



BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 9, 2025

Members Present: Dave Merrill, President, Michael Granillo, Vice-President; Margaret Gabe, Member; Sylviana Stebbins, Member; Bridget Wood, Member, excused

Others Present: Jonathan Rohloff, Superintendent of Schools; Courtney Hoffmeyer, Business Manager, and Administrative staff

1. Opening Ceremony

Pledge of Allegiance @ 5:00 pm by Eric Cox

Recognition of All-Region Athletes for All Fall Sports

Ryan Grace, Principal, and Dustin Cluff, Athletic Director/Assistant Principal, will recognize the student athletes

Recognition of the December Students of the Month Awards

- Chase Whiting, Elementary School
- Isabelle Reeck, Junior High School
- Keyan Naranjo, High School

Recognition of the December Teacher of the Month Award

- Caterina Hawkins, Elementary School

Recognition of the December Employee of the Month Award

- Linda Haynes, Financial Operations Coordinator, District Office

Recognition of the December Volunteer of the Month Award

- Jack Gessner

Tasha Hunt and Valkyrie Chartier will present information about our 21st Century Community Learning Centers Program

2. Consent Agenda Motion to approve by Margaret Gabe, second Michael Granillo, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins

2. 1. Minutes

Minutes of the Regular Governing Board meeting held on November 18, 2025, Governing Board meeting held for the Board approval or correction.

2. 2. Vouchers and Monthly Finance Report (December)

Before approval at each Governing Board meeting, Governing Board members may review vouchers. Vouchers represent orders for payment of materials, equipment, salaries, and services.

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 9, 2025

Approve Payroll Vouchers:

11	518,526.93
11.1	2,319.78

Total \$ 520,846.71

Approve Expense Vouchers:

7014	60,310.76
7015	387,303.60

Total \$ 447,614.36

Approve Student Activity & Auxiliary Operation Vouchers:

1033	2,335.07
1034	5,230.53
1035	1,203.83
1036	941.55
1037	2,116.54
1038	6,349.53
1039	1,187.55
1040	26.75
1041	12,719.22

Total \$ 32,110.57

2.3. Recommendation to Approve Employee Resignations

The superintendent recommends that the Governing Board approve the following employee resignation:

- Bella Scott, SPED Aide, Elementary School (moving)
- Grace Bruton, SPED Aide, Elementary School (moving)

2.4. Recommendation to Approve New Hires

The superintendent recommends that the Governing Board approve the hire of the following employees:

- Ricky Hinsley, Facilities Department

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 9, 2025

2.5. Recommendation to Approve Fundraisers

The superintendent recommends that the Governing Board approve the following fundraisers:

- Concessions-Volleyball-Construction Trades, to benefit dinner at the competition. Cody Blake is available for questions.
- Penny Wars-BRHS STUCO, to benefit adopt a family gifts. Rachel Thompson is available for questions.
- Penguin Patch Holiday Shop-BR Elementary STUCO, to benefit accelerator reader rewards. Jonathan Rau will be available for questions.
- Concessions-Cross Country, to benefits overnights, entry fees, senior night. Shana Atkinson is available for questions.
- Concessions-Class of 2026, to benefit senior trip. Rachel Thompson is available for questions.
- Mr. Yellow Jacket-BRHS STUCO, to benefit general STUCO supplies and winter committees. Rachel Thompson is available for questions.

3. Business

3.1. Recommendation to Approve Summer Camps

The superintendent recommends that the Governing Board approve the use of Blue Ridge School District facilities, including campus spaces and gymnasiums, for district-hosted summer camps. A summer camp plan and fee schedule have been provided to the Governing Board for review. Dustin Cluff, Athletic Director/Assistant Principal, is available for questions.

Motion to approve by Sylviana Stebbins, second Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins

3.2. Recommendation to Approve a Co-Op for the 2025-2026 School Year

The superintendent recommends that the Governing Board approve Equalis Group, a Cooperative Purchasing group.

Motion to approve by Michael Granillo, second Margaret Gabe, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins

3.3. Recommendation to Approve a Memorandum of Understanding (MOU)

The superintendent recommends that the Governing Board approve the MOU between the Town of Pinetop-Lakeside and the Blue Ridge Unified School District. The purpose of this MOU is to establish an agreement for constructing a roadway that will provide ingress and egress to the Blue Ridge Teacher Housing complex. Mr. Jonathan Rohloff, Superintendent will be available for questions.

Motion to approve by Michael Granillo, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins

4. Superintendents Report

- District Update

BLUE RIDGE UNIFIED SCHOOL DISTRICT #32
REGULAR GOVERNING BOARD MEETING MINUTES
December 9, 2025

5. Call to the Public

The public is invited to make comments to, or requests of, the Governing Board regarding items that are not listed at this time elsewhere on the Agenda. Those wishing to address the Board are asked to submit a Request to Address the Governing Board form, available from the secretary to the Governing Board. Members of the Board may not discuss items, not on the Agenda. Therefore, action taken as a result of the public comment will be limited to directing staff to study the matter or scheduling the matter for further consideration and decision at a later date. The Operating Rules of the Public are as follows: The individual time limit is three minutes per person, and time cannot be seeded to another individual.

None

6. Announcements

The Board will be provided with calendar items concerning future meeting dates and other information concerning the Governing Board. **Regular Governing Board meeting to be held on January 13, 2026.**

7. Adjournment @ 5:57 pm, Motion to adjourn by Margaret Gabe, second Sylviana Stebbins, passed by unanimous vote-David Merrill, Michael Granillo, Margaret Gabe, Sylviana Stebbins

Dated December 12, 2025

Respectfully submitted by,

Mary L. Ford,

Executive Secretary