.9. • -- Cost reimbursement requirements, including reimbursable and non-reimbursable costs, documentation requirements, the provisions for determining the reimbursable amount and other provisions in Title 5, §18033 et. seq. • -- Accounting and reporting requirements in Title 5 §18063 et. seq. • -- Operational and programmatic requirements. 	
Signature of Contractor’s Authorized Representative:	
Printed Name and Title of Contractor’s Authorized Representative:	Julio Fonseca, Ed.D. - Superintendent
Date of Signature:	11/10/2016
Authorized Representative Phone Number:	(619) 428-2352
Authorized Representative E-mail Address:	julio.fonseca@sbsd.k12.ca.us

Contractor Name	Vendor #	County
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT	6837	37 San Diego

Section IX – Required Attachments
All attachments must be completed and attached to the application. These attachments are located on the Continued Funding Application Web page at: http://www.cde.ca.gov/sp/cd/ci/cfaforms.asp
A. Fiscal Year 2017-18 Program Calendar (EESD-9730)
B. Update and Certification of Contractor Information in the Child Development Management Information System (CDMIS) Database
C. Payee Data Record (STD. 204) (Non-public agencies only)
D. Secretary of State (Non-public agencies only)
E. Verification of School District Name and Address
F. Program Narrative Change (EESD 3704A)
G. Subcontractor Certification (EESD 3704B)

Fiscal Year 2017-18 Program Calendar

Name of Contractor	Vendor Number	County	Contract Type
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT	6837	37 San Diego	CSPP - Full Year

Enter an "X" for Days of Operation.

July 2017						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	X	X	29
30	X					

Days of Operation

August 2017						
S	M	T	W	T	F	S
		X	X	X	X	5
6	X	X	X	X	X	12
13	X	X	X	X	X	19
20	X	X	X	X	X	26
27	X	X	X	X		

Days of Operation

September 2017						
S	M	T	W	T	F	S
					1	2
3	4	X	X	X	X	9
10	X	X	X	X	X	16
17	X	X	X	X	X	23
24	25	26	27	28	29	30

Days of Operation

Quarterly Subtotal

October 2017						
S	M	T	W	T	F	S
1	X	X	X	X	X	7
8	X	X	X	X	X	14
15	X	X	X	X	X	21
22	X	X	X	X	X	28
29	X	X				

Days of Operation

November 2017						
S	M	T	W	T	F	S
			X	X	X	4
5	X	X	X	X	X	11
12	X	X	X	X	X	18
19	20	21	22	23	24	25
26	X	X	X	X		

Days of Operation

December 2017						
S	M	T	W	T	F	S
					X	2
3	X	X	X	X	X	9
10	X	X	X	X	X	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Days of Operation

Quarterly Subtotal

January 2018						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	X	X	X	X	13
14	15	X	X	X	X	20
21	X	X	X	X	X	27
28	X	X	X			

Days of Operation

February 2018						
S	M	T	W	T	F	S
				X	X	3
4	X	X	X	X	X	10
11	X	X	X	X	X	17
18	19	X	X	X	X	24
25	X	X	X			

Days of Operation

March 2018						
S	M	T	W	T	F	S
				X	X	3
4	X	X	X	X	X	10
11	X	X	X	X	X	17
18	X	X	X	X	X	24
25	26	27	28	29	30	31

Days of Operation

Quarterly Subtotal

April 2018						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	X	X	X	X	X	14
15	X	X	X	X	X	21
22	X	X	X	X	X	28
29	X					

Days of Operation

May 2018						
S	M	T	W	T	F	S
		X	X	X	X	5
6	X	X	X	X	X	12
13	X	X	X	X	X	19
20	X	X	X	X	X	26
27	X	X	X	X		

Days of Operation

June 2018						
S	M	T	W	T	F	S
					X	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Days of Operation

Quarterly Subtotal

Total Days of Operation

EESD Consultant Initials

Date approved by EESD Consultant

Child Development Division Agency Information Certification

I certify, as the authorized representative of the agency listed below, I have reviewed all the information for **San Ysidro Elementary Sch Dist (6837)** and updates, additions, or deletions have been submitted as needed for information in all of the areas below:

Executive Director/Superintendent information
 Program Director information
 Sites and Licenses and/or Office information
 Family Child Care Home summary information

To the best of my knowledge, the information on the CDMIS Web site reflects accurate information for **San Ysidro Elementary Sch Dist (6837)** as of the date this certification was signed.

Program Director/Authorized Representative Signature	Date Signed
--	-------------

Printed Name of Program Director/Authorized Representative

Name of Agency User Generating Certification: LORENA VARELA-REED

Date Generated: 10/10/2016

Assigned CDD Consultant: Sandy Patitucci

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP)
CONTRACT AMENDMENT NO. 01

BACKGROUND INFORMATION

The California State Department of Education has amended the Preschool & Child Development contract CSPP-6445 for fiscal year 2016-17. The Standard Reimbursement Rate (SRR) was amended by deleting reference to \$38.43 and inserting the Blended Rate of \$40.35 in place thereof. The Blended Rate is an average of the Previous Rate and the Previous Rate increased by ten percent. The increase represents the ten percent increase to the Standard Reimbursement Rate, which is effective January 1, 2017, pursuant to the Budget Act of 2016. The Maximum Reimbursable Amount (MRA) was amended by deleting reference to \$1,077,124.00 and inserting \$1,132,450.00 in place thereof.

RECOMMENDATION:

Approve/Ratify the Resolution and Amendment No. 1 to the California State Department of Education Contract No. CSPP-6445 for the Preschool & Child Development Programs 2016-2017 fiscal year.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

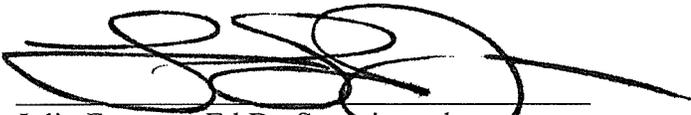
NEW MRA
\$1,132,450.00
(Amount)

Preschool & Child Development
(CSPP)
(Name of funding source and/or location)

12-00-6105-000-0001
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



CALIFORNIA DEPARTMENT OF EDUCATION

1430 N Street

Sacramento, CA 95814-5901

F.Y. 16 - 17

Amendment 01

DATE: July 01, 2016

LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

CONTRACT NUMBER: CSPP-6445

Budget Act/Rate Increase

PROGRAM TYPE: CALIFORNIA STATE PRESCHOOL PROGRAM

PROJECT NUMBER: 37-6837-00-6

CONTRACTOR'S NAME: SAN YSIDRO ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2016 designated as number CSPP-6445 shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$1,077,124.00 and inserting \$1,132,450.00 in place thereof.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of this agreement shall be amended by deleting reference to the Previous Rate of \$38.43 and inserting the Blended Rate of \$40.35 in place thereof.

The Blended Rate is an average of the Previous Rate and the Previous Rate increased by ten percent. This increase represents the ten percent increase to the Standard Reimbursement Rate, which is effective January 1, 2017, pursuant to the Budget Act of 2016.

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 28,028.0 and inserting 28,066.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 180. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR					
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)					
PRINTED NAME OF PERSON SIGNING Sueshil Chandra, Manager		PRINTED NAME AND TITLE OF PERSON SIGNING Julio Fonseca, Ed.D., Superintendent					
TITLE Contracts, Purchasing and Conference Services		ADDRESS 4350 Otay Mesa Road, San Ysidro, CA 92173					
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 55,326	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General		Department of General Services use only			
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,077,124	(OPTIONAL USE) 0656 23038-6837	ITEM 30.10.010. 6100-196-0001	CHAPTER 23			STATUTE 2016	FISCAL YEAR 2016-2017
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,132,450	OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590						
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.				
SIGNATURE OF ACCOUNTING OFFICER		DATE					

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: CONTRACT AMENDMENT FOR SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS TO PROVIDE COMPENSATION FOR CONSULTING SERVICES ADDRESSING THE ISSUE OF EARLY CHILDHOOD OBESITY IN SUPPORT OF SAN DIEGO COUNTY'S LIVE WELL, SAN DIEGO! PROGRAM FOR 2016-17

BACKGROUND INFORMATION

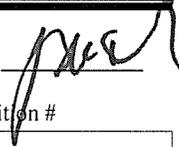
On July 14, 2016, the Governing Board approved the agreement with the San Diego County Superintendent of Schools to provide compensation for consulting services addressing the issue of early childhood obesity in support of the San Diego County's *Live Well, San Diego!* Program for 2016-2017.

The San Diego County Office of Education has amended Exhibit B, First 5 Commission Mandatory Article Flow-Down Language to add Article 7: Suspension, Delay and Termination. There is no change in the compensation amount the District receives for the *Live Well* Program's Consulting Services.

RECOMMENDATION:

Approve the amendment to the agreement with the San Diego County Superintendent of Schools which delineates a revision in Exhibit B, Article 7: Suspension, Delay and Termination for consulting services addressing the issue of early childhood obesity in support of the San Diego County's *Live Well, San Diego!* Program for 2016-2017.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Funding Source

Preschool & Child Development (QPI)

12-06-9024-000-0001

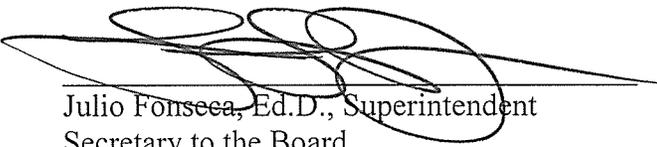
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

CONTRACT AMENDMENT # 1

(Reference to contract #16170182)

San Diego County Superintendent Of Schools
San Diego County Office Of Education

Contractor's Name: San Ysidro School District

Original Contract Date: June 22, 2016

Today's Date: October 6, 2016

The Above Referenced Contract Shall Be Amended As Follows:

Revise **Exhibit B**, First 5 Commission Mandatory Article Flow-Down Language, to add Article 7: Suspension, Delay and Termination. Please replace Exhibit B with the attached Exhibit B, revised September 29, 2016.

No change in compensation.

UNLESS SPECIFICALLY AMENDED by this amendment, all terms and conditions of the original contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

San Diego County Superintendent of Schools

San Ysidro School District

By (Authorized Signature)

By (Authorized Signature)

Lora Duzyk
Name (Type or Print)

Julio Fonseca, Ed.D.
Name (Type or Print)

Assistant Superintendent
Title

Superintendent
Title

Date

November 10, 2016
Date

95-6002821
Federal I.D.#/Social Sec. #

**San Diego County Superintendent of Schools
Agreement with San Ysidro School District
For Live Well San Diego Services
Exhibit B: First 5 Commission Mandatory Article Flow-Down Language**

**ARTICLE 3
DISENTANGLEMENT**

- 3.1 General Obligations. At SDCOE’s discretion, Contractor shall accomplish a complete transition of the services as set forth in Exhibit A to this Agreement (for purposes of this Article 3.1, these shall be referred to as the “Disentangled Services”) being terminated from Contractor and the subcontractors to SDCOE, or to any replacement provider designated by SDCOE, without any interruption of or adverse impact on the Disentangled Services or any other services provided by third parties. This process shall be referred to as the Disentanglement. Contractor shall fully cooperate with SDCOE and any new service provider and otherwise promptly take all steps, including, but not limited to providing to SDCOE or any new service provider all requested information or documentation, required to assist SDCOE in effecting a complete Disentanglement. Contractor shall provide all information or documentation regarding the Disentangled Services or as otherwise needed for Disentanglement, including, but not limited to, data conversion, client files, interface specifications, training staff assuming responsibility, and related professional services. Contractor shall provide for the prompt and orderly conclusion of all work required under the Agreement, as SDCOE may direct, including completion or partial completion of projects, documentation of work in process, and other measures to assure an orderly transition to SDCOE or SDCOE’s designee of the Disentangled Services. All Contractor work done as part of the Disentanglement shall be performed by Contractor and will be reimbursed by SDCOE at no more than Contractor’s costs, up to the total amount of this Agreement. Contractor shall not receive any additional or different compensation for the work otherwise required by the Agreement. Contractor’s obligation to provide the Services shall not cease until the earlier of the following: 1) the Disentanglement is satisfactory to the SDCOE, including the performance by Contractor of all asset-transfers and other obligations of Contractor provided in this Paragraph, has been completed to SDCOE’s reasonable satisfaction or 2) twelve (12) months after the Expiration Date of the Agreement.
- 3.2 Disentanglement Process. The Disentanglement process shall begin on any of the following dates: (i) the date SDCOE notifies Contractor that no funds or insufficient funds have been appropriated so that the Term shall be terminated pursuant to the Agreement, Article 7; (ii) the date designated by SDCOE, not earlier than sixty (60) days prior to the end of the Agreement Term or extended term, that SDCOE has not elected to extend pursuant to the Agreement’s Signature Page, Agreement Term; or (iii) the date any Termination Notice is delivered, if SDCOE elects to terminate any or all of the Services pursuant to this Agreement, Article 7. Subject to Exhibit A, Contractor’s obligation to perform Disentangled Services, and SDCOE’s obligation to pay for Disentangled Services shall expire: (A) when funds appropriated for payment under this Agreement are exhausted, as provided in this Agreement, Article 7; (B) at the end of the initial term or extended term set forth in this Agreement’s Signature Page, Contract Term; or (C) on the Termination Date, pursuant to this Agreement, Article 7 (with the applicable date on which Contractor’s obligation to perform the Services expires being referred to herein as the “Expiration Date”). Contractor and SDCOE shall discuss in good faith a plan for determining the nature and extent of Contractor’s Disentanglement obligations and for the transfer of the Disentangled Services in process provided, however, that Contractor’s obligation under this Agreement to provide all Disentangled Services shall not be lessened in any respect.
- 3.3 Specific Obligations
- The Disentanglement shall include the performance of the following specific obligations:
- 3.3.1 No Interruption or Adverse Impact
- Contractor shall cooperate with SDCOE and all of the SDCOE’s other service providers to ensure a smooth transition at the time of Disentanglement, with no interruption of Disentangled Services or other work required under the Agreement, no adverse impact on the provision of Disentangled Services or other work required under the Agreement or SDCOE’s activities, no interruption of any services provided by third parties, and no adverse impact on the provision of services provided by third parties.

3.3.2 Third-Party Authorizations

Without limiting the obligations of Contractor pursuant to any other clause in Exhibit A herein, Contractor shall, subject to the terms of any third-party contracts, procure at no charge to SDCOE any third-party authorizations necessary to grant SDCOE the use and benefit of any third-party contracts between Contractor and third-party contractors used to provide the Disentangled Services, pending their assignment to SDCOE. Similarly, at SDCOE's direction, Contractor shall obtain all legally necessary client consents or authorizations legally to transfer client data to SDCOE or any new service provider.

3.3.3 Transfer of Leases, Licenses, and Contracts

Contractor, at its expense, shall convey or assign to SDCOE or its designee such fully-paid leases, licenses, and other contracts used by Contractor, SDCOE, or any other Person in connection with the Disentangled Services, as SDCOE may select, when such leases, licenses, and other contracts have no other use by Contractor. Contractor's obligation described herein shall include Contractor's performance of all obligations under such leases, licenses, and other contracts to be performed by it with respect to periods prior to the date of conveyance or assignment and Contractor shall reimburse SDCOE for any losses resulting from any claim that Contractor did not perform any such obligations.

3.3.4 Delivery of Documentation

Contractor shall deliver to SDCOE or its designee, at SDCOE's request, all documentation and data related to Commission, including, but not limited to, SDCOE Data and client files, held by Contractor, and Contractor shall destroy all copies thereof not turned over to SDCOE, all at no charge to SDCOE. Notwithstanding the foregoing, Contractor may retain one (1) copy of the documentation and data, excluding SDCOE data, for archival purposes or warranty support.

3.4 Findings Confidential. Any reports, information, data, etc., given to or prepared or assembled by Contractor under this Agreement which the SDCOE requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without the prior written approval of SDCOE.

3.5 Publication, Reproduction or Use of Materials. No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other country. SDCOE shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement. All reports, data and other materials prepared under this Agreement shall be the property of the SDCOE upon completion of this Agreement.

ARTICLE 7

SUSPENSION, DELAY AND TERMINATION

7.1 Termination For Default. Upon Contractor's breach of this Agreement, SDCOE shall have the right to terminate this Agreement, in whole or part. Prior to termination for default, SDCOE will send Contractor written notice specifying the cause. The notice will give Contractor ten (10) days from the date the notice is issued to cure the default or make progress satisfactory to SDCOE in curing the default, unless a different time is given in the notice. If SDCOE determines that the default contributes to the curtailment of an essential service or poses an immediate threat to life, health or property, SDCOE may terminate this Agreement immediately upon issuing oral or written notice to the Contractor without any prior notice or opportunity to cure. In the event of termination under this Article, all finished or unfinished documents and other materials prepared by Contractor under this Agreement shall become the sole and exclusive property of SDCOE.

In the event of such termination, the SDCOE may purchase or obtain the supplies or services elsewhere, and Contractor shall be liable for the difference between the prices set forth in the terminated order and the actual cost thereof to the SDCOE. The prevailing market price shall be considered the fair repurchase price. Notwithstanding the above, Contractor shall not be relieved of liability to SDCOE for damages sustained by SDCOE by virtue of any breach of this Agreement by Contractor, and SDCOE may withhold any reimbursement to Contractor for the purpose of offsetting until such time as the exact amount of damages due SDCOE from Contractor is determined.

If, after Contractor receives notice of termination of this Agreement under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, the rights and obligations of the parties shall, if this Agreement contains a clause providing for termination for convenience of the SDCOE, be the same as if the notice of termination had been issued pursuant to such clause.

- 7.2 Damages For Delay. If Contractor refuses or fails to prosecute the work, or any separable part thereof, with such diligence as shall ensure its completion within the time specified in this Agreement or any extension thereof, or fails to complete said work within such time, SDCOE will be entitled to the resulting damages caused by the delay. Damages will be the cost to SDCOE incurred as a result of continuing the current level and type of service over that cost that would be incurred had the Agreement segments been completed by the time frame stipulated, and any other damages suffered by SDCOE.
- 7.3 SDCOE Exemption From Liability. In the event there is a reduction of funds made available by SDCOE to Contractor under this Agreement or subsequent Agreements, SDCOE and the County, and their officers and employees shall incur no liability to Contractor and shall be held harmless from any and all claims, demands, losses, damages, injuries, or liabilities arising directly or from such action.
- 7.4 Full Cost Recovery Of Investigation And Audit Costs. Contractor shall reimburse SDCOE for all direct and indirect expenditures incurred in conducting an audit/investigation when Contractor is found to be in *in violation* (material breach) of the terms of the Agreement. Reimbursement for such costs shall be withheld from any amounts due to Contractor pursuant to the payment terms of the Agreement, or from any other amounts due to Contractor from SDCOE.
- 7.5 Termination For Convenience. SDCOE may, by written notice stating the extent and effective date, terminate this Agreement for convenience in whole or in part, at any time. SDCOE shall pay the Contractor as full compensation for work performed in accordance with the terms of this Agreement until such termination:
- 7.5.1 The unit or pro rata price for any delivered and accepted portion of the work.
- 7.5.2 A reasonable amount, as costs of termination, not otherwise recoverable from other sources by the Contractor as approved by SDCOE, with respect to the undelivered or unaccepted portion of the order, provided compensation hereunder shall in no event exceed the total price.
- 7.5.3 In no event shall SDCOE be liable for any loss of profits on the resulting order or portion thereof so terminated.
- 7.5.4 SDCOE's termination of this Agreement for convenience shall not preclude SDCOE from taking any action at law or in equity against Contractor for:
- 7.5.4.1 Improperly submitted claims, or
- 7.5.4.2 Any failure to perform the work in accordance with the Statement of Work, or
- 7.5.4.3 Any breach of any term or condition of the Agreement, or
- 7.5.4.4 Any actions under any warranty, express or implied, or
- 7.5.4.5 Any claim of professional negligence, or
- 7.5.4.6 Any other matter arising from or related to this Agreement, whether known, knowable or unknown before, during or after the date of termination.
- 7.6 SDCOE reserves the right to terminate and/or prohibit, without prior notice, contractor and contractor's employees, subcontractors, or consultants from accessing County/SDCOE data systems, County/SDCOE owned software applications including websites, domain names, platforms, physical files, and/or treating patients/clients.
- 7.7 Suspension Of Work. The Contracting Officer may order the Contractor, in writing, to suspend, delay, or interrupt all or any part of the work under this Agreement for the period of time that the Contracting Officer determines appropriate for the convenience of the Government.
- 7.8 Remedies Not Exclusive. The rights and remedies of SDCOE provided in this article shall not be exclusive and are in addition to any other rights and remedies provided by law or under resulting order.

ARTICLE 8
COMPLIANCE WITH LAWS AND REGULATIONS

- 8.1 Compliance with Laws and Regulations. Contractor shall at all times perform its obligations hereunder in compliance with all applicable federal, state, SDCOE, county and local laws, rules, and regulations, current and hereinafter enacted, including facility and professional licensing and/or certification laws and keep in effect any and all licenses, permits, notices and certificates as are required Contractor shall further comply with all laws applicable to wages and hours of employment, occupational safety, and to fire safety, health and sanitation.

- 8.2 Contractor Permits and License. Contractor certifies that it possesses and shall continue to maintain or shall cause to be obtained and maintained, at no cost to SDCOE, all approvals, permissions, permits, licenses, and other forms of documentation required for it and its employees to comply with all existing foreign or domestic statutes, ordinances, and regulations or other laws that may be applicable to performance of services hereunder. SDCOE reserves the right to reasonably request and review all such applications, permits, and licenses prior to the commencement of any services hereunder.
- 8.3 Equal Opportunity. Contractor shall comply with the provisions of Title VII of the Civil Rights Act of 1964 in that it will not discriminate against any individual with respect to his or her compensation, terms, conditions, or privileges of employment nor shall Contractor discriminate in any way that would deprive or intend to deprive any individual of employment opportunities or otherwise adversely affect his or her status as an employee because of such individual's race, color, religion, sex, national origin, age, handicap, medical condition, sexual orientation or marital status.
- 8.4 Affirmative Action. Contractor of services and supplies employing fifteen (15) or more full-time permanent employees shall comply with the Affirmative Action Program for Vendors as set forth in Article IIIk (commencing at Section 84) of the San Diego County Administrative Code, which program is incorporated herein by reference. A copy of this Affirmative Action Program will be furnished by the QPI Operations Coordinator upon request or can be obtained from the County of San Diego Internet web-site (www.co.san-diego.ca.us).
- 8.5 Non Discrimination. Contractor shall ensure that services and facilities are provided without regard to ethnic group identification, race, color, nation origin, creed, religion, age, sex, or physical, mental disability, political affiliation and marital status in accordance with Title IX of the Education Amendments of 1972; Title VII of the Civil Rights Act of 1964 (42 U.S.C. 2000-d), the Age Discrimination of 1975 (42 U.S.C. 6101), Article 9.5, Chapter 1, Part 1, Division 2, Title 2 (Section 11135, et seq.) of the California Government Code, Title 9, Chapter 4, Subchapter 6 (Section 10800, et seq.) of the California Code of Regulations (CCR) and California Department of Social Services Manual of Policies and Procedures (CDSS MPP) Division 21.
- 8.6 AIDS Discrimination. Contractor shall not deny any person the full and equal enjoyment of, or impose less advantageous terms, or restrict the availability of the use of any Commission facility or participation in any Commission-funded or supported service or program on the grounds that such person has Acquired Immune Deficiency Syndrome (AIDS), AIDS-related complex (ARC), or AIDS-related status (ARS), as those terms are defined in Chapter 1, Section 32.1203, San Diego County Code of Regulatory Ordinances.
- 8.7 American with Disabilities Act (ADA) 1990. Contractor shall not discriminate against qualified people with disabilities in employment, public services, transportation, public accommodations and telecommunications services in compliance with the Americans with Disabilities Act (ADA) and California Administrative Code Title 24.
- 8.8 Political Activities Prohibited. None of the funds, provided directly or indirectly, under this Agreement shall be used for any political activities or to further the election or defeat of any candidate for public office. Contractor shall not utilize or allow its name to be utilized in any endorsement of any candidate for elected office. Neither the Agreement nor any funds provided hereunder shall be utilized in support of any partisan political activities, or activities for or against the election of a candidate for an elected office.
- 8.9 Lobbying. Contractor agrees to comply with the lobbying ordinances of the County of San Diego and to assure that its officers and employees comply before any appearance before SDCOE. Except as required by this Agreement, none of the funds provided under this Agreement shall be used for publicity or propaganda purposes designed to support or defeat any legislation pending before state and federal legislatures or the Board of Supervisors of the County or before any other local governmental entity. This provision shall not preclude Contractor from seeking necessary permits, licenses and the like necessary for it to comply with the terms of this Agreement.
- 8.10 Religious Activity Prohibited. There shall be no religious worship, instructions or proselytization as part of or in connection with the performance of this Agreement.
- 8.11 Drug and Alcohol-Free Workplace. SDCOE, in recognition of individual rights to work in a safe, healthful and productive work place, has adopted a requirement for a drug and alcohol free work place, County of San Diego Drug and Alcohol Use Policy C-25. This policy provides that all County-employed Contractors and Contractor employees shall assist in meeting this requirement.

- 8.11.1 As a material condition of this Agreement, the Contractor agrees that the Contractor and the Contractor's employees, while performing service for SDCOE, on SDCOE property, or while using SDCOE equipment:
 - 8.11.1.1 Shall not be in any way impaired because of being under the influence of alcohol or a drug.
 - 8.11.1.2 Shall not possess an open container of alcohol or consume alcohol or possess or be under the influence of an illegal drug.
 - 8.11.1.3 Shall not sell, offer, or provide alcohol or an illegal drug to another person; provided, however, that the foregoing restriction shall not be applicable to a Contractor or Contractor's employee who as part of the performance of normal job duties and responsibilities prescribes or administers medically prescribed drugs.
- 8.11.2 Contractor shall inform all employees who are performing services for SDCOE on SDCOE property or using SDCOE equipment of SDCOE objective of a safe, healthful and productive work place and the prohibition of drug or alcohol use or impairment from same while performing such service for SDCOE.
- 8.11.3 SDCOE may terminate for default this Agreement, and any other agreement the Contractor has with SDCOE, if the Contractor, or Contractor's employees are determined by the Contracting Officer not to be in compliance with the conditions listed herein.
- 8.12 Board of Supervisors' Policies. Contractor represents that it is familiar, and shall use its best efforts to comply, with the following policies of the Board of Supervisors:
 - 8.12.1 Board Policy B-67, which encourages the County's Contractors to offer products made with recycled materials, reusable products, and products designed to be recycled to the County in response to the County's requirements; and
 - 8.12.2 Board Policies B-53 and B-39a, which encourage the participation of small and disabled veterans' business enterprises in County procurements; and
 - 8.12.3 Zero Tolerance for Fraudulent Conduct In County Services. Contractor shall comply with County of San Diego Board of Supervisors Policy A-120 "Zero Tolerance for Fraudulent Conduct in County Services." There shall be "Zero Tolerance" for fraud committed by Contractors in the administration of County programs and the provision of County services. Upon proven instances of fraud committed by independent contractors in connection with their performance under the Agreement, said Agreement shall be terminated; and
 - 8.12.4 Interlocking Directorate. In recognition of County Policy A-79, not-for-profit contractors shall not subcontract with related for-profit subcontractors for which an interlocking relationship exist unless specifically authorized in writing by the Board of Supervisors; and
 - 8.12.5 Zero Tolerance in Coaching Medi-Cal or Welfare Clients (Including Undocumented Immigrants). Commission, in recognition of its unique geographical location and the utilization of Welfare and Medi-Cal system by foreign nationals who are not legal residents of this county or country, has adopted a Zero Tolerance policy and shall aggressively prosecute employees and contractors who coach Medi-Cal or Welfare clients (including undocumented immigrants), to obtain services for which they are not otherwise entitled.

As a material condition of this Agreement, Contractor agrees that the Contractor and Contractor's employees, while performing service for SDCOE, on SDCOE property or while using SDCOE equipment shall not:

- (a) in any way coach, instruct, advise, or guide any Medi-Cal or Welfare clients or prospective clients who are undocumented immigrants on ways to obtain or qualify for Medi-Cal assistance, for which they are not otherwise entitled.
- (b) support or provide funds to any organization engaged directly or indirectly in advising undocumented immigrants on ways to obtain or qualify for Medi-Cal assistance, for which they are not otherwise entitled.

Contractor shall inform all employees that are performing service for the SDCOE on SDCOE property or using SDCOE equipment of the Zero Tolerance Policy as referenced herein.

SDCOE may terminate for default this Agreement and any other agreement Contractor has with SDCOE, if Contractor or Contractor employees are determined not to be in compliance with the conditions stated herein.

- 8.13 Cartwright Act. Following receipt of final payment under the Agreement, Contractor assigns to SDCOE all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright act (Chapter 1) (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code, arising from purchases of goods, materials, or services by the Contractor for sale to the SDCOE under this Agreement.
- 8.14 Hazardous Materials. Contractor shall comply with all Environmental Laws and all other laws, rules, regulations, and requirements regarding Hazardous Materials, health and safety, notices, and training. Contractor agrees that it will not store any Hazardous Materials at any SDCOE facility for periods in excess of ninety (90) days or in violation of the applicable site storage limitations imposed by Environmental Law. Contractor agrees to take, at its expense, all actions necessary to protect third parties, including, without limitation, employees and agents of SDCOE, from any exposure to Hazardous Materials generated or utilized in its performance under this Agreement. Contractor agrees to report to the appropriate governmental agencies all discharges, releases, and spills of Hazardous Materials that are required to be reported by any Environmental Law and to immediately notify SDCOE of it. Contractor shall not be liable to SDCOE for SDCOE's failure to comply with, or violation of, any Environmental Law. As used in this section, the term "Environmental Law" means any and all federal, state or local laws or ordinances, rules, decrees, orders, regulations or court decisions (including the so-called "common law"), including, but not limited to, the Resource Conservation and Recovery Act, relating to hazardous substances, hazardous materials, hazardous waste, toxic substances, environmental conditions or other similar substances or conditions. As used in this section the term "Hazardous Materials" means any chemical, compound, material, substance or other matter that: (a) is a flammable, explosive, asbestos, radioactive nuclear medicine, vaccine, bacteria, virus, hazardous waste, toxic, overtly injurious or potentially injurious material, whether injurious or potentially injurious by itself or in combination with other materials; (b) is controlled, referred to, designated in or governed by any Environmental Laws; (c) gives rise to any reporting, notice or publication requirements under any Environmental Laws, or (d) is any other material or substance giving rise to any liability, responsibility or duty upon SDCOE or Contractor with respect to any third person under any Environmental Laws.
- 8.15 Debarment and Suspension. Contractor certifies that it, its principals, its employees and its subcontractors:
- 8.15.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;
- 8.15.2 Have not within a 3-year period preceding this Agreement been convicted of or had a civil or administrative judgment rendered against them for the commission of fraud or a criminal offense or civil action in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property, physical, financial or sexual abuse or misconduct with a patient or client, or medical negligence or malpractice;
- 8.15.3 Are not presently indicted or otherwise criminally, civilly, or administratively charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in the paragraph above; and
- 8.15.4 Have not within a 3-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.
- 8.16 Display of Fraud Hotline Poster(s). As a material term and condition of this contract, Contractor shall:
- 8.16.1 Prominently display in common work areas within all business segments performing work under this contract County of San Diego Office of Ethics and Compliance Ethics Hotline posters;
- 8.16.2 Posters may be downloaded from the County Office of Ethics and Compliance <http://www.sdcounty.ca.gov/cao/oia.html>;
- 8.16.3 Additionally, if Contractor maintains a company website as a method of providing information to employees, the Contractor shall display an electronic version of the poster(s) at the website;
- 8.16.4 If the Contractor has implemented a business ethics and conduct awareness program, including a reporting mechanism, the Contractor need not display the County poster;
- 8.16.5 In the event Contractor subcontracts any of the work performed under this contract, Contractor include this clause in the subcontract(s) and shall take appropriate steps to ensure compliance by the subcontractor(s).

- 8.17 False Claims Acts: Contractor and all Subcontractors shall provide information on the Federal and State Claims Acts information annually to their employees providing services under this contract. The minimum acceptable information in may be found at www.cosdcompliance.org.

ARTICLE 9
CONFLICTS OF INTEREST; CONTRACTOR'S CONDUCT

- 9.1 Conflicts of Interest. Contractor presently has no interest, including but not limited to other projects or independent Agreements, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Contractor shall not employ any person having any such interest in the performance of this Agreement. Contractor shall not hire SDCOE's employees to perform any portion of the work or services provided for herein including secretarial, clerical and similar incidental services except upon the written approval of SDCOE. Without such written approval, performance of services under this Agreement by associates or employees of SDCOE shall not relieve Contractor from any responsibility under this Agreement.
- 9.1.1 California Political Reform Act and Government Code Section 1090 Et Seq. Contractor acknowledges that the California Political Reform Act ("Act"), Government Code section 81000 et seq., provides that Contractors hired by a public agency, such as County, may be deemed to be a "public official" subject to the Act if the Contractor advises the agency on decisions or actions to be taken by the agency. The Act requires such public officials to disqualify themselves from participating in any way in such decisions if they have any one of several specified "conflicts of interest" relating to the decision. To the extent the Act applies to Contractor, Contractor shall abide by the Act. In addition, Contractor acknowledges and shall abide by the conflict of interest restrictions imposed on public officials by Government Code section 1090 et seq.
- 9.2 Conduct of Contractor; Confidential Information.
- 9.2.1 Contractor shall inform SDCOE of all the Contractor's interests, if any, which are or which the Contractor believes to be incompatible with any interests of SDCOE.
- 9.2.2 Contractor shall not, under circumstances that might reasonably be interpreted as an attempt to influence the recipient in the conduct of his duties, accept any gratuity or special favor from individuals or organizations with whom the Contractor is doing business or proposing to do business, in accomplishing the work under this Agreement.
- 9.2.3 Contractor shall not disclose, use for personal gain or make other improper use of confidential information, which is acquired in connection with his employment. In this connection, the term "confidential information" includes, but is not limited to, unpublished information relating to technological and scientific development; medical, personnel, or security records of the individuals; anticipated materials requirements or pricing actions; and knowledge of selections of Contractors or subcontractors in advance of official announcement.
- 9.2.4 Contractor, or employees thereof, shall not directly or indirectly offer gifts, gratuity, favors, entertainment, or other items of monetary value to an employee or official of SDCOE.
- 9.2.5 Referrals. Contractor further covenants that no referrals of clients through Contractor's intake or referral process shall be made to the private practice of any person(s) employed by Contractor.
- 9.3 Prohibited Agreements. As required by Section 67 of the San Diego County Administrative Code, Contractor certifies that it is not in violation of the provisions of Section 67, and that Contractor is not, and will not subcontract with, any of the following:
- 9.3.1 Persons employed by SDCOE or of public agencies for which the SDCOE is the governing body;
- 9.3.2 Profit-making firms or businesses in which employees described in sub-section 9.3.1, above, serve as officers, principals, partners, or major shareholders;
- 9.3.3 Persons who, within the immediately preceding twelve (12) months came within the provisions of the above sub-sections and who (1) were employed in positions of substantial responsibility in the area of service to be performed by the Agreement, or (2) participated in any way in developing the Agreement or its service specifications; and
- 9.3.4 Profit-making firms or businesses in which the former employees described in sub-section 9.3.3 above, serve as officers, principals, partners, or major shareholders.

- 9.4 Limitation of Future Agreements or Grants. It is agreed by the parties to the Agreement that Contractor shall be restricted in its future contracting with SDCOE to the manner described below. Except as specifically provided in this clause, Contractor shall be free to compete for business on an equal basis with other companies.
- 9.4.1 If Contractor, under the terms of the Agreement, or through the performance of tasks pursuant to this Agreement, is required to develop specifications or statements of work and such specifications or statements of work are to be incorporated into a solicitation, Contractor shall be ineligible to perform the work described within that solicitation as a prime or subcontractor under an ensuing SDCOE agreement. It is further agreed, however, that SDCOE will not, as additional work, unilaterally require Contractor to prepare such specifications or statements of work under this Agreement.
- 9.4.2 Contractor may not apply for nor accept additional payments for the same services contained in the Statement of Work.

ARTICLE 10
INDEMNITY AND INSURANCE

- 10.1 Indemnity. SDCOE shall not be liable for, and Contractor shall defend and indemnify SDCOE and the County and the employees and agents (collectively "SDCOE Parties"), against any and all claims, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as "Claims"), related to this Agreement or the work covered by this Agreement and arising either directly or indirectly from any act, error, omission or negligence of Contractor or its Contractors, licensees, agents, servants or employees, including, without limitation, Claims caused by the sole passive negligent act or the concurrent negligent act, error or omission, whether active or passive, of SDCOE Parties. Contractor shall have no obligation, however, to defend or indemnify SDCOE Parties from a claim if it is determined by a court of competent jurisdiction that such claim was caused by the sole negligence or willful misconduct of SDCOE Parties.
- 10.2 Insurance. Prior to execution of this Agreement, Contractor must obtain at its own cost and expense, and keep in force and effect during the Agreement Term, including all extensions, the insurance specified in Exhibit "B," "Insurance Requirements," attached hereto.

ARTICLE 11
AUDIT AND INSPECTION OF RECORDS

SDCOE and County shall have the audit and inspection rights described in this section.

- 11.1 Audit and Inspection. Contractor agrees to maintain and/or make available within San Diego County accurate books and accounting records relative to all its activities under this Agreement. Authorized federal, state, SDCOE and County representatives shall have the right to monitor, assess, or evaluate Contractor's performance pursuant to this Agreement, said monitoring, assessments, or evaluations to include but not be limited to audits, inspection of premises, reports, and interviews of project staff and participants.

At any time during normal business hours and as often as SDCOE and County may deem necessary, Contractor shall make available to SDCOE, county, state or federal officials for examination all of its records with respect to all matters covered by this Agreement and will permit SDCOE, county, state or federal officials to audit, examine and make excerpts or transcripts from such records, and to make audits of all invoices, materials, payrolls, records of personnel, information regarding clients receiving services, and other data relating to all matters covered by this Agreement. If an audit is conducted, it will be done in accordance with generally accepted government auditing standards as described in "Government Auditing Standards," published for the United States General Accountability Office or the institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing.

If any services performed hereunder are not in conformity with the specifications and requirements of this Agreement, SDCOE shall have the right to require the Contractor to perform the services in conformity with said specifications and requirements at no additional increase in total Agreement amount. When the services to be performed are of such nature that the difference cannot be corrected, SDCOE shall have the right to (1) require Contractor to immediately take all necessary steps to ensure future performance of the services in conformity with requirements of the Agreement, and (2) reduce the Agreement price to reflect the reduced value of the services performed. In the event Contractor fails to perform the services promptly or to take necessary steps to ensure future performance of the service in conformity with the specifications and requirements of the

Agreement, SDCOE shall have the right to either (1) by Agreement or *to* otherwise have the services performed in conformity with the Agreement specifications and charge to Contractor any cost occasioned to SDCOE that is directly related to the performance of such services, or (2) terminate this Agreement for default as provided in the Termination clause.

Cost or Pricing Data. If the Contractor submitted cost or pricing data in connection with the pricing of this Agreement or any change or modification thereto, unless such pricing was based on adequate price competition, established catalog or market prices of commercial items sold in substantial quantities to the general public, or prices set by law or regulation, the Program Business Specialist or his representatives who are employees of the SDCOE or its agent shall have the right to examine all books, records, documents and other data of the Contractor related to the negotiation pricing or performance of such Agreement, change or modification, for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data submitted.

- 11.2 External Audits. Contractors will provide the following to their SDCOE Program Business Specialist:
- 11.2.1 Program Business Specialist shall be advised of all pending audits by federal or state representatives regarding contracted services identified in this Agreement within seventy-two (72) hours or the Contractor receiving notice of the audit.
 - 11.2.2 Contractor shall provide SDCOE Program Business Specialist with a copy of the draft and final state or federal audit reports within twenty four (24) hours of receiving them.
 - 11.2.3 Contractor shall provide SDCOE Program Business Specialist a copy of the contractor's response to the draft and final state or federal audit reports at the same time as response provided to the state or federal representatives.
 - 11.2.4 Contractor shall provide SDCOE Program Business Specialist a copy of the state or federal audit's representative's response to the contractors' response within forty-eight (48) hours of receiving it. This will continue until the state or federal auditors have accepted and closed the audit.
- 11.3 Cost or Pricing Data. If the Contractor submitted cost or pricing data in connection with the pricing of this Agreement or any change or modification thereto, unless such pricing was based on adequate price competition, established catalog or market prices of commercial items sold in substantial quantities to the general public, or prices set by law or regulation, the Contracting Officer or his representatives who are employees of the SDCOE or its agent shall have the right to examine all books, records, documents and other data of the Contractor related to the negotiation pricing or performance of such Agreement, change or modification, for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data submitted.
- 11.4 Availability. The materials described above shall be made available at the office of the Contractor, at all reasonable times, for inspection, audit or reproduction, until the expiration of seven (7) years from the date of final payment under this Agreement, or as provided in sections 11.3.1 and 11.3.2, below:
- 11.3.1 If this Agreement is completely or partially terminated, the records relating to the work terminated shall be made available for a period of seven (7) years from the date of any resulting final settlement.
 - 11.3.2 Record which relate to appeals under the "Disputes" clause of this Agreement, or litigation or the settlement of claims arising out of the performance of this Agreement, shall be made available until such appeals, litigation, or claims have been disposed of, or three years after Agreement completion, whichever is longer. SDCOE shall keep the materials described above confidential unless otherwise required by law.
- 11.5 Subcontract. The Contractor shall insert a clause containing all the provisions of this Article 11 in all subcontracts hereunder, altered as necessary for proper identification of the Contracting parties and the Contracting officer under SDCOE's prime Agreement..

ARTICLE 12

INSPECTION OF SERVICE

- 12.1 Subject to Inspection. All performance (including services, materials, supplies and equipment furnished or utilized in the performance of this Agreement, and workmanship in the performance of services) shall be subject to inspection and test by SDCOE at all times during the Agreement Term. Contractor shall cooperate with any inspector assigned by SDCOE to permit the inspector to determine whether Contractor's performance conforms to the requirements of this Agreement. SDCOE shall perform such inspection in a manner as not to unduly interfere with Contractor's performance.

- 12.2 Specification and Requirements. If any services performed by Contractor do not conform to the specifications and requirements of this Agreement, SDCOE may require Contractor to re-perform the services until they conform to said specifications and requirements, at no additional cost to SDCOE, and SDCOE may withhold payment for such services until Contractor correctly performs them. When the services to be performed are of such a nature that Contractor's cannot correct its performance, SDCOE shall have the right to (1) require the Contractor to immediately take all necessary steps to ensure future performance of services conforms to the requirements of this Agreement, and (2) reduce the Agreement price to reflect the reduced value of the services received by SDCOE. In the event Contractor fails to promptly re-perform the services or to take necessary steps to ensure that future performance of the service conforms to the specifications and requirements of this Agreement, SDCOE shall have the right to either (1) without terminating this Agreement, have the services performed, by agreement or otherwise, in conformance with the specifications of this Agreement, and charge Contractor, and/or withhold from payments due to Contractor, any costs incurred by SDCOE that are directly related to the performance of such services, or (2) terminate this Agreement for default.

ARTICLE 13 USE OF DOCUMENTS AND REPORTS

- 13.1 Findings Confidential. Any reports, information, data, etc., given to or prepared or assembled by Contractor under this Agreement which SDCOE requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without the prior written approval of SDCOE.
- 13.2 Ownership, Publication, Reproduction and Use of Material. All reports, studies, information, data, statistics, forms, designs, plans, procedures, systems, and any other material or properties produced under this Agreement shall be the sole and exclusive property of SDCOE. No such materials or properties produced in whole or in part under this Agreement shall be subject to private use, copyright or patent right by Contractor in the United States or in any other country without the express written consent of SDCOE. SDCOE shall have unrestricted authority to publish, disclose, distribute and otherwise use, copyright or patent, in whole or in part, any such reports, studies, data, statistics, forms or other materials or properties produced under this Agreement.
- 13.3 Confidentiality. SDCOE and Contractor agree to maintain the confidentiality of and take industry appropriate and legally required measures to prevent the unlawful disclosure of any information that is legally required to be kept confidential. Except as otherwise allowed by local, State or Federal law or regulation and pursuant to this Section 13.3, SDCOE and Contractor agree to only disclose confidential records where the holder of the privilege, whether the SDCOE, the Contractor or a third party, provides written permission authorizing the disclosure. Contractor understands that County must disclose certain records pursuant to the California Public Records Act ("the Act"). If Contractor demands that SDCOE not disclose requested records Contractor believes qualify for exception or exemption from disclosure pursuant to the Act, SDCOE will comply with Contractor's demand if Contractor identifies those records and the applicable exceptions(s) or exemption(s), in writing, within five (5) business days from receipt of SDCOE's notice to Contractor of the request for disclosure of records. If Contractor does not identify the records and reason(s) that it deems some or all of the records to be confidential, SDCOE may disclose those records at its sole discretion. Contractor agrees that its defense and indemnification obligations set forth in Section 10.1 of this Agreement extend to any Claim (as defined in Section 10.1) against the SDCOE Parties (as defined in Section 10.1) for records that SDCOE withholds from disclosure at Contractor's direction. This Section 13.3 shall not prevent the SDCOE or its agents or any other governmental entity from accessing the confidential records for the purpose of audits or program reviews if that access is legally permissible under the applicable local, state or federal laws or regulations. Similarly, SDCOE or its agent or designee may take possession of the record(s) where legally authorized to do so.

SDCOE may identify, for purposes of clarification, certain laws and regulations that are specifically applicable to Contractor's work under this Agreement. Those laws and regulations may be set forth in Exhibit A - Statement of Work. SDCOE, however, is under no obligation to identify all applicable laws and regulations and assumes no liability for identifying confidentiality laws and regulations, if any, applicable to the work under this Agreement.

- 13.4 Maintenance of Records. Contractor shall maintain and keep available all records within the County of San Diego for a minimum of seven (7) years from the ending date of this Agreement unless SDCOE agrees in writing to an earlier disposition or longer where legally required or while under dispute. Contractor shall provide any requested records to SDCOE within 48-hours of the request.

- 13.5 Custody of Records. SDCOE, at its option, may take custody of Contractor's client records upon Agreement termination or at such other time as SDCOE may deem necessary. SDCOE agrees that such custody will conform to applicable confidentiality provisions of state and federal law. Said records shall be kept by SDCOE in an accessible location within San Diego County and shall be available to Contractor for examination and inspection.
- 13.6 Audit Requirement. Contractor shall annually engage a Licensed Certified Public Accountant to conduct an annual audit of its agency's operations. Contractors that expend \$500,000 or more of federal grant funds per year shall also have an audit conducted in compliance with Government Auditing Standards, which includes Single Audit Act Amendments, Public Law 104-156, and OMB Circular A-133 and 45 CFR part 74.26. Contractors that are commercial organizations (for-profit) are required to have a non-federal audit if, during its fiscal year, it expended a total of \$500,000 or more under one or more HHS awards. 45 CFR part 74.26(d) incorporates the threshold and deadlines of OMB Circular A-133 but provides for-profit organizations two options regarding the type of audit that will satisfy the audit requirements. Contractor shall include a clause in any agreement Contractor enters into with an audit firm to provide access by SDCOE and State, and Federal Government to the working papers of the independent auditor who prepares the audit for Contractor. Contractor shall submit two (2) copies of the annual audit report, the audit performed in accordance with OMB Circular A-133, and the management letter to SDCOE fifteen (15) days after receipt from the independent Certified Public Accountant but no later than nine (9) months after the Contractor's fiscal year end.
- 13.7 Reports. Contractor shall submit reports required in Exhibit A and additional reports as may be requested by the COR and agreed to by the Contractor. Format for the content of such reports may be developed by SDCOE. The timely submission of these reports is a necessary and material provision of this Agreement, and Contractor agrees that failure to meet specified deadlines will be sufficient cause to withhold payment. Contractor shall submit to SDCOE within thirty (30) days of the termination of this Agreement a report detailing all work done pursuant to this Agreement by Contractor.
- 13.7.1 Contractor shall provide written progress reports detailing the status of all funded activities and/or services from the effective date of this Agreement. Quarterly progress reports must be received and will be reviewed before payment of quarterly invoices is made to the Contractor.
- 13.8 Evaluation Requirements. Contractor shall participate as requested by the Commission in program evaluation activities and/or research studies designed to show the effectiveness and/or efficiency of contractor services and to demonstrate the impact of SDCOE projects. Contractor shall work with and coordinate program evaluation with SDCOE staff so that Contractor's data collection and reports will be in compliance with local and state reporting requirements. Contractor shall collect and report data, using the tools and protocols identified by the SDCOE. Contractor shall cooperate with SDCOE staff and Evaluation Consultant in the development of an evaluation framework and implementation plan that supports SDCOE's Strategic Plan and its overall goals. Contractor shall abide by all evaluation expectations and requirements as noted elsewhere in this Agreement, as well as in any SDCOE administrative documents relating specifically to evaluation.
- 13.8.1 Informed Consent. Contractor shall obtain informed consent in accordance with the process and per the requirements defined by the SDCOE for this Project noted in the Statement of Work (**Section 7**). Contractor shall be required to retain a signed copy of the consent form or documentation of verbal consent in such manner that consent can be verified.
- 13.8.2 Confidentiality. Contractor and SDCOE shall maintain the confidentiality of all records, including any hard copies, and/or electronic or computer based data, and/or audio and/or video recording. Records shall be handled and maintained in accordance with all applicable state and federal statutes and regulations relating to privacy and confidentiality, as well as with the SDCOE policies and Section 13.3.

ARTICLE 14
RESERVED

ARTICLE 15
DISPUTES

Notwithstanding any provision of this Agreement to the contrary, the Contracting Officer shall decide any dispute concerning a question of fact arising out of this Agreement that is not otherwise disposed of by the parties within a reasonable period of time. The decision of the Contracting Officer shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, capricious, arbitrary or so grossly erroneous as necessarily

to imply bad faith. Contractor shall proceed diligently with its performance hereunder pending resolution by the Contracting Officer of any such dispute. Nothing herein shall be construed as granting the Contracting Officer or any other administrative official, representative or board authority to decide questions of law, or issues regarding the medical necessity of treatment or to pre-empt any medical practitioners' judgment regarding the medical necessity of treatment of patients in their care. The foregoing does not change the Commission's ability to refuse to pay for services rendered if Commission disputes the medical necessity of care.

ARTICLE 16

GENERAL PROVISIONS

- 16.1 Assignment and Subcontracting. Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of Commission, Commission's consent shall not be unreasonably withheld. The Contractor shall make no agreement with any party for furnishing any of the work or services herein contained without the prior written consent of SDCOE, pursuant to Paragraph 1.4.
- 16.2 Entire Agreement. This Agreement, together with all Exhibits attached hereto and other agreements expressly referred to herein, constitute the entire agreement between the parties with respect to the subject matter contained herein. All prior or contemporaneous agreements, understandings, representations, warranties and statements, oral or written, including any proposals from Contractor and requests for proposals from SDCOE, are superseded.
- 16.3 Sections and Exhibits. All sections and exhibits referred to herein are attached hereto and incorporated by reference.
- 16.4 Further Assurances. Parties agree to perform such further acts and to execute and deliver such additional documents and instruments as may be reasonably required in order to carry out the provisions of this Agreement and the intentions of the parties.
- 16.5 Governing Law. This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a State court in the County of San Diego, State of California.
- 16.6 Headings. The Article captions, Clause and Section headings used in this Agreement are inserted for convenience of reference only and are not intended to define, limit or affect the construction or interpretation of any term or provision hereof.
- 16.7 Modification Waiver. Except as otherwise provided in Article 6, "Changes," above, no modification, waiver, amendment or discharge of this Agreement shall be valid unless the same is in writing and signed by both parties.
- 16.8 Neither Party Considered Drafter. Despite the possibility that one party may have prepared the initial draft of this Agreement or played the greater role in the physical preparation of subsequent drafts, neither party shall be deemed the drafter of this Agreement and that, in construing this Agreement in case of any claim that any provision hereof may be ambiguous, no such provision shall be construed in favor of one party on the ground that such provision was drafted by the other.
- 16.9 No Other Inducement. The making, execution and delivery of this Agreement by the parties hereto has been induced by no representations, statements, warranties or agreements other than those expressed herein.
- 16.10 Notices. Notice to either party shall be in writing and either personally delivered or sent by certified mail, postage prepaid, return receipt requested, addressed to the party to be notified at the address specified herein. Any such notice shall be deemed received on the date of personal delivery to the party (or such party's authorized representative) or three (3) business days after deposit in the U.S. Mail, or by e-mail as the case may be, to the SDCOE and Contractor's Representative identified on the Signature Page.
- 16.11 Severability. If any term, provision, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
- 16.12 Successors. Subject to the limitations on assignment set forth in Clause 16.1 above, all terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties hereto and their respective heirs, legal representatives, successors, and assigns.

- 16.13 Time. Time is of the essence of each provision of this Agreement.
- 16.14 Time Period Computation. All periods of time referred to in this Agreement shall include all Saturdays, Sundays and State or national holidays, unless the period of time specifies business days, provided that if the date or last date to perform any act or give any notice or approval shall fall on a Saturday, Sunday or State or national holiday, such act or notice may be timely performed or given on the next succeeding day which is not a Saturday, Sunday or State or national holiday.
- 16.15 Waiver. The waiver by one party of the performance of any term, provision, covenant or condition shall not invalidate this Agreement, nor shall it be considered as a waiver by such party of any other term, provision, covenant or condition. Delay by any party in pursuing any remedy or in insisting upon full performance for any breach or failure of any term, provision, covenant or condition shall not prevent such party from later pursuing remedies or insisting upon full performance for the same or any similar breach or failure.
- 16.16 Third Party Beneficiaries Excluded. This Agreement is intended solely for the benefit of SDCOE and its Contractor. Any benefit to any third party is incidental and does not confer on any third party to this Agreement any rights whatsoever regarding the performance of this Agreement. Any attempt to enforce provisions of this Agreement by third parties is specifically prohibited.
- 16.17 Publicity Announcements and Materials. All public announcements, including those issued on Contractor letterhead, and materials distributed to the community shall identify First 5 Commission of San Diego County or First 5 San Diego as the funding source for contracted programs identified in this Agreement. All publicity materials shall comply with the standards provided in the Commission's Public Outreach Program Graphics Reproductions Standards. Copies of all publicity materials related to Contracted programs identified in this Agreement shall be submitted to and approved by Commission's Community Engagement Section for approval before publication or release. Contractor shall advise Commission at least 48 hours in advance of all locally generated press releases and media events regarding contracted programs identified in this Agreement.
- 16.18 Critical Incidents. Contractor shall have written plans or protocols and provide employee training for handling critical incidents involving instances of violence or threats of violence directed toward staff or clients, breach of confidentiality, fraud, unethical conduct, or instances of staff or client drug and/or alcohol use. Contractor shall report all such incidents to SDCOE within one work day of their occurrence.
- 16.19 Responsiveness to Community Concerns. Contractor shall notify SDCOE within forty eight (48) hours of receipt of any material complaints including, but not limited to, complaints referring to issues of abuse or quality of care, submitted to Contractor verbally or in writing, regarding the operation of Contractor's services or facility under this Agreement. Contractor shall take appropriate steps to acknowledge receipt of said complaint(s) from individuals or organizations. Contractor shall take appropriate steps to utilize appropriate forums to address or resolve any such complaints received. Nothing in this provision shall be interpreted to preclude Contractor from engaging in any legally authorized use of its facility, property or business as approved, permitted or licensed by the applicable authority.
- 16.20 Criminal Background Check Requirements. Contractor shall ensure that criminal background checks are required and completed prior to employment or placement of Contractor staff and volunteers in compliance with any licensing, certification, or funding requirements, which may be higher than the minimum standards described herein. At a minimum, background checks shall be in compliance with SDCOE and are required for any contractor staff or volunteer assigned to sensitive positions funded by this Agreement. Sensitive positions are those that: (1) physically supervise minors or vulnerable adults; (2) have unsupervised physical contact with minors or vulnerable adults; and/or (3) have a fiduciary responsibility to any SDCOE client, or direct access to, or control over, bank accounts or accounts with financial institutions of any SDCOE client.
- 16.20.1 Criminal Background Check. Contractor shall have a documented process to review criminal history of candidates for employment or volunteers under this Agreement that will be in sensitive positions as defined in paragraph 16.20.4. At a minimum, Contractor shall check the California criminal history records, or state of residence for out-of-state candidates. Contractor shall review the information and determine if criminal history demonstrates behavior that could create an increased risk of harm to clients. Contractor shall document review of criminal background findings and consideration of criminal history in the selection of a candidate. (Example: Documented consideration of factors such as: If there is a conviction in the criminal history, how long ago did it occur? What were the charges? What was the individual convicted of and what was the level of conviction? If selected, where would the individual work and is the conviction relevant to the position?).

- 16.20.2 Contractor shall either utilize a subsequent arrest notification service during employees' or volunteers' tenures or perform criminal history annually.
- 16.20.3 Contractor shall keep the documentation of its review and consideration of the individual's criminal history on file in accordance with paragraph 13.4 "Maintenance of Records."
- 16.20.4 Definitions
- A. Activities of Daily Living: The basic tasks of everyday life, such as eating, bathing, dressing, toileting, and transferring.
 - B. Minor: Individuals under the age of eighteen (18) years old.
 - C. Sensitive Position: A job with responsibilities that can be criminally abused at great harm to the Agreement or the Commission clients served. All positions that (1) physically supervise minors or vulnerable adults, (2) have unsupervised physical contact with minors or vulnerable adults, or (3) have fiduciary responsibility to a Commission client or direct access to, or control over client bank accounts, or serve in a financial capacity to the Commission client.
 - D. Vulnerable Adult: (1) Individuals age eighteen (18) years or older, who require assistance with activities of daily living and who may be put at risk of abuse during service provision; (2) Individuals age eighteen (18) years or older who have a permanent or temporary limited physical and/or mental capacity which may put them at risk of abuse during service provision because it renders them unable to make decisions for themselves, unable to physically defend themselves, or unaware of physical abuse or other harm that could be perpetrated against them.
 - E. Volunteer: A person who performs a service willingly and without pay.
- 16.21 Notification of Key Personnel Changes. Contractor shall notify the SDCOE (or designee) in writing within 72 hours of a change of key personnel funded under this Agreement. Key personnel include personnel who provide direct services, management oversight, or any combination of these duties. Contractor shall also notify SDCOE (or designee) in writing within 72 hours of when a subcontractor is changed. Upon reasonable cause, SDCOE shall have the right to reject any change in key personnel or a new subcontractor (direct services or management staff), funded under this Agreement.
- 16.22 Coordinated Services.
- 16.22.1 Contractor shall coordinate services with other First 5 funded programs and initiatives.
 - 16.22.2 Contractor shall ask any client, if the client or any minor(s) for whom they are responsible, have health insurance coverage. If the response is "no" for client or minor(s), the Contractor shall refer the client to covered California at <https://www.coveredca.com> or call 1-800-300-1506.
- 16.23 Equipment Retention. Contractor shall be entitled to retain ownership of any equipment or computers identified in the approved budget in Exhibit C at the end of the Agreement Term under the condition that the equipment will continue to be used to serve children ages 0 – 5 and their families. Equipment must be in the budget and meet the definition of minor equipment – less than \$5,000 for a single item.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: CONTRACT AMENDMENT FOR SAN DIEGO COUNTY
SUPERINTENDENT OF SCHOOLS FOR FIRST 5 SAN DIEGO'S
QUALITY PRESCHOOL INITIATIVE (QPI) PROGRAM 2016-2017

BACKGROUND INFORMATION

On July 14, 2016, the Governing Board approved the new contract for fiscal year 2016-17 Quality Preschool Initiative (QPI) Program with the San Diego County Office of Education (SDCOE). QPI is funded by the First 5 Commission of San Diego County and administered through the SDCOE. The Quality Preschool Initiative expands support for the delivery of quality preschool services throughout San Diego County communities that have State or Federal subsidized preschool programs. The funds will be used to enhance 11 State Preschool classes at three District sites during 2016-17 school year.

The San Diego County Office of Education has amended Exhibit B, First 5 Commission Mandatory Article Flow-Down Language to add Article 7: Suspension, Delay and Termination. There is no change in the compensation amount the District receives for the Quality Preschool Initiative Program 2016-17.

RECOMMENDATION:

Approve the contract amendment with the San Diego County Superintendent of Schools which delineates a revision in the Exhibit B, Article 7: Suspension, Delay and Termination for the 2016-2017 First 5 San Diego Quality Preschool Initiative (QPI) Program.

Renewal New Amendment Ratify Other

Business Services Reviewed: part

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition#

Yes No

Yes No

Funding Source
(Amount)

Preschool & Child Development (QPI)
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

CONTRACT AMENDMENT # 1

(Reference to contract #16170174)

San Diego County Superintendent Of Schools

San Diego County Office Of Education

Contractor's Name: San Ysidro School District

Original Contract Date: June 17, 2016

Today's Date: October 5, 2016

The Above Referenced Contract Shall Be Amended As Follows:

Revise **Exhibit B**, First 5 Commission Mandatory Article Flow-Down Language, to add Article 7: Suspension, Delay and Termination. Please replace Exhibit B with the attached Exhibit B, revised September 29, 2016.

UNLESS SPECIFICALLY AMENDED by this amendment, all terms and conditions of the original contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

San Diego County Superintendent of Schools

San Ysidro School District

By (Authorized Signature)

By (Authorized Signature)

Lora Duzyk
Name (Type or Print)

Julio Fonseca, Ed.D.
Name (Type or Print)

Assistant Superintendent
Title

Superintendent
Title

Date

November 10, 2016
Date

95-6002821
Federal I.D.#/Social Sec. #

**San Diego County Superintendent of Schools
Agreement with San Ysidro School District
For Quality Preschool Initiative Services
Exhibit B: First 5 Commission Mandatory Article Flow-Down Language**

**ARTICLE 3
DISENTANGLEMENT**

- 3.1 General Obligations. At SDCOE's discretion, Contractor shall accomplish a complete transition of the services as set forth in Exhibit A to this Agreement (for purposes of this Article 3.1, these shall be referred to as the "Disentangled Services") being terminated from Contractor and the subcontractors to SDCOE, or to any replacement provider designated by SDCOE, without any interruption of or adverse impact on the Disentangled Services or any other services provided by third parties. This process shall be referred to as the Disentanglement. Contractor shall fully cooperate with SDCOE and any new service provider and otherwise promptly take all steps, including, but not limited to providing to SDCOE or any new service provider all requested information or documentation, required to assist SDCOE in effecting a complete Disentanglement. Contractor shall provide all information or documentation regarding the Disentangled Services or as otherwise needed for Disentanglement, including, but not limited to, data conversion, client files, interface specifications, training staff assuming responsibility, and related professional services. Contractor shall provide for the prompt and orderly conclusion of all work required under the Agreement, as SDCOE may direct, including completion or partial completion of projects, documentation of work in process, and other measures to assure an orderly transition to SDCOE or SDCOE's designee of the Disentangled Services. All Contractor work done as part of the Disentanglement shall be performed by Contractor and will be reimbursed by SDCOE at no more than Contractor's costs, up to the total amount of this Agreement. Contractor shall not receive any additional or different compensation for the work otherwise required by the Agreement. Contractor's obligation to provide the Services shall not cease until the earlier of the following: 1) the Disentanglement is satisfactory to the SDCOE, including the performance by Contractor of all asset-transfers and other obligations of Contractor provided in this Paragraph, has been completed to SDCOE's reasonable satisfaction or 2) twelve (12) months after the Expiration Date of the Agreement.
- 3.2 Disentanglement Process. The Disentanglement process shall begin on any of the following dates: (i) the date SDCOE notifies Contractor that no funds or insufficient funds have been appropriated so that the Term shall be terminated pursuant to the Agreement, Article 7; (ii) the date designated by SDCOE, not earlier than sixty (60) days prior to the end of the Agreement Term or extended term, that SDCOE has not elected to extend pursuant to the Agreement's Signature Page, Agreement Term; or (iii) the date any Termination Notice is delivered, if SDCOE elects to terminate any or all of the Services pursuant to this Agreement, Article 7. Subject to Exhibit A, Contractor's obligation to perform Disentangled Services, and SDCOE's obligation to pay for Disentangled Services shall expire: (A) when funds appropriated for payment under this Agreement are exhausted, as provided in this Agreement, Article 7; (B) at the end of the initial term or extended term set forth in this Agreement's Signature Page, Contract Term; or (C) on the Termination Date, pursuant to this Agreement, Article 7 (with the applicable date on which Contractor's obligation to perform the Services expires being referred to herein as the "Expiration Date"). Contractor and SDCOE shall discuss in good faith a plan for determining the nature and extent of Contractor's Disentanglement obligations and for the transfer of the Disentangled Services in process provided, however, that Contractor's obligation under this Agreement to provide all Disentangled Services shall not be lessened in any respect.
- 3.3 Specific Obligations

The Disentanglement shall include the performance of the following specific obligations:

3.3.1 No Interruption or Adverse Impact

Contractor shall cooperate with SDCOE and all of the SDCOE's other service providers to ensure a smooth transition at the time of Disentanglement, with no interruption of Disentangled Services or other work required under the Agreement, no adverse impact on the provision of Disentangled Services or other work required under the Agreement or SDCOE's activities, no interruption of any services provided by third parties, and no adverse impact on the provision of services provided by third parties.

3.3.2 Third-Party Authorizations

Without limiting the obligations of Contractor pursuant to any other clause in Exhibit A herein, Contractor shall, subject to the terms of any third-party contracts, procure at no charge to SDCOE any third-party authorizations necessary to grant SDCOE the use and benefit of any third-party contracts between Contractor and third-party contractors used to provide the Disentangled Services, pending their assignment to SDCOE. Similarly, at SDCOE's direction, Contractor shall obtain all legally necessary client consents or authorizations legally to transfer client data to SDCOE or any new service provider.

3.3.3 Transfer of Leases, Licenses, and Contracts

Contractor, at its expense, shall convey or assign to SDCOE or its designee such fully-paid leases, licenses, and other contracts used by Contractor, SDCOE, or any other Person in connection with the Disentangled Services, as SDCOE may select, when such leases, licenses, and other contracts have no other use by Contractor. Contractor's obligation described herein shall include Contractor's performance of all obligations under such leases, licenses, and other contracts to be performed by it with respect to periods prior to the date of conveyance or assignment and Contractor shall reimburse SDCOE for any losses resulting from any claim that Contractor did not perform any such obligations.

3.3.4 Delivery of Documentation

Contractor shall deliver to SDCOE or its designee, at SDCOE's request, all documentation and data related to Commission, including, but not limited to, SDCOE Data and client files, held by Contractor, and Contractor shall destroy all copies thereof not turned over to SDCOE, all at no charge to SDCOE. Notwithstanding the foregoing, Contractor may retain one (1) copy of the documentation and data, excluding SDCOE data, for archival purposes or warranty support.

3.4 Findings Confidential. Any reports, information, data, etc., given to or prepared or assembled by Contractor under this Agreement which the SDCOE requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without the prior written approval of SDCOE.

3.5 Publication, Reproduction or Use of Materials. No material produced, in whole or in part, under this Agreement shall be subject to copyright in the United States or in any other country. SDCOE shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, any reports, data or other materials prepared under this Agreement. All reports, data and other materials prepared under this Agreement shall be the property of the SDCOE upon completion of this Agreement.

ARTICLE 7
SUSPENSION, DELAY AND TERMINATION

7.1 Termination for Default. Upon Contractor's breach of this Agreement, SDCOE shall have the right to terminate this Agreement, in whole or part. Prior to termination for default, SDCOE will send Contractor written notice specifying the cause. The notice will give Contractor ten (10) days from the date the notice is issued to cure the default or make progress satisfactory to SDCOE in curing the default, unless a different time is given in the notice. If SDCOE determines that the default contributes to the curtailment of an essential service or poses an immediate threat to life, health or property, SDCOE may terminate this Agreement immediately upon issuing oral or written notice to the Contractor without any prior notice or opportunity to cure. In the event of termination under this Article, all finished or unfinished documents and other materials prepared by Contractor under this Agreement shall become the sole and exclusive property of SDCOE.

In the event of such termination, the SDCOE may purchase or obtain the supplies or services elsewhere, and Contractor shall be liable for the difference between the prices set forth in the terminated order and the actual cost thereof to the SDCOE. The prevailing market price shall be considered the fair repurchase price. Notwithstanding the above, Contractor shall not be relieved of liability to SDCOE for damages sustained by SDCOE by virtue of any breach of this Agreement by Contractor, and SDCOE may withhold any reimbursement to Contractor for the purpose of offsetting until such time as the exact amount of damages due SDCOE from Contractor is determined.

If, after Contractor receives notice of termination of this Agreement under the provisions of this clause, it is determined for any reason that the Contractor was not in default under the provisions of this clause, the rights and obligations of the parties shall, if this Agreement contains a clause providing for termination for convenience of the SDCOE, be the same as if the notice of termination had been issued pursuant to such clause.

- 7.2 Damages for Delay. If Contractor refuses or fails to prosecute the work, or any separable part thereof, with such diligence as shall ensure its completion within the time specified in this Agreement or any extension thereof, or fails to complete said work within such time, SDCOE will be entitled to the resulting damages caused by the delay. Damages will be the cost to SDCOE incurred as a result of continuing the current level and type of service over that cost that would be incurred had the Agreement segments been completed by the time frame stipulated, and any other damages suffered by SDCOE.
- 7.3 SDCOE Exemption from Liability. In the event there is a reduction of funds made available by SDCOE to Contractor under this Agreement or subsequent Agreements, SDCOE and the County, and their officers and employees shall incur no liability to Contractor and shall be held harmless from any and all claims, demands, losses, damages, injuries, or liabilities arising directly or from such action.
- 7.4 Full Cost Recovery Of Investigation And Audit Costs. Contractor shall reimburse SDCOE for all direct and indirect expenditures incurred in conducting an audit/investigation when Contractor is found to be in *in violation* (material breach) of the terms of the Agreement. Reimbursement for such costs shall be withheld from any amounts due to Contractor pursuant to the payment terms of the Agreement, or from any other amounts due to Contractor from SDCOE.
- 7.5 Termination for Convenience. SDCOE may, by written notice stating the extent and effective date, terminate this Agreement for convenience in whole or in part, at any time. SDCOE shall pay the Contractor as full compensation for work performed in accordance with the terms of this Agreement until such termination:
 - 7.5.1 The unit or pro rata price for any delivered and accepted portion of the work.
 - 7.5.2 A reasonable amount, as costs of termination, not otherwise recoverable from other sources by the Contractor as approved by SDCOE, with respect to the undelivered or unaccepted portion of the order, provided compensation hereunder shall in no event exceed the total price.
 - 7.5.3 In no event shall SDCOE be liable for any loss of profits on the resulting order or portion thereof so terminated.
 - 7.5.4 SDCOE's termination of this Agreement for convenience shall not preclude SDCOE from taking any action at law or in equity against Contractor for:
 - 7.5.4.1 Improperly submitted claims, or
 - 7.5.4.2 Any failure to perform the work in accordance with the Statement of Work, or
 - 7.5.4.3 Any breach of any term or condition of the Agreement, or
 - 7.5.4.4 Any actions under any warranty, express or implied, or
 - 7.5.4.5 Any claim of professional negligence, or
 - 7.5.4.6 Any other matter arising from or related to this Agreement, whether known, knowable or unknown before, during or after the date of termination.
- 7.6 SDCOE reserves the right to terminate and/or prohibit, without prior notice, contractor and contractor's employees, subcontractors, or consultants from accessing County/SDCOE data systems, County/SDCOE owned software applications including websites, domain names, platforms, physical files, and/or treating patients/clients.
- 7.7 Suspension of Work. The Contracting Officer may order the Contractor, in writing, to suspend, delay, or interrupt all or any part of the work under this Agreement for the period of time that the Contracting Officer determines appropriate for the convenience of the Government.
- 7.8 Remedies Not Exclusive. The rights and remedies of SDCOE provided in this article shall not be exclusive and are in addition to any other rights and remedies provided by law or under resulting order.

ARTICLE 8
COMPLIANCE WITH LAWS AND REGULATIONS

- 8.1 Compliance with Laws and Regulations. Contractor shall at all times perform its obligations hereunder in compliance with all applicable federal, state, SDCOE, county and local laws, rules, and regulations, current and hereinafter enacted, including facility and professional licensing and/or certification laws and keep in effect any and all licenses, permits, notices and certificates as are required. Contractor shall further comply with all laws applicable to wages and hours of employment, occupational safety, and to fire safety, health and sanitation.
- 8.2 Contractor Permits and License. Contractor certifies that it possesses and shall continue to maintain or shall cause to be obtained and maintained, at no cost to SDCOE, all approvals, permissions, permits, licenses, and other forms of documentation required for it and its employees to comply with all existing foreign or domestic statutes, ordinances, and regulations or other laws that may be applicable to performance of services hereunder. SDCOE reserves the right to reasonably request and review all such applications, permits, and licenses prior to the commencement of any services hereunder.
- 8.3 Equal Opportunity. Contractor shall comply with the provisions of Title VII of the Civil Rights Act of 1964 in that it will not discriminate against any individual with respect to his or her compensation, terms, conditions, or privileges of employment nor shall Contractor discriminate in any way that would deprive or intend to deprive any individual of employment opportunities or otherwise adversely affect his or her status as an employee because of such individual's race, color, religion, sex, national origin, age, handicap, medical condition, sexual orientation or marital status.
- 8.4 Affirmative Action. Contractor of services and supplies employing fifteen (15) or more full-time permanent employees shall comply with the Affirmative Action Program for Vendors as set forth in Article IIIk (commencing at Section 84) of the San Diego County Administrative Code, which program is incorporated herein by reference. A copy of this Affirmative Action Program will be furnished by the QPI Operations Coordinator upon request or can be obtained from the County of San Diego Internet web-site (www.co-san-diego.ca.us).
- 8.5 Non Discrimination. Contractor shall ensure that services and facilities are provided without regard to ethnic group identification, race, color, nation origin, creed, religion, age, sex, or physical, mental disability, political affiliation and marital status in accordance with Title IX of the Education Amendments of 1972; Title VII of the Civil Rights Act of 1964 (42 U.S.C. 2000-d), the Age Discrimination of 1975 (42 U.S.C. 6101), Article 9.5, Chapter 1, Part 1, Division 2, Title 2 (Section 11135, et seq.) of the California Government Code, Title 9, Chapter 4, Subchapter 6 (Section 10800, et seq.) of the California Code of Regulations (CCR) and California Department of Social Services Manual of Policies and Procedures (CDSS MPP) Division 21.
- 8.6 AIDS Discrimination. Contractor shall not deny any person the full and equal enjoyment of, or impose less advantageous terms, or restrict the availability of the use of any Commission facility or participation in any Commission-funded or supported service or program on the grounds that such person has Acquired Immune Deficiency Syndrome (AIDS), AIDS-related complex (ARC), or AIDS-related status (ARS), as those terms are defined in Chapter 1, Section 32.1203, San Diego County Code of Regulatory Ordinances.
- 8.7 American with Disabilities Act (ADA) 1990. Contractor shall not discriminate against qualified people with disabilities in employment, public services, transportation, public accommodations and telecommunications services in compliance with the Americans with Disabilities Act (ADA) and California Administrative Code Title 24.
- 8.8 Political Activities Prohibited. None of the funds, provided directly or indirectly, under this Agreement shall be used for any political activities or to further the election or defeat of any candidate for public office. Contractor shall not utilize or allow its name to be utilized in any endorsement of any candidate for elected office. Neither the Agreement nor any funds provided hereunder shall be utilized in support of any partisan political activities, or activities for or against the election of a candidate for an elected office.
- 8.9 Lobbying. Contractor agrees to comply with the lobbying ordinances of the County of San Diego and to assure that its officers and employees comply before any appearance before SDCOE. Except as required by this Agreement, none of the funds provided under this Agreement shall be used for publicity or propaganda purposes designed to support or defeat any legislation pending before state and federal legislatures or the

Board of Supervisors of the County or before any other local governmental entity. This provision shall not preclude Contractor from seeking necessary permits, licenses and the like necessary for it to comply with the terms of this Agreement.

- 8.10 Religious Activity Prohibited. There shall be no religious worship, instructions or proselytization as part of or in connection with the performance of this Agreement.
- 8.11 Drug and Alcohol-Free Workplace. SDCOE, in recognition of individual rights to work in a safe, healthful and productive work place, has adopted a requirement for a drug and alcohol free work place, County of San Diego Drug and Alcohol Use Policy C-25. This policy provides that all County-employed Contractors and Contractor employees shall assist in meeting this requirement.
- 8.11.1 As a material condition of this Agreement, the Contractor agrees that the Contractor and the Contractor's employees, while performing service for SDCOE, on SDCOE property, or while using SDCOE equipment:
- 8.11.1.1 Shall not be in any way impaired because of being under the influence of alcohol or a drug.
- 8.11.1.2 Shall not possess an open container of alcohol or consume alcohol or possess or be under the influence of an illegal drug.
- 8.11.1.3 Shall not sell, offer, or provide alcohol or an illegal drug to another person; provided, however, that the foregoing restriction shall not be applicable to a Contractor or Contractor's employee who as part of the performance of normal job duties and responsibilities prescribes or administers medically prescribed drugs.
- 8.11.2 Contractor shall inform all employees who are performing services for SDCOE on SDCOE property or using SDCOE equipment of SDCOE objective of a safe, healthful and productive work place and the prohibition of drug or alcohol use or impairment from same while performing such service for SDCOE.
- 8.11.3 SDCOE may terminate for default this Agreement, and any other agreement the Contractor has with SDCOE, if the Contractor, or Contractor's employees are determined by the Contracting Officer not to be in compliance with the conditions listed herein.
- 8.12 Board of Supervisors' Policies. Contractor represents that it is familiar, and shall use its best efforts to comply, with the following policies of the Board of Supervisors:
- 8.12.1 Board Policy B-67, which encourages the County's Contractors to offer products made with recycled materials, reusable products, and products designed to be recycled to the County in response to the County's requirements; and
- 8.12.2 Board Policies B-53 and B-39a, which encourage the participation of small and disabled veterans' business enterprises in County procurements; and
- 8.12.3 Zero Tolerance for Fraudulent Conduct In County Services. Contractor shall comply with County of San Diego Board of Supervisors Policy A-120 "Zero Tolerance for Fraudulent Conduct in County Services." There shall be "Zero Tolerance" for fraud committed by Contractors in the administration of County programs and the provision of County services. Upon proven instances of fraud committed by independent contractors in connection with their performance under the Agreement, said Agreement shall be terminated; and
- 8.12.4 Interlocking Directorate. In recognition of County Policy A-79, not-for-profit contractors shall not subcontract with related for-profit subcontractors for which an interlocking relationship exist unless specifically authorized in writing by the Board of Supervisors; and
- 8.12.5 Zero Tolerance in Coaching Medi-Cal or Welfare Clients (Including Undocumented Immigrants). Commission, in recognition of its unique geographical location and the utilization of Welfare and Medi-Cal system by foreign nationals who are not legal residents of this county or country, has adopted a Zero Tolerance policy and shall aggressively prosecute employees and contractors who coach Medi-Cal or Welfare clients (including undocumented immigrants), to obtain services for which they are not otherwise entitled.
- As a material condition of this Agreement, Contractor agrees that the Contractor and Contractor's employees, while performing service for SDCOE, on SDCOE property or while using SDCOE equipment shall not:

- (a) in any way coach, instruct, advise, or guide any Medi-Cal or Welfare clients or prospective clients who are undocumented immigrants on ways to obtain or qualify for Medi-Cal assistance, for which they are not otherwise entitled.
- (b) support or provide funds to any organization engaged directly or indirectly in advising undocumented immigrants on ways to obtain or qualify for Medi-Cal assistance, for which they are not otherwise entitled.

Contractor shall inform all employees that are performing service for the SDCOE on SDCOE property or using SDCOE equipment of the Zero Tolerance Policy as referenced herein.

SDCOE may terminate for default this Agreement and any other agreement Contractor has with SDCOE, if Contractor or Contractor employees are determined not to be in compliance with the conditions stated herein.

8.13 Cartwright Act. Following receipt of final payment under the Agreement, Contractor assigns to SDCOE all rights, title and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright act (Chapter 1) (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code, arising from purchases of goods, materials, or services by the Contractor for sale to the SDCOE under this Agreement.

8.14 Hazardous Materials. Contractor shall comply with all Environmental Laws and all other laws, rules, regulations, and requirements regarding Hazardous Materials, health and safety, notices, and training. Contractor agrees that it will not store any Hazardous Materials at any SDCOE facility for periods in excess of ninety (90) days or in violation of the applicable site storage limitations imposed by Environmental Law. Contractor agrees to take, at its expense, all actions necessary to protect third parties, including, without limitation, employees and agents of SDCOE, from any exposure to Hazardous Materials generated or utilized in its performance under this Agreement. Contractor agrees to report to the appropriate governmental agencies all discharges, releases, and spills of Hazardous Materials that are required to be reported by any Environmental Law and to immediately notify SDCOE of it. Contractor shall not be liable to SDCOE for SDCOE's failure to comply with, or violation of, any Environmental Law. As used in this section, the term "Environmental Law" means any and all federal, state or local laws or ordinances, rules, decrees, orders, regulations or court decisions (including the so-called "common law"), including, but not limited to, the Resource Conservation and Recovery Act, relating to hazardous substances, hazardous materials, hazardous waste, toxic substances, environmental conditions or other similar substances or conditions. As used in this section the term "Hazardous Materials" means any chemical, compound, material, substance or other matter that: (a) is a flammable, explosive, asbestos, radioactive nuclear medicine, vaccine, bacteria, virus, hazardous waste, toxic, overtly injurious or potentially injurious material, whether injurious or potentially injurious by itself or in combination with other materials; (b) is controlled, referred to, designated in or governed by any Environmental Laws; (c) gives rise to any reporting, notice or publication requirements under any Environmental Laws, or (d) is any other material or substance giving rise to any liability, responsibility or duty upon SDCOE or Contractor with respect to any third person under any Environmental Laws.

8.15 Debarment and Suspension. Contractor certifies that it, its principals, its employees and its subcontractors:

8.15.1 Are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any federal department or agency;

8.15.2 Have not within a 3-year period preceding this Agreement been convicted of or had a civil or administrative judgment rendered against them for the commission of fraud or a criminal offense or civil action in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction; violation of federal or state anti-trust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property, physical, financial or sexual abuse or misconduct with a patient or client, or medical negligence or malpractice;

8.15.3 Are not presently indicted or otherwise criminally, civilly, or administratively charged by a government entity (federal, state, or local) with commission of any of the offenses enumerated in the paragraph above; and

8.15.4 Have not within a 3-year period preceding this Agreement had one or more public transactions (Federal, State, or local) terminated for cause or default.

- 8.16 Display of Fraud Hotline Poster(s). As a material term and condition of this contract, Contractor shall:
- 8.16.1 Prominently display in common work areas within all business segments performing work under this contract County of San Diego Office of Ethics and Compliance Ethics Hotline posters;
 - 8.16.2 Posters may be downloaded from the County Office of Ethics and Compliance <http://www.sdcounty.ca.gov/cao/oia.html>;
 - 8.16.3 Additionally, if Contractor maintains a company website as a method of providing information to employees, the Contractor shall display an electronic version of the poster(s) at the website;
 - 8.16.4 If the Contractor has implemented a business ethics and conduct awareness program, including a reporting mechanism, the Contractor need not display the County poster;
 - 8.16.5 In the event Contractor subcontracts any of the work performed under this contract, Contractor include this clause in the subcontract(s) and shall take appropriate steps to ensure compliance by the subcontractor(s).
- 8.17 False Claims Acts: Contractor and all Subcontractors shall provide information on the Federal and State Claims Acts information annually to their employees providing services under this contract. The minimum acceptable information in may be found at www.cosdcompliance.org.

ARTICLE 9
CONFLICTS OF INTEREST; CONTRACTOR'S CONDUCT

- 9.1 Conflicts of Interest. Contractor presently has no interest, including but not limited to other projects or independent Agreements, and shall not acquire any such interest, direct or indirect, which would conflict in any manner or degree with the performance of services required to be performed under this Agreement. The Contractor shall not employ any person having any such interest in the performance of this Agreement. Contractor shall not hire SDCOE's employees to perform any portion of the work or services provided for herein including secretarial, clerical and similar incidental services except upon the written approval of SDCOE. Without such written approval, performance of services under this Agreement by associates or employees of SDCOE shall not relieve Contractor from any responsibility under this Agreement.
- 9.1.1 California Political Reform Act and Government Code Section 1090 Et Seq. Contractor acknowledges that the California Political Reform Act ("Act"), Government Code section 81000 et seq., provides that Contractors hired by a public agency, such as County, may be deemed to be a "public official" subject to the Act if the Contractor advises the agency on decisions or actions to be taken by the agency. The Act requires such public officials to disqualify themselves from participating in any way in such decisions if they have any one of several specified "conflicts of interest" relating to the decision. To the extent the Act applies to Contractor, Contractor shall abide by the Act. In addition, Contractor acknowledges and shall abide by the conflict of interest restrictions imposed on public officials by Government Code section 1090 et seq.
- 9.2 Conduct of Contractor: Confidential Information.
- 9.2.1 Contractor shall inform SDCOE of all the Contractor's interests, if any, which are or which the Contractor believes to be incompatible with any interests of SDCOE.
 - 9.2.2 Contractor shall not, under circumstances that might reasonably be interpreted as an attempt to influence the recipient in the conduct of his duties, accept any gratuity or special favor from individuals or organizations with whom the Contractor is doing business or proposing to do business, in accomplishing the work under this Agreement.
 - 9.2.3 Contractor shall not disclose, use for personal gain or make other improper use of confidential information, which is acquired in connection with his employment. In this connection, the term "confidential information" includes, but is not limited to, unpublished information relating to technological and scientific development; medical, personnel, or security records of the individuals; anticipated materials requirements or pricing actions; and knowledge of selections of Contractors or subcontractors in advance of official announcement.
 - 9.2.4 Contractor, or employees thereof, shall not directly or indirectly offer gifts, gratuity, favors, entertainment, or other items of monetary value to an employee or official of SDCOE.
 - 9.2.5 Referrals. Contractor further covenants that no referrals of clients through Contractor's intake or referral process shall be made to the private practice of any person(s) employed by Contractor.

- 9.3 Prohibited Agreements. As required by Section 67 of the San Diego County Administrative Code, Contractor certifies that it is not in violation of the provisions of Section 67, and that Contractor is not, and will not subcontract with, any of the following:
- 9.3.1. Persons employed by SDCOE or of public agencies for which the SDCOE is the governing body;
 - 9.3.2. Profit-making firms or businesses in which employees described in sub-section 9.3.1, above, serve as officers, principals, partners, or major shareholders;
 - 9.3.3. Persons who, within the immediately preceding twelve (12) months came within the provisions of the above sub-sections and who (1) were employed in positions of substantial responsibility in the area of service to be performed by the Agreement, or (2) participated in any way in developing the Agreement or its service specifications; and
 - 9.3.4. Profit-making firms or businesses in which the former employees described in sub-section 9.3.3 above, serve as officers, principals, partners, or major shareholders.
- 9.4 Limitation of Future Agreements or Grants. It is agreed by the parties to the Agreement that Contractor shall be restricted in its future contracting with SDCOE to the manner described below. Except as specifically provided in this clause, Contractor shall be free to compete for business on an equal basis with other companies.
- 9.4.1. If Contractor, under the terms of the Agreement, or through the performance of tasks pursuant to this Agreement, is required to develop specifications or statements of work and such specifications or statements of work are to be incorporated into a solicitation, Contractor shall be ineligible to perform the work described within that solicitation as a prime or subcontractor under an ensuing SDCOE agreement. It is further agreed, however, that SDCOE will not, as additional work, unilaterally require Contractor to prepare such specifications or statements of work under this Agreement.
 - 9.4.2. Contractor may not apply for nor accept additional payments for the same services contained in the Statement of Work.

ARTICLE 10
INDEMNITY AND INSURANCE

- 10.1 Indemnity. SDCOE shall not be liable for, and Contractor shall defend and indemnify SDCOE and the County and the employees and agents (collectively "SDCOE Parties"), against any and all claims, demands, liability, judgments, awards, fines, mechanics' liens or other liens, labor disputes, losses, damages, expenses, charges or costs of any kind or character, including attorneys' fees and court costs (hereinafter collectively referred to as "Claims"), related to this Agreement or the work covered by this Agreement and arising either directly or indirectly from any act, error, omission or negligence of Contractor or its Contractors, licensees, agents, servants or employees, including, without limitation, Claims caused by the sole passive negligent act or the concurrent negligent act, error or omission, whether active or passive, of SDCOE Parties. Contractor shall have no obligation, however, to defend or indemnify SDCOE Parties from a claim if it is determined by a court of competent jurisdiction that such claim was caused by the sole negligence or willful misconduct of SDCOE Parties.
- 10.2 Insurance. Prior to execution of this Agreement, Contractor must obtain at its own cost and expense, and keep in force and effect during the Agreement Term, including all extensions, the insurance specified in Exhibit "B," "Insurance Requirements," attached hereto.

ARTICLE 11
AUDIT AND INSPECTION OF RECORDS

SDCOE and County shall have the audit and inspection rights described in this section.

- 11.1 Audit and Inspection. Contractor agrees to maintain and/or make available within San Diego County accurate books and accounting records relative to all its activities under this Agreement. Authorized federal, state, SDCOE and County representatives shall have the right to monitor, assess, or evaluate Contractor's performance pursuant to this Agreement, said monitoring, assessments, or evaluations to include but not be limited to audits, inspection of premises, reports, and interviews of project staff and participants.

At any time during normal business hours and as often as SDCOE and County may deem necessary, Contractor shall make available to SDCOE, county, state or federal officials for examination all of its records

with respect to all matters covered by this Agreement and will permit SDCOE, county, state or federal officials to audit, examine and make excerpts or transcripts from such records, and to make audits of all invoices, materials, payrolls, records of personnel, information regarding clients receiving services, and other data relating to all matters covered by this Agreement. If an audit is conducted, it will be done in accordance with generally accepted government auditing standards as described in "Government Auditing Standards," published for the United States General Accountability Office or the Institute of Internal Auditors International Standards for the Professional Practice of Internal Auditing.

If any services performed hereunder are not in conformity with the specifications and requirements of this Agreement, SDCOE shall have the right to require the Contractor to perform the services in conformity with said specifications and requirements at no additional increase in total Agreement amount. When the services to be performed are of such nature that the difference cannot be corrected, SDCOE shall have the right to (1) require Contractor to immediately take all necessary steps to ensure future performance of the services in conformity with requirements of the Agreement, and (2) reduce the Agreement price to reflect the reduced value of the services performed. In the event Contractor fails to perform the services promptly or to take necessary steps to ensure future performance of the service in conformity with the specifications and requirements of the Agreement, SDCOE shall have the right to either (1) by Agreement or *to* otherwise have the services performed in conformity with the Agreement specifications and charge to Contractor any cost occasioned to SDCOE that is directly related to the performance of such services, or (2) terminate this Agreement for default as provided in the Termination clause.

Cost or Pricing Data. If the Contractor submitted cost or pricing data in connection with the pricing of this Agreement or any change or modification thereto, unless such pricing was based on adequate price competition, established catalog or market prices of commercial items sold in substantial quantities to the general public, or prices set by law or regulation, the Program Business Specialist or his representatives who are employees of the SDCOE or its agent shall have the right to examine all books, records, documents and other data of the Contractor related to the negotiation pricing or performance of such Agreement, change or modification, for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data submitted.

- 11.2 External Audits. Contractors will provide the following to their SDCOE Program Business Specialist:
- 11.2.1 Program Business Specialist shall be advised of all pending audits by federal or state representatives regarding contracted services identified in this Agreement within seventy-two (72) hours or the Contractor receiving notice of the audit.
 - 11.2.2 Contractor shall provide SDCOE Program Business Specialist with a copy of the draft and final state or federal audit reports within twenty four (24) hours of receiving them.
 - 11.2.3 Contractor shall provide SDCOE Program Business Specialist a copy of the contractor's response to the draft and final state or federal audit reports at the same time as response provided to the state or federal representatives.
 - 11.2.4 Contractor shall provide SDCOE Program Business Specialist a copy of the state or federal audit's representative's response to the contractors' response within forty-eight (48) hours of receiving it. This will continue until the state or federal auditors have accepted and closed the audit.
- 11.3 Cost or Pricing Data. If the Contractor submitted cost or pricing data in connection with the pricing of this Agreement or any change or modification thereto, unless such pricing was based on adequate price competition, established catalog or market prices of commercial items sold in substantial quantities to the general public, or prices set by law or regulation, the Contracting Officer or his representatives who are employees of the SDCOE or its agent shall have the right to examine all books, records, documents and other data of the Contractor related to the negotiation pricing or performance of such Agreement, change or modification, for the purpose of evaluating the accuracy, completeness and currency of the cost or pricing data submitted.
- 11.4 Availability. The materials described above shall be made available at the office of the Contractor, at all reasonable times, for inspection, audit or reproduction, until the expiration of seven (7) years from the date of final payment under this Agreement, or as provided in sections 11.3.1 and 11.3.2, below:
- 11.3.1 If this Agreement is completely or partially terminated, the records relating to the work terminated shall be made available for a period of seven (7) years from the date of any resulting final settlement.

11.3.2 Record which relate to appeals under the "Disputes" clause of this Agreement, or litigation or the settlement of claims arising out of the performance of this Agreement, shall be made available until such appeals, litigation, or claims have been disposed of, or three years after Agreement completion, whichever is longer. SDCOE shall keep the materials described above confidential unless otherwise required by law.

11.5 Subcontract. The Contractor shall insert a clause containing all the provisions of this Article 11 in all subcontracts hereunder, altered as necessary for proper identification of the Contracting parties and the Contracting officer under SDCOE's prime Agreement..

ARTICLE 12 **INSPECTION OF SERVICE**

12.1 Subject to Inspection. All performance (including services, materials, supplies and equipment furnished or utilized in the performance of this Agreement, and workmanship in the performance of services) shall be subject to inspection and test by SDCOE at all times during the Agreement Term. Contractor shall cooperate with any inspector assigned by SDCOE to permit the inspector to determine whether Contractor's performance conforms to the requirements of this Agreement. SDCOE shall perform such inspection in a manner as not to unduly interfere with Contractor's performance.

12.2 Specification and Requirements. If any services performed by Contractor do not conform to the specifications and requirements of this Agreement, SDCOE may require Contractor to re-perform the services until they conform to said specifications and requirements, at no additional cost to SDCOE, and SDCOE may withhold payment for such services until Contractor correctly performs them. When the services to be performed are of such a nature that Contractor's cannot correct its performance, SDCOE shall have the right to (1) require the Contractor to immediately take all necessary steps to ensure future performance of services conforms to the requirements of this Agreement, and (2) reduce the Agreement price to reflect the reduced value of the services received by SDCOE. In the event Contractor fails to promptly re-perform the services or to take necessary steps to ensure that future performance of the service conforms to the specifications and requirements of this Agreement, SDCOE shall have the right to either (1) without terminating this Agreement, have the services performed, by agreement or otherwise, in conformance with the specifications of this Agreement, and charge Contractor, and/or withhold from payments due to Contractor, any costs incurred by SDCOE that are directly related to the performance of such services, or (2) terminate this Agreement for default.

ARTICLE 13 **USE OF DOCUMENTS AND REPORTS**

13.1 Findings Confidential. Any reports, information, data, etc., given to or prepared or assembled by Contractor under this Agreement which SDCOE requests to be kept as confidential shall not be made available to any individual or organization by the Contractor without the prior written approval of SDCOE.

13.2 Ownership, Publication, Reproduction and Use of Material. All reports, studies, information, data, statistics, forms, designs, plans, procedures, systems, and any other material or properties produced under this Agreement shall be the sole and exclusive property of SDCOE. No such materials or properties produced in whole or in part under this Agreement shall be subject to private use, copyright or patent right by Contractor in the United States or in any other country without the express written consent of SDCOE. SDCOE shall have unrestricted authority to publish, disclose, distribute and otherwise use, copyright or patent, in whole or in part, any such reports, studies, data, statistics, forms or other materials or properties produced under this Agreement.

13.3 Confidentiality. SDCOE and Contractor agree to maintain the confidentiality of and take industry appropriate and legally required measures to prevent the unlawful disclosure of any information that is legally required to be kept confidential. Except as otherwise allowed by local, State or Federal law or regulation and pursuant to this Section 13.3, SDCOE and Contractor agree to only disclose confidential records where the holder of the privilege, whether the SDCOE, the Contractor or a third party, provides written permission authorizing the disclosure. Contractor understands that County must disclose certain records pursuant to the California Public Records Act ("the Act"). If Contractor demands that SDCOE not disclose requested records Contractor believes qualify for exception or exemption from disclosure pursuant to the Act, SDCOE will comply with Contractor's demand if Contractor identifies those records and the applicable exceptions(s) or exemption(s), in

writing, within five (5) business days from receipt of SDCOE's notice to Contractor of the request for disclosure of records. If Contractor does not identify the records and reason(s) that it deems some or all of the records to be confidential, SDCOE may disclose those records at its sole discretion. Contractor agrees that its defense and indemnification obligations set forth in Section 10.1 of this Agreement extend to any Claim (as defined in Section 10.1) against the SDCOE Parties (as defined in Section 10.1) for records that SDCOE withholds from disclosure at Contractor's direction. This Section 13.3 shall not prevent the SDCOE or its agents or any other governmental entity from accessing the confidential records for the purpose of audits or program reviews if that access is legally permissible under the applicable local, state or federal laws or regulations. Similarly, SDCOE or its agent or designee may take possession of the record(s) where legally authorized to do so.

SDCOE may identify, for purposes of clarification, certain laws and regulations that are specifically applicable to Contractor's work under this Agreement. Those laws and regulations may be set forth in Exhibit A - Statement of Work. SDCOE, however, is under no obligation to identify all applicable laws and regulations and assumes no liability for identifying confidentiality laws and regulations, if any, applicable to the work under this Agreement.

- 13.4 Maintenance of Records. Contractor shall maintain and keep available all records within the County of San Diego for a minimum of seven (7) years from the ending date of this Agreement unless SDCOE agrees in writing to an earlier disposition or longer where legally required or while under dispute. Contractor shall provide any requested records to SDCOE within 48-hours of the request.
- 13.5 Custody of Records. SDCOE, at its option, may take custody of Contractor's client records upon Agreement termination or at such other time as SDCOE may deem necessary. SDCOE agrees that such custody will conform to applicable confidentiality provisions of state and federal law. Said records shall be kept by SDCOE in an accessible location within San Diego County and shall be available to Contractor for examination and inspection.
- 13.6 Audit Requirement. Contractor shall annually engage a Licensed Certified Public Accountant to conduct an annual audit of its agency's operations. Contractors that expend \$500,000 or more of federal grant funds per year shall also have an audit conducted in compliance with Government Auditing Standards, which includes Single Audit Act Amendments, Public Law 104-156, and OMB Circular A-133 and 45 CFR part 74.26. Contractors that are commercial organizations (for-profit) are required to have a non-federal audit if, during its fiscal year, it expended a total of \$500,000 or more under one or more HHS awards. 45 CFR part 74.26(d) incorporates the threshold and deadlines of OMB Circular A-133 but provides for-profit organizations two options regarding the type of audit that will satisfy the audit requirements. Contractor shall include a clause in any agreement Contractor enters into with an audit firm to provide access by SDCOE and State, and Federal Government to the working papers of the independent auditor who prepares the audit for Contractor. Contractor shall submit two (2) copies of the annual audit report, the audit performed in accordance with OMB Circular A-133, and the management letter to SDCOE fifteen (15) days after receipt from the independent Certified Public Accountant but no later than nine (9) months after the Contractor's fiscal year end.
- 13.7 Reports. Contractor shall submit reports required in Exhibit A and additional reports as may be requested by the COR and agreed to by the Contractor. Format for the content of such reports may be developed by SDCOE. The timely submission of these reports is a necessary and material provision of this Agreement, and Contractor agrees that failure to meet specified deadlines will be sufficient cause to withhold payment. Contractor shall submit to SDCOE within thirty (30) days of the termination of this Agreement a report detailing all work done pursuant to this Agreement by Contractor.
- 13.7.1 Contractor shall participate in quarterly contract monitoring meetings and provide evidence detailed in Exhibit A to report on the status of all funded activities and/or services from the effective date of this Agreement.
- 13.8 Evaluation Requirements. Contractor shall participate as requested by the Commission in program evaluation activities and/or research studies designed to show the effectiveness and/or efficiency of contractor services and to demonstrate the impact of SDCOE projects. Contractor shall work with and coordinate program evaluation with SDCOE staff so that Contractor's data collection and reports will be in compliance with local and state reporting requirements. Contractor shall collect and report data, using the tools and protocols identified by the SDCOE. Contractor shall cooperate with SDCOE staff and Evaluation Consultant in the development of an evaluation framework and implementation plan that supports SDCOE's Strategic Plan and

its overall goals. Contractor shall abide by all evaluation expectations and requirements as noted elsewhere in this Agreement, as well as in any SDCOE administrative documents relating specifically to evaluation.

- 13.8.1 Data System. Contractor shall input the program, financial and outcome data specified by the SDCOE into Pinwheel according to the schedule outlined. SDCOE may withhold payment if said data and reports are not received according to said schedule.
- 13.8.2 Informed Consent. Contractor shall obtain informed consent in accordance with the process and per the requirements defined by the SDCOE for this Project noted in the Statement of Work (**Section 7**). Contractor shall be required to retain a signed copy of the consent form or documentation of verbal consent in such manner that consent can be verified.
- 13.8.3 Confidentiality. Contractor and SDCOE shall maintain the confidentiality of all records, including any hard copies, and/or electronic or computer based data, and/or audio and/or video recording. Records shall be handled and maintained in accordance with all applicable state and federal statutes and regulations relating to privacy and confidentiality, as well as with the SDCOE policies and Section 13.3.

ARTICLE 14
RESERVED

ARTICLE 15
DISPUTES

Notwithstanding any provision of this Agreement to the contrary, the Contracting Officer shall decide any dispute concerning a question of fact arising out of this Agreement that is not otherwise disposed of by the parties within a reasonable period of time. The decision of the Contracting Officer shall be final and conclusive unless determined by a court of competent jurisdiction to have been fraudulent, capricious, arbitrary or so grossly erroneous as necessarily to imply bad faith. Contractor shall proceed diligently with its performance hereunder pending resolution by the Contracting Officer of any such dispute. Nothing herein shall be construed as granting the Contracting Officer or any other administrative official, representative or board authority to decide questions of law, or issues regarding the medical necessity of treatment or to pre-empt any medical practitioners' judgment regarding the medical necessity of treatment of patients in their care. The foregoing does not change the Commission's ability to refuse to pay for services rendered if Commission disputes the medical necessity of care.

ARTICLE 16
GENERAL PROVISIONS

- 16.1 Assignment and Subcontracting. Contractor shall not assign any interest in this Agreement, and shall not transfer any interest in the same (whether by assignment or novation), without the prior written consent of Commission, Commission's consent shall not be unreasonably withheld. The Contractor shall make no agreement with any party for furnishing any of the work or services herein contained without the prior written consent of SDCOE, pursuant to Paragraph 1.4.
- 16.2 Entire Agreement. This Agreement, together with all Exhibits attached hereto and other agreements expressly referred to herein, constitute the entire agreement between the parties with respect to the subject matter contained herein. All prior or contemporaneous agreements, understandings, representations, warranties and statements, oral or written, including any proposals from Contractor and requests for proposals from SDCOE, are superseded.
- 16.3 Sections and Exhibits. All sections and exhibits referred to herein are attached hereto and incorporated by reference.
- 16.4 Further Assurances. Parties agree to perform such further acts and to execute and deliver such additional documents and instruments as may be reasonably required in order to carry out the provisions of this Agreement and the intentions of the parties.
- 16.5 Governing Law. This Agreement shall be governed, interpreted, construed and enforced in accordance with the laws of the State of California and any action brought relating to this Agreement shall be held exclusively in a State court in the County of San Diego, State of California.

- 16.6 Headings. The Article captions, Clause and Section headings used in this Agreement are inserted for convenience of reference only and are not intended to define, limit or affect the construction or interpretation of any term or provision hereof.
- 16.7 Modification Waiver. Except as otherwise provided in Article 6, "Changes," above, no modification, waiver, amendment or discharge of this Agreement shall be valid unless the same is in writing and signed by both parties.
- 16.8 Neither Party Considered Drafter. Despite the possibility that one party may have prepared the initial draft of this Agreement or played the greater role in the physical preparation of subsequent drafts, neither party shall be deemed the drafter of this Agreement and that, in construing this Agreement in case of any claim that any provision hereof may be ambiguous, no such provision shall be construed in favor of one party on the ground that such provision was drafted by the other.
- 16.9 No Other Inducement. The making, execution and delivery of this Agreement by the parties hereto has been induced by no representations, statements, warranties or agreements other than those expressed herein.
- 16.10 Notices. Notice to either party shall be in writing and either personally delivered or sent by certified mail, postage prepaid, return receipt requested, addressed to the party to be notified at the address specified herein. Any such notice shall be deemed received on the date of personal delivery to the party (or such party's authorized representative) or three (3) business days after deposit in the U.S. Mail, or by e-mail as the case may be, to the SDCOE and Contractor's Representative identified on the Signature Page.
- 16.11 Severability. If any term, provision, covenant or condition of this Agreement is held to be invalid, void or otherwise unenforceable, to any extent, by any court of competent jurisdiction, the remainder of this Agreement shall not be affected thereby, and each term, provision, covenant or condition of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
- 16.12 Successors. Subject to the limitations on assignment set forth in Clause 16.1 above, all terms of this Agreement shall be binding upon, inure to the benefit of, and be enforceable by the parties hereto and their respective heirs, legal representatives, successors, and assigns.
- 16.13 Time. Time is of the essence of each provision of this Agreement.
- 16.14 Time Period Computation. All periods of time referred to in this Agreement shall include all Saturdays, Sundays and State or national holidays, unless the period of time specifies business days, provided that if the date or last date to perform any act or give any notice or approval shall fall on a Saturday, Sunday or State or national holiday, such act or notice may be timely performed or given on the next succeeding day which is not a Saturday, Sunday or State or national holiday.
- 16.15 Waiver. The waiver by one party of the performance of any term, provision, covenant or condition shall not invalidate this Agreement, nor shall it be considered as a waiver by such party of any other term, provision, covenant or condition. Delay by any party in pursuing any remedy or in insisting upon full performance for any breach or failure of any term, provision, covenant or condition shall not prevent such party from later pursuing remedies or insisting upon full performance for the same or any similar breach or failure.
- 16.16 Third Party Beneficiaries Excluded. This Agreement is intended solely for the benefit of SDCOE and its Contractor. Any benefit to any third party is incidental and does not confer on any third party to this Agreement any rights whatsoever regarding the performance of this Agreement. Any attempt to enforce provisions of this Agreement by third parties is specifically prohibited.
- 16.17 Publicity Announcements and Materials. All public announcements, including those issued on Contractor letterhead, and materials distributed to the community shall identify First 5 Commission of San Diego County or First 5 San Diego as the funding source for contracted programs identified in this Agreement. All publicity materials shall comply with the standards provided in the Commission's Public Outreach Program Graphics Reproductions Standards. Copies of all publicity materials related to Contracted program identified in this Agreement shall be submitted to and approved by Commission's Community Engagement Section for approval before publication or release. Contractor shall advise Commission at least 48 hours in advance of all locally generated press releases and media events regarding contracted programs identified in this Agreement.

- 16.18 Critical Incidents. Contractor shall have written plans or protocols and provide employee training for handling critical incidents involving instances of violence or threats of violence directed toward staff or clients, breach of confidentiality, fraud, unethical conduct, or instances of staff or client drug and/or alcohol use. Contractor shall report all such incidents to SDCOE within one work day of their occurrence.
- 16.19 Responsiveness to Community Concerns. Contractor shall notify SDCOE within forty eight (48) hours of receipt of any material complaints including, but not limited to, complaints referring to issues of abuse or quality of care, submitted to Contractor verbally or in writing, regarding the operation of Contractor's services or facility under this Agreement. Contractor shall take appropriate steps to acknowledge receipt of said complaint(s) from individuals or organizations. Contractor shall take appropriate steps to utilize appropriate forums to address or resolve any such complaints received. Nothing in this provision shall be interpreted to preclude Contractor from engaging in any legally authorized use of its facility, property or business as approved, permitted or licensed by the applicable authority.
- 16.20 Criminal Background Check Requirements. Contractor shall ensure that criminal background checks are required and completed prior to employment or placement of Contractor staff and volunteers in compliance with any licensing, certification, or funding requirements, which may be higher than the minimum standards described herein. At a minimum, background checks shall be in compliance with SDCOE and are required for any contractor staff or volunteer assigned to sensitive positions funded by this Agreement. Sensitive positions are those that: (1) physically supervise minors or vulnerable adults; (2) have unsupervised physical contact with minors or vulnerable adults; and/or (3) have a fiduciary responsibility to any SDCOE client, or direct access to, or control over, bank accounts or accounts with financial institutions of any SDCOE client.
- 16.20.1 Criminal Background Check. Contractor shall have a documented process to review criminal history of candidates for employment or volunteers under this Agreement that will be in sensitive positions as defined in paragraph 16.20.4. At a minimum, Contractor shall check the California criminal history records, or state of residence for out-of-state candidates. Contractor shall review the information and determine if criminal history demonstrates behavior that could create an increased risk of harm to clients. Contractor shall document review of criminal background findings and consideration of criminal history in the selection of a candidate. (Example: Documented consideration of factors such as: If there is a conviction in the criminal history, how long ago did it occur? What were the charges? What was the individual convicted of and what was the level of conviction? If selected, where would the individual work and is the conviction relevant to the position?).
- 16.20.2 Contractor shall either utilize a subsequent arrest notification service during employees' or volunteers' tenures or perform criminal history annually.
- 16.20.3 Contractor shall keep the documentation of its review and consideration of the individual's criminal history on file in accordance with paragraph 13.4 "Maintenance of Records."
- 16.20.4 Definitions
- A. Activities of Daily Living: The basic tasks of everyday life, such as eating, bathing, dressing, toileting, and transferring.
 - B. Minor: Individuals under the age of eighteen (18) years old.
 - C. Sensitive Position: A job with responsibilities that can be criminally abused at great harm to the Agreement or the Commission clients served. All positions that (1) physically supervise minors or vulnerable adults, (2) have unsupervised physical contact with minors or vulnerable adults, or (3) have fiduciary responsibility to a Commission client or direct access to, or control over client bank accounts, or serve in a financial capacity to the Commission client.
 - D. Vulnerable Adult: (1) Individuals age eighteen (18) years or older, who require assistance with activities of daily living and who may be put at risk of abuse during service provision; (2) Individuals age eighteen (18) years or older who have a permanent or temporary limited physical and/or mental capacity which may put them at risk of abuse during service provision because it renders them unable to make decisions for themselves, unable to physically defend themselves, or unaware of physical abuse or other harm that could be perpetrated against them.
 - E. Volunteer: A person who performs a service willingly and without pay.

- 16.21 Notification of Key Personnel Changes. Contractor shall notify the SDCOE (or designee) in writing within 72 hours of a change of key personnel funded under this Agreement. Key personnel include personnel who provide direct services, management oversight, or any combination of these duties. Contractor shall also notify SDCOE (or designee) in writing within 72 hours of when a subcontractor is changed. Upon reasonable cause, SDCOE shall have the right to reject any change in key personnel or a new subcontractor (direct services or management staff), funded under this Agreement.
- 16.22 Coordinated Services.
- 16.22.1 Contractor shall coordinate services with other First 5 funded programs and initiatives.
- 16.22.2 Contractor shall ask any client, if the client or any minor(s) for whom they are responsible, have health insurance coverage. If the response is “no” for client or minor(s), the Contractor shall refer the client to covered California at <https://www.coveredca.com> or call 1-800-300-1506.
- 16.23 Equipment Retention. Contractor shall be entitled to retain ownership of any equipment or computers identified in the approved budget in Exhibit C at the end of the Agreement Term under the condition that the equipment will continue to be used to serve children ages 0 – 5 and their families. Equipment must be in the budget and meet the definition of minor equipment – less than \$5,000 for a single item.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH
CATHOLIC CHARITIES FOR FOSTER GRANDPARENT PROGRAM

BACKGROUND INFORMATION:

The mission of the Foster Grandparents Program is to create an enriching environment for retired Seniors to remain active while making an impact on the needs of their communities. Senior volunteers provide one-to-one assistance for children with special needs and exceptional needs including tutoring and mentoring.

The San Ysidro School District has been a host site for the Foster Grandparent Program for over 27 years. Each year, Catholic Charities, renews their agreement to host the Foster Grandparent Program with a "Memorandum of Understanding" outlining the responsibilities of the host and sponsor. The Preschool & Child Development Program accommodates seven (4) grandparent volunteers to assist staff at the Child Development Center and three (3) grandparent volunteer to assist staff at the Sunset Preschool. Each Foster Grandparent Volunteer receives a daily meal from the site school cafeteria. The cost per meal is \$4.00 which is our in-kind contribution to the program.

RECOMMENDATION:

Approve the renewal of the Memorandum of Understanding with Catholic Charities for the Foster Grandparent Program at the Preschool & Child Development Center and Sunset Preschool from January 1, 2017 through December 31, 2017 at a cost of \$5,040.00 from the Preschool donation account.

Renewal New Amendment Ratify Other

Business Services Reviewed: JRM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

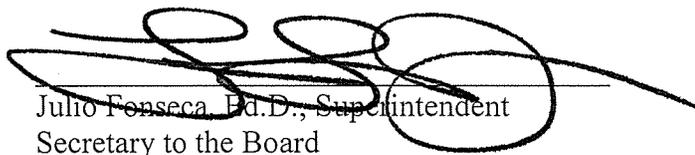
\$5,040.00
(Amount)

Preschool & Child Development
Donation Account
(Name of funding source and/or location)

--
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**CATHOLIC CHARITIES
FOSTER GRANDPARENT PROGRAM**

MEMORANDUM OF UNDERSTANDING

*Catholic Charities
And
San Ysidro School District CDC*

Agree to abide by the attached basic provisions, which become part of this agreement. The Sponsor's (Catholic Charities) representative who will serve as liaison with the volunteer station is Sharin Yetman, Program Director and/or her designee.

The volunteer station's representative will serve as liaison with the sponsor and will be directly responsible for the volunteer's service orientation and supervision. This agreement may be amended with thirty days notice for a major alteration of terms and immediately for a minor change by either of the parties.

The Memorandum of Understanding will be in effect from January 1, 2017 through December 31, 2017.

1. The sponsor will:

- a. recruit, interview, screen (including fingerprinting and reference checks), enroll, provide orientation, and refer volunteers to the Volunteer Station.
- b. furnish adequate accident and liability insurance coverage as required by Foster Grandparent Program (FGP) Guidelines.
- c. retain full responsibility for the management and fiscal control of the program.
- d. require physical examination for all volunteers prior to assignment and annually thereafter.
- e. specify those activities which are appropriate and inappropriate for volunteers to perform.
- f. provide on-going in-service training for volunteers throughout their tenure in the program.

- g. in cooperation with the FGP Advisory Council, arrange for appeal procedures to resolve problems arising between the volunteer, the Volunteer Station and/or the Sponsor.

2. The Volunteer Station will:

1. X accommodate 7 Foster Grandparent Volunteers to serve at least 2 children each who have special or exceptional needs for a minimum period of 20 hours per week.
2. X develop and track Volunteer Assignment Plans (VAPs), as appropriate, for each child assigned to a Foster Grandparent.
3. X assist the FGP Director to develop and monitor Performance Measures and track related data in conformity with federal program regulations.
4. X compile and/or provide to the FGP Director outcome related data for year- end accomplishment reports.
5. X designate a Volunteer Station Coordinator to serve as liaison with the Program.
6. X provide supervision of volunteers in coordination with the FGP staff.
7. X provide volunteers with site specific orientation, training and assignments which utilize their skills and abilities.
8. X provide cash/in-kind contribution(s) in support of the program.
9. X have the right to request the FGP Director to transfer or remove a volunteer.
10. X provide for adequate health and safety protection of volunteers at the volunteer station.
11. X validate volunteer's time sheets and submit necessary reports, such as: Volunteer Performance Reviews, Volunteer Assignment Plans, Accident & Injury incident reports and year end accomplishment reports.

12. X Comply with all applicable civil rights laws and regulations including reasonable accommodations for Foster Grandparents with disabilities and ensure all Foster Grandparent Volunteers are treated equally without discrimination to the effect that no person shall because of age, race, color, national origin, religion, marital status, political affiliation, sex, gender preference or disability be excluded from participation in or be denied the benefits of, or otherwise subject to discrimination under any program or activity receiving federal or state assistance; and hereby give assurance that the host site station will immediately take any measure necessary to effectuate this agreement.
13. X provide recognition of volunteer's contributions at volunteer Stations, and support annual Foster Grandparent Program recognition luncheon.
14. X provide meeting space for training purposes, individual interviews and consultations.
15. X notify program staff immediately of any accident or emergency involving a Foster Grandparent
16. X ensure that Catholic Charities is listed as the program sponsor in any media announcements and marketing or advertising materials, when the information is related to the Catholic Charities Foster Grandparent Program.
17. X With the exception of proprietary health care facilities, this volunteer station is a public or private non-profit agency and/or organization.

Signers:

FOSTER GRANDPARENT PROGRAM

By _____
Sister RayMonda DuVall

TITLE Executive Director,

Catholic Charities

ADDRESS 349 Cedar Street

San Diego, CA 92101-3197

DATE _____

By _____
Sharin Yetman

TITLE Executive Director,

Catholic Charities

ADDRESS 349 Cedar Street

San Diego, CA 92101-3197

DATE _____

VOLUNTEER STATION

San Ysidro School District CDC

BY: _____
Lorena Varela-Reed

TITLE Director

ADDRESS
1880 Smythe Avenue

San Ysidro, CA 92173

619-428-2352

DATE _____

DATE : _____
TO: Foster Grandparent Program of San Diego County
FROM: Lorena Varela-Reed, San Ysidro School District CDC
RE: In-Kind Meals

This is to certify that between the period of January 1, 2017 through December 31, 2017, meals at a minimum value of \$ 4.00 (initial _____) each will be provided by our facility from non-federal funds for Foster Grandparent volunteers assigned at this site.

Foster Grandparents' time sheets will verify the number of meals provided monthly.

Volunteer Station Administrator

Date

**CATHOLIC CHARITIES
FOSTER GRANDPARENT PROGRAM**

MEMORANDUM OF UNDERSTANDING

Catholic Charities (Sponsor)

And

San Ysidro School District (District)

Term: January 1, 2017 through December 31, 2017

Both the Sponsor and the District (Parties) agree to the following:

- **INDEMNIFICATION:**
Parties mutually agrees to protect, save, defend, indemnify and hold harmless each other, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by either Party, Parties' agents, officers, employees, subcontractors, or independent contractors hired by Parties under this Agreement. The only exception to responsibility to protect, save, defend and hold harmless is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of either Party. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by negligent Party.

- **INSURANCE:**
In addition to the insurance coverage provided in section "b" above, the parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of \$1,000,000 per occurrence, \$3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date.

All Coverages. Insurance policy required by this Agreement shall be not be suspended, voided, reduced in limits or canceled except after thirty (30) days prior written notice or ten (10) days' notice for non-payment premium. Should any insurance policies be cancelled before the expiration date thereof, the issuing insurer will endeavor to mail thirty (30) days written notice to District, but failure to do so shall impose no obligation or liability of any kind upon the insurer, its agents or representatives, and any failure to comply with reporting or other provisions of the policies, shall not affect coverage provided to District, its directors, officials, officers, employees, agents and volunteers.

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the entity on behalf of which his or her signature is made.

Signers:

FOSTER GRANDPARENT PROGRAM

By _____
Sister RayMonda DuVall

TITLE Executive Director,

Catholic Charities

ADDRESS 349 Cedar Street
San Diego, CA 92101-3197

DATE _____

By _____
Sharin Yetman

TITLE Executive Director,

Catholic Charities

ADDRESS 349 Cedar Street
San Diego, CA 92101-3197

DATE _____

VOLUNTEER STATION/DISTRICT

Preschool & Child Development Center

BY: _____
Lorena Varela-Reed

TITLE Coordinator

ADDRESS 1880 Smythe Avenue

San Ysidro, CA 92173

619-428-2352

DATE _____

SYSD REPRESENTATIVE

San Ysidro School District

BY: _____
J. Arturo Sanchez Macias

TITLE Deputy Superintendent

ADDRESS 4350 Otay Mesa Road

San Ysidro, CA 92173

619-428-4476

Board Approved: _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: ANNUAL PUBLIC PERFORMANCE SITE LICENSE FOR 2016-17

BACKGROUND INFORMATION:

The San Ysidro School District has a need to purchase a Public Performance Site License annually. The Public Performance Site License allows the District to show movies to a group of students during non-instructional periods such as rainy days (indoor recess), Parent/Teacher Association (PTA) sponsored events and/or during the before/after school program. If the District does not obtain a Public Performance Site License, the risk of breaking copyright infringement laws exist each time a movie is shown and would have to pay a fine in excess of the annual fee.

The District would like to renew the Public Performance Site License from November 16, 2016 to November 15, 2017 for the following: La Mirada, Ocean View Hills, San Ysidro Middle, Smythe, Sunset, Vista Del Mar and Willow Schools.

RECOMMENDATION:

Approve the purchase of an Annual Public Performance Site License for school year 2016-2017 at a cost not to exceed \$2,768.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: jam

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Movie Licensing USA®

A Division of Swank Motion Pictures, Inc. • Tim Swank, Chairman

10795 Watson Road
St. Louis, Missouri 63127-1012

Billing Inquiries: 1-800-876-5445

Sales Inquiries: 1-877-321-1300

Fax: 1-877-876-9873

October 17, 2016

San Ysidro Elementary District
Mr. Jose Arturo Sanchez Macias
Chief Operations Officer
4350 Otay Mesa Rd
San Ysidro, CA 92173

Good Day Mr. Jose Arturo Sanchez Macias,

Enclosed is the renewal certificate for the Public Performance Site License that is currently in place for your school. This information is being sent because your license is due to expire in approximately 30 days on November 15, 2016.

As you know, this license keeps your school legally copyright compliant when movies are shown in the building. This includes situations where teachers, other staff, parent groups, after-school programs, etc. show movies for Student Rewards, Rainy/Snow Days, Family Movies Nights, Holiday Events, Last Days of School, etc. This legal requirement applies regardless of how the movies are obtained, whether or not an admission fee is charged, whether the facility or organization is commercial or non-profit or whether a federal, state or local agency is involved.

Only Movie Licensing USA is able to provide this Public Performance Site License for all of the major Hollywood studios listed on the enclosed license. No other licensing source can provide this exclusive, comprehensive coverage.

As a valued customer of Movie Licensing USA, your license gives your school free access to movie posters, bookmarks, activity sheets and more to advertise or supplement your movie programs. You can access these exciting features in the Promotional Materials section of our website at k12.movlic.com. Your customer number to access this area is: 164368-1.

A lot of schools maintain this licensing as a safeguard against infringement. If teachers have access to TV's and video players in the classrooms, there's a good chance that entertainment movies are being shown occasionally. In addition, many schools are now incorporating movies into their daily activities to encourage motivation, family involvement, and student participation.

To ensure uninterrupted coverage for your school, please send in your renewal payment of \$2,768.00 accordingly. The enclosed license will then be active for the dates specified.

If you want to learn more about the coverage of this license, U.S. Copyright Law, and how it affects your school, please visit our website at k12.movlic.com.

For any questions regarding the renewal of your license or for multi-year pricing options, please contact us at 1-877-321-1300 or mail@movlic.com.

For payment or billing inquiries, please call 1-800-876-5445.

Thank you for making copyright compliance a priority in your school!

Sincerely,
Movie Licensing USA

12B.12
Page 2 of 3

Movie Licensing USA®

A Division of Swank Motion Pictures, Inc. • Tim Swank, Chairman

INVOICE NO. 2252880	INVOICE DATE 10/16/2016
PURCHASE ORDER NO.	LICENSE NO. 164368001
Terms:	
Invoice is due and payable upon receipt	

We accept Visa, Mastercard, American Express and Discover. Please call 800-876-5445 to make your payment today.

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Mr. Jose Arturo Sanchez Macias
Chief Operations Officer
San Ysidro Elementary District
4350 Otay Mesa Rd
San Ysidro, CA 92173

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San Ysidro Elementary District
Mr. Jose Arturo Sanchez Macias, Chief
Operations Officer
4350 Otay Mesa Rd
San Ysidro, CA 92173

LICENSE

PUBLIC PERFORMANCE SITE LICENSE covering legal use of movies from 11/16/16 - 11/15/17 within the school facilities of:

\$2,768.00

La Mirada Elementary School	\$395.00
Ocean View Hills School	\$395.00
San Ysidro Middle	\$395.00
Smythe Elementary	\$395.00
Sunset Elementary	\$395.00
Vista Del Mar Elementary	\$371.00
Willow Elementary School	\$422.00

Pay This Total

\$2,768.00

Inquiries: Toll-Free (800) 876-5445 or Fax (877) 876-9873
Or e-mail: mail@movlic.com

Federal Tax ID# 43-1382264

Public Performance Site License to exhibit Motion Pictures legally within the school building.

TEAR HERE

Movie Licensing USA®

A Division of Swank Motion Pictures, Inc. • Tim Swank, Chairman

PLEASE MAIL THIS PORTION WITH YOUR REMITTANCE TO:

2844 Paysphere Circle
Chicago, IL 60674

Please make check payable to
MOVIE LICENSING USA

SITE LICENSE NUMBER:	164368001
INVOICE NUMBER:	2252880
TOTAL DUE:	\$2,768.00
INVOICE DATE:	10/16/2016

12B.12

Page 3 of 3

Page 1 of 1

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: AMENDMENT TO AGREEMENT WITH EAST L.A. CLASSIC THEATRE, INC. FOR BEYOND THE BELL BROADWAY AFTER SCHOOL PROGRAM

BACKGROUND INFORMATION:

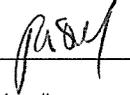
On August 23, 2016, the Governing Board approved the agreement for the Beyond the Bell Broadway Program. Beyond the Bell Broadway implements the California visual and performing arts (VAPA) contents standards with the five strands: ▪ Artistic Perception ▪ Creative Expression ▪ Historical and Cultural Context ▪ Aesthetic valuing, and ▪ Connections, relations and applications.

Due to particular requirements from the District, the quality of program delivery and the time for each artist to execute their duties within the 2-hour time frame at each site has been impacted. The amendment is to increase the amount of funds from \$140,000.00 by \$26,500.00 to compensate for the additional time. The new contract total is \$166,500.00.

RECOMMENDATION:

Approve the amendment with East L.A. Classic Theatre, Inc. to increase the contract amount by \$26,500.00 for a contract total of \$166,500.00 for school year 2016-17 from the supplemental and concentration fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

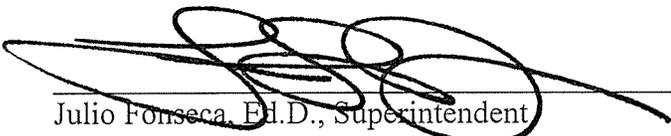
\$26,500.00
(Amount)

Supplemental and Concentration Funds
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

East L.A. Classic Theatre - Beyond the Bell Broadway
1055 West 7th Street, 33rd Floor, Los Angeles, CA 90017

AGREEMENT FOR CONSULTANT SERVICES
AMENDMENT NO. 1

This AMENDMENT is made by and between the East L.A. Classic Theatre hereafter called "Consultant," and the San Ysidro School District, hereafter called "District."

WHEREAS, the Consultant, who is specifically qualified to provide consulting services for educational purposes, desires to provide services to the District for the Beyond the Bell Broadway project.

NOW, THEREFORE, The Consultant and the District agree as follows: Per Section 16 of the original agreement:

East L. A. Classic Theatre would like to request an increase of the amount of funds from \$140,000 to an additional \$26,500 for a total of \$166,500 to cover for particular requirements from the District (*Refer to attached Request for Contract Addendum*): ■ Sharing space with a second after-school program and ■ the expectation that Consultant's staff serve dinner between 5:00 p.m. to 5:30 p.m. (district-wide). These changes have impacted the quality of program delivery and the time for each artist to execute their duties within the 3-hour time frame at site. Consultant's staff is flexible with these modifications. However, in order to ensure program quality, Consultant proposes an extra half-hour extension, which equates to 4-hours per week at 26-weeks. This is 104 additional hours per site or 728 additional hours district-wide. All other terms and conditions on original agreement dated August 29, 2016 remain the same.

Authorized representatives of the parties have executed this Agreement as indicated below.

CONSULTANT:

East L.A. Classic Theatre-Language In Play

DISTRICT:

San Ysidro School District

Frank Williams
President

J. Arturo Sanchez Macias
Deputy Superintendent

Date

Board Approved



1055 7th Street, Floor 33, Los Angeles, CA 90017 | Phone: 213.223.6818 | www.elact.org

REQUEST FOR CONTRACT ADDENDUM: BEYOND THE BELL BROADWAY

Date: 18 October 2016	School District: San Ysidro
Program Coordinator: Carlos Mendoza	Locations: San Ysidro Middle, Willow, Ocean View, Vista Del Mar, La Mirada, Sunset
Program Manager: Catalina Maynard	

Project Objective(s):

"...arts education in music, theater, dance, and the visual arts is one of the most creative ways we have to find the gold that is buried just beneath the surface. They (children) have an enthusiasm for life, a spark of creativity, and vivid imaginations that need training - training that prepares them to become confident young men and women." - Richard W. Riley, Former US Secretary of Education

BEYOND THE BELL BROADWAY is a musical theatre, after-school program specifically designed for 3rd to 8th grade students. Beyond the Bell Broadway creates a gateway into the world of the American Musicals; one of the truest art forms that is especially unique to the United States, and integral to its mainstream culture. Children from economically disadvantaged communities are significantly underexposed to this aspect of American culture.

Using selections of classical Broadway musicals such as *The Lion King, Annie, The Sound of Music, Beauty & The Beast, Peter Pan* and *High School Musical*, the program specifically covers the components of acting, singing, and dancing. The preparation of various musical numbers will be the focus of the program, in addition to the vigorous training of the musical theatre skill set. The program will provide a semester of three-hour classes, twice a week, consisting of basic dance technique, choreography, choral and solo singing, acting and theatre production.

Beyond the Bell Broadway implements the California visual and performing arts (VAPA) content standards with the five strands:

Artistic perception: the program will develop the vocabulary used in the musical theatre



1055 7th Street, Floor 33, Los Angeles, CA 90017 | Phone: 213.223.6618 | www.eatt.org

world, and more specifically as it relates to the discipline of acting, singing and dancing. Furthermore, the program will expand the student's ability to describe theatrical experiences and discuss the performance and production process from a personal perspective.

Creative expression: the program will expect for all students to participate in the application of all skills learned in class. Students are required to share their work on a daily basis. Collaboration in an ensemble process is at the core of the program with a culmination at the end of each semester.

Historical and cultural context: the program will provide the students with a historical exploration of Musical Theatre as an art form. By visiting the past through classic musicals and standard musical numbers, the students will put into context their own understanding of the importance and relevance of American Musical Theatre in today's society by cultivating their own comparisons and opinions of our modern day musicals.

Aesthetic valuing: Working hand-in-hand with the acquisition of vocabulary and the practice and repetition of classroom performance, the students will learn to analyze their own process, and express their understanding of the work in class using constructive criticism.

Connections, relations, and applications: through the musical theatre process, the students will be challenged in the areas of memorization, physical endurance, vocal execution, collaboration, and ensemble effectiveness. This specific skill set will help to enhance the student's in their ability to focus on given tasks and solutions in a timely manner, to expect change, the ability to be flexible, as well as the practice of accountability to the ensemble. All of these challenges will bring about a deeper understanding of the importance of success as a team, while continuing to pursue individual excellence.

Using a six-hour per week, two-times weekly format, Beyond the Bell will provide 84-hours of instruction at each participating school, with a total of 168-hours of instruction for the academic calendar, per participating school.

Semester one will culminate with a school assembly during school hours.
Semester two will culminate with a musical theatre performance for the San Ysidro Community.

Target Group: 3rd through 8th grade students at all schools in the SYSD.



1055 7th Street, Floor 33, Los Angeles, CA 90017 | Phone: 213.223.6818 | www.elact.org

Project Deliverables and Specifications:

Each semester will provide 14-weeks of instruction to all designated 3rd through 8th grade classes.

With two teaching artists at each identified campus, the program will deliver musical theatre classes twice a week, after school. The program will also provide assigned instructional visits by a music director and a dance choreographer to each school site. These professionals will rotate to each school site during specific weeks throughout the semester. However, this does not include the rehearsal and performance schedule the last two weeks of each semester prior to the culmination/performance. During the semester, each campus will be assigned a weekday schedule, either Monday-Wednesday or Tuesday-Thursday. During these sessions, the teachers will work with the students in the areas of acting, singing, dancing and theatre production. Each class will consist of a minimum of twenty students, and a maximum of thirty students.

Process for measurable outcome:

By method of class attendance, participation, performance, and survey, we will gain insight to our effectiveness from the students, principals and parents. In addition, we will provide student testimonials with respect to their individual experiences. With the component of performance, we can ascertain and gauge the level of growth and application of skill for each student.

In addition, project managers are available to discuss with SYSD principals and teachers the material used in the program.

Project Requirements:

The project requires access to a dedicated space for a maximum of thirty students. In addition, the space must allow for students to move freely, provide the use of a dedicated sound system, a piano and/or keyboard, and an area to securely store equipment, materials and supplies for the duration of the semester. In using the MPR, all lunch tables will need to be completely cleared in order to create an appropriate space for the class.

In addition, the program will require the opportunity to market within the district, connect with all principals, teachers, students, and parents to create visibility for the program and performance. SYSD will provide the snack for all students.

Method of Disbursements:

Monetary disbursement for services rendered, or reimbursement for materials and/or supplies identified in the contract will be available for pick up by the project manager/s, or can be mailed to the following address:



East LA Classic Theatre
10557 Street, Floor 33, Los Angeles, CA 90017 | Phone: 213.223.6818 | www.elact.org
100 N. Citrus Street, Suite 301
West Covina, CA 91791

Project Timeline:

FALL SEMESTER 2016: August 15, 2016 through December 8, 2016 will cover fourteen-weeks of instruction. No classes the week of 10/31/16 -11/4/16 parent conferences or 11/21 - 11/25 Thanksgiving break.

WINTER/SPRING 2017: January 23, 2017 through May 18, 2017 will cover 14-weeks of instruction. No classes the week of 2/27/17 - 3/3/17 parent conferences or 3/20/17 - 4/2/17 Spring break.

Proposed Addendum:

The original agreement for this contract is \$140,000. However, ELACT was not informed of particular requirements from SYSD. These items include:

- Sharing space with a second after-school program.
- The expectation that ELACT staff serve dinner between 5:00 and 5:30 PM (district wide).

These changes have impacted the quality of program delivery, and the time for each artist to execute their duties within the 3-hour time frame at site. ELACT staff is flexible with these modifications. However, in order to ensure program quality, ELACT proposes an extra half-hour extension, which equates to 4-hours per week, at 26-weeks. **This is 104 additional hours *per site*. or 728 additional hours district wide.**

ELACT respectfully requests \$26,500 to be added to the entire contract. This equates to \$3,785 per school with the understanding that Willow School is receiving the funding originally allocated for Syms.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD
PRESCHOOL & CHILD DEVELOPMENT PROGRAMS

BACKGROUND INFORMATION:

EC Section 33421 states that all records, regardless if they are kept in hard copy (paper) or electronic format, must be retained for at least five years. Regardless of whether the records are in paper or electronic format, contractors must maintain a recordkeeping system that can be readily accessible to auditors and CDE staff who may conduct audits or reviews of the contractors' records. 5 CCR Section 18067 and EC Section 33421. The documents listed below have been retained beyond the legal period.

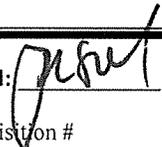
There is no further need to retain these documents for use in the District and they will be destroyed by Corodata, a company contracted by the District. Documents listed are dated from 2008 to 2011:

- Attendance Reports
- Student Sign In/Out Sheets
- Ready to Read Program Forms
- Student Applications with Supporting documents
- Parent Participation Program Forms
- IEP Copies
- DRDP's with Supporting Documents

RECOMMENDATION:

Approve the destruction of documents and obsolete instructional materials related to the Preschool & Child Development Programs as listed above and dated from 2008 to 2011.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

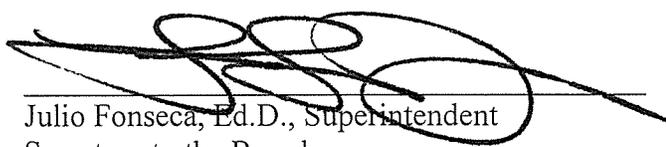
N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: DISPOSAL OF RECORDS BEYOND LEGAL RETENTION PERIOD –
EDUCATIONAL SERVICES

BACKGROUND INFORMATION:

The list of documents below is considered to be Class 3 (Disposable Records – required retention period and procedures for destruction or transfer of records as specified in the California Code of Regulations Code Section 16025). These records have been retained beyond the legal period as listed on the Records Retention Manual. Also, per Education Code 60530, schools may dispose of unusable surplus or undistributed obsolete instructional materials.

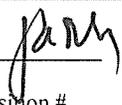
There is no further need to retain these records and instructional materials for use in the District and they will be destroyed through *Corodata*. Documents listed are dated from 1976's to 2011:

- Initial Test Results Forms
- Reclassification Forms
- CELDT results CDs
- CAT Complete Battery
- State Testing Information
- La MEDA, Spanish Articulation Measure
- STAR results floppy disks
- Copies of old Cumulative folders

RECOMMENDATION:

Approve the destruction of documents and obsolete instructional materials related to the Educational Services Department as listed above and dated from 1976 to 2011.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

N/A

N/A

N/A

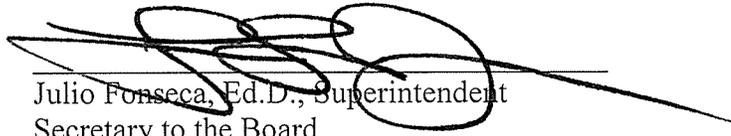
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: GRANT AGREEMENT WITH SOUTH COUNTY ECONOMIC DEVELOPMENT COUNCIL AND SAMSUNG INTERNATIONAL, INC.

BACKGROUND INFORMATION:

The South County Economic Development Council and Samsung International, Inc. awarded televisions and/or monitors to our schools. To ensure that schools receive the specific equipment, Samsung International will provide technical staff to review the needs of each school. In this manner, the most appropriate equipment will be identified to support the activities sited on the school's application.

Willow, La Mirada and San Ysidro Middle Schools, have received a grant award letter and we anticipate that all of the District's schools will be awarded.

RECOMMENDATION:

Approve/Ratify the agreements with South County Economic Development Council and Samsung International, Inc. to accept grant awards for all District Schools.

Renewal New Amendment Ratify Other

Business Services Reviewed: YASF

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

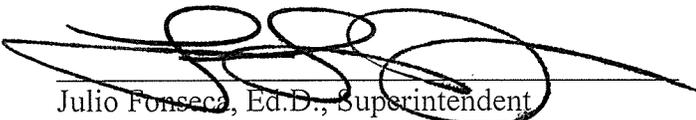
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



SCEDC
South County Economic
Development Council

Board of Directors

AKA American Open

AT&T

Bank of America

Border Fusion Group

Buchanan Ingersoll & Rooney, LLP

Comprehensive Training Systems

Colliers International

Cox Communications

DEITAC/CDT

Falcon Strategies

McMillin Companies

Mission Federal Credit Union

Neighborhood National Bank

O.A.P. Packaging, Inc.

Pacific Southwest Assoc. of Realtors

Public Consulting Group

Republic Services

San Diego Business Journal

San Diego Chamber of Commerce

San Diego Regional EDC

San Ysidro Health Center

SANDAG

Schwartz, Semerdjian, Cauley & Moot, LLP

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SDG&E

Seacoast Commerce Bank

SeaWorld/Aquatica

South Bay Family YMCA

Southwestern College

Southwest Strategies

The Paul Company, LLC

Trilogy PR Group

Dignitary Council

City of Chula Vista

City of Coronado

City of Imperial Beach

City of National City

City of San Diego

County of San Diego

Port of San Diego

October 17, 2016

Roberto Carrillo
Principal
San Ysidro Middle School
4345 Otay Mesa Road
San Ysidro, CA 92173

Dear Principal Carrillo,

Congratulations! On behalf of South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, U.S. subsidiary of Samsung Electronics, we are pleased to inform you that after review of your recent grant application, SII would like to provide your school with television(s) and/or monitors. To ensure that your school's specific needs are met, SII technical staff will schedule a review follow-up meeting with you and designated staff. In this manner, the most appropriate equipment will be identified to support the activities you cited in your application.

Enclosed for your review and signature is a grant agreement formalizing the relationship and delineating the responsibilities and expectations of both parties. Please complete and sign the agreement and return the entire original to:

Cindy Gompper-Graves
South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911
Email: cindy@southcountyedc.com

If you need additional time, please let Cindy know within the 10-day timeframe and she will work with you to accommodate your schedule.

On behalf of South County EDC and SII, we extend our wishes for your school's success in educating students for the future. We admire your vision and dedication to the students of South County.

Sincerely,

Norma L. Hernandez
Vice Chair South County EDC

Kristina Kim
General Counsel, SII



SCEDC
 South County Economic
 Development Council

Board of Directors

AKA American Open

AT&T

Bank of America

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The Paul Company, LLC

Trilogy PR Group

Dignitary Council

City of Chula Vista

City of Coronado

City of Imperial Beach

City of National City

City of San Diego

County of San Diego

Port of San Diego

Agreement/Acceptance Letter

October 26, 2016

Roberto Carrillo
 Principal
 San Ysidro Middle School
 4345 Otay Mesa Road
 San Ysidro, CA 92173

Dear Principal Carrillo,

In response to your recent grant application, South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics, have approved a donation of television(s) and/or monitor(s).

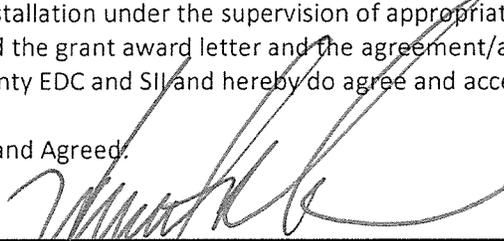
Conditions:

1. The television(s) and/or monitor(s) is to be used solely for the intended use as described in the grant application.
2. Grantee will furnish to South County EDC any information concerning a change or a proposed change in grantees tax exempt status. If grantee tax exempt status changes South County EDC and SII reserve the right to not fulfill request.
3. Grantee must acknowledge South County EDC and SII in all manners as described in grant application and acknowledge as such:
 - a. South County Economic Development Council and Samsung International Inc., Chula Vista.
4. Grantee designates the following person to be the conduit for all communication with SII regarding the television(s) and/or monitor(s):
 - Name Roberto Carrillo
 - Email address: roberto.carrillo@sysd.k12.ca.us
 - Phone: (619) 428-5551
Attn: SYMS
 - Mailing Address: + 4350 Otay Mesa Road
San Ysidro, CA 92173
5. Grantee agrees to provide written documentation of receipt of the television(s) and/or monitor(s) within 15 calendar days of acceptance.
6. Grantee agrees to obtain any releases necessary for publicity from any and all applicable parties (for example student release if disseminating pictures).

7. Grantee agrees to hold harmless South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics for any and all negative occurrences resulting from donation.
8. Grantee agrees to convey school rules of engagement and SII agrees to comply with rules and will perform television(s) and/or monitor(s) installation under the supervision of appropriate school staff.

I have read the grant award letter and the agreement/acceptance letter from South County EDC and SII and hereby do agree and accept the terms set forth.

Accepted and Agreed:



Signature of Authorized Representative

J. Arturo Sanchez Macias

Name and Title Deputy Superintendent

San Ysidro School District

Organization Name

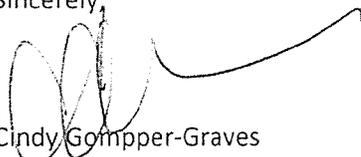
11-03-16

Date

Please return (2) signed original agreements to:

South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911

Sincerely,



Cindy Gompper-Graves
President & Chief Executive Officer

Board of Directors

AKA American Open

AT&T

Bank of America

Border Fusion Group

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City of San Diego

County of San Diego

Port of San Diego



SCEDC

South County Economic
Development Council

October 17, 2016

Manuela Colom
Principal
La Mirada Elementary School
222 Avenida De La Madrid
San Ysidro, CA 92173

Dear Principal Colom,

Congratulations! On behalf of South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, U.S. subsidiary of Samsung Electronics, we are pleased to inform you that after review of your recent grant application, SII would like to provide your school with television(s) and/or monitors. To ensure that your school's specific needs are met, SII technical staff will schedule a review follow-up meeting with you and designated staff. In this manner, the most appropriate equipment will be identified to support the activities you cited in your application.

Enclosed for your review and signature is a grant agreement formalizing the relationship and delineating the responsibilities and expectations of both parties. Please complete and sign the agreement and return the entire original to:

Cindy Gompper-Graves
South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911
Email: cindy@southcountyedc.com

If you need additional time, please let Cindy know within the 10-day timeframe and she will work with you to accommodate your schedule.

On behalf of South County EDC and SII, we extend our wishes for your school's success in educating students for the future. We admire your vision and dedication to the students of South County.

Sincerely,

Norma L Hernandez
Vice Chair South County EDC

Kristina Kim
General Counsel, SII



SCEDC
South County Economic
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Board of Directors

AKA American Open

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Dignitary Council

City of Chula Vista

City of Coronado

City of Imperial Beach

City of National City

City of San Diego

County of San Diego

Port of San Diego

Agreement/Acceptance Letter

October 26, 2016

Manuela Colom
Principal
La Mirada Elementary School
222 Avenida De La Madrid
San Ysidro, CA 92173

Dear Principal Colom,

In response to your recent grant application, South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics, have approved a donation of television(s) and/or monitor(s).

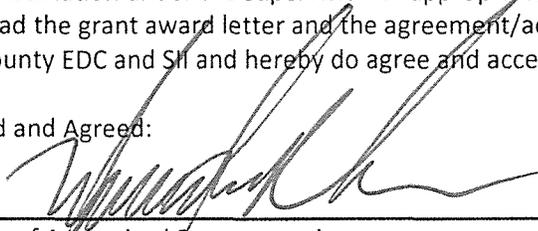
Conditions:

1. The television(s) and/or monitor(s) is to be used solely for the intended use as described in the grant application.
2. Grantee will furnish to South County EDC any information concerning a change or a proposed change in grantees tax exempt status. If grantee tax exempt status changes South County EDC and SII reserve the right to not fulfill request.
3. Grantee must acknowledge South County EDC and SII in all manners as described in grant application and acknowledge as such:
 - a. South County Economic Development Council and Samsung International Inc., Chula Vista.
4. Grantee designates the following person to be the conduit for all communication with SII regarding the television(s) and/or monitor(s):
 - Name Luis Ramos
 - Email address: lramos@sysd.k12.ca.us
 - Phone: (619) 428-4424
 - Mailing Address: La Mirada School
4350 Otay Mesa Road
San Ysidro, CA 92173
5. Grantee agrees to provide written documentation of receipt of the television(s) and/or monitor(s) within 15 calendar days of acceptance.
6. Grantee agrees to obtain any releases necessary for publicity from any and all applicable parties (for example student release if disseminating pictures).

7. Grantee agrees to hold harmless South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics for any and all negative occurrences resulting from donation.
8. Grantee agrees to convey school rules of engagement and SII agrees to comply with rules and will perform television(s) and/or monitor(s) installation under the supervision of appropriate school staff.

I have read the grant award letter and the agreement/acceptance letter from South County EDC and SII and hereby do agree and accept the terms set forth.

Accepted and Agreed:



Signature of Authorized Representative

J. Arturo Sanchez Macias, Deputy Superintendent
Name and Title

San Ysidro School District
Organization Name

11-03-16
Date

Please return (2) signed original agreements to:

South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911

Sincerely,



Cindy Gompper-Graves
President & Chief Executive Officer



SCEDC
South County Economic
Development Council

Board of Directors

AKA American Open

AT&T

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Southwestern College

Southwest Strategies

The Paul Company, LLC

Trilogy PR Group

Dignitary Council

City of Chula Vista

City of Coronado

City of Imperial Beach

City of National City

City of San Diego

County of San Diego

Port of San Diego

October 17, 2016

Manuel Bojorquez
Principal
Willow Elementary School
226 Willow Road
San Ysidro, CA 92173

Dear Principal Bojorquez,

Congratulations! On behalf of South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, U.S. subsidiary of Samsung Electronics, we are pleased to inform you that after review of your recent grant application, SII would like to provide your school with television(s) and/or monitors. To ensure that your school's specific needs are met, SII technical staff will schedule a review follow-up meeting with you and designated staff. In this manner, the most appropriate equipment will be identified to support the activities you cited in your application.

Enclosed for your review and signature is a grant agreement formalizing the relationship and delineating the responsibilities and expectations of both parties. Please complete and sign the agreement and return the entire original to:

Cindy Gompper-Graves
South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911
Email: cindy@southcountyedc.com

If you need additional time, please let Cindy know within the 10-day timeframe and she will work with you to accommodate your schedule.

On behalf of South County EDC and SII, we extend our wishes for your school's success in educating students for the future. We admire your vision and dedication to the students of South County.

Sincerely,

Norma L. Hernandez
Vice Chair South County EDC

Kristina Kim
General Counsel, SII



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Board of Directors

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AT&T

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Dignitary Council

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City of Coronado

City of Imperial Beach

City of National City

City of San Diego

County of San Diego

Port of San Diego

Agreement/Acceptance Letter

October 26, 2016

Manuel Bojorquez
 Principal
 Willow Elementary School
 226 Willow Road
 San Ysidro, CA 92173

Dear Principal Bojorquez,

In response to your recent grant application, South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics, have approved a donation of television(s) and/or monitor(s).

Conditions:

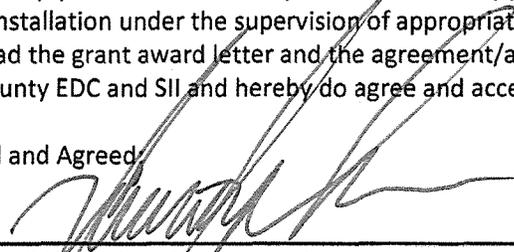
1. The television(s) and/or monitor(s) is to be used solely for the intended use as described in the grant application.
2. Grantee will furnish to South County EDC any information concerning a change or a proposed change in grantees tax exempt status. If grantee tax exempt status changes South County EDC and SII reserve the right to not fulfill request.
3. Grantee must acknowledge South County EDC and SII in all manners as described in grant application and acknowledge as such:
 - a. South County Economic Development Council and Samsung International Inc., Chula Vista.
4. Grantee designates the following person to be the conduit for all communication with SII regarding the television(s) and/or monitor(s):
 - Name: Manuel Bojorquez
 - Email address: mborjorquez@sysd.k12.ca.us
 - Phone: (619) 428-2231
ATTN: Willo w
 - Mailing Address: 4350 Otay Mesa Road
San Ysidro, CA 92173
5. Grantee agrees to provide written documentation of receipt of the television(s) and/or monitor(s) within 15 calendar days of acceptance.
6. Grantee agrees to obtain any releases necessary for publicity from any and all applicable parties (for example student release if disseminating pictures).

1111 Bay Blvd. Suite E • Chula Vista, CA 91911
 (619) 424.5143 • Fax (619) 424.5738
www.SouthCountyEDC.com

7. Grantee agrees to hold harmless South County Economic Development Council (South County EDC) and Samsung International, Inc. (SII), a San Diego-based, US subsidiary of Samsung Electronics for any and all negative occurrences resulting from donation.
8. Grantee agrees to convey school rules of engagement and SII agrees to comply with rules and will perform television(s) and/or monitor(s) installation under the supervision of appropriate school staff.

I have read the grant award letter and the agreement/acceptance letter from South County EDC and SII and hereby do agree and accept the terms set forth.

Accepted and Agreed:



Signature of Authorized Representative

J. Arturo Sanchez Macias, Deputy Superintendent
Name and Title

San Ysidro School District
Organization Name

11-03-16
Date

Please return (2) signed original agreements to:

South County Economic Development Council
1111 Bay Blvd. Suite E
Chula Vista, CA 91911

Sincerely,

Cindy Gompper-Graves
President & Chief Executive Officer

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH CHERYL LAWSON, CONSULTANT

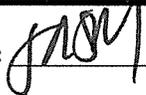
BACKGROUND INFORMATION:

Due to a recent change in leadership in the Special Education Department, the District would like to retain the services of Ms. Cheryl Lawson to provide consultant services to the Interim Director of Special Education in the form of direct and indirect services.

RECOMMENDATION:

Approve the agreement with Ms. Cheryl Lawson to provide consultant services to the Interim Director of Special Education at a cost not to exceed \$15,000.00 from Special Education funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 11th day of November, 2016 by and between the San Ysidro School District, hereinafter called the "District", and

Ms. Cheryl Lawson
Company/Consultant

(909) 753-8785
Telephone Number

1173 Grubstake Dr., Diamond Bar, CA 91765
Address

celawson@verizon.net
Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: November 11, 2016

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction as

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

12B.18

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement and by District.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	
Name:	Cheryl Lawson
Title:	Consultant
Address:	1173 Grubstake Dr
City/State/Zip Code:	Diamond Bar, CA 91765
Telephone:	(909) 753-8785
Email:	celawson@verizon.net

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Acting Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3032
Email:	arturo.macias@sysd.k12.ca.us	

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

DISTRICT

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Signature

Cheryl Lawson

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date:

Date

(909) 753-8785

Phone Number

November 10, 2016

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

**CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1
Fingerprinting and Criminal Background Investigation Requirements**

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils**. As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number
<hr/>	<hr/>

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

Ms. Cheryl Lawson will provide consultant services to the Acting Director of Special Education in the form of direct and indirect services.

Total costs not to exceed \$15,000.00

//

Firm Name

Signature of Authorized Agent

Cheryl Lawson, Consultant

Print Name, Title

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

//

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Ocean View Hills Schools
Nadia Aviles, Principal

AGENDA ITEM: AGREEMENT WITH SAN DIEGO ZOO GLOBAL FOR
WATERSHED PROGRAM

BACKGROUND INFORMATION:

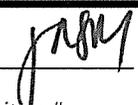
The Watershed Program aims to teach students how they can be heroes for wildlife and watersheds, both locally and globally. This program consists of an all-school assembly, 4th grade classroom visit and fieldtrip to the San Diego Zoo. Throughout this three-part program students will: discover what a watershed is and how their daily actions affect the health of watersheds, be encouraged to become stewards of their local watershed, and participate in experiential activities and inquiry-based learning which challenges them to make observations and discover how simple actions have dramatic impacts on watersheds.

For the past years, the Zoological Society of San Diego dba San Diego Zoo Global has issued grants for district schools to participate in this program. In addition, they provide transportation reimbursements to cover for fieldtrips that are a part of this program.

RECOMMENDATION:

Approve the agreement with the San Diego Zoo Global – Watershed Program at Ocean View Hills School for school year 2016-17.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

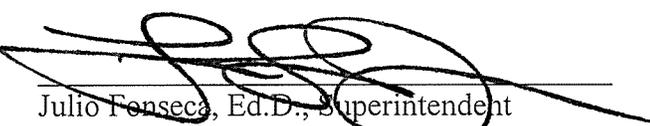
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

WATERSHED HEROES TEACHER AGREEMENT

Please read the following form carefully. After reading through the program information document, please fill in the grey blanks below and email back to WatershedHeroes@sandiegozoo.org Thank you!

SITE CONTACT INFORMATION

School Name:	Phone Number:
School Address:	

SITE LEADER CONTACT INFORMATION

Name:	Phone Number:
Email Address:	Cell Phone <input type="checkbox"/> School Phone <input type="checkbox"/>

PROGRAM INFORMATION & SCHEDULE DATES

Watershed Wizards/Wild Water Warriors All-School Assembly:	at	and
Go with the Flow Classroom Program:	at	and
Watershed Heroes Zoo Trip:	at 9:30 am – 1:30 pm (9:15 am arrival time)	
FOURTH GRADE TEACHERS AND ROOM NUMBERS		
1.	4.	
2.	5.	
3.	6.	

For the Watershed Heroes Zoo Trip, do any students have a wheelchair? Yes No

After reading each statement below, please check each box in agreement.

<input type="checkbox"/>	I will review and share the program and teacher/chaperone information with all adults attending the Watershed Heroes Zoo Trip, as well as prepare the students prior to leaving the school site.
<input type="checkbox"/>	My chaperones will NOT bring siblings or other children on the Watershed Heroes Zoo Trip. They will not be allowed to participate in the program and will have to wait until the program ends to reunite with the group.
<input type="checkbox"/>	I understand that scheduling is on a first come, first serve basis. In the unlikely event that Zoo staff availability changes, the Zoo may have to reschedule my programs.
<input type="checkbox"/>	I will bring enough chaperones for a 1:10 ratio, and additional chaperones if needed for special needs students.
<input type="checkbox"/>	I acknowledge that the Zoo trip runs from the 9:15 am check-in time to 1:30 pm dismissal, and will commit to fully participating (includes two breaks, where students and chaperones will bring their own snack and lunch. Individuals will not be allowed to stray from the group to purchase food).
<input type="checkbox"/>	All adults will support student learning by being actively engaged. They will encourage students to ask questions and seek their answers by observing, collecting information, and forming opinions.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: CHANGE ORDER NO. 1 TO BID #14-15/338 WIRELESS, NETWORK SERVICES, MAINTENANCE, EQUIPMENT AND INSTALLATION FOR E-RATE FUNDING

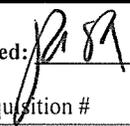
BACKGROUND INFORMATION:

On January 22, 2015, the Governing Board awarded Bid #14/15-338 to Southland Technology, Inc. for Wireless, Network Services, Maintenance, Equipment and Installation in the amount of \$953,852.07. The amount to cover the costs of this Bid #14/15-338 as it was determined, is not sufficient and the District's portion of the cost increased by \$70,083.06 for a total expense of \$213,160.87.

RECOMMENDATION:

Approve/Ratify Change Order No. 1 for Bid #14/15-338 for Wireless, Network Services, Maintenance, Equipment and Installation in the amount of \$70,083.06 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

Yes No

Yes No

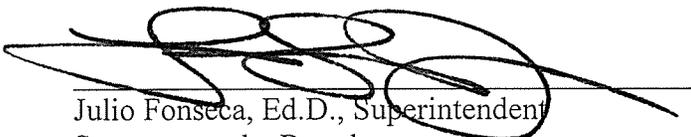
\$70,083.06
(Amount)

General Fund
(Name of funding source and/or location)

-
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SOUTHLAND TECHNOLOGY

8053 Vickers St., San Diego, CA 92111
 Tel: 858-694-0932 Fax: 858-694-0938
 Duns: 016379153 GSA: GS-35F-0351N

CHANGE ORDER	
SO-107030	11/7/2016

Customer	Ship To
San Ysidro School District Accounts Payable 4350 Otay Mesa Rd San Ysidro, CA 92173 UNITED STATES	San Ysidro School District Receiving Department 4350 Otay Mesa Rd San Ysidro, CA 92173 UNITED STATES

Account	PO #	Reference	Terms	Due Date
1208	03300-0000000173 03300-0000000175	BID # 14-15-338	NET 30	11/17/16
Quotation	Account Rep	Ship VIA	Page	
SQ-107030	Robert Pedigo	Service	1	

Line	Item	Brand	Description	Qty	Price	UM	Amount
1			BID # 14-15 338 WIRELESS NETWORK SERVICES, MAINTENANCE, EQUIPMENT & INSTALLATION ABOVE AND BEYOND ERATE FUNDING				
2			BID AMOUNT AWARD				\$953,852.07
3			ERATE FUNDING (85%)				\$810,774.26
4			DISCTRICK PORTION (15%)				\$143,077.81
5			CHANGE ORDER #1				\$70,083.06

Change Order Accepted by:	Tax Details EXEMPT \$0.000	Taxable Exempt Total Tax Total	
_____ Signature		Balance	\$70,083.06
_____ Date			

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: AGREEMENT WITH PEACHJAR

BACKGROUND INFORMATION:

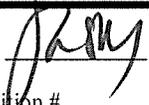
The District's current method of distributing flyers to parents, students and staff is outdated and not cost efficient. Peachjar is a service that will facilitate and reduce the cost of distributing fliers by eliminating the use of paper. This unlimited use service includes automated email distribution of flyers approved by the District, posting, storage and management of flyers in school-specific web pages and folders located on a website owned by Peachjar. Flyers or informational letters will be accessible to parents and District staff through access and use of Peachjar's management system.

Administration would like to start the implementation of these services for a 12-month period at all of our District sites beginning on February 15, 2017 and will automatically renew each year thereafter. Peachjar is providing this service free to the District under current incentive and with certain requirements. The only cost implication would be the startup fee of \$700 (\$100 per site) and is waiving the service fees of \$2,450.00.

RECOMMENDATION:

Approve the agreement with Peachjar for a flyer distribution and management system to be implemented district-wide beginning February 15, 2017 at a cost of \$700.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

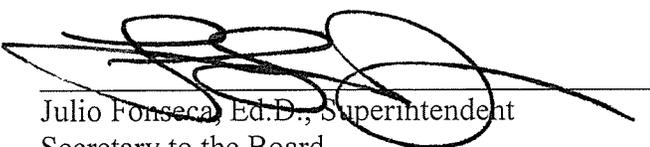
\$700.00
(Amount)

General Fund Unrestricted
(Name of funding source and/or location)

0100-0000000-0000-7200-5800010-050
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



Quote

Peachjar

13290 Evening Creek Drive South, Suite 200
San Diego, CA 92128

Date October 18, 2016
Quote # 7101816M1
Expires November 30, 2016
Rep. Jenean Fear

Prepared for:

San Ysidro SD
4350 Otay Mesa Rd.
San Ysidro, CA 92173

Item	Quantity	Description	Rate	Amount
PJ - Shared	7	One-time Startup Fee per participating school - Unlimited Use Service includes automated email distribution of flyers approved by District and posting, storage, and management of flyers in school-specific web pages and folders located on a website owned by Peachjar and accessible to parents, school staff, and District staff; access and use of Peachjar’s flyer approval management system.	450.00	3,150.00
PJ - GRN16	7	Promotion: Subject to District executing this agreement on or before the expiration date shown above and agreeing to complete all “Actions to be Conducted by District” as stated in Section 4 of the attached Peachjar Order Authorization on or before <u>February 15, 2017</u> , Peachjar agrees to: (i) reduce the One-time Startup Fee to \$100 per participating school, (ii) waive its service fees for local community organizations posting to District's schools when promoting a free event or activity that does not entice participants to join a fee-based program, or purchase products or services. This service fee waiver for local community organizations is <u>not</u> based on the organization’s non-profit status.	-350.00	-2,450.00
Total				\$700.00

Peachjar Order Authorization

ACCOUNT INFORMATION

District Name:	San Ysidro SD	Service Start Date:	February 15, 2017
Startup Fee rate:	\$100/participating school	Reference Quote:	7101816M1
Adjustments:	See attached Reference Quote	Total Due:	\$700

ACKNOWLEDGEMENTS

Peachjar, Inc. ("Peachjar") will provide District with access and use of Peachjar's flyer management system (the "Service") as further described in the attached Reference Quote subject to the following terms and conditions:

- 1. License Grant.** Peachjar grants District a non-exclusive, non-transferable license to use the Service for the approval and distribution of informational eflyers.
- 2. License from District.** Subject to the terms of this agreement, District grants Peachjar a non-exclusive, non-transferrable license to use District Data only to the extent necessary to provide the Service to the District. Such license to District Data shall survive the termination of this agreement for a period of up to 12 months, solely for the purpose of storing backup District Data.
- 3. Authorized Use.** In conjunction with License Grant, unlimited use of the Service shall be provided without charge to District staff, school staff, and the authorized parent group(s) at each school subject to Peachjar's Terms of Use Policy as set forth on its website. Peachjar will be compensated from external organizations that choose to contract directly with Peachjar for posting and email distribution of their eflyers through the Service subject to District flyer approval. Peachjar will be solely responsible for billing and collection. District agrees that all participating schools will not distribute paper flyers from external organizations or post/distribute eflyers from external organizations in a manner that would circumvent Peachjar's compensation. Schools may place paper copies of flyers in the school office area. Additionally, schools may distribute paper flyers from any source provided that such paper flyer distribution is done in conjunction with eflyer distribution through the Service. No flyers from external organizations shall be emailed to parents or posted to school webpages without District approval. District recognizes that in conjunction with posting and distributing flyers, Peachjar enables communications between approved organizations and parents/guardians for the purposes of facilitating sign-ups, providing supplies that may be necessary for participation in activities, and enabling parents to access additional information.
- 4. Actions to be Conducted by District.** District will place a Peachjar button (logo with link) on the home page of each school's website and implement secure protocol for eflyer distribution to parent/guardian email addresses. District will place information on the District website to inform external organizations of the Peachjar service and use its best effort to provide Peachjar with a contact list of external organizations who have previously distributed flyers through District schools.
- 5. Term and Termination.** This agreement shall commence immediately upon execution by both parties and continue for one year after the Service Start Date. This agreement shall automatically renew on the anniversary of the Service Start Date for an unlimited number of one (1) year periods unless either party provides written notice of its desire not to renew at least 30 days prior to the end the then-current term. One-time Startup Fee of \$100 per school shall be due 30 days after execution of this Agreement. No fee shall be due upon renewal in subsequent years.
- 6. Confidentiality and Use of Information.** Peachjar shall use commercially reasonable efforts to ensure that District's Data will be safeguarded against loss or theft, as well as unauthorized access, disclosure, copying, or use. Peachjar warrants that it will not share, sell, or disclose District's Data to any third party where not required by law.
- 7. Limitations of Liability.** District recognizes that Peachjar does not verify the accuracy of information that is contained in flyers or provided to District by third-party organizations as part of the flyer approval process. Peachjar and District mutually agree to indemnify, hold harmless and defend each other, including but not limited to the other party's officers, agents, and employees, from every claim, demand, liability, loss, damage, injury, and expense related to the services provided under this agreement.

Agreed and acknowledged by the following who is authorized to sign on behalf of the District:

Signature:	_____	Date:	_____
Name:	_____	Title:	_____

12B.21

Peachjar Mutual Action Plan

San Ysidro Unified SD

Start Date: 2/15/2017

5 Key steps

Milestone or Task	Responsible Parties	Time Estimate	Due by date	Shared Notes
1. Issue P.O. / Sign Order Authorization	District		11/30/2016	
2. Collect and Provide List of Community Partners	District	15 Min.		
3. Conduct Launch Planning Meeting	Peachjar & District Admin	60 Min.		
4. Announce to Stakeholders	District Admin	90 Min.	1/25/2017	
5. Upload Emails	District Admin / District IT	60 Min.	2/8/2017	
6. Place Peachjar Buttons on School Websites	District Admin / District IT	60-180 Min.	2/8/2017	

Detailed Plan

Milestone or Task	Responsible Parties	Time Estimate	Due by date	Shared Notes
Set Launch Start Date	District Admin & Peachjar			
1. Issue \$0 P.O. / Sign Order Authorization	District			
2. Conduct Launch Planning Meeting	Peachjar & District Admin	60 Min.		
A. Organize all members	District Admin		1/25/2017	
B. List of approved community partners		30 Min.	1/28/2017	
B. Announce to Principals (template #2)		15 Min.	2/1/2017	
C. Announce to Parents (template #1)		15 Min.	2/5/2017	
Conduct Training for District Admin(s)	District Admin & Peachjar	60 Min.	2/8/2017	
Select School Admins/Uploaders	District Admin	15 Min.	2/8/2017	
Upload Emails	District Admin / District IT	60 Min.	2/8/2017	
Place info on District Website to Inform Community Partners (template #3)	District Admin	120 Min.	2/8/2017	
Inform All Faculty & Staff (if using Staff feature)	District Admin	15 Min.	2/8/2017	
Inform Community Partners	District Admin	15 Min.	2/8/2017	
Place Peachjar Buttons on School Websites	District Admin / District IT	60-180 Min.	2/12/2017	
Send Final Reminders to Stakeholders	District Admin	15 Min.	2/12/2017	
Conduct Training for School Admins	Peachjar	25 Min.	2/15/2017	Peachjar Training Link
Launch!			2/15/2017	

Only Peachjar...

- Provides digital flyer approval
- Sends emails including eflyers from multiple sources
- Automatically posts and expires flyers on school websites
- Allows parents to adjust their flyer delivery frequency
- Provides digital sign-ups
- Is FREE to the school district (under current incentive)





DISTRICTS

- ✓ Removes burden of distributing paper flyers
- ✓ Includes digital flyer approval system
- ✓ Increases quality control
- ✓ Delivers significant cost savings
- ✓ Free for schools and parent organizations to upload and distribute eflyers



COMMUNITY ORGANIZATIONS

- ✓ Eliminates costs to copy and deliver paper flyers
- ✓ Once uploaded, eflyers are automatically sent to the district office for approval
- ✓ Eflyers go directly to parents, once approved
- ✓ Highlights activities in full color
- ✓ Boosts community awareness as parents share on social media
- ✓ Includes optional sign-up tool



PARENTS

- ✓ Receive eflyers as digital images by email
- ✓ View all school eflyers online quickly
- ✓ Choose delivery frequency
- ✓ Share eflyers on social media to encourage friends to participate
- ✓ Click on eflyers to sign-up

FOR MORE INFORMATION **12B.21**

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WWW.PEACHJAR.COM



Peachjar - Frequently Asked Questions by District Staff

What if some of our parents don't have internet access?

Research shows that many parents without internet access at home have other ways to go online. For example, many parents use a smartphone to go online through their cellular network or use/borrow a computer at work or a public library. Additionally, since schools are saving thousands of dollars each year with Peachjar, many districts use the savings to provide a parent resource computer in the front office of each campus that gives parents the ability to go online to view school flyers and other info on their school website. Finally, some schools choose to place a few paper flyers in their front office area.

Once a flyer has been posted online and distributed through Peachjar, if a principal considers it to be essential communication, paper copies can be sent home.

What if we don't have all of our parents' email addresses?

Peachjar has proven tools to facilitate your efforts to gather parent email addresses. Also, parents can click the Peachjar button on school websites to find and view eflyers.

What about our parents who don't speak English?

Since Peachjar sends flyers electronically, there is no additional cost to distribute multi-page eflyers with additional pages in other languages. Additionally, Peachjar's entire website can be viewed in Spanish, French, Italian, or German by selecting "Google Translate" at the bottom of the homepage.

Will enrichment and community organizations support this initiative?

External organizations go through a time-consuming and costly process to copy and deliver paper flyers to schools. Peachjar saves these groups loads of time and typically **cuts the total cost of copying and distributing flyers by more than 50%**. Enrichment and community organizations want school districts to use the most effective means of electronic communication for school flyers – Peachjar provides it.

How do we load parent email addresses into the system?

As a contract service provider, Peachjar uses a secure file transfer protocol for districts to load parent email addresses into their Peachjar account. In accordance with our business agreement and terms of use, parent email addresses are only used for the distribution of school/district-approved eflyers - nothing else! For more detailed information, please ask us for our Data Security Protocol.

Our schools send home flyers on a specific day of the week. Can we do this with Peachjar?

Yes! School and district staff can schedule the eflyers they create for release on a designated day. Those eflyers will be grouped and delivered in a single email along with the eflyers posted by external organizations that are approved by district staff on the same designated day of the week.

We already have our own electronic method for school flyers. Why should we use Peachjar?

Going paperless on your own requires dedicated staff members who take the time to upload flyers to school and district websites and draft emails to parents containing links. Peachjar automates this process and sends visually engaging flyer images directly to parents via email. Additionally, Peachjar's digital flyer approval system is a big time-saver for district staff.

Have more questions? We are here to help! Contact your representative or call 858.997.2117.

12B.21

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: November 10, 2016

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH PROFILES SERIES PRODUCTIONS

BACKGROUND INFORMATION:

The Profiles Series is a series uniquely designed to provide educational content for national cable television and social media outlets. Profiles Series Productions is interested in doing a segment on the San Ysidro School District's goals and pathways to the 21st Century education. The four to five (4-5) minute broadcast segment will be aired nationwide during a half-hour episode of the Profiles Series on the Discovery Channel.

Profiles Series Productions will provide the District a 6-8 minute demo of the segment digitized and encoded for use for the website, facebook and youtube.

The San Ysidro School District must go through a selection process and meet the following criteria in order to participate in the program:

- A positive storyline that is educationally beneficial.
- A targeted audience for the educational message.
- Desire and ability to inform and educate.

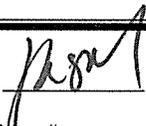
The cost implications are:

- A one day, one location shoot with interviews – Use of facilities.
- A \$27,900.00 pre-production scheduling fee.
- A \$3,000.00 for travel, food, lodging expenses for all team members per day.

RECOMMENDATION:

Approve the Memorandum of Understanding with Profiles Series Productions at an approximate cost of \$31,000.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

APPROXIMATE
\$31,000.00
(Amount)

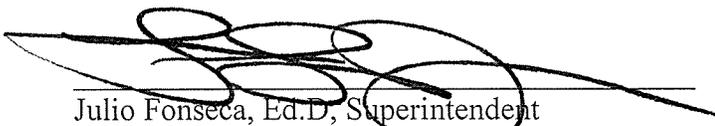
General Fund

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

AT A GLANCE

- NATIONAL DISTRIBUTION – The four to five (4-5) minute broadcast segment will be aired nationwide during a half-hour episode of the Profiles Series on the Discovery Channel. We purchase the airtime to guarantee non-preemption and to maintain full editorial control.
- 30-SECOND COMMERCIAL DISTRIBUTION – We will produce a 30-second commercial for you to use for any promotion or outreach you have in mind.
- HIGH DEFINITION CORPORATE DVD – Profiles Series Productions, LLC will provide production of one (1) complete HD broadcast quality, custom, six to eight (6-8) minute corporate demo DVD with expansive and detailed information documenting the issues that impact the target audience; interviews and/or voice-over narration are added to accomplish the specific goals of your organization.
- INTERNET DISTRIBUTION / WEB STREAMING / SOCIAL NETWORKS – Upon completion, the six to eight (6-8) minute corporate demo segment and the 30-second segment will be digitized and encoded for web-streaming use on your website, which will be accessible for viewing by all traffic via your website. The six to eight (6-8) minute corporate demo segment will also be linked for internet broadcast on YouTube and Facebook with keywords and phrases identifying your video to specific target markets.

INTERNET DISTRIBUTION

FACTS ABOUT THE INTERNET

The use of the internet still continues to grow throughout the world. As of June 2012, there were approximately 2.4 billion internet users worldwide. People in North America account for over 273 million of those internet users. There is no shortage of websites and information for these users either. In 2012 alone there were 51 million websites created, bringing the total number of websites to 634 million.

(*Data Sources: Internet World Stats, Netcraft)

FACTS ABOUT SOCIAL MEDIA NETWORKS:

Social media and blogs account for nearly one quarter of total time Americans' spend online. In September 2011, Facebook revealed they had reached 800 million active users (worldwide). To put that into perspective, that was the total number of all internet users back in 2004. According to Nielson.com, in May 2011 Americans spent more time on Facebook than they did on any other website, with over 53 billion minutes total. As of September 2010 the number of Twitter users grew to 175 million, with a total of 25 billion "tweets" sent that year alone. And with over 152 million blogs, there is never a shortage of information, opinions and suggestions.

(*Data Sources: Internet World Stats, Twitter)

FACTS ABOUT VIDEO STREAMING:

In May 2011, Americans reached an all-time video streaming high of 15 billion videos, with a total of 143 million unique viewers. In addition, the number of people streaming videos from their mobile device grew by more than 40% from 2009 to 2010. Video streaming is used as a source of entertainment as well as education across a wide variety of platforms between YouTube, Vimeo as well as links on social media sites.

(*Data Source: Nielson Company)





PRODUCTION TIMETABLE

PRE-PRODUCTION

1. Production Authorization Signed Day 1
2. Payment Due Upon Receipt of Invoice
3. Research Questionnaire and Background Literature Due Day 10
(Pre-production requirements are due within 10 business days from the date the Production Authorization is signed)

PRODUCTION SCHEDULE

Here is the Approximate Schedule (for estimation purposes only):

Your Responsibilities are in Bold/Our Responsibilities are in Plain Type

1. Story Assigned to a Field Producer Day 1
2. Field Producer Contacts Participant Day 2-3
3. Location and Date for Shoot Confirmed Day 7-8
4. Script Written* (preliminary Distribution Dates Available) Day 20- 40
5. Scripts Approved for Technical Accuracy* Day 25- 45
6. Shoot Takes Place at Location Coordinated By Participant Day 60
7. Feature Story Edited Day 80
8. Technical Accuracy Approved by Participant Day 85
9. Custom Demo Tape Edited Day 90
10. Final Distribution Dates are Issued Day 90 +

*In some cases the script may be written after the shoot if it is determined by the Field Producer it will result in a better story

THIS IS YOUR TOTAL REQUIRED TIME INPUT:

(Please note that it is designed to be minimally invasive on your time and resources)

- Sign the Production Authorization that summarizes our agreement, and gives us the "green light" (approx 15 minutes)
- Complete the Research Questionnaire and return it to us along with the Background Literature. (1-2 hours)
- An invoice will be sent by us to you upon the execution of the Production Authorization. In order to begin the pre-production phase, the fee in-house within 10-14 days to secure placement in the series.
- Our Production Coordinator will contact you upon receipt of all required materials to prepare you for production. (approx 30-45 minutes)
- You'll need to coordinate with one of our Field Producers who will contact you regarding shooting locations, interviews and miscellaneous information. (approx 4-6 hours)
- Over the course of the next 90-120 day production cycle, you'll review and approve the scripts for the project. Once edited, you'll review all elements for your final approval on technical accuracy. (approx 4-6 hours)



REQUIREMENTS

1. The First requirement is that we have reasonable access to videotape your story. That means providing a location where the service or technology can best be shot. Our crew will film anywhere in the continental U.S, you expences for a typical one day, one location shoot will be approximately \$3,000. This is inclusive for travel, food and lodging for all team members.
2. The second requirement is that participants of the series provide a scheduling fee for preproduction (see enclosed letter for funding requirements).
3. The final requirement is related to time. In our industry, as in yours, timing is everything. The sole reason we can provide the benefits we have described for our featured guests is because of the economies of scale that accrue when the schedules are met. Each project is typically completed within a 90-120 day production cycle. Therefore, all scripts, scheduling, videotaping and post production work must occur within that time frame (although your time input is minimal). This means all participants must give written confirmation to accept this invitation with his seven (7) days from the date of origingal contact with our Associate Producer and adhere to the production schedule outlined in this package.



PROJECT RESEARCH QUESTIONNAIRE

Quick Fax Version-- if you find yourself pressed for time; please feel free to answer only these questions that are marked with an asterisk. (approx. time to complete: 10-15 minutes)

Complete and email to: brooke@profileseries.com

* COMPANY NAME: _____

* PRODUCTION CONTACT: _____ TITLE: _____

* TELEPHONE: _____ * FAX NUMBER: _____

EMAIL ADDRESS: _____

* WEBSITE: _____

* LOCATION WHERE YOUR STORY AND INTERVIEWS CAN BE SHOT: (Remember you will need to confirm the shoot date and location within 5 days of being contacted by our field producer):

SPECIFIC STORYLINE OR EDUCATIONAL FOCUS: _____

* IN LAYMEN'S TERMS, PLEASE PROVIDE AN OVERVIEW OF YOUR EDUCATIONAL MESSAGE:

* WHAT ARE THE KEY IDEAS THAT CONTRIBUTE TO THE USE OR UNIQUE ASPECT OF THE EDUCATION?



*WHO ARE THE MOST IMPORTANT PEOPLE TO EDUCATE? (*Promotional Information* may be used only in the 6-8 minute corporate demo and your 30-second spot)

* FROM YOUR PERSPECTIVE, WHAT IS THE MOST IMPORTANT MESSAGE THAT YOU WOULD LIKE TO CONVEY IN THE DOCUMENTARY? _____

IS THERE ANY INTERESTING ANECDOTE OR INSPIRATION BEHIND THE DEVELOPMENT OF THE COMPANY? _____

WHAT ARE THE MOST IMPORTANT TOPICS OR ISSUES IN YOUR FIELD, OR COMPANY, RELATED TO THE PROJECT AND MESSAGE?

WHAT ARE THE CONTROVERSIAL SUBJECTS OR ISSUES IN YOUR FIELD (RELATED TO THE PROJECT)? WHERE DOES YOUR COMPANY STAND ON THOSE ISSUES? SHOULD THE ISSUES BE ADDRESSED OR AVOIDED IN THIS PRODUCTION? _____

WHAT FUTURE TRENDS DO YOU SEE YOUR COMPANY HAVING AN IMPACT ON YOUR FIELD?

HOW ARE YOU PLANNING TO ADDRESS THESE TRENDS? _____

CAN YOU PROVIDE?

HIGH DEFINITION FOOTAGE: YES NO

PLEASE SEND YOUR LATEST PRESS RELEASES ON YOUR TECHNOLOGY AS WELL AS ANY PHOTOS.



PLEASE RATE THE FOLLOWING ON A SCALE OF 1-10 (10 BEING THE HIGHEST) IN RELATION TO THE IMPORTANCE GIVEN TO EACH AS A BASIS FOR YOUR PARTICIPATION IN THE SERIES...

Corporate Documentary	1	2	3	4	5	6	7	8	9	10
National Distribution	1	2	3	4	5	6	7	8	9	10
Production of :30 Commercial	1	2	3	4	5	6	7	8	9	10
Digitizing & Encoding Of Corporate DVD for Use With Website / Internet / Social Media	1	2	3	4	5	6	7	8	9	10
HD Footage	1	2	3	4	5	6	7	8	9	10

PLEASE PROVIDE A COPY OF YOUR COMPANY LOGO (See your "materials request page" for details).

*Please indicate how you would like your company's name and/or phone number and /or website to appear on the custom corporate documentary/ educational tape (i.e. where to send viewers at the end of seeing the program).

WHAT WILL BE THE MAIN USE(S) FOR YOUR CUSTOM CORPORATE VIDEO? PLEASE INDICATE ALL THAT APPLY:

- Educational Tool
- Sales / Marketing Tool
- Investor Relations / Public Relations Tool
- SALES/MARKETING TOOL
- OTHER (PLEASE SPECIFY _____)

MARK THOSE YOU WANT TO INCLUDE IN THE CORPORATE DOCUMENTARY:

- Mission Statement/Slogan or Tag Line _____
- DISTRIBUTOR INFORMATION Phone Number _____
- Product Logo Web Address _____
- Corporate Spokesperson/Other _____