

**San Ysidro School District
Governing Board
ORGANIZATIONAL MEETING
AGENDA**

Wednesday
December 14, 2016
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Multicultural Complex
4345 Otay Mesa Road
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
WEDNESDAY, DECEMBER 14, 2016**

5:00 p.m.

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board will be held on Wednesday, December 14, 2016, at 5:00 p.m. to conduct its business meeting at the Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. **CALL TO ORDER** Who: _____ Time: _____
2. **RECOGNITION OF OUTGOING BOARD MEMBER:** Steven Kinney
3. **ADMINISTRATION OF OATH OF OFFICE:** Irene Lopez, Antonio Martinez and Rosaleah Pallasigue
4. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent
Mr. Marcos A. Diaz, Member
Mr. Rodolfo Linares, Member
Mrs. Irene Lopez, Member
Mr. Antonio Martinez, Member
Mrs. Rosaleah Pallasigue, Member

It is respectfully suggested that the Governing Board temporarily relinquish chairmanship of the meeting to the Superintendent until the Board elects its President.

5. ANNUAL BOARD ORGANIZATION

A. Election of Board President

Motion _____ Second _____ Vote _____

B. Election of Board Vice-President

Motion _____ Second _____ Vote _____

C. Election of Board Clerk

Motion _____ Second _____ Vote _____

D. Appointment of Board Secretary

Motion _____

Second _____

Vote _____

6. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

7. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

7.1 Government Code Section 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Jose Arturo Sanchez-Macias, Deputy Superintendent

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

8. CALL TO ORDER Who: _____ Time: _____

9. ROLL CALL by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

Mr. Marcos A. Diaz, Member

Mr. Rodolfo Linares, Member

Mrs. Irene Lopez, Member

Mr. Antonio Martinez, Member

Mrs. Rosaleah Pallasigue, Member

10. FLAG SALUTE

11. CONFERENCE SESSION

Reports/Presentations

11.1 Years of Service Staff Recognition

11.2 Samsung Appreciation Recognition

11.3 Reconfiguration and Proposed Boundary Changes – Kathleen Moore

11.4 Willow School Update – Manuel Bojorquez

12. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org

13. GENERAL ADMINISTRATION

13.1 MINUTES

Approve the minutes of the Regular Board meeting of November 10, 2016.

Motion: _____ Second: _____ Vote: _____

13.2 DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS

Approve the regular Governing Board meetings from January through December 2017, to be held on the second Thursday of each month (except for January due to the holidays and non-working days) at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: _____ Second: _____ Vote: _____

13.3 2017 CSBA DELEGATE ASSEMBLY NOMINATIONS

Nominate, in accordance with CSBA Bylaws, Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2017-2019.

Motion: _____ Second: _____ Vote: _____

13.4 FIRST READING OF BOARD BYLAW 9271 (A-B) SCHOOL BOARD CODE OF ETHICS AND ADMINISTRATIVE REGULATION 9271 (A-C) BOARD OF ETHICS REGULATION

Approve first reading of Board Bylaw 9271 (a-b) School Board Code of Ethics and Administrative Regulation 9271 (a-c) Board of Ethics Regulation.

Motion: _____ Second: _____ Vote: _____

13.5 FIRST READING OF BOARD POLICY 1251 (A-B) BOARD MEMBER VISITS TO SCHOOLS

Approve first reading of Board Policy 1251 (a-b) Board Member Visits to Schools.

Motion: _____ Second: _____ Vote: _____

13.6 FIRST READING OF NEW BOARD POLICY AND ADMINISTRATIVE REGULATION 5148.2 BEFORE AND AFTER SCHOOL PROGRAMS

Approve first reading of new Board Policy and Administrative Regulation 5148.2 Before and After School Programs.

Motion: _____ Second: _____ Vote: _____

13.7 FIRST READING OF NEW AND REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 6020, 6170.1, 6071, 6173, 6173.1, 6174 AND 6175

Approve first reading of new and revised Board Policies and Administrative Regulations - 6020, 6170.1, 6071, 6173, 6173.1, 6174 and 6175.

Motion: _____ Second: _____ Vote: _____

13.8 FIRST READING OF REVISED BOARD POLICY 0410 – NON-DISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES

Approve first reading of revised Board Policy 0410 – Non-Discrimination in District Program and Activities.

Motion: _____ Second: _____ Vote: _____

13.9 FIRST INTERIM FINANCIAL REPORT FOR 2016-17

Approve 2016-17 First Interim Financial Report.

Motion: _____ Second: _____ Vote: _____

13.10 RESOLUTION NO. 16/17-0007 – BOARD COMPENSATION FOR MISSED MEETINGS

Adopt Resolution No. 16/17-0007 recognizing that Steven Kinney was absent from the Special Board meeting of July 18, 2016 due to hardship and received the maximum monthly compensation for that month.

Motion: _____ Second: _____ Vote: _____

13.11 THIRD AMENDMENT TO EMPLOYMENT AGREEMENT WITH THE SUPERINTENDENT

Approve the third amendment to Superintendent’s employment agreement.

Motion: _____ Second: _____ Vote: _____

13.12 FIRST AMENDMENT TO EMPLOYMENT AGREEMENT WITH THE DEPUTY SUPERINTENDENT

Approve the first amendment to Deputy Superintendent’s employment agreement.

Motion: _____ Second: _____ Vote: _____

13.13 RESOLUTION NO. 16/17-3104

Approve/Adopt Resolution No. 16/17-3104 authorizing the execution and delivery of a Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC, as lessor, and separate Lease Schedules thereto and Escrow Agreement for the acquisition, purchase, financing and leasing of certain equipment within the terms herein provided; authorizing the execution and delivery of other documents required in connection therewith; and authorizing all other actions necessary to the consummation of the transactions contemplated by this Resolution.

Motion: _____ Second: _____ Vote: _____

13.14 MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC

Approve the Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC and separate Lease Schedules thereto and Escrow Agreement for the acquisition, purchase, financing and leasing of certain equipment and other documents required in connection therewith; and authorizing all other actions necessary to the consummation of this transaction. The estimated financed amount (principal and interest) is \$2,587,850.66 from the general fund.

Motion: _____ Second: _____ Vote: _____

13.15 PERPETUAL COMMUNICATIONS EASEMENT AGREEMENT WITH ATC SEQUOIA LLC

Approve the perpetual Communications Easement Agreement with ATC Sequoia LLC to District real property named South Dennery, CA, Site No. 414587. The anticipated revenue of this agreement will be \$650,000.00 to be deposited in a special account for facilities.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. CURRICULUM & INSTRUCTION

14A.1 FIELD TRIP TO STAR OF INDIA MARITIME MUSEUM OF SAN DIEGO

Approve the field trip for fourth grade students from La Mirada Elementary to the Star of India, Maritime Museum of San Diego, which will be held on March 17, 2017 at a cost not to exceed \$2,896.00 for student fees from the general fund and for transportation fees from the supplemental and concentration fund.

14A.2 FIELD TRIPS TO HOLIDAY SEASON EVENTS

Approve the participation of 75 students, 25 parents and a District's chaperone to the following field trips: Holiday Breakfast with CS Keys on December 17, 2016 and Athlete's For Education Holiday Bowl and Toy Giveaway on December 22, 2016 at a cost not to exceed \$1,210.00 for transportation services from the supplemental and concentration fund.

14A.3 TOYS FOR TOTS AT THE SAN YSIDRO MIDDLE SCHOOL'S MULTI-CULTURAL CENTER

Approve to host the Toys for Tots event at the San Ysidro Middle School's Multi-Cultural Center on December 19, 2016 at a cost not to exceed \$1,000.00 from the general fund.

14A.4 FIELD TRIP TO PAYLESS SHOE SOURCE AT LAS AMERICAS PREMIUM OUTLETS

Approve/Ratify the participation of fifty students and two chaperones from La Mirada Elementary to the Payless Shoe Source at Las Americas Premium Outlets on November 18, 2016 with a cost of \$117.50 for transportation services from the supplemental and concentration fund

14A.5 FALL REVISIONS TO THE SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)

Approve the fall revisions for the 2016-2017 Single Plans for Student Achievement (SPSA) for La Mirada, Smythe, Sunset, Willow, Ocean View Hills, Vista Del Mar, and San Ysidro Middle School.

14A.6 PROFESSIONAL DEVELOPMENT SERVICES FROM RENAISSANCE LEARNING FOR SUPPLEMENTAL READING & MATH PROGRAMS

Approve the professional development services from the Renaissance Learning Program for all sites and Instructional Leads at an estimated cost of \$34,186.00 from the Title II fund.

14A.7 DESTINY SOFTWARE UPGRADE FOR FOLLET LIBRARY MANAGER

Approve the purchase of the Destiny software upgrade with Follet School Solutions at a cost of \$499.00 from the supplemental and concentration fund.

14A.8 STAFF DEVELOPMENT

Approve/Ratify the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Linda Gonzales	2016 Fall Credentials Workshop	SDCOE	November 30, 2016	\$0	No Cost
Scott Lovelace	Developing Emergency Operation Plans Training	Santa Ana	December 7, 2016	\$0	No Cost
Veronica Medina	LULAC Meetings	Montebello, CA	November 14, 2016 December 12, 2016 December 13, 2016	\$600.00	General Fund
Maria Canale, Blanca Morquecho, Jasmine Vega, Sylvia Stupegia, Zenaida Rosario, Patricia Burch, Rita De la Cruz, Daniel Valarezo, Erika Valarezo, Elva De Baca, Whitney Wright, Brenda Huerta, Cecilia Villanueva, Bertha Franco-L., Manuela Colom	Dual Language and English Learner Conference	San Diego State University	January 12-13, 2017	\$6,168.00	Title II Fund
Luis Ramos, Nadia Aviles, Joel Tapia, Efrain Burciaga, Maria Rodriguez, Manuel Bojorquez, Roberto Carrillo, Manuela Colom, Mariaelena Delgadillo, Maura Dunn, Sylvia Mayer Gloria Mena, Kayla Globerson, Norma Campos,	Project Lead The Way Conference	Riverside	January 24-25, 2017	\$19,000.00	Educator Effectiveness Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Loreana Torres, Eriberto Garcia, David Alvarado, Elva De Baca, Vanessa Murphy, Eliud Lagarda, Catalina Baltazar, Cynthia Arredondo, Elizabeth Gomez					
Janette Ridgels	Alternative Dispute Resolution Training	Poway	February 7, 2017	\$0	No Cost
Leonor Partida, Gloria Mena, Vikki Viramontes, Zenaida Rosario, Rita De la Cruz, Adriana Aguilar, Shirley Kinney, Rosa Coords, Roberto Carrillo, Brenda Huerta, Martha Sanchez, Maria Rodriguez, Marisa Dorado, Juana Marin, Veronica Medina, Catalina Hernandez, Zulema Cruz	CABE Conference 2017	Anaheim	March 29-April 1, 2017	\$24,000.00	Title III, EIA Fund
Sylvia Mayer, Vikki Viramontes, Norma Campos, Michael Direen, Joel Garcia, Annette Luna, Irene Herrera, Catalina Baltazar, Eliud Lagarda, Francisco Albarran, Eriberto Garcia, Efrain Burciaga	CUE 2017 National Conference - Update	Palm Springs	March 16-18, 2017	\$11,500.00	Educator Effectiveness Fund

14B. BUSINESS SECTION**14B.1 PURCHASING REPORT**

Approve/Ratify the following purchase orders incurred by the District during the period of November 3, 2016 through December 2, 2016. (Report #5): ■ General Fund: 0000001071-0000001078, 0000001080-0000001082, 0000001089-0000001093, 0000001095-0000001102, 0000001104-0000001105, 0000001107-0000001125, 0000001128-0000001131, 0000001134-0000001136, 0000001138-0000001139, 0000001141-0000001143, 0000001145, 0000001147 ■ Child Development Fund: 0000001094, 0000001106, 0000001137 ■ Cafeteria Fund: 0000001079, 0000001083-0000001088, 0000001126-0000001127.

14B.2 EXPENDITURE REPORT

Approve/Ratify expenditures incurred by the District during the period of October 27, 2016 through November 29, 2016. Listing sheets #929 through #949. Payments were made with checks #14-179749 through #14-191933 for a total expenditure of \$1,602,240.86.

14B.3 ACCEPTANCE OF DONATIONS

Accept donations valued at \$700.00 to help support and enrich our educational programs.

14B.4 SMARTER LUNCHROOMS TEAM NUTRITION TRAINING GRANT AWARD FOR PLATE WASTE STUDY

Acceptance of the Smarter Lunchrooms Team Nutrition Training Grant Award in the amount of \$4,533.34 for implementation of the Plate Waste Study at Smythe and Vista Del Mar Schools.

14B.5 AGREEMENT WITH ELLA SOUTH BAY MAGAZINE INC.

Approve/Ratify the agreement with Ella South Bay Magazine Inc. from November 1, 2016 to October 31, 2017 in the estimated amount of \$31,200.00 from the supplemental and concentration fund.

14B.6 AMENDMENT TO THE AGREEMENT WITH PAMELA MCDANIEL AS AN ADAPTIVE PHYSICAL EDUCATION CONSULTANT FOR 2016-2017 SCHOOL YEAR

Approve/Ratify the amendment to the agreement with Pamela McDaniel as an Adaptive Physical Education Consultant for school year 2016-17 for an additional amount of \$10,000.00 from the Special Education fund.

14B.7 AGREEMENT WITH AGUILAR AND ASSOCIATES – CHANGE ORDER

Approve/Ratify the Change Order to the agreement with Aguilar & Associates for Civil Engineer Services to engineer the parking areas at La Mirada and Smythe Schools at a not to exceed amount of \$48,378.00 from the building fund.

- 14B.8 INTERAGENCY AGREEMENT WITH UNIVERSITY CALIFORNIA SAN DIEGO CENTER FOR COMMUNITY HEALTH FOR SCHOOL WELLNESS PROGRAM**
Approve the Interagency Agreement with UC San Diego, Center for Community Health to provide a School Wellness Program at Sunset Elementary School at no cost to the District.
- 14B.9 LETTER OF ENGAGEMENT WITH PILLSBURY WINTHROP SHAW PITTMAN LLP FOR LEGAL SERVICES**
Approve/Ratify the Letter of Engagement with Pillsbury Winthrop Shaw Pittman LLP for legal services on an as needed basis.
- 14B.10 AGREEMENT WITH PEOPLEADMIN INC. FOR TALENTED SOFTWARE**
Approve/Ratify the agreement with PeopleAdmin Inc. for the 3-year subscription to TalentEd software products in the annual amount of \$8,025.00 from the general fund.
- 14B.11 AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR COMMUNITIES ADDRESSING TRAUMA PROJECT (ACT GRANT)**
Approve/Ratify the Amendment to the Memorandum of Understanding with South Bay Community Services for the Community Addressing Trauma Project from October 14, 2016 through June 30, 2017 at no cost to the District.
- 14B.12 AGREEMENT WITH SOUTH BAY COMMUNITY SERVICES FOR STREET OUTREACH TEAM**
Approve the agreement with South Bay Community Services for Street Outreach Team services during the remainder of 2016-17 school year at no cost to the District.
- 14B.13 MEMORANDUM OF UNDERSTANDING WITH SAN YSIDRO HEALTH CENTER FOR YOUTH ENHANCEMENT SERVICES**
Approve the Memorandum of Understanding with San Ysidro Health Center for Youth Enhancement Services at no cost to the District.
- 14B.14 AGREEMENT WITH NATIONAL CONFLICT RESOLUTION CENTER**
Approve the agreement with the National Conflict Resolution Center for conflict resolution services at no cost to the District.
- 14B.15 AGREEMENT WITH YMCA OF SAN DIEGO COUNTY, BORDER VIEW FOR THE LEARN TO SWIM PROGRAM**
Approve the agreement with YMCA of San Diego County, Border View for the Learn to Swim Program at no cost to the District.

- 14B.16 AGREEMENT WITH YMCA OF SAN DIEGO COUNTY FOR CAMP SURF**
Approve/Ratify the agreement with YMCA of San Diego County for use of their Camp Surf facilities on December 12, 2016 at a cost of \$155.00 from the general fund.
- 14B.17 SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH ABA EDUCATIONAL FOUNDATION**
Approve the San Diego County Nonpublic Master Contract with ABA Educational Foundation for school year 2016-2017 at an estimated total cost of \$10,000.00 from the Special Education fund.
- 14B.18 COBRA ADMINISTRATIVE SERVICES AGREEMENT 2017**
Approve the COBRA Administrative Services Agreement provided by McGregor and Associates, Inc. effective January 1, 2017 to December 31, 2017.
- 14B.19 AGREEMENT WITH AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC.**
Approve the agreement with Amec Foster Wheeler Environment & Infrastructure, Inc. at an estimated cost of \$2,500.00 for 2016-17 from the Building Fund.
- 14B.20 AGREEMENT WITH DECISIONINSITE, LLC**
Approve/Ratify the service proposal with DecisionInsite LLC for the District Attendance Boundary Change Analysis at an estimated cost of \$6,250.00 from the building fund.
- 14B.21 AGREEMENT WITH DOUG'S SCHOOL BUS SAFETY & TRAINING SERVICES**
Approve/Ratify the agreement with Doug's School Bus Safety & Training Services from November 14, 2016 to November 13, 2017 at an estimated total of \$5,000.00 from the general fund.
- 14B.22 LEGAL SERVICES AGREEMENT WITH FAGEN FRIEDMAN & FULFROST LLP**
Approve/Ratify the Legal Services Agreement with Fagen Friedman & Fulfrost LLP on an as-needed basis.

14C. PERSONNEL – CLASSIFIED

EMPLOYMENT

Approve/Ratify employment for the following as recommended by staff:

- 14C.1** Delivery Person
- 14C.2** Instructional Aides Special Education
- 14C.3** Maintenance/HVAC
- 14C.4** Substitute Child Nutrition Specialists
- 14C.5** Substitute Instructional Aides

RECLASSIFICATION

Approve/Ratify the reclassification for the following as recommended by staff:

- 14C.6 Administrative Clerk II
- 14C.7 Administrative Secretary I

RESIGNATION

Approve/Ratify resignation for the following as recommended by staff:

- 14C.8 Campus Security

14D. PERSONNEL – CERTIFICATED

EMPLOYMENT

Approve/Ratify employment for the following as recommended by staff:

- 14D.1 Intervention Support Teacher (p/t)
- 14D.2 Substitute Teachers

RESIGNATION

Approve/Ratify resignation for the following as recommended by staff:

- 14D.3 Substitute Teacher
- 14D.4 Temporary Teacher

14E. PERSONNEL – MANAGEMENT

EMPLOYMENT

Approve/Ratify employment for the following as recommended by staff:

- 14E.1 Assistant Principal

15. ADJOURNMENT

Time:

Respectfully Submitted,

Julio Fonseca, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.