

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, FEBRUARY 25, 2016
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, February 25, 2016, with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. and conducted its business meeting at **Sunset School, 3825 Sunset Lane, San Ysidro, CA 92173**. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Diaz Time: 5:00 p.m.

2. ROLL CALL by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
Mr. Marcos A. Diaz, President
Mr. Rodolfo Linares, Vice-President
Mr. Steven Kinney, Clerk –*Arrived at 5:33 p.m.*
Mr. Antonio Martinez, Member
Mrs. Rosaleah Pallasigue, Member

3. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS
None at this time.

Member Martinez made a motion to recess to Closed Session, seconded by Vice-President Linares. The vote was 4 Ayes- 1 Absent (K).

4. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:01 p.m. in accordance with section 54954.5 regarding:

4.1 GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

4.2 CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:
Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (e)(1): 1 case

4.3 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Amy Hunt, Executive Director of Human Resources
Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:00 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took no action in Closed Session.

5. **CALL TO ORDER** Who: President Diaz Time: 6:01 p.m.

6. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 - Mr. Marcos A. Diaz, President
 - Mr. Rodolfo Linares, Vice-President
 - Mr. Steven Kinney, Clerk
 - Mr. Antonio Martinez, Member
 - Mrs. Rosaleah Pallasigue, Member

7. **FLAG SALUTE** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

8. **CONFERENCE SESSION**
Reports/Presentations
 8.1 Child Nutrition Services

Member Martinez made a motion to move the order and change Item 10. Public Comment to Item 9. and change Items from the Board and Superintendent to Item 10., seconded by Member Pallasigue. The vote was unanimous.

9. **PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**
Guillermina Sandez, SYEA President, 1) Commented that there were concerns about how the agreement was reached for the 2016-2017 School Calendar. 2) Mentioned that it was a mutual agreement with the District and SYEA. A survey was sent to all SYEA members and the majority of the members who took the survey agreed on the calendar even though Spring Break didn't align with Easter. The calendar aligns with Sweetwater. 3) Asked the Board to look at Willow's overcrowding very carefully. Commented that our students and staff need to be in a safe and appropriate environment. 4) Mentioned that the Board has the full support of SYEA.
Esther Gutierrez, PTA President, 1) Shared concerns about field trips being cancelled. 2) Commented that teachers did fundraisers with the assistance of PTA to pay for these field trips. Asked the Board to reconsider and approve the field trips this school year and make changes next year so teachers can plan ahead. 3) Commented that PTA paid for all expenses for a student that could not afford to attend camp. 4) Mentioned that there is another student that can't afford camp and asked the Board for their help. 5) Shared concerns about student programs being cancelled.
Banesa Gonzalez, Parent, 1) Shared concerns about the empty lot where Beyer School was. 2) Mentioned that she is interested in a K-12 Charter School. 3) Asked the Board where she could get information about this project.
Zenaida Rosario, Teacher, 1) Commented that the current Board and Administration apologized for the manner in which teachers were treated in the past but she believes there to be no difference because she feels the Board allows the Administration to retaliate against teachers who speak up. 2) Asked the Board and Administration to treat teachers with respect.
Olga Espinoza, Parent, 1) Commented that a 17 year old girl went to the Parent Center requesting financial assistance to send her brother to camp. Asked the Board for help. 2) Shared concerns about the alleged kidnapping incident at Willow School. Asked the Board to keep parents informed of the incidents. 3) Shared concerns about waiting another year for the District Reconfiguration.
Eddie Garcia, Teacher, 1) Commented that he participated on the EL Master Plan Committee and felt everyone had a voice and an opportunity to contribute in finding a program that is responsive to the needs of our learners in the community. Encouraged the Board to speak to other participants about their experience.

Marianna Saponara, Retired Administrator, 1) Commented that Smythe School safety has improved tremendously. 2) Shared concerns about the student calendar and would like the District to ask parents for their input before approving the student calendar.

Jessie Gutierrez, Retired Employee, 1) Shared concerns about field trips. 2) Asked the Board not to take field trips away from students. 3) Mentioned that some students come from low income families and can't afford to visit some of the places they go on field trips. 4) Commented that Willow School is overcrowded and something needs to be done.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysd.k12.ca.us

10. ITEMS FROM THE BOARD & SUPERINTENDENT

President Diaz, 1) Thanked Mr. Burciaga for hosting the Board Meeting. 2) Commented that the incident at Willow School was not a kidnapping attempt. 3) Mentioned that the District takes children's safety very seriously. 4) Commented that the Board has made great strides for children's education. 5) Mentioned that changes affect everyone and not everyone always agrees but the District has a good team that wants the best for the children. 6) Thanked everyone for their patience and support.

Vice-President Linares, 1) Mentioned that a Charter School will be a reality but it will take time. 2) Commented that he said from the beginning that he would like to keep our students in the District from kindergarten to high school. 3) Mentioned that students who want to pursue a higher education will have it. We have a Foundation that will help students. 4) Mentioned that he's made comments about it not being fair to put the burden on teachers and students to pay for field trips. He believes the District can provide financial assistance for field trips. 5) Mentioned that some field trips are not safe and the Board needs to look into that. Many field trips have been approved and there are more to come.

Member Martinez, 1) Thanked Mr. Burciaga for hosting the meeting. 2) Commented that he was delighted to hear about California Thursdays and student involvement in the program. 3) Mentioned that he would like to see the program continue and extended to every day with student input. 4) Commented that even though some field trips do not have an educational experience, he believes that field trips serve as an incentive and do help in learning even if it's not directly. 5) Commented that he will not vote to take field trips away. 6) Commended the PTA for all their work. 7) Mentioned that he would like to see progress on the resolution to promote awareness in human trafficking. 8) Commented that he would like Kid Biz Town implemented in the District.

Clerk Kinney, 1) Thanked the Child Nutrition Department for the collaboration with students and for the improved meals. 2) Thanked parents, administrators and teachers for attending the meeting and asked them to invite a friend.

Member Pallasigue, 1) Commented that she would like to help the young lady from the Parent Center that requested help to send her brother to 6th grade camp. 2) Mentioned that as a parent she feels the District is quick to respond and inform parents of any emergencies and incidents. 3) Commented that she feels safe in the District. 4) Mentioned that she is very excited about Food Services and California Thursdays.

Dr. Fonseca, Superintendent, 1) Thanked everyone that expressed their concerns. 2) Commented that the alleged kidnapping incident was a false report and the media released information without verifying their investigation. 3) Reassured parents that students are safe on District campuses. 4) Mentioned that the District will not release any information regarding incidents until the District has all the facts. 5) Commented that the State requires all school Districts to meet specific minutes of instruction for students and will be penalized if those minutes are not met. The District wants to allow students to attend field trips but not at the expense of instruction. Mentioned that field trips need to be connected to the curriculum and instruction. It becomes difficult to approve

field trips that do not have educational value. 6) Commented that he will work with administrators and teachers to determine the connection of field trips to instruction. He will not approve field trips that don't have this connection because it will be a violation of the Education Code that relates to the instructional minutes.

7) Mentioned that he is open to negotiate the time frame that field trips are scheduled. If field trips are scheduled outside of school hours or on weekends, it would be fine but we need to consider safety issues for the extended hours. 8) Congratulated Lilly Esparza, RSP Teacher at Smythe, who was recognized through the South County SELPA for her contributions to Special Education students. 9) Thanked CSEA and the Board of Education for completing negotiations. 10) Mentioned that in collaboration with Councilmember Todd Gloria, a resolution on human trafficking will be written and presented to the Board. 11) Commented that he is hopeful to implement Kid Biz Town for fifth grade students next year. 12) Congratulated the committee that worked on the English Language Master Plan. Commented that the Board's goal is for students to be proficient in English by the time they leave third grade. 13) Mentioned that the Technology Plan will be presented to the Board. 14) Thanked teachers for the amazing job they do with the children.

11. GENERAL ADMINISTRATION

11.1 MINUTES

The Board approved the minutes of the Regular Board meeting of January 21, 2016 and the minutes of the Special Board meeting of February 1, 2016.

Motion: Martinez Second: Linares Vote: Unanimous

11.2 DISTRICT RECONFIGURATION PLAN

The Board approved the District Reconfiguration Plan.

Motion: Pallasigue Second: Martinez Vote: Unanimous

11.3 2016-2017 STUDENT CALENDAR

The Board approved the 2016-2017 Student Calendar.

Motion: Martinez Second: Kinney Vote: Unanimous

11.4 RESOLUTION NO. 15/16-0009

The Board adopted Resolution No. 15/16-0009 authorizing the District to notice individual, temporary, certificated employees of the District's intent to release and non-reelect for the 2016-2017 school year.

Motion: Linares Second: Martinez Vote: Unanimous

11.5 RESOLUTION NO. 15/16-0010

The Board adopted Resolution No. 15/16-0010 authorizing the District to notice administrative or supervisory credentialed employees of the District's intent to release or re-assign for the 2016-2017 school year.

Motion: Linares Second: Kinney Vote: Unanimous

11.6 SECOND READING AND ADOPTION OF ADMINISTRATIVE REGULATION 3543.1 TRANSPORTATION SAFETY AND EMERGENCIES: SAFETY REGULATIONS

The Board approved second reading and adoption of Administrative Regulation 3543.1 on Transportation Safety and Emergencies: Safety Regulations.

Motion: Linares Second: Martinez Vote: Unanimous

12. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- 1) Pulled Consent Calendar Items 12E.2, 12E.4, 12E.8, 12E.10, 12E.11 for discussion and to be voted on separately.
- 2) Changes to the following Consent Calendar Items: 12C.1 Approve new job description for Accounting Technician III, 12C.2 Reclassification of Account Clerk II to Accounting Technician III, 12C.3 Reclassification of Account Clerk III to Accounting Technician III and 12E.11 Approve the new job description for Executive Director of Secondary Education/Principal.

Motion: Martinez

Second: Linares

Vote: Unanimous

12A. CURRICULUM & INSTRUCTION**12A.1 SCHOOL SITE SAFETY PLANS**

The Board approved the School Site Safety Plans for the 2015-16 school year.

12A.2 ENGLISH LEARNER RECLASSIFICATION CRITERIA

The Board approved the Reclassification Criteria as outlined above.

12A.3 23RD ANNUAL ADELANTE MUJER CONFERENCE

The Board approved the attendance/registration and transportation costs for up to 200 female 7th and 8th grade students and their mothers/guardians to attend the 23rd Annual Adelante Mujer Conference on Saturday, March 5, 2016 at Eastlake Middle School at a cost not to exceed \$7,200.00.

12A.4 UPDATE TO SITE BUDGETS OF EIA-LEP, EIA-SCE, AND TITLE I FUNDS TO THE 2015-2016 SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR ALL SCHOOL SITES

The Board approved the update for EIA-LEP, EIA-SCE, and/or Title I funds to all site budgets in the 2015-16 Single Plan for Student Achievement.

12A.5 FIELD TRIP TO OLD TOWN SAN DIEGO – SUNSET

The Board approved the field trip and participation of approximately 54 students, 2 teachers and 4 parents from Sunset School to Old Town San Diego on March 18, 2016 at an estimated cost of \$260 from classroom fundraising.

12A.6 FIELD TRIP TO LEGOLAND – SUNSET 1ST GRADERS

The Board approved the field trip and participation of 109 first grade students and 4 teachers from Sunset School to Legoland on May 17, 2016 at an estimated cost of \$950 from class fundraising.

12A.7 FIELD TRIP TO LEGOLAND – SUNSET 2ND GRADERS

The Board approved the field trip and participation of approximately 126 second grade students and 5 teachers from Sunset School to Legoland on May 25, 2016 at an estimated cost of \$1,425 for transportation services from class fundraising.

12A.8 FIELD TRIP TO SAN DIEGO REUBEN H. FLEET MUSEUM - SUNSET

The Board approved the field trip and participation of approximately 60 students, 2 teachers and 8 chaperones from Sunset School to the San Diego Reuben H. Fleet Museum on March 1, 2016 at an estimated cost of \$520 from classroom fundraising.

12A.9 FIELD TRIP TO THE BIRCH AQUARIUM – VISTA DEL MAR

The Board approved the field trip and participation of approximately 137 students from Vista Del Mar School to the Birch Aquarium on April 8, 2016 at an approximate cost of \$1,320 from PTA donations and supplemental and concentration funds.

12A.10 FIELD TRIP TO LEGOLAND – WILLOW

The Board approved the field trip and participation of 29 students and staff from Willow School to Legoland on May 24, 2016 at a cost of \$450 from donations and classroom fundraising.

12A.11 SUPPLEMENTAL MATERIALS FOR OUR LADY OF MOUNT CARMEL SCHOOL

The Board approved the purchase of supplemental materials for Our Lady of Mt. Carmel School at a cost not to exceed the amount of \$12,065.00 from Title I and Title III funds.

12A.12 CABE CONFERENCE 2016 – REVISION

The Board approved the revision to attend the CABE Conference 2016 to be held in San Francisco, California from March 23-26, 2016 with an overall approximate cost of \$26,000 from Title III.

12A.13 STAFF DEVELOPMENT

The Board approved/ratified the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Pamela Lambert, Paloma Perez, Maria Price, Margarita Meza, Rosalia Salgado, Maria Sanchez, Carmen Verduzco, Linda Venegas, Ana Bush	Culinary & Combi- Oven Training	San Diego	02/19/16	\$0	N/A
Sergio Campos, Rick Quintana, Martha Murillo	Youth Mental Health First Aid	SDCOE	03/07/16	\$0	N/A
Manuel Bojorquez, Erika Meza, Manuela Colom, Maria Rodriguez, Sergio Campos	Fourth Annual – Key Issues in Special Education: What Principal’s Need to Know	South County SELPA	03/09/16	\$0	N/A

12B. BUSINESS

12B.1 ACCEPTANCE OF DONATIONS

The Board accepted a donation valued at \$3,300.00 to help support and enrich our educational programs.

12B.2 MAFER ARCE PHOTOGRAPHY AGREEMENT

The Board approved/ratified the agreement with Mafer Arce Photography at a not to exceed amount of \$200 to be paid from a grant awarded to Child Nutrition Services.

12B.3 THE TITAN GROUP AGREEMENT

The Board approved/ratified The Titan Group Agreement’s not to exceed amount increase to \$30,000 from the general fund.

12C. PERSONNEL – CLASSIFIED

APPROVE JOB DESCRIPTION

The Board approved new job description for the following as recommended by staff:

12C.1 Accounting Technician III

APPROVE RECLASSIFICATION

The Board approved/ratified reclassification of the following:

12C.2 Account Clerk II to Accounting Technician III: Blanca Vega, effective March 1, 2016.

12C.3 Account Clerk III to Accounting Technician III: Daniel Chavez and Laura Gastelum, effective March 1, 2016.

12D. PERSONNEL – CONFIDENTIAL

APPROVE REVISED JOB DESCRIPTION

The Board approved the revision of job descriptions for the following as recommended by staff:

12D.1 Administrative Confidential Secretary

12D.2 Executive Secretary II

12E. PERSONNEL – MANAGEMENT

EMPLOYMENT

The Board approved employment for the following as recommended by staff:

12E.1 Assistant Director of Child Nutrition Services: Paloma Perez Betrand, effective March 1, 2016.

12E.2 Coordinator, Information Technology: Reynaldo Bautista, effective March 1, 2016. - *Pulled*

Motion: Linares Second: Martinez Vote: Unanimous

APPROVE REVISED JOB DESCRIPTION

The Board approved the revised job descriptions for the following as recommended by staff:

12E.3 Assistant Principal

12E.4 Assistant Superintendent of Educational Services - *Pulled*

Motion: Linares Second: Kinney Vote: Unanimous

12E.5 Director of Child Development

12E.6 Director of Human Resources

12E.7 Director of Maintenance, Operations, Transportation and Facilities

12E.8 Director of Special Education - *Pulled*

Motion: Pallasigue Second: Kinney Vote: Unanimous

12E.9 Principal – Elementary

12E.10 Principal – Secondary - *Pulled*

Motion: Linares Second: Martinez Vote: Unanimous

APPROVE NEW JOB DESCRIPTION

The Board approved new job description for the following as recommended by staff:

12E.11 Executive Director of Secondary Education/Principal - *Pulled*

Motion: Linares

Second: Martinez

Vote: Unanimous

Member Pallasigue made a motion to adjourn the meeting, seconded by Member Martinez. The vote was unanimous.

13. ADJOURNMENT

Time: 7:51 p.m.

Respectfully Submitted,

Julio Fonseca, Ed.D., Secretary
Governing Board