

San Ysidro School District Governing Board

AGENDA

Thursday
February 25, 2016
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Sunset School
3825 Sunset Lane
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, FEBRUARY 25, 2016
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, February 25, 2016, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **Sunset School, 3825 Sunset Lane, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. **CALL TO ORDER** Who: _____ Time: _____

2. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 Mr. Marcos A. Diaz, President
 Mr. Rodolfo Linares, Vice-President
 Mr. Steven Kinney, Clerk
 Mr. Antonio Martinez, Member
 Mrs. Rosaleah Pallasigue, Member

3. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**
 Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

4. **GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**
 - 4.1 **GOVERNMENT CODE SECTION 54957**
 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

 - 4.2 **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:**
 Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (e)(1): 1 case

 - 4.3 **GOVERNMENT CODE SECTION 54957.6**
 CONFERENCE WITH LABOR NEGOTIATORS
 Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Amy Hunt, Executive Director of Human Resources
 Employee Organizations:
 San Ysidro Education Association/CTA
 California School Employees Association, Chapter 154
 Unrepresented:
 Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

5. **CALL TO ORDER** Who: _____ Time: _____

6. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

- Mr. Marcos A. Diaz, President
- Mr. Rodolfo Linares, Vice-President
- Mr. Steven Kinney, Clerk
- Mr. Antonio Martinez, Member
- Mrs. Rosaleah Pallasigue, Member

7. **FLAG SALUTE**

8. **CONFERENCE SESSION**

Reports/Presentations

8.1 Child Nutrition Services

9. **ITEMS FROM THE BOARD & SUPERINTENDENT**

10. **PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysd.k12.ca.us

11. **GENERAL ADMINISTRATION**

11.1 **MINUTES**

Approve the minutes of the Regular Board meeting of January 21, 2016 and the minutes of the Special Board meeting of February 1, 2016.

Motion: _____ Second: _____ Vote: _____

11.2 **DISTRICT RECONFIGURATION PLAN**

Approve the District Reconfiguration Plan.

Motion: _____ Second: _____ Vote: _____

11.3 2016-2017 STUDENT CALENDAR

Approve the 2016-2017 Student Calendar.

Motion: _____ Second: _____ Vote: _____

11.4 RESOLUTION NO. 15/16-0009

Adopt Resolution No. 15/16-0009 authorizing the District to notice individual, temporary, certificated employees of the District’s intent to release and non-reelect for the 2016-2017 school year.

Motion: _____ Second: _____ Vote: _____

11.5 RESOLUTION NO. 15/16-0010

Adopt Resolution No. 15/16-0010 authorizing the District to notice administrative or supervisory credentialed employees of the District’s intent to release or re-assign for the 2016-2017 school year.

Motion: _____ Second: _____ Vote: _____

**11.6 SECOND READING AND ADOPTION OF ADMINISTRATIVE REGULATION 3543.1
TRANSPORTATION SAFETY AND EMERGENCIES: SAFETY REGULATIONS**

Approve second reading and adoption of Administrative Regulation 3543.1 on Transportation Safety and Emergencies: Safety Regulations.

Motion: _____ Second: _____ Vote: _____

12. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

12A. CURRICULUM & INSTRUCTION

12A.1 SCHOOL SITE SAFETY PLANS

Approve the School Site Safety Plans for the 2015-16 school year.

12A.2 ENGLISH LEARNER RECLASSIFICATION CRITERIA

Approve the Reclassification Criteria as outlined above.

12A.3 23RD ANNUAL ADELANTE MUJER CONFERENCE

Approve the attendance/registration and transportation costs for up to 200 female 7th and 8th grade students and their mothers/guardians to attend the 23rd Annual Adelante Mujer Conference on Saturday, March 5, 2016 at Eastlake Middle School at a cost not to exceed \$7,200.00.

12A.4 UPDATE TO SITE BUDGETS OF EIA-LEP, EIA-SCE, AND TITLE I FUNDS TO THE 2015-2016 SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR ALL SCHOOL SITES

Approve the update for EIA-LEP, EIA-SCE, and/or Title I funds to all site budgets in the 2015-16 Single Plan for Student Achievement.

12A.5 FIELD TRIP TO OLD TOWN SAN DIEGO – SUNSET

Approve the field trip and participation of approximately 54 students, 2 teachers and 4 parents from Sunset School to Old Town San Diego on March 18, 2016 at an estimated cost of \$260 from classroom fundraising.

12A.6 FIELD TRIP TO LEGOLAND – SUNSET 1ST GRADERS

Approve the field trip and participation of 109 first grade students and 4 teachers from Sunset School to Legoland on May 17, 2016 at an estimated cost of \$950 from class fundraising.

12A.7 FIELD TRIP TO LEGOLAND – SUNSET 2ND GRADERS

Approve the field trip and participation of approximately 126 second grade students and 5 teachers from Sunset School to Legoland on May 25, 2016 at an estimated cost of \$1,425 for transportation services from class fundraising.

12A.8 FIELD TRIP TO SAN DIEGO REUBEN H. FLEET MUSEUM - SUNSET

Approve the field trip and participation of approximately 60 students, 2 teachers and 8 chaperones from Sunset School to the San Diego Rueben H. Fleet Museum on March 1, 2016 at an estimated cost of \$520 from classroom fundraising.

12A.9 FIELD TRIP TO THE BIRCH AQUARIUM – VISTA DEL MAR

Approve the field trip and participation of approximately 137 students from Vista Del Mar School to the Birch Aquarium on April 8, 2016 at an approximate cost of \$1,320 from PTA donations and supplemental and concentration funds.

12A.10 FIELD TRIP TO LEGOLAND – WILLOW

Approve the field trip and participation of 29 students and staff from Willow School to Legoland on May 24, 2016 at a cost of \$450 from donations and classroom fundraising.

12A.11 SUPPLEMENTAL MATERIALS FOR OUR LADY OF MOUNT CARMEL SCHOOL

Approve the purchase of supplemental materials for Our Lady of Mt. Carmel School at a cost not to exceed the amount of \$12,065.00 from Title I and Title III funds.

12A.12 CABE CONFERENCE 2016 – REVISION

Approve the revision to attend the CABE Conference 2016 to be held in San Francisco, California from March 23-26, 2016 with an overall approximate cost of \$26,000 from Title III.

12A.13 STAFF DEVELOPMENT

Approve/Ratify the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Pamela Lambert, Paloma Perez, Maria Price, Margarita Meza, Rosalia Salgado, Maria Sanchez, Carmen Verduzco,	Culinary & Combi- Oven Training	San Diego	02/19/16	\$0	N/A

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Linda Venegas, Ana Bush					
Sergio Campos, Rick Quintana, Martha Murillo	Youth Mental Health First Aid	SDCOE	03/07/16	\$0	N/A
Manuel Bojorquez, Erika Meza, Manuela Colom, Maria Rodriguez, Sergio Campos	Fourth Annual – Key Issues in Special Education: What Principal’s Need to Know	South County SELPA	03/09/16	\$0	N/A

12B. BUSINESS**12B.1 ACCEPTANCE OF DONATIONS**

Accept a donation valued at \$3,300.00 to help support and enrich our educational programs.

12B.2 MAFER ARCE PHOTOGRAPHY AGREEMENT

Approve/Ratify the agreement with Mafer Arce Photography at a not to exceed amount of \$200 to be paid from a grant awarded to Child Nutrition Services.

12B.3 THE TITAN GROUP AGREEMENT

Approve/Ratify The Titan Group Agreement’s not to exceed amount increase to \$30,000 from the general fund.

12C. PERSONNEL – CLASSIFIED**APPROVE JOB DESCRIPTION**

Approve revised job description for the following as recommended by staff:

12C.1 Account Clerk III

APPROVE RECLASSIFICATION

Approve/Ratify reclassification of the following:

12C.2 Account Clerk III

12D. PERSONNEL – CONFIDENTIAL**APPROVE REVISED JOB DESCRIPTION**

Approve revised job descriptions for the following as recommended by staff:

12D.1 Administrative Confidential Secretary

12D.2 Executive Secretary II

12E. PERSONNEL – MANAGEMENT**EMPLOYMENT**

Approve employment for the following as recommended by staff:

12E.1 Assistant Director of Child Nutrition Services

12E.2 Coordinator, Information Technology

APPROVE REVISED JOB DESCRIPTION

Approve revised job descriptions for the following as recommended by staff:

- 12E.3 Assistant Principal
- 12E.4 Assistant Superintendent of Educational Services
- 12E.5 Director of Child Development
- 12E.6 Director of Human Resources
- 12E.7 Director of Maintenance, Operations, Transportation and Facilities
- 12E.8 Director of Special Education
- 12E.9 Principal – Elementary
- 12E.10 Principal – Secondary

APPROVE NEW JOB DESCRIPTION

Approve new job description for the following as recommended by staff:

- 12E.11 Executive Director of Secondary Education

13. ADJOURNMENT

Time:

Respectfully Submitted,

Julio Fonseca, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.