

San Ysidro School District Governing Board

AGENDA

Thursday
January 21, 2016
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Sunset School
3825 Sunset Lane
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JANUARY 21, 2016
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, January 21, 2016, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at Sunset School, **3825 Sunset Lane, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. **CALL TO ORDER** Who: _____ Time: _____

2. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 Mr. Marcos A. Diaz, President
 Mr. Rodolfo Linares, Vice-President
 Mr. Steven Kinney, Clerk
 Mr. Antonio Martinez, Member
 Mrs. Rosaleah Pallasigue, Member

3. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**
 Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

4. **GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**
 - 4.1 **GOVERNMENT CODE SECTION 54957**
 PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

 - 4.2 *Government Code Section 54957*
 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 Title: Superintendent

 - 4.3 *Government Code Section 54957*
 PUBLIC EMPLOYEE PERFORMANCE EVALUATION
 Title: Chief Operating Officer

 - 4.4 **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION:**
 Significant exposure to litigation pursuant to Government Code section 54956.9(d)(2) and (e)(1): 1 case

**4.5 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Amy Hunt, Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

5. CALL TO ORDER Who: _____ Time: _____

6. ROLL CALL by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

Mr. Marcos A. Diaz, President

Mr. Rodolfo Linares, Vice-President

Mr. Steven Kinney, Clerk

Mr. Antonio Martinez, Member

Mrs. Rosaleah Pallasigue, Member

7. FLAG SALUTE

8. CONFERENCE SESSION

Reports/Presentations

8.1 Instructional Design Update

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysd.k12.ca.us

10. GENERAL ADMINISTRATION

10.1 MINUTES

Approve the minutes of the Regular Board meetings of October 22, 2015, October 8, 2015 and September 24, 2015.

Motion: _____ Second: _____ Vote: _____

10.2 ACCEPTANCE OF STATEMENT OF INTEREST OF SAN YSIDRO EDUCATION ASSOCIATION ON OPENERS WITH SAN YSIDRO SCHOOL DISTRICT FOR 2016-2017

Accept the Statement of Interest of San Ysidro Education Association on openers with San Ysidro School District for 2016-2017.

Motion: _____ Second: _____ Vote: _____

10.3 ACCEPTANCE OF STATEMENT OF INTEREST OF CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION ON OPENERS WITH SAN YSIDRO SCHOOL DISTRICT FOR 2016-2017

Accept the Statement of Interest of California School Employees Association on openers with San Ysidro School District for 2016-2017.

Motion: _____ Second: _____ Vote: _____

10.4 AUDIT REPORT 2014-15 FISCAL YEAR

Approve the Audit Report for the 2014-15 school year.

Motion: _____ Second: _____ Vote: _____

10.5 RESOLUTION NO. 15/16-0008

Adopt Resolution No. 15/16-0008 Authorizing District to show its support of the San Ysidro Education Association in response to the hearing of Friedrichs v. California Teachers Association by the United States Supreme Court.

Motion: _____ Second: _____ Vote: _____

10.6 SECOND READING AND ADOPTION OF BUSINESS AND NONINSTRUCTIONAL OPERATIONS ADMINISTRATIVE REGULATION 3350 - TRAVEL EXPENSES

Approve the second reading and adoption of Administrative Regulation 3350 on Travel Expenses.

Motion: _____ Second: _____ Vote: _____

10.7 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS 4000 SERIES- PERSONNEL

Approve second reading and adoption of revised Board Policies and Administrative Regulations 4000 Series Personnel and any exhibits that may be included.

Motion: _____ Second: _____ Vote: _____

11. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

11A. CURRICULUM & INSTRUCTION

11A.1 APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARC) FOR 2015-2016

Approve the publication of the School Accountability Report Cards for our seven schools for the school year 2015-16.

11A.2 PURCHASE OF SURVEY MONKEY MEMBERSHIP FOR 1 YEAR

Approve the renewal of the Survey Monkey membership for the period of March 2016 – March 2017 at a cost of \$300 from Supplemental and Concentration Funds.

11A.3 ADDITION OF TITLE I FUNDS TO THE SINGLE PLAN FOR STUDENT ACHIEVEMENT (SPSA) FOR WILLOW SCHOOL 2015-2016

Approve the addition of Title I funds to Willow’s School Single Plan for Student Achievement for 2015-16.

11A.4 FIELD TRIPS TO THE FATHER JUNIPERO SERRA TRAIL

Approve/Ratify the field trips to the Father Junipero Serra Trail for 3rd grade classes from Sunset School at an approximate cost of \$530 for transportation services, which will be covered by the Mission Trails Foundation Grant.

11A.5 FIELD TRIP TO THE SAN DIEGO ZOO – LA MIRADA

Approve the field trip to the San Diego Zoo for 2 classes from La Mirada School at an approximate cost of \$265 for transportation from Title I and Supplemental & Concentration funds.

11A.6 FIELD TRIP TO OPERATION SCHOOL BELL

Approve/Ratify the above listed field trip to Operation School Bell for approximately thirty students from Smythe School.

11A.7 FIELD TRIP TO UNIVERSITY OF CALIFORNIA, SAN DIEGO (UCSD)

Approve/Ratify 45 students and 3 chaperones from San Ysidro Middle to go to UCSD on January 25, 2016. At the estimated cost of \$700 for transportation from Target Grant – AVID account.

11A.8 FIELD TRIP TO THE SAN DIEGO ZOO – SUNSET

Approve the field trip to the San Diego Zoo for 143 students from Sunset School on February 5, 2016 at an approximate cost of \$780.00 for transportation services from school fundraisers.

11A.9 STAFF DEVELOPMENT

Approve/Ratify the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Tony Hua, Manuela Colom, Laura English, Lourdes Quezada, Mariaelena Delgadillo, Manuel Bojorquez, Monica Olivan, Maria Rodriguez, Katina De Leon, Rouba Tay, Gabriela Gonzalez, Efrain Burciaga, Cynthia Vinarao, Lorena Varela, Nancy Serrano, Cornelio Egasani, Mary Padilla	No Excuses University Institute	San Diego	January 25-26, 2016	\$10,000.00	Supplemental & Concentration Funds
Cecilia Cruz, Lydia Corona, Lorena Varela R.	13 th Annual Early Years Conference	San Diego	January 21, 2016	\$380.00	Preschool & Child Development CSPP & QPI Accounts
Mariaelena Delgadillo, Nicole Scarlett, Natalie La Rosa, Irene Herrera, Juan Pedraja, Saul Gonzalez, Patricia Manley, Nancy Serrano, plus 12 more teachers TBD	2016 ELA/ELD K-12 Instructional Materials Fair	SDCOE	January 26, 2016	\$3,000.00	Supplemental & Concentration Funds
Maritza Chavarin, Maria Ortiz, Alejandrina Camacho, Elvia Jaimez, Olga Espinoza, Guadalupe Salazar	Parent LCAP Symposium	SDCOE	January 30, 2016	\$270.00	Supplemental & Concentration Funds
Thelma Sotelo, Patty Burch, Guillermina Sandez, Natalie La Rosa, Sandra Rodriguez, Irene Herrera, Beatriz Bautista	Best Practices for LCAP Metric and Outcomes Workshop	SCREC	February 3, 2016	\$800.00	Supplemental & Concentration Funds

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Sergio Campos	Special Circumstance Independence Assessment (SCIA) TOT Workshop	SDCOE	February 8, 2016	\$30.00	Special Education Funds
Maria Preciado	CADA Convention	Reno, Nevada	March 2-5, 2016	\$900.00	ASB Funds

11B. BUSINESS

11B.1 PURCHASING REPORT

Approve/Ratify the following purchase orders incurred by the District during the period of December 02, 2015 through January 11, 2016 (Report #6): ▪ General Fund: A70618-A70619, A70622-A70636, A70639-A70652, A70654-A70659, A70661-A70667, A70669-A70673, A70675-A70680 ▪ Child Development Fund: A70637-A70638, A70653, A70660, A70678 Cafeteria Fund: A70617, A70620-A70621 and ▪ Capital Facilities Fund: A70674.

11B.2 EXPENDITURE REPORT

Approve/Ratify expenditures incurred by the District during the period of November 19, 2015 through December 17, 2015. Listing sheets #731 through #749. Payments were made with checks #12-453976 through #12-457612 for a total expenditure of \$1,530,211.12.

11B.3 ACCEPTANCE OF DONATIONS – REVISED

Approve the revision to the December 10, 2015 Acceptance of Donations Information.

11B.4 ACCEPTANCE OF DONATIONS

Accept a donation valued at \$975.00 to help support and enrich our educational programs.

11B.5 SECOND QUARTERLY COMPLAINT REPORT FOR WILLIAM'S LAWSUIT RELATED ISSUES FOR SCHOOL YEAR 2015-16

Accept the Report of William's Complaints for the first quarter, October 1, 2015 to December 31, 2015 of the 2015-2016 school year for submission to the San Diego County Office of Education.

11B.6 AMENDMENT TO THE AGREEMENT WITH KATHLEEN MOORE AND ASSOCIATES

Approve the amendment to the agreement with Kathleen Moore and Associates at a not to exceed cost of \$12,000 from the general fund.

11B.7 MASTER SERVICE AGREEMENT WITH MISSION FEDERAL CREDIT UNION

Approve the Master Service Agreement with Mission Federal Credit Union at no cost to the District.

11B.8 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) CONTRACT AMENDMENT 01

Approve/Ratify the contract and resolution with the California State Department of Education Contract #CSPP-5430 Amendment 01 for the Preschool & Child Development Programs for fiscal year 2015-16.

11B.9 AMENDMENT TO THE YMCA CAMP FACILITY USE AGREEMENT FOR 6TH GRADE CAMP AND FIELDTRIP – SUNSET SCHOOL

Approve the amendment to the YMCA Camp Facility Use Agreement and the fieldtrip to Sunset School's sixth grade students to attend the 2015-16 Camp Marston/Raintree Ranch during the month of March 2016.

- 11B.10 AGREEMENT WITH MATT UPTON – GUEST SPEAKER**
Approve/Ratify the agreement for services provided by guest speaker Matt Upton on January 8, 2016 at a cost of \$800 from Child Nutrition funds.
- 11B.11 AGREEMENT WITH NEW HORIZONS COMPUTER LEARNING CENTERS OF SOUTHERN CALIFORNIA**
Approve the agreement with New Horizons Computer Learning Centers of Southern California in the amount of \$40,000 from the general fund.
- 11B.12 MEMORANDUM OF UNDERSTANDING WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR THE EXPANDED FOOD & NUTRITION EDUCATION PROGRAM**
Approve the Memorandum of Understanding with the Regents of the University of California for the Expanded Food & Nutrition Education Program for school year 2015-16 at no cost to the District.
- 11B.13 AGREEMENT WITH CHERYL LAWSON - CONSULTANT**
Approve the agreement with Ms. Cheryl Lawson for consultant services at a not to exceed cost of \$25,000 from the Special Education funds.
- 11B.14 RELIANCE COMMUNICATIONS, INC. – SCHOOL MESSENGER**
Approve the renewal of the Reliance Communications, Inc. – School Messenger at a cost of \$5,019 from the general fund.
- 11B.15 MEMORANDUM OF AGREEMENT FOR AFTER SCHOOL EDUCATION AND SAFETY (ASES) PROGRAM 2015-16**
Approve the Memorandum of Agreement with the San Diego County Office of Education for the After School Education and Safety Program for fiscal year 2015-2016.
- 11B.16 NAVAIR NORTH ISLAND’S SCIENCE ENRICHMENT PROGRAM (NSEP) MEMORANDUM OF UNDERSTANDING**
Approve/Ratify the Memorandum of Understanding with NAVAIR North Island’s Science Enrichment Program (NSEP) 2015-16 at no cost to the District.
- 11B.17 AMENDMENT #2 TO THE EAST L.A. CLASSIC THEATRE-LANGUAGE IN PLAY SERVICE CONSULTANT SERVICE AGREEMENT**
Approve Amendment #2 to the East L.A. Classic Theatre-Language In Play Agreement for an additional not to exceed amount of \$3,000 and a not to exceed an agreement total of \$108,000 from the supplemental and concentration funds.
- 11B.18 REQUEST FOR PROPOSALS FOR AFTER SCHOOL EDUCATION & SAFETY (ASES) SERVICES**
Approve/Ratify the issuance of the Request for Proposals for 2016-17 ASES Services.
- 11B.19 IN LIEU OF TRANSPORTATION AGREEMENT**
Approve/Ratify the In Lieu of Transportation Agreement with the parents of two special needs students for school year 2015-16.
- 11B.20 AGREEMENT WITH STRATEGIC PARTNERSHIP SCHOOLS GROUP, INC.**
Approve the agreement with Strategic Partnership Schools Group, Inc. for grant writing services in the not to exceed amount of \$20,000 from the general fund.

11C. PERSONNEL – CLASSIFIED

EMPLOYMENT

Approve/Ratify employment for the following as recommended by staff:

- 11C.1 Admin Clerk I
- 11C.2 Licensed Vocational Nurse
- 11C.3 Substitute Instructional Aides
- 11C.4 Substitute Clerks
- 11C.5 Substitute Custodians

APPROVE JOB DESCRIPTION

Approve new job descriptions for the following as recommended by staff:

- 11C.6 Assistant Director, Child Nutrition Services
- 11C.7 Buyer
- 11C.8 Coordinator, Information Technology

APPROVE RECRUITMENT

Approve recruitment for the following as recommended by staff:

- 11C.9 Assistant Director, Child Nutrition Services
- 11C.10 Coordinator, Information Technology

APPROVE RECLASSIFICATION

Approve/Ratify reclassification of the following as recommended by staff:

- 11C.11 Buyer

11D. PERSONNEL – CERTIFICATED

EMPLOYMENT

Approve/Ratify employment for the following as recommended by staff:

- 11D.1 Assistant Principal
- 11D.2 Teacher
- 11D.3 Substitute Teachers

LEAVE OF ABSENCE WITHOUT PAY

Approve/Ratify the leave of absence without pay as recommended by staff:

- 11D.4 Teacher

11E. RESIGNATION

Approve/Ratify resignation for the following as recommended by staff:

- 11E.1 Non-Represented Staff

12. ITEMS FROM THE BOARD & SUPERINTENDENT

13. ADJOURNMENT

Time:

Respectfully Submitted,

Julio Fonseca, Ed.D., Superintendent

<p>In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.</p>
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