San Ysidro School District
Governing Board
AGENDA

Thursday
May 11, 2017
5:00 p.m.

WELCOME
Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

La Mirada School
222 Avenida de la Madrid
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, MARCH 9, 2017
CLOSED SESSION: 5:00 p.m. – 6:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, March 9, 2017, with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. and conducted its business meeting at **Smythe School, 1880 Smythe Ave., San Ysidro, CA 92173.** Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Pallasigue Time: 5:00 p.m.

2. ROLL CALL by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
Mrs. Rosaleah Pallasigue, President
Mrs. Irene Lopez, Vice-President
Mr. Rodolfo Linares, Clerk
Mr. Marcos A. Diaz, Member – *Arrived at 5:22 p.m.*
Mr. Antonio Martinez, Member

3. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS
None at this time.

Member Martinez made a motion to recess to Closed Session, seconded by President Pallasigue. The vote was 4 Ayes – 1 Absent (D).

4. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:01 p.m. in accordance with section 54954.5 regarding:

4.1 GOVERNMENT CODE SECTION 54957
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

4.2 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Case/Claim: Clark v. SYSD
Case No. 37-2017-00005908-CU-WM-CTL

4.3 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION
Pursuant to Government Code Section 54956.9(d)(1)
Case/Claim: San Diegans for Open Government v. Fonseca
Case No. 37-2017-00007369-CU-MC-CTL

RECONVENED into OPEN SESSION at 6:02 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took the following action in Closed Session:

1) The Board met in Closed Session with legal counsel to discuss the lawsuit titled San Diegans for Open Government v. Fonseca Case No. 37-2017-00007369-CU-MC-CTL and related investigative report. By a 5-0 vote, with Members Rosaleah Pallasigue, Irene Lopez, Marcos Diaz, Antonio Martinez and Rodolfo Linares, the Board directed the lawsuit would be tendered to the JPA.

2) By a 5-0 vote, with Members Rosaleah Pallasigue, Irene Lopez, Antonio Martinez, Marcos Diaz and Rodolfo Linares, the Board voted to waive the attorney-client privilege for the limited purpose of allowing the district's general counsel to discuss and address issues pertaining to a Board member's conduct.

3) The Board also authorized the Board President to issue the following statement:
"We reviewed the report authored by the law firm Sheppard Mullin. The report concluded the hiring of this individual properly followed all district policies and procedures. We are working to make the report available once we can ensure the privacy interest of those named are protected."

4) Regarding Danielle Clark writ of mandate, the Board met in Closed Session with legal counsel to discuss the pending legal matter titled Clark v. SYSD Case No. 37-2017-00005908-CU-WM-CTL. By a 5-0 vote, with Members Rosaleah Pallasigue, Irene Lopez, Antonio Martinez, Marcos Diaz and Rodolfo Linares voting yes and no members voting no, voted to direct pending legal matter to be tendered to the TPA.

5. CALL TO ORDER Who: President Pallasigue Time: 6:02 p.m.

6. ROLL CALL by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
Mrs. Rosaleah Pallasigue, President
Mrs. Irene Lopez, Vice-President
Mr. Rodolfo Linares, Clerk
Mr. Marcos A. Diaz, Member
Mr. Antonio Martinez, Member

7. FLAG SALUTE by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

8. CONFERENCE SESSION
Reports/Presentations
8.1 Solar Energy Project Update - Mr. Art Castanares
8.2 Recognition of Maintenance Staff

8.3 Second Interim Report - Mr. Sanchez Macias
8.4 Renovation Projects Update - Mr. Sanchez Macias
8.5 School Facilities Bridge Funding Program Presentation – Mr. Sanchez Macias - *The Board gave direction to Mr. Macias to look at other representatives that are equally qualified and do a comparison.*

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Esther Gutierrez, Community Member, 1) Commented that she is happy to hear that the problem mentioned in the news is going to be moved to a specialized person and resolved separately. 2) Apologized to Dr. Fonseca for a text message she sent. 3) Mentioned that she would like to be on the Bond Oversight Committee and wants everything transparent. 4) Commented that budgets given to the schools are being spent on employee salaries and not in the classroom. Mentioned that there is no paper in some of the classrooms at Sunset School. 5) Commented that we need security at the schools. There was an incident involving parents and there was no security at the school. 6) Shared concerns that parents were not told about the dates for spring break in a timely manner and made plans. Commented that there will be a lot of children out. 7) Mentioned that she wants to know who makes the decision about electing the Board President, Vice-President and Secretary and what is the process.

Fidel Castro, CSEA President, 1) Thanked teachers for everything they do. 2) Acknowledged the leadership in the District and the direction we are headed thanks to the decisions made by the administration and the Board. 3) Commented that he respects and admires Dr. Fonseca for helping staff unload water pallets from two delivery trucks. 4) Mentioned that we are all on the same team and we should not lose focus. We need to stick together and not let any outsiders get between us.

Enrique Morones, Border Angels, 1) Commented that with what is going on in Washington, there is tremendous fear in the community. 2) Shared information about the services Border Angels offer to schools and communities across the country. 3) Mentioned that on April 30, Border Angels is opening up the gate to Friendship Park so that children can hug their deported parents and grandparents. 4) Commented that besides Border Angels, he has another organization called Gente Unida that deals with corruption and hate groups.

Olga Espinoza, Parent, 1) Commented that parents were afraid because they saw the Border Patrol parked at Smythe School. The Border Patrol was there to read but parents should have been informed even if it was a school event. 2) Shared concerns about her son being pushed while on the swings. Would like more staff to supervise the children. 3) Mentioned that Veronica Medina was recognized on Women's International Day in San Ysidro as Woman of the Year.

Margarita Garcia, Parent, 1) Shared concerns about the contaminated water and drinking fountains at the school sites. 2) Mentioned that she has been taking bottled water to her daughter's classroom and wants to know what is being done about the contaminated water. 3) Shared concerns about the vacation schedule for students. 4) Commented that she would like PTA to be more attentive and courteous. They don't keep parents informed.

The Board recessed at 8:08 p.m. and reconvened at 8:24 p.m.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a ***Public Comment Form*** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org

10. ITEMS FROM THE BOARD & SUPERINTENDENT

President Pallasigue, 1) Thanked Mr. Tapia for hosting the Board meeting. 2) Announced that Federal Program Monitoring (FPM) came back with zero findings for the District. She is proud of staff for all their work on the FPM. 3) Encouraged the community to stand by one another and not get wrapped up in idle gossip. 4) Mentioned that she is proud that most of the Board and staff have stuck together. 5) Commented that anything worth having is worth fighting for and unfortunately there are fights that have to be fought to get to the other side. 6) Mentioned that she is proud and honored to serve the community.

Vice-President Lopez, 1) Thanked Mr. Tapia and staff for hosting the Board meeting. 2) Mentioned that she represented the Women's Club when she read to the preschool children at Ocean View Hills School. 3) Commented that she observed data reflections of the TOSA at Smythe School and was overwhelmed because she wasn't aware of what they actually do. Commented that she appreciates what everyone does for our kids. 4) Mentioned that she read to Zenaida Rosario's class and enjoyed all the Dr. Seuss decorations and attire. Thanked staff for their time and efforts. 5) Thanked Dr. Fonseca for bringing Principal's Exchange. Mentioned that in the past, there was no support for staff. 6) Commented that we are not going to let any outsiders tell us what we do wrong or criticize the Board, our superintendent or staff. 7) Shared concerns that there are no restrooms for the girls and boys PE portables or a female PE teacher at Ocean View Hills School.

Member Martinez, 1) Thanked Mr. Tapia and staff for hosting the meeting. 2) Commented that he would like the timeline related to the water issue posted online and Town Hall meetings at Smythe, SYMS and La Mirada addressing the issue and moreover as a regional issue. He is proud we are addressing it directly and proactively. 3) Would like to recognize the water bottle sponsors. 4) Mentioned that Beyer School is another issue and would like to hear the great news from Mr. Macias to move forward. 5) Commented that he would like livestream videos of Board meetings online. 6) Mentioned that we need to stay united and focused. The priority is our kids.

Member Diaz, 1) Thanked Mr. Tapia for hosting the Board meeting. 2) Commented that we have a community that is strong in the Border Patrol, military and police. We need to take care of the people and not alienate others. 3) Mentioned that the focus of the school District is to educate the children and not much more. San Ysidro has chosen to help out with the homelessness, after school programs and programs for parents. 4) Commented that we should focus on spending dollars versus focusing on saving pennies with contractors. 5) Mentioned that he has been attending meetings about the renovation for Smythe and La Mirada Schools. Invited the Board to attend. 6) Commented that he ran for the Board because he received a list of supplies needed for his son's classroom and on the list was copy paper. Mentioned that we need to make sure schools are spending the money properly.

Clerk Linares, 1) Thanked Mr. Tapia for hosting the Board meeting. 2) Shared information about the process to elect the Board of Directors from CSBA and the Brown Act. 3) Mentioned that he asked questions and brought the issue several times. 4) Played a recorded phone call he made to Member Martinez asking Mr. Martinez' opinion on how to proceed with the election. Member Martinez stated that he was not aware that he was being recorded and would like to know the legalities. Dr. Fonseca asked

that Clerk Linares pause the recorded phone call and recommended that the Board take a brief recess. Clerk Linares paused the recording out of respect for Dr. Fonseca and mentioned that it was a recorded phone call of his voice. President Pallasigue called for a recess to have discussion with legal counsel on how to proceed.

The Board recessed at 8:55 p.m. and reconvened at 9:27 p.m.

Legal counsel asked Clerk Linares a few questions about the recording he played prior to the Board recess and advised Clerk Linares and the Board about any possible legalities pertaining to the recorded phone conversation.

Dr. Fonseca stated that the Board recessed into a room and the direction from staff was that there would be no discussion of business until legal counsel arrived. Clerk Linares said that was appropriate and concurred.

Dr. Fonseca, Superintendent, 1) Thanked staff for working hard on the Federal Program Monitoring. Announced that out of 186 findings, there were zero findings. 2) Mentioned that test scores have moved up in a short amount of time. 3) Commented that the reconfiguration is on schedule. 4) Mentioned that the State of California passed a law in January giving schools the opportunity to test their water. We need to take this a step further and focus on what is absolutely necessary for this community. Water bottles is an excellent first step but we need to do more. 5) Thanked Manuela Colom, teachers and classified staff for Project Lead the Way. 6) Thanked Scott Lovelace for handling the lockdown situation. 7) Mentioned that classes were cancelled at San Ysidro Middle School because of powerlines that were fully exposed. 8) Commented that we should stop with all of the nonsense, reshift and focus on the kids. 9) Commented that his responsibility as Superintendent is to surround children with the absolute best people possible. If they do not believe that our kids are worth it, they don't belong in this District.

11. GENERAL ADMINISTRATION

11.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of February 9, 2017.

Motion: Diaz Second: Martinez Vote: Unanimous

11.2 SECOND INTERIM FINANCIAL REPORT FOR 2016-17 FISCAL YEAR

The Board approved the 2016-17 Second Interim Financial Report with attached exhibits.

Motion: Diaz Second: Martinez Vote: Unanimous

11.3 2017 CSBA DELEGATE ASSEMBLY ELECTION

The Board elected the following representatives to the 2017 CSBA Delegate Assembly (7 vacancies): Leslie Ray Bunker (Chula Vista ESD) and Stephen Cochrane (Del Mar Un. SD).

Motion: Martinez Second: Lopez Vote: Unanimous

11.4 BOARD POLICY 5132 (A-B) AND ADMINISTRATIVE REGULATION 5132 (A-B) DRESS AND GROOMING
Discussion only.

11.5 RESOLUTION NO. 16/17- 0009 CESAR CHAVEZ DAY
The Board adopted Resolution No. 16/17- 0009 celebrating the life, values and sacrifices of Cesar Chavez by honoring his birthday on March 31st as "Cesar Chavez Day."

Motion: Martinez Second: Pallasigue Vote: Unanimous

11.6 NEW DISTRICT LOGO
The Board approved the new logo for the San Ysidro School District.

Motion: Pallasigue Second: Martinez Vote: Unanimous

11.7 APPROVE SUPPORT LETTER FOR AB 210 RELATED TO HOMELESS MULTIDISCIPLINARY PERSONNEL TEAMS
The Board approved the letter of support for AB 210 related to homeless multidisciplinary personnel teams, addressed to the Honorable Miguel Santiago; California State Assembly Member.

Motion: Diaz Second: Martinez Vote: Unanimous

11.8 RESOLUTION NO. 16/17- 0010
The Board adopted Resolution No. 16/17- 0010 authorizing the District to notice individual, temporary, certificated employees of the district's intent to release and non-reelect for the 2017-2018 school year.

Motion: Pallasigue Second: Lopez Vote: Unanimous

11.9 RESOLUTION NO. 16/17- 0011
The Board adopted Resolution No. 16/17- 0011 authorizing the District to notice individual, probationary, certificated employees of the district's intent to non-reelect for the 2017-2018 school year.

Motion: Pallasigue Second: Lopez Vote: Unanimous

12. CONSENT CALENDAR
The Board approved the Consent Calendar with the following changes:
1) Pulled Consent Calendar item 12.B7, 12B.10, 12B.11, 12B.12, 12C.2, 12C.3, 12D.3, 12E.2, 12E.3 and 12E.4 for discussion and to be voted on separately.
2) Consent Calendar Item 12A.2 Single Plans for Student Achievement – Added Sunset School.

Motion: Martinez Second: Diaz Vote: Unanimous

12A. CURRICULUM & INSTRUCTION

12A.1 47TH ANNUAL UNION TRIBUNE COUNTYWIDE SPELLING BEE COMPETITION

The Board approved the attendance of Mr. Roberto Carrillo, Principal of San Ysidro Middle School, to the Union Tribune Countywide Spelling Bee Competition to be held in San Diego on March 23, 2017 at no cost to the District.

12A.2 SPRING REVISIONS TO THE SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)

The Board approved the spring revisions for the 2016-2017 Single Plans for Student Achievement (SPSA) for La Mirada, Smythe, Willow, Ocean View Hills, Sunset, Vista Del Mar and San Ysidro Middle School. - SPSA reports under separate cover -

12A.3 WYLAND CLEAN WATER MOBILE LEARNING CENTER

The Board approved the Wyland Clean Water Mobile Learning Center to visit District Schools at no cost to the District.

12A.4 FIELD TRIP TO WILLOW SCHOOL FOR MCFARLAND MOVIE EVENT

The Board approved/ratified the field trip of students at Sunset, Ocean View Hills, La Mirada, and San Ysidro Middle School to attend the viewing of the movie McFarland and meet real life team member Thomas Valles. The event was held on March 3, 2017 at Willow School. The transportation fees will be paid from the ASES fund.

12A.5 STAFF DEVELOPMENT

The Board approved/ratified the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Eugenia Martinez	SoCal Relief Risk Management Roundtable	Ontario	March 17, 2017	$300.00	General Fund
Veronica Medina, Omar Calleros, Francisco Mata, Paloma Perez, Alexis Rodriguez, Lorena Vega and Fernando Esquer	Certification Training on the Standards of Quality for Family Strengthening and Support	SDCOE	March 20, 2017	$525.00	Supplemental and Concentration Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Eugenia Martinez	PARMA Liability Education Conference	San Diego	March 29, 2017	$50.00	General Fund
Manuela Colom, Alejandrina Camacho and a group of teachers and parents Board approved on 12/14/16	CABE Conference 2017 Revised	Anaheim	March 29 – April 1, 2017	$27,500.00	Title III Fund
Janette Ridgels	Let's Study Special Education Code Trainings	SDCOE	March 21, 2017 March 30, 2017 April 6, 2017 May 11, 2017 May 25, 2017 June 6, 2017	$40.00	Special Education Fund
Janette Ridgels, Romeo Diacosta, Carolina Jaime	CALPADS User's Conference	SCREC	April 27, 2017	$75.00	Special Education Fund
Terry Williams, Arturo Preciado, Alex Valencia, Peter Humphrey, Fernando Renteria, Stevon Curry, Frankie Asio	Crisis Prevention Training	SDCOE	April 3, 2017	$217.00	General Fund
Rick Quintana, Denise Villezcas, Martha Murillo, Rebeca Ackerman, Miguel Aguilera, Lupita Garcia, Sylvia Armenta and Dalia Gonzalez-Garcia	Trauma-Informed Practices for Schools (TIPS) Training of Trainers	SDCOE	April 13, 2017	$280.00	Special Education Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Paloma Perez	Smarter Lunchrooms Movement of California Project	Riverside	May 10, 2017	$200.00	Smarter Lunchrooms Grant
Janette Ridgels, Laura English	Section 504 of the Rehabilitation Training	SDCOE	June 2, 2017	$110.00	Special Education Fund
Linda Gonzales, Yadira Diaz	Annual Unemployment Training	SDCOE	March 15, 2017	$0	No Cost

12.B BUSINESS

12B.1 PURCHASING REPORT

The Board approved/ratified the following purchase orders incurred by the District during the period of February 6, 2017 through March 3, 2017. (Report #8): ▪ General Fund: 0000001315-0000001328, 0000001330-0000001337, 0000001339-0000001341, 0000001343-0000001346, 0000001348-0000001349, 0000001351-0000001352, 0000001354, 0000001357-0000001358, 0000001360-0000001364, 0000001366-00000001370, 0000001374-0000001388, 0000001391-0000001402, 0000001404-0000001405, 0000001408-0000001417, 0000001419-0000001425, 0000001427-0000001429, 0000001431, 0000001433, 0000001440-0000001450 ▪ Child Development Fund: 0000001389, 0000001406-0000001407, 0000001426, 0000001439 ▪ Cafeteria Fund: 0000001353, 000000135, 0000001359, 0000001390, 0000001403, 0000001418, 0000001430 ▪ Building Fund: 0000001329, 0000001368, 0000001397 ▪ Capital Projects Fund: 0000001342, 0000001347, 0000001365.

12B.2 EXPENDITURE REPORT

The Board approved/ratified the expenditures incurred by the District during the period of February 2, 2017 through February 24, 2017. Listing sheets #982 through #996. Payments were made with checks #14-216480 through #14-225789 for a total expenditure of $1,834,012.70.

12B.3 ACCEPTANCE OF DONATIONS

The Board accepted donations valued at $23,111.87 to help support and enrich our educational programs.

12B.4 AGREEMENT WITH JUNIOR ACHIEVEMENT FOR BIZTOWN PROGRAM FOR WILLOW SCHOOL

The Board approved the agreement with Junior Achievement for 5th grade students from Willow School to participate in the McGrath Family JA BizTown Program at a cost of $500.00 from the supplemental and concentration funds.

12B.5 AMENDMENT TO THE AGREEMENT WITH UNITED CEREBRAL PALSY OF SAN DIEGO COUNTY

The Board approved/ratified the amendment to the United Cerebral Palsy of San Diego County Agreement to provide an independent assistive technology evaluation for a special education student at a cost not to exceed $500.00 from the Special Education fund.

12B.6 SAN DIEGO FIRE-RESCUE DEPARTMENT AED/PAD PROGRAM SERVICE LEVEL AGREEMENT

The Board approved the renewal of the agreement with San Diego Fire-Rescue Department's Automatic External Defibrillator (AED)/Public Access Defibrillation (PAD) Program, the San Diego Project Heart Beat for a 2-year period beginning April 17, 2017 and extending to April 16, 2019 at an estimated annual cost of $1,000.00 from the Special Education fund.

12B.7 AGREEMENT WITH DR. BEATRIZ VILLARREAL FOR PARENT EDUCATION WORKSHOPS

The Board approved the agreement with Dr. Beatriz Villarreal for parent education workshops at Ocean View Hills and Willow Schools during the months of April and May, 2017 at an estimated cost of $8,000.00 from Title I funds.

Motion: Diaz Second: Martinez Vote: Unanimous

12B.8 AGREEMENT WITH AGUILAR AND ASSOCIATES FOR ARCHITECTURAL, STRUCTURAL ENGINEERING AND MEP SERVICES

The Board approved/ratified the agreement with Aguilar & Associates for Architectural, Structural Engineering and MEP Services at a cost to not to exceed $69,000.00 from the building fund.

12B.9 INTERDISTRICT ATTENDANCE AGREEMENTS - UPDATE

The Board approved/ratified the Interdistrict Attendance Agreements with Coronado Unified and San Dieguito Union High School for school years 2016 -2017 through 2020-2021 and Chula Vista Elementary School District for school year 2017-2018.

12B.10 AGREEMENT WITH GOLD STAR FOODS

The Board approved the agreement with Gold Star Foods to provide food commodities to the District's Nutrition Services Department through the existing "piggyback" agreement between Gold Star Foods and Alhambra Unified School District RFP #1173-15/16 to include a 3-year renewal term.

Motion: Pallasigue Second: Martinez Vote: Unanimous

12B.11 AGREEMENT WITH TICKETS FOR KIDS CHARITIES AGENCY

The Board approved the agreement with Tickets for Kids Charities Agency to fully participate in the enriching resources San Diego has to offer at no cost to the District.

Motion: Martinez Second: Diaz Vote: Unanimous

12B.12 MEMORANDUM OF UNDERSTANDING WITH EDMIN.COM, INC. FOR JOURNEYS EARLY ADOPTER PROJECT

The Board approved the memorandum of understanding with EDmin.com, Inc. for Journeys Early Adopter Project at an estimated annual cost of $12,000.00 from the general fund.

Motion: Diaz Second: Martinez Vote: Unanimous

12C. PERSONNEL – CLASSIFIED

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

12C.1 Noon Supervisors: Laura Galeana, Cassandra Garcia, Claudia Meza and Cynthia Sanchez, effective April 1, 2017

12C.2 Substitute Gardeners: Yesenia Charles, Jose Larios and De Andre Phillips, effective April 1, 2017

Motion: Martinez Second: Diaz Vote: Unanimous

12C.3 Substitute Maintenance Person: George Mellado and De Andre Phillips, effective April 1, 2017

Motion: Martinez Second: Pallasigue Vote: Unanimous

12D. PERSONNEL – CERTIFICATED

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

12D.1 Social Science Teacher: Emily Kurtz, effective April 1, 2017.

12D.2 Substitute Permit Teachers: Christina Brizuela, Martha Garcia and Angelina Woods, effective April 1, 2017

12D.3 Substitute Teachers: Andrea Cortez-Guerrero, Rosemarie Ponce, Daniel Carriedo, Ileana Gutierrez Valdez and Tracy Wilman, effective April 1, 2017

Motion: Martinez Second: Diaz Vote: Unanimous

12E. PERSONNEL – MANAGEMENT

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

12E.1 Program Specialist: Oscar Madera, effective April 1, 2017

JOB DESCRIPTION

The Board approved job descriptions for the following as recommended by staff:

12E.2 Coordinator, English Learner Services

Motion: Pallasigue Second: Diaz Vote: Unanimous

12E.3 Human Resources and Credentialing Coordinator

Motion: Martinez Second: Diaz Vote: Unanimous

APPROVE RECRUITMENT

The Board approved recruitment for the following as recommended by staff:

12E.4 Human Resources and Credentialing Coordinator

Motion: Pallasigue Second: Martinez Vote: Unanimous

Member Martinez made the motion to adjourn the meeting, seconded by Member Diaz. The vote was unanimous.

13. ADJOURNMENT Time: 11:00 p.m.

Respectfully Submitted,

Julio Fonseca, Ed.D., Secretary
Governing Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: PUBLIC HEARING FOR LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)

BACKGROUND INFORMATION:
On June 2013, the Legislature adopted a new funding system for schools in California known as the Local Control Funding Formula (LCFF). The purpose of the new funding formula was to give districts more local control over how funds are spent. As part of LCFF, the Legislature included an accountability component known as the Local Control Accountability Plan (LCAP).

In developing the LCAP, districts must solicit public input and consult with stakeholders. As part of the process, each district is required to hold a public hearing to review the LCAP and solicit the recommendations and comments of the members of the public regarding the goals, the specific actions and services, and the proposed expenditures.

RECOMMENDATION:
Open/Close Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2017-2018 fiscal year.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2017-2018 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☒ No	

N/A	Local Control Accountability Plan	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

May 1, 2017

NOTICE OF PUBLIC HEARING

2017-2018 Proposed Local Control Accountability Plan (LCAP)

NOTICE IS HEREBY GIVEN that the GOVERNING BOARD of the SAN YSIDRO SCHOOL DISTRICT, at its regularly scheduled meeting to be held on May 11, 2017, will conduct a public hearing regarding the 2016-17 Proposed Local Control Accountability Plan (LCAP).

Each year the District is required to approve an LCAP for the next fiscal year. The LCAP must be reviewed during a public hearing and the board must consider any written comments received prior to the public hearing. The Proposed LCAP for fiscal year 2017-18 is presented to the Governing Board for consideration and approval. The LCAP includes the goals of the district, the actions and services to attain those goals, and budget and funding assumptions over a three year period.

All individuals wishing to submit written comments to the District regarding the 2017-2018 Proposed LCAP may do so on or before May 11, 2017. All written comments or questions should be addressed to the attention of Ms. Manuela Colom, Executive Director of Educational Services, San Ysidro School District, 4350 Otay Mesa Road, San Ysidro, CA 92173 or call (619) 428-4476. All individuals wishing to participate in the public hearing are invited to attend the meeting of the Governing Board at the following time and location:

DATE: May 11, 2017

TIME: 6:00 pm

LOCATION: La Mirada School
Cafeteria
222 Avenida De La Madrid
San Ysidro, CA 92173

4350 Otay Mesa Road San Ysidro, CA. 92173 | (619) 428-4476 Ext. 3021 • Fax (619) 428-1505 • info@sysd.k12.ca.us

San Ysidro School District "programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames." Board Policy 0410

Mayo 1 del 2017

AVISO DE AUDIENCIA PÚBLICA

Plan Local de Rendición de Cuentas (LCAP) Propuesto para el 2017-18

SE DA AVISO de que la MESA DIRECTIVA DEL DISTRITO ESCOLAR de SAN YSIDRO, en su reunión regularmente programada para celebrarse el 11 de mayo de 2017, llevará a cabo una audiencia pública sobre el Plan Local de Rendición de Cuentas (LCAP) propuesto para el 2017-18.

Cada año, el distrito es requerido para aprobar un LCAP para el próximo año fiscal. El LCAP debe revisarse durante una audiencia pública y la mesa directiva debe considerar todos los comentarios escritos recibidos antes de la audiencia pública. El LCAP propuesto para el año fiscal 2017-18 se presenta a la mesa directiva para su examen y aprobación. El LCAP incluye las metas del distrito, las acciones y los servicios para alcanzar esas metas y los presupuestos y financiamientos supuestos durante un período de tres años.

Todas las personas que deseen presentar observaciones por escrito al Distrito en relación con el LCAP propuesto para 2017-18 pueden hacerlo el o antes del 11 de mayo de 2017. Todos los comentarios escritos o preguntas deben ser dirigidas a la atención de la Sra. Manuela Colom, Directora Ejecutiva, al Distrito Escolar de San Ysidro, 4350 Otay Mesa Road, San Ysidro, CA 92173 o llame al (619) 428-4476. Todas las personas que deseen participar en la audiencia pública están invitadas a asistir a la junta de la Mesa Directiva en la siguiente hora y ubicación:

FECHA:	Mayo 11 del 2017
HORA:	6:00 pm
LUGAR:	Escuela La Mirada Cafeteria 222 Avenida De La Madrid San Ysidro, CA 92173

San Ysidro School District "programs, activities, and practices shall be free from unlawful discrimination, including discrimination against an individual or group based on race, color, ancestry, nationality, national origin, ethnic group identification, age, religion, marital, pregnancy, or parental status, physical or mental disability, sex, sexual orientation, gender, gender identity or expression, or genetic information; a perception of one or more of such characteristics; or association with a person or group with one or more of these actual or perceived characteristics. District programs and activities shall also be free of any racially derogatory or discriminatory school or athletic team names, mascots, or nicknames." Board Policy 0410

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: PUBLIC HEARING FOR PROPOSED BUDGET 2017-18

BACKGROUND INFORMATION:
Each year the District is required to adopt a budget for the next fiscal year. The budget must be reviewed during a public hearing, and the Board must consider any written comments received prior to the public hearing. The fiscal year 2017-18 budget is presented to the Governing Board for consideration and approval. The budget includes the budget assumptions, identifies the anticipated general fund revenues and expenditures, the fund balances of other District funds, and multi-year projections.

The District is requesting that a public hearing be conducted for any interested parties to comment on the proposed 2017-18 Budget. The District plans to submit the proposed 2017-18 Budget for Governing Board approval/adoption at its next board meeting to be held on June 8, 2017.

RECOMMENDATION:
Open/Close the Public Hearing for the District's Proposed Budget for fiscal year 2017-18.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2017-2018 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

None	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: APPROVAL OF CONFERENCE ATTENDANCE/EVENTS FOR THE GOVERNING BOARD AND SUPERINTENDENT FOR THE 2017-2018 SCHOOL YEAR

BACKGROUND INFORMATION:

Organization	Location	Date	Authorized Personnel	Expenses/Per Participant/ Per Meeting
2017 CSBA Annual Education Conference	San Diego, CA	Nov 30, 2017 - Dec. 2, 2017	Superintendent Governing Board	Approx. $6,000
Individually Selected Conferences/Events	Various Locations		Superintendent Governing Board	Not to exceed $2,500 per attendee/per conference

RECOMMENDATION:
Approve attendance for the Governing Board and the Superintendent to the CSBA Annual Education Conference and individually selected conferences/events for the 2017-2018 school year.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JSM

Financial Implications? ☒ Yes ☐ No

Are funds for this item included in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

(approximately) $35,000.00	General Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: GOVERNING BOARD MEMBERSHIP FOR THE 2017-2018 SCHOOL YEAR

BACKGROUND INFORMATION:
Membership to the California School Boards Association (CSBA) gives board members access to resources that help them fulfill their complex governance and leadership roles and support student success.

Through CSBA Membership, Board members have the opportunity to enhance their governance skills and expand their knowledge of critical issues confronting public education. CSBA supports advocacy efforts on national education policy and federal legislative issues.

RECOMMENDATION:
Approve Board membership to the California School Boards Association for the 2017-2018 school year at a cost of $11,768.00 from the General Fund.

☒ **Renewal** ☐ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications?	Are funds for this item included in the 2017-2018 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	
$11,768.00 (Amount)	General Fund (Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: FIRST READING OF REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION 5132 (A-B) DRESS AND GROOMING

BACKGROUND INFORMATION:
There is a need to revise the current Board Policy (BP) and Administrative Regulations (AR) 5132 (a-b) in order to update them with current State and Federal requirements, regulations and legislation.

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate.

RECOMMENDATION:
Approve the first reading of revised Board Policy and Administrative Regulation 5132 (a-b) Dress and Grooming.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item included in the 2016-2017 Budget?	Requisition #
☐ Yes ☐ No	☐ Yes ☐ No	

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

DRESS AND GROOMING

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

(cf. 4119.22 - Dress and Grooming)
(cf. 5145.2 - Freedom of Speech/Expression: Publications Code)

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

(cf. 5144 - Discipline)

Gang-Related Apparel

The principal, staff and parents/guardians at a school may establish a reasonable dress code that prohibits students from wearing gang-related apparel when there is evidence of a gang presence that disrupts or threatens to disrupt the school's activities. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

(cf. 0450 - Comprehensive Safety Plan)
(cf. 5136 - Gangs)

DRESS AND GROOMING (continued)

Legal Reference:

EDUCATION CODE
35183 School dress codes; uniforms
35294.1 School safety plans
48907 Student exercise of free expression
49066 Grades; effect of physical education class apparel
CODE OF REGULATIONS, TITLE 5
302 Pupils to be neat and clean on entering school
Hartzell v. Connell, (1984) 35 Cal. 3d 899
Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Marvin H. Jeglin et al v. San Jacinto Unified School District et al, 827 F.Supp. 1459 (C.D. Cal. 1993)

Students BP 5132(a)

DRESS AND GROOMING

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

(cf. 4119.22/4219.22/4319.22 - Dress and Grooming)
(cf. 5145.2 - Freedom of Speech/Expression)

Students and parents/guardians shall be informed about dress and grooming standards at the beginning of the school year and whenever these standards are revised. A student who violates these standards shall be subject to appropriate disciplinary action.

(cf. 5144 - Discipline)

Uniforms

In order to promote student safety and discourage theft, peer rivalry and/or gang activity, the principal, staff and parents/guardians at a school may establish a reasonable dress code requiring students to wear uniforms. Such a dress code may be included as part of the school safety plan and must be presented to the Board for approval. The Board shall approve the plan upon determining that it is necessary to protect the health and safety of the school's students.

If a school's plan to require uniforms is adopted, the Superintendent or designee shall establish procedures whereby parents/guardians may choose to have their children exempted from the school uniform policy. Students shall not be penalized academically, otherwise discriminated against or denied attendance to school if their parents/guardians so decide. (Education Code 35183)

The Superintendent or designee shall ensure that resources are identified to assist economically disadvantaged students in obtaining uniforms.

Legal Reference:
EDUCATION CODE
32281 School safety plans
35183 School dress codes; uniforms
35183.5 Sun-protective clothing
48907 Student exercise of free expression
49066 Grades; effect of physical education class apparel

CODE OF REGULATIONS, TITLE 5
302 Pupils to be neat and clean on entering school
COURT DECISIONS
Marvin H. Jeglin et al v. San Jacinto Unified School District et al, (C.D. Cal. 1993) 827 F.Supp. 1459
Arcadia Unified School District v. California Department of Education, (1992) 2 Cal. 4th 251
Hartzell v. Connell (1984) 35 Cal. 3d 899

(3/92 10/94) 10/96

DRESS AND GROOMING

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with district policy and regulations. These school dress codes shall be regularly reviewed.

(cf. 0420 - School Plans/Site Councils)

The following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.

2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.

3. Hats, caps and other head coverings shall not be worn indoors.

4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.

5. Hair shall be clean and neatly groomed. Hair may not be sprayed by any coloring that would drip when wet.

The principal, staff, students and parent/legal guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

Gang-Related Apparel

At individual schools that have a dress code prohibiting gang-related apparel at school or school activities, the principal, staff and parents/guardians participating in the development of the school safety plan shall define "gang-related apparel" and shall limit this definition to apparel that reasonably could be determined to threaten the health and safety of the school environment if it were worn or displayed on a school campus. (Education Code 35294.1)

DRESS AND GROOMING (continued)

Because gang-related symbols are constantly changing, definitions of gang-related apparel shall be reviewed at least once each trimester and updated whenever related information is received.

Students AR 5132(a)

DRESS AND GROOMING

In cooperation with teachers, students and parents/guardians, the principal or designee shall establish school rules governing student dress and grooming which are consistent with law, Governing Board policy and administrative regulations. These school dress codes shall be regularly reviewed.

(cf. 0420 - School Plans/Site Councils)

Each school shall allow students to wear sun-protective clothing, including but not limited to hats, for outdoor use during the school day. (Education Code 35183.5)

In addition, the following guidelines shall apply to all regular school activities:

1. Shoes must be worn at all times. Sandals must have heel straps. Thongs or backless shoes or sandals are not acceptable.

2. Clothing, jewelry and personal items (backpacks, fanny packs, gym bags, water bottles etc.) shall be free of writing, pictures or any other insignia which are crude, vulgar, profane or sexually suggestive, which bear drug, alcohol or tobacco company advertising, promotions and likenesses, or which advocate racial, ethnic or religious prejudice.

3. Hats, caps and other head coverings shall not be worn indoors.

4. Clothes shall be sufficient to conceal undergarments at all times. See-through or fish-net fabrics, halter tops, off-the-shoulder or low-cut tops, bare midriffs and skirts or shorts shorter than mid-thigh are prohibited.

5. Gym shorts may not be worn in classes other than physical education.

6. Hair shall be clean and neatly groomed.

Coaches and teachers may impose more stringent dress requirements to accommodate the special needs of certain sports and/or classes.

(cf. 3260 - Fees and Charges)

No grade of a student participating in a physical education class shall be adversely affected if the student does not wear standardized physical education apparel because of circumstances beyond the student's control. (Education Code 49066)

(cf. 5121 - Grades/Evaluation of Student Achievement)

The principal, staff, students and parent/guardians at each school may establish reasonable dress and grooming regulations for times when students are engaged in extracurricular or other special school activities.

Uniforms

In schools where a schoolwide uniform is required, the principal, staff and parents/guardians of the individual school shall jointly select the specific uniform to be worn. (Education Code 35183)

At least six months before a school uniform policy is implemented, the principal or designee shall notify parents/guardians of this policy. (Education Code 35183)

Parents/guardians shall also be informed of their right to have their child exempted.

The principal or designee shall also repeat this notification at the end of the school year so that parents/guardians are reminded before school clothes are likely to be purchased.

Students who participate in a nationally recognized youth organization shall be allowed to wear organization uniforms on days when the organization has a scheduled meeting. (Education Code 35183)

(10/94 10/96) 11/01

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: JEANS FOR TROOPS

BACKGROUND INFORMATION:
The GI Go Fund has donated tens of thousands of dollars in financial assistance to Veteran families in need, helped local Veteran groups rebuild their facilities and improved the lives of military families in America.

The Jeans for Troops program is a dress down day that employers hold to benefit the GI Go Fund. Employers collect $5 donations from employees who would like to participate. Each participating employee is provided with a Jeans for Troops sticker to be worn as they dress down in jeans on Jeans for Troops Day. Participants can choose Memorial Day or any date of choice to host Jeans for Troops Day. You can register online at gigo.org or call (866) 389-4446.

RECOMMENDATION:
Information Only.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☐ Yes ☐ No

Are funds for this item included in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

JOIN THE NATION'S LARGEST DRESS DOWN DAY

JEANS FOR TROOPS

MAY 25, 2017 IN HONOR OF MEMORIAL DAY

Each employee donates $5 to wear Jeans to work to help our vets with:



EMPLOYMENT



HOUSING



HEALTHCARE

Register online at gigo.org

Learn more contact us at (866) 389-4446 or jeansfortroops@gigo.org

GI GO FUND

The GI Go Fund is a 501(c)(3) nonprofit charitable organization

gigo.org Jeans for Troops



Find Your Team (/teams/index.html) **Why Wear Jeans for Troops? (/jeans-for-troops/why/index.html)** **Lean More (/jeans-for-troops/learn-more/index.html)**

Thursday, May 25th

Donate $5 to help Veterans and wear jeans.

See below the many ways we help Veterans every day.

Housing and Homelessness

The Dept. of Veterans Affairs reports that over 200,000 Veterans could be homeless. We strive every day to help lower that number.

11.10
Page 3 of 3

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: SAN DIEGO COUNTY OFFICE OF EDUCATION BTSA INDUCTION PROGRAM DISTRICT AGREEMENT

BACKGROUND INFORMATION:
The San Ysidro School District will enter into an agreement with the San Diego County Office of Education BTSA Induction Program to provide support to preliminary credential holders who are working towards a clear credential.

RECOMMENDATION:
Approve the San Diego County Office of Education – BTSA Induction Program District Agreement for the 2017-2018 school year.

☒ **Renewal** ☐ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition # N/A

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 CLASSIFIED (10 MONTH – 209 DAY) WORK CALENDAR

BACKGROUND INFORMATION:
In order to establish the school year and to make necessary instructional plans, District staff members recommend the adoption of the attached Classified (10 Month – 209 Day) Work Calendar for the 2017-2018 school year. This Classified (10 Month – 209 Day) Work Calendar is the result of negotiations between the District and the California School Employees Association (CSEA).

RECOMMENDATION:
Approve the 2017-2018 Classified (10 Month – 209 Day) Work Calendar.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2015-2016 Budget? ☐ Yes ☐ No

Requisition # N/A

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017-2018

SAN YSIDRO SCHOOL DISTRICT
Classified Employee Calendar

209 Work Year

TA between CSEA and SYSD

10 Months

Additional Vacation Days with Approval	1-5 yrs	6-10 yrs	11-15 yrs	16+ yrs
	1	3	4	6

Work Days	182
Holidays	17
Mandatory Vacation Days	10
Non-Work Days	51

M T W TH F	Student Days	Work Days	Holidays	Vacation Days	Non-Wrk Days	Holidays
July, 2017						
3 **4** 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	0	0	1	0	20	7/4 - Independence Day - Legal Holiday
August, 2017						
1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	11	12	0	0	11	
September, 2017						
1 **4** 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	15	15	1	0	5	9/4 - Labor Day - Legal Holiday 9/25 - 9/29 Student Fall Break
October, 2017						
2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	22	22	0	0	0	
November, 2017						
1 2 3 6 7 8 9 **10** 13 14 15 16 17 (20) (21) **22** **23** **24** 27 28 29 30	16	16	4	2	0	11/10 - Veteran's Day - Legal Holiday 11/22 - Adm. Day - Legal Holiday 11/23 - Thanksgiving - Legal Holiday 11/24 - Thanksgiving - Local Holiday
December, 2017						
1 4 5 6 7 8 11 12 13 14 15 (18) (19) (20) 21 **22** **25** **26** **27** **28** **29**	11	11	4	3	3	12/18 - 1/8 Student Winter Break 12/22 - Christmas Eve - Legal Holiday 12/25 - Christmas Day - Legal Holiday 12/28 - CSEA Floating Holiday 12/29 - New Year's Eve - Legal Holiday

M T W TH F	Student Days	Work Days	Holidays	Vacation Days	Non-Wrk Days	Holidays
January, 2018						
1 2 3 4 5 8 9 10 11 12 **15** 16 17 18 19 22 23 24 25 26 29 30 31	16	17	2	0	4	1/1 - New Year's Day - Legal Holiday 1/15 - M. L. King Jr. - Legal Holiday
February, 2018						
1 2 5 6 7 8 9 12 13 14 15 **16** **19** 20 21 22 23 26 27 28	18	18	2	0	0	2/16 - A. Lincoln - Legal Holiday 2/19 - G. Washington - Legal Holiday
March, 2018						
1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 **29** **30**	17	17	2	0	3	3/26 - 4/6 Student Spring Break 3/29 - Local Holiday 3/30 - Cesar Chavez - Local Holiday
April, 2018						
(2) (3) (4) (5) (6) 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	16	16	0	5	0	
May, 2018						
1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 **28** 29 30 31	22	22	1	0	0	5/28 - Memorial Day - Legal Holiday
June, 2018						
1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	16	16	0	0	5	

11.12 A

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SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 CLASSIFIED (10 MONTH – 213 DAY) WORK CALENDAR

BACKGROUND INFORMATION:
In order to establish the school year and to make necessary instructional plans, District staff members recommend the adoption of the attached Classified (10 Month – 213 Day) Work Calendar for the 2017-2018 school year. This Classified (10 Month – 213 Day) Work Calendar is the result of negotiations between the District and the California School Employees Association (CSEA).

RECOMMENDATION:
Approve the 2017-2018 Classified (10 Month – 213 Day) Work Calendar.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2015-2016 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	N/A

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017-2018

SAN YSIDRO SCHOOL DISTRICT
Classified Employee Calendar

213 Work Year

TA between CSEA and SYSD

10 Months

Work Days	186
Holidays	17
Mandatory Vacation Days	10
Non-Work Days	47

Additional Vacation Days with Approval

1-5 yrs	6-10 yrs	11-15 yrs	16+ yrs
1	3	4	6

11.13.A

M T W TH F	Student Days	Work Days	Holidays ▭	Vacation Days ◯	Non-Wrk Days	Holidays
July, 2017						
3 [4] 5 6 7 10 11 12 13 14 17 18 19 20 21 24 25 26 27 28 31	0	0	1	0	20	7/4 - Independence Day - Legal Holiday
August, 2017						
1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 28 29 30 31	11	14	0	0	9	
September, 2017						
1 [4] 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	15	15	1	0	5	9/4 - Labor Day - Legal Holiday 9/25 - 9/29 Student Fall Break
October, 2017						
2 3 4 5 6 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30 31	22	22	0	0	0	
November, 2017						
1 2 3 6 7 8 9 [10] 13 14 15 16 17 (20) (21) [22] [23] [24] 27 28 29 30	16	16	4	2	0	11/10 - Veteran's Day - Legal Holiday 11/22 - Adm. Day - Legal Holiday 11/23 - Thanksgiving - Legal Holiday 11/24 - Thanksgiving - Local Holiday
December, 2017						
1 4 5 6 7 8 11 12 13 14 15 (18) (19) (20) 21 [22] [25] [26] [27] [28] [29]	11	11	4	3	3	12/18 - 1/8 Student Winter Break 12/22 - Christmas Eve - Legal Holiday 12/25 - Christmas Day - Legal Holiday 12/28 - CSEA Floating Holiday 12/29 - New Year's Eve - Legal Holiday
January, 2018						
[1] 2 3 4 5 8 9 10 11 12 [15] 16 17 18 19 22 23 24 25 26 29 30 31	16	17	2	0	4	1/1 - New Year's Day - Legal Holiday 1/15 - M. L. King Jr. - Legal Holiday
February, 2018						
1 2 5 6 7 8 9 12 13 14 15 [16] [19] 20 21 22 23 26 27 28	18	18	2	0	0	2/16 - A. Lincoln - Legal Holiday 2/19 - G. Washington - Legal Holiday
March, 2018						
1 2 5 6 7 8 9 12 13 14 15 16 19 20 21 22 23 26 27 28 [29] [30]	17	17	2	0	3	3/26 - 4/6 Student Spring Break 3/29 - Local Holiday 3/30 - Cesar Chavez - Local Holiday
April, 2018						
(2) (3) (4) (5) (6) 9 10 11 12 13 16 17 18 19 20 23 24 25 26 27 30	16	16	0	5	0	
May, 2018						
1 2 3 4 7 8 9 10 11 14 15 16 17 18 21 22 23 24 25 [28] 29 30 31	22	22	1	0	0	5/28 - Memorial Day - Legal Holiday
June, 2018						
1 4 5 6 7 8 11 12 13 14 15 18 19 20 21 22 25 26 27 28 29	16	18	0	0	3	

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 CLASSIFIED (11 MONTH) WORK CALENDAR

BACKGROUND INFORMATION:
In order to establish the school year and to make necessary instructional plans, District staff members recommend the adoption of the attached Classified (11 Month) Work Calendar for the 2017-2018 school year. This Classified (11 Month) Work Calendar is the result of negotiations between the District and the California School Employees Association (CSEA).

RECOMMENDATION:
Approve the 2017-2018 Classified (11 Month) Work Calendar.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2015-2016 Budget? ☐ Yes ☐ No

Requisition # N/A

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017-2018

SAN YSIDRO SCHOOL DISTRICT
Classified Employee Calendar

239 Work Year

TA between CSEA and SYSD

11 Months

Additional Vacation Days with Approval	1-5 yrs	6-10 yrs	11-15 yrs	16+ yrs
	11.5	14	15	17

Work Days	222
Holidays	17
Non-Work Days	21

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M T W TH F	Student Days	Work Days	Holidays	Non-Wrk Days	Holidays
July, 2017					
3 **4** 5 6 7					7/4 - Independence Day - Legal Holiday
10 11 12 13 14					
17 18 19 20 21					
24 25 26 27 28					
31	0	11	1	9	
August, 2017					
1 2 3 4					
7 8 9 10 11					
14 15 16 17 18					
21 22 23 24 25					
28 29 30 31	11	23	0	0	
September, 2017					
1					
4 5 6 7 8					9/4 - Labor Day - Legal Holiday
11 12 13 14 15					
18 19 20 21 22					
25 26 27 28 29	15	19	1	1	9/25 - 9/29 Student Fall Break
October, 2017					
2 3 4 5 6					
9 10 11 12 13					
16 17 18 19 20					
23 24 25 26 27					
30 31	22	22	0	0	
November, 2017					
1 2 3					
6 7 8 9 **10**					11/10 - Veteran's Day - Legal Holiday
13 14 15 16 17					11/22 - Adm. Day - Legal Holiday
20 **21** **22** **23** **24**					11/23 - Thanksgiving - Legal Holiday
27 28 29 30	16	16	4	2	11/24 - Thanksgiving - Local Holiday
December, 2017					
1					12/18 - 1/8 Student Winter Break
4 5 6 7 8					12/22 - Christmas Eve - Legal Holiday
11 12 13 14 15					12/25 - Christmas Day - Legal Holiday
18 19 20 **21** **22**					12/28 - CSEA Floating Holiday
25 **26** **27** **28** **29**	11	11	4	6	12/29 - New Year's Eve - Legal Holiday

M T W TH F	Student Days	Work Days	Holidays	Non-Wrk Days	Holidays
January, 2018					
1 2 3 4 5					1/1 - New Year's Day - Legal Holiday
8 9 10 11 12					
15 16 17 18 19					1/15 - M. L. King Jr. - Legal Holiday
22 23 24 25 26					
29 30 31	16	21	2	0	
February, 2018					
1 2					
5 6 7 8 9					
12 13 14 15 **16**					2/16 - A. Lincoln - Legal Holiday
19 20 21 22 23					2/19 - G. Washington - Legal Holiday
26 27 28	18	18	2	0	
March, 2018					
1 2					
5 6 7 8 9					
12 13 14 15 16					3/26 - 4/6 Student Spring Break
19 20 21 22 23					3/29 - Local Holiday
26 27 28 **29** **30**	17	17	2	3	3/30 - Cesar Chavez - Local Holiday
April, 2018					
2 3 4 5 6					
9 10 11 12 13					
16 17 18 19 20					
23 24 25 26 27					
30	16	21	0	0	
May, 2018					
1 2 3 4					
7 8 9 10 11					
14 15 16 17 18					
21 22 23 24 25					5/28 - Memorial Day - Legal Holiday
28 29 30 31	22	22	1	0	
June, 2018					
1					
4 5 6 7 8					
11 12 13 14 15					
18 19 20 21 22					
25 26 27 28 29	16	21	0	0	

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: 2017-2018 CLASSIFIED (12 MONTH) WORK CALENDAR

BACKGROUND INFORMATION:
In order to establish the school year and to make necessary instructional plans, District staff members recommend the adoption of the attached Classified (12 Month) Work Calendar for the 2017-2018 school year. This Classified (12 Month) Work Calendar is the result of negotiations between the District and the California School Employees Association (CSEA).

RECOMMENDATION:
Approve the 2017-2018 Classified (12 Month) Work Calendar.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2015-2016 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	N/A

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☒ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2017-2018

SAN YSIDRO SCHOOL DISTRICT
Classified Employee Calendar

260 Work Year

12 Months

Work Days	243
Holidays	17
Non-Work Days	0

Additional Vacation Days with Approval

1-5 yrs	6-10 yrs	11-15 yrs	16+ yrs
12	15	16	18

TA between CSEA and SYSD

M T W TH F	Student Days	Work Days	Holidays	Non-Wrk Days	Holidays
July, 2017					
3 [4] 5 6 7					7/4 - Independence Day - Legal Holiday
10 11 12 13 14					
17 18 19 20 21					
24 25 26 27 28					
31	0	20	1	0	
August, 2017					
1 2 3 4					
7 8 9 10 11					
14 15 16 17 18					
21 22 23 24 25					
28 29 30 31	11	23	0	0	
September, 2017					
1					
[4] 5 6 7 8					9/4 - Labor Day - Legal Holiday
11 12 13 14 15					
18 19 20 21 22					
25 26 27 28 29	15	20	1	0	9/25 - 9/29 Student Fall Break
October, 2017					
2 3 4 5 6					
9 10 11 12 13					
16 17 18 19 20					
23 24 25 26 27					
30 31	22	22	0	0	
November, 2017					
1 2 3					
6 7 8 9 [10]					11/10 - Veteran's Day - Legal Holiday
13 14 15 16 17					11/22 - Adm. Day - Legal Holiday
20 21 [22] [23] [24]					11/23 - Thanksgiving - Legal Holiday
27 28 29 30	16	18	4	0	11/24 - Thanksgiving - Local Holiday
December, 2017					
1					12/18 - 1/8 Student Winter Break
4 5 6 7 8					12/22 - Christmas Eve - Legal Holiday
11 12 13 14 15					12/25 - Christmas Day - Legal Holiday
18 19 20 21 [22]					12/28 - CSEA Floating Holiday
[25] 26 27 [28] [29]	11	17	4	0	12/29 - New Year's Eve - Legal Holiday

M T W TH F	Student Days	Work Days	Holidays	Non-Wrk Days	Holidays
January, 2018					
[1] 2 3 4 5					1/1 - New Year's Day - Legal Holiday
8 9 10 11 12					
[15] 16 17 18 19					1/15 - M. L. King Jr. - Legal Holiday
22 23 24 25 26					
29 30 31	16	21	2	0	
February, 2018					
1 2					
5 6 7 8 9					
12 13 14 15 [16]					2/16 - A. Lincoln - Legal Holiday
[19] 20 21 22 23					2/19 - G. Washington - Legal Holiday
26 27 28	18	18	2	0	
March, 2018					
1 2					
5 6 7 8 9					
12 13 14 15 16					3/26 - 4/6 Student Spring Break
19 20 21 22 23					3/29 - Local Holiday
26 27 28 [29] [30]	17	20	2	0	3/30 - Cesar Chavez - Local Holiday
April, 2018					
2 3 4 5 6					
9 10 11 12 13					
16 17 18 19 20					
23 24 25 26 27					
30	16	21	0	0	
May, 2018					
1 2 3 4					
7 8 9 10 11					
14 15 16 17 18					
21 22 23 24 25					5/28 - Memorial Day - Legal Holiday
[28] 29 30 31	22	22	1	0	
June, 2018					
1					
4 5 6 7 8					
11 12 13 14 15					
18 19 20 21 22					
25 26 27 28 29	16	21	0	0	

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SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3106 AUTHORIZING AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS FOR FISCAL YEAR 2017-18

BACKGROUND INFORMATION:
Pursuant to Education Code 42632, the Governing Board is required to designate authorized persons to sign all Commercial Warrants in the name of the San Ysidro School District. In addition, banks and the San Diego County Office of Education require a Resolution designating the authorized signers on bank accounts and school orders.

The District is designating the Superintendent and the Deputy Superintendent as the authorized signers for all the commercial warrants, bank account checks and school orders for fiscal year 2017-18. The District would like to include the Principals of the San Ysidro Middle School and the Vista Del Mar as designated authorized signers for their respective Associated Student Body (ASB) accounts.

RECOMMENDATION:
Approve Resolution No. 16/17-3106.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☒ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
RESOLUTION NO. 16/17-3106

AUTHORIZING AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS FOR FISCAL YEAR 2017-2018

ON MOTION of Member _____ seconded by Member _____, the following resolution is adopted effective **July 1, 2017.**

THE GOVERNING BOARD OF THE SAN YSIDRO SCHOOL DISTRICT DOES HEREBY RESOLVE, DETERMINE AND ORDER AS FOLLOWS:

1. Authorized signers on established school district bank accounts shall be as follows:
   a. **Cash Clearing Account:** established with an initial balance of $1,000 to deposit funds awaiting transfer to County Treasury.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

   b. **District Revolving Cash Fund Account:** established with an initial balance of $5,000 for payment of obligations resulting from purchase of low cost goods and services at the District level.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

   c. **Beyer School Revolving Cash Fund Account:** established with an initial balance of $400 for Beyer School to reimburse staff members for purchase of low cost instructional and office supplies.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

   d. **La Mirada School Revolving Cash Fund Account:** established with an initial balance of $400 for La Mirada School to reimburse staff members for purchase of low cost instructional and office supplies.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

   e. **Smythe School Revolving Cash Fund Account:** established with an initial balance of $400 for Smythe School to reimburse staff members for purchase of low cost instructional and office supplies.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

   f. **Sunset School Revolving Cash Fund Account:** established with an initial balance of $400 for Sunset School to reimburse staff members for purchase of low cost instructional and office supplies.
      i. Julio Fonseca, Ed.D., Superintendent
      ii. Jose Arturo Sanchez Macias, Deputy Superintendent

g. **Vista Del Mar School Revolving Cash Fund Account:** established with an initial balance of $400 for Vista Del Mar School to reimburse staff members for purchase of low cost instructional and office supplies.
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent

h. **Willow School Revolving Cash Fund Account:** establish with an initial balance of $600 for Willow School to reimburse staff members for purchase of low cost instructional and office supplies,
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent

i. **San Ysidro Middle School Revolving Cash Fund Account:** established with an initial balance of $600 for San Ysidro Middle School to reimburse staff members for purchase of low cost instructional and office supplies.
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent

j. **Ocean View Hills School Revolving Cash Fund Account:** established with an initial balance of $600 for Ocean View Hills School to reimburse staff members for purchase of low cost instructional and office supplies.
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent

k. **Associated Student Body (ASB) Account:** established for deposit of funds collected by, and payment of obligations incurred by, the Associated Student Body at San Ysidro School District schools.
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent
   iii. Roberto Carrillo, Principal, San Ysidro Middle School
   iv. Maria Concepción Rodriguez, Principal, Vista Del Mar School

l. **Camp Account:**
   established for deposit of funds collected for, and payment of obligations incurred for, sending 6th grade students to Camp.
   i. Julio Fonseca, Ed.D., Superintendent
   ii. Jose Arturo Sanchez Macias, Deputy Superintendent

2. Authorized signers on School Revolving Cash Fund Bank Accounts designated as "Principal" may be changed upon approval of the Superintendent or designee without further Board resolution.

3. Pursuant to the provisions of Education Code 42632 the following persons are hereby authorized to sign all orders ("Commercial Warrants") in the name of the San Ysidro School District, drawn on the funds of said district.

Name	Position	Manual Signature
Julio Fonseca, Ed.D.	Superintendent	
Jose Arturo Sanchez Macias	Deputy Superintendent	

PASSED AND ADOPTED by the Governing Board on this 11th day of May, 2017 by the following vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Rosaleah Pallasigue President of the Governing Board of the San Ysidro School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Governing Board at a regularly scheduled and conducted meeting held on said date.

WITNESS my hand this 11th day of May 2017.

_____
President of the Governing Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3107 DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

BACKGROUND INFORMATION:
Pursuant to various sections of the Education Code, it is necessary that the Governing Board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district. This resolution allows the District to designate and authorize the Deputy Superintendent to receive mail from accounting/payroll section and authorizes other accounting staff to pick up warrants from the San Diego County Office of Education.

RECOMMENDATION:
Approve Resolution No. 16/17-3107.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JAM

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2016-17 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

RESOLUTION 16/17-3107
DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION

San Ysidro School District, San Diego County ON MOTION OF member _____, seconded by member _____ Effective: July 1, 2017.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent ***(one person only)*** to receive mail from the Accounting/Payroll Sections is
   Jose Arturo Sanchez Macias, Deputy Superintendent

2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are:

Laura Caballero	Laura Gastelum	Ivan Ottaviano	Jorge Cervantes
Araceli Felix	Blanca Vega	Patricia Caro	

	mail	**hold**	consortium	
3. Check one	☐	☑	☐	Monthly payroll warrants each and every month.
Check one	☐	☑	☐	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that, this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 11, 2017 by the following vote:
(Date)

AYES: _____ MEMBERS NOES: _____ MEMBERS ABSENT: ___ MEMBERS

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Rosaleah Pallasigue, President of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____
President of the Governing Board

Manual signature(s) of authorized person(s):

Jose Arturo Sanchez Macias	_____	Blanca Vega	_____
Laura Caballero	_____	Araceli Felix	_____
Laura Gastelum	_____	Ivan Ottaviano	_____
Jorge Cervantes	_____	Patricia Caro	_____

~~11.17~~

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3108 AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES

BACKGROUND INFORMATION:
Pursuant to various sections of the Education Code, it is necessary that the Governing Board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

This resolution allows the San Diego County Office of Education (SDCOE) Credentials Department to release "Credentials Held Warrants" to employees once they have presented the proper paperwork. Currently the District has to provide a letter to the SDCOE for each employee allowing them to pick up their own warrant or the employee has to wait for the warrant to be sent to the School District for pick up. The purpose of this Resolution is to provide better service to the District and their employees by allowing the employees to pick up their own warrants from the Credentials Department once they have provided the proper paperwork.

RECOMMENDATION:
Approve Resolution No. 16/17-3108.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2016-17 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

RESOLUTION 16/17-3108

AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES

San Ysidro School District, San Diego County ON MOTION OF member _____, seconded by member _____ Effective July 1, 2017.

IT IS RESOLVED AND ORDERED that, The County Office of Education Credentials Department is authorized to release credentials held warrants to employees who have provided the required credential paperwork.

PASSED AND ADOPTED by said Governing Board on May 11, 2017 by the following vote:
(Date)

AYES: _____ MEMBERS
NOES: _____ MEMBERS
ABSENT: _____ MEMBERS

STATE OF CALIFORNIA)
SS
COUNTY OF SAN DIEGO)

I, Rosaleah Pallasigue, President of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____
President of the Governing Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3109 DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)

BACKGROUND INFORMATION:
Pursuant to sections of the Education Code 425632 and 85232, it is necessary that the Governing Board to approve a resolution prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district.

This resolution allows the Governing Board to designate and authorize the Superintendent and the Deputy Superintendent to sign any and all orders in the name of the District, drawn on the funds of the District.

RECOMMENDATION:
Approve Resolution No. 16/17-3109.

☐ Renewal ☒ New ☐ Amendment ☐ Ratify ☐ Other **Business Services Reviewed:** JASM

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

RESOLUTION 16/17-3109

DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)

San Ysidro School District, San Diego County ON MOTION OF

member _____, seconded by member _____

effective July 1, 2017

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section, 425632 or 85232. **Julio Fonseca, Ed.D. and J. Arturo Sanchez Macias** be and are hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 11, 2017 by the following vote:
(Date)

AYES: _____
NOES: _____
ABSENT: _____

STATE OF CALIFORNIA)
SS
COUNTY OF SAN DIEGO)

I, Rosaleah Pallasigue, President of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____
President of the Governing Board

Manual signatures (s) of authorized person(s)

Julio Fonseca, Ed.D., Superintendent _____

J. Arturo Sanchez Macias, Deputy Superintendent _____

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3110 AUTHORIZING AGENT TO SIGN PAYMENT ORDERS

BACKGROUND INFORMATION:
Pursuant to various sections of the Education Code, it is necessary that the Governing Board pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the District. This resolution allows the Governing Board to designate and authorize District representatives/agents to sign payment orders in order to conduct District business.

RECOMMENDATION:
Approve Resolution No. 16/17-3110.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

RESOLUTION 16/17-3110

DESIGNATING AUTHORIZED AGENT TO SIGN PAYMENT ORDERS

San Ysidro School District, San Diego County ON MOTION OF member _____, seconded by member _____effective July 1, 2017,

IT IS RESOLVED AND ORDERED that, in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title 1 of the Governing Code, the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Julio Fonseca, Ed.D., Superintendent

J. Arturo Sanchez Macias, Deputy Superintendent

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 11, 2017 by the following vote:
(Date)

AYES:_____ NOES:_____ ABSENT:_____

STATE OF CALIFORNIA)
SS
COUNTY OF SAN DIEGO)

I, Rosaleah Pallasigue, President of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____
President of the Governing Board

Manual signatures (s) of authorized person(s)

Julio Fonseca, ED. D., Superintendent _____

J. Arturo Sanchez Macias, Deputy Superintendent _____

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3111 AUTHORIZING REPLACEMENT OF WARRANTS

BACKGROUND INFORMATION:
On occasions, payroll and commercial warrants issued by the District become lost, stolen, mutilated, or expire after 6 months. Payee's can petition to have the warrant reissued which generally requires Board action. This resolution allows the Governing Board to assign District representatives to authorize replacement of these warrants following the County Office of Education's protocols and procedures.

RECOMMENDATION:
Approve Resolution No. 16/17-3111.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item included in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition # from PeopleSoft:

N/A	N/A	---
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

RESOLUTION 16/17-3111

AUTHORIZING THE REPLACEMENT OF WARRANTS

On a motion of Member _____, seconded by Member _____ the following Resolution is adopted effective July 1, 2017:

WHEREAS, during the course of business, this School District issues payroll and commercial warrants for the payments of goods and services received by the District; and

WHERAS, payroll and commercial warrants are lost, stolen, mutilated, or expire upon occasion; and

WHEREAS, a petition for issuance of a new warrant may be presented by the payee pursuant to Government Code section 29802.

NOW, THEREFORE BE IT RESOLVED by the Governing Board of the San Ysidro School District of San Diego County, California, that the following persons shall be authorized to reissue new payroll and commercial warrants upon presentation of a properly completed petition for issuance of a new warrant if such new warrant does not exceed the amount of the original warrant.

Manual Signature

Julio Fonseca, Ed.D., Superintendent _____

J. Arturo Sanchez Macias, Deputy Superintendent _____

PASSED AND ADOPTED by said Governing Board on May 11, 2017:

AYES:_____ NOES: _____ ABSENT: _____

I, Rosaleah Pallasigue, President of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by the Governing Board at a regularly called and conducted meeting held on said date.

_____
President of the Governing Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: FIRST READING OF DISTRICT DEBT MANAGEMENT POLICY

BACKGROUND INFORMATION:
Commencing on January 10, 2017, Senate Bill 1029 ("SB 1029") now requires California school districts to have:
1. Adopted local written debt policies concerning the planned uses of the debt issuances; and
2. That the contemplated debt issuance is consistent with those local debt policies.

SB 1029 provides that such a local district debt policy must include all of the following:
- ✓ The purposes for which the debt proceeds may be used;
- ✓ The types of debt that may be issued;
- ✓ The relationship of the debt to, and integration with, the issuer's capital improvement program or budget, if applicable;
- ✓ Policy goals related to the issuer's planning goals and objectives; and
- ✓ The internal control procedures that the issuer has implemented, or will implement, to ensure that the proceeds of the proposed debt issuance will be directed to the intended use.

The attached form of a written Debt Management Policy was prepared by the California School Board Association's ("CSBA") for use by school districts in complying with SB 1209. The attached form of Debt Management Policy incorporates the review and comments by the District's Bond Counsel (Dannis Woliver Kelley) and California Financial Services, and is intended to satisfy the minimum requirements of SB 1029.

Please note that the attached draft form of the Debt Management Policy maintains compliance with SB 1029 requirements while providing the District the flexibility needed to structure it future financing programs with the financial parameters needed to meet the District's long-term school facilities funding objectives.

RECOMMENDATION:
Approve First Reading of the Debt Management Policy.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JAM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Debt Issuance Management

The Board of Education is committed to long-term capital and financial planning and recognizes that the issuance of debt is a key source for funding the improvement and maintenance of school facilities and managing cash flow. Any debt issued by the district shall be consistent with law and this policy.

(cf. 3000 - Concepts and Roles)
(cf. 3460 - Financial Reports and Accountability)
(cf. 7110 - Facilities Master Plan)
(cf. 7210 - Facilities Financing)

The district shall not enter into indebtedness or liability that in any year exceeds the income and revenue provided for such year, unless two-thirds of the voters approve the obligation or one of the exceptions specified in law applies. (California Constitution, Article 16, Section 18)

When the Board determines that it is in the best interest of the district, the Board may issue debt or order an election to issue debt. The Superintendent or designee shall make recommendations to the Board regarding appropriate financing methods for capital projects or other projects that are authorized purposes for debt issuance. When approved by the Board and/or the voters as applicable, the Superintendent or designee shall administer and coordinate the district's debt issuance program and activities, including the timing of issuance, sizing of issuance, method of sale, structuring of the issue, and marketing strategies.

The Superintendent or designee shall retain a financial advisor, municipal advisor, investment advisor, and other financial services professionals as needed to assist with the structuring of the debt issuance and to provide general advice on the district's debt management program, financing options, investments, and compliance with legal requirements. Contracts for services provided by such advisors may be for a single transaction or for multiple transactions, consistent with the contracting requirements in Education Code 17596. In the event that the district issues debt through a negotiated sale, underwriters may be selected for multiple transactions if multiple issuances are planned for the same project. In addition, the district shall select a legal team on an as-needed basis to assist with debt issuances or special projects.

(cf. 3312 - Contracts)
(cf. 3600 - Consultants)
(cf. 9270 - Conflict of Interest)

Debt Issuance Management

GOALS

The district's debt issuance activities and procedures shall be aligned with the district's vision and goals for providing adequate facilities and programs that support student learning and well-being. When issuing debt, the district shall ensure that it:

1. Maintains accountability for the fiscal health of the district, including prudent management and transparency of the district's financing programs

2. Attains the best possible credit rating for each debt issue in order to reduce interest costs, within the context of preserving financial flexibility and meeting capital funding requirements

3. Takes all practical precautions and proactive measures to avoid financial decision that could negatively impact current credit ratings on existing or future debt issues

4. Maintains effective communication with rating agencies and, as appropriate, credit enhancers such as bond insurers or other providers of credit or liquidity instruments in order to enhance the creditworthiness, liquidity, or marketability of the debt

5. Monitors the district's statutory debt limit in relation to assessed valuation within the district and the tax burden needed to meet long-term debt service requirements

6. When determining the timing of debt issuance, considers market conditions, cash flows associated with repayment, and the district's ability to expend the obtained funds in a timely, efficient, and economical manner consistent with federal tax laws

7. Determines the amortization (maturity) schedule which will fit best within the overall debt structure of the district at the time the new debt is issued

8. Considers the useful lives of assets funded by the debt issue, as well as repair and replacement costs of those assets to be incurred in the future

9. Preserves the availability of the district's general fund for operating purposes and other purposes that are not funded by the issuance of voter-approved debt

10. Meets the ongoing obligations and accountability requirements associated with the issuance and management of debt under state and federal tax and securities laws

(cf. 0000 - Vision)
(cf. 0200 - Goals for the School District)
(cf. 7000 - Concepts and Roles)

Debt Issuance Management BP 3470(c)

AUTHORIZED PURPOSES FOR THE ISSUANCE OF DEBT

The district may issue debt for any of the following purposes:

1. To pay for the cost of capital improvements, including acquiring, constructing, reconstructing, rehabilitating, replacing, improving, extending, enlarging, and/or equipping district facilities

2. To refund existing debt

3. To provide for cash flow needs

(cf. 3100 - Budget)
(cf. 3110 - Transfer of Funds)

Pursuant to Government Code 53854, general operating costs, including, but not limited to, items normally funded in the district's annual operating budget, shall not be financed from debt payable later than 15 months from the date of issuance. The district may deem it desirable to finance cash flow requirements under certain conditions so that available resources better match expenditures within a given fiscal year. To satisfy both state constitutional and statutory constraints, such cash flow borrowing shall be payable from taxes, income, revenue, cash receipts, and other moneys attributable to the fiscal year in which the debt is issued.

AUTHORIZED TYPES OF DEBT

The Superintendent or designee shall recommend to the Board potential financing method(s) that result in the highest benefit to the district, with the cost of staff and consultants considered. Potential financing sources may include:

1. Short-Term Debt

   a. Short-term debt, such as tax and revenue anticipation notes (TRANs), when necessary to allow the district to meet its cash flow requirements (Government Code 53850-53858)

   b. Bond anticipation notes (BANs) to provide interim financing for capital bond projects that will ultimately be paid from general obligation bonds (Education Code 15150)

   c. Grant anticipation notes (GANs) to provide interim financing pending the receipt of grants and/or loans from the state or federal government that have been appropriated and committed to the district (Government Code 53859-53859.08)

   d. Mello-Roos special tax obligations issued pursuant to Government Code Section 53311 et seq.

2. Long-Term Debt

   a. General obligation bonds for projects approved by voters (California Constitution, Article 13A, Section 1; Education Code 15100-15262, 15264-15276; Government Code 53506-53509.5)

(cf. 7214 - General Obligation Bonds)

b. Special tax bonds issued pursuant to the Mello-Roos Community Facilities Act of 1982 (Government Code 53311-53368.3)

(cf. 7212 - Mello Roos Districts)

3. Lease financing, either short-term or long-term, including certificates of participation (COPs)

   a. Lease financing to fund capital equipment purchases when pay-as-you-go financing is not feasible (Education Code 17450-17453.1)

   b. Lease financing to fund facilities projects when there is insufficient time to obtain voter approval or in instances where obtaining voter approval is either not feasible or unavailable (Education Code 17400-17429, 17456)

4. Special financing programs or structures offered by the federal or state government, such as Qualified Zone Academy Bonds or other tax credit obligations or obligations that provide subsidized interest payments, when the use of such programs or structures is determined to result in sufficiently lower financing costs compared to traditional tax-exempt bonds and/or COPs

5. Temporary borrowing from other sources such as the County Treasurer

COPs, TRANs, revenue bonds, or any other non-voter approved debt instrument shall not be issued by the district in any fiscal year in which the district has a qualified or negative certification, unless the County Superintendent of Schools determines, pursuant to criteria established by the Superintendent of Public Instruction, that the district's repayment of that indebtedness is probable. (Education Code 42133)

RELATIONSHIP OF DEBT TO DISTRICT FACILITIES PROGRAM AND BUDGET

Decisions regarding the issuance of debt for the purpose of financing capital improvement shall be aligned with needs for acquisition, development, and/or improvement of district property and facilities as identified in the district's facilities master plan or other applicable needs assessment, the projected costs of those needs, schedules for the projects, and the expected resources.

The cost of debt issued for major capital repairs or replacements shall be evaluated against the potential cost of delaying such repairs and/or replacing such facilities.

When considering a debt issuance, the Board and the Superintendent or designee shall evaluate both the short-term and long-term implications of the debt issuance and additional operating costs associated with the new projects involved.

The district may enter into credit enhancement agreements such as municipal bond insurance, surety bonds, letters of credit, and lines of credit with commercial banks, municipal bond insurance companies, or other financial entities when their use is judged to lower borrowing costs, eliminate restrictive covenants, or have a net economic benefit to the financing.

Debt Issuance Management

STRUCTURE OF DEBT ISSUES

The district shall consider the overall impact of the current and future debt burden of the financing when determining the duration of the debt issue.

The district shall design the financing schedule and repayment of debt so as to balance and take best advantage of market conditions, ensure cost effectiveness, provide flexibility, and, as practical, recapture or maximize its debt capacity for future use. Principal amortization will be structured to meet debt repayment, tax rate, and flexibility goals.

For new money debt issuances for capital improvements, the district shall size the debt issuance with the aim of funding capital projects as deemed appropriate by the Board, as long as the issuance is consistent with the overall financing plan, does not exceed the amount authorized by voters, and, unless a waiver is sought and received from the state, will not cause the district to exceed the limitation on debt issuances specified in the California Constitution or Education Code 15102, 15106, 15268 or 15270, as applicable.

To the extent practicable, the district shall also consider credit issues, market factors, and tax law when sizing the district's bond issuance. The sizing of refunding bonds shall be determined by the amount of money that will be required to cover the principal of, any accrued interest on, and any redemption premium for the debt to be paid on the call date (or in the case of a cross-over refunding, the interest on the refunding debt to the cross-over date) and to cover appropriate financing costs.

Any general obligation bond issued by the district shall mature within 40 years of the issuance date or as otherwise required by law. (California Constitution, Article 16, Section 18; Government Code 53508.6)

The final maturity of equipment or real property lease obligations will be consistent with State law.

METHOD OF SALE

For the sale of any district-issued debt, the Superintendent or designee shall recommend the method of sale with the potential to achieve the lowest financing cost and/or to generate other benefits to the district. Potential methods of sale include:

1. A competitive bidding process through which the award is based on, among other factors, the lowest offered true interest cost

2. Negotiated sale, subject to approval by and authorized officer of the district to ensure that interest costs are in accordance with comparable market interest rates

3. Private placement sale, when the financing can or must be structured for a single or limited number of purchasers or where the terms of the private placement are more beneficial to the district than either a negotiated or competitive sale when considering factors such as transaction costs, payment and utilization of district staff resources

INVESTMENT OF PROCEEDS

The district shall actively manage the proceeds of debt issued for public purposes in a manner that is consistent with state law governing the investment of public funds and with the permitted securities

covenants of related financing documents executed by the district. Where applicable, the district's official investment policy and legal documents for a particular debt issuance shall govern specific methods of investment of bond-related proceeds. Preservation of principal shall be the primary goal of any investment strategy, followed by the availability of funds and then by return on investment.

(cf. 3430 - Investing)

With regard to general obligation bonds, the district shall invest new money bond proceeds with the county treasurer in the county treasury pool or in other investments controlled by the county treasurer as required by law. (Education Code 15146)

The management of public funds shall enable the district to respond to changes in markets or changes in payment or construction schedules so as to ensure liquidity and minimize risk.

REFUNDING/RESTRUCTURING

The district may consider refunding or restructuring outstanding debt if it will be financially advantageous or beneficial for debt repayment and/or structuring flexibility. When doing so, the district shall consider the maximization of the district's expected net savings over the life of the debt issuance, maintaining commitments to taxpayers related to the tax rate and levy and, when using a general obligation bond to refund an existing bond, shall ensure that the final maturity of the refunding bond is no longer than the final maturity of the existing bond.

INTERNAL CONTROLS

The Superintendent or designee shall establish internal control procedures to ensure that the proceeds of any debt issuance are directed to the intended use. Such procedures shall assist the district in maintaining the effectiveness and efficiency of operations, properly expending funds, reliably reporting debt incurred by the district and the use of the proceeds, complying with all laws and regulations, preventing fraud, and avoiding conflict of interest.

(cf. 3314 - Payments for Goods and Services)
(cf. 3400 - Management of District Assets/Accounts)

The district shall be vigilant in using bond proceeds in accordance with the stated purposes at the time such debt was incurred as defined in the text of the voter-approved bond measure. (Government Code 53410)

When feasible, the district shall issue debt with a defined capital facility or special revenue source in order to preserve the use of the general fund for general operating purposes.

Debt Issuance Management BP 3470(g)

The district shall periodically conduct a review to ensure its compliance with all ongoing obligations applicable to issuers of debt. Such a review may be conducted by general legal counsel or bond counsel. Any district personnel involved in conducting such reviews shall receive periodic training regarding their responsibilities.

In addition, the Superintendent or designee shall ensure that the district completes, as applicable, all performance and financial audits that may be required for any debt issued by the district, including disclosure requirements applicable to a particular transaction.

RECORDS/REPORTS

At least 30 days prior to the sale of any debt issue, the Superintendent or designee shall submit a report of the proposed issuance to the California Debt and Investment Advisory Commission (CDIAC). Such report shall include a self-certification that the district has adopted a policy concerning the use of debt that complies with law and that the contemplated debt issuance is consistent with that policy. (Government Code 8855)

On or before January 31 of each year, the Superintendent or designee shall submit a report to the CDIAC regarding the debt authorized, the debt outstanding, and the use of proceeds of the issued debt for the period from July 1 to June 30. (Government Code 8855)

The Superintendent or designee shall provide initial and any annual or ongoing disclosures required by 17 CFR 240.10b-5 and 240.15c2-12 to the Municipal Securities Rulemaking Board, investors, and other persons or entities entitled to disclosure, and shall ensure that the district's disclosure filings are updated as needed.

The Superintendent or designee shall maintain transaction records of decisions made in connection with each debt issuance, including the selection of members of the financing team, the structuring of the financing, selection of credit enhancement products and providers, and selection of investment products. Each transaction file shall include the official transcript for the financing, interest rates and cost of issuance on the day when the debt was sold ("final number runs"), and a post-pricing summary of the debt issue. In addition, documentation evidencing the expenditure of proceeds, the use of debt-financed property by public and private entities, all sources of payment or security for the debt, and investment of proceeds shall be kept for as long as the debt is outstanding, plus the period ending three years after the financial payment date of the debt or the final payment date of any obligations or series of bonds issued to refund directly or indirectly all of any portion of the debt, whichever is later.

The Superintendent or designee shall annually report to the Board regarding debts issued by the district, including information on actual and projected tax rates, an analysis of bonding capacity, ratings on the district's bonds, market update and refunding opportunities, new development for California bond financings, and the district's compliance with post-issuance requirements.

EXCEPTIONS AND MODIFICATIONS

The district acknowledges that the capital marketplace fluctuates, municipal finance products change from time to time, and that issuer and investor supply and demand vary. These fluctuations may produce situations that are not anticipated or covered by this policy. As such, the Governing Board may make

exceptions or modifications to this policy to achieve the debt management goals outlined above. Management flexibility is appropriate and necessary in such situations, provided specific authorization in granted by the Governing Board.

POLICY DEVELOPMENT

The Superintendent or designee may develop additional specific elements of a debt management framework through rules and regulations which, along with this policy, shall be reviewed periodically in consideration of changing laws, district needs and market conditions.

Legal Reference:

EDUCATION CODE 5300-5441 Conduct of elections
15100-15262 Bonds for school districts and community college districts
15264-15276 Strict accountability in local school construction bonds
15278-15288 Citizen's oversight committees
15300-15425 School Facilities Improvement Districts
17150 Public disclosure of non-voter-approved debt
17400-17429 Leasing of district property
17450-17453.1 Leasing of equipment
17456 Sale or lease of district property
17596 Duration of contracts
42130-42134 Financial reports and certifications

ELECTIONS CODE
1000 Established election dates
GOVERNMENT CODE
8855 California Debt and Investment Advisory Commission 53311-53368.3 Mello-Roos Community Facilities Act 53410-53411 Bond reporting 53506-53509.5 General obligation bonds 53550-53569 Refunding bonds of local agencies 53580-53595.55 Bonds
53850-53858 Tax and revenue anticipation notes
53859-53859.08 Grant anticipation notes

CALIFORNIA CONSTITUTION
Article 13A, Section 1 Tax limitation
Article 16, Section 18 Debt limit

UNITED STATES CODE, TITLE 15
78o-4 Registration of municipal securities dealers

UNITED STATES CODE, TITLE 26
54E Qualified Zone Academy Bonds

CODE OF FEDERAL REGULATIONS, TITLE 17
240.10b-5 Prohibition against fraud or deceit

Debt Issuance Management BP 3470(i)

240.15c2-12 Municipal securities disclosure

CODE OF FEDERAL REGULATIONS, TITLE 26
1.103 Interest on state and local bonds
1.141 Private activity bonds
1.148 Arbitrage and rebate
1.149 Hedge bonds 1.6001-1 Records

Management Resources:

CALIFORNIA DEBT AND INVESTMENT ADVISORY COMMISSION PUBLICATIONS California Debt Issuance Primer

GOVERNMENT FINANCE OFFICERS ASSOCIATION PUBLICATIONS
An Elected Official's Guide to Debt Issuance, 2nd Ed., 2016
Understanding Your Continuing Disclosure Responsibilities, Best Practice, September 2015
Investment of Bond Proceeds, Best Practice, September 2014
Selecting and Managing Municipal Advisors, Best Practice, February 2014
Debt Management Policy, Best Practice, October 2012
Analyzing and Issuing Refunding Bonds, Best Practice, February 2011

INTERNAL REVENUE SERVICE PUBLICATIONS
Tax Exempt Bond FAQs Regarding Record Retention Requirements
Tax-Exempt Governmental Bonds, Publication 4079, rev. 2016

U.S. GOVERNMENT ACCOUNTABILITY OFFICE PUBLICATIONS
Internal Control System Checklist

WEB SITES
California Debt and Investment Advisory Commission: http://www.treasurer.ca.gov/cdiac Government Finance Officers Association: http://www.gfoa.org Internal Revenue Service: http://www.irs.gov Municipal Security Rulemaking Board, Electronic Municipal Market Access (EMMA): http://www.emma.msrb.org
U.S. Government Accountability Office: http://www.gao.gov U.S. Securities and Exchange Commission: http://www.sec.gov

Board Approved: SAN YSIDRO SCHOOL DISTRICT

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: SCHOOL FACILITIES FUNDING NEEDS

BACKGROUND INFORMATION:
The District is requesting direction on how to proceed to explore funds for school facilities construction needs to include the Beyer site. The options may include but are not limited to the Certificates of Participation, Bond Measure C, Proposition 39 and other sources.

RECOMMENDATION:
Provide direction on how to proceed to explore funding for Beyer and other school needs.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: REVISED 2017 GOVERNING BOARD MEETING SCHEDULE

BACKGROUND INFORMATION:
Education Code Section 35140 requires that the Governing Board by rule and regulation fix the time and place for its regular Governing Board Meetings. The Governing Board approved their 2017 meeting schedule at the Organizational Meeting held on December 14, 2016. In order for District operations to continue to run efficiently, there is a need for an additional regular Board Meeting in May.

Administration is recommending an additional regular Board Meeting on May 30, 2017. The Board meeting will be held at the Education Center at 5:00 p.m.

RECOMMENDATION:
Approve the revised 2017 Governing Board Meeting Schedule to include an additional regular Board meeting on May 30, 2017. The Board meeting will be held at the Education Center at 5:00 p.m.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item included in the 2016-2017 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

San Ysidro School District EST - 1887

QUALITY EDUCATION AND OPPORTUNITY FOR ALL STUDENTS TO SUCCEED

Governing Board Meeting Schedule

January – December 2017

Closed Session: 5:00 p.m.-6:00 p.m.

Open Session: 6:00 p.m.

*January 26, 2017	Education Center
February 9, 2017	Sunset School
February 23, 2017	Education Center
March 9 , 2017	Smythe School
April 13, 2017	Vista Del Mar School
May 11, 2017	La Mirada school
May 30, 2017	Education Center
June 8, 2017	Education Center
July 13, 2017	Education Center
August 10, 2017	Education Center
September 14, 2017	San Ysidro Middle School
October 12, 2017	Ocean View Hills School
November 9, 2017	Willow School
December 14, 2017	San Ysidro Middle School

*Exception due to holidays/non-working days

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board **BOARD MEETING DATE:** May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
San Ysidro Middle School
Roberto Carrillo, Principal

AGENDA ITEM: ASB CAMP FOR INCOMING 2017-18 STUDENTS – SAN YSIDRO MIDDLE SCHOOL

BACKGROUND INFORMATION:
The Principal at San Ysidro Middle School is requesting approval and transportation services for approximately 25-40 students. Principal will be the only chaperone for this event, which will take place at Rancho Del Rey Middle School on June 6, 2017.

The purpose of the ASB Leadership Camp is to expose students to leadership activities, workshops and events that incorporate the running of a successful ASB. Sweetwater Union High School District has allowed our students to join their 1-day camp at Rancho Del Rey Middle School. This is a great opportunity for our students to interact with other middle school student leaders. The school is located at 1174 East "J" Street, Chula Vista, CA 91910.

Students participating in this Camp will attend workshops, listen to a motivational speaker, and learn different school activities that can be implemented at SYMS throughout the school year. Students will be provided with breakfast, lunch and dinner.

RECOMMENDATION:
Approve the attendance and participation of students and Principal from the San Ysidro Middle School to the ASB Camp at Rancho Del Rey Middle School on June 6, 2017 at a cost not to exceed $800.00 from the ASB fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications?	Are funds for this item available in the 2016-2017 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$800.00	ASB Fund	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez-Macias, Deputy Superintendent

AGENDA ITEM: U.S. HEALTHWORKS APPRECIATION LUNCHEON

BACKGROUND INFORMATION:
U.S. HealthWorks holds an Annual Appreciation Luncheon for South County School Districts. This luncheon serves to meet U.S. HealthWorks' doctors and administrators. They share updates regarding new facilities, changes in staff, programs, etc. It serves to network with our nearby school districts and discuss topics related to pre-employment physicals and workers compensation. The luncheon will be held at Miguel's Cocina in Coronado. U.S. HealthWorks provides this luncheon at no cost to the District.

RECOMMENDATION:
Approve/Ratify the attendance of Eugenia Martinez to the U.S. HealthWorks Annual Appreciation Luncheon for South County School Districts at Miguel's Cocina in Coronado on May 3, 2017 at no cost to the District.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2016-2017 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board **BOARD MEETING DATE:** May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: GREATER SAN DIEGO READING ASSOCIATION 38TH ANNUAL CELEBRATION OF LITERACY STARS

BACKGROUND INFORMATION:
The Greater San Diego Reading Association is hosting its 38th Annual Celebration of Literacy Stars on May 6, 2017 to honor one teacher from each school district in San Diego County. Each school in our District has selected a site Literacy Teacher of the Year, and a District Committee has selected one teacher to represent San Ysidro.
Registration fee is $35 per person. The Greater San Diego Reading Association will pay for the District Honoree.

RECOMMENDATION:
Approve/Ratify the attendance of Drina Bedoya, Roberto Carrillo and Catalina Jauregui to the 38th Annual Celebration of Literacy Stars Awards Breakfast in San Diego on May 6, 2017 at a cost not to exceed $70.00 from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** JPM

Financial Implications?	Are funds for this item available in the 2016-2017 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	
$70.00 (Amount)	General Fund (Name of funding source and/or location)	-- (Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board **BOARD MEETING DATE:** May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: 9TH ANNUAL HONORING WOMEN IN PREVENTION CELEBRATION

BACKGROUND INFORMATION:
The San Diego County Office of Education (SDCOE) will be honoring the work that women do at all levels of youth prevention whether it be gang awareness, truancy, youth development, mentoring, etc. The day will feature an inspirational keynote, an awards ceremony, lunch, networking, and numerous door prizes!

This year the SDCOE will honor Ms. Veronica Medina, Student and Family Services Manager at our District.

Cost implications include $55.00 per person; honoree and special guest can attend for free.

RECOMMENDATION:
Approve the attendance and participation of Veronica Medina, Julio Fonseca, Manuela Colom and Kelli Hay to the 9th Annual Honoring Women in Prevention celebration on May 24, 2017 at an estimated cost of $110.00 from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications?	Are funds for this item available in the 2016-2017 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$110.00	General Fund	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: CALPERS EMPLOYER EDUCATION WORKSHOP

BACKGROUND INFORMATION:
CalPERS is holding an employer education workshop on the disability retirement and reinstatement process. This workshop will discuss the requirements by the employer and member and their responsibilities in the process. The workshop for school agencies will be held at the CalPERS San Diego Regional Office.

RECOMMENDATION:
Approve/Ratify the attendance of Eugenia Martinez, Linda Gonzalez and Daniel Chavez to the CalPERS Employer Education Workshop at CalPERS San Diego Regional Office on May 24, 2017 at no cost to the District.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Child Nutrition Department
Paloma Perez, Assistant Director

AGENDA ITEM: BIENNIAL CHILDHOOD OBESITY CONFERENCE

BACKGROUND INFORMATION:
The 9th Biennial Childhood Obesity Conference is the nation's largest, most influential collaboration of professionals dedicated to combating pediatric obesity/overweight. This year's conference theme is, "Good Health for All: Addressing Equity where we Live, Learn, Work, and Play". This theme invites conference participants to discuss issues of health equity, and work together towards creating equitable outcomes so that all children can attain their highest level of physical and mental health.

RECOMMENDATION:
Approve the attendance of Paloma Perez, Assistant Director of Nutrition Services to the 9th Biennial Childhood Obesity Conference to be held May 30 – June 2, 2017 in San Diego at a cost of $425.00 from the cafeteria fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2016-2017 Budget? ☒ Yes ☐ No

Requisition #

Registration Fee $425.00 (Amount)	Cafeteria Fund (Name of funding source and/or location)	1300-5310000-0000-3700-5200003- (Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: UPDATE TO THE PROJECT LEAD THE WAY CORE TRAININGS: LAUNCH AND GATEWAY

BACKGROUND INFORMATION:
The dates of the trainings for Project Lead The Way have been updated by the PLTW organization for both, Launch and Gateway programs. During the summer of 2017 teachers participating in the Project Lead The Way (PLTW) programs will receive the following trainings:

K-6th Grade: PLTW Launch Classroom Teacher Training - The program empowers students to adopt a design-thinking mindset through compelling activities, projects, and problems that build upon each other and relate to the world around them. Training dates: June 21-22, 2017 at San Diego State University.

K-6th Grade: PLTW Launch Lead Teacher Training, July 17-19, 2017 at Chico State University in Sacramento or July 31- Aug. 2, 2017 in San Jose, TBD depending on availability.

7th – 8th Grade: PLTW Gateway

- *Automation and Robotics*: July 17-21, 2017
- *New Design and Modeling*: July 10-14, 2017

Cost implications include registration fees, mileage, parking and compensation for participants at SDSU and lodging and flights for participants in San Jose or Sacramento, CA.

RECOMMENDATION:
Approve the updated information of the participants (see attached list) in the Project Lead The Way Launch and Gateway Program trainings at San Diego State University, Chico State University in Sacramento or San Jose University on different dates during the summer of 2017 at an estimated cost of $30,000.00 from the Title II fund.

☐ **Renewal** ☐ **New** ☒ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2016-2017 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$30,000.00	Title II Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Attendees to the Project Lead The Way Core Trainings

Kinder – 6th Grade – PLTW Launch Program at SDSU: June 21-22, 2017 - $500.00 per participant

Norma Campos - Smythe
Eliud Lagarda – Vista Del Mar
Catalina Baltazar – Vista Del Mar
Michael Direen - Sunset
Marielena Delgadillo – La Mirada
Kayla Globerson – Willow

PLTW Launch - Lead teacher Training – July 17-19, 2017 at Chico State University, Sacramento or July 31 – Aug. 2, 2017 at San Jose State University TBD-- $750.00

Sylvia Mayer – La Mirada
Elva De Baca – Sunset

7th – 8th Grade – PLTW Gateway Program at SDSU $1,550.00

Eriberto Garcia – Automation & Robotics – July 17-21, 2017
David Alvarado – New Design and Modeling - July 10-14, 2017
Claudio Zuazo – New Design and Modeling - July 10-14, 2017
Cesar Mercado – Automation and Robotics - July 17-21, 2017

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: KAGAN STRUCTURES FOR COOPERATIVE LEARNING & ACTIVE ENGAGEMENT WORKSHOP

BACKGROUND INFORMATION:
Kagan Publishing & Professional Development offers workshops and products in a number of related topics relating to active student learning including, cooperative learning, brain-friendly instruction, multiple intelligences, differentiated instruction, Win-Win Discipline, classroom management, and more.

Kagan Structures produce revolutionary positive results. Teachers, schools, and districts use Kagan Structures to increase academic achievement, improve ethnic relations, enhance self-esteem, create a more harmonious classroom climate, reduce discipline problems, and develop students' social skills and character virtues.

Kagan Structures integrate the most powerful principles from decades of research. Among the many positive findings of this field of research are improved academic achievement and improved social skills. Teachers will learn how to create a cooperative class through teambuilding and class building and how to set up team projects.

Cost implications include registration fees, teacher compensation, mileage and parking.

RECOMMENDATION:
Approve the participation of Evelyn Guanco, Cynthia Vinarao, Annette Luna, Jannette Garcia, Shirley Kinney, Joel Garcia, Ana Magallanes, Alana Arciaga, Vanessa Murphy, Ivonne Loaiza, Michel Direen, Vanessa Murphy, Clarissa Marking and Alejandra Lopez at the Kagan Structures for Cooperative Leaning & Active Engagement workshop to be held in San Clemente on July 26 & 27, 2017 at a cost not to exceed $9,000.00 from Title II fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JBM

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

$9,000.00	Title II Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Business

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: PURCHASING REPORT

BACKGROUND INFORMATION:
In order for the District to conduct the educational programs, expenditures are necessary. The function of a purchase order is to receive pre-approval for expenditures and set aside funds before services are performed and goods are received. When possible, purchase orders are made estimating the amount to be used over the course of the school year. Purchase orders are created and approved in the Business Services Department in addition to requisitions created by sites and other departments.

RECOMMENDATION:
Approve/Ratify the following purchase orders incurred by the District during the period of April 5, 2017 through May 3, 2017. (Report #10): ▪ General Fund: 0000001515-0000001524, 0000001526-0000001547, 0000001549-0000001552, 0000001554-0000001555, 0000001557-0000001564, 0000001566-0000001571,0000001573-0000001576, 0000001579-0000001584, 0000001586-0000001587, 0000001590-0000001599, 0000001601-0000001606 ▪ Child Development Fund: 0000001548, 0000001556, 0000001600 ▪ Child Nutrition Fund: 0000001553, 0000001572, 0000001585, 0000001588-0000001589 ▪ Building Fund: 0000001565.

☐ Renewal ☒ New ☐ Amendment ☒ Ratify ☐ Other **Business Services Reviewed:**

Financial Implications?	Are funds for this item available in the 2016-17 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

Varies	As listed above	-
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001515	4/7/2017	0000000226	PINNACLE INDUSTRIAL SUPPLY, INC	MAINTENANCE SUPPLIES	0100	0300070	600.00
0000001516	4/10/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	255.00
0000001516	4/10/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	170.00
0000001516	4/10/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	340.00
0000001516	4/10/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	255.00
0000001517	4/10/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	38.56
0000001517	4/10/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	170.97
0000001518	4/10/2017	0000000195	R SQUARED ROOFING SERVICES	CONTRACTED SERVICES	0100	8150000	375.00
0000001519	4/10/2017	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	0100	0982000	3,772.65
0000001520	4/10/2017	001775	STAPLES, INC.	OFFICE SUPPLIES	0100	0982000	197.15
0000001521	4/10/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	64.49
0000001522	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	32.31
0000001522	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	22.62
0000001523	4/10/2017	003145	VALLEY INDUSTRIAL SPECIALTIES	CONTRACTED SERVICES	0100	8150000	2,481.07
0000001523	4/10/2017	003145	VALLEY INDUSTRIAL SPECIALTIES	CONTRACTED SERVICES	0100	8150000	4,588.89
0000001523	4/10/2017	003145	VALLEY INDUSTRIAL SPECIALTIES	CONTRACTED SERVICES	0100	8150000	260.07
0000001523	4/10/2017	003145	VALLEY INDUSTRIAL SPECIALTIES	CONTRACTED SERVICES	0100	8150000	236.51
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	36.14
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	96.65
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	81.67
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	100.10
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	646.28
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	27.97
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	40.84
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	40.84
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	31.02
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	41.96
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	88.73
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	88.73
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	71.07
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	226.11
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	226.11
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	271.34
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	23.56
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.50
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	69.76
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	210.63
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	64.61

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	64.63
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	39.86
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	76.06
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	172.38
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	290.91
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	28.00
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	27.99
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.46
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	12.90
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	196.37
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	48.13
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	48.13
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	19.36
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	83.98
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	67.85
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	53.85
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	85.27
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	51.13
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	30.35
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	80.49
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	312.46
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	113.13
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	13.77
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	20.45
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	27.09
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	54.36
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	50.05
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.38
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	129.24
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	129.24
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	129.24
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	9.69
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	48.13
0000001524	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	32.09
0000001526	4/10/2017	004459	BEST PLUMBING SPECIALTIES INC	CONTRACTED SERVICES	0100	8150000	2,364.31
0000001527	4/10/2017	003573	R&L PERFORMANCE AUTO SERVICE	CONTRACTED SERVICES	0100	8150000	1,445.21
0000001528	4/10/2017	002201	WHITE CAP INDUSTRIES	CONTRACTED SERVICES	0100	8150000	500.00
0000001529	4/10/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	450.29

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PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001530	4/10/2017	001906	LEARNING A-Z	INSTRUCTIONAL SUPPLIES	0100	0000000	215.39
0000001531	4/10/2017	001822	BARNES AND NOBLE	INSTRUCTIONAL SUPPLIES	0100	0000000	291.25
0000001532	4/10/2017	001822	BARNES AND NOBLE	INSTRUCTIONAL SUPPLIES	0100	0000000	16.18
0000001532	4/10/2017	001822	BARNES AND NOBLE	INSTRUCTIONAL SUPPLIES	0100	0000000	168.09
0000001533	4/10/2017	000146	LAKESHORE	INSTRUCTIONAL SUPPLIES	0100	0000000	2,682.98
0000001534	4/10/2017	000273	SCHOLASTIC , INC	INSTRUCTIONAL SUPPLIES	0100	0000000	516.55
0000001535	4/10/2017	0000000235	T'S & SIGNS	CONTRACTED SERVICES	0100	0000000	180.00
0000001535	4/10/2017	0000000235	T'S & SIGNS	CONTRACTED SERVICES	0100	0000000	200.00
0000001535	4/10/2017	0000000235	T'S & SIGNS	CONTRACTED SERVICES	0100	0000000	25.00
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	47.39
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	17.01
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	18.31
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	17.01
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	86.15
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	75.37
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	16.69
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	107.74
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	30.16
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	12.87
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	12.93
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	67.85
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	67.85
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	48.13
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	48.13
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	41.62
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	18.51
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	20.45
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	26.93
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	58.53
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	6.78
0000001536	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	624.84
0000001537	4/11/2017	0000000044	AMEC FOSTER WHEELER ENVIROMENT	CONTRACTED SERVICES	0100	8150000	2,500.00
0000001538	4/11/2017	0000000236	SPIRAL BINDING COMPANY, INC	PUBLICATION SUPPLIES	0100	0000000	359.80
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	20.02
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	90.47
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	132.60
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	19.80
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	161.56

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PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	168.03
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	45.66
0000001539	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	26.70
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	112.04
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	7.52
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	60.56
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	173.65
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	130.24
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	7.32
0000001540	4/11/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	17.23
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	20.20
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	86.20
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	43.05
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	145.46
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	237.05
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	12.93
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	74.88
0000001541	4/12/2017	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	29.06
0000001542	4/12/2017	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	3,619.75
0000001542	4/12/2017	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	210.11
0000001543	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	23.69
0000001543	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	32.09
0000001543	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	8150000	31.24
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	38.75
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	32.30
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	43.09
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	22.62
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	9.90
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	30.15
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	16.69
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	10.01
0000001544	4/12/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0982000	29.08
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	1,163.70
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	2,521.35
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	420.23
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	210.11
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	614.18
0000001545	4/13/2017	0000000187	STEVEN V. BERRY	OFFICE SUPPLIES	0100	0000000	382.04

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0000001546	4/13/2017	000548	NEXT DAY PRINTED TEES	UNIFORMS	0100	0000000	26.94
0000001546	4/13/2017	000548	NEXT DAY PRINTED TEES	UNIFORMS	0100	0000000	102.36
0000001546	4/13/2017	000548	NEXT DAY PRINTED TEES	UNIFORMS	0100	0000000	75.43
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	716.21
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	85.88
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	42.94
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	123.72
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	596.83
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	139.17
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	364.09
0000001547	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	651.76
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	158.95
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	118.53
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	127.32
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	26.26
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	50.24
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	60.09
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	134.09
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	84.54
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	78.93
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	114.06
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	53.06
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	21.05
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	119.37
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	1,172.43
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	112.68
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	170.59
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	1,709.78
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	1,021.47
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	175.52
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	63.44
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	123.72
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	9.57
0000001549	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	29.25
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	664.38
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	92.38
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	123.72
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	162.69

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0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	198.91
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	254.14
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	439.19
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	555.45
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	596.83
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	44.53
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	335.21
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	78.98
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	142.32
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	16.98
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	436.90
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	651.76
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	155.27
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	6.55
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	31.81
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4.85
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	46.98
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	9.57
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	29.93
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	54.11
0000001550	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	67.30
0000001551	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	815.57
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	146.38
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	196.62
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	75.97
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	113.96
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	75.97
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	82.53
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	82.53
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	123.80
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	137.77
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	95.13
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	142.70
0000001552	4/14/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	95.13
0000001554	4/18/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	1,208.80
0000001554	4/18/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	432.90
0000001554	4/18/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	518.06
0000001555	4/18/2017	0000000074	MTGL INC	CONTRACTED SERVICES	0100	8150000	1,385.00

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0000001557	4/18/2017	0000000074	MTGL INC	CONTRACTED SERVICES	0100	8150000	1,079.50
0000001558	4/19/2017	0000000239	SKLZ	EQUIPMENT	0100	0000000	456.00
0000001559	4/19/2017	0000000240	KAGAN PROFESSIONALDEVELOPMENT	REGISTRATION FEE	0100	3010000	1,750.00
0000001560	4/19/2017	001532	VERITIV OPERATING COMPANY	PUBLICATION SUPPLIES	0100	0000000	1,032.25
0000001561	4/19/2017	002355	I B TROPHIES & AWARDS	INCENTIVES	0100	0000000	18.32
0000001561	4/19/2017	002355	I B TROPHIES & AWARDS	INCENTIVES	0100	0000000	48.49
0000001561	4/19/2017	002355	I B TROPHIES & AWARDS	INCENTIVES	0100	0000000	28.02
0000001562	4/19/2017	004630	EDCO AWARDS & SPECIALTIES	OFFICE SUPPLIES	0100	0000000	112.99
0000001563	4/19/2017	000526	THE MASTER TEACHER	OFFICE SUPPLIES	0100	0000000	30.00
0000001563	4/19/2017	000526	THE MASTER TEACHER	OFFICE SUPPLIES	0100	0000000	12.95
0000001563	4/19/2017	000526	THE MASTER TEACHER	OFFICE SUPPLIES	0100	0000000	32.95
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	35.55
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	102.75
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	13.47
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	151.91
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	87.54
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	42.24
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	64.61
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	505.88
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	55.21
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	62.32
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	33.89
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	33.89
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	33.89
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	21.46
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	6,766.66
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	394.34
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	26.93
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	31.94
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	53.08
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	183.33
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	152.66
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	87.92
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	225.31
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	47.41
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	43.57
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	36.85
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	48.48

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0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	36.72
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	40.90
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	13.55
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	13.19
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	55.11
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	56.57
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	99.65
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	15.95
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	16.33
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	255.37
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	239.46
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	58.02
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	11.80
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	54.37
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	14.51
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	35.01
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	5.39
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	20.43
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	18.58
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	64.46
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	42.97
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	86.60
0000001564	4/19/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	105.85
0000001566	4/24/2017	0000000245	OFFICESUPPLY.COM	OFFICE SUPPLIES	0100	0000000	2,443.60
0000001567	4/24/2017	0000000074	MTGL INC	CONTRACTED SERVICES	0100	8150000	6,821.50
0000001567	4/24/2017	0000000074	MTGL INC	CONTRACTED SERVICES	0100	8150000	2,538.00
0000001568	4/24/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	6500000	166.46
0000001569	4/24/2017	004692	WHITAKER BROTHERS BUSINESS	EQUIPMENT	0100	0000000	14,221.92
0000001570	4/24/2017	0000000246	KNOTT'S BERRY FARM	ADMISSION FEE	0100	0000000	2,528.00
0000001571	4/24/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	6500000	7.53
0000001573	4/24/2017	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	0100	0000000	4,898.90
0000001574	4/24/2017	004231	PRO POWER	OPERATIONS EQUIPMENT	0100	0300070	1,044.87
0000001575	4/25/2017	002043	JONES SCHOOL SUPPLY CO., INC.	OFFICE SUPPLIES	0100	0000000	42.67
0000001575	4/25/2017	002043	JONES SCHOOL SUPPLY CO., INC.	OFFICE SUPPLIES	0100	0000000	32.27
0000001575	4/25/2017	002043	JONES SCHOOL SUPPLY CO., INC.	OFFICE SUPPLIES	0100	0000000	103.35
0000001576	4/25/2017	003722	PEARSON	INSTRUCTIONAL SUPPLIES	0100	6500000	45.00
0000001579	4/26/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEES	0100	6500000	75.00
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	30.13

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0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	37.66
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	36.61
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	16.33
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	5.37
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	19.27
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	81.87
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	10.73
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	5.37
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	32.27
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	21.51
0000001580	5/1/2017	001102	ORIENTAL TRADING COMPANY, INC.	INSTRUCTIONAL SUPPLIES	0100	0300020	7.92
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	420.23
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	420.23
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	420.23
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	840.45
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	420.23
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	37.71
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	37.71
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	37.71
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	75.43
0000001581	5/1/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	37.71
0000001582	5/1/2017	001612	PRESIDENT'S EDUCATION AWARDS	INSTRUCTIONAL SUPPLIES	0100	0000000	3.23
0000001582	5/1/2017	001612	PRESIDENT'S EDUCATION AWARDS	INSTRUCTIONAL SUPPLIES	0100	0000000	3.23
0000001582	5/1/2017	001612	PRESIDENT'S EDUCATION AWARDS	INSTRUCTIONAL SUPPLIES	0100	0000000	387.90
0000001583	5/1/2017	004748	THE MARKETBOARD PEOPLE	INSTRUCTIONAL SUPPLIES	0100	0000000	862.00
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	73.27
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	73.27
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	64.11
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	68.96
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	62.06
0000001584	5/1/2017	002043	JONES SCHOOL SUPPLY CO., INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	62.06
0000001586	5/1/2017	0000000215	OMNICHEER	INSTRUCTIONAL SUPPLIES	0100	0000000	96.98
0000001587	5/1/2017	000540	WESTERN PSYCHOLOGICAL SERVICES	INSTRUCTIONAL SUPPLIES	0100	6500000	565.69
0000001587	5/1/2017	000540	WESTERN PSYCHOLOGICAL SERVICES	INSTRUCTIONAL SUPPLIES	0100	6500000	226.28
0000001590	5/1/2017	002037	PERMA BOUND PUB.	INSTRUCTIONAL SUPPLIES	0100	3010000	8,000.00
0000001591	5/1/2017	002711	ROCHESTER 100 INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	202.03
0000001591	5/1/2017	002711	ROCHESTER 100 INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	538.75
0000001592	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	39.60

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PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001592	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	152.57
0000001592	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	327.54
0000001592	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	658.35
0000001592	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	114.26
0000001593	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	73.64
0000001593	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	33.89
0000001593	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	62.84
0000001593	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	7.54
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	155.12
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	37.45
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	116.34
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	18.40
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	43.09
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	926.43
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	58.53
0000001594	5/1/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	27.80
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	16.11
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	12.92
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	12.92
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	33.46
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	25.84
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	198.15
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	253.27
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	112.81
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	33.08
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	26.38
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	103.44
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	136.28
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	71.60
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	32.30
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	209.95
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	209.95
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	43.25
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	113.06
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	27.05
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	19.37
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	42.02
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	43.09

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	16.15
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	33.67
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	115.72
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	238.00
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	464.27
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	12.60
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	11.51
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	15.04
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	41.91
0000001595	5/1/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	10.23
0000001596	5/1/2017	004830	THE TITAN GROUP, PROFESSIONAL	PROFESSIONAL SERVICES	0100	0000000	8,747.50
0000001596	5/1/2017	004830	THE TITAN GROUP, PROFESSIONAL	PROFESSIONAL SERVICES	0100	0000000	9,860.00
0000001597	5/1/2017	004185	B&H PHOTO,VIDEO	OFFICE SUPPLIES	0100	6500000	229.45
0000001598	5/1/2017	004554	CARDLOCK VENDING INC.	SERVICE AGREEMENT	0100	0982000	242.44
0000001599	5/2/2017	0000000035	TAQUIZAS LOS CHUCHYS	CONTRACTED SERVICES	0100	0300008	511.81
0000001601	5/2/2017	000828	POSITIVE PROMOTIONS	INSTRUCTIONAL SUPPLIES	0100	6500000	199.57
0000001602	5/2/2017	0000000245	OFFICESUPPLY.COM	OFFICE SUPPLIES	0100	0000000	243.73
0000001603	5/2/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	264.39
0000001604	5/3/2017	004918	BrainPOP LLC	INSTRUCTIONAL SUPPLIES	0100	3010000	772.50
0000001605	5/3/2017	0000000248	SAN DIEGO ZOO	CONTRACTED SERVICES	0100	0000000	990.00
0000001606	5/3/2017	002037	PERMA BOUND PUB.	INSTRUCTIONAL SUPPLIES	0100	0000000	23,273.79
						Total for 0100	178,739.66
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	148.39
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	52.26
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	57.03
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	227.35
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	64.60
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	73.25
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	41.65
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	71.09
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	316.40
0000001548	4/13/2017	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	5210000	94.28
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001556	4/18/2017	001183	SCHOLASTIC READING CLUB	INSTRUCTIONAL SUPPLIES	1200	9024000	215.50
0000001600	5/2/2017	0000000035	TAQUIZAS LOS CHUCHYS	CONTRACTED SERVICES	1200	9024000	511.81
						Total for 1200	3,382.11
0000001553	4/14/2017	001007	CDE,CASHIER'S OFFICE	CAFETERIA FOOD	1300	5310000	1,149.20
0000001572	4/24/2017	0000000227	GOLD STAR FOODS	CONTRACTED SERVICES	1300	5310000	120,000.00
0000001585	5/1/2017	004678	AMAZON.COM, INC.	CAFETERIA SUPPLIES	1300	5370000	1,353.86
0000001588	5/1/2017	0000000184	S&S BAKERY, INC.	CAFETERIA FOOD	1300	5310000	500.00
0000001589	5/1/2017	003143	THE HOME DEPOT SUPPLY	CAFETERIA EQUIPMENT	1300	5310000	4,276.71
						Total for 1300	127,279.77
0000001565	4/21/2017	002130	DECISIONINSITE	SERVICE AGREEMENT	2110	9010000	1,926.50
						Total 2110	1,926.50
						Grand Total	311,328.04

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: EXPENDITURE REPORT

BACKGROUND INFORMATION:
The District is required to pay for goods and services it uses to conduct the educational and support programs. Prior to payment, contract may be required with appropriate approvals and proof of receipt of the goods or services. Invoices to be paid are entered in the Business Services Department. Warrants are printed at San Diego County Office of Education then returned to the Business Services Department for signature.

The following are expenditures incurred by the District during the period of April 05, 2017 through April 28, 2017. Listing sheets #1018 through #1033. Payments were made with checks #14-242772 through #14-252286 for a total expenditure of $1,422,896.79 from the following sources:

General Fund - $644,371.89
Child Development Fund- $780.98
Cafeteria Fund - $58,691.18
Building Fund- $709,052.74
Capital Facilities Fund- $10,000

RECOMMENDATION:
Approve/Ratify the expenditures incurred by the District during the period of April 5, 2017 through April 28, 2017. Listing sheets #1018 through #1033. Payments were made with checks #14-242772 through #14-252286 for a total expenditure of $1,422,896.79.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** JMM

Financial Implications? ☒ Yes ☐ No

Are funds for this item included in the 2016-2017 Budget? ☒ Yes ☐ No

Requisition #

$1,422,896.79	As listed above	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

03300: San Ysidro 2017-04-05

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004779 - JULIO FONSECA	14242772	955.85	REIMBUR SEMENT	955.85		955.85	0100	0000000	0000	7100	5200003	064		

Business Unit Total: $955.85

03300: San Ysidro 2017-04-06

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000068 - P.I.P.S.	14243165	57,539.75	188379	57,539.75	0000000471	57,539.75	0100	0000000			9910360			
0000000112 - FRANCISCO MATA	14243166	517.36	REIMBURSEMENT	517.36		517.36	0100	0000000	0000	7200	5200003	071		
000069 - CITY TREASURER	14243167	342.81	01-24-17 - 03-21-17	342.81	0000000196	342.81	0100	0000000	0000	8200	5500004	069		
00067A - SAN DIEGO GAS & ELECTRICT	14243168	56,094.66	MARCH 2017	56,094.66	0000000198	55,576.09	0100	0000000	0000	8200	5500001	069		
00067A - SAN DIEGO GAS & ELECTRICT	14243168	56,094.66	MARCH 2017	56,094.66	0000000198	518.57	0100	0000000	0000	8200	5500002	069		
001161 - HOME DEPOT	14243169	3,202.93	HOME DP	3,202.93	0000000214	3,202.93	0100	8150000	0000	8100	4300007	070		
001438 - REPUBLIC SERVICES	14243170	11,836.21	MARCH 2017	11,836.21	0000000197	11,836.21	0100	0000000	0000	8200	5500005	069		
003598 - BJ'S RENTALS, INC.	14243171	10.94	757752-4	10.94	0000000236	10.94	1300	5310000	0000	3700	5600005	085		
004589 - ESTHER VALLE	14243172	762.37	FEBRUARY MILEAGE	762.37		762.37	0100	6500000	5001	3900	5200002	054		
004858 - FLYERS ENERGY	14243173	3,027.04	MARCH	3,027.04	0000000287	3,027.04	0100	0982000	0000	3600	4300022	074		
004900 - ANTONIO RAMIREZ	14243174	693.36	FEBRUARY MILEAGE	693.36		693.36	0100	6500000	5001	3900	5200002	054		

Business Unit Total: $134,027.43

03300: San Ysidro 2017-04-07

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000032 - CORODATA RECORDS MANAGEMENT, INC.	14243785	128.29	RS4309548	128.29	0000000308	128.29	0100	0000000	0000	7200	4300011	071		
0000000127 - JUNIOR ACHIEVEMENT	14243786	500.00	6490	500.00	0000001409	500.00	0100	0000001	1110	1000	5800010	061		
000506 - DION INTERNATIONAL TRUCK INC.	14243787	399.50	01SDW3062	399.50	0000000225	399.50	0100	0982000	0000	3600	4300060	074		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	20.88	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	25.97	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	56.48	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	57.57	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	57.57	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	59.28	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	59.93	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	63.66	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	67.56	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	73.40	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	83.48	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	237.15	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	485.53	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1387	1,876.91	0000001387	528.45	0100	0000000	1110	1000	4300011	022		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	12.59	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	13.23	0100	0000000	1110	1000	4300011	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	16.80	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	16.80	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	16.80	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	16.80	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	16.80	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	18.49	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	21.02	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	47.13	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	66.27	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	81.55	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	81.55	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	81.55	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	86.81	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	101.01	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	163.11	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	250.56	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	375.77	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1400	2,116.22	0000001400	631.58	0100	0000000	1110	1000	4300011	020		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1405 OVH	137.91	0000001405	137.91	0100	0000000	1110	1000	4300001	024		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1427	366.34	0000001427	366.34	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	3.40	0100	6500000	5770	1190	4300001	054		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	4.54	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	16.56	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	22.84	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	22.86	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	23.95	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	37.97	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	45.30	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	52.19	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	55.84	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	55.84	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	66.58	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	94.00	0100	6500000	5770	1190	4300001	054		
000809 - OFFICE DEPOT	14243788	5,165.99	PO#1428	668.61	0000001428	166.74	0100	6500000	5770	1190	4300001	054		
002102 - A-Z BUS SALES, INC.	14243789	892.07	AZ SALES	892.07	0000000226	892.07	0100	0982000	0000	3600	4300060	074		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14243790	1,960.48	VALLEY IND.	1,960.48	0000000238	174.02	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14243790	1,960.48	VALLEY IND.	1,960.48	0000000238	1,786.46	0100	8150000	0000	8100	4300007	070		

Business Unit Total: $9,046.33

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03300: San Ysidro 2017-04-10

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000126 - SAN DIEGO CENTER FOR VISION	14244372	1,120.00	MARCH 2017	640.00	0000001006	640.00	0100	6500000	5770	1190	5800010	054		
0000000126 - SAN DIEGO CENTER FOR VISION	14244372	1,120.00	FEBRUARY	480.00	0000001006	480.00	0100	6500000	5770	1190	5800010	054		
000043 - PRUDENTIAL OVERALL	14244373	75.93	PRUDENTIAL	75.93	0000000417	75.93	0100	8150000	0000	8100	4300007	070		
000258 - PARADIGM HEALTHCARE SERVICES	14244374	684.61	32809	184.61	0000000395	184.61	0100	5640000	0000	3140	5800010	052		
000258 - PARADIGM HEALTHCARE SERVICES	14244374	684.61	SMAA004910	500.00	0000000405	500.00	0100	0490000	0000	3140	5800010	052		
000801 - GRAINGER	14244375	1,313.96	GRAINGER	1,313.96	0000000231	1,313.96	0100	8150000	0000	8100	4300007	070		
001480 - SCHOOL NURSE SUPPLY, INC.	14244376	95.90	0623703-IN	95.90	0000001394	95.90	0100	0000000	1110	1000	4300010	020		
001642 - HANDY METAL MART	14244377	289.84	425253	289.84	0000000387	289.84	0100	0982000	0000	3600	4300023	074		
001795 - WILLY'S ELECTRONIC SUPPLY CO.	14244378	151.00	1-344851 &1-345972	151.00	0000000246	151.00	0100	8150000	0000	8100	4300007	070		
001845 - FERGUSON ENTERPRISES,INC#1350	14244379	259.29	FERGUSON	259.29	0000000279	259.29	0100	8150000	0000	8100	4300007	070		
002037 - PERMA BOUND PUB.	14244380	1,185.68	1725031-00	1,185.68	0000001476	565.04	0100	3010000	1110	1000	4300001	020		
002037 - PERMA BOUND PUB.	14244380	1,185.68	1725031-00	1,185.68	0000001476	620.64	0100	3010000	1110	1000	4300001	020		
002976 - FEDEX	14244381	22.51	5-755-91790	22.51	0000000310	22.51	0100	0000000	0000	7200	5900012	071		
003143 - THE HOME DEPOT SUPPLY	14244382	78.74	9152611516	78.74	0000001252	78.74	0100	8150000	0000	8100	4300007	070		
008211 - SAN DIEGO COUNTY SUPERINTENDEN	14244383	715.00	099-012239	315.00	0000001043	315.00	0100	6500000	5770	1190	5200001	054		
008211 - SAN DIEGO COUNTY SUPERINTENDEN	14244383	715.00	099-012234	400.00	0000001457	50.00	0100	4035000	1110	2100	5200003	061		
008211 - SAN DIEGO COUNTY SUPERINTENDEN	14244383	715.00	099-012234	400.00	0000001457	350.00	0100	4035000	1110	2700	5200003	061		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003529 - WESTERN GRAPHIX	14244384	213.93	48131	213.93	0000001185	213.93	0100	0000000	0000	7200	4300011	062		
003598 - BJ'S RENTALS, INC.	14244385	271.34	759555-4	271.34	0000000281	271.34	0100	8150000	0000	8100	4300007	070		
004084 - RUSSELL SIGLER, INC	14244386	252.30	SND17003934	252.30	0000000240	252.30	0100	8150000	0000	8100	4300007	070		
004833 - SPARKLETTS	14244387	150.20	15231732030917	150.20	0000000203	150.20	0100	0000000	0000	7200	5600005	071		
004850 - ABA EDUCATION FOUNDATION	14244388	337.50	791960	337.50	0000001333	337.50	0100	6500000	5770	1190	5800010	054		

Business Unit Total: $7,217.73

03300: San Ysidro 2017-04-11

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000021 - CATALINA HERNANDEZ	14244839	306.16	REIMBURSEMENT	306.16		306.16	0100	4203000	4760	1000	5200003	061		
0000000130 - GLORIA MENA	14244840	246.52	REIMBURSEMENT	246.52		246.52	0100	4203000	4760	1000	5200003	061		
0000000188 - FAGEN FRIEDMAN & FULFROST LLP	14244841	4,514.06	JANUARY 2017	4,514.06	0000001479	4,514.06	0100	0000000	0000	7100	5800002	064		
0000000233 - MIRANDA OLEA	14244842	85.87	MILEAGE	85.87		85.87	0100	0000000	1110	3160	5200002	057		
0000000234 - JAIME ABARCA	14244843	280.00	GARNISHMENT	280.00		280.00	0100	1400000	1110	1000	1100001	024		
000067 - SAN DIEGO GAS & ELECTRIC	14244844	23,033.04	MARCH 2017	23,033.04	0000000199	22,677.62	0100	0000000	0000	8200	5500001	069		
000067 - SAN DIEGO GAS & ELECTRIC	14244844	23,033.04	MARCH 2017	23,033.04	0000000199	355.42	0100	0000000	0000	8200	5500002	069		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	10.34	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	20.31	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	61.21	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	83.91	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	123.28	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	144.92	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	165.66	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	271.87	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	387.06	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	983.84	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1396	4,013.57	0000001396	1,761.17	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	9.45	0100	0000000	0000	8200	4300020	016		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	11.62	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	73.29	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	199.36	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	415.18	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	517.68	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14244845	6,205.47	PO#1395	2,191.90	0000001395	965.32	0100	0000000	0000	8200	4300020	016		
000279 - COURTNEY TIRE SERVICE	14244846	202.55	15772	202.55	0000000222	202.55	0100	8150000	0000	8100	5600005	070		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	7.48	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	9.88	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	12.19	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	17.87	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	21.60	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	30.07	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	30.59	0100	6500000	5770	1190	4300001	054		
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	31.02	0100	6500000	5770	1190	4300001	054		

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000385 - NASCO	14244847	214.32	274608-270472-270473-277392	214.32	0000001393	53.62	0100	6500000	5770	1190	4300001	054		
000775 - REFRIGERATION SUPPLIES	14244848	245.33	RSD	245.33	0000000234	245.33	0100	8150000	0000	8100	4300007	070		
001383 - BUS WEST	14244849	101.94	BP149039	101.94	0000000278	101.94	0100	0982000	0000	3600	4300060	074		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	2.47	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	3.22	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	4.19	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	5.33	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	5.55	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	5.56	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	6.41	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	8.08	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	8.57	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	8.99	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	9.24	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	11.80	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	13.54	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	13.95	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	16.11	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	17.78	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	23.49	0100	0000000	1110	1000	4300010	012		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	26.64	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	31.24	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	40.93	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	45.20	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	45.26	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	45.79	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	46.22	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	83.83	0100	0000000	1110	1000	4300010	012		
001480 - SCHOOL NURSE SUPPLY, INC.	14244850	618.72	0623690-IN	618.72	0000001375	89.33	0100	0000000	1110	1000	4300010	012		
001510 - EWING IRRIGATION	14244851	3,320.30	EWING	3,320.30	0000000262	595.39	0100	0000000	0000	8200	4300014	069		
001510 - EWING IRRIGATION	14244851	3,320.30	EWING	3,320.30	0000000262	2,724.91	0100	0000000	0000	8200	4300014	069		
001570 - LORENA VARELA	14244852	199.45	REIMBURSEMENT	199.45		19.50	1200	5210000	0001	1000	4300001	076		
001570 - LORENA VARELA	14244852	199.45	REIMBURSEMENT	199.45		87.65	1200	9024000	0001	1000	4300001	076		
001570 - LORENA VARELA	14244852	199.45	REIMBURSEMENT	199.45		76.69	1200	9024000	0001	1000	4300015	076		
001570 - LORENA VARELA	14244852	199.45	REIMBURSEMENT	199.45		8.46	1200	6105000	8500	8200	4300020	076		
001570 - LORENA VARELA	14244852	199.45	REIMBURSEMENT	199.45		7.15	1200	6105000	0001	1000	5900012	076		
001641 - XEROX CORPORATION	14244853	15,840.78	300415661	15,840.78	0000000653	418.62	0100	6500000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14244853	15,840.78	300415661	15,840.78	0000000653	235.64	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14244853	15,840.78	300415661	15,840.78	0000000653	384.80	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14244853	15,840.78	300415661	15,840.78	0000000653	449.61	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14244853	15,840.78	300415661	15,840.78	0000000653	396.75	0100	0000000	0000	7200	5600006	062		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	360.74	0100	0000000	0000	7200	5600006	071		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	371.75	0100	0000000	0000	8200	5600006	069		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	1,657.03	0100	0000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	1,473.35	0100	0000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	1,300.65	0100	0000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	2,638.17	0100	0000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	1,515.34	0100	0000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	2,217.66	0100	0000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	1,948.44	0100	0000000	1110	1000	5600006	025		
001641 - XEROX CORPORATION	14244853	15,840.78	30041566 1	15,840.78	00000006 53	472.23	1200	6105000	0001	1000	5600006	076		
001763 - RCP BLOCK & BRICK	14244854	806.62	31079563 &3106877 0	806.62	00000002 39	806.62	0100	8150000	0000	8100	4300007	070		
001845 - FERGUSON ENTERPRISES,INC#1 350	14244855	2,478.27	4383605	2,478.27	00000002 79	932.58	0100	8150000	0000	8100	4300007	070		
001845 - FERGUSON ENTERPRISES,INC#1 350	14244855	2,478.27	4383605	2,478.27	00000002 79	1,545.69	0100	8150000	0000	8100	4300007	070		
002340 - ANSMAR PUBLISHERS, INC.	14244856	6,115.89	00081736	6,115.89	00000011 66	142.23	0100	3010000	1110	1000	4300001	020		
002340 - ANSMAR PUBLISHERS, INC.	14244856	6,115.89	00081736	6,115.89	00000011 66	995.61	0100	3010000	1110	1000	4300001	020		
002340 - ANSMAR PUBLISHERS, INC.	14244856	6,115.89	00081736	6,115.89	00000011 66	1,493.41	0100	3010000	1110	1000	4300001	020		
002340 - ANSMAR PUBLISHERS, INC.	14244856	6,115.89	00081736	6,115.89	00000011 66	1,493.41	0100	3010000	1110	1000	4300001	020		
002340 - ANSMAR PUBLISHERS, INC.	14244856	6,115.89	00081736	6,115.89	00000011 66	1,991.23	0100	3010000	1110	1000	4300001	020		
002578 - CLARK SECURITY PRODUCTS	14244857	127.94	18K-248111	127.94	00000002 69	127.94	0100	8150000	0000	8100	4300007	070		
002721 - CALIFORNIA ELECTRIC SUPPLY	14244858	168.36	1069-727291	168.36	00000002 50	168.36	0100	8150000	0000	8100	4300007	070		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
002909 - AT&T	14244859	6,244.72	MARCH 2017	6,244.72		6,244.72	0100	0000000	0000	8200	5900003	069		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	236.51	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	260.07	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	456.90	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	905.85	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	2,481.07	0100	8150000	0000	8100	4300007	070		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14244860	7,566.54	FAUCETS	7,566.54	0000001523	3,226.14	0100	8150000	0000	8100	4300007	070		
003598 - BJ'S RENTALS, INC.	14244861	46.70	763714-4	46.70	0000000281	46.70	0100	8150000	0000	8100	4300007	070		
003909 - TEAMTALK NETWORK	14244862	298.36	052440	298.36	0000000482	298.36	0100	0982000	0000	3600	5600005	074		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	239.20	0100	0000000	1110	1000	4300001	012		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	508.30	0100	0000000	1110	1000	4300001	012		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	149.50	0100	0000000	1110	1000	4300001	016		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	74.75	0100	0000000	1110	1000	4300001	018		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	299.00	0100	0000000	1110	1000	4300001	020		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	149.50	0100	0000000	1110	1000	4300001	024		
004185 - B&H PHOTO,VIDEO	14244863	1,495.00	KEYBOARDS	1,495.00	0000001468	74.75	0100	0000000	1110	1000	4300001	025		
004831 - PRO POWER	14244864	392.95	131601 - 131439-131440	392.95	0000000264	392.95	0100	0000000	0000	8200	4300014	069		
004823 - MCGREGOR AND ASSOCIATED	14244865	435.20	CA SY1704	435.20	0000000307	435.20	0100	0300100	0000	7200	5600005	071		
004828 - HOLLETT SCHOOL SOLUTIONS,INC	14244866	429.93	2083933A	429.93	0000001370	429.93	0100	0000000	1110	1000	4300001	020		

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Business Unit Total: $82,020.99

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03300: San Ysidro 2017-04-13

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000070 - SITEONE LANDSCAPE SUPPLY	14246244	114.10	79355900	114.10	00000003 13	114.10	0100	0000000	0000	8200	4300014	069		
0000000089 - BMR HEALTH SERVICES, INC	14246245	14,400.00	2214 & 2213	14,400.00	00000004 09	14,400.00	0100	6500000	5001	3900	5800010	052		
0000000107 - CAROLYN KARINEN	14246246	7,800.00	2008	7,800.00	00000006 12	7,800.00	0100	6500000	5770	1190	5800010	054		
0000000195 - R SQUARED ROOFING SERVICES	14246247	375.00	1013	375.00	00000015 18	375.00	0100	8150000	0000	8100	5600001	070		
0000000198 - BRAIN LEARNING PSYCOLOGICAL CORP	14246248	5,045.00	1240 & 1234	5,045.00	00000013 36	5,045.00	0100	6500000	5770	1190	5800010	054		
0000000226 - PINNACLE INDUSTRIAL SUPPLY, INC	14246249	498.98	106556	498.98	00000015 15	498.98	0100	0300070	0000	8200	4300014	069		
000069 - CITY TREASURER	14246250	13,306.19	MARCH 2017	13,306.19	00000001 96	13,306.19	0100	0000000	0000	8200	5500004	069		
000762 - SOUTH BAY FENCE, INC.	14246251	270.62	71383	270.62	00000002 41	270.62	0100	8150000	0000	8100	4300007	070		
000775 - REFRIGERATION SUPPLIES	14246252	1,841.06	RSD	1,841.06	00000002 34	1,841.06	0100	8150000	0000	8100	4300007	070		
001502 - CALIFORNIA DEPT. OF JUSTICE	14246253	343.00	224915	343.00	00000003 37	343.00	0100	0000000	0000	7200	5800010	062		
001510 - EWING IRRIGATION	14246254	564.30	3083067 & 3090724	564.30	00000002 62	564.30	0100	0000000	0000	8200	4300014	069		
002032 - ASELTINE SCHOOL	14246255	11,992.56	MARCH 2017	11,992.56	00000004 51	11,992.56	0100	6500000	5750	1180	5800009	054		
002201 - WHITE CAP INDUSTRIES	14246256	30.37	10006533 281	30.37	00000015 28	30.37	0100	8150000	0000	8100	4300007	070		
002650 - IMPERIAL SPRINKLER SUPPLY	14246257	245.11	2877129-00	245.11	00000002 72	245.11	0100	0000000	0000	8200	4300014	069		
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	00000011 01	1,428.52	0100	0000001	1110	2495	5800010	012		
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	00000011 01	1,428.58	0100	0000001	1110	2495	5800010	016		
003099 - PARENT INSTITUTE FOR	14246258	10,000.00	9W-03-709 & 9W-03-	10,000.00	00000011 01	1,428.58	0100	0000001	1110	2495	5800010	018		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
QUALITY			710											
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	0000001101	1,428.58	0100	0000001	1110	2495	5800010	020		
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	0000001101	1,428.58	0100	0000001	1110	2495	5800010	022		
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	0000001101	1,428.58	0100	0000001	1110	2495	5800010	024		
003099 - PARENT INSTITUTE FOR QUALITY	14246258	10,000.00	9W-03-709 & 9W-03-710	10,000.00	0000001101	1,428.58	0100	0000001	1110	2495	5800010	025		
003143 - THE HOME DEPOT SUPPLY	14246259	381.46	9153149109	381.46	0000001252	381.46	0100	8150000	0000	8100	4300007	070		
003144 - HOTSY EQUIPMENT COMPANY	14246260	86.46	JKL17-1319	86.46	0000001487	86.46	0100	8150000	0000	8100	4300007	070		
003377 - SOUTHWEST SCHOOL & OFFICE	14246261	417.63	PINV0262620	417.63	0000001299	417.63	0100	0000000	0000	7200	4300011	071		
003766 - MICHAEL BAKER INTERNATIONAL	14246262	2,361.48	966483	2,361.48	0000000386	2,361.48	2110	9010000	0000	8100	5800010	025		
004073 - HAWTHORNE LIFT SYSTEMS	14246263	161.38	FS60062544 & FS60062545	161.38	0000000202	161.38	0100	0000000	0000	7200	5600005	071		
004578 - STAFF REHAB	14246264	6,000.00	SS-2267 & SS-2424	6,000.00	0000000590	6,000.00	0100	6500000	5770	1190	5800010	054		
004774 - THINK TOGETHER	14246265	93,665.80	118-16/17-8	93,665.80	0000000464	93,665.80	0100	9065005	1110	1000	5800000	061		
004831 - ELLA SOUTH BAY MAGAZINE INC.	14246266	2,600.00	APRIL 2017	2,600.00	0000001097	2,600.00	0100	0000000	0000	7200	5800010	064		
01641A - XEROX CORPORATION	14246267	5,581.79	088693254 &088693252	5,232.24	0000001475	5,232.24	0100	0000000	0000	7200	5600020	071		
01641A - XEROX CORPORATION	14246267	5,581.79	088693253	349.55	0000001474	349.55	0100	0000000	0000	7200	5600020	071		

Business Unit Total: $178,082.29

03300: San Ysidro 2017-04-14

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000223 - NINYO & MOORE	14246754	19,000.00	205045 &205046	19,000.00	0000001459	8,400.00	0100	8150000	0000	8100	5600005	070		
0000000223 - NINYO & MOORE	14246754	19,000.00	205045 &205046	19,000.00	0000001459	10,600.00	0100	8150000	0000	8100	5600005	070		

Business Unit Total: $19,000.00

03300: San Ysidro 2017-04-17

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000104 - LORRAINE ROWENA JOHNSON	14247103	1,769.00	MARCH 2017	1,769.00	0000001399	1,769.00	0100	3327000	5770	1190	5800010	054		
0000000177 - CSM CONSULTING INC.	14247104	1,500.00	6973	1,500.00	0000001208	1,500.00	0100	0000000	0000	7700	5800010	071		
0000000212 - PIONEER HEALTHCARE SERVICES LLC	14247105	7,800.00	005079	7,800.00	0000001423	7,800.00	0100	6500000	5770	1190	5800010	054		
000140 - SAM & ROSE STEIN EDUCATION	14247106	5,090.48	MARCH 2017	5,090.48	0000000459	5,090.48	0100	6500000	5750	1180	5800009	054		
001082 - ASSOCIATED VALUATION SERVICES	14247107	1,750.58	5513	1,750.58	0000000309	1,750.58	0100	0000000	0000	7200	5800010	071		
004747 - PRINCIPAL'S EXCHANGE	14247108	31,500.00	1203	31,500.00	0000000383	31,500.00	0100	3010000	1110	1000	5800010	061		

Business Unit Total: $49,410.06

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03300: San Ysidro 2017-04-18

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000006 - K & M Foodservice	14247434	2,801.87	2382373	2,801.87	0000000228	2,801.87	1300	5310000	0000	3700	4700001	085		
0000000044 - AMEC FOSTER WHEELER ENVIROMENT	14247435	2,500.00	S29791291	2,500.00	0000001537	2,500.00	0100	8150000	0000	8100	5600005	070		
0000000084 - LIZBETH ROCHA	14247436	360.00	1-LIZROCHA	360.00	0000000390	360.00	1300	5310000	0000	3700	5600005	085		
0000000095 - FOOD 4 THOUGHT, LLC	14247437	3,638.75	37430	3,638.75	0000000569	3,638.75	1300	5370000	0000	3700	4700001	085		
0000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14247438	523.81	APRIL 12 2017	523.81	0000000813	523.81	0100	0000001	0000	7200	5800010	064		
0000000197 - C2 IMAGING	14247439	2,421.36	C2 IMAGING	2,421.36	0000001329	2,421.36	2110	9010000	0000	8500	6200003	071		
000067 - SAN DIEGO GAS & ELECTRIC	14247440	32.47	MARCH 2017	32.47	0000000199	31.22	0100	0000000	0000	8200	5500001	069		
000067 - SAN DIEGO GAS & ELECTRIC	14247440	32.47	MARCH 2017	32.47	0000000199	1.25	0100	0000000	0000	8200	5500002	069		
000279 - COURTNEY TIRE SERVICE	14247441	1,041.98	16186 & 16190	1,041.98	0000000222	1,041.98	0100	8150000	0000	8100	5600005	070		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	715.38	0100	0000000	1110	1000	4300001	012		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	1,001.53	0100	0000000	1110	1000	4300001	016		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	572.30	0100	0000000	1110	1000	4300001	018		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	1,144.62	0100	0000000	1110	1000	4300001	018		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	214.62	0100	0000000	1110	1000	4300001	020		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	1,931.53	0100	0000000	1110	1000	4300001	020		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	2,003.07	0100	0000000	1110	1000	4300001	022		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	429.23	0100	0000000	1110	1000	4300001	024		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	1,073.08	0100	0000000	1110	1000	4300001	024		
000535 - SCHOOL SPECIALTY	14247442	9,443.05	308102704473	9,443.05	0000001467	357.69	0100	0000000	1110	1000	4300001	025		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001007 - CDE,CASHIER'S OFFICE	14247443	1,149.20	17 SF-24157	1,149.20	0000001553	1,149.20	1300	5310000	0000	3700	4700001	085		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	57.38	0100	0000000	0000	7200	5600005	071		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	41.52	0100	6500000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	15.57	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	31.13	0100	0982000	0000	3600	5600006	074		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	15.57	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	140.12	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	31.13	0100	0000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	31.13	0100	0000000	0000	7700	5600006	067		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	31.13	0100	0000000	0000	8100	5600006	069		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	565.80	0100	0000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	856.34	0100	0000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	923.80	0100	0000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	887.46	0100	0000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	939.35	0100	0000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	1,105.55	0100	0000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	472.04	0100	0000000	1110	1000	5600006	025		
001641 - XEROX CORPORATION	14247444	6,254.32	230047098	6,254.32	0000000730	109.30	1200	6105000	0001	1000	5600006	076		
001775 - STAPLES, INC.	14247445	2,212.22	1666764002	2,212.22	0000001473	270.88	0100	0000000	1110	1000	4300001	016		
001775 - STAPLES, INC.	14247445	2,212.22	1666764002	2,212.22	0000001473	474.05	0100	0000000	1110	1000	4300001	018		
001775 - STAPLES, INC.	14247445	2,212.22	1666764002	2,212.22	0000001473	632.06	0100	0000000	1110	1000	4300001	022		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001775 - STAPLES, INC.	14247445	2,212.22	1666764002	2,212.22	0000001473	744.94	0100	0000000	1110	1000	4300001	024		
001775 - STAPLES, INC.	14247445	2,212.22	1666764002	2,212.22	0000001473	90.29	0100	0000000	1110	1000	4300001	025		
001958 - LLOYD PEST CONTROL CO.	14247446	1,042.00	3389616 & 3643550	850.00	0000000328	850.00	0100	8150000	0000	8100	5600005	070		
001958 - LLOYD PEST CONTROL CO.	14247446	1,042.00	3514842	192.00	0000000253	192.00	1300	5310000	0000	3700	5600005	085		
002355 - I B TROPHIES & AWARDS	14247447	533.36	7939	533.36	0000001494	533.36	0100	0000000	1110	4200	4300013	022		
002721 - CALIFORNIA ELECTRIC SUPPLY	14247448	141.75	1069-728366	141.75	0000000250	141.75	0100	8150000	0000	8100	4300007	070		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14247449	1,020.00	099-012215 B	1,020.00	0000001516	170.00	0100	6500000	5001	1190	5200001	054		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14247449	1,020.00	099-012215 B	1,020.00	0000001516	255.00	0100	6500000	5001	1190	5200001	054		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14247449	1,020.00	099-012215 B	1,020.00	0000001516	255.00	0100	6500000	5001	1190	5200001	054		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14247449	1,020.00	099-012215 B	1,020.00	0000001516	340.00	0100	6500000	5001	1190	5200001	054		
004459 - BEST PLUMBING SPECIALTIES INC	14247450	2,364.31	5700855 & 5700172	2,364.31	0000001526	2,364.31	0100	8150000	0000	8100	4300007	070		
004601 - SIR SPEEDY PRINTING 02890	14247451	74.35	24089	74.35	0000001295	74.35	0100	0000000	0000	7100	4300011	064		
004774 - THINK TOGETHER	14247452	2,734.80	8485	2,734.80	0000001315	2,734.80	0100	0000001	1110	1000	5800010	061		
004775 - AFFORDABLE GREASE PUMPING	14247453	750.00	159902	750.00	0000000587	750.00	1300	5310000	0000	3700	5800010	085		
004822 - CALIFORNIA FINANCIAL SERVICES	14247454	10,000.00	OC-2017-35	10,000.00	0000001492	3,000.00	4901	9010000	0000	8100	5800010	010		
004822 - CALIFORNIA FINANCIAL SERVICES	14247454	10,000.00	OC-2017-35	10,000.00	0000001492	3,000.00	4902	9010000	0000	8100	5800010	010		
004822 - CALIFORNIA FINANCIAL SERVICES	14247454	10,000.00	OC-2017-35	10,000.00	0000001492	4,000.00	4903	9010000	0000	8100	5800010	010		
004833 - SPARKLETTS	14247455	122.20	WATER	122.20	0000000203	122.20	0100	0000000	0000	7200	5600005	071		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
03146A - STOTZ EQUIPMENT	14247456	118.33	P33706	118.33	0000000265	118.33	0100	0000000	0000	8200	4300014	069		

Business Unit Total: $51,280.13

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03300: San Ysidro 2017-04-19

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000009 - CATALINA OFFSHORE PRODUCTS, INC	14247911	1,000.00	445826	1,000.00	0000000212	1,000.00	1300	5310000	0000	3700	4700001	085		
0000000010 - SELECTA INTERNATIONAL	14247912	150.00	036063	150.00	0000000230	150.00	1300	5310000	0000	3700	4700001	085		
0000000088 - TECH-24	14247913	886.92	4824076	886.92	0000000414	886.92	1300	5310000	0000	3700	5800010	085		
0000000184 - S&S BAKERY, INC.	14247914	1,586.70	936711	1,586.70	0000001271	1,586.70	1300	5310000	0000	3700	4700001	085		
000717 - HOLLANDIA DAIRY INC.	14247915	13,186.88	1999951	13,186.88	0000000299	13,186.88	1300	5310000	0000	3700	4700001	085		
000786 - P&R PAPER SUPPLY COMPANY, INC.	14247916	6,961.87	20107755-00	6,961.87	0000000895	6,961.87	1300	5310000	0000	3700	4300028	085		
002419 - CINTAS CORPORTION NO. 3	14247917	1,391.45	694329783	1,391.45	0000000456	1,391.45	1300	5310000	0000	3700	5600005	085		
002771 - SMART & FINAL	14247918	225.11	60267	225.11	0000000396	225.11	1300	5310000	0000	3700	4700002	085		
004091 - PRUDENTIAL OVERALL SUPPLY	14247919	430.00	3064957	430.00	0000000586	430.00	1300	5310000	0000	3700	5600005	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14247920	20,077.56	170403049	153.08	0000000260	153.08	1300	5310000	0000	3700	4700002	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14247920	20,077.56	170325018	7,880.90	0000001084	7,880.90	1300	5370000	0000	3700	4700001	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14247920	20,077.56	170317037	12,043.58	0000000235	12,043.58	1300	5310000	0000	3700	4700001	085		
004462 - GALASSO'S BAKERY	14247921	2,413.63	4721709306	2,413.63	0000000323	2,413.63	1300	5310000	0000	3700	4700001	085		
004774 - THINK TOGETHER	14247922	28,229.90	8341 & 8342	28,229.90	0000000696	28,229.90	0100	0000001	1110	1000	5800010	061		

Business Unit Total: $76,540.02

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03300: San Ysidro 2017-04-20

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000203 - KEENAN & ASSOCIATES	14248464	861.59	198964	861.59	0000001364	861.59	0100	0000000	0000	7200	5450000	071		
000308 - SEAWORLD PARKS & ENTERTAINMENT	14248465	987.50	92505126	987.50	0000001309	987.50	0100	0000000	1110	1000	5800017	016		
003143 - THE HOME DEPOT SUPPLY	14248466	1,868.00	9153522107	1,868.00	0000001252	1,868.00	0100	8150000	0000	8100	4300007	070		
003524 - ACE COOLING & FREEZING	14248467	1,152.48	77729	1,152.48	0000000588	1,152.48	1300	5310000	0000	3700	5600005	085		

Business Unit Total: $4,869.57

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03300: San Ysidro 2017-04-21

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000074 - MTGL INC	14249129	2,464.50	0055830	1,385.00	00000015 55	1,385.00	0100	8150000	0000	8100	5600005	070		
0000000074 - MTGL INC	14249129	2,464.50	0055821	1,079.50	00000015 57	1,079.50	0100	8150000	0000	8100	5600005	070		
0000000180 - PILLSBURY WINTHROP SHAW PITTMAN LLP	14249130	360.00	8122302	360.00	00000012 92	360.00	0100	0000000	0000	7200	5800002	071		
0000000220 - S&S WELDING CORP	14249131	1,200.00	3252	1,200.00	00000014 47	1,200.00	0100	8150000	0000	8100	5600005	070		
000080 - STATE BOARD OF EQUALIZATION	14249132	41.58	DIESEL	41.58		41.58	0100	0982000	0000	3600	4300022	074		
000146 - LAKESHORE	14249133	2,682.98	26807104 17	2,682.98	00000015 33	2,682.98	0100	0000000	1110	1000	4300001	024		
000370 - DUNN-EDWARDS CORP.	14249134	84.08	DUNN EDW	84.08	00000002 71	84.08	0100	8150000	0000	8100	4300007	070		
000506 - DION INTERNATIONAL TRUCK INC.	14249135	4,109.00	01SDW45 92	4,109.00	00000014 96	4,109.00	0100	0982000	0000	3600	5600005	074		
000675 - ROYAL LINES	14249136	3,105.00	5944	3,105.00	00000014 48	3,105.00	0100	0000000	1110	1000	5800018	016		
000775 - REFRIGERATION SUPPLIES	14249137	227.64	61128481-00 & 61128351-00	227.64	00000002 34	227.64	0100	8150000	0000	8100	4300007	070		
001023 - WIRELESS PRO'S	14249138	74.52	129	74.52	00000002 88	74.52	0100	8150000	0000	8100	4300007	070		
001845 - FERGUSON ENTERPRISES,INC#1 350	14249139	804.05	4406843-1 4406864 4556211	804.05	00000002 79	349.74	0100	8150000	0000	8100	4300007	070		
001845 - FERGUSON ENTERPRISES,INC#1 350	14249139	804.05	4406843-1 4406864 4556211	804.05	00000002 79	454.31	0100	8150000	0000	8100	4300007	070		
002770 - FLEETWASH INC	14249140	125.80	x-1011495	125.80	00000005 62	39.30	0100	0982000	0000	3600	5600005	074		
002770 - FLEETWASH INC	14249140	125.80	x-1011495	125.80	00000005 62	86.50	0100	0982000	0000	3600	5600005	074		
008210 - PACKAGE PRODUCTS & SERVICES	14249141	6,794.28	3159	6,794.28	00000014 99	6,794.28	0100	0000000	0000	7700	5800010	067		
00331[illegible] SAN DIEGO COUNTY SUPERINTENDEN	14249142	475.00	099-010406	475.00	00000015 02	475.00	0100	6500000	5001	3120	5200001	054		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003766 - MICHAEL BAKER INTERNATIONAL	14249143	3,130.00	966484	3,130.00	0000000169	3,130.00	2110	9010000	0000	8500	5800010	071		
003934 - ANYTIME SIGN SOLUTION, INC	14249144	1,208.07	25813	1,208.07	0000001500	1,208.07	0100	9625000	0000	8100	4400000	071		
004073 - HAWTHORNE LIFT SYSTEMS	14249145	161.38	FS60066352 & FS60066351	161.38	0000000202	161.38	0100	0000000	0000	7200	5600005	071		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO# 1554	1,611.00	0000001554	483.30	0100	0000000	1110	1000	4300001	022		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO# 1554	1,611.00	0000001554	1,127.70	0100	0000000	0000	7700	4300002	067		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	2.19	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	2.62	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	3.97	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	4.29	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	4.89	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	9.40	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	9.43	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	10.44	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	10.48	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	10.48	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	11.09	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	12.54	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	13.63	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	13.63	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	13.63	0100	0300020	1110	1000	4300001	020		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	13.80	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	14.68	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	15.99	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	20.27	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1511	218.40	0000001511	20.95	0100	0300020	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1491	125.98	0000001491	125.98	0100	0000000	1110	1000	4300013	024		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1478	184.08	0000001478	184.08	0100	0000000	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14249146	3,021.25	PO#1416	881.79	0000001416	881.79	0100	0000000	0000	7700	4300002	067		

Business Unit Total: $30,069.13

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03300: San Ysidro **2017-04-24**

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000188 - FAGEN FRIEDMAN & FULFROST LLP	14249712	11,271.29	FEBRUARY 2017	11,271.29	0000001479	11,271.29	0100	0000000	0000	7100	5800002	064		
0000000197 - C2 IMAGING	14249713	2,524.07	C2 IMAGING	2,524.07	0000001329	474.05	2110	9010000	0000	8500	6200003	071		
0000000197 - C2 IMAGING	14249713	2,524.07	C2 IMAGING	2,524.07	0000001329	2,050.02	2110	9010000	0000	8500	6200003	071		
0000000235 - T'S & SIGNS	14249714	439.20	02-008628 & 02-008428	439.20	0000001535	27.11	0100	0000000	1110	1000	4300001	024		
0000000235 - T'S & SIGNS	14249714	439.20	02-008628 & 02-008428	439.20	0000001535	195.20	0100	0000000	1110	1000	4300001	024		
0000000235 - T'S & SIGNS	14249714	439.20	02-008628 & 02-008428	439.20	0000001535	216.89	0100	0000000	1110	1000	4300001	024		
000043 - PRUDENTIAL OVERALL	14249715	24.82	30642890	24.82	0000000417	24.82	0100	8150000	0000	8100	4300007	070		
000548 - NEXT DAY PRINTED TEES	14249716	1,167.36	75120	1,167.36	0000001495	1,167.36	0100	0300008	1110	1000	4300001	022		
000809 - OFFICE DEPOT	14249717	450.29	PO#1529	450.29	0000001529	450.29	0100	0000000	1110	1000	4300001	020		
001161 - HOME DEPOT	14249718	2,346.42	HOME DP	2,346.42	0000000214	2,346.42	0100	8150000	0000	8100	4300007	070		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	445.20	0100	0000000	0000	7200	5600005	071		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	6500000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	0982000	0000	3600	5600006	074		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	0000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKRC	445.20	0000000730	0.00	0100	0000000	0000	7700	5600006	067		

Report ID: APX2030

PeopleSoft Accounts Payable

AP TRIAL PAYMENT REGISTER

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Reasource	Goal	Funct	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	0000	8100	5600006	069		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	0100	00000000	1110	1000	5600006	025		
001641 - XEROX CORPORATION	14249719	445.20	PPS2MKR C	445.20	0000007 30	0.00	1200	61050000	0001	1000	5600006	076		
43 - THE HOME DEPOT SUPPLY	14249720	1,399.00	9153522 1 05	1,399.00	0000012 52	151.10	0100	81500000	0000	8100	4300007	070		
003143 - THE HOME DEPOT SUPPLY	14249720	1,399.00	9153522 1 05	1,399.00	0000012 52	1,247.90	0100	81500000	0000	8100	4300007	070		
003589 - HENRY APONTE	14249721	359.62	10215	359.62	0000010 91	157.80	0100	00000000	1110	4100	4300012	022		
003589 - HENRY APONTE	14249721	359.62	10215	359.62	0000010 91	201.82	0100	00000000	1110	4100	4300012	022		

Business Unit Total: $20,427.27

03300: San Ysidro 2017-04-26

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000061 - GRECIA AGUNDEZ	14250970	71.26	FEB & MARCH MILEAGE	71.26		71.26	0100	0000000	0000	3140	5200002	010		
0000000086 - EUGENIA MARTINEZ	14250971	20.00	REIMBURSEMENT	20.00		20.00	0100	0000000	0000	7200	5200003	065		
0000000103 - GEORGE LEYVA	14250972	169.47	MILEAGE	169.47		169.47	0100	0000000	0000	7700	5200002	067		
0000000121 - BIJAN ZELLI	14250973	80.42	REIMBURSEMENT	80.42		80.42	0100	0000000	1110	4100	4300012	022		
0000000123 - ROBERTO CARRILLO	14250974	46.60	REIMBURSEMENT	46.60		46.60	0100	0000000	1110	2495	4300015	022		
0000000156 - IRENEN HERRERA-CEVALLOS	14250975	330.11	REIMBURSEMENT	330.11		330.11	0100	6264000	1110	1000	5200003	061		
000106 - CHEVRON U.S.A. INC.	14250976	2,417.01	50196501	2,417.01	0000000204	755.23	0100	0982000	0000	3600	4300022	074		
000106 - CHEVRON U.S.A. INC.	14250976	2,417.01	50196501	2,417.01	0000000204	84.72	0100	0000000	0000	7700	4300022	067		
000106 - CHEVRON U.S.A. INC.	14250976	2,417.01	50196501	2,417.01	0000000204	716.85	0100	8150000	0000	8100	4300022	070		
000106 - CHEVRON U.S.A. INC.	14250976	2,417.01	50196501	2,417.01	0000000204	785.60	0100	0000000	0000	8200	4300022	069		
000106 - CHEVRON U.S.A. INC.	14250976	2,417.01	50196501	2,417.01	0000000204	74.61	1300	5310000	0000	3700	4300022	085		
000464 - SYLVIA MAYER	14250977	146.05	REIMBURSEMENT	146.05		146.05	0100	6264000	1110	1000	5200003	061		
000553 - SPRINT	14250978	3,462.66	MARCH 2017	3,462.66		3,462.66	0100	0000000	0000	8200	5900001	069		
00117A - UNITED STATES POSTAL SERVICE	14250979	713.93	BULK MAIL	713.93		713.93	0100	0000000	0000	2100	5900012	061		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14250980	525.00	099-012192	525.00	0000001321	477.27	0100	4035000	1110	1000	5200003	061		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14250980	525.00	099-012192	525.00	0000001321	47.73	0100	4035000	1110	2100	5200003	061		
003722 - PEARSON	14250981	45.00	10961238	45.00	0000001576	45.00	0100	6500000	5770	1190	4300003	054		
004500 - ESTHER VALLE	14250982	682.13	MILEAGE MARCH	682.13		682.13	0100	6500000	5001	3900	5200002	054		

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Business Unit Total: $8,709.64

03300: San Ysidro 2017-04-27

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000011 - KLEINFELDER, INC	14251638	4,978.00	001148047	4,978.00	0000001497	4,978.00	0100	8150000	0000	8100	5600005	070		
000506 - DION INTERNATIONAL TRUCK INC.	14251639	4,898.90	01SDW4251	4,898.90	0000001573	4,898.90	0100	0000000	0000	8200	5600005	069		
000651 - CSBA	14251640	5,877.28	INV-31899-V5P3B4	5,877.28	0000000022	5,877.28	0100	0000000	0000	7100	5600005	063		
001678 - ANITA GILLCHREST	14251641	1,025.35	REIMBURSEMENT	1,025.35		1,025.35	0100	6500000	5001	3140	5200003	052		
003589 - HENRY APONTE	14251642	1,699.22	10065	1,699.22	0000001091	1,699.22	0100	0000000	1110	4100	4300012	022		
003647 - VERONICA MEDINA	14251643	1,325.27	REIMBURSEMENT	1,325.27		1,325.27	0100	0000001	1110	1000	5200003	061		
004087 - RGC CONSTRUCTION INC	14251644	14,999.00	2346	14,999.00	0000001483	2,074.00	0100	8150000	0000	8100	5600005	070		
004087 - RGC CONSTRUCTION INC	14251644	14,999.00	2346	14,999.00	0000001483	12,925.00	0100	8150000	0000	8100	5600005	070		
004767 - CHILDREN'S OT SERVICES, INC.	14251645	1,000.00	1664	1,000.00	0000001334	1,000.00	0100	6500000	5770	1190	5800010	054		
004901 - AGUILAR & ASSOCIATES	14251646	698,615.83	AGUILAR & ASSOCIATES	698,615.83	0000001181	698,615.83	2110	9010000	0000	8500	6200003	071		

Business Unit Total: $734,418.85

03300: San Ysidro 2017-04-28

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000074 - MTGL INC	14252285	6,821.50	0055820	6,821.50	0000001567	6,821.50	0100	8150000	0000	8100	5600005	070		
004747 - PRINCIPAL'S EXCHANGE	14252286	10,000.00	1196 & 1204	10,000.00	0000001466	10,000.00	0100	3010000	1110	1000	5800010	020		

Business Unit Total: $16,821.50

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SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:
The San Ysidro School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts/donations are in keeping with the criteria of Board Policy 3290.

The District would like to accept and thank the organizations and/or individuals on the attached list for their generous contributions to education, students and staff.

RECOMMENDATION:
Accept donations valued at $3,294.70 to help support and enrich our educational programs.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JMM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

Donations $3,294.70	Cash/Checks Only Donations Account	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

San Ysidro School District

2016-17 DONATIONS

BOARD MEETING: MAY 11, 2017		Donation		
From	To	Cash/Check Amount	Estimated Value of items/supplies	Purpose / Description
Coca Cola Refreshments	Willow	$74.70	N/A	Vending machine sales
Lifetouch Pictures	Willow	$107.00	N/A	Picture sales
Lifetouch Pictures	La Mirada	$153.00	N/A	Picture sales from past years
USS Midway Museum	La Mirada	$680.00	N/A	Field trip - Transportation fees
Wells Fargo	District	$2,000.00	N/A	Grant - Parent Resource Center
The Network for Educational Access, LLC	District	$100.00	N/A	Miscellaneous - not specified
WATER DONATIONS				
Lumber Liquidators	District	N/A	$180.00	Water - 30 cases

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: SCHOOL INNOVATIONS AND ADVOCACY INC. AGREEMENT FOR MANDATED BLOCK GRANT PROGRAM

BACKGROUND INFORMATION:
School Innovations and Advocacy Inc. (SI&A) has been assisting the San Ysidro School District since 2007, with the preparation and filing of reimbursement claims for the Mandate Reimbursement Process Program which is legislatively mandated by the State of California, as well as an assessment of compliance practices in place as it relates to the Mandated Block Grant Program.

Since fiscal year 2015-16, the District has selected to use the Mandated Block Grant option which allows districts to obtain a set reimbursement amount, instead of submitting a Mandated Cost Reimbursement Claims that are paid when funds become available and might take several years to be reimbursed. Administration recommends to retain the services of School Innovations and Advocacy Inc. for fiscal years 2017-18, 2018-19 and 2019-20 in order to continue receiving SI&A services without delay for reports covering these fiscal years.

RECOMMENDATION:
Approve the agreement with School Innovations and Advocacy Inc. for Mandated Block Grant Program services at a cost of $48,900.00 for the 3-year agreement to be paid from the general fund offset by Mandate Revenue received.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☒ Yes ☐ No

Will funds for this item be available in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

3-Year Total		
$48,900.00	General Fund offset by Mandate Revenue received	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

School Innovations & Achievement

MULTIPLE SERVICES AGREEMENT
Between
SCHOOL INNOVATIONS & ACHIEVEMENT
And
SAN YSIDRO ELEMENTARY SCHOOL DISTRICT

THIS AGREEMENT, dated _____, 2017, (the "Agreement") is made by and between San Ysidro Elementary School District ("District"), and School Innovations & Achievement, a California corporation ("SI&A"), each being a "Party" and collectively the "Parties".

RECITALS

WHEREAS, District is authorized to retain consulting services to assist District in the preparation and filing of reimbursement claims for the costs of the Mandate Reimbursement Process Program, legislatively mandated by the State of California ("State"), as well as an assessment of compliance practices in place as it relates to the Mandated Block Grant Program, and SI&A is qualified to perform such services; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing consulting services;

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Period**. The Agreement period begins July 1, 2017 (the "Effective Date") and will automatically expire on June 30, 2020 (the "Expiration Date"). The Agreement period consists of three (3) District fiscal years: July 1, 2017 through June 30, 2018; July 1, 2018 through June 30, 2019; and July 1, 2019 through June 30, 2020 (the "Agreement Period"). Each fiscal year within the Agreement Period is an "Agreement Year."

2. **Services**. SI&A agrees to provide District consulting services ("Services") as outlined in Exhibits B and C during the Agreement Period.

3. **District's Obligations**.

   3.1 District Responsibilities and Obligations. District shall be responsible for the following: (a) ensuring District has record retention policies sufficient to maintain original documentation used in support of claims (for audit or examination by any State or regulatory agency); and (b) maintaining original supporting documents for a period of four (4) years after the State's first payment of the claim; and (c) District shall provide SI&A all records and information relevant to any claim in a timely manner and contact information for District's personnel to whom SI&A may

direct inquiries. District understands and agrees that the results of SI&A's inquiries, the documentation obtained from District and other corroborating information may be used by SI&A for filing and/or supporting the reimbursement claims, or responding to audits or investigations.

3.2 Claim Approval. Upon presentation of a claim for District's approval, District agrees to review the claim and respond to SI&A by either: (a) certifying to SI&A, under penalties of perjury, that the time, costs and other data collected by District and furnished to SI&A in support of the claim are true and correct; or (b) provide SI&A with notice specifying why the foregoing certification may not be true. All notices and certifications must comply with the requirements of Section 4 of the Standard Terms and Conditions.

3.3 For Districts that elect the Mandate Block Grant. The District acknowledges and agrees that the Good Governance and Program Advisory Services, provided by SI&A, in connection with potential audit matters, consists of providing recommendations and support with forms and back-up documentation collected. It is the District's responsibility to ensure the District's compliance with all mandate block grant requirements.

4. **California False Claims Act**. District acknowledges that reimbursement claims filed under this Agreement constitute "claims" under the California False Claims Act (California Government Code Section 12650, et seq.) ("False Claims Act") and consequently, District, its employees, contractors and other persons acting on its behalf, may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who "knowingly" present or cause to be presented false claims, or who "knowingly" make or cause to be made false records or statements in support of a claim. Under the False Claims Act, "knowingly" means that a person, with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

5. **Payment of Fees**.

5.1 Fees. For Services provided pursuant to the terms of this Agreement, District agrees to pay SI&A **$16,300**, annually, (the "Fee") for the fiscal years 2017/18, 2018/19, and 2019/20, as follows:

Services	FY 2017/18	FY 2018/19	FY 2019/20
Good Governance and Program Advisory Services	11,900	11,900	11,900
SiteServ℠ Services	4,400	4,400	4,400
Total Annual Fee	**$16,300**	**$16,300**	**$16,300**

(In the event that the District selects Payment Option 3, below, a ten percent (10%) prepayment discount will apply.)

5.2 Payment Plan. The Fee is payable in annual or semi-annual installments or with a prepayment option as indicated below. District must clearly mark one payment plan below. If a plan is not clearly identifiable by SI&A, then District agrees to pay the Fee on an annual basis.

☐ **Option 1 – Standard Fee.** The Fee is payable in three (3) annual installments as follows:

	Due 07/01/17	Due 07/01/18	Due 07/01/19
Standard Fee	$16,300	$16,300	$16,300

☐ **Option 2 – Standard Fee.** The Fee is payable in six (6) semi-annual installments as follows:

	Due Jul/01/17	Due 01/01/18	Due 07/01/18	Due 01/01/19	Due 07/01/19	Due 01/01/20
Standard Fee	$8,150	$8,150	$8,150	$8,150	$8,150	$8,150

☐ **Option 3 – Prepayment Discount.** Payment in full of the Net Discounted Fee **($44,000)** is due on or before March 15, 2017. **A 10% prepayment discount of $4,900 will apply.**

	Standard Fee (3 Year Total)	10% Prepayment Discount	Net Discounted Fee (3 Year Total)
Discounted Fee	$48,900	($4,900)	$44,000

5.3 Travel; Lodging Expenses. If SI&A reasonably determines that travel to District's site is necessary, SI&A and District shall schedule mutually convenient dates and times for such meetings. All travel and lodging expenses incurred by SI&A in connection with the Initial Scope of Services are included in the Fee.

6. **Entire Agreement**. This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A is the final expression of, and contains the entire agreement between the parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.

7. **Exhibits**. All exhibits referred to in this Agreement are attached and incorporated herein by this reference.

[Remainder of page intentionally left blank.]

8. **Counterparts**. This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.

IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:		**DISTRICT:**	
SCHOOL INNOVATIONS & ACHIEVEMENT		**SAN YSIDRO ELEMENTARY SCHOOL DISTRICT**	
Signature:		Signature:	
Date Signed:	3/1/2017	Date Signed:	
Print Name:	Jeffrey C. Williams	Print Name:	
Title:	Chief Executive Officer	Title:	
Company:	School Innovations & Achievement	Address:	
Address:	5200 Golden Foothill Parkway		
	El Dorado Hills, CA 95762	Phone:	
Phone:	(800) 487-9234	Fax:	
Fax:	(888) 487-6441	Email	

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor**. SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Period, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The parties agree that School Innovations & Achievement is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.

2. **Termination**. Either party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other party not later than thirty (30) days prior to expiration of the current agreement year within the Agreement Period. The effective date of termination shall be the expiration of such current year of the Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 2, neither party shall have any liability to the other for damages resulting solely from a party's termination of this Agreement in accordance with this Section 2.

3. **Termination Due to Changes in State Law.** If Legislation is enacted that eliminates or suspends K-12 education mandates, thereby making the filing of mandate reimbursement claims impossible or futile, District may immediately terminate this Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. All other terminations shall be subject to the terms and conditions set forth in Section 2, above.

4. **Notice**. All Agreement notices must be in writing, directed to the party's address set forth below such party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A party may change the address stated in the Agreement by giving notice to the other party.

5. **District's General Responsibilities; District Acknowledgment**. During the Agreement Period, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines,; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.

6. **Further Assistances**. Upon request of the other party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.

7. **Assignment Prohibited**. Neither party may assign any rights or obligations under this Agreement without the prior written consent of the other party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.

8. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code**. SI&A may have limited access to student information only for purposes of providing the legally required notification services, if any, specified in this Agreement. SI&A performs the Services as an agent of District and has no right to access or utilize student information for any other purpose. SI&A, its officers and employees, shall comply with the Family Educational Rights and Privacy Act and California Education Code sections 49073 et seq. and/or sections 76240 et seq. at all times.

9. **Confidential and Proprietary Materials of SI&A**. During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Period, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.

10. **Limitation of Liability; Indemnification**. In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each party agrees to defend, hold harmless, and indemnify the other party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a party by reason of any claim or demand discussed in this Section 10, upon notice from the party, the indemnifying party shall defend the action or proceeding at the indemnifying party's expense, through counsel reasonably satisfactory to the other party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying party's obligations under this Section 10 shall apply regardless of whether the other party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other party.

11. **Governing Law; Enforcement Costs**. The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a party's rights or obligations under this Agreement, then the prevailing party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the party may be entitled.

12. **Judicial Reference**. In the event a dispute is not resolved through discussions and negotiations among the parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et. seq. BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT. All general reference proceedings hereunder shall, unless all parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.

13. **Modification; Interpretation; Severability; Construction**. No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the parties, but rather as if both parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.

14. **Waiver**. Either party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other party at the time designated, shall not be a waiver of any such default or right to which the party is entitled, nor shall it in any way affect the right of the party to enforce such provisions thereafter.

15. **Force Majeure**. A party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

EXHIBIT B

GOOD GOVERNANCE AND PROGRAM ADVISORY SERVICES

During the Agreement Period, SI&A agrees to provide District the following Good Governance and Program Advisory services:

(a) Prepare and file (based on the District's Participation Status in the Mandate Block Grant Program, with information provided by the District):

(1) Any applicable prior year reimbursement claims based on program participation;

(2) Late and amended reimbursement claims, based on program participation; and

(3) Newly claimable programs approved by the Commission on State Mandates ("Commission") if the filing deadline is within the Agreement Period.

(b) Hold training sessions for District's staff during the Agreement Period, as necessary or appropriate (as reasonably determined by SI&A);

(c) Provide access to interactive professional development training sessions for District and school site staff on a variety of essential programs via a web-based training platform;

(d) Conduct interviews with District staff and document processes regarding mandate programs;

(e) Provide interim and annual reports on:

(1) Program performance;

(2) Claim performance for all applicable claims; and

(3) Analysis comparing Mandated Program options in preparation for the Districts yearly program election decision.

(f) Monitor District's mandated cost tracking systems;

(g) Research and assist District with data collection for test claims approved by the Commission during the Agreement Period;

(h) Serve as a liaison with the State Controller's Office and Commission regarding (i) statewide cost estimate request responses, and (ii) general questions from the State Controller's Office;

(i) Provide representation of District with respect to any State audit of mandate reimbursement claims that were prepared and submitted with SI&A's assistance pursuant to this Agreement, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance, due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns; and

(j) Free access to Cabinet Report. Cabinet Report is an online education-news publication that provides news coverage critical to education practices and administration, our reporting is aimed at an audience of educators, school administrators and policy-maker.

EXHIBIT C

SITESERV[SM]

During the Agreement Period, SI&A agrees to provide District the following SiteServ[SM] Services (SiteServ[SM]) for the development of a site service plan for **Seven (7)** school site(s):

(a) One (1) on-site visit for training and advisory sessions at each Site each Agreement Year;

(b) Coordinate between District and Sites for data collection;

(c) Advise and assist each Site and its personnel to (1) develop a more in-depth understanding of reimbursable costs under the State's mandates, (2) determine the documentation required to substantiate such costs, and (3) meet the school's documentation completion deadlines to enable SI&A to prepare claims for timely submission to the State Controller's Office;

(d) Expanded training sessions with SI&A and District which may be held concurrently with District or other Site training sessions. A mutually acceptable schedule will be developed specifying the dates when the training sessions will occur. Since new State mandates not in effect on the Effective Date ("New Mandates") may be authorized during an Agreement Year, SI&A shall incorporate training for New Mandates into SiteServ services if the New Mandates are approved by the State Controller's Office and the filing deadline falls within the Agreement Period; and

(e) Include milestones to be achieved by each Site in the site service plan and prepare a district level summary status report showing each Site's progress regarding its ability to remain current on documentation requirements for site based claims at the end of each milestone. SI&A's resources for addressing issues identified in the summary status report are beyond the Initial Scope of Services.

ATTACHMENT C-1

Designated Site(s)

La Mirada Elementary
Ocean View Hills
San Ysidro Middle
Smythe Elementary
Sunset Elementary
Vista Del Mar
Willow Elementary

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH SAN YSIDRO HEALTH CENTER, INC. FOR VARIOUS HEALTH RELATED SERVICES

BACKGROUND INFORMATION:
The San Ysidro Health Center has been providing health services to the students of the San Ysidro School District for several years. The District recognizes the importance of students' overall health and its relationship to learning. The District believes in the value of maintaining the quality of school health services offered to students and their families. The San Ysidro Health Center is a non-profit community clinic organized under the laws of the State of California, engaged in providing medical services within the County of San Diego.

The District and the San Ysidro Health Center would like to expand their collaboration by making clinic services readily available for partnership at each school. The services would range based on accessibility and availability and at no cost to the District.

- Mobile Medical Unit (school based)
  - Preventive Dental Services
  - Preventive Medical Services
  - Health Education
  - Minor sick visits
- Health coverage insurance education
- Enrollment and Resource Referrals
- Prevention/Intervention Programs
- Mental Health

RECOMMENDATION:
Approve/Ratify the Memorandum of Understanding with the San Ysidro Health Center, Inc. for health services provided at no cost to the District.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** JASM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

MEMORANDUM OF UNDERSTANDING BETWEEN
SAN YSIDRO SCHOOL DISTRICT
AND
CENTRO DE SALUD DE LA COMUNIDAD DE SAN YSIDRO, INC.
D/B/A SAN YSIDRO HEALTH CENTER, INC.

This Memorandum of Understanding (hereinafter referred to as the "Memorandum") is made and entered into on May 12, 2017, ("Effective Date") by and between the San Ysidro School District, located at 4350 Otay Mesa Road San Ysidro, CA 92173 (hereinafter referred to as the "District"), and Centro De Salud De La Comunidad De San Ysidro, d/b/a San Ysidro Health Center, Inc., Located at 1275 30th Street, San Diego, CA 92154 (hereinafter referred to as "SYHC"), (each a "Party" and collectively the "Parties"), with regard to the following:

WHEREAS, the District recognizes the importance of students' physical, dental and emotional health and its relationship to learning; and

WHEREAS, the District believes in the value of maintaining the quality of school health services offered to students and their families; and

W**HEREAS**, SYHC is a non-profit community clinic organized under the laws of the State of California, engaged in providing medical services within the County of San Diego; and

WHEREAS, SYHC's mission is to improve the availability and cost-effectiveness of health care services;

WHEREAS, it is the Parties intention that the purpose of this program is to provide needed primary care health services and preventive dental care, oral health education, and access to a dental home for the students of the District.

NOW, THEREFORE, the Parties to this Memorandum do hereby mutually covenant and agree as follows:

I. SERVICE LOCATIONS: SYHC shall provide those Services set forth in Section II below to those Day Care, Preschools, Elementary and Middle Schools found within the District.

II. SERVICES. SYHC shall provide the following Services to those schools identified in Section I above:

1. SYHC shall provide, through a licensed dentist, school-based preventative dental services including dental screenings, topical fluoride varnish applications, oral health education, dental report cards, and dental referrals for procedures needing to be completed off-site. In the event that SYHC can secure sufficient funding from third party sources, SYHC shall also provide additional preventive dental services including, but not limited to, dental sealants on subsequent visits.

2. SYHC shall provide through a licensed provider, school based mobile medical unit services, including, preventative medical services, health education, and minor sick visits.

3. SYHC shall provide health coverage insurance education and enrollment including, individual and group sessions, on-site health insurance enrollment, organized campus health & resources fairs, and community resource referrals.

4. SYHC shall provide healthy living prevention/intervention programming including, the Salsita Program, toddler cooking, pre-natal cooking, one-on-one health education, diabetes prevention programs, group diabetes self-management, and cooking classes for parents.

(Services set forth in Section 1, 2, 3 and 4 above are hereinafter referred to collectively as the Services. SYHC shall provide all equipment and supplies that are necessary and proper to deliver the services being provided under this Memorandum)

5. Upon execution of this Memorandum, SYHC shall begin coordinating with representatives from each of the schools to establish protocols for consent forms. SYHC needs written consent forms from parents or guardians prior to providing services and dental care to all students. The forms will explicitly inform parents about all potential preventative services being offered by SYHC. SYHC will provide the District with the requisite screening consent forms and other pre-registration forms. The District will provide students the forms through the school's pre-existing registration procedures. SYHC will provide services to all students who provide the written consent form.

6. All students who provide a written consent form will have the opportunity to receive needed services provided under this Memorandum regardless of insurance status or ability to pay. Services provided to insured students will be billed to their insurance company. Donated Services will be available to uninsured children. In the event that additional care is required, students shall be referred to SYHC's nearest facilities for further or follow-up care.

7. For students receiving services under this Memorandum, they may receive follow-up and /or emergency care when SYHC is not on the school site. SYHC will provide follow-up and/or emergency care services to students at their Maternal Child Health Center facility, located at 4050 Beyer Blvd., San Ysidro, CA 92173.

III. TIME OF SERVICE. SYHC shall coordinate with School Representatives to implement a schedule for the Services to be provided. The Parties may mutually agree to extend hours and days of operation as deemed warranted and feasible by the Parties.

IV. TERM & TERMINATION OF MEMORANDUM.

1. Term. The term of this Memorandum shall commence as of the Effective Date set forth above and shall continue in full force and effect for until June 30, 2017 (the "Initial Term"). Upon expiration of the Initial Term, this Memorandum shall automatically renew for consecutive one (1) school year periods each, July 1st to June 30th (each a "Renewal Term"), unless otherwise terminated by either Party. Notwithstanding the foregoing, the dental screening Services set forth in Section II above shall commence on the Effective Date set forth above.

2. Termination. Either Party may terminate this Memorandum at any time, for any reason, with or without cause, upon providing thirty (30) days written notice to the other Party. No

termination under the Section shall affect any then-existing rights, obligations or defenses of either Party with respect to (i) continuing obligations, or (ii) any breach of any obligation hereunder.

V. INSURANCE.

1. Prior to commencement of the Services, SYHC shall present to the District evidence of insurance with respect to general liability, worker's compensation, and professional liability. SYHC general liability coverage (covering all services providers as well as the agency) shall, at a minimum, provide limits of $1,000,000/3,000,000 per claim/occurrence. SYHC agrees to provide at least thirty (30) days written notice prior to cancellation, non-renewal, or material change of such insurance. SYHC shall name the San Ysidro School District as additional insured with proper endorsements and waiver of subrogation. The District's standard requirement for insurance is as follows:

INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

VI. HOLD HARMLESS.

1. The District shall defend, indemnify and hold SYHC, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the District's performance of this Memorandum but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of the District, its officers, agents, and employees.

2. SYHC shall defend, indemnify and hold the District, its officers, employees and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of SYHC's performance of this Memorandum but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or result from the negligent or intentional acts or omissions of SYHC, its officers, employees, students and agents.

VII. REPORTING/EVALUATION. SYHC shall cooperate, subject to applicable statutory provisions of confidentiality, in such evaluations or assessments of the school-based dental screening program as the District may reasonably require. SYHC may utilize evaluation data and/or collect additional data for research studies, publication, scholarly pursuits, and related activities subject to the District's established procedures of research and evaluation. The District shall be provided with an annual report providing statistical data regarding the service provided during the previous 12 months.

VIII. RECORDS. Dental records developed and maintained shall be the property of SYHC. SYHC shall be the custodian of records for purposes of legal process relative to such records. SYHC shall maintain on file or in its control for a period extending to at least four (4) years after the expiration of this Memorandum. Patient records will be released only if patient/guardian gives written consent. The Parties understand the records are protected under both HIPAA and FERPA.

IX. FINGERPRINTING. All SYHC personnel providing services on a District site must pass a background / fingerprint check before he/she is allowed to enter a District site.

X. COMPLIANCE WITH GOVERNMENTAL REQUIREMENTS.

1. SYHC and District shall comply with all codes, ordinances, rules, regulations, and requirements of all municipal, state, and federal authorities now in force, or which may hereinafter be in force pertaining to the operation of the school-based screening program. The Parties agree that in the event new governmental requirements are imposed which effect the parties' obligations and performance under this Memorandum, the Parties shall negotiate mutually acceptable additional terms to conform this Memorandum to such new requirements.

2. SYHC and District shall comply with all codes, ordinances, rules, regulations, and requirements of all municipal, state, and federal authorities now in force, or which may hereinafter be in force which affect the Services being provided under this Memorandum.

XI. ASSURANCE OF NON-DISCRIMINATION. SYHC and District both assure that it shall not discriminate on the basis of race, religion, sex, sexual orientation, national origin, age, or handicap in employment or in the operation of its program.

XII. MISCELLANEOUS PROVISIONS.

1. **Governing Law.** This Memorandum shall be construed and enforced in all respects according to the laws of the State of California. Both Parties agree that any action brought under this Memorandum shall be exclusively in the County of San Diego.

2. **Severability**. If any provision of this Memorandum is found to be invalid or unenforceable by any court, such provision shall be ineffective only to the extent that it is in contravention of such applicable laws without invalidating the remaining provisions herein, unless such an invalidity or unenforceability would defeat an essential business purpose of this Memorandum.

3. **Modification/Amendments**. Both Parties acknowledge and agree that this Memorandum may be only amended in writing as mutually agreed upon by both Parties.

5. **Assignment and Delegation.** Neither Party may assign rights and delegate duties under this Memorandum to any other person without the prior written consent of the other Party, which consent shall not be unreasonably withheld.

6. **Entire Agreement.** This Memorandum contains the entire understanding between Parties with respect to the subject matter of this Memorandum and incorporates all of the covenants, conditions, promises, and agreements exchanged by the Parties hereto. This Memorandum supersedes any and all prior or contemporaneous negotiations, agreements, or communications, whether written or oral, between the Parties with respect to the subject matter of this Memorandum.

7. **Waiver.** No waiver of or failure by any Party to enforce any of the provisions, terms, conditions or obligations herein shall be construed as a waiver of any subsequent breach of such provision, term, condition or obligations or acts shall be deemed an extension of the time for performance of any other obligations or acts.

8. **Notices**. All notices required or permitted by this Memorandum shall be in writing and may be delivered in person or may be sent by registered or certified mail or U.S. Postal Service

Express Mail, with postage prepaid, or by Federal Express or other overnight courier that guarantees next day delivery and shall be deemed sufficiently given if served in the manner specified in this Section. The addresses below shall be the particular party's address for delivery or mailing of notice purposes:

If to SYHC:	If to District:
Kevin Mattson,	J. Arturo Sanchez Macias,
CEO	Deputy Superintendent
1275 30th St.	4350 Otay Mesa Road
San Diego, CA 92154	San Ysidro, CA 92173
(619) 662-4104	(619) 428-4476

9. **Final Approval**: This Agreement is of no force or effect until approved by the Governing Board of the District and executed by a District official delegated the responsibility by the Governing Board.

IN WITNESS WHEREOF, The Parties hereto have agreed to and executed this Memorandum by their respective officers thereunto duly authorized as of the Effective Date set forth above. The respective signatories warrant, and represents that said individual(s) have the authority and proper authorization to execute this Memorandum.

SAN YSIDRO HEALTH CENTER, INC.	**SAN YSIDRO SCHOOL DISTRICT**
_____	_____
(Signature)	(Signature)
Kevin Mattson, President & CEO	J. Arturo Sanchez Macias, Deputy Superintendent
(Printed Name)	(Printed Name)
_____	_____
(Date)	(Date)
	Board Approved: _____

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: APPROVE THE PROPOSAL WITH JOSE LUQUIN FOR NEW DISTRICT LOGO DESIGN

BACKGROUND INFORMATION:
Over the last year, the District has been working closely with all stakeholders as we increase the rigor of our curriculum, incorporate new programs and foster closer partnerships with our community to help us best serve our students. As we continue these initiatives, it is important that our image reflects the quality of education that we offer.

Because of survey responses from stakeholders, it was decided to revise the logo to accommodate the suggestions given. The District retained the services of Mr. Jose Luquin, a consultant/designer to re-design the District's logo to better convey the District's mission using input and ideas from students, staff and community members. All branding and applications to implement the new logo will be provided by Mr. Luquin.

RECOMMENDATION:
Approve/Ratify the proposal with Mr. Jose Luquin to re-design the logo for the San Ysidro School District at a cost of $2,500.00 from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☒ Yes ☐ No

Are funds for this item included in the 2016-17 Budget? ☒ Yes ☐ No

Requisition # from PeopleSoft:

$2,500.00	General Fund	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Proposal: B - Logo + Branding Guidelines
Prepared for: Francisco Mata - San Ysidro School District
Company or Institution: www.sysdschools.org
Date: January 13 2017

Item	Details	Cost
Logo + Branding guidelines (Logo only)	Logo re-design. What's included? • 2 Revisions • Source files (EPS, PDF, JPG, PNG) **Branding guidelines & applications:** • Business cards design • Letterhead • Employee identification card • District website • District Facebook Page • Pens / Pencils • Coffee Mugs • Tee shirts / Polo Shirts • Certificates / Plaques • Purchase orders • Banners • Calendars • Newsletter	$2500
	Total	**$2500**

Payment option

Payment terms	Lead Time	Total Investment
50% downpayment 50% due at delivery	50 hrs	$2500 USD

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SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: AGREEMENT WITH SUMMIT CONSULTING INTERNATIONAL

BACKGROUND INFORMATION:
Summit Consulting International offers a team of seasoned professionals that provides expert testimony, prepares and responds to claims, assists in settlement negotiations, prepares mediation presentations, and prepares expert reports for arbitration or trial. In addition to many years of construction experience, Summit's professionals bring a wide range of disciplines to each project with backgrounds in engineering, planning and scheduling, cost control and management.

The District would like to retain the services of Summit Consulting International to provide Schedule Analysis Services, Procurement Analysis Services and other project related services on all school buildings construction projects.

RECOMMENDATION:
Approve the agreement with Summit Consulting International to provide Schedule Analysis Services, Procurement Analysis Services and other project related services on all school building construction projects. Services will be provided on an "as needed" basis and paid from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2016-2017 Budget? ☒ Yes ☐ No

Requisition #

Per Fees Schedule	General Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SUMMIT
CONSULTING INTERNATIONAL
18881 VON KARMAN AVE. SUITE 220F
IRVINE, CALIFORNIA 92612 (949) 222-6150

March 23, 2017

PRIVILEGED & CONFIDENTIAL

J. Arturo Sanchez-Macias
Deputy Superintendent
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173-1685

Subject: **Retainer Agreement for Professional Services**
School Buildings Construction Projects

Dear Arturo:

This engagement letter ("Agreement") confirms that Summit Consulting International ("Summit") has been retained by the San Ysidro School District ("SYSD") to provide consulting services set out below for all School Buildings construction projects. It is agreed that this Agreement constitutes the arrangement pursuant to which our Services will be provided. Unless we otherwise agree in writing, this Agreement sets forth our entire agreement for rendering professional consulting services.

1. Scope of our Services

We understand that Summit's scope of work would be to provide Schedule Analysis Services, Procurement Analysis Services, and other project related services as directed by SYSD on the School Buildings construction projects.

Unless otherwise agreed in writing, compensation for Services will be paid in accordance herewith.

2. Conflict of Interest Review

Summit has searched its database and can confirm that no conflicts exist with any parties to this matter. If in the future we become aware of a conflict of interest in this matter, we shall notify SYSD at once.

3. Fees

Summit's invoices will be sent to J. Arturo Sanchez-Macias at SYSD on a monthly basis by the 6th day of the following month, for payment as our work progresses. All invoices are due and payable upon receipt. All balances unpaid after 30 days are subject to a late payment charge of 1% per month.

Summit's invoices must be fully paid prior to providing testimony of any kind or the delivery of a written report. Summit reserves the right to stop all work without prejudice if any bill goes unpaid for 60 days, without regard to the status of our Services or any related proceedings.

Summit's hourly billing rates are included on the attached Fee Schedule. Our Services are provided on an hourly basis.

4. Reimbursable Expenses

It is Summit's policy to include an additional $5.00 per hour for administrative expenses such as computer, printer, in-house reproduction, postage, FedEx, fax, telephone, etc. Expenses will be billed to SYSD without markup.

5. Termination

Either SYSD or Summit may terminate this Agreement upon written notice to the other party. Upon receipt of such notice, Summit will stop the performance of our Services. SYSD will be responsible for fees and expenses incurred through the date the termination notice is received. The terms of the Agreement that expressly or by implication are intended to survive its termination or expiration will survive and continue to bind all parties.

6. Results

SYSD accepts and acknowledges that Summit has not made any warranties or guarantees of any nature with respect to the results, outcome or final developments in this matter or with respect to the economic, financial or other results that you may experience as a result of the provision of the Services. Any comments about the outcome of your matters that may be made are expressions of opinion only.

7. Legal Proceedings

This Agreement is governed by the laws of the State of California and sets forth our entire agreement for rendering the Services, and may only be amended or modified in writing.

Any dispute between us regarding the construction or application of this Agreement or the Services shall, on the written request of either of us, be submitted to arbitration ("Arbitration") to be conducted in accordance with and be governed by the rules of the AMERICAN ARBITRATION ASSOCIATION ("AAA") using one arbitrator in the County of Orange, California. The prevailing party shall be entitled to attorney fees and costs incurred in connection with any such dispute. Summit shall only look to SYSD for the payment of any such award.

SYSD agrees to limit Summit and its associates' liability under this Agreement arising from our professional acts, errors, or omissions or breach of contract or other cause of action, such that the total aggregate liability of Summit to SYSD, inclusive of all fees, attorney fees, and all dispute related fees, shall not exceed $5,000 or Summit's total fee for the services rendered under this Agreement, whichever is less, and SYSD hereby releases Summit and its associates from any liability in excess of such amount.

Acknowledgement and Acceptance

Summit is prepared to begin work immediately upon receipt of one signed copy of this Retainer Agreement, indicating SYSD's acceptance. Please acknowledge your acceptance of this Agreement by signing the confirmation below and returning a copy by email and to the address indicated on our letterhead.

If you have any questions, please contact Gene Rogers at (949) 222-6150.

Summit Consulting International
Tax ID Number – EIN 33-0943499

By: _____
Eugene Rogers, Principal

Date: _____

Accepted by: _____
San Ysidro School District
J. Arturo Sanchez Macias
Deputy Superintendent

Date: _____

Board approved: _____

PROFESSIONAL FEES AND EXPENSES

I PROFESSIONAL FEES

Senior Consultant:	
Scheduling	$175.00/hour
Schedule Delay Analysis & Claims Preparation	$225.00/hour
Testimony - Deposition, Trial, or Arbitration [Minimum 4 hours inclusive of travel.]	$400.00/hour
Support Staff:	
Document Control	$65.00/hour
Clerical Support	$55.00/hour

II EXPENSES

Summit will include an additional $5.00 per hour for administrative expenses such as computer, printer, in-house reproduction, postage, fax, telephone, etc. Out-of-town expenses for lodging and travel will be billed at actual cost. Subconsultants, laboratory tests, special fees, outside computer services, extra insurance, etc., will be billed at cost plus 5%.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: AGREEMENT WITH IMAGINE LEARNING FOR SITE LICENSES

BACKGROUND INFORMATION:
Imagine Learning was developed to engage students in an award-winning language and literacy software program that features interactive activities, videos, and games that are research-based, instructionally differentiated, and incredibly fun to use. Imagine Learning provides strategic first-language support in 15 languages to facilitate and enhance ELL learning. As students become more proficient in English, this language support gradually fades, preparing students for English-only environments.

Imagine Learning is providing seven (7) Annual Imagine Learning & Literacy Site Licenses, seven (7) Imagine Math Facts Site Licenses and one (1) Imagine Math Site License, also included are: ▪ Implementation and traning services and ▪ Support and Upgrades for a total value of $325,000.00. The District would like to take advantage of a one-time offer to exchange a credit of $322,742.50 from a previous purchase to get these services at no additional cost from August 2017 to June 2018. The District will be required to pay for any licenses it wishes to purchase after June 2018.

RECOMMENDATION:
Approve the agreement with Imagine Learning for seven (7) Annual Imagine Learning & Literacy Site Licenses, seven (7) Imagine Math Facts Site Licenses, one (1) Imagine Math Site License and staff development training for 2017-18 school year. A credit of $322,742.50 from a previous purchase will be used to cover the cost of this agreement.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2017-2018 Budget? ☐ Yes ☐ No

Requisition # _____

CREDIT FROM PREVIOUS PURCHASE		
$322,742.50		
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Imagine Learning

PURCHASE CONTRACT

May 1, 2017

This purchase contract documents a purchase of the Imagine Learning program by San Ysidro School District in the state of California from Imagine Learning, Inc. to address the individualized math and language/literacy instructional needs in San Ysidro School District.

Imagine Learning is providing seven Annual Imagine Language & Literacy Site Licenses, seven Imagine Math Facts Site Licenses, and one Imagine Math Site License, for a total value of $325,000.00. San Ysidro School District is exchanging its credit of $322,742.50 from a previous purchase to get this purchase amount to $0.00. San Ysidro School District acknowledges that this is a one-time offer and that by signing this contract it relinquishes all claims to this credit. San Ysidro School District further acknowledges that it will be required to pay for any licenses it wishes to purchase after June 2018, and that it has had pricing discussions with its Area Partnership Manager, Yadira Cervantes.

This purchase contact in the amount of $0.00 is a one-time offer valid with a signed contract on or before May 31, 2017. The quote number for this purchase order is QT39915. The term for these licenses is from August 2017 until June 2018.

The Imagine Learning software program is uniquely suited to meet the needs of San Ysidro School District's students and is only available from Imagine Learning, Inc.

Based on this purchase of licenses and receipt of all payments specified above, the details of the purchase shall include the following:

1. **Implementation and Training Services.** This purchase includes implementation and training services.
2. **Support and Upgrades.** As part of the license purchase, Imagine Learning will provide support services and upgrades to San Ysidro School District according to the schedule specified below, including but not limited to phone, computer, and on-site support.
    a. Imagine Learning support is available by telephone at 1-866-ILSUPPORT Monday through Friday, 6:00 a.m.–6:00 p.m. MST.
    b. Calls to Imagine Learning support by teachers, administrators, technicians, etc., are answered by a live support agent and handled immediately.
    c. Other communications to our support team, including emails and after-hour messages, are answered within one business day.
    d. On-site support will be provided as deemed necessary by the Imagine Learning support team in conjunction with San Ysidro School District personnel.

191 River Park Drive
Provo, UT 84604 USA
www.imaginelearning.com
P 801.377.5071
F 801.377.5077

Imagine Learning

e. Support services and upgrades are included at no additional charge for one year from date of purchase.

f. Imagine Learning will provide updates to the Imagine Learning program on a regular basis; the district will receive newly developed content when available during the term of the licenses. The district will be notified regularly by Imagine Learning of new content and can opt out or into these updates at any time during the term of the licenses.

3. **Usage.** With this purchase, San Ysidro School District agrees to partner with Imagine Learning in implementing and using the program with fidelity. This includes using the program as recommended (at least 20 minutes per student, per school day for pre-kindergarten and kindergarten students; at least 30 minutes per student, per school day for students in first grade and above).

4. **Pricing.** San Ysidro School District will be expected to pay regular pricing after the June 2018.

This signed agreement must be received by Imagine Learning on or before May 31, 2017, or this agreement will be considered void.

ACCEPTED AND AGREED:

San Ysidro School District	Imagine Learning, Inc.
By: _____	By: _____
Print Name: _____	Print Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

191 River Park Drive
Provo, UT 84604 USA
www.imaginelearning.com
P 801.377.5071

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: AGREEMENT WITH ACHIEVE3000 FOR DIFFERENTIATED LITERACY - REVISED

BACKGROUND INFORMATION:
San Ysidro School District will be implementing a Differentiated Literacy Solution package through Achieve3000 at La Mirada, Ocean View Hills, San Ysidro Middle, Smythe, Sunset, Vista Del Mar and Willow Schools.

This package contains a combination of:

- Platform access for students and teachers
- LevelSet assessments
- Customized Professional Learning Services (PLS)
  - The PLS offerings include implementation planning, on-site professional development, live online workshops, principal awareness sessions and access to 24/7 self-paced, on-demand resources.

This agreement was originally Board approved on April 13, 2017 and is being amended to include two middle schools at no additional cost.

RECOMMENDATION:
Approve the revised agreement with Achieve3000 for a Differentiated Literacy Solution package to include Vista Del Mar and San Ysidro Middle Schools at no additional cost. Total agreement amount is $185,630.00 from Title I funds.

☐ **Renewal** ☐ **New** ☒ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications?	Are funds for this item available in the 2017-2018 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	
$185,630.00 (Amount)	Title I – Site Funds (Name of funding source and/or location)	-- (Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

ACHIEVE3000®

Quote ID: 95556
Contract Period: 08/01/17 - 06/30/18

Quote Date: 03/25/17
Valid Until: 05/25/17

Client Information

Account Name: San Ysidro School District

Address

4350 Otay Mesa Rd
San Ysidro, CA 92173-1685
Phone: 619-428-4476

Client

Manuela Colom
Email: mcolom@sysd.k12.ca.us
Phone: 619-428-4476

About Achieve3000®

Achieve3000 is the leading literacy platform in today's blended learning programs, with differentiated solutions that serve over two million students worldwide. Based on decades of scientific research, Achieve3000's patented and proven solutions for grades PreK-12 and Adult Education reach all students at their individual reading levels to accelerate their learning, improve test scores, and help them succeed in school and beyond.

Your custom quote includes the solutions listed below. To explore more options, such as our multi-year quote with LOCKED-IN PRICING for three full years, please contact sales.support@achieve3000.com for an adjusted quote.

Discover all of Achieve3000's research-based solutions, plus all that's new for the upcoming school year, by visiting www.achieve3000.com.

Participating Schools
La Mirada Elementary
Ocean View Hills School
San Ysidro Middle School
Smythe Elementary School
Sunset Elementary School
Vista Del Mar School
Willow Elementary

Item #	Product	Cost	Qty	Total
2017-LIT-PRO-STDT	Achieve3000®'s Pro Differentiated Literacy Solution: includes 1 student license	$42.00 per student	2800	$117,600.00
2017-KBPM-PT	Part-Time Project Management Services. Includes Shared Project Manager providing: Leadership Liaison, Capacity Building; Targeted, Frequent Reporting; Implementation Oversight & Accountability; Assessment & Research	$81,000.00 per PM	1	$81,000.00
Subtotal:				**$198,600.00**
Discount				($12,970.00)
ORDER TOTAL:				**$185,630.00**

See Next Page for Quote Acceptance

ACHIEVE3000

Quote ID: 95556

Acceptance

	Achieve3000
Account Name	
Signature	*Signature*
Name, Title	*Name, Title*
Date	*Date*

The Complete Signed Quote and Purchase Orders can be sent to:
Achieve3000
1985 Cedar Bridge Ave., Suite 3
Lakewood, NJ 08701
Fax: 316-221-0718
Email: orders@achieve3000.com

This quote is governed by and subject to the Achieve3000 terms and conditions at www.achieve3000.com/terms-of-service. By signing this quote, you are agreeing to such terms and conditions.

A Proven Solution for Summer Success! Engage, motivate and accelerate learning this summer with Achieve Intensive, the brand-new rapid intervention solution for Grades 2-12 from Achieve3000! Visit www.achieve3000.com/intensive to learn more.

SmartyAnts KidBiz3000 TeenBiz3000 Empower3000 eSolutions3000 Spark3000 LevelSet AchieveIntensive

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D., Superintendent

SCHOOL/DEPARTMENT: Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: AGREEMENT WITH PRINCIPAL'S EXCHANGE FOR COMMON CORE SUMMER INSTITUTE

BACKGROUND INFORMATION:
Principal's Exchange is a State-approved Technical Support Provider, who supports the District in their continued efforts to promote student success. Principal's Exchange will provide a Common Core Summer Institute for site and key District administrators with professional development workshops.

Participants will develop a common understanding of research and best practices related to the teaching of English Language Development (ELD) for K-8 and Formative Assessment in Common Core Math for the middle school grades. In addition, teachers assigned to teach in Spanish for the 2016-17 school year will participate in the next iteration of the District's equity-driven Curriculum Alignment initiative focused on clearly defining the expectations for teaching and learning in Spanish as part of the District Language Acquisition Programs.

RECOMMENDATION:
Approve the agreement with Principal's Exchange to provide a Common Core Summer Institute from July 31, 2017 to August 9, 2017 at an estimated cost of $233,515.00 from Title II funds.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

$233,515.00	Title II Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 12th day of May, 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Principal's Exchange
Company/Consultant

(626) 574-3013
Telephone Number

2101 East Fourth St., 200B, Santa Ana, CA 92705
Address

robin@principals-exchange.org
Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: July 31, 2017 To: August 9, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES
District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

2.2 PAYMENTS
Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION
Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES
Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE
Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL
Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, to

to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached.**

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)
If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. (**Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	**Principal's Exchange**
Name:	Randy Barth
Title:	Executive Chairman
Address:	2101 East Fourth Street, 200B
City/State/Zip Code:	Santa Ana, CA 92705
Telephone:	(626) 574-3013
Email:	robin@principals-exchange.org

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Manuela Colom
Title:	Deputy Superintendent	Executive Director, Ed. Services
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3027
Email:	arturo.macias@sysd.k12.ca.us	mcolom@sysd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.//

CONSULTANT	DISTRICT
Principal's Exchange Firm Name	**San Ysidro School District** Firm Name
Signature of Authorized Agent	Signature
Print Name, Title	J. Arturo Sanchez Macias, Deputy Superintendent Print Name, Title
Date:	Date
Phone Number	Board Approved

Principal's Exchange
2101 East Fourth St. Bldg B, 2nd Floor
Santa, Ana, CA 92705

EXHIBIT A

January 23, 2017

To: Manuela Colom
Assistant Superintendent, San Ysidro School District

From: Marty Maya
Sr. Operations Consultant, Principal's Exchange
marty_c@principals-exchange.org
(626) 644-8003

RE: Summer Support Proposal

It is with pleasure that we submit this proposal to continue our partnership with your district. As a State-approved Technical Support Provider, we welcome the opportunity to support the San Ysidro S.D. in your continued efforts to promote student success. Participants will develop a common understanding of research and best practice related to the teaching of English Language Development (ELD) K-8 and Formative Assessment in Common Core Math for the middle school grades. In addition, teachers assigned to teach in Spanish for the 2016-17 school year will participate in the next iteration of the district's equity-driven Curriculum Alignment initiative focused on clearly defining the expectations for teaching and learning in Spanish as part of the district language acquisition programs.

The table below outlines the projects you have requested.

Principal's Exchange
2101 East Fourth St. Bldg B, 2nd Floor
Santa, Ana, CA 92705

EXHIBIT A

Project	Description	Timeframe	Support
Common Core Summer Institute	**Part One:** **Morning Assembly** – 45 minutes each day of large group presentation on the following topics of general interest to all participants, modeling sound lesson design and highly effective teaching: **Topics** ▪ Review to the Institute and Interactive Notebooks /Review History of the English and Spanish Language ▪ ELA/ELD Framework described as the ELD/ALD twist ▪ Integrated and Designated ELD ▪ High-impact, Low-prep ELD/ALD strategies **Grade-span Sessions, K-6**- Three 50-minute rotations in grade-similar groups on the following topics tailored to each of the grade spans. **Grade-span Sessions, 7-8**- Three 50-minute sessions in grade-similar groups on the following topics tailored to each of the grade spans. All subjects (ELD/ALD) and math teachers together to continue with formative assessment in math.	**5 days** **July 31-Aug 4** **Half Days**	Up to 10 facilitators for 5 – day institute (plus collaboration before and project finalizing after institutes)
Assessment/ Matrix Revision	**Part Two:** **Specifically for teachers assigned to teach in Spanish during 2016-17 as part of language acquisition programs in elementary schools.** • Spanish adaptations of ELA matrices • Plan for creating common assessments • Spanish to English Transferability through Metacognitive Strategies	**3 days** **Aug 7-9** **Full Days**	Up to 4 facilitators for 3 – day institute (add SYSD Leads) (plus collaboration before and project finalizing after institutes)
Total Cost			**$233,515**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH WESTED FOR THE ADMINISTRATION OF THE CALIFORNIA HEALTHY KIDS SURVEY

BACKGROUND INFORMATION:
WestEd partners with schools and districts to provide research-based services to improve education outcomes and turn around low-performing schools and districts. WestEd understands that to improve learning for children, youth, and adults, it is essential to support and enhance the effectiveness of education systems at all levels.

The California Healthy Kids Survey (CHKS) is the largest statewide survey of resiliency, protective factors, risk behaviors, and school climate in the nation. Across California, the CHKS has led to a better understanding of the relationship between students' health behaviors and academic performance and is frequently cited by state policymakers and the media as a critical component of school improvement efforts to help guide the development of more effective health, prevention, and youth development programs.

The District is required to administer the CHKS by the end of the 2016-17 school year, with the mandatory obligation of having an approved Memorandum of Understanding with WestEd. The San Diego County of Education will cover the cost of WestEd services.

RECOMENDATION:
Approve the Memorandum of Understanding with WestEd for the administration of the California Healthy Kids Survey for school year 2016-17 at no cost to the District.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JGM

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

N/A	N/A	--
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

school climate health & learning

CALIFORNIA SURVEY SYSTEM

MEMORANDUM OF UNDERSTANDING • 2016/17 SCHOOL YEAR

DISTRICT NAME: San Ysidro Elementary

This agreement outlines conditions to be met by the above named district (the "District") and WestEd as they relate to access to and the administration of the California Healthy Kids Survey, the California School Staff Survey, and the California School Parent Survey, which are part of the comprehensive Cal-SCHLS data system, developed by WestEd under contract with the California Department of Education. **Survey access will not be granted until a signed copy of this Memorandum of Understanding (MOU) is received.**

I. DISTRICT AGREES TO:

- **Read the Guidebook.** Pay special attention to the section on active and passive consent procedures.
- **Coordination.** Provide one district–level contact person for each participating district.
- **Surveys.** Use only the current version of the surveys provided by your Cal-SCHLS Regional Center.

SURVEY ADMINISTRATION (CHKS)

- **Grades and Schools.** Survey grades 5 through 12 as appropriate within the district. Provide current student enrollment figures for all schools by grade level.
- **Parent Consent.** Follow the active parental consent process with grades below seven, and either active or passive parental consent with grade seven and above.
    - Follow written school board policy for active and/or passive consent, and provide notification to parents of the approximate date(s) of survey administration and the availability of survey instruments for review at school and/or district offices. This is required regardless of consent type.
- **Privacy of Students.** Preserve respondent privacy and the confidentiality of the responses by ensuring that the room set-up prevents anyone from observing how the respondent is answering the survey questions and ensure that reasonable measures are taken to protect the responses after they are collected.
- **Surveys.** Administer the elementary survey to elementary students, and the secondary Core survey to secondary students.
- **Proctors.** Assign survey proctors (teachers or assigned proctors) for each classroom.
- **Assurance of Confidentiality Agreement.** Ensure that all teachers and proctors assigned to administer the survey sign the Assurance of Confidentiality Agreement and read the Introductory Script to students.
- **Response Rates.** Make best efforts to obtain a response rate of at least 70% of students in surveyed grades.
- **Data Submission and Report Preparation.** Notify Cal-SCHLS Regional Center staff upon completion of each survey administration per the guidelines provided at registration.
- **Printed Survey Administration.** Provide complete information on the transmittal envelopes if administering the survey via scantron form.
- **Produce surveys.** If administering paper-and-pencil survey, reproduce from the master copy no more than

the number of questionnaires needed to administer the survey.

- Submit completed answer sheets and materials to your Regional Center.
- Cal-SCHLS is not responsible for transferring data from incorrect to correct answer sheets.

CALIFORNIA SCHOOL STAFF SURVEY (CSSS)

- Ensure that applicable staff complete the online California School Staff Survey (CSSS) at each school and for each grade level.
- The survey should be offered to all teachers, administrators, and other certificated staff, including paraprofessionals and aides, and to all personnel working in the areas of counseling, health, prevention, and safety.

CALIFORNIA SCHOOL PARENT SURVEY (CSPS)

- Coordinate with Cal-SCHLS staff regarding the administration of online and paper parent survey materials.
- Administer the CSPS to all parents, guardians, or other caregivers of students in all grades and schools in the district.
- Each family (parent/guardian/caregiver) should complete only one survey per school regardless of number of children enrolled in that school.

PAYMENT

Make payment of all Cal-SCHLS fees, at the current rates for the applicable school year within thirty (30) days of completion of services and receipt of deliverables. See attached fee schedule for the 2016-2017 school year. CHKS Survey Fee, CSSS Survey Fee and costs associated with the San Diego County CHKS high school custom module will be paid for by the San Diego County Office of Education. All other fees are the responsibility of the district.

II. WESTED AGREES TO PROVIDE:

- Comprehensive technical assistance via email and phone.
- Access to the CHKS online system or master copies of the survey instrument with scantrons and materials.
- Access to the CSSS online system.
- Access to the CSPS online system and copies of the survey booklets.
- Access to the Cal-SCHLS System website (chks.wested.org).
- Scanning and online services.
- **District-level reports within six to ten weeks after receipt of accurate and complete survey information and materials.**

III. ACCESS

Under the Public Records Act, any third party (for example, the media) can request existing district reports from CDE. Raw data may be provided to public agencies and research agencies by request for analyses only after the requesting agency has executed an agreement with WestEd and/or CDE and has agreed to conditions of strict confidentiality in compliance with state and federal regulations, including, but not limited to, the Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR part 99), the California Information Practices Act (California Civil Code § 1798 et. seq.), and the Privacy Act of 1974, as amended (5 U.S.C. § 552).

Cal-SCHLS Regional Center staff post Cal-SCHLS reports (CHKS and CSSS) to the Cal-SCHLS System

websites in November of the year following survey administration.

IV. CONFIDENTIALITY AGREEMENT

Districts agreeing to administer any of the Cal-SCHLS surveys (CHKS, CSSS, and CSPS), understand that data will be subject to the conditions stated above. Once produced, district level reports will be available to outside agencies via the website or upon request, and raw data may be provided to public and research agencies for analysis under strict conditions of confidentiality.

District further agrees to use the Cal-SCHLS surveys only for use in its own districts, and only for so long as this MOU is in effect. Upon expiration or termination of this MOU, District agrees to return all Cal-SCHLS materials to WestEd or CDE.

V. GENERAL TERMS AND CONDITIONS

Terms. This MOU is effective on September 1, 2016 and expires on August 31, 2017.

Amendments. This MOU may be amended at any time by mutual agreement of the parties without additional consideration, provided that before any amendment shall take effect, it shall be in writing and signed by both parties.

Indemnification. District shall defend, indemnify, and hold WestEd, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of District, its officers, agents, or employees.

WestEd shall defend, indemnify, and hold District, its officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of the performance of this MOU but only in proportion to and to the extent such liability, loss, expense, attorneys' fees, or claims for injury or damages are caused by or resulting from the negligent or intentional acts or omissions of WestEd, its officers, agents, or employees.

Dispute resolution. District and WestEd shall exercise their respective best efforts to settle any claim, controversy, or dispute (collectively, "Dispute") arising out of or relating to this MOU. The Parties shall discuss any Dispute no later than fifteen (15) days after either Party gives written notice to the other Party of a Dispute, including the legal and factual basis for such Dispute. No arbitration or other proceeding may be commenced before the Parties have met pursuant to this provision. In the event that a Dispute cannot be resolved through good faith negotiations, the Parties agree that such Dispute shall be finally settled through binding arbitration. The arbitration shall be administered by JAMS, in San Francisco, California, pursuant to its Comprehensive Arbitration Rules and Procedures. The decision of the arbitrator shall be final and conclusive upon the Parties. Judgment on the award rendered by the arbitrators may be entered in any court having jurisdiction. Notwithstanding the foregoing, either party may seek injunctive or provisional relief to protect confidential information at any time.

Assignment. District shall not voluntarily or by operation of law, assign or otherwise transfer its rights or obligations under this MOU without prior written consent from WestEd. Any purported assignment in violation of this paragraph shall be void.

Execution. Each of the persons signing this MOU represents that he or she has the authority to sign on behalf of and bind their respective party.

By signing this document, the named District and WestEd signify that each party, has reviewed, understands, agrees to, and will comply with the terms and conditions stated above.

District Representative:

Signature:

Email: kelli.hay@sysd.k12.ca.us

WestEd Staff:

Signature:

Email: mneuenf@wested.org

school climate health & learning
CALIFORNIA SURVEY SYSTEM

District

Survey Administration Fees 2016-2017

All Fees Based on CDE Subsidized Rate

Questions? Call our toll-free Cal-SCHLS Helpline at (888) 841.7536

CHKS	
Survey fee	*$0.40 per student enrolled; $150 survey set-up fee*
Supplementary modules	*$100 per supplemental module*
Custom Module	*One time development fee of $200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is $100 each.*
District report	*No additional cost*
School reports	*$75 each*
Ethnicity report	*$200 for district middle, $200 for district high*
School ethnicity report	*$100 each*
District climate report card	*$250, free if all eligible schools ordered*
School climate report card	*$100 each, comprehensive middle/high schools only*
Raw data (LEAs)	*$75 per data set*
Raw data (non-LEAs)	*$500 per data set*
Workshops	*$125/hour (preparation, travel, and presentation time), plus travel expenses*
Other custom work	*$100/hour*

CSSS	
Survey fee	*$150 survey set-up fee*
Supplementary modules	*$100 per supplemental module*
District report	*No additional cost*
School reports	*$75 each*
Raw data (LEAs)	*$75 per data set*
Raw data (non-LEAs)	*$500 per data set*
Custom questions	*One time development fee of $200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is $100 each.*
Workshops	*$125/hour (preparation, travel, and presentation time), plus travel expenses*
Other custom work	*$100/hour*

CSPS	
Survey fee (Includes online English/Spanish surveys)	*$150 survey set-up fee*
Supplementary modules	*$100 per supplemental module*
Printing fee	*$0.45 per paper copy ordered*
Paper processing fee	*$0.40 per paper copy returned for processing*
District report	*No additional cost*
School reports	*$75 each*
Raw Data (LEAs)	*$75 per data set*
Raw Data (non-LEAs)	*$500 per data set*
Custom questions	*One time development fee of $200 for every three questions or fraction thereof. Subsequent use of same module (with no changes) is $100 each.*
Workshops	*$125/hour (preparation, travel, and presentation time), plus travel expenses*
Other custom work	*$100/hour*

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH KATHRYN M. LERMA, MENTAL HEALTH SPECIALIST FOR 2016-2017 SCHOOL YEAR

BACKGROUND INFORMATION:
Under the direction of the Special Education Interim Director and Educationally Related Mental Health Services Provider, Ms. Kathryn M. Lerma, Mental Health Specialist, will provide mental health services including counseling, consultation, treatment and case management for individuals and families at school sites and/or in the home.

The Federal and State mental health funds will be used pursuant to Assembly Bill 114 (use of the mental health funds in the Budget Act of 2011-2012).

Cost implication: $25.00/hour x 25 hours/week = $625.00/week

RECOMMENDATION:
Approve/Ratify the agreement with Ms. Kathryn Lerma, Mental Health Specialist, for school year 2016-2017 at a cost not to exceed $5,000.00 from Educationally Related Mental Health Services funds.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** JRR

Financial Implications?	Are funds for this item included in the 2016-2017 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	
Estimated $5,000.00 (Amount)	Special Education - ERMHS (Name of funding source and/or location)	0100-3327000-5770-1190-5800010-054 (Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 14th day of April 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Kathryn Lerma	(760) 412-2846
Company/Consultant	Telephone Number
7 East Prospect, Chula Vista, CA 91911	Kathryn.lerma@gmail.com
Address	Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: April 14, 2017 To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES
District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION
Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES
Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:
Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL
Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached.**

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)
If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. (**Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCHOLOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	
Name:	Kathryn M. Lerma
Title:	Mental Health Specialist
Address:	7 Prospect
City/State/Zip Code:	Chula Vista, CA 91911
Telephone:	(760) 412-2846
Email:	Kathryn.lerma@gmail.com

DISTRICT:	**San Ysidro School District**	
Name:	J. Arturo Sanchez Macias	
Title:	Deputy Superintendent	
Address:	4350 Otay Mesa Road	
City/State/Zip code:	San Ysidro, CA 92173	
Telephone:	(619) 428-4476	
Email:	arturo.macias@sysd.k12.ca.us	

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.//

CONSULTANT	DISTRICT
	San Ysidro School District
Firm Name	Firm Name
Signature of Authorized Agent	Signature
Kathryn M. Lerma, Mental Health Specialist	J. Arturo Sanchez Macias, Deputy Superintendent
Print Name, Title	Print Name, Title
Date:	Date
(760) 412-2846	
Phone Number	Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1
Fingerprinting and Criminal Background Investigation Requirements
(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils**. As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Under the direction of the Special Education Director and Educationally Related Mental Health Services Provider, Ms. Kathryn M. Lerma will provide mental health services including counseling, consultation, treatment and case management for individuals and families at school sites and/or in the home.

$25.00 per hour x 25 hours/week = $625.00 per week, and not to exceed $5,000.00 for 2016-2017 school year.

CONSULTANT	DISTRICT
	San Ysidro School District
Firm Name	Firm Name
Signature of Authorized Agent	Signature
Kathryn M. Lerma, Mental Health Specialist	J. Arturo Sanchez Macias, Deputy Superintendent
Print Name, Title	Print Name, Title
Date:	Date

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH PARADIGM HEALTHCARE SERVICES

BACKGROUND INFORMATION:
The San Ysidro School District will enter into an agreement with Paradigm Healthcare Services to reduce the administrative burden associated with the time survey submission and review process by providing healthcare billing services.

The District is recommending to retain the services of Paradigm Healthcare Services for school year 2017-18 with automatic renewal thereafter until terminated. The cost implications are based on the different services offered and may include: ▪ LEA Billing Services ▪ CRSC Services ▪ MAA Program Consulting Services ▪ Substitution of Alternative Methodology and/or Fee Terms should State or Federal laws change, and ▪ Late Fees.

RECOMMENDATION:
Approve the agreement with Paradigm Healthcare Services to provide health billing services and consultation. Cost implications will be paid from funds generated by the LEA Medi-Cal and MAA Billing.

☒ **Renewal** ☐ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** JRM

Financial Implications? ☒ Yes ☐ No

Are funds for this item included in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

Estimated Varies based on service (Amount)	LEA Medi-Cal Billing & MAA Funds (Name of funding source and/or location)	0100-3327000-5770-1190-5800010-054 (Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

paradigm | healthcare

SERVICE AGREEMENT

This Service Agreement (**"Agreement"**) is entered into as of the 1st day of July 2017 between Paradigm Healthcare Services, LLC, a California Limited Liability Company (**"Paradigm"**) and San Ysidro School District, a Local Education Agency (**"Client"**).

RECITALS

Paradigm is engaged in the business of providing Medicaid direct service and administrative claiming services to local education agencies, local governmental agencies, school districts, County offices of education, and local education consortia within the State of California.

Client desires to retain Paradigm, and Paradigm desires to be retained by Client, to provide the services described in greater detail below.

Accordingly, in consideration of the mutual obligations undertaken herein, THE PARTIES AGREE AS FOLLOWS:

TERMS

1. ***Retention.***

Client hereby retains Paradigm and grants it the exclusive right to perform the services described below subject to the terms and conditions set forth in this Agreement.

2. ***Term.***

This Agreement shall commence on the date first set forth above and shall continue in full force and effect through June 30, 2018 ("Initial Term") subject to the termination provisions set forth in Paragraph, "Termination." Unless either party sends written notice to the other party at least 60 days prior to the end of the Initial Term or any subsequent term, this agreement shall automatically renew for an additional year on each July 1 following the Initial Term, subject to termination provisions herein. The phrase "Term of the Agreement" shall refer to the Initial Term and any subsequent renewal period. The phrase "Fiscal Year" as used in this Agreement shall refer to the period July 1 through June 30. The Agreement will govern activities required to be performed by either party to complete obligations undertaken under this Agreement, regardless whether those activities are to be performed during or after the Term of the Agreement.

3. ***Paradigm LEA Billing Services.***

a. **Program Implementation Services.**

(1) Paradigm will assist Client with all start-up documentation required by the California Department of Health Care Services ("DHCS") to enroll Client as a Medi-Cal Provider, and establish Paradigm as the Client agent for purposes of submitting reimbursement requests under this Agreement.

Paradigm Healthcare Services, LLC • 500 Sansome Street, Suite 500 • San Francisco, CA 94111 • Tel: (415) 616-0920 • Fax: (415) 616-0910

(2) Paradigm will work with Client to assess program potential, establish provider and site databases for effective service tracking, and provide implementation training to Client program coordinator(s). This implementation process will be designed to identify areas of reimbursement and to facilitate an effective partnership between the Client and Paradigm.

b. Training and Materials.

(1) Paradigm will provide training to Client's program coordinator(s) and healthcare providers as part of the initial contract implementation and at least annually thereafter. Training will include the following subject areas: DHCS audit requirements for Client's LEA billing program; all necessary information and procedures for submitting Client billing data to Paradigm; and "best practices" to implement and maintain an optimized, audit-ready program.

(2) Paradigm will provide Client personnel with all necessary training materials including a proprietary "Coordinator's Handbook" containing a detailed review of the rules and regulations governing the LEA billing program. At Client's request Paradigm will also make available its proprietary "provider forms" for use in documenting the delivery of healthcare services (available in paper and electronic versions).

c. Claims Preparation and Submission.

(1) **Eligibility.** Upon the commencement of LEA Billing Services under this Agreement and quarterly thereafter during the Term of the Agreement, Paradigm will use its proprietary algorithms and know-how to determine Medi-Cal eligibility and identify Medi-Cal numbers within limits imposed by the DHCS and county governments. Eligibility match information will be retained by Paradigm and will be used solely to provide services hereunder subject to all the confidentiality provisions provided in the Agreement.

(2) **Claims Submittal.** Paradigm will make reasonable efforts to submit each Medi-Cal claim within thirty (30) days of receipt from Client of all information necessary for processing that claim. Paradigm will also make reasonable efforts to bill retroactive claims existing at the commencement of this Agreement so as to minimize revenue lost due to Medi-Cal's one (1) year billing limit.

(3) **Review and Resubmittal.** Paradigm will monitor the submittal and payment process, review denials, suspensions, and holds, as reported by DHCS, and make reasonable efforts to resolve any challenged Client reimbursement claim.

d. Management Reports and Program Analysis. Paradigm will provide Client with periodic management reports using provider, procedure, and/or site parameters. The frequency of such reports will be determined by mutual agreement of Paradigm and Client, but in any event shall occur no less frequently than quarterly.

e. Coordination with Client.

(1) **Information Sharing.** Paradigm will provide Client with information regarding program policy, interpretation of policy, and regulatory updates as applicable. Quarterly "Bulletins" will be provided to Client's coordinator(s) to ensure timely communication about program changes and updates to Paradigm's systems and processes.

(2) **Support.** Paradigm will provide a "Client Care Center" available for the use of Client's program coordinator(s) and accessible via toll-free phone and email. A Paradigm Help Desk will be available to Client program coordinator(s) and participants utilizing Paradigm's web-based software, accessible by toll-free phone during regular business hours and by email.

(3) **Audit and Site Visit Support.** Paradigm will provide Client personnel with training on audit requirements and program compliance. In the event of a program audit or review, Paradigm will assist in preparing for and responding to the audit to the extent permitted by DHCS and or any other auditing party.

f. Paradigm Technologies Software. Paradigm will make available its proprietary web-based software to assist Client in effective management of program participation, including at Client's option, the web-based Paradigm Technologies application. Note: Access to any Paradigm Technologies web-based applications requires acceptance of a separate, no-fee online Software License Agreement found at Paradigm's website.

4. ***Client's LEA Billing Service Obligations.***

a. Program Coordinator(s). Client will make available designated personnel to assist with the implementation of Paradigm's services, and coordinate with Client's individual program participants.

b. Provider Logs. Client will maintain complete and accurate provider logs of all healthcare services provided by Client and will return the completed logs to Paradigm at the end of each month.

c. Student Data. Upon commencement of the Agreement and quarterly thereafter (October 1st, December 15th, March 15th, and June 15th), Client will provide Paradigm with a computer file in a format specified by Paradigm of all student data reasonably requested by Paradigm in connection with its performance under this agreement from Client's computer systems or from the computer systems of the individual schools Client comprises.

5. ***Paradigm CRCS Services.***

Paradigm will prepare the annual Cost and Reimbursement Comparison Schedule ("CRCS") Workbook in accordance with the claim guidelines approved by DHCS, based on information supplied by Client for each fiscal year, in accordance with the terms of the Agreement. Client will have final approval over the CRCS Workbook submission prepared by Paradigm.

6. ***Client's CRCS Obligations.***

Client will submit to Paradigm, in a format specified by Paradigm, all elements needed to complete the CRCS Workbook for each provider for whom reimbursement is sought. Documentation will be submitted to Paradigm no later than sixty (60) days after the end of the Fiscal Year for which the CRCS is to be submitted.

7. ***Paradigm MAA Billing Services.***

All services described below will be provided in accordance with and to the extent allowed by the California Department of Health Care Services ("DHCS") Medi-Cal Administrative Activities ("MAA") Plan.

a. MAA Program Consulting Services.

(1) **Ongoing Consultation**. Paradigm will work with Client to assess program potential, and establish an optimized claim plan, which consists of review and analysis of all program participants and their fiscal eligibility. Ongoing consultation will be designed to identify areas of reimbursement and to facilitate Client's full participation in the MAA program.

(2) **Training**. Paradigm will provide training to Client's program coordinator(s). Training will include the following subject areas: DHCS audit requirements for Client's MAA program; information and procedures for submitting MAA fiscal information to Paradigm; and "best practices" to implement and maintain an optimized, audit-ready program.

(3) **Information Sharing**. Paradigm will provide Client with information regarding program policy, interpretation of policy, and regulatory updates as applicable. Quarterly "Bulletins" will be provided to Client's coordinator(s) to ensure timely communication about program changes and updates to Paradigm's systems and processes.

(4) **Program Compliance Support**. Paradigm will provide Client personnel with training on audit requirements and program compliance, and will perform "compliance reviews" to assist the Client in maintaining audit records. In the event of a program audit or review, Paradigm will assist in preparing for and responding to the audit to the extent permitted by DHCS and or any other auditing party.

(5) **Supplemental Support**. Paradigm will provide a "Client Care Center" available for the use of Client's program coordinator(s) and accessible by toll-free phone during regular business hours and by email. A Paradigm Help Desk will be available to Client program coordinator(s) and staff utilizing Paradigm's web-based software, accessible by toll-free phone during regular business hours and by email.

(6) **Paradigm Technologies**. Paradigm will make available, as applicable, its proprietary web-based software to assist Client in effective program participation. Note: Access to any Paradigm Technologies web-based applications requires acceptance of a separate, no-fee online Software License Agreement found at Paradigm's website.

b. <u>MAA Invoice Preparation & Submission Services</u>.

(1) **Medi-Cal Eligibility**. Paradigm will use its proprietary algorithms and know-how to determine Medi-Cal eligibility and identify Medi-Cal numbers within limits imposed by DHCS and County governments. Eligibility match information will be retained by Paradigm and will be used solely to provide services hereunder subject to all the confidentiality provisions provided in the Agreement.

(2) **Invoice Processing**. Paradigm will assist Client in preparing the fiscal information needed to complete the MAA invoice. Paradigm will compile all required invoice data (including the Time Survey Summary Results) provided by Client and prepare MAA invoices in accordance with the claim guidelines approved by DHCS, based on information supplied by Client for each fiscal quarter during the Term of the Agreement. Client will be afforded a reasonable opportunity to monitor Paradigm efforts, and will have final approval of the MAA invoices prior to submission by Paradigm.

(3) **Direct Charge**. Paradigm will assist Client in the calculation of direct charges, provided that Client supplies Paradigm with the information necessary to make such calculations in accordance with DHCS school-based MAA directives.

(4) **Agency Coordination**. Paradigm will coordinate the submittal of the MAA Operational Plan and MAA invoice to the County or Regional MAA Coordinator and provide information requested by regional, state and federal agencies as related to the MAA Operational Plan and invoices submitted thereunder.

(5) **Management Reports and Program Analysis**. Paradigm will provide Client with periodic management reports for the ongoing analysis of Client's MAA claims. The frequency of such reports will be determined by mutual agreement of Paradigm and Client.

(6) **Paradigm Technologies**. Paradigm will make available, as applicable, its proprietary web-based software to assist Client in effective program participation. Note: Access to any Paradigm Technologies web-based applications requires acceptance of a separate, no-fee online Software License Agreement found at Paradigm's website.

8. ***Client's MAA Obligations.***

a. **Program Coordinator(s).** Client will make available designated personnel to assist with the implementation of Paradigm's services, and coordinate with Client's individual program participants.

b. **MAA Operational Plan.** Client will provide to Paradigm all pertinent information needed for developing each MAA Operational Plan in a timely manner. Client will designate individuals to serve as Paradigm contacts for the collection of such information.

c. **Official RMTS Participant Roster (TSP).** On the first day of the fiscal quarter, Client will submit to Paradigm the official RMTS participant roster (referred to as the TSP in the California State RMTS claiming plan).

d. **Time Survey Summary Results.** Client will submit to Paradigm a time survey summary report that indicates the MAA time, as certified by the regional agency, for that quarter based on the RMTS methodology, and that contains all data required for the SMAA invoice by LEA and claiming unit. This report of summarized MAA time shall be submitted to Paradigm no later than sixty (60) days after the end of the quarter for which the invoice is submitted or fifteen (15) days after the report is received by Client from its regional agency, whichever is earlier.

e. **Direct Charge Documentation.** Client will provide Paradigm with all documentation to support Client's direct charge reimbursements in accordance with DHCS school-based MAA directives. Client will submit direct charge documentation to Paradigm no later than thirty (30) days after the end of the quarter for which it will apply.

f. **MAA Invoice Submittal.** Client will submit to Paradigm all elements needed to complete the detailed MAA invoice form for the claiming unit that undertook the activities for which reimbursement is sought. Client will submit documentation to Paradigm no later than sixty (60) days after the end of the quarter for which the invoice is to be submitted.

g. **Compliance.** Client will comply with enabling legislation, regulations, administrative claiming process directives, policies, and program letters of the DHCS, as well as directives from the Lead County or Regional Agency, and with the terms of the approved MAA Operational Plan, which define allowable MAA and processes for appropriate MAA reimbursements.

h. **Student Data.** Upon commencement of the Agreement and quarterly thereafter (October 1st, December 15th, March 15th, and June 15th), Client will provide Paradigm with a computer file in a format specified by Paradigm of all student data reasonably requested by Paradigm in connection with its performance under this agreement from Client's computer systems or from the computer systems of the individual schools Client comprises.

i. **Documentation for Invoice Submittal.** Client will cooperate with Paradigm and will provide Paradigm access to all personnel and files reasonably requested by Paradigm to assist Paradigm in its performance of MAA Invoice Preparation and Submission Services hereunder.

j. Data Processing. Client will be responsible for the accuracy and appropriateness of all MAA information it provides to Paradigm for the preparation of MAA invoices and for compliance with all applicable laws and regulations regarding preparation of MAA invoices.

9. ***Additional Client Obligations.***

In addition to the specific obligations set forth above, Client will take such other reasonable actions as Paradigm may request to facilitate Paradigm's provision of services under this Agreement.

10. ***Fees and Payment Terms.***

a. Fees for LEA Billing Services.

(1) **Flat Fee Per Approved Service.** Paradigm fees for Client LEA claims submitted or originating during the Term of the Agreement will consist in a flat fee for each claimed service that DHCS approves for reimbursement without regard to any DHCS administrative deductions, holdbacks, or other deferral or delay in payment ("Approved DHCS Reimbursements"). The schedule of Paradigm flat fees for DHCS approved services is set forth in Appendix A.

(2) **Sliding Scale Reduction.** Paradigm's fees per approved service will *decrease* in the event total Approved DHCS Reimbursements during any Fiscal Year exceed certain pre-established thresholds. The reduced Paradigm fee schedule will apply prospectively to services approved for payment by DHCS after (and in the same Fiscal Year) that a threshold is reached. The thresholds triggering a decrease in Paradigm fees are $500,000 and $1,000,000. The schedule of Paradigm's reduced fees starting at each threshold is set forth in Appendix A.

(3) **Effect of Increase in Reimbursement Rates.** In the event DHCS increases the reimbursement rates to Client for LEA Billing Services during the Term of this Agreement, Paradigm's flat fees will automatically increase by the same percentage as the percentage DHCS increase. However, in no event will Paradigm's flat fees increase by more than 2% in any Fiscal Year during the Term of the Agreement.

(4) **Cap on Paradigm Fees.** Notwithstanding the fee schedule set forth in Appendix A, the total fees payable to Paradigm based on Approved DHCS Reimbursements during any Fiscal Year during the Term of the Agreement will not exceed the following:

13.5% of Approved DHCS Reimbursements up to $500,000;

12% of Approved DHCS Reimbursements from $500,001 to $1,000,000;

10% of Approved DHCS Reimbursements above $1,000,000.

(5) **Application of Fiscal Year Limits.** For purposes of computing Paradigm's fees, thresholds and fee caps for LEA Billing Services, all Approved DHCS Reimbursements will be deemed to fall within the Fiscal Year in which DHCS approves reimbursement, regardless when the claim originates or is submitted by Paradigm to DHCS for payment, and regardless when or whether reimbursement is received from DHCS. Nothing in this Agreement shall constitute a limitation or waiver of Paradigm's entitlement to receive fees based on the foregoing schedule even after termination of the Agreement. Paradigm will invoice Client monthly based on Approved DHCS Reimbursements rather than payment received by Client from DHCS.

b. Fees for CRCS Services. The fee for each Fiscal Year for which CRCS services are rendered will be equal to the lesser of: (i) $100 per employee or contractor used in the final calculation of "Ne

Total Personnel Costs" as reported on Worksheets A and B, or (ii) $8,500. Paradigm will invoice Client for CRCS services on an annual basis.

c. Fees for MAA Billing Services.

(1) **MAA Program Consulting Services**. The fee for MAA Program Consulting Services will be $500 per month. Paradigm will invoice Client on a monthly basis during the Term of the Agreement.

(2) **MAA Invoice Preparation & Submission Services**. The fee for MAA Invoice Preparation & Submission Services each fiscal quarter during the Term of the Agreement will be an amount equal to $45 multiplied by the sum of: (i) the number of time survey participants claimed on Client's MAA Invoice for that fiscal quarter, and (ii) the number of individuals identified as a direct charge in Client's MAA Invoice for that fiscal quarter. Paradigm will invoice Client quarterly based on MAA payments received by Client from DHCS.

(3) Under existing law, the foregoing MAA fee arrangement will allow Client to recover as MAA reimbursable costs fifty percent (50%) of any fees charged by Paradigm. Certain deviations from this fee structure may prevent Client from recovering these fees as allowable administrative expenses under the MAA reimbursement process.

d. Substitution of Alternative Methodology and/or Fee Terms. In the event that any LEA Billing, CRCS, or MAA fee arrangements, or and part thereof are or become inconsistent with applicable state or federal law, regulation, or court order, or that any time survey methodology other than Worker Log or RMTS is approved by DHCS for use by Client in determining the percentage of allowable costs for MAA reimbursement, Paradigm will on thirty (30) days written notice provide substitute fee arrangements and/or substitute time survey services consistent with applicable law regulation or court order. Any such substitute fee arrangements shall not increase the total amount Client would otherwise have been required to pay Paradigm for services under this Agreement.

e. Late Fees. Client will incur a late fee of two percent (2%) per month or any part thereof, or the maximum fee allowed by law, whichever is less, on any invoiced amount unpaid after sixty (60) days. The fees specified herein do not include taxes or similar surcharges, which are the sole responsibility of Client (excluding taxes on Paradigm's gross income).

11. ***Protection of Confidential Information.***

a. Definitions.

(1) **"Client Confidential Information"** shall mean all information in whatever form provided by Client to Paradigm in connection with the services rendered under this Agreement that at the time of first receipt: (i) is clearly marked "confidential" or "proprietary;" (ii) constitutes protected health information, personal information, or student or pupil information, as defined by any federal or state law or regulation, including but not limited to the Family Education Rights Privacy Act (FERPA), 20 U.S.C. §1232g, et al., the Protection of Pupil Rights Amendment (PPRA), 20 U.S.C. §1232h, the Children's Online Privacy Protection Act (COPPA), 15 U.S.C. §§6501-6506, and the California Education Code (including §49073.1); (iii) is governed by the terms of a Data Use Agreement (DUA) between Client and DHCS; (iv) is otherwise disclosed under circumstances of confidence; or (v) reasonably should be understood by the receiving party to be confidential. Without limiting the foregoing, Client Confidential Information shall include all Client student healthcare data and other student information, and all Medi-Cal data files received by Paradigm as Client's designated custodian. Confidential Information shall not include any information that is or becomes publicly

known through no fault of Paradigm, is already known by Paradigm at the time of disclosure based on information received from a source other than Client, or is rightfully received or independently developed by Paradigm after disclosure.

(2) **"Paradigm Confidential Information"** shall mean all information in whatever form provided by Paradigm to Client in connection with the services rendered under this Agreement that, at the time of first receipt: (i) is clearly marked "confidential" or "proprietary;" (ii) is otherwise disclosed under circumstances of confidence; or (iii) reasonably should be understood by the receiving party to be confidential. Without limiting the foregoing, Paradigm's Confidential Information shall include all business, marketing, technical, financial, customer, supplier, or other information, data entry means, processed claiming data, instructions, management reports, data file specifications, instructional materials, algorithms, software, forms, boilerplate plans, technologies, know-how related to making eligibility determinations, and data and results derived from the foregoing, except to the extent such Confidential Information is set forth in this Agreement, which is a public record.

b. Protection of Confidential Information.

(1) Each party shall use reasonable and appropriate measures to safeguard and keep confidential all Confidential Information of the other party and shall not disclose, use, or copy any Confidential Information except as necessary to perform its obligations hereunder. Such reasonable and appropriate measures shall be no less than the measures taken by each to protect its own confidential information of a similar nature, but in any event no less than the measures governing protection, maintenance, disclosure, retention and destruction of Confidential Information subject to the terms of any DUA between Client and DHCS and any applicable federal or state law or regulation.

(2) Paradigm represents that all its employees who work with Confidential Information provided by Client under this Agreement: (i) have received regular training in data security procedures and federal and state law and regulations applicable thereto; (ii) have reviewed Paradigm's written data security policies and procedures; and (iii) have signed an agreement to be bound by the confidentiality terms contained in this Agreement.

(3) Each party may disclose Confidential Information of the other party to its responsible employees and independent contractors to the extent permitted by law and provided that such employees and independent contractors: (i) have a need to access such Confidential Information for purposes of fulfilling the party's obligations hereunder; (ii) have been informed of the confidentiality provisions of this Agreement; and (iii) have agreed in writing to be bound by such provisions to the same extent as the parties. Each party shall be responsible for any breach of the confidentiality provisions of this Agreement by its employees and independent contractors.

(4) Paradigm will timely report to Client any misuse or unauthorized disclosure of student information or other Confidential Information in accordance with all applicable federal and state laws and regulations.

c. Ownership and Use of Client Confidential Information. Client Confidential Information provided to Paradigm under this Agreement continues to be the property of, and under the control of, Client, and will not be used for any purpose other than the requirements of this Agreement. Without limiting the foregoing, Paradigm will not use personally identifiable student information for commercial or advertising purposes.

d. Review and Correction. Client represents that it maintains a procedure by which parents, legal guardians, and eligible students can review student records and correct erroneous information;

Paradigm does not interact directly with parents, guardians or students, but will cooperate with Client as necessary to allow for the review and correction of student records.

e. Retention of Client's Confidential Information. Paradigm certifies that it will only retain Client's Confidential Information for as long a period as is reasonably necessary to fulfill its obligations under this Agreement, including compliance with DHCS audit requirements, and applicable federal and state laws and regulations. At the end of such compliance period, Paradigm in its reasonable discretion will either destroy Client Confidential Information in a secure manner or return this Information to Client.

f. Lawful Disclosure. This Paragraph shall not be construed as prohibiting either party from disclosing the other's Confidential Information to the extent required by law, regulation, or court order, provided such party notifies the other party promptly after becoming aware of such obligation and permits the other party to seek a protective order or otherwise to challenge or limit such required disclosure within the time permitted by law.

g. Statutory Compliance. The parties acknowledge that, notwithstanding any other provision of this Agreement, Client has taken reasonable and appropriate steps to ensure that Paradigm's current practices with respect to Client Confidential Information comply with FERPA requirements, and Client remains legally responsible for any FERPA violations that may occur in the course of Paradigm's performance of services under this Agreement. The parties also acknowledge that they have made best efforts to ensure that this Agreement complies with the requirements of California Education Code §49073.1.

h. Continuing Obligations. The obligations contained in this Section, "Protection of Confidential Information," shall survive for a period of twenty (20) years after the expiration or termination of this Agreement.

12. ***Accuracy of Information.***

a. Client Efforts. Client will make reasonable efforts to insure that the information supplied to Paradigm hereunder shall be true, complete, and accurate in all respects. Client assumes sole responsibility, and Paradigm shall have no liability, for the truth, completeness, and accuracy of all information supplied to Paradigm.

b. Paradigm Efforts.

(1) Paradigm shall make reasonable efforts to verify the completeness and accuracy of information underlying the claims it submits on Client's behalf. Due to the volume of data being processed from manual data entry forms and the necessity of correlating student records from several databases maintained by Paradigm, it is inevitable that some requests for reimbursement (or categories of requests or patients) will be denied due to incorrect or incomplete supporting data or healthcare insurance information. Paradigm will make reasonable efforts to minimize such denials. Client acknowledges that such denials are normal, and will not constitute a breach of Paradigm's obligations under this Agreement. Client's sole and exclusive remedy for any such reimbursement denial is to request that Paradigm re-bill any denied claims. Paradigm will determine in its sole and absolute discretion if such rebilling is reasonable and cost effective. Except as set forth in this paragraph, Paradigm shall not be liable, and Client shall have no remedy, for any reimbursement denial for healthcare or administrative services that are not reimbursable under state or federal law.

(2) Paradigm shall make reasonable efforts to submit all operational plans and claims made thereunder in a timely manner. However, Paradigm shall not be responsible in any way in the event that any operational plan or any claim made thereunder is submitted late or incomplete directly or indirectly because of the failure or delay by Client or its employees, students, agents or independent contractors in making all necessary information available to Paradigm, or any third party's failure or delay in submitting documentation to the DHCS.

(3) Client acknowledges that Paradigm is not providing Client with legal, medical, or healthcare information or services and that any forms, software, and other materials supplied to Client hereunder are not intended to provide legal, medical, or healthcare advice.

13. ***Limitation of Liability.***

In no event shall Paradigm be liable to Client for any incidental, indirect, consequential, special, or punitive damages arising out of or relating to this Agreement, including without limitation damages for lost reimbursements, lost healthcare services, or lost data, regardless of whether Paradigm has been advised of the possibility of such damages, and regardless of whether the claim for damages sounds in contract, tort, or other form of action. In the event Client elects not to utilize Paradigm's services to prepare its annual CRCS Workbook, or fails to make available information necessary to timely complete the Workbook, Paradigm will not be liable in any manner for resulting termination of Client from participation in the LEA Billing Option or for any resulting disallowance of Client claims. In no event shall Paradigm's total liability for damages to Client arising out of or related to this Agreement exceed the net fees paid to Paradigm hereunder during the one (1) year period preceding the date on which the first claim alleged to give rise to damages occurs, regardless of the number of claims, causes of action, or amount of the alleged losses.

14. ***Licenses and Permits.***

Client represents and warrants that: (a) it has all licenses and permits necessary or appropriate to render the medical services it currently provides to its students, and to be eligible for reimbursement from Medi-Cal; (b) Client will maintain such licenses in full force and effect during the Term of this Agreement; and (c) Client has all necessary authority, including approval by the Board of Education if necessary, to enter into this Agreement and to perform all of its obligations hereunder.

15. ***Indemnification.***

a. **Client's Indemnification Obligations.** Client shall indemnify and hold harmless Paradigm, its managing members, employees, and agents against and from any and all liabilities, claims, demands, losses, damages, and expenses, including reasonable attorneys' fees and costs (collectively "**Claims**"), to the extent arising from Client's negligence, gross negligence, or intentional misconduct in the course of Client's discharge of its obligations under this Agreement, including without limitation: (i) breach of any provisions of this Agreement by Client; (ii) failure of Client or its health care providers, to provide any service for which reimbursement is sought; (iii) failure of Client or its health care providers to perform health care or related services in accordance with any professional standards applicable thereto; (iv) failure of the Client to provide accurate Confidential Information; or (v) failure of Client or its health care providers to obtain or maintain in good standing any licenses, permits, or registrations required to render the healthcare and related services for which reimbursement is sought. Notwithstanding the foregoing, Client shall not be required to indemnify Paradigm hereunder to the extent that Paradigm is obligated to indemnify Client pursuant to the following paragraph, "Paradigm's Indemnification Obligations."

b. Paradigm's Indemnification Obligations. Paradigm shall indemnify and hold harmless Client, its school board, officers, directors, employees, and agents against and from any and all Claims to the extent such claims arise from Paradigm's negligence, gross negligence, or intentional misconduct in the course of performing services under this Agreement. Notwithstanding the foregoing, Paradigm shall not be required to indemnify Client hereunder to the extent that Client is obligated to indemnify Paradigm pursuant to the preceding paragraph, "Client's Indemnification Obligations."

c. The indemnification rights set forth in this Section, "Indemnification," are conditional on the following: (i) the party seeking indemnification (each an "**Indemnified Party**") shall provide prompt written notice of any Claim as to which indemnification is sought to the party from whom indemnification is sought (the "**Indemnifying Party**"), provided, however, that failure to give such notice shall not relieve the Indemnifying Party of its obligations hereunder except to the extent that it is materially prejudiced thereby; (ii) all Indemnified Parties shall reasonably cooperate with the Indemnifying Party in the defense and settlement of the underlying Claim at no cost to the Indemnified Party; and (iii) the Indemnifying Party shall have full and exclusive authority to defend or settle the underlying Claim, provided that the Indemnifying Party shall not enter into any settlement that includes an admission of liability by the Indemnified Party or injunction against any Indemnified Party without the consent of such Indemnified Party, such consent not to be unreasonably withheld or delayed, and provided further that each Indemnified Party shall have the right to participate in such Claim with counsel of its own selection at its own expense.

16. ***Termination.***

a. For Cause. Either party may terminate this Agreement upon written notice to the other party if the other party is in material breach of its obligations under this Agreement and such breach is not cured within thirty (30) days after receipt of written notice of the specific nature of such breach (or, in the case of nonpayment of fees, within fifteen (15) days after receipt of written notice). The non-breaching party shall give its reasonable cooperation and assistance to the breaching party in any efforts made to cure such breach.

b. Without Cause.

(1) **Mutual Agreement.** The parties may terminate this Agreement at any time by written agreement of both parties, effective as of the date specified in such agreement.

(2) **CRCS Termination.** Notwithstanding anything to the contrary in this Agreement, Client may terminate Paradigm's CRCS Services by written notice sent no later than sixty (60) days prior to the end of any Fiscal Year for which the CRCS Services would otherwise be provided under this Agreement.

(3) **MAA Consulting Services Termination**. Notwithstanding anything to the contrary in this Agreement, Client may terminate Paradigm's MAA Consulting Services by written notice sent no later than sixty (60) days prior to the beginning of any Fiscal Year for which the MAA Consulting Services would otherwise be provided under this Agreement.

c. Effect of Termination. Upon the expiration or termination of this Agreement for any reason:

(1) **Payment for Services Completed.** All fees Client owes to Paradigm for services provided prior to expiration or termination shall immediately become due and payable upon receipt of an invoice from Paradigm.

(2) **Payment for Approved LEA Billing Claim Submittals**. Paradigm will prepare and submit to DHCS for reimbursement all Client LEA Billing claims arising from services provided by

Client prior to termination or expiration and shall receive payment pursuant to the terms of this Agreement upon approval of such claims or part thereof by DHCS. Such claims for reimbursement shall be documented and submitted to Paradigm for submittal to DHCS within six (6) months after the earlier of expiration or termination of this Agreement.

(3) **Payment for MAA Invoice Preparation and Submission Services**. Paradigm shall prepare and submit to DHCS the MAA invoice for any quarter which has commenced as of the date of termination or expiration and shall receive payment pursuant to the terms of this Agreement upon approval and payment of the invoice or part thereof by DHCS.

(4) **Confidential Information.** Client shall, upon request, return or destroy, at Paradigm's option, all Confidential Information received from Paradigm and shall certify to Paradigm its compliance with this provision.

d. Survival of Terms. All provisions of this Agreement which by their express terms extend beyond expiration or termination of this Agreement or which by their nature so extend shall survive expiration or termination, including but not limited to Paragraphs: "Protection of Confidential Information," "Limitation of Liability," "Indemnification," "Termination," "Paradigm Proprietary Rights," and "Miscellaneous."

17. ***Paradigm Proprietary Rights.***

Client acknowledges and agrees that Paradigm retains all right, title, and interest, including without limitation all intellectual property rights, in and to Paradigm's Confidential Information (as defined above), and all forms, materials, submissions, and software prepared or supplied by Paradigm. Except as and to the extent otherwise provided in this Agreement, neither this Agreement nor Paradigm's performance of services under this Agreement shall give Client any ownership interest in or license to any of Paradigm's intellectual or other property.

18. ***Miscellaneous.***

a. Notice. Any notice required or permitted to be given under this Agreement shall be in writing and may be delivered in person, by overnight courier, or by facsimile if confirmed by first class mail, or sent by certified or registered mail, addressed to the other party at the addresses set forth on the signature page of this Agreement. Notice will be effective as of the date personally delivered, or if by facsimile, when confirmed electronically by the sending facsimile machine, or otherwise when actually received, provided that notice received on holidays, week-ends or nights will be effective at 9:00 a.m. on the next business day.

b. Relationship. It is intended that the relationship of Paradigm to Client shall at all times be that of an independent contractor. Nothing contained in this Agreement is intended or to be construed so as to create any partnership, joint venture, employment, agency, franchise or other representative relationship between the parties. No party hereto, or their respective officers, directors, employees, or agents shall have any express or implied right or authority to assume or create any obligations on behalf of or in the name of the other party, or to bind the other party to any contract, agreement, or undertaking with any third party.

c. Governing Law. This Agreement and the rights and obligations of the parties under it shall be subject to, governed by, construed, and enforced pursuant to the laws of the State of California without giving effect to any choice of law principles. Headings are for convenience only.

d. Severability. If any provision of this Agreement is held by a court or arbitrator to be invalid or unenforceable, the remaining portions of this Agreement shall remain in full force and effect, and such court or arbitrator shall be empowered to substitute provisions similar to said provision, or other provisions, so as to provide the parties the benefits intended by said provision, to the fullest extent permitted by applicable law.

e. Arbitration. Any dispute arising in connection with the interpretation or enforcement of this Agreement shall be resolved by compulsory binding arbitration under the auspices of and in accordance with the commercial arbitration rules of JAMS in San Francisco, California before a single arbitrator to be selected by mutual agreement of the parties or, failing such agreement, by JAMS from a list of three arbitrators proposed by each side. The decision of the arbitrator will be final and not appealable. The arbitrator shall interpret and enforce this Agreement in accordance with the laws of the State of California. The arbitrator shall be empowered to award the prevailing party any remedy available in law or equity not specifically precluded by this Agreement, including without limitation injunctive or declaratory relief, and attorneys' fees and costs.

f. Other Remedies. The parties acknowledge and agree that any actual or threatened misappropriation or infringement of intellectual property or breach of the confidentiality provisions of this Agreement will cause irreparable harm for which there is no adequate remedy at law, and accordingly, in addition to any other available remedies, a party may seek to enforce its rights with respect to the protection of confidential information or intellectual property hereunder through injunctive relief in any court of competent jurisdiction. In the event that any party is required to commence an action or arbitration to interpret or enforce any of the terms of this Agreement, the prevailing party shall be entitled to an award of reasonable attorneys' fees and costs.

g. Force Majeure. Neither party shall be liable for any delay or failure to perform its obligations hereunder (except for any obligation to pay fees) resulting from any cause beyond its reasonable control, including but not limited to acts of God, terrorism, weather, fire, explosions, floods, strikes, work stoppages, slowdowns, industrial disputes, accidents, riots, civil disturbances, or acts of government.

h. Entire Agreement; Amendment. This Agreement, the online Software License Agreement, and Paradigm's Website Policies constitute the entire agreement between Client and Paradigm, superseding all prior and contemporaneous proposals, negotiations, communications and agreements, written or oral concerning the subject matter hereof. The provisions of these agreements shall be construed to give effect to all provisions therein to the greatest extent possible. In the event of any conflict between the agreements, they shall take precedence over one another in the following order, with each agreement listed taking precedence over all listed after it: this Agreement; the online Software License Agreement; and the Website Policies. This Agreement may be amended only by an instrument in writing duly approved and signed by both parties.

i. Assignment. Neither party shall assign or transfer this Agreement without the consent of the other party, which shall not be unreasonably withheld or delayed. Any assignment or transfer in violation hereof shall be null and void.

j. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their successors, assignees, and legal representatives. It creates no rights in any third parties including any individual in connection with which reimbursement is sought by Client.

k. Counterparts. This Agreement may be executed in any number of faxed, scanned, or original counterparts, each of which will be deemed an original, but all of which together will constitute one and the same instrument.

IN WITNESS WHEREOF, the undersigned have caused this Agreement to be executed by duly authorized persons to be effective as set forth herein.

PARADIGM:	**CLIENT:**
PARADIGM HEALTHCARE SERVICES, LLC	SAN YSIDRO SCHOOL DISTRICT
By: Constance Laflamme	By: _____
Print Name: Constance Laflamme	Print Name: _____
Title: Executive Director	Title: _____
Date: 4/17/2017	Date: _____
Address:	Address:
Attn: Constance Laflamme	_____
500 Sansome Street, Suite 500	_____
San Francisco, California 94111	_____
Phone: (415) 616-0920	Phone: (_____) _____-_____
Fax: (415) 616-0910	Fax: (_____) _____-_____

Appendix A - Fees for LEA Billing Services

	$s to Client @ 50% FMAP	Paradigm's Fees Rate 1	Rate 2	Rate 3
Non-Special Education Assessments				
Developmental Assessment for Occupational Therapy	$10.40	$1.40	$1.25	$1.04
Developmental Assessment for Physical Therapy	$11.22	$1.51	$1.35	$1.12
Developmental Assessment for Speech Therapy	$10.20	$1.38	$1.22	$1.02
Nursing Health & Nutrition Assessment	$9.82	$1.33	$1.18	$0.98
Health Education & Anticipatory Guidance for Credentialed School Nurse/Phy	$9.82	$1.33	$1.18	$0.98
Health Education & Anticipatory Guidance for Mental Health	$10.21	$1.38	$1.23	$1.02
Hearing Assessment (Screening, Pure Tone, Air Only) - Under 18 Yrs	$7.67	$1.03	$0.92	$0.77
Hearing Assessment (Screening, Pure Tone, Air Only) - Over 18 Yrs	$7.03	$0.95	$0.84	$0.70
Hearing Assessment (Pure Tone Audiometry, Air Only) - Under 18 Yrs	$11.49	$1.55	$1.38	$1.15
Hearing Assessment (Pure Tone Audiometry, Air Only) - Over 18 Yrs	$10.54	$1.42	$1.26	$1.05
Psychosocial Status Assessment	$10.21	$1.38	$1.23	$1.02
Vision Screening	$3.28	$0.44	$0.39	$0.33
Special Education Assessments				
Initial/Triennial Audiological Assessment	$90.75	$12.25	$10.89	$9.07
Annual/Amended Audiological Assessment	$68.06	$9.19	$8.17	$6.81
Initial/Triennial Nursing Health Assessment	$68.76	$9.28	$8.25	$6.88
Annual/Amended Nursing Health Assessment	$39.29	$5.30	$4.71	$3.93
Physician's Health & Nutrition Assessment (I, T, A, AM) - 15 Min. Increments	$9.82	$1.33	$1.18	$0.98
Initial/Triennial Occupational Therapy Assessment	$119.82	$16.18	$14.38	$11.98
Annual/Amended Occupational Therapy Assessment	$83.21	$11.23	$9.99	$8.32
Initial/Triennial Physical Therapy Assessment	$129.18	$17.44	$15.50	$12.92
Annual/Amended Physical Therapy Assessment	$89.71	$12.11	$10.76	$8.97
Initial/Triennial Psychological Status Assessment	$244.95	$33.07	$29.39	$24.50
Annual/Amended Psychological Status Assessment	$81.65	$11.02	$9.80	$8.17
Psychosocial Status Assessment (I, T, A, AM) - 15 Min. Increments	$8.96	$1.21	$1.07	$0.90
Initial/Triennial Speech-Language Assessment	$112.17	$15.14	$13.46	$11.22
Annual/Amended Speech-Language Assessment	$61.18	$8.26	$7.34	$6.12
Treatment Services				
Initial Audiology Treatment (15-45 Min.)	$41.60	$5.62	$4.99	$4.16
Audiology Treatment - Additional 15 Min. Increments	$11.34	$1.53	$1.36	$1.13
Health Aide Treatment - 15 Min. Increments	$4.18	$0.56	$0.50	$0.42
Hearing Aid Check	$26.47	$3.57	$3.18	$2.65
School Nursing Treatment - 15 Min. Increments	$9.82	$1.33	$1.18	$0.98
LVN Treatments - 15 Min. Increments	$4.96	$0.67	$0.59	$0.50
Initial Occupational Therapy (15-45 Mins.)	$39.53	$5.34	$4.74	$3.95
Occupational Therapy - Additional 15 Min. Increments	$10.40	$1.40	$1.25	$1.04
Initial Physical Therapy (15-45 Min.)	$35.88	$4.84	$4.31	$3.59
Physical Therapy - Additional 15 Min. Increments	$11.22	$1.51	$1.35	$1.12
Initial Psychology/Counseling, Individual (15-45 Min.)	$37.59	$5.07	$4.51	$3.76
Psychology/Counseling, Individual - Additional 15 Min. Increments	$10.21	$1.38	$1.23	$1.02
Initial Psychology/Counseling, Group (15-45 Min.)	$8.28	$1.12	$0.99	$0.83
Psychology/Counseling, Group - Additional 15 Min. Increments	$1.70	$0.23	$0.20	$0.17
Initial Speech Therapy, Individual (15-45 Min.)	$33.99	$4.59	$4.08	$3.40
Speech Therapy, Individual - Additional 15 Min. Increments	$10.20	$1.38	$1.22	$1.02
Initial Speech Therapy, Group (15-45 Min.)	$12.47	$1.68	$1.50	$1.25
Speech Therapy, Group - Additional 15 Min. Increments	$3.40	$0.46	$0.41	$0.34
Targeted Case Management (TCM) - High	$8.21	$1.11	$0.99	$0.82
Targeted Case Management (TCM) - Med	$7.20	$0.97	$0.86	$0.72
Targeted Case Management (TCM) - Low	$6.19	$0.84	$0.74	$0.62
Transportation - One-Way Trip	$9.27	$1.25	$1.11	$0.93
Transportation Mileage - Per Mile	$0.65	$0.09	$0.08	$0.07

The reduced Paradigm fee schedule will apply prospectively to services approved for payment by DHCS after (and in the same Fiscal Year) a threshold is reached. The thresholds triggering a decrease in Paradigm fees are to the right.	Rate 1 $0 to $500,000	Rate 2 $500,001 to $1M	Rate 3 Above $1M

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Human Resources
Daniel Zummo, Executive Director

AGENDA ITEM: AGREEMENT WITH TEACH FOR AMERICA, INC.

BACKGROUND INFORMATION:
Teach For America is a national leader in recruiting, selecting, training and providing ongoing professional development to individuals committed to closing the achievement gap. Currently, the District has two teachers that were recruited from Teach For America, Inc.

The District would like to renew the agreement with Teach For America Inc. in order to have another source for recruiting teachers when there is a need. The term of the agreement is from 2017-18 to 2020-21 school years. The cost implication is an annual fee of $5,000.00 for each teacher that is employed under this agreement up to two years from the date of such employment is to commence.

RECOMMENDATION:
Approve the agreement with Teach For America, Inc. for District Educational Professional Services at an annual, per teacher cost of $5,000.00 from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

$5,000.00/yr Per teacher	General Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

DISTRICT EDUCATIONAL PROFESSIONAL SERVICES AGREEMENT

This educational professional services agreement (this "Agreement") is dated May 12, 2017, and is entered into between TEACH FOR AMERICA, INC. ("Teach For America"), a Connecticut non-profit and SAN YSIDRO SCHOOL DISTRICT, an educational entity of the State of California ("School District")(each individually "a Party" and collectively "the Parties").

Teach For America is a national leader in recruiting, selecting, training and providing ongoing professional development to individuals committed to educational equity by serving as effective classroom teachers dedicated to enhancing student achievement in under-resourced schools. San Ysidro School District seeks to recruit new teachers who are trained to lead students to academic achievement and to equip such teachers with ongoing professional development and support to further develop and sustain their professional practice.

Accordingly, School District and Teach For America agree as follows:

I. TEACHER CANDIDATE RECRUITMENT, SELECTION AND HIRING

School District Responsibilities:

A. Hiring Commitment.

i. Teach For America will use its reasonable efforts to provide the number of teacher candidates for employment with School District ("Teachers") set forth in **Appendix A** (the "Agreed Number"), attached and hereby incorporated hereto, but Teach For America cannot and does not guarantee its ability to provide the full Agreed Number of Teachers to School District and the failure of Teach For America to provide the full Agreed Number of Teachers for any academic year shall not constitute a breach of this Agreement for any purpose whatsoever.

ii. Whether or not Teach For America is able to provide the full Agreed Number, School District shall consider for hire each Teacher provided by Teach For America who meets the School District's eligibility requirements.

iii. Any Teach For America Teacher hired by the School District shall be hired as the classroom teacher of record and not for substitute, auxiliary, resource or teacher's aide positions.

iv. Teach For America Teachers will be hired by the School District for vacancies across the full range of grades and subject matters and not restricted or limited to so-called "critical" or "shortage" subjects or grade level vacancies.

v. School District and Teach For America shall collaborate in good faith to identify individual schools within School District appropriate for Teachers. In order to be considered an appropriate school (a "Partner School") for placement of a Teacher, [(i)] the school's student population must be considered high poverty relative to the student population elsewhere in the District or that fifty percent or more of the school's student population receives free [or reduced lunch <and/or, insert applicable regional language for determination of appropriate partner school.>or reduced lunch and (ii) the school must have sufficient vacancies to enable the hiring/placement of at least two Teachers in the same academic year. [CN1]]. To the extent reasonably practicable, School District will employ two or more Teachers per individual Partner School.

B. Hiring Process.

i. School District and Teach For America will collaborate in good faith to facilitate the efficient hiring of individual Teachers, in accordance with the School District's established District hiring practices.

ii. School District shall use its reasonable efforts to hire Teachers in a timely manner throughout the spring and summer of the applicable academic school year, *provided that* School District shall employ Teachers no later than [X]fourteen (14) days before the first day of the academic school year. School District agrees that where possible, Teach For America shall be informed of individual Teacher's grade and subject level assignments prior to the start of their Pre-Service Training (as described below).

iii. Subject to its obligations under pre-existing collective bargaining agreements, contracts, or applicable law, School District will offer alternative employment to

any Teacher who is not employed by the first day of the academic school year. "Alternative employment" includes, but is not limited to substitute teaching positions, "pool" teaching positions, classroom aides or other temporary category of employment available within School to individuals with teaching credentials. The purpose of an alternative employment placement is to enable the individual Teacher to obtain a salary until such time as School District can secure permanent employment as a full-time classroom teacher of record.

Teach For America Responsibilities:

C. Candidate Recruitment and Selection. Teach For America will recruit, select for participation in the Teach For America program, and present to the School District for employment Teachers from a broad range of academic majors and career fields. Teach For America will use reasonable efforts to recruit Teachers from diverse backgrounds. In connection with the foregoing, Teach For America will not knowingly engage in any unlawful acts of discrimination in its recruiting or selection of candidates.

D. Pre-Service Training. Prior to entering the classroom, all Teachers will undergo pre-service training at Teach For America Institutes, which are designed and delivered by Teach For America in order to prepare Teachers for this work.

E. Highly Qualified Status. Teach For America will provide the described pre-service training to Teachers presented to School District for the purpose of ensuring that such Teachers meet the "highly qualified" teacher requirements set forth in the federal Every Student Succeeds Act, and applicable state regulations (together, the "Requirements"). For purposes of this Section E, only those Requirements in effect at the time that the Teacher is offered employment by School District will be applicable.

II. TEACHER PLACEMENT AND PROFESSIONAL DEVELOPMENT COMMITMENTS

School District Responsibilities

A. Employment Status.

i. Every Teacher employed by School District as described in this Agreement shall be a full-time employee of School District with all of the rights, responsibilities and legal protections attendant to that status and not an employee of Teach For America. For the avoidance of doubt, in the event School District is an "at-will" employer nothing in this Agreement shall be construed to grant additional employment rights to individual Teachers.

ii. Nothing in this Agreement shall be construed to permit Teach For America to interfere in the employment relationship between School District and an employed Teacher.

iii. Nothing in this Agreement shall be construed to permit Teach For America to function as the representative of any Teacher absent the express agreement among the parties and the Teacher that Teach For America may operate in such capacity in a particular circumstance.

iv. Nothing in this Agreement shall be construed to imply that an employer-employee relationship exists between Teach For America and any individual Teacher.

v. Nothing in this Agreement shall be construed to make Teach For America a party to any employment agreement between the School District and the Teacher.

vi. Nothing in this Agreement shall be construed to imply that any Teacher employed by the School District as described in this Agreement is an agent of Teach For America or has any right or authority to create or assume any obligation of any kind, express or implied, on behalf of Teach For America or bind Teach For America in any respect whatsoever.

vii. Subject to its obligations under pre-existing labor agreements, applicable municipal and state laws and regulations, and/or its policies and procedures,

School District acknowledges that there is an expectation that Teacher(s) shall be employed for two years, provided that the Teacher remains an employee in good standing.

viii. Notwithstanding the foregoing, School District may continue to employ individual Teacher(s) beyond the two-year commitment by mutual agreement between School District and such Teacher(s).

B. Compensation of Teachers. School District shall provide to every Teacher employed by School District pursuant to this Agreement the same salary and benefits (including, as applicable, health, dental, vision and retirement) as are provided to other teachers employed by School District who are similarly situated from the standpoint of certification status, seniority and any other factors routinely used by School District in making such decisions. Notwithstanding the above, Teach For America acknowledges it exercises no control of the salary and benefits offered to Teachers per this Agreement.

C. Reductions in Force. Subject to its obligations under pre-existing labor agreements and applicable municipal and state laws and regulations, School District shall use reasonable efforts not to terminate any employed Teacher from his/her teaching position in the event of a reduction in force (RIF), layoffs, "leveling" or other elimination or consolidation of teaching positions within School District. School District shall treat any Teacher employed in connection with this Agreement whose teaching position is eliminated at least as favorably as other teachers with the same job classification, certification status, and/or seniority rights. For the avoidance of doubt, this obligation is limited and controlled by any obligations that the School District has under any pre-existing collective bargaining agreements and applicable municipal and state laws and regulations.

Teach For America Responsibilities

A. Professional Development and On-Line Data Storage Services.

i. During the course of the academic year, Teach For America shall provide on behalf of School District various professional development services and activities for participating Teachers as well as on-line data storage services to facilitate such professional development services (the "Professional Development and Data Storage Services"). These services may include periodic classroom observations by regional program staff, videotaping of instruction with review of instructional technique, co-investigative discussions to facilitate Teacher capacity for self-reflection and evaluation of instructional practice using student achievement data, and content area/grade-level workshops facilitated by veteran teachers. In addition, Teach For America shall facilitate Teacher access to an assortment of resources including sample lesson plans, assessments, grade tracking systems, and content area/grade level instructional materials. These professional development services will be available to all Teachers during their first two years in the classroom. To facilitate provision of these professional development services, Teach For America may provide on-line data storage services, including transfer and storage of identifiable student information on Teach For America's proprietary software and servers.

ii. To facilitate provision of the Professional Development and Data Storage Services, School District may disclose to Teach For America student-related records and personally identifiable information contained in such records (collectively, "Student Records"). Pursuant to its obligations under the Family Educational Rights and Privacy Act, 20 USC §1232g, and its implementing regulations, 34 CFR pt. 99, as each may be amended from time to time ("FERPA"), School District hereby acknowledges that, in the course of providing the Professional Development and Data Storage Services, Teach For America is a school official with legitimate educational interests in the Student Records disclosed to Teach For America, pursuant to 34 CFR §99.31(a)(1).

iii. Teach For America agrees to use, maintain, and redisclose Student Records only in accordance with the requirements of FERPA. Without limiting the foregoing, Teach For America agrees that it shall not maintain, use, disclose, or allow access to Student Records except as permitted by this Agreement or as otherwise

authorized by the School District or by law, and will use Student Records disclosed by the School District only for the purposes for which such disclosure was made.

iv. School District acknowledges that Teach For America may re-disclose Student Records to third parties pursuant to Teach For America's provision of the Professional Development and Data Storage Services, as provided in 34 C.F.R. § 99.33(b), provided that Teach For America shall, in advance, provide to School District the names of such parties and a brief description of such parties' legitimate educational interest in receiving such information.

v. Pursuant to 34 CFR § 99.7(a)(3)(iii), School District shall include, in its annual notification of rights under FERPA, criteria that qualify Teach For America, in its capacity as a provider of professional development and data storage services, as a school official with a legitimate educational interest.

B. Credentialing Services.

i. Teach For America shall facilitate the enrollment of individual Teachers in its approved alternative certification/licensure program that will enable the individual Teacher to obtain appropriate credentials to be a classroom teacher of record.

ii. Individual Teachers are responsible for completing all credential requirements, including required coursework through an alternative licensure program.

iii. Teach For America shall not be responsible for, and shall not be in breach of any provision of this Agreement, in the event of any failure by an individual Teacher to fulfill his/her obligations to maintain his/her teaching credentials.

III. GENERAL PROVISIONS

A. Fees-for-Service.

i. School District shall pay Teach For America an annual fee for each Teacher employed under this Agreement to defray expenses Teach For America incurred in recruiting, selecting, providing pre-service training and continuing professional

development services to the Teachers employed by School District under this agreement. School District agrees that all payments for fees shall be in the form of check delivered to Teach For America or wire transfer to an account designated by Teach For America in writing.

ii. With respect to each Teacher whose employment by School District is to commence in the 2017-18 academic year, School District shall pay Teach For America an annual amount of $5,000 for each year in which such Teacher is employed by School District, up to two years [from the date such employment is to commence]; and

iii. With respect to each Teacher whose employment by School District is to commence in the 2018-19 academic year, School District shall pay Teach For America an annual amount of $5,000 for each year in which such Teacher is employed by School District, up to two years from the date such employment is to commence].

iv. With respect to each Teacher whose employment by School District is to commence in the 2019-20 academic year, School District shall pay Teach For America an annual amount of $5,000 for each year in which such Teacher is employed by School District, up to two years from the date such employment is to commence].

B. Non-refund. Teach For America shall have no obligation to refund to School District any amount paid by School District in respect of any Teacher for any reason whatsoever. For the avoidance of doubt, School District will be invoiced fees for each of the individual Teacher(s) initially employed by the School District.

C. Invoicing. Teach For America will invoice School District for all amounts due hereunder with respect to any academic year within thirty (30) days of the start of the academic school year, provided that Teach For America's failure to timely do so, will not constitute a waiver of any of Teach For America's rights hereunder or constitute a breach by Teach For America of this Agreement.

D. Term. The term of this Agreement will cover the 2017 cohort of Teachers for the 2017-18 and 2018-19 academic years. It will also cover the 2018 cohort of Teachers for the 2018-19 and 2019-2020 academic years. It will also cover the 2019 cohort of Teachers for the 2019-20 and 2020-21 academic years. This Agreement will expire on August 10, 2020, but all provisions applicable to the 2019 cohort of Teachers will remain in effect through the conclusion of the 2020-21 academic year and may be renewed at the end of the term by mutual agreement of the parties.

E. Termination. This Agreement may be terminated as follows:

i. at any time by mutual written agreement of the Parties;

ii. by either Party, upon thirty (30) days' prior written notice to the other Party, provided that the terminating Party provides that notice no later than 120 days prior to the end of the current academic year; or

iii. by either Party upon written notice to the other Party in the event of a material breach of this Agreement that is incapable of being cured or, if capable of being cured, is not cured within thirty (30) days following receipt by the breaching Party of written notice of such breach from the non-breaching Party.

F. Effect of Termination. Except as otherwise specifically provided, if this Agreement expires or is terminated by either party, it shall become void and of no effect without liability of any party (or any of its directors, officers, employees, agents, representatives or advisors) to the other parties; provided that no such expiration or termination shall relieve any party of any liability incurred by such party under this Agreement prior to such termination. In the event that this Agreement expires or is terminated by either party, Sections II.B. and II.C. shall survive and will remain in effect until such time as there are no Teachers in their second year of employment in School District. Sections III.F., III.G., III.H., and III.I. shall survive the expiration or termination of this Agreement indefinitely. Additionally, Teach For America will be entitled to all outstanding amounts due up to the date of expiration or termination.

G. No Warranty. School District hereby agrees and acknowledges that Teach For America does not make and has not made any representation and warranty (express or implied) as to the fitness of any Teacher presented or provided by Teach For America and School District shall indemnify and hold harmless the TFA Indemnities (as defined below in Section III.H) from and against any Losses (also defined below in Section III.H) resulting from any claim related to the services provided by Teach For America, including, but not limited to, claims that any Teacher presented or provided by Teach For America was unfit for the position for which he or she was hired by School District.

H. Mutual Indemnification.

i. Teach For America shall indemnify and hold harmless the School District and its officers, directors, employees and agents (the "School District Indemnitees") from and against any and all Losses to which such School District Indemnitee may become subject arising out of a breach of this Agreement by Teach For America to School District of services hereunder, except to the extent such Losses result from the willful misconduct or gross negligence of such School District Indemnitee.

ii. To the extent permitted by applicable state laws and regulations, School District shall indemnify and hold harmless Teach For America and its officers, directors, employees and agents (the "TFA Indemnitees") from and against any and all losses, liabilities, claims, damages, costs and expenses (including attorneys' fees) ("Losses") to which such TFA Indemnitee may become subject arising out of the provision by Teach For America to School District of services hereunder (including without limitation the designation of Teachers), except to the extent such Losses result from the willful misconduct or gross negligence of such TFA Indemnitee.

I. Limitation of Liability. Neither Teach For America nor any of its officers, directors, employees or agents shall be liable to School District or any individual Partner School of School District for any Loss incurred by School District or such individual

Partner School (as defined in I.A.v) in connection with the matters to which this Agreement relates, except for a Loss resulting from willful misconduct or gross negligence on the part of Teach For America; provided that in no event shall Teach For America and its officers, directors, employees and agents have any liability to School District or any such individual Partner School in connection with the matters to which this Agreement relates in excess of the aggregate amount of payments made to Teach For America by School District pursuant to this Agreement or in connection with any Loss of which School District is primarily culpable.

J. Surveys. School District acknowledges that Teach For America may survey individual constituents, principals, teachers, etc. at the partner school sites regarding its programming and professional development of Teachers in the classroom.

K. Amendment/Modification. No amendment or modification of this Agreement, and no waiver hereunder, shall be valid or binding unless set forth in writing and signed by each party.

L. Non-Assignment. Neither this Agreement nor any of the rights, interests or obligations under this Agreement shall be assigned, in whole or in part, by operation of law or otherwise by either party without the prior written consent of the other party, and any such assignment that is not consented to shall be null and void.

M. Counterparts. This Agreement may be executed in counterparts (including by electronic transmission), each of which shall be deemed an original copy of this Agreement, and which, taken together, shall be deemed to constitute one and the same agreement.

N. Construction. The headings of Sections contained in this Agreement are for convenience only, and they do not, expressly or by implication, limit, define, extend, or construe the terms or provisions of the Sections of this Agreement. Any reference in this Agreement to gender includes all genders. Further, except where expressly

specified to the contrary, the words "include," "including," and "such as" in this Agreement should be read to mean "include without limitation."

O. Governing Law. This Agreement shall be governed by, and construed and interpreted in accordance with the laws of the State of California.

P. Severability. If any term or provision of this Agreement is determined to be illegal, unenforceable or invalid in whole or in part for any reason, such illegal, unenforceable or invalid provisions or part thereof shall be stricken from this Agreement, and such provision shall not affect the legality, enforceability or validity of the remainder of this Agreement. If any provision or part thereof of this Agreement is stricken in accordance with the provisions of this Section III.O., then such stricken provision shall be replaced, to the extent possible, with a legal, enforceable and valid provision that is as similar in tenor to the stricken provision as is legally possible.

Q. Notices. Any notice, demand, or other communication required or permitted to be given under this Agreement shall be in writing and shall be delivered to the address of such Party as set forth below:

If to Teach For America:

Tracy-Elizabeth Clay, Esq.
General Counsel
300 W. Adams St., Ste. 1000
Chicago, IL 60606

If to School District:

J. Arturo Sanchez Macias
Deputy Superintendent
4350 Otay Mesa Road
San Ysidro, CA 92173
(619) 428-4476

Daniel Zummo
Executive Director of Human Resources
4350 Otay Mesa Road
San Ysidro, CA 92173

IN WITNESS WHEREOF, each of School District and Teach For America has caused its duly authorized representative to sign this Agreement in the space provided below.

SAN YSIDRO SCHOOL DISTRICT

By _____
Name: J. Arturo Sanchez Macias
Title: Deputy Superintendent

Date: _____

Board approved: _____

TEACH FOR AMERICA, INC.

By _____
Name: David Lopez
Title: Executive Director,
Teach For America – San Diego

Date: _____

APPENDIX A[a2]

Certification (subject) Area	Grade Level	Agreed Number of Teachers	Academic Years of Employment
Example: Math	Example: Elementary	Example: 2	Example: 2016-2017 & 2017 - 2018
Example: Reading	Example: Secondary	Example: a minimum of 5 up to 10	Example: 2016 – 2017 & 2017 - 2018

Fees shall be determined by the actual number of Teachers hired under this Agreement.

i. Each cohort of Teachers employed pursuant to this clause is in addition to Teachers from prior cohorts employed by the School District and who are returning for their second year of employment.

ii. If Teach For America provides School District with a number of Teachers that is lower than the Agreed Number, the number of Teacher candidates provided will constitute the Agreed Number for purposes of determining any fees that the School District owes Teach For America.

iii. In the event that Teach For America supplies the School District with any Teachers above the Agreed Number, School District agrees to pay the agreed upon fees for the additional Teachers.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: EXECUTION AGREEMENT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)

BACKGROUND INFORMATION:
On January 26, 2017, the Governing Board approved Resolution No. 16/17-3105 authorizing the District to offer a Supplementary Retirement Plan to eligible certificated employees. The Contract Administrator for the program, Public Agency Retirement Services (PARS) conducted several informational meetings, an orientation and a workshop. In addition, individualized packets were mailed to eligible employees for their review and consideration. Four (4) certificated employees accepted the Supplementary Retirement Plan.

The payment contribution schedule is from July 2017 to July 2021 at an annual amount of $85,449.65. In order to execute the payments as designed by this plan, other documentation needs to be approved:

- Execution Agreement – adopts the Addendum for Supplementary Retirement Plan which modifies the 403(b) plan of the District.
- Addendum For Supplementary Retirement Plan
- Authorization to Pay Benefits

RECOMMENDATION:
Approve the Public Agency Retirement Services (PARS) Execution Agreement and other documentation for the implementation of the District's 2016-17 PARS 403(b) Supplementary Retirement Plan at an estimated total amount of $427,248.25 from the general fund.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications?	Are funds for this item available in the 2017-2018 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	
$427,248.25 (Amount)	General Fund (Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

EXECUTION AGREEMENT

Employer hereby adopts the Addendum for Supplementary Retirement Plan which modifies the 403(b) plan of the Employer as identified below and agrees that the following provisions shall be incorporated as part of the Addendum and Plan.

EMPLOYER INFORMATION

Name of Employer: San Ysidro School District

Federal Tax ID: 95-6002821

Employer's Address: 4350 Otay Mesa Road, San Diego, CA 92173

Telephone Number: (619) 428-4476 **Fax:** (619) 428-9355

Contact Person: Arturo Sanchez-Macias, Deputy Superintendent

Telephone/Extension: (619) 727-3757 **E-mail:** arturo.macias@sysd.k12.ca.us

Type of Organization:

☒ K-12 Public School ☐ County Office of Education ☐ Community College ☐ Public College/University

Note: If Employer is not a public education organization, this document may not be used.

PLAN INFORMATION

1. **Name of Employer's 403(b) Plan:** San Ysidro School District 403(b) Plan.

2. **Effective Date:** This Addendum is effective as of January 27, 2017.

3. **Eligibility:** Employees that satisfy all of the requirements as indicated below are eligible to receive Employer Contributions under this Addendum:

   ☒ is a Certificated Non-Management Employee of the Employer as of January 26, 2017;
   ☒ is at least age fifty-four (54) with five (5) or more years of service with the Employer or at least age fifty (50) with thirty (30) or more years of services with the Employer as of June 30, 2017;
   ☒ has resigned from employment with the Employer effective after the completion of the 2016-17 school year, on or before June 30, 2017; and
   ☒ has applied for benefits under this Addendum.

Participants shall not be eligible for any other Employer sponsored retirement incentive programs. Participants shall not return to the Employer under a full-time contract without forfeiting their benefits under this Addendum.

4. **Benefits Funded:** The Employer shall fund a supplemental benefit under this Addendum for each Participant in the form of five annual Employer Contributions into the Participant's 403(b) Annuity Contract held at Pacific Life Insurance Company. The sum of the Employer Contributions shall equal one hundred and seven percent (107%) of the Participant's Final Pay deposited in equal installments to the Participant's 403(b) Annuity Contract held at Pacific Life Insurance Company.

5. Final Pay: For purposes of calculating the Employer's Contribution, "Final Pay" means: the Participant's 2016-17 Contract Salary multiplied by the Participant's current FTE (full-time equivalent).

6. Monthly Benefit Payment Options: Benefits are payable in the form of monthly payments as follows:

- ☒ Payments over life of Participant
- ☒ 100% joint and survivor payments over lives of Participant and Beneficiary
- ☒ Payments over life of Participant with a minimum guarantee of 10 years of payments
- ☒ Fixed term payments guaranteed over the term selected
- ☐ Other (Describe) _____

7. Benefits Begin: The first benefit payment shall be made as of: August 1, 2017.

8. Investment Provider: Any Annuity Contracts that meet the requirements of Section 403(b) of the Code issued by Pacific Life Insurance Company.

9. Plan Administration: The Addendum shall be administered by Phase II Systems, a California corporation doing business as Public Agency Retirement Services ("PARS").

The following section may be used to insert provisions for which there were no acceptable alternatives provided. It may be used to modify any portion of the Addendum or Execution Agreement.

> **NOTE: Any modifications should be carefully reviewed by Employer's legal counsel to ensure that changes do not adversely affect the Plan's qualification under Section 403(b) of the Code.**

The Addendum and Execution Agreement are modified as follows: (Attach additional pages as necessary):

_____

_____

EMPLOYER ACKNOWLEDGEMENTS AND SIGNATURES

Employer acknowledges that it is an eligible public education organization under Section 170(b)(1)(A)(ii) of the Code and is authorized to offer a program qualified under Section 403(b) of the Internal Revenue Code.

EMPLOYER

Print Name of Employer: San Ysidro School District

By: _____

Print Name of Signer: Arturo Sanchez-Macias

Title: Deputy Superintendent

Date: _____

AUTHORIZATION TO PAY BENEFITS
San Ysidro Unified School District

To: Arturo Sanchez-Macias
Deputy Superintendent
San Ysidro Unified School District

Re: PARS Supplementary Retirement Plan

By the authority vested in me as Plan Administrator, and pursuant to the provisions of the referenced plan, I authorize the commencement of benefits for the following named participants to be paid through the Pacific Life Insurance Company.

	Name	Effective Date	Benefit Amount	Option Choice
1	Canale, Maria	08/01/17	$1,363.59	6
2	Dunn, Maura	08/01/17	$1,745.92	5
3	Fahme, Alma	08/01/17	$1,651.39	5
4	Scarlett, Jeffrey	08/01/17	$1,671.75	5

Funding of PARS Supplementary Retirement Plan

The benefits provided under the Plan shall be funded for in five (5) annual contributions over a four (4) year period as follows:

CONTRIBUTION SCHEDULE	
July 10, 2017	$85,449.65
July 10, 2018	$85,449.65
July 10, 2019	$85,449.65
July 10, 2020	$85,449.65
July 10, 2021	$85,449.65

Signature of PARS Plan Administrator

Date

Title

Last Modified Date: 4/28/2017

AUTHORIZATION TO PAY BENEFITS
San Ysidro Unified School District

To: Arturo Sanchez-Macias
Deputy Superintendent
San Ysidro Unified School District

Re: PARS Supplementary Retirement Plan

By the authority vested in me as Plan Administrator, and pursuant to the provisions of the referenced plan, I authorize the commencement of benefits for the following named participants to be paid through the Pacific Life Insurance Company.

	Name	Effective Date	Benefit Amount	Option Choice
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Funding of PARS Supplementary Retirement Plan

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CONTRIBUTION SCHEDULE	
July 10, 2017	$85,449.65
July 10, 2018	$85,449.65
July 10, 2019	$85,449.65
July 10, 2020	$85,449.65
July 10, 2021	$85,449.65

Signature of PARS Plan Administrator

Date

Title

Last Modified Date: 4/28/2017

Authorized Signature Form
U.S. Bank

Employer: San Ysidro School District

Plan/Trust Name: San Ysidro School District PARS 403(b) Supplementary Retirement Plan

Authorized Signers

In accordance with the provisions of the above referenced account, the following people are authorized on behalf of the Employer to direct U.S. Bank, N.A. to take action with regard to this account and hereby authorize and direct U.S. Bank, N.A. to act on directives signed by:

1. **Print Full Legal Name:** _____ (First Name) _____ (Middle Name) Sanchez-Macias (Last Name)

   Print Title: Deputy Superintendent

   Signature: _____

2. **Print Full Legal Name:** _____ (First Name) _____ (Middle Name) _____ (Last Name)

   Print Title: _____

   Signature: _____

3. **Print Full Legal Name:** _____ (First Name) _____ (Middle Name) _____ (Last Name)

   Print Title: _____

   Signature: _____

4. **Print Full Legal Name:** _____ (First Name) _____ (Middle Name) _____ (Last Name)

   Print Title: _____

   Signature: _____

Authorized by:

I hereby acknowledge and represent that I am authorized on behalf of the Employer to provide this authorized signature form to U.S. Bank, N.A. This form shall remain in effect until it is changed or revoked in writing by the Employer. Any change or revocation of this form shall be effective upon U.S. Bank's receipt of such written notice.

Arturo Sanchez-Macias	Deputy Superintendent
Print Name of Authorized Signer for Employer	Title
Signature of Authorized Signer for Employer	Date Signed

usbank

PACIFIC LIFE

April 21, 2017

Mr. Arturo Sanchez-Macias
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173

RE: SAN YSIDRO SCHOOL DISTRICT
PACIFIC LIFE GROUP TAX SHELTERED (403(b)) ANNUITY CONTRACT G-27713-02-0001

Dear Mr. Macias:

We are pleased that San Ysidro School District has selected Pacific Life Insurance Company for their additional annuity purchase. This letter confirms the terms of the annuity purchase under a Master Annuity Contract G-27713-02-0001 as agreed to on April 14, 2017 for four (4) participants of San Ysidro School District PARS Supplementary Retirement Plan (SRP) 403(b).

Five premiums will be paid by San Ysidro School District to Pacific Life Insurance Company through the PARS custodial account as follows:

Premium Due Date	Premium Amount
July 20, 2017	$80,449.65
July 20, 2018	$80,449.65
July 19, 2019	$80,449.65
July 20, 2020	$80,449.65
July 20, 2021	$80,449.65

Interest at the Prime rate will be charged for late payment of scheduled premiums.

The annuity purchase is subject to the following specifications and/or assumptions:

1. The San Ysidro School District PARS Supplementary Retirement Plan (SRP) 403(b) is a "qualified" plan.

2. California state premium tax at the "qualified" plan rate of 0.5% is included in the premiums.

3. No commissions are payable.

4. The Purchase Date is April 14, 2017, with an effective date of August 1, 2017. There will be a refund of premium for any death occurring prior to August 1, 2017. If a death benefit is to be paid by Pacific Life, the premium refund will be subject to an adjustment.

5. There are no retroactive benefit payments involved in this purchase.

6. The annuities purchased are shown in the attached Illustration of Benefits.

7. Pacific Life will be responsible for tax reporting only for those months we actually issue individual checks to the annuitants. Annuitant data for benefit payment purposes has not been received.

PACIFIC LIFE INSURANCE COMPANY
700 Newport Center Drive, Newport Beach, California 92660-6397, Tel (949)219-3011

8. The benefits for the annuitants to be assumed by Pacific Life will be paid in the amounts and in the annuity forms as indicated in the attached Illustration of Benefits.

9. There will be no post-retirement death benefits other than those inherent in the annuity forms/options elected.

10. There are no employee contributions.

11. There are no cost-of-living adjustments for these annuities.

12. The annuities cannot be surrendered for cash after purchase.

Any changes to the premium due to revision in the participant data or annuity specifications will be based on the same assumptions used in the original pricing, with the exception of the interest rate applicable to the "net" difference in premium. The rate used will be an impartially determined rate equal to the net pricing rate used for this annuity purchase, adjusted by the change from the date of purchase (April 14, 2017) to the date on which revised calculations are completed, in the yield to maturity of the 10-Year U.S. Treasury Bond.

Pacific Life has been a major provider of guaranteed annuities for many years and is pleased to count San Ysidro School District as one of its valued clients.

Enclosed is our standard disclosure information. Please complete the form and return it as soon as possible to Ms. Shauna Volcan, Vice President, Plan Implementation. Also enclosed is our Privacy Statement to Customers.

This letter must be signed by a person authorized to represent the Plan for the purchase of annuities in the spaces provided below and returned to Pacific Life to my attention. Please retain a copy of the signed letter for your records.

Thank you for selecting Pacific Life for this annuity purchase.

Sincerely,

Danielle Johnson
Business Development Coordinator
Retirement Solutions Division
Pacific Life Insurance Company
949-219-7464

Enclosures

cc: Mr. Patrick Pacheco, PARS

I HAVE READ AND UNDERSTAND THE CONDITIONS OF SALE AS OUTLINED IN THIS LETTER AND ACCEPT THE TERMS.

_____ _____
AUTHORIZED REPRESENTATIVE OF THE PLAN DATE

_____
TITLE

DISCLOSURE OF SALES COMMISSIONS
(INCLUDING A DESCRIPTION OF ANY
CHARGES, FEES, DISCOUNTS, PENALTIES OR ADJUSTMENTS)
GROUP TAX SHELTERED (403(B)) ANNUITY CONTRACT G-27713-02-0001

SALES COMMISSIONS

No Commissions are payable under the Policy.

AGENT OF RECORD'S AFFILIATION

Not applicable.

CHARGES, FEES, DISCOUNTS, PENALTIES OR ADJUSTMENTS

Following is a brief description of the charges, fees, discounts, penalties or adjustments which may be imposed under the recommended Policy. The actual charges, fees, discounts, penalties or adjustments made under the Policy shall be in accordance with the actual provisions of the Policy. To the extent there is any difference between this brief description and the actual provisions of the Policy, the actual provisions of the Policy shall prevail.

In the event a scheduled premium is not paid, the annuity amount for the involved Annuitant shall be reduced as follows:

1. The same rate used to purchase the original annuity shall be used to determine a new annuity amount that is equivalent, as of the original purchase date, to the present value of premiums paid, but reflecting the annuity amounts paid to the date of adjustment and a $300 per annuity recalculation charge.

2. The annuity amount determined in (1.) above shall be further reduced if the yield to maturity of a U.S. Treasury bond with a maturity closest to 10 years at the time of purchase, "T" at the time of recalculation, is greater than the yield to maturity of the same U.S. Treasury bond, 2.25% at the time of purchase. The reduction percentage under this part shall equal three (3) times the amount by which T exceeds 2.25%, that is [3 x (T- 2.25%)].

ACKNOWLEDGEMENT

I acknowledge that I have received and read a copy of this Disclosure of Sales Commissions and Agent of Record's Affiliation (including a description of any charges, fees, discounts, penalties or adjustments), and that I am a fiduciary of the above-named Plan. I hereby approve the purchase of the annuity on behalf of the Plan with Plan assets.

By: _____
Plan Fiduciary

Date: _____

San Ysidro School District
PACIFIC LIFE GROUP ANNUITY CONTRACT G-27713.02.0001

Illustration of Benefits
Annuity Payment Start Date: As Indicated Below
Retroactive Payments As Indicated Below

Annuitant	Status	Annuity Type	Total Fixed Number of Term Payments to be made by Pacific Life	ANNUITANT'S SEX	ANNUITANT'S DATE OF BIRTH	JOINT ANNUITANT'S SEX	JOINT ANNUITANT'S DATE OF BIRTH	Annuity Effective/Start Date	Retroactive Payments	Monthly Benefit
1 Canale, Maria	Retiree	Fixed Term	72	F	5/22/1951			08/01/2017	0	$ 1,363.59
2 Dunn, Maura	Retiree	Fixed Term	60	F	9/15/1957			08/01/2017	0	$ 1,745.92
3 Fahme, Alma	Retiree	Fixed Term	60	F	1/28/1954			08/01/2017	0	$ 1,651.39
4 Scarlett, Jeffrey	Retiree	Fixed Term	60	M	11/13/1957			08/01/2017	0	$ 1,671.75
TOTAL: MONTHLY BENEFIT PAYMENTS										**$ 6,432.65**

PACIFIC LIFE

OUR PRIVACY PROMISE

- **We do not sell information about you.**
- **We do not share your information with anyone else for their marketing purposes.**
- **We use your personal information only to help maintain the business relationship you have with us.**

PRIVACY NOTICE TO OUR CUSTOMERS

As our customer, you trust us to help you achieve financial success and security. We provide this notice because you have a right to know how we protect the privacy of the personal information you share with us. Your knowledge of our privacy principles and practices will confirm the trust you have placed in us.

WHAT PERSONAL INFORMATION DO WE COLLECT?

The type of information that we collect depends on the type of product or service you request. This includes:

- Information you provide on an application or other form (for example, name, address, social security number, or income).
- Information we get from other sources such as credit reporting agencies and information to verify employment or income.
- Information about your business relationship and history with us.
- Medical or health information you permit us to receive from doctors or other health care providers.

Most of the personal information we collect is obtained from you. We collect personal information needed only to service and manage your relationship with us.

HOW DO WE USE AND DISCLOSE YOUR INFORMATION?

The main use of your information is to confirm your identity in the course of business that we perform at your request. We also use your information to underwrite policies or contracts, process claims, and service your relationship with us.

Information may be disclosed to other entities that provide business services to us related to our relationship with you. This includes administrative, claims, or audit services. Examples are your producer/registered representative, broker, or a reinsurance company. Before we disclose your information, these entities must agree to keep it private.

We may also share information within our corporate family to service your business. For example, our business units provide administrative services, policy document preparation and delivery, and claims processing. Additionally, we may provide information to individuals and entities with whom you authorize us to share. If necessary, we disclose information when it is required by law. An example is a routine filing to the Internal Revenue Service (such as a Form 1099). We may also disclose certain information to other entities to help us report or prevent fraud. Examples are reports to a regulatory or law enforcement agency.

WHAT MEDICAL AND HEALTH INFORMATION DO WE COLLECT?

We may receive medical or health information about you. This may be on an application for insurance or when we process a claim, as approved by you in writing. We do not share that medical or health information among our family of companies. We do not share it with unrelated companies, except as needed to process your transactions. This may be necessary to provide services that you have requested related to your insurance coverage or payment.

HOW DO WE PROTECT THE SECURITY OF YOUR INFORMATION?

We have policies to maintain physical, electronic, and procedural safeguards to protect the confidentiality of your personal information. Access to personal information is available only to those people who need to know it in order to help service our relationship with you.

Should your relationship with us end, we will continue to follow the privacy policies described in this notice to the extent that we retain information about you. If we no longer need to retain that information, we will dispose of it in a secure manner.

DO YOU NEED TO DO ANYTHING?

It is not necessary for you to take any action. This is because we do not share your information except to service the business relationship you have with us. You do not need to "opt-out" or "opt-in" as you may have done with other financial companies.

HOW CAN YOU SEE AND CORRECT YOUR INFORMATION?

Generally, you have the right to review the personal information we have about you. You must request this in writing. We will not disclose information we have collected in connection with a claim or lawsuit. If you believe that any of the information we have is in error, you may write us and request a correction. Where justified, corrections will be made.

Please direct inquiries about accessing or correcting your information to the address below:

Pacific Life Privacy Office
700 Newport Center Drive Newport Beach, CA 92660

If you have questions regarding our Privacy Promise, please call toll free
(877) 722-7848

Please have a copy of your policy or contract available when you call so we may provide you with the best service.

You may also review our Privacy Promise and Pacific Life's Online Privacy Policy at
www.PacificLife.com

Pacific Life will send you a copy of our Privacy Promise annually.

Pacific Life, as referred to in this notice, includes:
Pacific Life Insurance Company
Pacific Life & Annuity Company
Pacific Select Distributors, LLC

Pacific Life Insurance Company is licensed to issue individual life insurance and annuity products in all states except New York. Product availability and features vary by state. Individual life insurance and annuity products are available in New York through Pacific Life & Annuity Company. Each company is solely responsible for the financial obligations accruing under the policies and annuity contracts it issues, and its product and rider guarantees are backed by that company's financial strength and claims-paying ability.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: AGREEMENT WITH VMA COMMUNICATIONS 2017-18

BACKGROUND INFORMATION:
The San Ysidro School District is among school districts across the State that are working to address a number of challenges. In addition to the implementation of changing instructional and budgetary policies, the District is also working to address declining enrollment and competition with surrounding school districts that are promoting their programs to the San Ysidro School District families.

VMA Communications has been assisting the District since school year 2015-16 and established communication with families, staff and stakeholders. A strong communication was provided to assist with the Common Core State Standards (CCSS) and Local Control Funding Formula (LCFF) implementation as well as internal/external communications. The District would like to retain the services of VMA Communications for school year 2017-18. The cost implications are as follows and per Exhibit A Work Plan:

Hourly rate:	$ 175.00
Not to Exceed:	$ 114,000.00
Other expenses *(as approved by District)*	

RECOMMENDATION:
Approve the agreement with VMA Communications for school year 2017-18 at a not to exceed amount of $114,000.00 from the supplemental and concentration funds.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☒ Yes ☐ No

Are funds for this item included in the 2017-2018 Budget? ☒ Yes ☐ No

Requisition #

$114,000.00	Supplemental & Concentration	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

AGREEMENT FOR COMMUNICATION SERVICES

SAN YSIDRO SCHOOL DISTRICT, hereinafter referred to as DISTRICT, and **VMA COMMUNICATIONS, INC.**, hereinafter referred to as CONSULTANT, mutually agree as follows:

1. CONSULTANT shall provide information dissemination services to the DISTRICT for communication of school and DISTRICT news and information for the community.

2. DISTRICT shall pay CONSULTANT a rate of $175 per hour, not to exceed $114,000 for VMA services described in the Work Plan (Exhibit A) during the period of this agreement, plus pre-approved reimbursements/expenses and out-of-scope services. VMA services include message and content development, media relations, crisis management and production management. Reimbursement, out-of-scope expenses and services include graphic design, web design, printing, mailing, photography, translations and social media/newspaper advertisement placement. Fees for additional projects/assignments shall be approved at time of DISTRICT's request.

3. This agreement shall be subject to the following conditions:

   a. CONSULTANT shall submit an itemized invoice for services rendered, including dates of service and detailed expenses/reimbursables.

   b. CONSULTANT shall be considered an independent CONSULTANT for the purpose of this agreement and not an employee of the DISTRICT. The DISTRICT shall not assume any liability for the payment of retirement benefits, Workers' Compensation Insurance or any other payments to the CONSULTANT or any of CONSULTANT'S personnel performing service hereunder.

   c. CONSULTANT shall hold harmless and indemnify the DISTRICT, its officers, agents, and employees from and against any and all actions, suits, or the proceedings as may arise as a result of performing the work hereunder, except such actions, suits or other proceedings as may arise as a result of the negligence or willful misconduct of the DISTRICT, its officers, agents and employees.

      CONSULTANT shall take out and maintain during the period of this Agreement such general liability, professional liability, automobile insurance, as is required to protect the CONSULTANT and the DISTRICT as their interest may appear.

      CONSULTANT shall maintain the confidentiality of all information received while performing said services.

4. This agreement shall be in effect July 1, 2017 through June 30, 2018. This agreement may be terminated by either party upon sixty (60) days' written notification.

5. SIGNED by the authorized representative of the DISTRICT and by the CONSULTANT.

DISTRICT	CONSULTANT
SAN YSIDRO SCHOOL DISTRICT	VMA COMMUNICATIONS, INC.
4350 Otay Mesa Road	1420 N. Claremont Blvd, Suite 107B
San Ysidro, CA 92173	Claremont, CA 91711
By _____	By_____
Dr. Julio Fonseca	Valerie Martinez
Superintendent	CEO/President
Date_____	Date_____
(Exhibit A is attached)	Fed. ID 47-0901842

EXHIBIT A

SAN YSIDRO SCHOOL DISTRICT 2017-18 DRAFT WORK PLAN

Thank you for allowing us to serve you in 2017-18 to market San Ysidro School District's positive programs and increased student achievement to the District's families, community members and staff. Below is our proposed work plan to continue sharing the District's successes in 2017-18!

JULY 2017

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Back-to-School Postcard (with information on reconfigured schools)
- Update parent email distribution list and streamline photo releases
- Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content
  - Issue management

AUGUST 2017

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Report to the Community – featuring accomplishments and facilities update
- 1 School Information Sheet
- Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content
  - Issue management

SEPTEMBER 2017

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Fall Newsletter
- Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content
  - Issue management

OCTOBER 2017

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Update and distribute SYMS brochure to incoming students

  Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content
  - Issue management

NOVEMBER 2017

- Press Releases (4-5)

  Superintendent's Monthly Update
- Ella South Bay Ad
- 1 School Information Sheet
- Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content

243 Oberlin Avenue
Claremont, CA 91711
T: 909.445.1001
562.789.4047
F: 909.445.1022

- Issue management

DECEMBER 2017

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Letter to incoming middle school families (Include open house visit dates)
- Winter Newsletter
- Ongoing:
  - Integrated social media program
  - E-blasts
  - Website content
  - Issue management

JANUARY 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- 1 School Information Sheet
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

FEBRUARY 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- LCAP outreach as needed
- K/TK and preschool enrollment campaign: banners, fliers, ads
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

MARCH 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Spring Newsletter
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

APRIL 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- 1 School information sheet
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

MAY 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- 1 School information sheet
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

JUNE 2018

- Press Releases (4-5)
- Superintendent's Monthly Update
- Ella South Bay Ad
- Summer Newsletter
- Incoming middle school promotion congratulatory postcard
- Ongoing:
  - Social media
  - E-blasts
  - Website content
  - Issue management

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: AGREEMENT WITH PRINCIPAL'S EXCHANGE FOR 2017-18 TECHNICAL SUPPORT

BACKGROUND INFORMATION:
The District shall retain the services of Principal's Exchange to assist the District with the following: ▪ Facilitation of Data Reflection Sessions at school sites ▪ Administrative Power Clinics for Principals and Assistant Principals ▪ Lead Teacher Professional Development ▪ Academic Support and ▪ Compliance Support (DAIT). Principal's Exchange is a State-approved District Assistant and Intervention Team (DAIT) provider who has assisted the District since 2014-15 and has successfully supported the instructional needs of the District's development of the Instructional Design and Implementation.

RECOMMENDATION:
Approve the agreement with Principal's Exchange for Technical Support during 2017-18 school year at a not to exceed amount of $265,420.00 from the Title I funds.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other** **Business Services Reviewed:**

Financial Implications?	Will funds for this item included in the **2017-18** Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$265,420.00	Title I Fund	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 12th day of May, 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Principal's Exchange Company/Consultant	(626) 574-3013 Telephone Number
2101 East Fourth St., 200B, Santa Ana, CA 92705 Address	robin@principals-exchange.org Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES – **(LCAP/LEA PLAN – Technical Support)**

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: July 1, 2017 To: June 30, 2018

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES
District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

2.2 PAYMENTS
Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION
Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES
Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE
Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL
Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached.**

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)
If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as effect

by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability,

expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. (**Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	**Principal's Exchange**
Name:	Randy Barth
Title:	Executive Chairman
Address:	2101 East Fourth Street, 200B
City/State/Zip Code:	Santa Ana, CA 92705
Telephone:	(626) 574-3013
Email:	robin@principals-exchange.org

DISTRICT:	**San Ysidro School District**	
Name:	J. Arturo Sanchez Macias	Manuela Colom
Title:	Deputy Superintendent	Executive Director, Ed. Services
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3027
Email:	arturo.macias@sysd.k12.ca.us	mcolom@sysd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.//

CONSULTANT	**DISTRICT**
Principal's Exchange	**San Ysidro School District**
Firm Name	Firm Name
Signature of Authorized Agent	Signature
Print Name, Title	J. Arturo Sanchez Macias, Deputy Superintendent Print Name, Title
Date:	Date
Phone Number	Board Approved

Principal's Exchange
2101 E 4th St. Bldg B, 2nd Floor
Santa, Ana, CA 92705

April 5, 2017

To: Dr. Julio Fonseca
Superintendent, San Ysidro School District
From: Marty Maya
Sr. Operations, Principal's Exchange
marty_c@principals-exchange.org
(626) 644-8003
Re: Technical Support Proposal

EXHIBIT A

We welcome the opportunity to support San Ysidro S. D. as your Technical Support Provider in your continued efforts to promote student success through the implementation of your LCAP/LEA plan. The table below outlines the projects you have requested.

SYSD PROPOSAL for Scope of Service 2017-18			
Project	**Description**	**Professional Days**	**Cost**
Principal Coaching Sessions at School Sites (calendared – 1 consultant per session)	Services to include DRS support, Guided Planning support, classroom walk throughs, data analysis and coaching on teacher feedback. Each site will be given 7 days to create an individualized plan with the assistance of ESS and a coach from PE.	7 sites x 7 sessions = 49	$107,800
Administrative Power Clinics (calendared – Danelle)	Monthly professional development and follow up coaching sessions for site principals, assistant principals, and LEAD TOSA's on instructional leadership.	7	$17,500
Mega-Reflection w/DO personnel (calendared – Danelle/Robin)	Meeting with Superintendent, ESS team, and key instructional stakeholders to review student and school progress on a quarterly basis.	6	$16,500

Principal's Exchange
2101 E 4th St. Bldg B, 2nd Floor
Santa, Ana, CA 92705

Lead Teacher Professional Development (calendared – Genny)	Monthly training and coaching for TOSA's on instructional coaching and facilitation of guided planning, class demos, and instructional coaching for teacher teams.	10	$22,000
Compliance Support (flexible days as needed)	Provide technical assistance to Ed. Services on a variety of initiatives related to the Three Year Plan for Instruction, including teacher professional development, program design and implementation, RtI implementation, etc. and DAIT (District Assistance and Intervention Team) monitoring of compliance, including support to update or complete required district plans.	10	$22,000
Bilingual Classes:District and Admin Coaching (Robin)	District and Admin coaching related to the bilingual classes. Learning Walks, Admin Coaching, District Coaching and Planning of EL Committee meetings.	15	$45,000
Academic Support and Administrative Technical Assistance **15%**	As needed support for unexpected issues affecting the SIG action plan, and technical assistance of admin.-related responsibilities, such as student placement, master schedule, intervention, etc.	16	$34,620
	Total		**$265,420**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: May 11, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: COMMUNICATIONS EASEMENT AGREEMENT WITH ATC SEQUOIA LLC – AUTHORIZED REPRESENTATIVE

BACKGROUND INFORMATION:
After careful consideration, Administration recommends to grant an exclusive option to purchase a fifty-five year, exclusive communications easement and a fifty-five year, non-exclusive access and utility easement. The Easement Agreement shall grant, convey, and transfer to ATC Sequoia LLC (Sequoia), certain rights to certain real property owned by the District and in which Sequoia currently operates or manages a communications facility.

On December 14, 2016, the Governing Board authorized the District to enter into a Communications Easement Agreement with ATC Sequoia LLC's for a section of a real property located at 4350 Otay Mesa Road, San Ysidro, CA known as South Dennery CA to the Assessor's office APN No. 638-070-68-00 which will create an instant revenue of $650,000.00. This revenue would be deposited in a special account for facilities.

In order to finalize the process of authorization, the District requests that the Governing Board designate the Deputy Superintendent as the District's representative, "Nominee" and "Grantor", to execute all of the agreements and documentation necessary for this transaction.

RECOMMENDATION:
Approve/Ratify and designate Jose Arturo Sanchez Macias, Deputy Superintendent as the authorized District's representative, "Nominee" and "Grantor", to sign and execute all agreements and documents necessary to finalize the Perpetual Communications Easement Agreement with ATC Sequoia LLC's for access and utility easement to the District's real property named South Dennery, CA, Site No. 414587. The anticipated revenue of this agreement will be $650,000.00 to be deposited in a special account for facilities.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other** **Business Services Reviewed:** _____

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2016-2017 Budget? ☐ Yes ☐ No

Requisition #

Revenue $650,000.00	Special Account - Facilities	
(Amount)	(Name of funding source and/or location)	(Funding account number)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Superintendent's Office Certification:

Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

PERPETUAL COMMUNICATIONS EASEMENT AGREEMENT

THIS AGREEMENT (this **"Option Agreement"**) is made effective as of the latter signature date hereof (the "***Effective Date***") by and between **ATC Sequoia LLC**, a Delaware limited liability company ("***Grantee***") and **San Ysidro School District** ("***Grantor***) (Grantee and Grantor being collectively referred to herein as the "***Parties***").

In consideration of the foregoing recitals and the mutual covenants set forth herein, and other good and valuable consideration, the receipt, adequacy, and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. Grantor hereby grants to Grantee an exclusive option (the "***Option***") to purchase a perpetualfifty-five (505) year, exclusive communications easement and a perpetualfifty-five (505) year, non-exclusive access and utility easement (collectively, the **"Easements")**, which Easements shall be memorialized in an easement agreement, the form and substance of which shall be mutually agreeable to the Parties (the "***Easement Agreement***"). The Easement Agreement shall grant, convey, and transfer to Grantee certain rights as described in the Easement Agreement over, across, in, and under that certain real property owned by Grantor in the County of San Diego, State of California (the "***Premises***"), and on which Grantee currently operates or manages a communications facility. Grantor shall also assign to Grantee, or an affiliate of Grantee, all of Grantor's right, title and interest in, to and under all of the existing leases, licenses, or other agreements for use and occupancy of the Premises, including but not limited to those agreements listed on the **Current Agreement Addendum** attached hereto and incorporated by this reference (the "***Current Agreement***"), including without limitation, the right to receive any and all rents and other monies payable to Grantor thereunder, arising or accruing on or after the Closing (as herein defined). Grantee shall have the sole, exclusive and absolute right to exercise the Option as provided herein. Grantor hereby represents and warrants that it has the full power and authority to enter into this Option Agreement and the person(s) executing this Option Agreement on behalf of Grantor, as the case may be, have the authority to enter into and deliver this Option Agreement on behalf of Grantor. If applicable, Grantor shall execute a resolution and consent affidavit prepared by Grantee evidencing proper signing authority, or Grantor must otherwise demonstrate, in Grantee's sole and absolute discretion, the person(s) executing this Option Agreement on behalf of Grantor, have the authority to enter into and deliver this Option Agreement on behalf of Grantor.

2. Subject to the terms of this Option Agreement, Grantee may exercise the Option by paying to Grantor an amount equal to **Five Six Hundred Fifty Thousand and No/100 Dollars ($50650,000.00)** [the "***Purchase Price***"] by check or by wire transfer of funds. The day on which payment is made to Grantor is referred to herein as the "**Closing**". Grantor agrees to accept the Purchase Price as full and final compensation for conveying the Easements to Grantee. The Purchase Price shall be paid to, and all taxable income shall be reported by, **San Ysidro Elementary School District**. From and after the Effective Date, Grantor shall not (and hereby agrees not to) solicit or accept any offers to purchase, lease, license, or otherwise transfer, convey, and/or assign any easement or other interests, rights, and/or title in and/or to all or any portion of the Premises, or continue negotiations with other potential purchasers or other third parties with respect to the same, until the expiration of this Option Agreement.

3. The Parties shall use best efforts to close the transaction contemplated herein within ninety (90) days of the Effective Date. Unless otherwise agreed to in writing by the Parties, this Option Agreement shall automatically terminate upon the earlier of the date of Closing or the 180th day following the Effective Date (said date being referred to herein as the "***Termination Date***"). Between the Effective Date and the sooner of the date of Closing or Termination Date, Grantee and its agents, employees, contractors, and designees may hereafter enter the Premises for the purposes of inspecting, surveying or otherwise evaluating the Premises to determine whether Grantee will, in its sole and absolute discretion, exercise the Option. Grantor shall provide Grantee with any reasonable documentation requested by Grantee to facilitate payment to Grantor or to otherwise assist in expediting Grantee's completion of its due diligence. If all or any portion of the Premises is encumbered by a mortgage or other security instrument, Grantor agrees to obtain a Non-Disturbance Agreement ("***NDA***") from the applicable lender(s) on a form to be provided by Grantee. If, despite Grantor's best efforts, Grantor is unable to obtain the NDA, Grantor may request a risk assessment to determine whether Grantee will exercise the Option without an NDA, in which case Grantor shall provide Grantee with authorization to verify Grantor's credit worthiness and any additional

documentation and/or information requested by Buyer in connection with such risk assessment.

4. Grantor shall execute and deliver to Grantee the Easement Agreement, together with any other documents reasonably necessary for Grantee to record the Easement Agreement with the appropriate recorder's office and to obtain title insurance. In the event Grantor executes and delivers the Easement Agreement to Grantee prior to Closing, said documents shall be held in escrow by Grantee until the earlier of Closing or termination of this Option Agreement as provided hereunder.

5. Grantor hereby acknowledges and agrees that Grantee has not made any representations or warranties to Grantor, including, without limitation, Grantee's likelihood of exercising the Option or the tax implications of the contemplated transaction, and the Parties further agree that all terms and conditions of the Option Agreement are expressly stated herein.

6. The Parties agree and intend for this Option Agreement to be a legally binding contract and for the terms of this Option Agreement (as well as any information furnished to Grantor by Grantee in connection herewith) to remain confidential. Except for Grantor's attorney or broker, if any, or if required pursuant to a court action or applicable law, Grantor shall not disclose the terms of this Option Agreement without the prior written consent of Grantee, which may be withheld or conditioned in Grantee's sole and absolute discretion. This provision shall survive Closing and/or the termination of this Option Agreement.

7. This Option Agreement may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though all Parties are not signatories to the original or the same counterpart. Furthermore, the Parties may execute and deliver this Option Agreement by electronic means such as .pdf or similar format. Each of the Parties agrees that the delivery of the Option Agreement by electronic means will have the same force and effect as delivery of original signatures and that each of the Parties may use such electronic signatures as evidence of the execution and delivery of the Option Agreement by all Parties to the same extent as an original signature. This Option Agreement shall be governed and construed by the laws of the State or Commonwealth in which the Premises is located without regard to the conflicts of laws provisions of such State or Commonwealth. Grantee may assign its rights, title, and interest in and to this Option Agreement to an affiliate or subsidiary of Grantee without the consent or approval of (or notice to) Grantor.

8. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth herein; To Grantor at: 4350 Otay Mesa Rd., San Ysidro, CA 92173; To Grantee at: Attn: Land Management 10 Presidential Way, Woburn, MA 01801, with copy to: Attn: Legal Dept. 116 Huntington Avenue, Boston, MA 02116. Any of the Parties, by thirty (30) days prior written notice to the others in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice.

9. Unless extended by Grantee, in Grantee's sole and absolute discretion, this Option Agreement shall automatically become null and void and of no further force and effect if it is not executed by Grantor and actually received by Grantee on or before March 17August 8,December 1, 2016.

[SIGNATURES FOLLOW ON FOLLOWING PAGES]

GRANTEE:

ATC Sequoia LLC
a Delaware limited liability company

Signature: _____
Print Name: _____
Title: _____
Date: _____

[SIGNATURES CONTINUE ON FOLLOWING PAGE]

GRANTOR:

San Ysidro School District

Signature: _____
Print Name: _____
Title: _____
Date: _____

CURRENT AGREEMENT ADDENDUM

Grantor hereby assigns to Grantee all of Grantor's beneficial rights, title and interest in, to and under that certain Agreement For Cellular Site, dated June 18, 2007, between San Ysidro School District, as grantor, and Verizon Wireless (VAW) LLC dba Verizon Wireless, as grantee; as amended by that certain First Amendment to Agreement, dated October 5, 2007, between San Ysidro School District, as lessor, and Verizon Wireless (VAW) LLC dba Verizon Wireless, as lessee.

EXHIBIT A

[EASEMENT AGREEMENT TO FOLLOW]

Prepared by and Return to:
Attorney Andrew Verwholt, Land Management
Site No: 414587
Site Name: SouthDennery CA
c/o American Tower
10 Presidential Way
Woburn, MA 01801

(Recorder's Use Above this Line)

STATE OF CALIFORNIA

Assessor's Parcel No.: 638-070-68-00

COUNTY OF SAN DIEGO

EASEMENT AND ASSIGNMENT AGREEMENT

This Easement Agreement ("***Agreement***") dated as of **_____, December 14, 2016_** (the "***Effective Date***"), by and between **San Ysidro School District** ("***Grantor***") and **ATC Sequoia LLC**, a Delaware limited liability company ("***Grantee***").

BACKGROUND

Grantor is the owner of the real property described in **Exhibit "A"** attached hereto and by this reference made a part hereof (the "***Premises***"). Grantor desires to grant to Grantee certain easement rights with respect to the Premises, as more particularly described below, and subject to the terms and conditions of this Agreement.

AGREEMENTS

For and in consideration of the covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Grant of Easements. Grantor, for itself and its successors and assigns, hereby grants and conveys to Grantee, its successors and/or assigns: (i) a perpetualfifty-five (505) year, exclusive easement (the "***Exclusive Easement***") in and to that portion of the Premises more particularly described on **Exhibit "B"** attached hereto and by this reference made a part hereof (the "***Exclusive Easement Area***"); and (ii) a perpetualfifty-five (505) year, non-exclusive easement (the "***Access and Utility Easement***"; the Exclusive Easement and Access and Utility Easement, collectively, the "***Easements***") in and to that portion of the Premises more particularly described on **Exhibit "C"** attached hereto and by this reference made a part hereof (the "***Access and Utility Easement Area***"; the Access and Utility Easement Area and Exclusive Easement Area, collectively, the "***Easement Areas***"). The Easement Areas shall be used for the purposes set forth herein and shall expressly include that portion of the Premises upon which any of Grantee's fixtures, structures, equipment or other personal property are located as of the date of this Agreement.

2. Private Easement. Nothing in this Agreement shall be deemed to be a dedication of any portion of the Easement Areas for public use. All rights, easements and interests herein created are private and do not constitute a grant for public use or benefit.

3. Successors Bound. This Agreement shall be binding on and inure to the benefit of the parties hereto and their respective heirs, personal representatives, lessees, successors and assigns. It is the intention of the parties hereto that all of the various rights, obligations, restrictions and easements created in this Agreement shall run with the affected lands and shall inure to the benefit of and be binding upon all future owners and lessees of the affected lands and all persons claiming any interest under them.

4. Duration. The duration of this Agreement and the Easements granted herein (the "***Term***") shall be perpetualfor fifty-five (505) years, unless Grantee provides written, recordable notice of Grantee's intent to terminate this Agreement and the Easements described herein, in which event this Agreement, the Easements, and all obligations of Grantee hereunder shall terminate upon Grantee's recordation of any such notice. For the avoidance of doubt, Grantee may, in its sole and absolute discretion, unilaterally terminate this Agreement, the Easements, and all of Grantee's obligations hereunder without the approval of or consent of Grantor as provided in the immediately preceding sentence.

5. Easement Consideration. Grantor hereby acknowledges the receipt, contemporaneously with the execution hereof, of all consideration due hereunder. Accordingly, no additional consideration shall be due during the Term.

6. Use of Easement Areas.

a. Exclusive Easement. The Exclusive Easement Area may be used by Grantee and any of its affiliates, customers, tenants, subtenants, lessees, licensees, successors, and/or assigns together with any of the employees, contractors, consultants, and/or agents of the foregoing (collectively, the "***Permitted Parties***") for the purposes of installing, constructing, maintaining, operating, modifying, repairing and/or replacing improvements, equipment, structures, fixtures, antennae and other personal property as Grantee may deem necessary or appropriate, which may be located on or in the Exclusive Easement Area from time to time, for the facilitation of communications and other related uses. Any such property, including any equipment, structures, fixtures and other personal property currently on or in the Exclusive Easement Area, shall not be deemed to be part of the Premises, but instead shall remain the property of Grantee or the applicable Permitted Parties. At any time during the Term and at any time within 180 days after the termination of this Agreement, Grantee and/or any applicable Permitted Parties may remove their equipment, structures, fixtures and other personal property from the Easement Areas. Grantee may make, without the consent or approval of Grantor, any improvements, alterations or modifications to the Exclusive Easement Area as are deemed appropriate by Grantee, in its sole and absolute discretion. Grantee shall have the unrestricted and exclusive right, exercisable without the consent or approval of Grantor, to lease, sublease, license, or sublicense any portion of the Exclusive Easement Area, but no such lease, sublease or license shall relieve or release Grantee from its obligations under this Agreement. Grantor shall not have the right to use the Exclusive Easement Area for any reason and shall not disturb Grantee's nor any Permitted Parties' right to use the Exclusive Easement Area in any manner. Grantee may construct a fence around all or any part of the Exclusive Easement Area and shall have the right to prohibit anyone, including Grantor, from entry into such Exclusive Easement Area.

b. Access and Utility Easement. The Access and Utility Easement shall be used by Grantee and the Permitted Parties for pedestrian and vehicular (including trucks) ingress and egress to and from the Exclusive Easement Area at all times during the Term on a seven (7) days a week, twenty-four (24) hours per day basis. Grantee shall have the non-exclusive right to construct, reconstruct, add, install, improve, enlarge, operate, maintain and remove overhead and underground utilities, including, without limitation, electric, fiber, water, gas, sewer, telephone, and data transmission lines (including wires, poles, guys, cables, conduits and appurtenant equipment) in, on, or under the Access and Utility Easement Area in order to connect the same to utility lines located in a publicly dedicated right of way. Notwithstanding the foregoing, Grantor shall not in any manner prevent, disturb, and/or limit access to the Access and Utility Easement Area or use of the Access and Utility Easement by Grantee or any of the Permitted Parties, and Grantor shall not utilize the Access and Utility Easement Area in any manner that interferes with Grantee's or any of the Permitted Parties' use of such area as expressly provided herein. In the event the Access and Utility Easement Area cannot, does not, or will not fully accommodate the access and utility needs of the Grantee during the Term, or if it is reasonably determined by Grantor or Grantee that any utilities that currently serve the Exclusive Easement Area are not encompassed within the description of the Access and Utility Easement Area as set forth herein, Grantor and Grantee agree to amend the description of the Access and Utility Easement Area provided herein to include the description of such areas and/or to relocate the Access and Utility Easement, for no additional consideration, and to create a revised legal description for the Access and Utility Easement Area that will reflect such relocation. The Access and Utility Easement and the rights

granted herein with respect to the same shall be assignable by Grantee to any public or private utility company to further effect this provision without the consent or approval of Grantor.

7. Assignment. Grantee may assign this Agreement, in whole or in part, to any person or entity at any time without the prior written consent or approval of, or notice to, Grantor, including, but not limited to, an affiliate of Grantee. If any such assignee agrees to assume all of the obligations of Grantee under this Agreement, then Grantee will be relieved of all of its obligations, duties and liabilities hereunder.

8. Covenants; Representations; Warranties.

a. Grantor hereby represents and warrants to Grantee the following: (i) Grantor is the owner in fee simple of the Easement Areas, free and clear of all liens and encumbrances; (ii) Grantor has the full authority and power to enter into and perform its obligations under this Agreement, and, to the extent applicable, the person or persons executing this Agreement on behalf of Grantor have the authority to enter into and deliver this Agreement on behalf of Grantor; (iii) to Grantor's knowledge, there is no condemnation proceeding pending or threatened against all or any portion of the Premises; (iv) no claim, litigation, proceeding, or investigation is pending or, to Grantor's knowledge, threatened against Grantor or all or any portion of the Premises that could affect Grantee's use of the Easement Areas as contemplated herein; (v) Grantor has not filed any voluntary petition in bankruptcy or suffered the filing of an involuntary petition by its creditors or suffered the appointment of a receiver to take possession of substantially all of its assets; (vi) to Grantor's knowledge, the Premises is in compliance with all applicable laws, ordinances and regulations, including those governing Hazardous Materials (as defined below); (vii) to Grantor's knowledge, there is no proceeding pending or threatened to change the zoning status of the Premises; (viii) Grantor is not indebted to any party, including, without limitation, any local or state or the federal government for which a lien or claim of lien has been or could be asserted against the all or any portion of the Premises; (ix) there are no leases, written or oral, affecting all or any portion of the Easement Areas, except for any agreements entered into between Grantee or its affiliates and third parties; (x) the Easement Areas do not constitute or form a part of Grantor's homestead, or, in the event that the Easement Areas are located upon homestead property, then Grantor's spouse (if applicable) shall join in the execution of this Agreement; (xi) Grantor has paid all taxes, assessments, charges, fees, levies, impositions and other amounts relating to the Premises due and payable prior to the Effective Date; and (xii) Grantee shall peaceably and quietly hold, exercise, and enjoy the Easements during the Term without any hindrance, molestation or ejection by any party whomsoever.

b. During the Term, Grantor shall pay when due all real property, personal property, and other taxes, fees and assessments attributable to the Premises, including the Easement Areas. Grantee hereby agrees to reimburse Grantor for any personal property taxes in addition to any increase in real property taxes levied against the Premises, to the extent both are directly attributable to Grantee's improvements on the Easements (but not, however, taxes or other assessments attributable to periods prior to the date of this Agreement), provided, however, that Grantor must furnish written documentation (the substance and form of which shall be reasonably satisfactory to Grantee) of such personal property taxes or real property tax increase to Grantee along with proof of payment of same by Grantor. Anything to the contrary notwithstanding, Grantee shall not be obligated to reimburse Grantor for any applicable taxes unless Grantor requests such reimbursement within one (1) year after the date such taxes became due. Grantor shall submit requests for reimbursement in writing to: *American Tower Corporation, Attn: Landlord Relations, 10 Presidential Way, Woburn, MA 01801* unless otherwise directed by Grantee from time to time. Subject to the requirements set forth in this Section, Grantee shall make such reimbursement payment within forty-five (45) days of receipt of a written reimbursement request from Grantor. Grantee shall pay applicable personal property taxes directly to the local taxing authority to the extent such taxes are billed and sent directly by the taxing authority to Grantee. If Grantor fails to pay when due any taxes affecting the Premises as required herein, Grantee shall have the right, but not the obligation, to pay such taxes on Grantor's behalf and: (i) deduct the full amount of any such taxes paid by Grantee on Grantor's behalf from any future payments required to be made by Grantee to Grantor hereunder; (ii) demand reimbursement from Grantor, which reimbursement payment Grantor shall make within ten (10) days of such demand by Grantee; and/or (iii) collect from Grantor any such tax payments made by Grantee on Grantor's behalf by any lawful means.

c. Without Grantee's prior written consent, which consent may be withheld or conditioned in Grantee's sole and absolute discretion, Grantor shall not (i) cause any portion of the Easement Areas to be legally or otherwise subdivided from any master tract of which it is currently a part, or (ii) cause any portion of the Easement Areas to be separately assessed for tax purposes.

d. Grantor shall not suffer, grant, create, transfer, or convey (or cause to be suffered, granted, created, transferred, or conveyed) any claim, lien, encumbrance, easement, interest, restriction or other charge or exception to title to the Easement Areas or any other portion of the Premises that would adversely affect Grantee's use of the Easement Areas as contemplated herein.

e. Grantor shall not, and shall not permit any third party to use, generate, store, or dispose of any Hazardous Materials on, under, about, or within the Premises in violation of any Environmental Laws (as defined below). As used herein, "***Hazardous Materials***" shall mean any: contaminants, oils, asbestos, PCBs, hazardous substances, or wastes as defined by federal, state, or local environmental laws, regulations, or administrative orders or other materials the removal of which are required or the maintenance of which are prohibited or regulated by any federal, state, or local governmental authorities having jurisdiction over all or any portion of the Premises. As used herein, "***Environmental Laws***" shall mean any laws, regulations, ordinances, and/or administrative orders applicable to all or any portion of the Premises, which govern Hazardous Materials.

f. Grantee shall not use, generate, store, or dispose of any Hazardous Materials on, under, about, or within the Easement Areas in violation of any Environmental Laws.

g. Grantor hereby agrees to and does indemnify and shall defend and hold harmless Grantee and its officers, directors, shareholders, agents, contractors, and attorneys for, from, and against all damages asserted against or incurred by any of them by reason of or resulting from a breach by Grantor of any representation, warranty or covenant of Grantor contained herein. Grantee hereby agrees to and does indemnify and shall defend and hold harmless Grantor and its officers, directors, shareholders, agents, contractors, and attorneys for, from, and against all damages asserted against or incurred by any of them by reason of or resulting from a breach by Grantee of any representation, warranty or covenant of Grantee contained herein.

h. The representations, warranties, covenants, agreements, and indemnities contained in this section shall survive the execution and delivery of this Agreement indefinitely.

9. Non-Disturbance. During the Term, Grantor will not improve or alter the Premises or grant, convey, transfer, or otherwise enter into any other easement, ground lease, lease, license, or similar agreement or contract with respect to any portion of the Premises if the same would interfere with, disturb, limit, or impair Grantee's permitted use of the Easement Areas. Grantor hereby acknowledges that Grantee and the Permitted Parties are currently utilizing the Exclusive Easement Area for the purpose of transmitting and receiving communication signals, including, but not limited to, wireless telecommunications signals. Grantor and Grantee recognize and acknowledge that Grantee's use of the Easement Areas set forth in this Agreement would be materially frustrated if the communications signals were blocked or otherwise interfered with, or if access and/or utilities to and from the Exclusive Easement Area were inhibited, even if temporarily. Grantor, for itself, its successors and assigns, hereby agrees to use its best efforts to prevent the occurrence of any of the foregoing and shall promptly undertake any remedial action necessary to comply with the terms and provisions of this Section. Grantee shall have the express right, among others, to seek an injunction to prevent any of the activities prohibited by this Section.

10. Grantee's Securitization Rights; Estoppel. Grantor hereby consents to the granting by Grantee of one or more leasehold mortgages, collateral assignments, liens, and/or other security interests (collectively, a "***Security Interest***") in Grantee's interest in this Agreement and all of Grantee's property and fixtures attached to and lying within the Exclusive Easement Area and further consents to the exercise by Grantee's mortgagee ("***Grantee's Mortgagee***") of its rights to exercise its remedies, including without limitation foreclosure, with respect to any such Security Interest. Grantor shall recognize the holder of any such Security Interest of which Grantor is given prior written notice (any such holder, a "***Holder***") as "Grantee" hereunder in the event a Holder succeeds to the interest of Grantee hereunder by the exercise of such remedies. Grantor further agrees to execute a written estoppel certificate within thirty (30) days of written request of the same by Grantee or Holder.

11. Notices. All notices must be in writing and shall be valid upon receipt when delivered by hand, by nationally recognized courier service, or by First Class United States Mail, certified, return receipt requested to the addresses set forth below:

To Grantee:	ATC Sequoia LLC c/o American Tower 10 Presidential Way Woburn, MA 01801	To Grantor:	San Ysidro School District 4350 Otay Mesa Rd. San Ysidro, CA 92173
With copy to:	ATC Sequoia LLC c/o American Tower 116 Huntington Avenue Boston, MA 02116 Attn: Legal Department		

Grantor or Grantee, by thirty (30) days prior written notice to the other in the manner provided herein, may designate one or more different notice addresses from those set forth above. Refusal to accept delivery of any notice or the inability to deliver any notice because of a changed address for which no notice was given as required herein, shall be deemed to be receipt of any such notice

12. Force Majeure. The time for performance by Grantor or Grantee of any term, provision, or covenant of this Agreement shall automatically be deemed extended by time lost due to delays resulting from strikes, civil riots, floods, labor or supply shortages, material or labor restrictions by governmental authority, litigation, injunctions, and any other cause not within the control of Grantor or Grantee, as the case may be.

13. Miscellaneous. This Agreement shall be recorded at the sole expense of Grantee and shall be governed by and construed in all respects in accordance with the laws of the State or Commonwealth in which the Premises is situated, without regard to the conflicts of laws provisions of such State or Commonwealth. The captions and headings herein are for convenience and shall not be held or deemed to define, limit, describe, explain, modify, amplify or add to the interpretation, construction or meaning of any provisions, scope or intent of this Agreement. This Agreement and any other documents executed in connection herewith, constitute the entire understanding between the parties with regard to the subject matter hereof and there are no representations, inducements, conditions, or other provisions other than those expressly set forth herein. Grantee has not provided any legal or tax advice to Grantor in connection with the execution of this Agreement. This Agreement may not be modified, amended, altered or changed in any respect except by written agreement that is signed by each of the parties hereto.

14. Cumulative Remedies. Except as otherwise expressly provided herein, each and every one of the rights, benefits and remedies provided to Grantor or Grantee in this Agreement, or in any instrument or documents executed pursuant to this Agreement, are cumulative and shall not be exclusive of any other of said rights, remedies and benefits allowed by law or equity to Grantor or Grantee.

15. Counterparts. This Agreement may be executed in several counterparts, each of which when so executed and delivered, shall be deemed an original and all of which, when taken together, shall constitute one and the same instrument, even though Grantor and Grantee are not signatories to the original or the same counterpart.

16. Severability. Should any part or provision of this Agreement be rendered or declared invalid by a court of competent jurisdiction, such invalidation of such part or provision shall not invalidate the remaining portions of the Agreement, and they shall remain in full force and effect and this Agreement shall be construed as if such part or provision had been so limited or as if such provision had not been included herein, as the case may be. Additionally, if any laws, rules or regulations promulgated by any state, county or local jurisdiction, including without limitation those concerning zoning, subdivision or land use, or should any court of competent jurisdiction, make the sale of the Easements herein either void or voidable, Grantor agrees that upon the written request of Grantee, the parties shall execute a reasonably acceptable ground lease between Grantor, as landlord, and Grantee, as tenant (with the Exclusive Easement area being the leased premises therein, and the Access and Utility Easement area remaining a non-exclusive easement for access and utility purposes) for uses consistent with those set forth herein. The parties agree that no additional consideration shall be paid to Grantor for entering into such a lease and said lease must (a) expressly provide that Grantee shall not be required to obtain the consent of Grantor to enter into any sublease or license of any portion of the leased premises or to permit sublessees or licensees to utilize the non-exclusive easement for access and utilities,

(b) be for a term of ninety-nine (99) years no less than the remaining duration of this Agreement, or as long as permitted by applicable law.

17. Attorney's Fees. If there is any legal action or proceeding between Grantor and Grantee arising from or based on this Agreement, the non-prevailing party to such action or proceeding shall pay to the prevailing party all costs and expenses, including reasonable attorney's fees and disbursements, actually incurred by such prevailing party in connection with such proceeding and in any appeal in related thereto. If such prevailing party recovers a judgment in any such action, proceeding or appeal, such costs, expenses and attorney's fees and disbursements shall be included in and as a part of such judgment.

18. Zoning. To the extent any improvements in, on, or within the Exclusive Easement Area do not meet zoning or other land-use requirements, or to the extent such improvements may otherwise have to be relocated, Grantor hereby consents to the reasonable relocation of such improvements to accommodate such requirements. Grantor hereby agrees to reasonably cooperate with Grantee to create a revised legal description for the Exclusive Easement Area and the Access and Utility Easement Area that will accommodate the requirements for any relocated tower, including its access and utility needs. Grantor hereby covenants and agrees that (a) neither Grantor nor any affiliate of Grantor shall at any time oppose in any manner (whether at a formal hearing, in written documentation, or otherwise) any zoning, land use or building permit application of Grantee and (b) Grantor shall promptly cooperate with Grantee in making application for and/or otherwise obtaining all licenses, permits, and any other necessary approvals that may be required for Grantee's intended use of the Easement Areas.

19. Assignment of Current Agreement. Grantor hereby assigns to Grantee all of Grantor's beneficial rights, title and interest in, to and under all of the existing leases, licenses and other agreements for use or occupancy of the Easements, including, but not limited to, those agreements listed on **Exhibit "D"** attached hereto (the "***Current Agreement***"), including without limitation, the right to receive any and all rents and other monies payable to Grantor thereunder and including during any and all extensions thereof ("***Contract Revenues***"). Grantor hereby represents and warrants that as of the Effective Date there are no leases, license or other agreements pertaining to the Premises other than the Current Agreement. Notwithstanding the foregoing assignment to Grantee, Grantor agrees that Grantor remains the fee owner of the Premises and Grantor remains obligated to comply with all obligations of the lessor or Grantor under the Current Agreement, as same may be extended or renewed, which relate to the ownership, maintenance, operation and use of the Premises. Such obligations are hereby expressly excluded from the foregoing assignment. Grantor hereby acknowledges that as of the Effective Date none of the improvements located at the Site pursuant to the Current Agreement encroach outside the Premises. Grantor hereby certifies to Grantee that to the best of Grantor's knowledge the Current Agreement is in full force and effect, that Grantor is not in default or breach of any of its obligations under the Current Agreement, that Grantor has received no notices alleging a default under the Current Agreement, and that as of the date hereof the lessee under the Current Agreement has no claim against Grantor. Grantor agrees to indemnify and hold Grantee harmless from and against all loss, cost, damage, and expense, including, without limitation, reasonable attorney fees, arising out of any act, omission, or default by Grantor under the Current Agreement that occurred prior to the Effective Date.

20. Further Acts; Attorney-In-Fact. Grantor, at Grantee's sole cost and expense, shall cooperate with Grantee in executing any documents necessary to protect Grantee's rights under this Agreement or Grantee's use of the Easements and to take such action as Grantee may be reasonably required to effect the intent of this Agreement. Grantor hereby irrevocably appoints Grantee as Grantor attorney-in-fact coupled with an interest to prepare, execute, deliver, and submit land-use, building permit and zoning applications related to Grantee's permitted use of the Easement Areas, on behalf of Grantor, to federal, state and local governmental authorities.

21. Survey. Grantee may elect, at Grantee's expense, to cause a boundary, as-built or similar survey of all or any portion of the Easement Areas (the "***Survey***") to be prepared by a surveyor duly licensed under the laws of the state in which the Premises is located. Grantor further agrees that upon written notice from Grantee to Grantor, Grantee may elect, in Grantee's sole and absolute discretion, to replace Exhibit B and Exhibit C with a revised Exhibit B and Exhibit C depicting and/or describing the Exclusive Easement Area and Access and Utility Easement Area, as applicable, in accordance with the Survey prepared at Grantee's election.

22. Waiver. NOTWITHSTANDING ANYTHING TO THE CONTRARY CONTAINED HEREIN, IN NO EVENT SHALL GRANTOR OR GRANTEE BE LIABLE TO THE OTHER FOR, AND GRANTOR AND GRANTEE HEREBY WAIVE, TO THE FULLEST EXTENT PERMITTED UNDER APPLICABLE LAW, THE RIGHT TO RECOVER INCIDENTAL, CONSEQUENTIAL (INCLUDING, WITHOUT LIMITATION, LOST PROFITS, LOSS OF USE OR LOSS OR BUSINESS OPPORTUNITY), PUNITIVE, EXEMPLARY, AND SIMILAR DAMAGES.

23. Condemnation. In the event Grantor receives notification of any condemnation proceeding affecting the Easement Areas, or any portion thereof, Grantor shall provide notice of the proceeding to Grantee within forty-eight (48) hours. If a condemning authority takes all of the Easement Areas, or any portion thereof, Grantee shall be entitled to pursue Grantee's own award in the condemnation proceeds, which for Grantee will include, where applicable, the value of its communications facility, moving expenses, consideration paid to Grantor for the Easements, and business dislocation expenses.

[*END OF DOCUMENT – SIGNATURE PAGES AND EXHIBITS TO FOLLOW*]

IN WITNESS WHEREOF, the parties hereto have executed this Agreement under seal as of the day and year set forth below.

GRANTOR:

San Ysidro School District

Signature: _____
By: _____
Its: _____
Date: _____

WITNESSES:

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of _____

On _____, before me, (Notary Public) _____, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]

GRANTEE:

ATC Sequoia LLC
a Delaware limited liability company

Signature: _____
By: _____
Its: _____
Date: _____

WITNESSES:

Signature: _____
Print Name: _____

Signature: _____
Print Name: _____

Acknowledgement

GRANTEE

Commonwealth of Massachusetts

County of Middlesex

On this the ____ day of _____ 201___, before me, the undersigned Notary Public, personally appeared _____, personally known to me (or proved to me on the basis of satisfactory evidence) to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument, the person(s) or the entity upon which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

_____
Notary Public
My Commission Expires: _____ {Seal}

Attachments:
Exhibit "A" – Premises
Exhibit "B" – Exclusive Easement Area
Exhibit "C" – Access and Utility Easement Area
Exhibit "D" – Current Agreement

Exhibit "A" – Premises

This Exhibit A may be replaced by descriptions and/or depictions from an As-Built Survey conducted by Grantee at Grantee's option that depict and/or describe the Premises

The land referred to herein is situated in the State of California, County of San Diego, described as follows:

THAT PORTION OF SECTION 36, TOWNSHIP 18 SOUTH, RANGE 2 WEST, SAN BERNARDINO MERIDIAN, IN THE CITY OF SAN DIEGO, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO THE OFFICIAL PLAT THEREOF, DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHWEST CORNER OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SAID SECTION 36, THENCE ALONG THE ARC OF SAID CURVE THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36, NORTH 00° 42' 06" EAST 757.44 FEET TO THE TRUE POINT OF BEGINNING, BEING THE MOST NORTHWESTERLY CORNER OF LAND DESCRIBED IN PARCEL 4 OF A DEED TO THE STATE OF CALIFORNIA, RECORDED JUNE 26, 1972 AS FILE NO. 162207 OF OFFICIAL RECORDS, THENCE ALONG THE BOUNDARY OF SAID STATE LAND, ALONG THE NORTHWESTERLY PROLONGATION OF A RADIAL LINE SOUTH 74°35'52" EAST 27.00 FEET TO A POINT ON THE ARC OF A 1830.00 FOOT RADIUS CURVE, CONCAVE SOUTHEASTERLY AND NORTHEASTERLY ALONG THE ARC OF SAID CURVE THROUGH A CENTRAL ANGLE OF 27°21'54" A DISTANCE OF 874.02 FEET TO A POINT ON THE EASTERLY LINE OF THE WESTERLY 13 ACRES OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER OF SAID SECTION 36, A RADIAL TO SAID POINT BEARS NORTH 47°13'58" WEST, THENCE ALONG SAID EASTERLY LINE, NORTH 00°42'06" EAST 1114.29 FEET TO THE NORTH LINE OF SAID SOUTHWEST QUARTER OF THE NORTHEAST QUARTER; THENCE ALONG SAID NORTH LINE, NORTH 89°28'55" WEST 246.76 FEET TO A POINT ON THE ARC OF A 1200.00 FOOT RADIUS CURVE, CONCAVE SOUTHEASTERLY, A RADIAL TO SAID POINT BEARS NORTH 56°32'11" WEST, SAID POINT BEING THE NORTHEASTERLY CORNER OF LAND DESCRIBED IN PARCEL 3 OF SAID DEED TO THE STATE OF CALIFORNIA; THENCE ALONG THE ARC OF SAID CURVE AND THE EASTERLY LINE OF SAID PARCEL 3, SOUTHWESTERLY THROUGH A CENTRAL ANGLE OF 32°45'43" A DISTANCE OF 686.16 FEET TO AN INTERSECTION WITH THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36; THENCE ALONG SAID NORTH-SOUTH CENTER LINE, SOUTH 00°42'06" WEST 57.34 FEET TO THE MOST NORTHERLY CORNER OF PARCEL 1 OF SAID STATE DEED; THENCE ALONG THE EASTERLY LINE OF SAID PARCEL 1, SOUTH 05°34'27" EAST, 203.78 FEET AND SOUTH 13° 34' 22" WEST 48.01 FEET TO THE NORTHERLY LINE OF OTAY MESA ROAD (ROAD SURVEY NO. 351) ON FILE IN THE OFFICE OF THE COUNTY SURVEYOR OF SAN DIEGO COUNTY; THENCE ALONG SAID NORTHERLY LINE, SOUTH 87°40'19" WEST 11.60 FEET TO THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36; THENCE ALONG SAID NORTH-SOUTH CENTER LINE, SOUTH 00°42'06" WEST 50.07 FEET TO THE SOUTHERLY LINE OF SAID ROAD SURVEY NO. 351, BEING THE MOST NORTHERLY CORNER OF LAND DESCRIBED IN A DIRECTORS DEED TO EGGER AND OHIO CO., INC., RECORDED OCTOBER 5, 1973 AS FILE NO. 73-281939 OF OFFICIAL RECORDS; THENCE ALONG THE WESTERLY

LINE OF SAID LAND, SOUTH 13°34'22" WEST 397.36 FEET TO A POINT ON THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHWEST QUARTER OF SECTION 36; THENCE ALONG SAID SOUTH LINE, SOUTH 89°51'27" EAST 66.24 FEET TO THE CENTER OF SAID SECTION 36; SOUTH 00°42'06" WEST 572.31 FEET TO THE TRUE POINT OF BEGINNING.

EXCEPT THEREFROM THOSE PORTIONS DESCRIBED IN PARCELS 3 AND 5 OF THE ABOVE DESCRIBED DEED TO THE STATE OF CALIFORNIA AND BEING MORE PARTICULARLY DESCRIBED IN PARCELS "A" AND "B":

PARCEL "A":

COMMENCING AT THE INTERSECTION OF THE NORTHERLY LINE OF OTAY MESA ROAD, HEREINBEFORE DESCRIBED WITH THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36; THENCE ALONG SAID NORTHERLY LINE NORTH 87°40'00" EAST, 14.40 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID NORTHERLY LINE, NORTH 87°40'00" EAST, 80.21 FEET; THENCE LEAVING SAID NORTHERLY LINE, FROM A TANGENT WHICH BEARS SOUTH 87°40'00" WEST, ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 30.00 FEET THROUGH AN ANGLE OF 40°11'32", A DISTANCE OF 21.05 FEET TO A POINT OF REVERSE CURVATURE; THENCE ALONG A CURVE TO THE LEFT, HAVING A RADIUS OF 42.00 FEET, THROUGH AN ANGLE OF 93°39'47", A DISTANCE OF 68.66 FEET TO THE TRUE POINT OF BEGINNING.

PARCEL "B":

COMMENCING AT THE INTERSECTION OF THE SOUTHERLY RIGHT OF WAY OF OTAY MESA ROAD, HEREINBEFORE DESCRIBED WITH THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36; THENCE ALONG SAID SOUTHERLY RIGHT OF WAY LINE NORTH 87°40'00" EAST, 17.04 FEET TO THE TRUE POINT OF BEGINNING; THENCE CONTINUING ALONG SAID RIGHT OF WAY LINE, NORTH 87°40'00" EAST, 80.21 FEET; THENCE LEAVING SAID RIGHT OF WAY LINE, FROM A TANGENT WHICH BEARS SOUTH 87°40'00" WEST, ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 30.00 FEET, THROUGH AN ANGLE OF 40°11'30" A DISTANCE OF 21.04 FEET TO A POINT OF REVERSE CURVATURE, THENCE ALONG SAID REVERSE CURVE TO THE RIGHT, HAVING A RADIUS OF 42.00 FEET THROUGH AN ANGLE OF 93°39'47", A DISTANCE OF 68.66 FEET TO THE TRUE POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM THAT PORTION OF THE LANDS FIRST ABOVE DESCRIBED WHICH LIE EASTERLY OF THE NORTH-SOUTH CENTER LINE OF SAID SECTION 36, AN UNDIVIDED ONE-HALF INTEREST IN AND TO ALL OIL, GAS, MINERAL AND HYDROCARBON SIGHTS AND SUBSTANCES IN AND UNDER THE LAND, BUT BENEATH A PLANE 500 FEET BELOW THE SURFACE OF THE LAND, BUT WITHOUT RIGHT OF SURFACE ENTRY AS SET FORTH IN A DEED TO EGGER & OHIO COMPANY, INC., AND RECORDED APRIL 13, 1960 AS FILE NO. 76616 AND APRIL 13, 1960 AS FILE NO. 76616 OF OFFICIAL RECORDS.

End of Legal Description

Exhibit "B" – Exclusive Easement Area

This Exhibit B may be replaced with descriptions and/or depictions from an As-Built Survey conducted by Grantee at Grantee's option that depict and/or describe the Exclusive Easement Area, and if applicable, guy wire and guy anchor easements

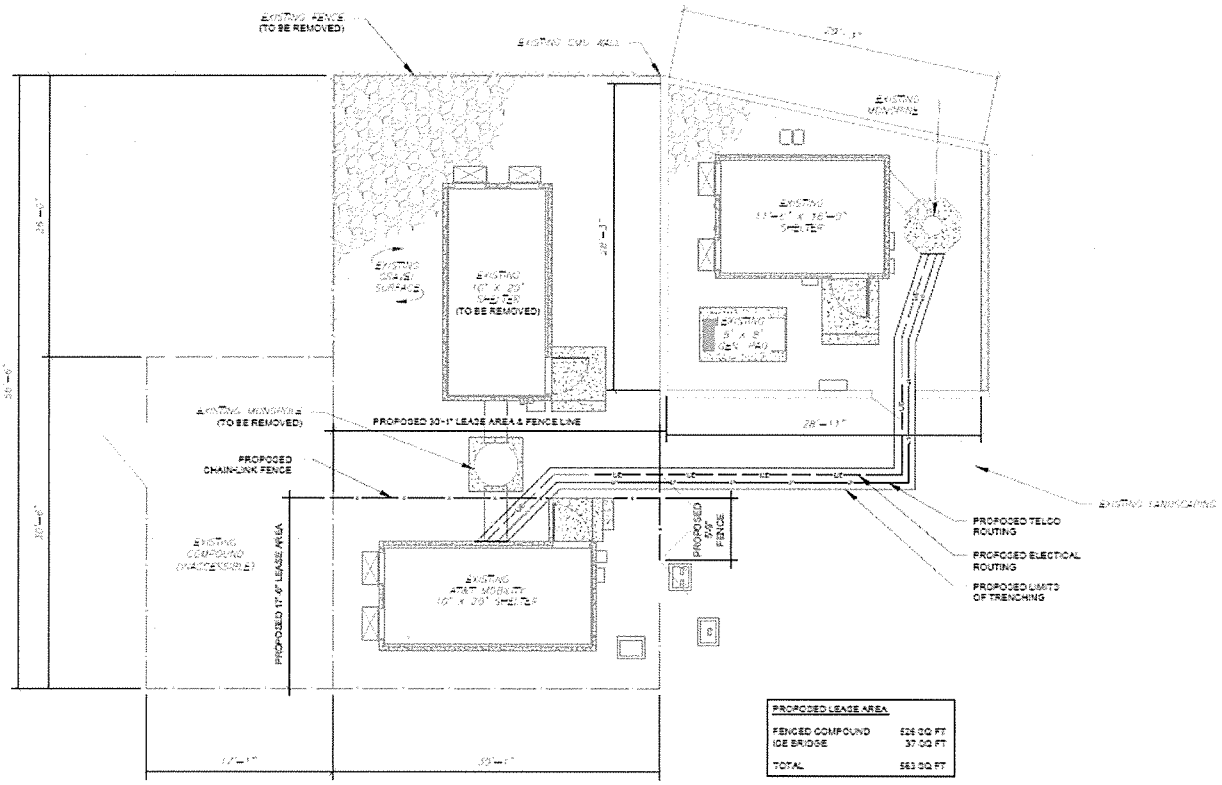
The Exclusive Easement Area consists of a 832 square foot portion of the Premises in addition to the 563 square foot area depicted below.

Situated in the City of San Diego, County of San Diego and State of California;

A parcel of land being out of the West 13 Acres of the Southwest Quarter of the Northeast Quarter of Section 36, Township 18 South, Range 2 West of the San Bernardino Baseline and Meridian, County of San Diego, State of California, being more particularly described as follows:(For the purpose of this description, all bearings are based on California State Plane Zone 406 NAD 83.)

Commencing at the intersection of the east line of the West 13 Acres of the Southwest Quarter of the Northeast Quarter of Section 36 and the Northwesterly Right of Way line of the Frontage Road, as shown on a Record of Survey, recorded in the public records of San Diego County in Book Record of Survey Maps, at Page 7939;
THENCE North 00°41'05" East, a distance of 496.67 feet, along said easterly line;
THENCE North 89°18'55" West, a distance of 327.22 feet, to the Point of Beginning of the parcel herein described;

Thence South 05°01'34" East a distance of 23.97 feet to a point for corner;
Thence South 84°09'25" West a distance of 30.14 feet to a point for corner;
Thence South 05°50'35" East a distance of 26.36 feet to the southeasterly corner of the parcel herein described;
Thence South 84°23'41" West a distance of 30.52 feet to the southwesterly corner of the parcel herein described;
Thence North 05°36'19" West a distance of 17.50 feet to a point for corner;
Thence North 84°23'41" East a distance of 14.90 feet to a point for corner;
Thence North 45°15'09 East a distance of 19.78 feet to a point for corner;
Thence North 05°13'31" West a distance of 26.43 feet to the northwesterly corner of the parcel herein described;
Thence South 84°29'57" East a distance of 30.96 feet to the Point of Beginning and containing 0.033 acres (1,452 square feet) of land, more or less.


EXISTING FENCE (TO BE REMOVED)
EXISTING CMU WALL
EXISTING MONOPINE
EXISTING 10' X 20' SHELTER (TO BE REMOVED)
EXISTING GRAVEL SURFACE
EXISTING 11'-6" X 15'-0" SHELTER
EXISTING 5' X 9' GEN. PAD
EXISTING MONOPOLE (TO BE REMOVED)
PROPOSED 30'-1" LEASE AREA & FENCE LINE
PROPOSED CHAIN-LINK FENCE
EXISTING LANDSCAPING
PROPOSED TELCO ROUTING
PROPOSED ELECTRICAL ROUTING
PROPOSED LIMITS OF TRENCHING
EXISTING COMPOUND (INACCESSIBLE)
PROPOSED 17'-6" LEASE AREA
EXISTING AT&T MOBILITY 10' X 25' SHELTER
PROPOSED 5'-0" FENCE
PROPOSED LEASE AREA
FENCED COMPOUND 526 SQ FT
ICE BRIDGE 37 SQ FT
TOTAL 563 SQ FT

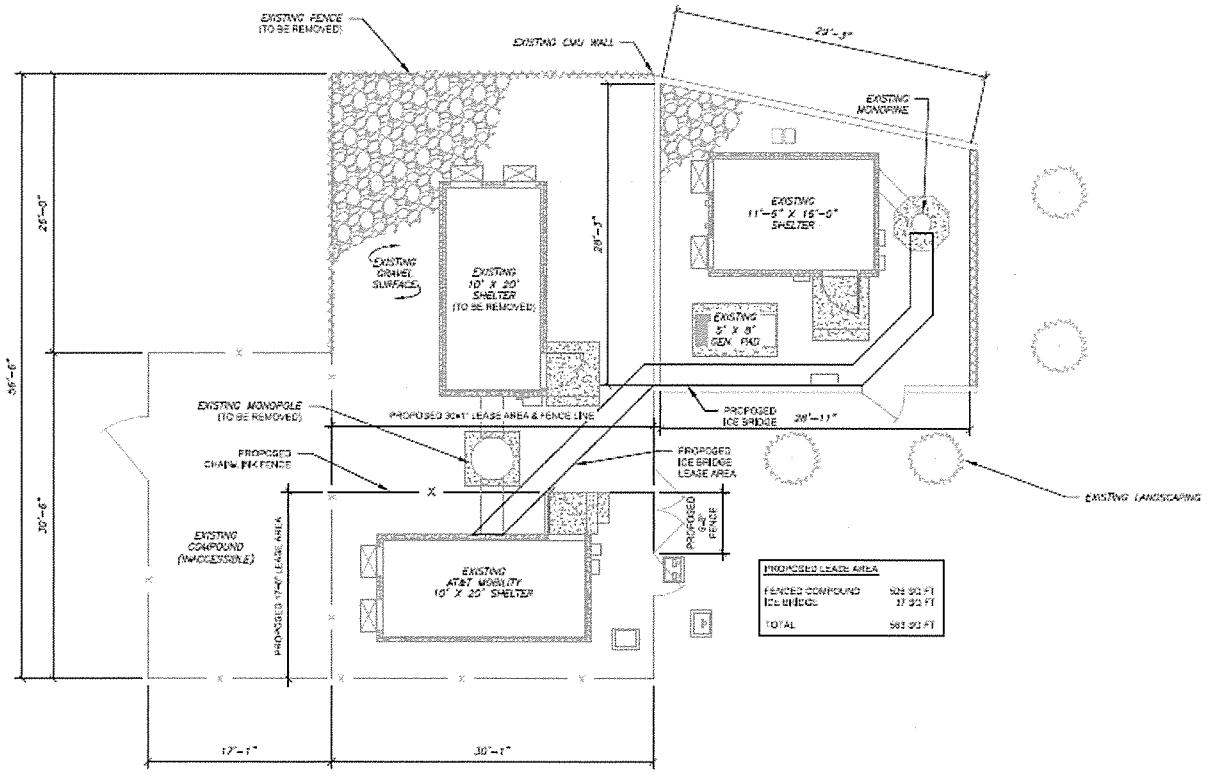
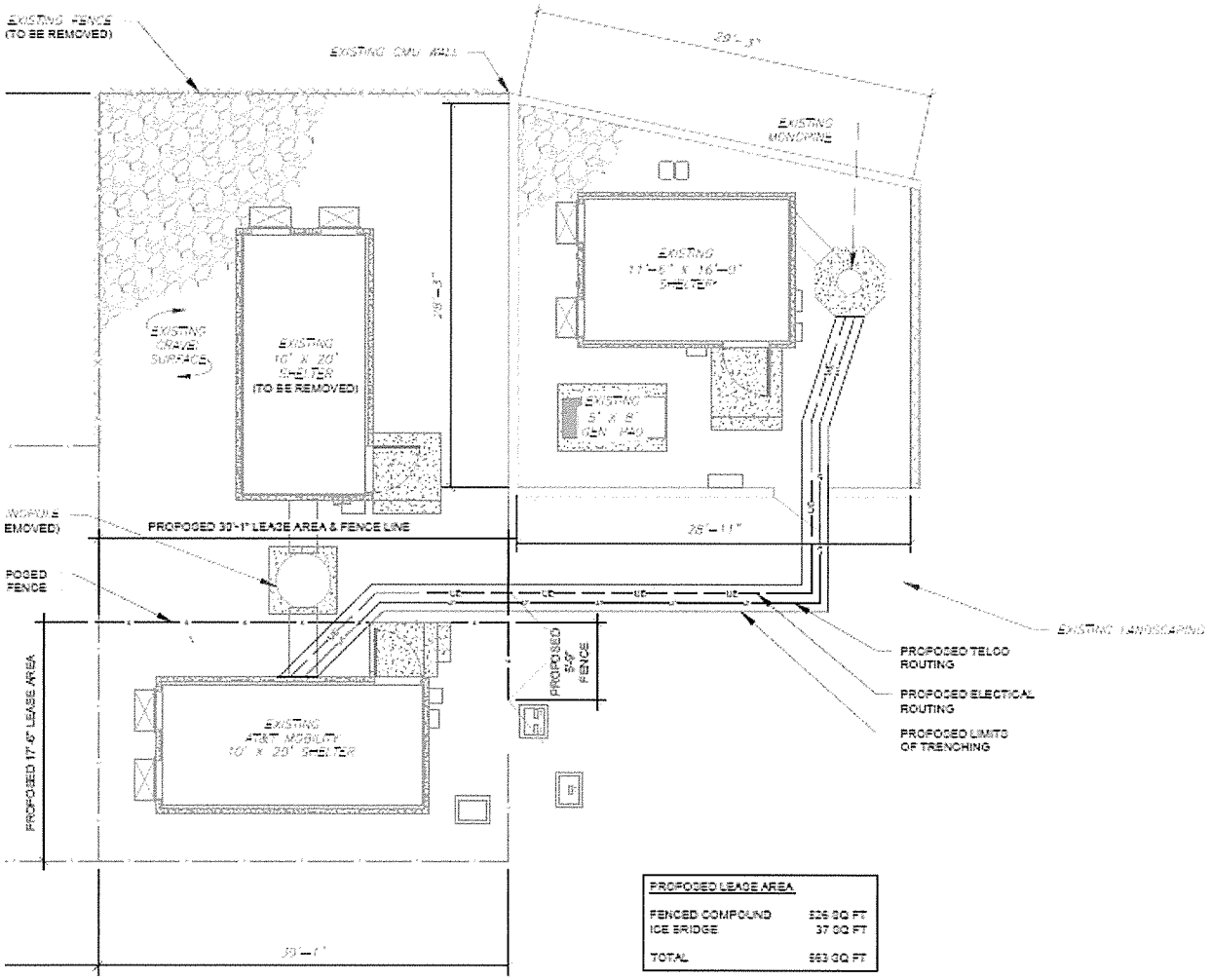

EXISTING FENCE (TO BE REMOVED)
EXISTING CMU WALL
EXISTING MONOPINE
EXISTING 10' X 20' SHELTER (TO BE REMOVED)
EXISTING GRAVEL SURFACE
EXISTING 11'-6" X 15'-0" SHELTER
EXISTING 5' X 9' GEN. PAD
EXISTING MONOPOLE (TO BE REMOVED)
PROPOSED 30'-1" LEASE AREA & FENCE LINE
PROPOSED ICE BRIDGE
PROPOSED CHAIN-LINK FENCE
PROPOSED ICE BRIDGE LEASE AREA
EXISTING LANDSCAPING
EXISTING COMPOUND (INACCESSIBLE)
PROPOSED 17'-6" LEASE AREA
EXISTING AT&T MOBILITY 10' X 25' SHELTER
PROPOSED 5'-0" FENCE
PROPOSED LEASE AREA
FENCED COMPOUND 526 SQ FT
ICE BRIDGE 37 SQ FT
TOTAL 563 SQ FT

Exhibit "C" – Access and Utility Easement Area

This Exhibit C may be replaced with descriptions and/or depictions from an As-Built Survey conducted by Grantee at Grantee's option that depict and/or describe the Access and Utilities Easement Area

All existing utility and access easements from Exclusive Easement Area to public right of way and the proposed utility easement depicted below:



Situated in the City of San Diego, County of San Diego and State of California;

Being a 20 foot strip of land out of the West 13 Acres of the Southwest Quarter of the Northeast Quarter of Section 35, Township 18 South, Range 2 West of the San Bernardino Baseline and Meridian, County of San Diego, State of California, said strip being 10 feet on both sides of the following described centerline: (For the purpose of this description, all bearings are based on California State Plane Zone 406 NAD 83.)

Commencing at the intersection of the east line of the West 13 Acres of the Southwest Quarter of the Northeast Quarter of Section 35 and the Northwesterly Right of Way line of the Frontage Road, as shown on a Record of Survey, recorded in the public records of San Diego County in Book Record of Survey Maps, at Page 7939;

THENCE North 00°41'05" East, a distance of 496.67 feet, along said easterly line;

THENCE North 89°18'55" West, a distance of 327.22 feet;

Thence South 05°01'34" East a distance of 23.97 feet to a point;
Thence South 84°09'25" West a distance of 30.14 feet to a point;
Thence South 05°50'35" East a distance of 10.00 feet to the Point of Beginning of the centerline herein described:

Thence North 84°09'25" East a distance of 30.14 feet to a point;
Thence South 77°56'52" East a distance of 66.10 feet to a point;
Thence South 41°07'58 East a distance of 70.21 feet to a point;
Thence North 90°00'00" East a distance of 95.60 feet to a point;
Thence South 75°57'45" East a distance of 56.49 feet to a point;
Thence South 02°14'34" East a distance of 419.93 feet to a point;
Thence South 45°47'14" East a distance of 9.29 feet but to the Point of Termination of said centerline on the westerly right-of-way line of Otay Mesa Road; said 20 foot strip containing 0.343 acres (14,955 square feet) of land, more or less.

Exhibit "D" – Current Agreement

Grantor hereby assigns to Grantee all of Grantor's beneficial rights, title and interest in, to and under that certain Agreement For Cellular Site, dated June 18, 2007, between San Ysidro School District, as grantor, and Verizon Wireless (VAW) LLC dba Verizon Wireless, as grantee; as amended by that certain First Amendment to Agreement, dated October 5, 2007, between San Ysidro School District, as lessor, and Verizon Wireless (VAW) LLC dba Verizon Wireless, as lessee.

Instructions for completing the Resolution and Consent Affidavit

IMPORTANT INFORMATION BELOW

In order to avoid delays in the completion of this transaction, the Resolution and Consent Affidavit must be signed by ***ALL*** Members, Partners, Directors, Shareholders, Officers or Trustees of the organization. Section 6 of this form allows for the organization to appoint one person to sign the remaining documents but ***ONE HUNDRED PERCENT (100%)*** of the ownership or voting interest of the organization must sign this first. Failure to comply with these instructions or properly indicate the percentage of ownership and/or voting interest will result in delays and could require the documents to be re-executed. If you have any questions, please contact your land lease representative.

Prepared by and Return to:
Attorney Andrew Verwholt, Land Management
c/o American Tower
10 Presidential Way
Woburn, MA 01801
Tax Parcel ID No: 638-070-68-00

RESOLUTION AND CONSENT AFFIDAVIT

San Ysidro School District

Be it known that, under the pains and penalties of perjury, the undersigned Members, Partners, Directors, Shareholders, Officers or Trustees (collectively "***Affiants***") of the above referenced entity (the "***Seller***"), hereby declare and resolve the following:

1. ATC Sequoia LLC, a Delaware limited liability company (hereinafter "***Buyer***") currently operates or manages a communications tower on a portion of real property on land owned by the Seller pursuant.

2. Seller and Buyer desire to enter into an Option Agreement to Purchase Communications Easement and an Easement and Assignment Agreement (collectively, the "***Easement***") which will grant Buyer a perpetual easement in, over, under, across and through land owned by the Seller and Buyer will provide a one-time, lump-sum payment to Seller as more fully set forth in the Easement.

3. Seller is a legal entity and in full compliance with all applicable laws required by the state in which Seller is located and originally created, or if not in compliance, the Affiants listed hereunder are all the only legal and equitable interest owners of Seller and are the only Members, Partners, Directors, Shareholders or Trustees of Seller.

4. The Affiants hereby consent to the Easement and all provisions therein and declare that Seller is hereby authorized to enter into the Easement with Buyer.

5. The Affiants also declare that they have full legal authority to bind Seller under the laws of the State or Commonwealth upon which Seller's property is located and Affiants have the full authority to execute any and all agreements on behalf of Seller and to nominate individuals to act on Seller's behalf.

6. The Affiants hereby nominate the below listed individual (the "***Nominee***") as attorney-in-fact to execute the Easement on behalf of Affiants and Seller, as well as any other documents necessary to complete the Easement transaction and comply with the provisions therein. The Nominee shall have full power and authority to act on

behalf of Affiants and on behalf of Seller for the sole purpose of completing the Easement transaction. In addition, the Nominee shall have full authority to direct the manner in which all payments will be made by Buyer to Seller pursuant to the Easement, including identifying which bank accounts to transfer funds to in the event a wire payment is made by Buyer.

NOMINEE: (Print Name) _____
(Address) 4350 Otay Mesa Road
San Ysidro, CA 92173

7. This document shall become effective as of the date of the last notarized signature of Affiants listed below.

8. Buyer and any third party may rely on a faxed, scanned or otherwise electronically reproduced fully-executed copy of this document as if it were an original.

9. This document can only be amended by addendum or other instrument that is fully executed and notarized by all Affiants listed hereunder.

[*SIGNATURE AND NOTARY PAGES NEXT*]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW:

Affiant #1

Signature: _____
Print Name:_____
Title: President of the Governing Board

Title: (*circle only one*) Officer, Partner, Shareholder, Director, Member, Trustee

% Ownership or Voting Interest: _____

Witnesses

Signature: _____
Print Name:_____

Signature: _____
Print Name:_____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On_____, before me, _____(Notary Public)_, personally appeared_____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature(s) on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW:

Affiant #2

Signature: _____
Print Name:_____
Title: Vice President of the Governing Board

Title: (*circle only one*) Officer, Partner, Shareholder, Director, Member, Trustee

% Ownership or Voting Interest: _____

Witnesses

Signature: _____
Print Name:_____

Signature: _____
Print Name:_____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On_____, before me, _____(Notary Public)_, personally appeared_____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that she executed the same in her authorized capacity, and that by her signature(s) on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW:

Affiant #3

Witnesses

Signature: _____
Print Name:_____
Title: Member to the Governing Board

Signature: _____
Print Name:_____

Title: (*circle only one*) Officer, Partner, Shareholder, Director, Member, Trustee

% Ownership or Voting Interest: _____

Signature: _____
Print Name:_____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On _____, before me, (Notary Public), personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature(s) on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW:

Affiant #4

Witnesses

Signature: _____
Print Name:_____
Title: Member of the Governing Board

Signature: _____
Print Name:_____

Title: (*circle only one*) Officer, Partner, Shareholder, Director, Member, Trustee

% Ownership or Voting Interest: _____

Signature: _____
Print Name:_____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On _____, before me, _(Notary Public)_, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature(s) on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]

EXECUTED UNDER THE PAINS AND PENALTIES OF PERJURY ON THE DATE WRITTEN BELOW:

Affiant #5

Signature: _____
Print Name:_____
Title: Member of the Governing Board

Title: (*circle only one*) Officer, Partner, Shareholder, Director, Member, Trustee

% Ownership or Voting Interest: _____

Witnesses

Signature: _____
Print Name:_____

Signature: _____
Print Name:_____

ALL CAPACITY ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of San Diego

On _____, before me, _(Notary Public)_, personally appeared _____, who proved to me on the basis of satisfactory evidence to be the person whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his authorized capacity, and that by his signature(s) on the instrument the person, or the entity upon behalf of which the person acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

_____
Signature of officer

[SEAL]