

THE W. L. GILBERT SCHOOL CORPORATION  
Policy Committee Meeting Minutes  
December 4, 2025, 2025

A Meeting of the Policy Committee of The W. L. Gilbert School Corporation was held on Thursday, December 4, 2025, in the Main Office Conference Room at The Gilbert School. The meeting was called to order at 8:11 a.m. by Ellen Marino.

Committee Members present were Ellen Marino, and Jonathan Morhardt

Absent Committee Members: Theresa Padin (excused)

Also present were Holly Cassaday, School Corp. Chair, and Michael Susi, Head of School

**A motion was made by J. Morhardt, seconded by E. Marino to approve the minutes of November 6, 2025.  
Voted: Yeas 2 Nays 0 Abstained 0 -- Motion Passes**

New Business:

The committee reviewed policy #9270 Conflict of Interest, and request M. Susi to ask CABA to see if there is an updated policy that references same sex marriages instead of civil unions and to see if there are updated statutory references.

The committee reviewed policy #9271(a) and #9271(b) Code of Ethics and consensus was to eliminate item 13, as it conflicts with item 12, eliminate “chief administrative” in item 14 and replace with “Head of School”, eliminate “appropriate administrative officer” in item 15 and replace with "Head of School", and eliminate item 16 as that is more a function of the Head of School (operational duties) rather than a function of the Board (governance).

It was also suggested that all Board members sign the Code of Ethic annually, similarly to the Confidentiality and Conflicts of Interests policies.

Regarding policy #9271.1(a), in the first paragraph, the consensus was to remove “(School)” and replace it with “(Board)” and in item 1, eliminate the phrase “School’s Board of Directions (the “Board”) and replace with “the Board”.

The committee reviewed policy #9271.1 Annual Statement for the W.L. Gilbert School Corporation Confidentiality Policy and suggested adding Code of Ethics to the form, for practical purposes, embedding it into the actual Code of Ethics for signing purposes.

Other: None

The next policy meeting will be January 8, 2026, at 8:00am at the main office conference room.

**A motion was made by J. Morhardt, seconded by E. Marino to adjourn the meeting at 8:46 a.m.  
Voted: Yeas 2 Nays 0 Abstained 0 -- Motion Passes**

Respectfully submitted,  
Ellen Marino