

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
THURSDAY, DECEMBER 14, 2017
5:00 p.m.

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board was held on Thursday, December 14, 2017, at 5:00 p.m. and conducted its business meeting at the **Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173.**

MINUTES

1. CALL TO ORDER Who: President Pallasigue Time: 5:00 p.m.

2. ROLL CALL by Mary L. Willis, Ed.D., Interim Superintendent

Mrs. Rosaleah Pallasigue, Member

Mrs. Irene Lopez, Member

Mr. Marcos A. Diaz, Member

Mr. Rodolfo Linares, Member

Mr. Antonio Martinez, Member

3. PUBLIC COMMENTS/COMMUNICATIONS ON BOARD ORGANIZATION

None at this time.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California.

Also, at the district website: www.sysdschools.org

The Governing Board temporarily relinquished chairmanship of the meeting to the Interim Superintendent until the Board elected its President.

4. ANNUAL BOARD ORGANIZATION

A. ELECTION OF BOARD PRESIDENT

The Board elected Rosaleah Pallasigue, Board President.

The vote was as follows:

Member Linares nominated Rosaleah Pallasigue, seconded by Member Diaz.

Motion: Linares Second: Diaz Vote: Unanimous

B. ELECTION OF BOARD VICE-PRESIDENT

The Board elected Irene Lopez, Vice-President.

The vote was as follows:

Member Martinez nominated Irene Lopez, seconded by President Pallasigue
Member Linares nominated Marcos A. Diaz

Marcos A. Diaz by Rodolfo Linares
Marcos A. Diaz by Marcos A. Diaz
Irene Lopez by Antonio Martinez
Irene Lopez by Rosaleah Pallasigue
Irene Lopez by Irene Lopez

Motion: Martinez Second: Pallasigue Vote: 3 Lopez - 2 Diaz

C. ELECTION OF BOARD CLERK

The Board elected Marcos A. Diaz, Board Clerk. The vote was as follows:

Member Martinez nominated Marcos A. Diaz, seconded by Vice-President Lopez
Member Linares nominated Antonio Martinez, seconded by President Pallasigue

Marcos A. Diaz by Rodolfo Linares
Marcos A. Diaz by Marcos A. Diaz
Marcos A. Diaz by Antonio Martinez
Antonio Martinez by Rosaleah Pallasigue
Antonio Martinez by Irene Lopez

Motion: Martinez Second: Lopez Vote: 3 Diaz – 2 Martinez

D. APPOINTMENT OF BOARD SECRETARY

The Board appointed Mary L. Willis, Ed.D., Board Secretary.

Motion: Martinez Second: Pallasigue Vote: Unanimous

5. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

None at this time.

Member Martinez made a motion to recess to Closed Session, seconded by Vice-President Lopez. The vote was unanimous.

6. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:18 p.m. in accordance with section 54954.5 regarding:

6.1 GOVERNMENT CODE SECTION 54957

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

6.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs Fonseca and Ward
Case Number: 37-2017-00007369-CU-MC-CTL

6.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs Fonseca and SYSD
Case Number: 37-2017-00034740-CU-MC-CTL

6.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs San Ysidro School District
Case Number: 37-2017-00020268-CU-MC-CTL

6.5 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Ysidro School District v Manuel Paul
Case Number: 37-2015-00003840-CU-NO-CTL

6.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/SIGNIFICANT EXPOSURE TO LITIGATION

Pursuant to Government Code Section 54956.9(d)(2)
Case(s)/Claim(s): 4

RECONVENED into OPEN SESSION at 6:07 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took the following action in Closed Session.

- 1) Item 6.4 – By a 5-0 vote, the Board approved a release and settlement agreement for San Diegans for Open Government vs. San Ysidro School District Case Number: 37-2017-00020268-CU-MC-CTL Claim No. 541723 dated November 19, 2017.

- 2) Item 6.6 – The Board voted 5-0 to authorize legal counsel to initiate litigation, by means of writ of injunction, against a former employee of the District. In order not to jeopardize service of process on the adverse party(s), as the case has not yet been filed, the identity of the defendant(s) and other particulars will not be disclosed at this time. Once the claim has been formally filed and commenced, the identity of the defendant(s), the underlying claims, and other specifics will be disclosed to any person upon inquiry.

7. CALL TO ORDER Who: President Pallasigue Time: 6:07 p.m.

8. ROLL CALL by Mary L. Willis, Ed.D, Interim Superintendent & Secretary to the Board

- Mrs. Rosaleah Pallasigue, President
- Mrs. Irene Lopez, Vice-President
- Mr. Marcos A. Diaz, Clerk
- Mr. Rodolfo Linares, Member
- Mr. Antonio Martinez, Member

9. FLAG SALUTE by Mary L. Willis, Ed.D., Interim Superintendent & Secretary to the Board

10. CONFERENCE SESSION

Reports/Presentations

- 10.1** Solar Panel Project Update – Art Castanares
- 10.2** First Interim Report – Peter Wong
- 10.3** Local Indicators – Manuela Colom

11. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS – Moved up to follow

10.1 Reports/Presentations

Carmen Ordoñez, Parent, Commented: 1) She is here because of incidents that have happened with her son at Smythe School. 2) The District, School Board, and Administrators at Smythe School have failed her son for twenty-six months. She sees this as a culture to cover up for each other. 3) She filed a police report because her son has been assaulted twice within a month by the same child resulting in doctor visits. It’s now a misdemeanor, assault and battery case. 4) The police officer said that this was ridiculous and sad that police had to get involved. 5) Smythe School is out of control due to bullying and gossip. Employees are kept from doing their jobs and the Administrator doesn’t want the truth to come out. 6) Enough is enough. Her son feels confused, betrayed and was victimized. The Titan Report reflects that the District doesn’t protect the student and parents’ rights.

Marianna Saponara, Retired Administrator, Commented: 1) Thanked Dr. Willis for speaking and meeting with her. 2) The community feels betrayed. Bullying is rampant in the District. Children and parents’ rights have been violated. 3) Parents want the first draft of the Titan Report to prove that interviewees lied. They want a uniform discipline policy, staff to be professional and sensitive, and Administrators to do their jobs of keeping children safe. 4) She will be speaking with Dr. Willis every week to share community concerns.

Olga Espinoza, Parent, Commented: 1) She met with Dr. Willis to discuss her son's case and expressed disappointment with the meeting results. She requested a second meeting and was told to speak with HR which she doesn't trust. 2) The Titan Report is filled with lies, cover ups and bad comments about her and her son by Smythe personnel. 3) She feels disrespected and her son's bullying problem continues with no solution. 4) She's been in an out of the hospital, SYSD got her sick. 5) Dr. Willis told her to let it go. 6) Her son needs an apology from everyone for ignoring his case. 7) Childrens' safety should be a priority. 8) She hasn't received follow up phone calls, but there's been threatening calls and retaliation towards her for speaking on behalf of her son. Blames the District for the problems she is now having in her life.

Holden Robins, Parent/Volunteer, Commented: 1) Thanked the Board for their service. 2) Asked for the Board's support in bringing back the San Ysidro Education Vanguard Foundation. 3) He is a parent volunteer and has been on School Site Councils and the Chair of DEPAC. 4) The YMCA and Vanguard Foundation were removed by the previous Administration. The Vanguard Foundation brought a lot of resources to our District and didn't ask for anything in return. 5) He has a background in computer engineering and is interested in seeing STEM related programs. Project Lead the Way is great, but having more after school programs would be nice. 6) He would be happy to volunteer and teach kids programming and robotics type things. 7) Asked the Board if they could give Principals the approval to let the Vanguard Foundation back in to our schools.

At this time, the Board continued with Reports/Presentations Item 10.2.

12. ITEMS FROM THE BOARD & INTERIM SUPERINTENDENT

Vice-President Lopez, Commented: 1) Robert Colgrove, former SYSD Superintendent for many years, passed away. He did a lot for San Ysidro, cared for our kids and was well respected within the community. 2) Congratulated Dr. Tapia who received his doctorate degree. 3) She attended the Smythe School Christmas program. It was a beautiful program, but the cafeteria was too small for the event. 4) She wasn't able to attend the Willow Christmas Program, but parents said it was a beautiful program and enjoyed it. 5) She arrived too late for the SYMS Program, but will be visiting the school. 6) Congratulated Silvia Mayer, for being a Google teacher and for bringing our kids that opportunity. 7) She is a member of the San Ysidro Women's Club because of Joyce Hetich, who was a teacher that passed away at the age of one hundred and four. She attended the San Ysidro Women's Club Teddy Bear Event at SYMS, but backstage lighting was not working. It's important for the kids to have lighting for their performances. Would like something done about that. 8) Wished everyone a Merry Christmas and Happy New Year.

President Pallasigie, Commented: 1) Thanked Mr. Carrillo for hosting the meeting. 2) Asked Dr. Willis to work with maintenance to fix the deteriorated partition doors at SYMS. 3) Asked the previous Superintendent for a restorative justice plan involving the Board, to bring in mentorship programs such as Girls' Inc., Boy Scouts of America, Big Brothers of America and the Boys & Girls Club. 4) It's a shame we have recurring incidents and ultimately, it's the Board's responsibility to make sure all of our kids are safe. Her daughter was bullied and it was hard for her. 5) She asked Dr. Willis to review electives. 6) She agrees with Mr. Martinez about an independent forensic audit and asked Dr. Willis and Mr. Wong to provide guidance. 7) Asked Dr. Willis to schedule a Board Governance Retreat for January 2018. Hopes the Board can learn how to work better together and create a better environment for the kids. 8) Teachers expressed concerns about an expensive Superintendent Search. Asked Dr. Willis for help in that. 9) Wished everyone a Merry Christmas and Happy New Year.

Clerk Diaz, Commented: 1) Thanked everyone for attending the Board meeting. 2) Thanked the Board members for another year. 3) At some point, we've all been asked to step aside. That's when we go through the process of questioning ourselves about the decisions we made, and you move on because you realize that you made the decision in good conscious. Thanked the Board for doing what they do. 4) He looks forward to another year. 5) Thanked his wife and children for supporting him as a Board member. 6) Requested a meeting with Dr. Willis regarding noon supervisors' authority to give students consequences. 7) The Bullying Policy might not be working. We have two parents that spoke out.

8) The Willow School screen needs repair, SYMS stage needs lighting, and doors need repairing. He would like someone to go to the schools and do a maintenance check on the stages to ensure everything is working properly. 9) He feels that as a culture, we sometimes blame others and not our own shortcomings. People are not taking responsibility for their own actions. If we focus on something, we can accomplish and achieve anything. This is true for everyone and our kids. We need to reinforce this to our kids. 10) Wished everyone a Merry Christmas and Happy New Year.

Member Linares, Commented: 1) Thanked Mr. Carrillo for hosting the Board meeting. 2) Expressed concerns regarding the District where his son spent nine years of his fifteen years of life. After the 12 million dollar judgment against the District, he decided to do something about it with the help of the teachers' union. Classified did not support him. Prosperity and confidence was restored. 3) In 2016, the new administration and a Board member started to persuade and manipulate other Board members and unions to join them in a cover-up of fraud and abuse of power. It took over a year to uncover the administrator's ill-gotten gains at the expense of the District's students despite his discoveries to Board members and union leaders. A union leader stated; "as long as Julio Fonseca does not take money from my bank account, it's ok with me." 4) After the administrators resigned and the perks and goodies were gone, certificated and classified employees and the unions turned against him because the benefactors were caught stealing from students' money. 5) He knows they were instigated by union representatives to demonstrate and intimidate parents and community members at Board meetings. Their actions are a crime and a violation of their first amendment freedom of speech right. 6) Urged the Board to get involved with the general budget and schools' budget. Some schools don't have access to their budget or may not have a real budget. 7) We were informed that the previous administration overstated ADA in 2015-2016 and received \$2.6 million more than what we should have. It's probable that new employees were hired and positions created that didn't exist. If that's the case, we have to pay back the money and still have the obligation and expenses for new employees and positions. The same mistake was made the following year and will take a chunk of the reserves we have. 8) Urged the Board to be more vigilant of the financial status of the District and bring expenditures under control. 9) There are other areas of concern; CalSTRS and CalPERS pension plans, Special Education encroachment, schools out of control, discipline issues, and school administrators out of control. 10) Wished everyone a "Feliz Navidad."

Member Martinez, Commented: 1) Thanked Mr. Carrillo for hosting the Board meeting. 2) Congratulated Mrs. Pallasigue, Mrs. Lopez and Mr. Diaz for taking on the challenge of being President, Vice-President and Clerk. 3) Thanked Zenaida Rosario and Veronica Medina for their hard work. 4) Asked Dr. Willis to provide viable options for a Superintendent Search that is cost effective. The District needs somebody fresh, new and that doesn't have an agenda. He would like the Superintendent Search process to start as soon as possible and get the unions and community involved. 5) A forensic audit is needed and not limited to certain individuals. Wants the Board to look at everything and if there are other people involved, we root them out and use the audit as an opportunity to create a check and balance system so this never happens again. 6) The District is not participating in the competition with the Sweetwater athletic organization. Would like our kids to have the opportunity to participate in every sport possible. Asked Dr. Willis if she could look into this. 7) Acknowledged Mr. Carrillo for doing a great job with electives. 8) He would like to see more options on electives and more opportunities for kids. A lot of them might not want to go to college and want to go into a trade. We need to give them opportunities to venture into different professions. 9) He is a complete supporter of the Dual Language Program and our teachers that are Dual Language. Anyone that opposes, he will oppose them. 10) Wished everyone a Happy Holiday Season. 11) We need to be united and stand together against any bad persons that want to harm us. We will continue to move forward and we are standing together.

Interim Superintendent Willis, Commented: 1) Thanked the Board for allowing her to work with them, the community and the teachers. 2) Commented that she's enjoyed visiting the schools and meeting with parents. 3) Mentioned that she is happy to be here and will continue to work the best she can.

13. GENERAL ADMINISTRATION

13.1 MINUTES

The Board approved the minutes of the Regular Board meetings of October 12, 2017 and September 14, 2017.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.2 DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS

The Board approved the Regular Governing Board meetings from January through December 2018, to be held on the second Thursday of each month (except for January due to the holidays and non-working days) at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: Diaz Second: Martinez Vote: Unanimous

13.3 INTERIM CHIEF BUSINESS OFFICIAL (CBO) EMPLOYMENT CONTRACT

The Board approved/ratified employment of the Interim Chief Business Official (CBO), Peter Wong, and employment contract, effective November 13, 2017.

Motion: Diaz Second: Lopez Vote: Unanimous

13.4 2018 CSBA DELEGATE ASSEMBLY NOMINATIONS

The Board nominated, in accordance with CSBA Bylaws, the following Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2018-2020: Eduardo Reyes (Chula Vista ESD), Elvia Aguilar (South Bay USD), Barbara Avalos (National SD), and Brian Clapper (National SD).

Motion: Pallasigue Second: Lopez Vote: Unanimous

13.5 FIRST INTERIM FINANCIAL REPORT FOR 2017-18

The Board approved 2017-18 First Interim Financial Report.

Motion: Pallasigue Second: Diaz Vote: Unanimous

13.6 OPEN PUBLIC HEARING FOR ANNUAL & FIVE YEAR DEVELOPER FEES REPORTS

The Board Opened Public Hearing for the Annual and Five Year Developer Fees Reports for fiscal years 2014-15, 2015-16 and 2016-17.

Motion: Diaz Second: Lopez Vote: Unanimous

There were no public comments regarding the Annual & Five Year Developer Fees Report.

13.7 CLOSE PUBLIC HEARING FOR ANNUAL & FIVE YEAR DEVELOPER FEES REPORTS

The Board Closed Public Hearing for the Annual and Five Year Developer Fees Reports for fiscal years 2014-15, 2015-16 and 2016-17.

Motion: Martinez Second: Lopez Vote: Unanimous

13.8 ANNUAL & FIVE YEAR DEVELOPER FEES REPORTS

The Board approved the Annual Reports for fiscal years 2014/15 and 2015/16 and the Annual and Five Year Report for fiscal year 2016-17 in compliance with Government Code Sections 66006 and 66001.

Motion: Diaz Second: Pallasigue Vote: Unanimous

13.9 RESOLUTION NO. 17/18-3108 DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)

The Board approved Resolution No. 17/18-3108 removing Mr. Sanchez Macias and adding Dr. Mary L. Willis, Interim Superintendent, Mr. Peter Wong, Interim Chief Business Official, and Ms. Laura Caballero, Controller to be the authorized agents to sign school orders (commercial warrants) effective December 15, 2017.

Motion: Martinez Second: Lopez Vote: Unanimous

13.10 RESOLUTION NO. 17/18-3109 AUTHORIZING AGENT TO SIGN PAYMENT ORDERS

The Board approve/ratified Resolution No. 17/18-3109 removing Mr. Sanchez Macias and adding Dr. Mary L. Willis, Interim Superintendent, Mr. Peter Wong, Interim Chief Business Official, and Ms. Laura Caballero, Controller to be an authorized agents to sign payment orders effective December 15, 2017.

Motion: Martinez Second: Diaz Vote: Unanimous

13.11 RESOLUTION NO. 17/18-3110 AUTHORIZING REPLACEMENT OF WARRANTS

The Board approved/ratified Resolution No. 17/18-3110 removing Mr. Sanchez Macias and adding Dr. Mary L. Willis, Interim Superintendent, Mr. Peter Wong, Interim Chief Business Official, and Ms. Laura Caballero, Controller to be the authorized agents to reissue new payroll and commercial warrants effective December 15, 2017.

Motion: Diaz Second: Lopez Vote: Unanimous

13.12 RESOLUTION NO. 17/18-3111 AUTHORIZING AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS FOR FISCAL YEAR 2017-18

The Board approved/ratified Resolution No. 17/18-3111 establishing a new Purchase Card Account, Closing School Revolving Accounts and removing Mr. Sanchez Macias and adding Dr. Mary L. Willis, Interim Superintendent, Mr. Peter Wong, Interim Chief Business Official, and Ms. Laura Caballero, Controller to be the authorized agents to sign bank account checks and school orders effective December 15, 2017.

Motion: Pallasigue Second: Lopez Vote: Unanimous

13.13 RESOLUTION NO. 17/18-3112 DESIGNATING AUTHORIZED DISTRICT REPRESENTATIVES AND SIGNATORIES WITH THE STATE ALLOCATION BOARD, OFFICE OF PUBLIC SCHOOL CONSTRUCTION

The Board approved Resolution No. 17/18-3112, designating Mary L. Willis, Ed.D., Interim Superintendent and Mr. Peter Wong, Interim Chief Business Official as the authorized representatives to the State Allocation Board, Office of Public School Construction effective December 15, 2017.

Motion: Pallasigue Second: Diaz Vote: Unanimous

Member Martinez made a motion to recess at 8:47 p.m. seconded by Clerk Diaz. The vote was unanimous.

The Board reconvened at 9:00 p.m.

ROLL CALL by Rosaleah Pallasigue, Board President

Mrs. Rosaleah Pallasigue, President

Mrs. Irene Lopez, Vice-President

Mr. Marcos A. Diaz, Clerk

Mr. Rodolfo Linares, Member

Mr. Antonio Martinez, Member

13.14 RESOLUTION NO. 17/18-3113 AUTHORIZING AWARD OF A CONTRACT WITHOUT COMPETITIVE BIDDING

The Board approved/ratified and adopted Resolution No. 17/18-3113 authorizing award of a contract without competitive bidding to C&M Relocation Systems for the Reconfiguration and Relocation Project for an amount of \$209,645.00; which amount may be adjusted should additional work be required.

Motion: Pallasigue

Second: Diaz

Vote: Unanimous

13.15 VISTA DEL MAR MIDDLE SCHOOL’S NEW LOGO

The Board approved “Sharks” as the new school logo for Vista Del Mar Middle School as selected by the Associated Student Body.

Motion: Martinez

Second: Lopez

Vote: Unanimous

13.16 RESOLUTION 17/18-0004

The Board approved the adoption of Resolution No. 17/18-0004 authorizing assignment of Mr. Mark Walters to a single-subject class under Education Code section 44256(b).

Motion: Pallasigue

Second: Lopez

Vote: Unanimous

14. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

1. Pulled Consent Calendar Items 14B.7, 14B.8, 14B.13, 14E.1, 14E.2, and 14E.3 for discussion and to be voted on separately.

Motion: Pallasigue

Second: Martinez

Vote: Unanimous

14A. CURRICULUM & INSTRUCTION

14A.1 TOYS FOR TOTS AT THE SAN YSIDRO SCHOOL DISTRICT’S OFFICE

The Board approved to host the Toys for Tots event at the San Ysidro School District’s Office on Wednesday, December 20, 2017 at no cost to the District.

14A.2 FIELD TRIP TO HOLIDAY BOWL AND TOY GIVEAWAY

The Board approved the field trip and participation of eighty students from the San Ysidro Middle and Vista Del Mar Middle Schools, and one District chaperone to the Kearny Mesa Bowl to attend the Holiday Bowl and Toy Giveaway on December 21, 2017 at a cost not to exceed \$800.00 for bus transportation from the general fund.

14A.3 THE URBAN SPECIAL EDUCATION LEADERSHIP COLLABORATIVE (ANNUAL RENEWAL MEMBERSHIP)

The Board approved the Urban Special Education Leadership Collaborative Annual Renewal membership enrollment for San Ysidro School District at a cost not to exceed \$2,600.00 for school year 2017- 2018 from the Special Education fund.

14A.4 LOVE THY NEIGHBOR HOLIDAY DINNER AT WILLOW SCHOOL

The Board approved/ratified to host the Love Thy Neighbor Holiday Dinner at Willow School on Wednesday, December 13, 2017 at no cost to the District.

14A.5 FIELD TRIP TO MEET AND GREET REY MYSTERIO

The Board approved/ratified the field trip and participation of forty students, Principal and Outreach Consultant from Vista Del Mar Middle School and our Student and Family Services Manager to the Sweetwater Harley to meet and greet Rey Mysterio on December 8, 2017 at a cost not to exceed \$400.00 for bus transportation from the general fund.

14A.6 ASSEMBLY AT VISTA DEL MAR WITH LEAD SINGER FROM SANTANA, ANDY VARGAS

The Board approved/ratified to host The Love Thy Neighbor assembly at Vista Del Mar Middle School with Andy Vargas lead singer from Santana on Thursday, December 7, 2017 at 9:00 am in the school’s auditorium at no cost to the District.

14A.7 STAFF DEVELOPMENT

The Board approved/ratified the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Maria Rodriguez, Roberto Carrillo, Marlo Vasquez	Teaching Students Restorative Thinking Strategies	Chula Vista	December 8, 2017	\$0	No Cost
Marjorie Palacios	Annual American Speech Language Hearing Association (ASHA) Convention 2017	Los Angeles	November 9-11, 2017	\$0	No Cost
Veronica Medina	2018 National Conference on Ending Family & Youth Homelessness	Los Angeles	March 1-2, 2018	\$1,300.00	Title I Fund
Eugenia Martinez	2018 Southern California Relief Annual Conference	Rancho Mirage, CA	January 17-19, 2018	\$175.00	General Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Manuela Colom, Maria Rodriguez, Marlo Vasquez, Gloria Mena, Lupita Garcia, Vikki Viramontes, Josefina Villegas, Alexander Gacuya, Arturo Preciado, Saul Gonzalez	BEST Behavior: Building Positive Behavioral Interventions & Supports Booster	SDCOE	January 18, 2018	\$510.00	General Fund
Sylvia Mayer, Jamie Barrett	EdTechTeam Summitt	Las Vegas	January 27-28, 2018	\$2,200.00	Title II Funds
Manuela Colom, Marta Rodriguez	InterDistrict Transfer Essentials Workshop	SDCOE	January 17, 2018	\$0	No Cost
Sylvia Mayer, Jamie Barrett, Manuela Colom, Todd Lewis	Winter Institute	El Cajon	January 22, 2018	\$0	No Cost
Maria Rodriguez, Roberto Carrillo, Sylvia Mayer, Elva De Baca, Irma Hernandez, Michelle Leon, Hannah Slater, Liana Davis, Janell Wright, Jessica Johnson, David Salazar, Melissa Hasemyer,	Project Lead The Way Conference 2018	Riverside	January 23-24, 2018	\$10,000.00	Title II Fund
Josefina Villegas	Autism Spectrum Disorders (ASD) and Applied Behavior Analysis (ABA)	South County SELPA	January 30, 2018	\$0	No Cost
Josefina Villegas	If It Isn't Written Down, It Didn't Happen workshop	South County SELPA	March 1, 2018	\$0	No Cost

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Maria Preciado	2018 California Association of Directors of Activities (CADA) Convention	Reno, Nevada	February 28-March 3, 2018	\$1,000.00	ASB Fund
Anita Gillchrest	2018 California School Nurses Organization Conference	Riverside, CA	February 8-11, 2018	\$1,600.00	Special Education Fund

14B. BUSINESS

14B.1 PURCHASING REPORT

The Board approved/ratified the following purchase orders incurred by the District during the period of November 2, 2017 through November 30, 2017. (Report #5):

- General Fund: 0000002600-0000002622, 0000002624000002630, 0000002633-0000002644, 0000002648-0000002671, 0000002673-0000002677, 0000002679, 0000002683, 0000002685-0000002690, 0000002693-0000002700, 0000002702-0000002714, 0000002716, 0000002718-0000002731, 0000002733-0000002738, 0000002740-0000002745, 0000002747-0000002751, 0000002753-0000002756
- Child Development Fund: 0000002647, 0000002746
- Child Nutrition Fund: 0000002678, 0000002680-0000002681, 0000002701, 0000002715, 0000002717, 0000002752
- Building Fund: 0000002672, 0000002682, 0000002691-0000002692, 0000002739
- Capital Projects Fund: 0000002684.

14B.2 EXPENDITURE REPORT

The Board approved/ratified the expenditures incurred by the District during the period of October 31, 2017 through November 29, 2017. Listing sheets #2048 through #2066. Payments were made with checks #14-326874 through #14-338467 for a total expenditure of \$1,405,945.45.

14B.3 ACCEPTANCE OF DONATIONS

The Board accepted donations with an estimated value at \$5,800.00 to help support and enrich our educational programs.

14B.4 AGREEMENT WITH MEALS PLUS EDUCATION MANAGEMENT SYSTEMS, INC.

The Board approved the service agreement with Meals Plus Education Management Systems, Inc. to host the Child Nutrition database for all school sites at a cost not to exceed \$3,600.00 per year from the cafeteria fund.

14B.5 INJURY AND ILLNESS PREVENTION PROGRAM

The Board approved the Injury and Illness Prevention Program as required by Title 8 California Code of Regulations §3203(a)(1) to be implemented in all of our District sites.

14B.6 AGREEMENT WITH SAN DIEGO CENTER FOR VISION CARE

The Board approved/ratified the agreement with San Diego Center for Vision Care to provide vision assessment and vision therapy services at a cost not to exceed \$5,000.00 from the Special Education fund.

14B.7 SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH ADVANCED MEDICAL PERSONNEL SERVICES, INC.

The Board approved/ratified the San Diego County Nonpublic Master Contract with Advanced Medical Personnel Services, Inc. for school year 2017-2018 at an estimated total cost of \$66,000.00 from the Special Education fund.

Motion: Martinez

Second: Pallasigue

Vote: Unanimous

14B.8 SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH ALL SOURCES RECRUITING GROUP: ARDOR HEALTH SOLUTIONS

The Board approved/ratified the San Diego County Nonpublic Master Contract with All Sources Recruiting Group: Ardor Health Solutions for school year 2017-2018 at an estimated total cost of \$62,752.00 from the Special Education fund.

Motion: Martinez

Second: Pallasigue

Vote: Unanimous

14B.9 CHILD AND ADULT CARE FOOD PROGRAM

The Board approved the implementation of the At-Risk Afterschool Meals Component of the Child and Adult Care Food Program scheduled to start on January 22, 2018 at eligible San Ysidro School District school sites. The cost, which is determined by the number of meals served during the afterschool program, will be reimbursed by the United States Department of Agriculture (USDA).

14B.10 AMENDMENT TO THE ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) CENTER AGREEMENT

The Board approved the amendment to the Advancement Via Individual Determination (AVID) Center agreement to include the cost of the Summer Institute for Vista Del Mar Middle School at an additional cost of \$6,080.00 from the supplemental and concentration fund.

14B.11 COBRA ADMINISTRATIVE SERVICES AGREEMENT 2018

The Board approved the COBRA Administrative Services Agreement provided by McGregor and Associates, Inc. effective January 1, 2018 to December 31, 2018.

14B.12 MEMORANDUM OF UNDERSTANDING BETWEEN THE SAN YSIDRO SCHOOL DISTRICT, JOINED BY 40 ADDITIONAL COUNTY DISTRICTS WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE MITI IMPLEMENTATION PROGRAM

The Board approved/ratified the Memorandum of Understanding between the San Ysidro School District, joined by 40 additional county districts with the San Diego County Office of Education regarding the Enterprise Resource Planning System (MITI Implementation).

14B.13 MASTER SERVICE AGREEMENT WITH MISSION FEDERAL CREDIT UNION

The Board approved the Master Service Agreement with Mission Federal Credit Union to establish a Purchase Card account in the amount of \$10,000.00 and designate Mary L. Willis, Ed.D., Interim Superintendent and/or her designee as the custodian.

Motion: Pallasigue

Second: Diaz

Vote: Unanimous

14B.14 DISPOSAL OF OBSOLETE, OUTDATED AND/OR DAMAGED FURNITURE EQUIPMENT

The Board approved the disposal of obsolete and beyond economic repair (furniture and miscellaneous items) by means of sale as per California Ed. Code 17546(a)(b)(c).

14B.15 AMENDMENT TO THE MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC

The Board approved the Amendment to the Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC to restructure the term of the agreement to 10 years. The restructured financed amount (principal and interest) is \$1,988,254.00 from the general fund.

14B.16 AGREEMENT WITH DARCY MORALES MONGE, M.S.

The Board approved/ratified the agreement with Ms. Darcy Morales Monge, M.S., as a consultant for school year 2017-2018 at a cost not to exceed \$59,290.00 from the Educationally Related Mental Health Services (ERMHS) fund.

14B.17 MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF MT. CARMEL FOR TITLE I FUNDING AND SERVICES

The Board approved the Memorandum of Understanding with Our Lady of Mount Carmel School for Title I funds and services for the 2017-2018 school year at a cost not to exceed \$6,424.00.

14B.18 MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF MT. CARMEL FOR TITLE II FUNDING AND SERVICES

The Board approved the Memorandum of Understanding with Our Lady of Mount Carmel School for Title II funds and services for the 2017-2018 school year at a cost not to exceed \$1,606.00.

14B.19 MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF MT. CARMEL FOR TITLE III FUNDING AND SERVICES

The Board approved the Memorandum of Understanding with Our Lady of Mount Carmel School for Title III funds and services for the 2017-2018 school year at a cost not to exceed \$1,339.00.

14B.20 AGREEMENT BETWEEN SAN DIEGO UNIFIED SCHOOL DISTRICT, MENTAL HEALTH SYSTEMS, AND LOCAL EDUCATION AGENCIES IN SAN DIEGO COUNTY

The Board approved/ratified the agreement with the San Diego Unified School District, Mental Health System, and Local Education Agencies to participate in the Mental Health System STEPS School Program in an "as needed" basis. All costs associated with this program will be paid from the General and Special Education Funds.

14B.21 MEMORANDUM OF UNDERSTANDING WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR THE EXPANDED FOOD & NUTRITION EDUCATION PROGRAM

The Board approved the Memorandum of Understanding with the Regents of the University of California for the Expanded Food & Nutrition Education Program for school year 2017-18 at no cost to the District.

14B.22 MEMORANDUMS OF UNDERSTANDING WITH THE CHILDREN'S INITIATIVE FOR THE CHILDHOOD INJURY PREVENTION PROJECT

The Board approved/ratified the three Memorandums of Understanding with The Children's Initiative for the Childhood Injury Prevention Project at the Preschool & Child Development Center, Ocean View Hills Preschool, and Sunset Preschool during school year 2017-18 at no cost to the District.

14B.23 BOARD ACTION TO DECLARE DISTRICT PERSONAL PROPERTY AS OBSOLETE, SURPLUS, DISPOSE OF, OR DONATE PER EDUCATION CODE 17546 (a)(b)(c)

The Board approved the disposal of a storage container that is beyond economic repair by means of donation as per California Ed. Code 17546(a)(b)(c).

14B.24 APPLICATION FOR A COUNTY-DISTRICT-CODE TO ESTABLISH VISTA DEL MAR AS A MIDDLE SCHOOL

The Board approved/ratified the submittal of an application to the California Department of Education for a new County-District-School (CDS) Code to establish Vista Del Mar as a Middle School (grades 7-8) effective August 17, 2017.

14B.25 ADDENDUM TO THE AGREEMENT WITH FEEDING SAN DIEGO FOR THE 2017-2018 SCHOOL PANTRY PROGRAM PARTNERSHIP AT SUNSET AND WILLOW SCHOOLS

The Board approved/ratified the Addendum to the Agreement with Feeding San Diego for the 2017-2018 School Pantry Program at Sunset and Willow Schools.

14C. PERSONNEL – CLASSIFIED**EMPLOYMENT**

The Board approved/ratified the employment for the following as recommended by staff:

- 14C.1** Administrative Clerk I (OVHS) – Guillermina Rodriguez effective December 1, 2017
- 14C.2** Instructional Aides (Preschool) – Denice Brambila and Sarely Lazo effective January 1, 2018
- 14C.3** Instructional Health Care Assistant (Smythe) – Ana Maldonado effective December 1, 2018
- 14C.4** Noon Supervisors (LM, OVHS and VDM) – Jessica Aguirre, Eva Arcadia, Ramiro Hernandez Jr, Blanca Lopez and Yesenia Villasenor effective January 1, 2018
- 14C.5** Substitute Campus Securities – Ramiro Hernandez Jr and Daniel White effective January 1, 2018
- 14C.6** Substitute Gardeners – Anett Arellano, Rafael Newberry and Conrad Saul effective January 1, 2018
- 14C.7** Substitute Instructional Aides – Brianna Beltran and Leticia Martinez effective January 1, 2018
- 14C.8** Substitute Maintenance Person –Rafael Newberry and Conrad Saul effective January 1, 2018

OUT OF CLASS COMPENSATION

The Board approved/ratified the 5% out of class compensation for the following as recommended by staff:

- 14C.9** Lead Maintenance, Gardener and Transportation Operations Technician – Jose Leon- Lead Maintenance, Daniel Camberos- Lead Gardener and Fernando Esquer-Transportation Operations Technician, from November 14, 2017 – until return of the Director of MOTF

RESIGNATION

The Board approved/ratified the resignation for the following as recommended by staff:

- 14C.10** Noon Supervisors – Thanisha Grijalva and Gilda Arellano effective November 30, 2017

RETIREMENT

The Board approved the retirement for the following as recommended by staff:

- 14C.11** Administrative Clerk I – Luisa Martinez effective December 29, 2017

14D. PERSONNEL – CERTIFICATED**EMPLOYMENT**

The Board approved/ratified the employment for the following as recommended by staff:

- 14D.1** Classroom Teacher (La Mirada) – Sarah Watson effective January 1, 2018
- 14D.2** Special Day Class Teacher (CDC) – Katie Brown effective December 1, 2017
- 14D.3** Substitute Teachers – Rebecca Burton, Brittany Kullberg, Nohelia Ramos, Kristen Schott and David Valencia effective January 1, 2018

POSITION FTE UPDATE

The Board approved the FTE update for the following as recommended by staff:

- 14D.4** TK Class (OVHS) – the position FTE update for the TK class at OVHS to 1.0 FTE

14E. PERSONNEL – MANAGEMENT

EMPLOYMENT

The Board approved the employment for the following as recommended by staff:

- 14E.1** Coordinator of Data, Evaluation and Assessment (District Office) – Cynthia Gonzalez effective January 1, 2018

Motion: Pallasigue Second: Diaz Vote: Unanimous

JOB DESCRIPTION & JOB TITLE UPDATE

The Board approved job description and updated job title for the following as recommended by staff:

- 14E.2** Coordinator of Data, Evaluation and Assessment

Motion: Martinez Second: Pallasigue Vote: Unanimous

JOB DESCRIPTION REVISION

The Board approved revised job description for the following as recommended by staff:

- 14E.3** Director of Special Education

Motion: Martinez Second: Pallasigue Vote: Unanimous

RESIGNATION

The Board approved the resignation for the following as recommended by staff:

- 14E.4** Interim Director of Special Education – Janette Ridgels effective January 5, 2018

Member Martinez made the motion to adjourn, seconded by President Pallasigue. The vote was unanimous.

15. ADJOURNMENT Time: 9:40 p.m.

Respectfully Submitted,

Mary L. Willis, Ed.D., Secretary
Governing Board