

**San Ysidro School District
Governing Board
REGULAR MEETING
AGENDA**

Thursday
January 26, 2017
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Education Center
4350 Otay Mesa Road
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
WEDNESDAY, DECEMBER 14, 2016
5:00 p.m.

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board was held on Wednesday, December 14, 2016, at 5:00 p.m. and conducted its business meeting at the Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173.

MINUTES

1. **CALL TO ORDER** Who: Member Diaz Time: 5:01 p.m.

2. **RECOGNITION OF OUTGOING BOARD MEMBER:** Steven Kinney

3. **ADMINISTRATION OF OATH OF OFFICE:**
Irene Lopez - Administered by State Senator Ben Hueso
Superintendent Fonseca announced that he administered the Oath of Office to Antonio Martinez and Rosaleah Pallasigue per Education Code 60 and the following oaths are ceremonial:
Antonio Martinez - Administered by Blanca Martinez, his Grandmother
Rosaleah Pallasigue - Administered by Julio Fonseca, Ed.D., Superintendent

4. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent
Mr. Marcos A. Diaz, Member
Mr. Rodolfo Linares, Member
Mrs. Irene Lopez, Member
Mr. Antonio Martinez, Member
Mrs. Rosaleah Pallasigue, Member

Member Diaz stated the following for the record:

“Fellow Board members and members of the public in attendance, before we get started I want to address an inadvertent omission on this agenda. In the past for these annual Board organization meetings, we have included a period of public comment immediately before the voting on Board officers to allow anyone who wants to speak about the Board organization to have their say. In the hustle and bustle preparing for this meeting and putting the agenda together, that extra public comment period was inadvertently left out. Please know it is not our intent to deprive the public of their right to speak about the organization of the Board. I think I can speak on behalf of us all sitting up here and say that clearly it is the Board’s desire and intent to conduct the public’s business in an open and transparent manner, and we encourage the public to comment on agenda items and matters that come before us, including this Board organization. And to clarify, this is extra public comment in addition to the normal period of public comment identified on this agenda, when you can speak about anything within our jurisdiction that follows the Board organization.

Therefore, in order to address and remediate the unintentional oversight and make it clear that we intend for the public to be able to comment on the annual Board organization, I would like to make a motion to allow for public comment regarding the annual Board organization, and only the Board organization, to take place immediately before our voting on Board officers.”

Motion: Diaz Second: Martinez Vote: Unanimous

“A second matter I’d like to bring up, somewhat related to the public comment matter just discussed, is allowing for the Board and the Superintendent to have a period to comment before the meeting is adjourned. We usually have a portion of the agenda devoted to comments from the Board and the Superintendent, which was also accidentally left off.

Therefore, I’d like to make a motion to add a comment period, Items from the Board and Superintendent as 12 A following Item 12. Public Comments, for the Board and the Superintendent to make announcements or share their thoughts before this meeting adjourns.”

Motion: Diaz Second: Linares Vote: Unanimous

A. PUBLIC COMMENTS/COMMUNICATIONS ON BOARD ORGANIZATION

Marianna Saponara, Retired Administrator, 1) Commented that the agenda was posted within the seventy-two hour period indicated by the Brown Act, but the community had concerns that it was posted without public comments before the Board organization. Believes that the amended agenda took care of this.

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org

The Governing Board temporarily relinquished chairmanship of the meeting to the Superintendent until the Board elected its President.

5. ANNUAL BOARD ORGANIZATION

- A.** The Board elected Rosaleah Pallasigue Board President. The vote was as follows:
 Rosaleah Pallasigue by Irene Lopez
 Rosaleah Pallasigue by Antonio Martinez
 Rosaleah Pallasigue by Rosaleah Pallasigue
 Rodolfo Linares by Marcos A. Diaz
 Rodolfo Linares by Rodolfo Linares

Motion: Martinez Second: Diaz Vote: 4 Ayes – 1 Noe (Linares)

- B.** The Board elected Irene Lopez Vice-President. The vote was as follows:
 Irene Lopez by Rosaleah Pallasigue
 Irene Lopez by Antonio Martinez
 Irene Lopez by Irene Lopez
 Irene Lopez by Marcos A. Diaz

Rosaleah Pallasigue by Rodolfo Linares

Motion: Martinez Second: Pallasigue Vote: 4 Ayes – 1 Noe (Linares)

C. The Board voted to elect Board Clerk. The vote was as follows:

- Antonio Martinez by Marcos A. Diaz
- Antonio Martinez by Irene Lopez
- Rodolfo Linares by Antonio Martinez
- Rodolfo Linares by Rosaleah Pallasigue
- Irene Lopez by Rodolfo Linares

Member Martinez relinquished his name from the ballot for Board Clerk.
Member Diaz made a motion to re-do the vote to elect Board Clerk, seconded by Member Martinez.
The vote was unanimous.

The Board elected Rodolfo Linares Board Clerk. The vote was as follows:

- Rodolfo Linares by Irene Lopez
- Rodolfo Linares by Marcos A. Diaz
- Rodolfo Linares by Antonio Martinez
- Rodolfo Linares by Rosaleah Pallasigue
- Irene Lopez by Rodolfo Linares

Motion: Martinez Second: Diaz Vote: Unanimous

D. Appointment of Board Secretary

The Board appointed Julio Fonseca, Ed.D., Board Secretary.

Motion: Diaz Second: Pallasigue Vote: Unanimous

5. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

None at this time.

Member Martinez made a motion to recess to Closed Session, seconded by Member Diaz. The vote was unanimous

7. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:47 p.m. in accordance with section 54954.5 regarding:

7.1 *Government Code Section 54957.6*

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Jose Arturo Sanchez-Macias, Deputy Superintendent

Employee Organizations:

- San Ysidro Education Association/CTA
- California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:14 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took no action in Closed Session.

8. **CALL TO ORDER** Who: President Pallasigue Time: 6:14 p.m.
9. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board
 Rosaleah Pallasigue, President
 Irene Lopez, Vice-President
 Rodolfo Linares, Clerk
 Marcos A. Diaz, Member
 Antonio Martinez, Member

10. **FLAG SALUTE** by Julio Fonseca Ed.D., Superintendent & Secretary to the Board

Member Martinez made a motion to move the order of Item 11. Conference Session Reports/Presentations, seconded by Member Diaz. The vote was unanimous.

11. **CONFERENCE SESSION**
Reports/Presentations

- 11.1 Willow School Update – Manuel Bojorquez
 11.2 Reconfiguration and Proposed Boundary Changes – Kathleen Moore
 11.3 Samsung Appreciation Recognition
 11.4 Years of Service Staff Recognition

12. **PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

Mike Marques, Retired Principal, 1) Welcomed Irene Lopez and Rosaleah Pallasigue to the Board and shared thoughts of what being a Board member is. 2) Mentioned that he had the pleasure of working with Irene Lopez and her family for many years. 3) Commented that her loyalty to the District and experience will greatly contribute to the Superintendent and the Board.

Marianna Saponara, Retired Administrator, 1) Thanked Dr. Fonseca, Mr. Macias, Mr. Zummo and Mr. Tapia for helping resolve a parent concern. 2) Shared concerns from parents about the school calendar and asked the Board to get parent and teacher input before approving the school calendar next year. 3) Commented that there is a concern about certain schools being Dual Language only and asked the Board to provide a parent survey so parents can decide what is best for their children.

America Villeda, Parent, 1) Mentioned that her son attends Vista Del Mar School and he is in the Dual Language Program. 2) Commented that parents were told that the Dual Language Program was moving to another school site and parents are concerned that the decision was not made in the best interest of the students. 3) Mentioned that it's important for students to be fully bilingual. 4) Asked the Board to provide an informational meeting about the Dual Language Program and to include parents in decisions made. 5) Commented that parents would like to keep the Dual Language Program at Vista Del Mar School.

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12A. ITEMS FROM THE BOARD & SUPERINTENDENT

Clerk Linares, 1) Commented that this is not in response to public comments. He previously mentioned that we need to do better with English Learner concerned parents that don't want to send their children to other schools. 2) Mentioned that there is a rumor that we will have an escuelita and parents don't want to send their children. 3) Commented that he agrees that we should include parents and give them the opportunity to address their concerns at Town Hall meetings.

Member Diaz, 1) Thanked everyone for their support. 2) Commented that sometimes the Board doesn't always agree but does everything in the best interest of the students. 3) Asked the public to invite a friend to the Board meetings. 4) Commented that we need educational program stability. We need to keep our programs long term. 5) Mentioned that everyone that works in the District is an educator. 6) Congratulated Board members for their election.

Member Martinez, 1) Wished everyone a happy holiday season. 2) Thanked Principal Carrillo for hosting the Board meeting. 3) Thanked Clerk Linares and Member Diaz because without them the District would not be in the position it is now. 4) Thanked classified and certificated staff, Dr. Fonseca and his team, for their leadership in moving the District forward for a quality education for students to succeed in high school and college. 5) Commented that he ran for school Board because there was a stat that fifty percent of people in San Ysidro did not have a high school diploma and that was unacceptable to him. 6) Mentioned that the reconfiguration is going to be a challenging time especially if parents don't want to send their children to a particular school. 7) Commented that we need to build a foundation where parents will be proud to send their children to any of our schools. 8) Congratulated Mrs. Pallasigue for being elected Board President.

President Pallasigue, 1) Thanked Principal Carrillo for hosting the Board meeting. 2) Thanked the Board. 3) Commented that Board members are all equals and have the common goal of creating a program and education rich environment for our students. 4) Mentioned that Dr. Fonseca and Mr. Macias have her full trust because they give full transparency. 5) Commented that getting programs in place takes time and we need to be patient. 6) Mentioned that she wants to see Parent Centers at all school sites and more homework support services. 7) Commented that she would like to see more on the restorative justice plan and more creative outlets for students such as art therapy and yoga. 8) Mentioned that she can't wait to see what electives will be offered to our middle school students.

Vice-President Lopez, 1) Thanked Dr. Fonseca, Mr. Macias and staff for giving her the opportunity to attend the California School Boards Association Conference. 2) Mentioned that she does not agree when comments are made about students not learning English fast enough. 3) Commented that students in the District come from different backgrounds and are not able to learn English as fast as you would like them to. Each student is different. 4) Mentioned that we have a lot of students that need our help and we also need to help our overachievers. 5) Commented that she knows this will be costly but we can do it by working together. 6) Mentioned that this encouraged her more to run for the school Board. 7) Commented that she would like to let the community know that the Board is here to listen and help. 8) Thanked everyone for the opportunity and hopes to serve the children and community the best way she can.

Dr. Fonseca, Superintendent, 1) Thanked staff who were recognized for their years of service. 2) Congratulated the Board for their leadership in getting a credit report from a BBB- to an A+ in less than a year. 3) Commented that Dual Language and EL Master Plan brings a lot of uncertainty and if these are concerns teachers and the community are still bringing to us, we need to do a better job in communicating with them. We will address all concerns right away. 4) Mentioned that the reconfiguration is a monumental task. 5) Commented that he is excited the Board allowed him to replace the HVAC units that will be brought to the schools by helicopter. 6) Mentioned that Smythe and La Mirada will look awesome next year. Commented that our kids deserve that and much more. 7) Commented that the re-shifting of the District will take a lot of work and support. 8) Thanked the Board for everything they are allowing him to do which is in the best interest of the District.

13. GENERAL ADMINISTRATION

13.1 MINUTES

The Board approved the minutes of the Regular Board meeting of November 10, 2016.

Motion: Martinez Second: Diaz Vote: Unanimous

13.2 DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS

The Board approved the regular Governing Board meetings from January through December 2017, to be held on the second Thursday of each month (except for January due to the holidays and non-working days) at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: Martinez Second: Linares Vote: Unanimous

13.3 2017 CSBA DELEGATE ASSEMBLY NOMINATIONS

The Board nominated, in accordance with CSBA Bylaws, the following Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2017-2019: Beth Hergesheimer (San Dieguito Union HSD), Tamara Otero (Cajon Valley Union SD), Dawn Perfect (Ramona USD) and Barbara Ryan (Santee SD),

Motion: Diaz Second: Pallasigue Vote: Unanimous

13.4 FIRST READING OF BOARD BYLAW 9271 (A-B) SCHOOL BOARD CODE OF ETHICS AND ADMINISTRATIVE REGULATION 9271 (A-C) BOARD OF ETHICS REGULATION

The Board approved the first reading of Board Bylaw 9271 (a-b) School Board Code of Ethics and Administrative Regulation 9271 (a-c) Board of Ethics Regulation.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.5 FIRST READING OF BOARD POLICY 1251 (A-B) BOARD MEMBER VISITS TO SCHOOLS

The Board approved the first reading of Board Policy 1251 (a-b) Board Member Visits to Schools.

Motion: Diaz Second: Martinez Vote: Unanimous

13.6 FIRST READING OF NEW BOARD POLICY AND ADMINISTRATIVE REGULATION 5148.2 BEFORE AND AFTER SCHOOL PROGRAMS

The Board approved the first reading of new Board Policy and Administrative Regulation 5148.2 Before and After School Programs.

Motion: Martinez Second: Linares Vote: Unanimous

13.7 FIRST READING OF NEW AND REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 6020, 6170.1, 6071, 6173, 6173.1, 6174 AND 6175

The Board approved first reading of new and revised Board Policies and Administrative Regulations - 6020, 6170.1, 6071, 6173, 6173.1, 6174 and 6175.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.8 FIRST READING OF REVISED BOARD POLICY 0410 – NON-DISCRIMINATION IN DISTRICT PROGRAMS AND ACTIVITIES

The Board approved the first reading of revised Board Policy 0410 – Non-Discrimination in District Program and Activities.

Motion: Martinez Second: Lopez Vote: Unanimous

13.9 FIRST INTERIM FINANCIAL REPORT FOR 2016-17

The Board approved the 2016-17 First Interim Financial Report.

Motion: Diaz Second: Linares Vote: Unanimous

Member Diaz made a motion to recess at 8:52 p.m., seconded by Member Martinez. The vote was unanimous. The Board reconvened at 9:03 p.m.

13.10 RESOLUTION NO. 16/17-0007 – BOARD COMPENSATION FOR MISSED MEETINGS

The Board adopted Resolution No. 16/17-0007 recognizing that Steven Kinney was absent from the Special Board meeting of July 18, 2016 due to hardship and received the maximum monthly compensation for that month.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.11 THIRD AMENDMENT TO EMPLOYMENT AGREEMENT WITH THE SUPERINTENDENT

The Board approved the third amendment to Superintendent’s employment agreement.

Motion: Diaz Second: Lopez Vote: Unanimous

13.12 FIRST AMENDMENT TO EMPLOYMENT AGREEMENT WITH THE DEPUTY SUPERINTENDENT

The Board approved the first amendment to Deputy Superintendent’s employment agreement.

Motion: Lopez Second: Linares Vote: Unanimous

13.13 RESOLUTION NO. 16/17-3104

The Board approved/adopted Resolution No. 16/17-3104 authorizing the execution and delivery of a Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC, as lessor, and separate Lease Schedules thereto and Escrow Agreement for the acquisition, purchase, financing and leasing of certain equipment within the terms herein provided; authorizing the execution and delivery of other documents required in connection therewith; and authorizing all other actions necessary to the consummation of the transactions contemplated by this Resolution.

Motion: Pallasigue Second: Lopez Vote: Unanimous

13.14 MASTER EQUIPMENT LEASE-PURCHASE AGREEMENT WITH PNC EQUIPMENT FINANCE, LLC

The Board approved the Master Equipment Lease-Purchase Agreement with PNC Equipment Finance, LLC and separate Lease Schedules thereto and Escrow Agreement for the acquisition, purchase, financing and leasing of certain equipment and other documents required in connection therewith; and authorizing all other actions necessary to the consummation of this transaction. The estimated financed amount (principal and interest) is \$2,587,850.66 from the general fund.

Motion: Diaz Second: Linares Vote: Unanimous

13.15 COMMUNICATIONS EASEMENT AGREEMENT WITH ATC SEQUOIA LLC – *Item Revised*

The Board approved the Communications Easement Agreement with ATC Sequoia LLC's for access and utility easement to the District’s real property named South Dennery, CA, Site No. 414587. The anticipated revenue of this agreement will be \$650,000.00 to be deposited in a special account for facilities.

Motion: Diaz Second: Linares Vote: Unanimous

14. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- 1) Pulled Consent Calendar Items 14A.6, 14B.5, 14B.7, 14B.9, 14B.21, 14B.22 for discussion and to be voted on separately.
- 2) Changes to Consent Calendar Item- 14A.1 FIELD TRIP TO STAR OF INDIA MARITIME MUSEUM OF SAN DIEGO – Added chaperones
- 3) Consent Calendar Item 14A.8 Staff Development—Project Lead the Way Conference -Changed the amount to \$25,000.00, CABE Conference – Changed the amount to \$27,500.00 and CUE National Conference – Changed the amount to \$15,000.00

Motion: Martinez Second: Linares Vote: Unanimous

14A. CURRICULUM & INSTRUCTION**14A.1 FIELD TRIP TO STAR OF INDIA MARITIME MUSEUM OF SAN DIEGO**

The Board approved the field trip for fourth grade students and chaperones from La Mirada Elementary to the Star of India, Maritime Museum of San Diego, which will be held on March 17, 2017 at a cost not to exceed \$2,896.00 for student fees from the general fund and for transportation fees from the supplemental and concentration fund.

14A.2 FIELD TRIPS TO HOLIDAY SEASON EVENTS

The Board approved the participation of 75 students, 25 parents and a District's chaperone to the following field trips: Holiday Breakfast with CS Keys on December 17, 2016 and Athlete's For Education Holiday Bowl and Toy Giveaway on December 22, 2016 at a cost not to exceed \$1,210.00 for transportation services from the supplemental and concentration fund.

14A.3 TOYS FOR TOTS AT THE SAN YSIDRO MIDDLE SCHOOL'S MULTI-CULTURAL CENTER

The Board approved to host the Toys for Tots event at the San Ysidro Middle School's Multi-Cultural Center on December 19, 2016 at a cost not to exceed \$1,000.00 from the general fund.

14A.4 FIELD TRIP TO PAYLESS SHOE SOURCE AT LAS AMERICAS PREMIUM OUTLETS

The Board approved/ratified the participation of fifty students and two chaperones from La Mirada Elementary to the Payless Shoe Source at Las Americas Premium Outlets on November 18, 2016 with a cost of \$117.50 for transportation services from the supplemental and concentration fund

14A.5 FALL REVISIONS TO THE SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA)

The Board approved the fall revisions for the 2016-2017 Single Plans for Student Achievement (SPSA) for La Mirada, Smythe, Sunset, Willow, Ocean View Hills, Vista Del Mar, and San Ysidro Middle School.

14A.6 PROFESSIONAL DEVELOPMENT SERVICES FROM RENAISSANCE LEARNING FOR SUPPLEMENTAL READING & MATH PROGRAMS

The Board approved the professional development services from the Renaissance Learning Program for all sites and Instructional Leads at an estimated cost of \$34,186.00 from the Title II fund.

Motion: Martinez Second: Linares Vote: Unanimous

14A.7 DESTINY SOFTWARE UPGRADE FOR FOLLET LIBRARY MANAGER

The Board approved the purchase of the Destiny software upgrade with Follet School Solutions at a cost of \$499.00 from the supplemental and concentration fund.

14A.8 STAFF DEVELOPMENT

The Board approved/ratified the attendance to the following workshops/trainings/events listed.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Linda Gonzales	2016 Fall Credentials Workshop	SDCOE	November 30, 2016	\$0	No Cost
Scott Lovelace	Developing Emergency Operation Plans Training	Santa Ana	December 7, 2016	\$0	No Cost
Veronica Medina	LULAC Meetings	Montebello, CA	November 14, 2016 December 12, 2016 December 13, 2016	\$600.00	General Fund
Maria Canale, Blanca Morquecho, Jasmine Vega, Sylvia Stupegia, Zenaida Rosario, Patricia Burch, Rita De la Cruz, Daniel Valarezo, Erika Valarezo, Elva De Baca, Whitney Wright, Brenda Huerta, Cecilia Villanueva, Bertha Franco-L., Manuela Colom	Dual Language and English Learner Conference	San Diego State University	January 12-13, 2017	\$6,168.00	Title II Fund
Luis Ramos, Nadia Aviles, Joel Tapia, Efrain Burciaga, Maria Rodriguez, Manuel Bojorquez, Roberto Carrillo, Manuela Colom,	Project Lead The Way Conference	Riverside	January 24-25, 2017	\$25,000.00	Educator Effectiveness Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Mariaelena Delgadillo, Maura Dunn, Sylvia Mayer Gloria Mena, Kayla Globerson, Norma Campos, Loreana Torres, Eriberto Garcia, David Alvarado, Elva De Baca, Vanessa Murphy, Eliud Lagarda, Catalina Baltazar, Cynthia Arredondo, Elizabeth Gomez					
Janette Ridgels	Alternative Dispute Resolution Training	Poway	February 7, 2017	\$0	No Cost
Leonor Partida, Gloria Mena, Vikki Viramontes, Zenaida Rosario, Rita De la Cruz, Adriana Aguilar, Shirley Kinney, Rosa Coords, Roberto Carrillo, Brenda Huerta, Martha Sanchez, Maria Rodriguez, Marisa Dorado, Juana Marin, Veronica Medina, Catalina Hernandez, Zulema Cruz	CABE Conference 2017	Anaheim	March 29-April 1, 2017	\$27,500.00	Title III, EIA Fund
Sylvia Mayer, Vikki Viramontes, Norma Campos, Michael Direen, Joel Garcia, Annette Luna, Irene Herrera, Catalina Baltazar, Eliud Lagarda, Francisco Albarran, Eriberto Garcia,	CUE 2017 National Conference - Update	Palm Springs	March 16-18, 2017	\$15,000.00	Educator Effectiveness Fund

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Efrain Burciaga					

14B. BUSINESS SECTION

14B.1 PURCHASING REPORT

The Board approved/ratified the following purchase orders incurred by the District during the period of November 3, 2016 through December 2, 2016. (Report #5):

- General Fund: 0000001071-0000001078, 0000001080-0000001082, 0000001089-0000001093, 0000001095-0000001102, 0000001104-0000001105, 0000001107-0000001125, 0000001128-0000001131, 0000001134-0000001136, 0000001138-0000001139, 0000001141-0000001143, 00000001145, 0000001147
- Child Development Fund: 0000001094, 0000001106, 0000001137
- Cafeteria Fund: 0000001079, 0000001083-0000001088, 0000001126-0000001127.

14B.2 EXPENDITURE REPORT

The Board approved/ratified expenditures incurred by the District during the period of October 27, 2016 through November 29, 2016. Listing sheets #929 through #949. Payments were made with checks #14-179749 through #14-191933 for a total expenditure of \$1,602,240.86.

14B.3 ACCEPTANCE OF DONATIONS

The Board accepted donations valued at \$700.00 to help support and enrich our educational programs.

14B.4 SMARTER LUNCHROOMS TEAM NUTRITION TRAINING GRANT AWARD FOR PLATE WASTE STUDY

The Board approved the acceptance of the Smarter Lunchrooms Team Nutrition Training Grant Award in the amount of \$4,533.34 for implementation of the Plate Waste Study at Smythe and Vista Del Mar Schools.

14B.5 AGREEMENT WITH ELLA SOUTH BAY MAGAZINE INC.

The Board approved/ratified the agreement with Ella South Bay Magazine Inc. from November 1, 2016 to October 31, 2017 in the estimated amount of \$31,200.00 from the supplemental and concentration fund.

Motion: Martinez Second: Linares Vote: Unanimous

14B.6 AMENDMENT TO THE AGREEMENT WITH PAMELA MCDANIEL AS AN ADAPTIVE PHYSICAL EDUCATION CONSULTANT FOR 2016-2017 SCHOOL YEAR

The Board approved/ratified the amendment to the agreement with Pamela McDaniel as an Adaptive Physical Education Consultant for school year 2016-17 for an additional amount of \$10,000.00 from the Special Education fund.

- 14B.7 AGREEMENT WITH AGUILAR AND ASSOCIATES – CHANGE ORDER**
The Board approved/ratified the Change Order to the agreement with Aguilar & Associates for Civil Engineer Services to engineer the parking areas at La Mirada and Smythe Schools at a not to exceed amount of \$48,378.00 from the building fund.

Motion: Martinez Second: Pallasigue Vote: Unanimous

- 14B.8 INTERAGENCY AGREEMENT WITH UNIVERSITY CALIFORNIA SAN DIEGO CENTER FOR COMMUNITY HEALTH FOR SCHOOL WELLNESS PROGRAM**
The Board approved the Interagency Agreement with UC San Diego, Center for Community Health to provide a School Wellness Program at Sunset Elementary School at no cost to the District.

- 14B.9 LETTER OF ENGAGEMENT WITH PILLSBURY WINTHROP SHAW PITTMAN LLP FOR LEGAL SERVICES**
The Board approved/ratified the Letter of Engagement with Pillsbury Winthrop Shaw Pittman LLP for legal services on an as needed basis.

Motion: Martinez Second: Pallasigue Vote: Unanimous

- 14B.10 AGREEMENT WITH PEOPLEADMIN INC. FOR TALENTED SOFTWARE**
The Board approved/ratified the agreement with PeopleAdmin Inc. for the 3-year subscription to TalentEd software products in the annual amount of \$8,025.00 from the general fund.

- 14B.11 AMENDMENT TO THE MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR COMMUNITIES ADDRESSING TRAUMA PROJECT (ACT GRANT)**
The Board approved/ratified the Amendment to the Memorandum of Understanding with South Bay Community Services for the Community Addressing Trauma Project from October 14, 2016 through June 30, 2017 at no cost to the District.

- 14B.12 AGREEMENT WITH SOUTH BAY COMMUNITY SERVICES FOR STREET OUTREACH TEAM**
The Board approved the agreement with South Bay Community Services for Street Outreach Team services during the remainder of 2016-17 school year at no cost to the District.

- 14B.13 MEMORANDUM OF UNDERSTANDING WITH SAN YSIDRO HEALTH CENTER FOR YOUTH ENHANCEMENT SERVICES**
The Board approved the Memorandum of Understanding with San Ysidro Health Center for Youth Enhancement Services at no cost to the District.

- 14B.14 AGREEMENT WITH NATIONAL CONFLICT RESOLUTION CENTER**
The Board approved the agreement with the National Conflict Resolution Center for conflict resolution services at no cost to the District.
- 14B.15 AGREEMENT WITH YMCA OF SAN DIEGO COUNTY, BORDER VIEW FOR THE LEARN TO SWIM PROGRAM**
The Board approved the agreement with YMCA of San Diego County, Border View for the Learn to Swim Program at no cost to the District.
- 14B.16 AGREEMENT WITH YMCA OF SAN DIEGO COUNTY FOR CAMP SURF**
The Board approved/ratified the agreement with YMCA of San Diego County for use of their Camp Surf facilities on December 12, 2016 at a cost of \$155.00 from the general fund.
- 14B.17 SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH ABA EDUCATIONAL FOUNDATION**
The Board approved the San Diego County Nonpublic Master Contract with ABA Educational Foundation for school year 2016-2017 at an estimated total cost of \$10,000.00 from the Special Education fund.
- 14B.18 COBRA ADMINISTRATIVE SERVICES AGREEMENT 2017**
The Board approved the COBRA Administrative Services Agreement provided by McGregor and Associates, Inc. effective January 1, 2017 to December 31, 2017.
- 14B.19 AGREEMENT WITH AMEC FOSTER WHEELER ENVIRONMENT & INFRASTRUCTURE, INC.**
The Board approved the agreement with Amec Foster Wheeler Environment & Infrastructure, Inc. at an estimated cost of \$2,500.00 for 2016-17 from the Building Fund.
- 14B.20 AGREEMENT WITH DECISIONINSITE, LLC**
The Board approved/ratified the service proposal with DecisionInsite LLC for the District Attendance Boundary Change Analysis at an estimated cost of \$6,250.00 from the building fund.
- 14B.21 AGREEMENT WITH DOUG'S SCHOOL BUS SAFETY & TRAINING SERVICES**
The Board approved/ratified the agreement with Doug's School Bus Safety & Training Services from November 14, 2016 to November 13, 2017 at an estimated total of \$5,000.00 from the general fund.

Motion: Martinez Second: Pallasigue Vote: Unanimous

14B.22 LEGAL SERVICES AGREEMENT WITH FAGEN FRIEDMAN & FULFROST LLP

The Board approved/ratified the Legal Services Agreement with Fagen Friedman & Fulfrost LLP on an as-needed basis.

Motion: Martinez Second: Pallasigue Vote: Unanimous

14C. PERSONNEL – CLASSIFIED

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

- 14C.1 Delivery Person: Miguel Garcia, effective January 3, 2017
- 14C.2 Instructional Aides Special Education: Natalia Artiaga, Enriqueta Mendez and Shirley Olguin, effective December 1, 2016 and Edna Robles, effective December 2, 2016
- 14C.3 Maintenance/HVAC: Eliseo Alba, effective January 3, 2017
- 14C.4 Substitute Child Nutrition Specialists: Alexis Garza and Yolanda Lorenzo, effective January 10, 2017
- 14C.5 Substitute Instructional Aides: Leonor Castro, Gay Camille Grace, Vanessa Molina, Gabriela Ramirez, Felicia Turner and Susana Villarreal, effective January 10, 2017

RECLASSIFICATION

The Board approved/ratified the reclassification for the following as recommended by staff:

- 14C.6 Administrative Clerk II: Lorena Vega from Administrative Clerk II to Administrative Secretary II, effective December 1, 2016
- 14C.7 Administrative Secretary I: Guadalupe Barrera from Administrative Secretary I to Administrative Secretary II, effective December 1, 2016

RESIGNATION

The Board approved/ratified resignation for the following as recommended by staff:

- 14C.8 Campus Security: Austen McClain, effective December 2, 2016

14D. PERSONNEL – CERTIFICATED

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

- 14D.1 Intervention Support Teacher (p/t): Elda Nuñez, effective December 1, 2016
- 14D.2 Substitute Teachers: Salmaan Ahmed, effective December 1, 2016, Carrie Bliss, Paul Byrns, Alicia Castro, Hector Manuel Galvez, Dalia Gomez, Maria de los Angeles Gomez-Ramos, James Hudson, Linda Kolbe, Silvia Morales, Glenda Palafox, Katie Quezada, Maureen Quinlan, Eva Rios, Gabrielle Rodriguez, Ruben Serrano and Aaron Whitten, effective January 10, 2017

RESIGNATION

The Board approved/ratified resignation for the following as recommended by staff:

- 14D.3 Substitute Teacher: William McCalip, effective November 10, 2016
- 14D.4 Temporary Teacher: Jacquelyn Liberda, effective December 16, 2016

14E. PERSONNEL – MANAGEMENT

EMPLOYMENT

The Board approved/ratified employment for the following as recommended by staff:

14E.1 Assistant Principal: Marlo Vasquez, effective January 3, 2017

President Pallasigue made a motion to adjourn the meeting, seconded by Clerk Linares. The vote was unanimous.

15. ADJOURNMENT Time: 10:17 p.m.

Respectfully Submitted,

Julio Fonseca, Ed.D., Secretary
Governing Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: REVISED 2017 GOVERNING BOARD MEETING SCHEDULE

BACKGROUND INFORMATION:

Education Code Section 35140 requires that the Governing Board by rule and regulation fix the time and place for its regular Governing Board Meetings. The Governing Board approved their 2017 meeting schedule at the Organizational Meeting held on December 14, 2016. In order for District operations to continue to run efficiently, there is a need for an additional regular Board Meeting in February.

Administration is recommending an additional regular Board Meeting on February 23, 2017. The Board meeting will be held at the Education Center at 5:00 p.m.

RECOMMENDATION:

Approve the revised 2017 Governing Board Meeting Schedule to include the additional regular Board meeting on February 23, 2017. The Board meeting will be held at the Education Center at 5:00 p.m.

Renewal New Amendment Ratify Other

Business Services Reviewed: JSM

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



SAN YSIDRO SCHOOL DISTRICT

Quality education and opportunity for all students to succeed

Governing Board Meeting Schedule

January – December 2017

Closed Session: 5:00 p.m.-6:00 p.m.

Open Session: 6:00 p.m.

*January 26, 2017	Education Center
February 9, 2017	Sunset School
February 23, 2017	Education Center
March 9, 2017	Smythe School
April 13, 2017	Vista Del Mar School
May 11, 2017	La Mirada school
June 8, 2017	Education Center
July 13, 2017	Education Center
August 10, 2017	Education Center
September 14, 2017	San Ysidro Middle School
October 12, 2017	Ocean View Hills School
November 9, 2017	Willow School
December 14, 2017	San Ysidro Middle School

*Exception due to holidays/non-working days

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: SECOND READING AND ADOPTION OF BOARD BYLAW 9271 (A-B)
SCHOOL BOARD CODE OF ETHICS AND BOARD BYLAW 9271.1 (A-C)
BOARD OF ETHICS

BACKGROUND INFORMATION:

The purpose of these Bylaws are to establish standards for current Board Members to follow to assist them in understanding their role as part of a School Board and in recognizing the contribution that each member must make to develop an effective and responsible School Board.

The First Reading of Board Bylaw 9271 (a-b) and Administrative Regulation 9271 (a-c) were approved December 14, 2016. CSBA recommended that we not include Administrative Regulations in the Board Bylaws because they are not mandated to have Board approval. CSBA has recommended to change Administrative Regulation 9271 (a-c) to a Bylaw.

RECOMMENDATION:

Approve second reading and adoption of Board Bylaw 9271 (a-b) School Board Code of Ethics and Board Bylaw 9271.1 (a-c) Board of Ethics.

Renewal New Amendment Ratify Other

Business Services Reviewed: JUM

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

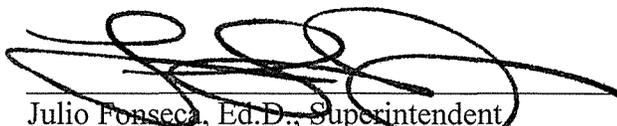
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

School Board Code of Ethics

School board members pledge to be:

1. Champions of the public schools
2. Committed to high quality education for every student
3. Honest and sincere, having the courage of their convictions
4. Willing and capable of assuming board responsibilities
5. Able to work cooperatively with others
6. Non-partisan in dealing with all school matters; the Board does not wish in any way to subordinate the education of children and youth to any partisan principle, group interest, or personal ambition
7. Willing to maintain confidentiality of privileged information
8. Aware that the strength of the Board is as a board, not as individuals; individual board members have no authority or power to act on behalf of the Board; therefore, a board member should never make out-of-meeting commitments on behalf of the District or the Board
9. Informed of concerning state and federal laws and regulations concerning education
10. Faithful in attendance at board meetings and diligent in preparation and study to become informed concerning the issues to be considered at those meetings
11. Willing to conduct school business in open meeting as when required to do so by law, even when the subject is controversial or personal
12. Cognizant that the primary function of the Board is to establish the policies by which the schools are to be administered, but that the administration of the educational program and the conduct of school business shall be left to the Superintendent
13. Eager to learn from association with other school board members from around the state and nation, and open to personal development through reading publications of the California School Boards Association and attending seminars and conventions of similar organizations
14. Aware that it is as important for the Board to understand and evaluate and support administration of the educational program of the schools as it is to plan for the business of school operation
15. Vigilant against even the appearance of conflict of interest; board members should become familiar with the laws governing contracts and purchases as they relate to board members and carefully avoid any violation

Legal References:

EDUCATION CODE:

1040-1047 Duties and responsibilities of county boards

35010 Power of governing board to adopt rules for its own governance

35160 Board authority to act in any manner not conflicting with law

School Board Code of Ethics (continued)

35164 Actions by majority vote

GOVERNMENT CODE

1090 Financial interest in contract

1098 Disclosure of confidential information

1125-1129 Incompatible activities

54950-54963 The Ralph M. Brown Act

87300-87313 Conflict of interest code

Management Resources:

CSBA PUBLICATIONS

CSBA Professional Governance Standards, 2000

Maximizing School Board Leadership: Boardsmanship, 1996

WEB SITES

CSBA: <http://www.csba.org>

Board of Ethics

In order to implement the Board Ethics Policy, the San Ysidro School Board hereby adopts the following rules and procedures.

To implement items 4 and 12 of the Board Ethics Policy related to board member roles and responsibilities, board members shall:

- Comply with the district's policy on board member visits to schools, which prohibits unannounced visits to schools and prohibit visits for the purposes of directing or evaluating school staff.
- Focus on policy adoption and strategic planning; the Superintendent is responsible for policy implementation.
- Not provide directives or feedback to school personnel and not attempt to evaluate them; the Board, as a collective body, may provide directives to the Superintendent and shall evaluate him/her in accordance with the terms of his/her employment agreement;
- Not request, review or in any manner seek information contained in personnel files unless there is a matter before the Board involving the employee;
- Maintain the confidentiality of information concerning personnel or affairs of the District. Neither disclose confidential information or records without proper and legally required authorization, nor use such information or records to advance their personal, financial or other private interests, or private gain.
- Give the Superintendent full administrative authority for properly discharging the Superintendent's professional duties.
- Only perform the responsibilities assigned to them through applicable laws, regulations and policies; board members should annually review district policies and applicable laws governing board responsibilities and authority to ensure compliance with them. If policy or statute is silent on a matter, an individual board member shall assume that he/she has no authority to act.

To implement item 5 of the Board Ethics Policy related to cooperation, board members shall:

- Actively participate at board meetings and allow all board members to have an equal opportunity to speak and offer their perspectives;
- Work with fellow board members in a spirit of cooperation, in spite of differences of opinion and be willing to publically support, or at least not undermine, the decision of the majority of the Board;
- Be willing to respectfully listen and consider all perspectives at the board table;
- Correspond/communicate with fellow board members, administration, and other District personnel in a professional manner inside and outside the boardroom;
- Follow parliamentary procedure at board meetings including, but not limited to, not talking out of turn or over one another;

Board of Ethics

(continued)

To implement items 6 and 15 of the Board Ethics Policy related to nonpartisan decision making, board members shall:

- Board members shall at all times avoid the appearance of impropriety. Prior to participating in a discussion or vote, the board member shall disclose in open session, and as may be further required by applicable law, if he/she has a personal or financial interest in the matter before the Board.
- An individual board member shall first consider criteria contained in the Conflict of Interest and Disclosure bylaw, applicable law, (BB 9270) and the factors in this AR to determine if s/he has a conflict of interest.
- Board members shall make their decisions and take their actions fairly and impartially and base them on the merits and substance of the matter. Each board member shall discharge his/her duties faithfully, regardless of personal considerations.
- If the individual board member is uncertain of whether or not s/he has a conflict, s/he is authorized to contact SYSD General Counsel or the state's attorney to assist with making this determination.
- Avoid making pledges to members of the public concerning an upcoming or past board agenda item and reserve decision making for board meetings after having a chance to hear all perspectives.
- In full compliance with the Brown Act, send questions on agenda items to the Superintendent for clarification and request any additional material needed to inform decision making from the Superintendent.

To implement items 8 and 11 of the Board Ethics Policy related to individual versus collective board authority and where such authority is appropriately exercised, board members shall:

- Clarify, when speaking to the public about board matters, that they are speaking individually and that the individual board member has no legal status to bind the Board outside of a duly noticed meeting.
- Comply with the Brown Act on open meetings and the Public Records Act when engaged in correspondence or communication with board members inside and outside of board meetings; official board action must only occur at properly noticed board meetings where at least a quorum of the board is present.
- Not issue or engage in official communication of the Board or District unless delegated such authority through board action at a duly noticed meeting; official communication may take the form of correspondence with the press, publishing statements on the district's website or social media sites, and/or written or verbal correspondence with students, parents, school staff, or other community members.
- Not represent themselves to the public or school employees as having official authority to act on behalf of the Board unless delegated such authority through board action at a duly noticed meeting.

Violations and Sanctions

- When a board member violates the board ethics policy or regulation, the Superintendent may:

Board of Ethics

(continued)

- Meet with the board member to remind him/her of the requirements contained in the board ethics policy and regulation;
- Place the board ethics policy and regulation on the board agenda for review and reaffirmation by the Board;
- A breach of conduct may result in appropriate sanctions, progressing from private warning by the Superintendent to public action by the Board at a duly noticed meeting.

Board Bylaw adopted
By the Board:

SAN YSIDRO SCHOOL DISTRICT
San Ysidro, California
GA 24

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: SECOND READING AND ADOPTION OF BOARD POLICY 1251 (A-B)
BOARD MEMBER VISITS TO SCHOOLS

BACKGROUND INFORMATION:

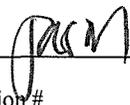
Board members are encouraged to visit schools. The purpose of this Policy is to establish procedures for Board Members to visit schools and become acquainted with school programs, personnel, operations, and facilities within their scope of service as a School Board member.

The First Reading was approved December 14, 2016.

RECOMMENDATION:

Approve second reading and adoption of Board Policy 1251 (a-b) Board Member Visits to Schools.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition#

Yes No

Yes No

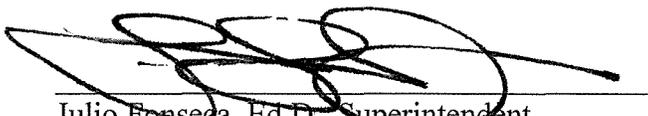
N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Board Members Visits to Schools

School board members are encouraged to visit schools. Such visits are to be discussed with the Superintendent. The visit would then need to be scheduled with the Building Principal. The Building Principal will accompany the board member on the visit. Such visits are for the purpose of becoming acquainted with school programs, personnel, operation, and facilities. Board members will not give directions, or make suggestions to personnel during their visit. If a school visit leaves a board member with a concern, this concern should be discussed with the Superintendent. The Superintendent will contact the School Board President in order for the Board President to be aware of the visitation and/or any other concerns or issues reported to the Superintendent by other Board members.

Board members may also have children in the schools and therefore have parental opportunities to converse with their child's teacher, counselor, or administrator. In those instances, the board member should make it clear that s/he is visiting as a parent and not as a member of the Board. Board members with concerns as parents will need to follow the proper chain-of-command procedures and school visitation policies and administrative regulations.

*Legal Reference:***EDUCATION CODE**

32210 Willful disturbance of public school or meeting

32211 Threatened disruption or interference with classes; misdemeanor

32212 Classroom interruptions

35160 Authority of governing boards

35292 Visits to schools (board members)

49091.10 Parental right to inspect instructional materials and observe school activities

51101 Parent Rights Act of 2002

51512 Prohibited use of electronic listening or recording device

EVIDENCE CODE

1070 Refusal to disclose news source

LABOR CODE

230.8 Discharge or discrimination for taking time off to participate in child's educational activities

PENAL CODE

290 Sex offenders

626-626.10 Schools

626.81 Misdemeanor for registered sex offender to come onto school grounds

627-627.10 Access to school premises, especially:

627.1 Definitions

627.2 Necessity of registration by outsider

627.7 Misdemeanors; punishment

COURT DECISIONS

Board Members Visits to Schools (continued)

Reeves v. Rocklin Unified School District, (2003) 109 Cal.App.4th 652
ATTORNEY GENERAL OPINIONS
95 Ops.Cal.Atty.Gen. 509 (1996)

(10/96 7/10) 3/12

Board Policy adopted
By the Board:

SAN YSIDRO SCHOOL DISTRICT
San Ysidro, California
GA 27

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESOLUTION NO. 16/17-3105

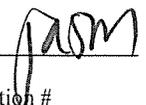
BACKGROUND INFORMATION:

The San Ysidro School District has agreed to offer a Supplementary Retirement Plan to eligible employees as described in Resolution No. 16/17-3105. The purpose of this plan is to reduce expenditures. The Contract Administrator for the program shall be Public Agency Retirement Services (PARS). The Deputy Superintendent has conducted three informational meetings to eligible employees. The cost will be offset by the savings on replacement staff.

RECOMMENDATION:

Approve and adopt Resolution No. 16/17-3105 to offer a supplementary retirement plan to eligible employees.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

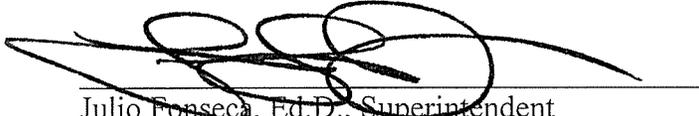
Costs offset
(Amount)

General Fund
(Refer to Cost Implications above)
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT
SAN DIEGO COUNTY, CALIFORNIA

BOARD RESOLUTION #16/17-3105

2016-17 SUPPLEMENTARY RETIREMENT PLAN

WHEREAS it is determined to be in the best fiscal interest of the San Ysidro School District and its employees to provide a retirement incentive offer to eligible employees who wish to voluntarily exercise their option to separate from District Service;

WHEREAS there is no cash option available to employees in lieu of this retirement incentive offer;

WHEREAS Public Agency Retirement Services (PARS) has made available to the District a Supplementary Retirement Plan, a retirement incentive program supplementing STRS/PERS, and qualifying under the relevant sections of Section 403(b) of the Internal Revenue Code;

WHEREAS the District, pursuant to applicable policy and/or a collective bargaining agreement, desires to adopt the Supplementary Retirement Plan and to fund the incentive through nonelective employer, post-employment contributions to the PARS designated 403(b) provider.

NOW THEREFORE, BE IT RESOLVED THAT:

1. The Board of Education of the District hereby adopts the PARS Supplementary Retirement Plan, as part of the District Retirement Program, effective January 27, 2017; and
2. The retirement incentive must meet the District's fiscal and operational objectives in order for the plan to go into effect. If these goals are not reached, the District may withdraw the retirement incentive. If the District withdraws the retirement incentive, resignations may be rescinded; and
3. The Board of Education of the District hereby appoints the Deputy Superintendent , or his/her successor or his/her designee as the District's Plan Administrator; and
4. The District's PARS Plan Administrator is hereby authorized to execute the contracts, custodial agreement facilitating the payment of contributions to the 403(b) arrangement, and other legal documents related to a trust or the plan on behalf of the District and to take whatever additional actions are necessary to maintain the District's participation in the plan and to maintain compliance of any relevant regulations issued.

AYES:

NOES:

ABSENT:

ABSTAIN:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

Rodolfo Linares, the Clerk of the Board of Education of the San Ysidro School District of San Diego County, California, hereby certifies that the above foregoing resolution was duly and regularly adopted by said District at a regular meeting thereof held on the 26th day of January, 2017, and passed by a _____ vote of said Board.

IN WITNESS WHEREOF I have hereunto set my hand and seal this January 26, 2017.

Clerk of the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Administration
Julio Fonseca, Ed.D., Superintendent

AGENDA ITEM: BOARD POLICY 5131.2 (a-f) STUDENT - BULLYING

BACKGROUND INFORMATION:

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

On November 12, 2015, the District adopted Board Policy 5131.2(a-f) on Student - Bullying. The District is now submitting this Board Policy for review and discussion.

RECOMMENDATION:

Discussion only.

Renewal New Amendment Ratify Other

Business Services Reviewed: *JAOM*

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

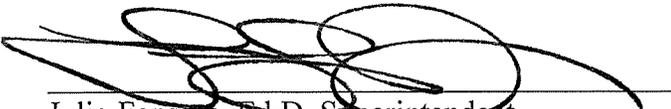
N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

BULLYING

Note: The following **optional** policy may be revised to reflect district practice.

Education Code 234.1, as amended by AB 9 (Ch. 723, Statutes of 2011), requires the Governing Board to adopt policy prohibiting discrimination, harassment, intimidation, and bullying based on specified characteristics; see BP 5145.3- Nondiscrimination/Harassment for language fulfilling this mandate.

The Governing Board recognizes the harmful effects of bullying on student learning and school attendance and desires to provide safe school environments that protect students from physical and emotional harm. District employees shall establish student safety as a high priority and shall not tolerate bullying of any student.

No student or group of students shall, through physical, written, verbal, or other means, harass, sexually harass, threaten, intimidate, cyberbully, cause bodily injury to, or commit hate violence against any other student or school personnel.

(c/5131- Conduct)

(cf 5136- Gangs)

(cf 5145.3 -Nondiscrimination/Harassment)

(cf 5145.7- Sexual Harassment)

(cf 5145.9- Hate-Motivated Behavior)

Note: Pursuant to Education Code 32261 and 48900.2-48900.4, the definition of "bullying" for purposes of establishing grounds for suspension or expulsion includes bullying via an electronic act such as posting of messages on social media networks; see AR 5144.1 - Suspension and Expulsion/Due Process.

In addition, Penal Code 653.2 makes it a crime for a person to distribute personal identity information electronically with the intent to cause harassment by a third party and to threaten a person's safety or that of his/her family (e.g., placing a person's picture or address online so that he/she receives harassing messages). Penal Code 288.2 makes it a crime to send a message to a minor if the message contains matter that is sexual in nature with the intent of seducing the minor (i.e., sexting).

Cyberbullying includes the transmission of harassing communications, direct threats, or other harmful texts, sounds, or images on the Internet, social media, or other technologies using a telephone, computer, or any wireless communication device. Cyberbullying also includes breaking into another person's electronic account and assuming that person's identity in order to damage that person's reputation.

(cf 5145.2- Freedom of Speech/Expression)

Note: Education Code 32282 encourages districts to include policies and procedures aimed at preventing bullying in their comprehensive safety plans; see BP 0450 - Comprehensive Safety Plan.

BULLYING (continued)

Strategies for bullying prevention and intervention shall be developed with involvement of key stakeholders in accordance with law, Board policy, and administrative regulation governing the development of comprehensive safety plans and shall be incorporated into such plans.

(cf 0420- School Plans/Site Councils)
(cf 0450- Comprehensive Safety Plan)
(cf 1220 - Citizen Advisory Committees)
(cf 1400- Relations Between Other Governmental Agencies and the Schools)
(cf 6020 -Parent Involvement)

Bullying Prevention

To the extent possible, district and school strategies shall focus on prevention of bullying by establishing clear rules for student conduct and strategies to establish a positive, collaborative school climate. Students shall be informed, through student handbooks and other appropriate means, of district and school rules related to bullying, mechanisms available for reporting incidents or threats, and the consequences for perpetrators of bullying.

(cf 5137- Positive School Climate)
(cf 6164.2- Guidance/Counseling Services)

Note: California content standards related to student education about bullying and violence prevention (e.g., recognizing the characteristics of bullying, examining the effects of bullying on others, demonstrating what to say and do when witnessing bullying) are addressed within the health education content standards adopted by the State Board of Education.

47 USC 254 requires districts that receive e-rate discounts to adopt a policy which addresses educating students about appropriate online behavior, including the interaction with other individuals on social networking web sites and in chat rooms, as well as providing information about cyberbullying awareness and response. See BP 6163.4- Student Use of Technology for language implementing this mandate.

The district may provide students with instruction, in the classroom or other educational settings, that promotes effective communication and conflict resolution skills, social skills, character/values education, respect for cultural and individual differences, self-esteem development, assertiveness skills, and appropriate online behavior.

6142.8- Comprehensive Health Education)
(cf 6142.94- History-Social Science Instruction)
(cf 6163.4- Student Use of Technology)

School staff shall receive related professional development, including information about early warning signs of harassing/intimidating behaviors and effective prevention and intervention strategies.

BULLYING (continued)*(cf 4131- Staff Development)**(cf 4231- Staff Development)**(cf 4331- Staff Development)*

Based on an assessment of bullying incidents at school, the Superintendent or designee may increase supervision and security in areas where bullying most often occurs, such as classrooms, playgrounds, hallways, restrooms, and cafeterias.

Intervention

Students are encouraged to notify school staff when they are being bullied or suspect that another student is being victimized. In addition, the Superintendent or designee shall develop means for students to report threats or incidents confidentially and anonymously.

Note: Education Code 234.1, as amended by AB 9 (Ch. 723, Statutes of 2011), requires the district to adopt a process requiring school personnel who witness acts of discrimination, harassment, intimidation, or bullying to take immediate steps to intervene when it is safe to do so; also see BP 5145.3 - Nondiscrimination/Harassment.

School staff who witness bullying shall immediately intervene to stop the incident when it is safe to do so. (Education Code 234.1)

When appropriate, the Superintendent or designee shall notify the parents/guardians of victims and perpetrators. He/she also may involve school counselors, mental health counselors, and/or law enforcement.

Complaints and Investigation

Note: Pursuant to Education Code 234.1, as amended by AB 9 (Ch. 723, Statutes of 2011), districts are required to adopt a process for receiving and investigating student complaints involving discrimination, harassment, intimidation, and bullying based on race or ethnicity, nationality, gender, sex, sexual orientation, religion, or any other characteristic contained in the definition of hate crimes in Penal Code 422.55. To ensure compliance with this requirement, the California Department of Education has determined that the uniform complaint procedures must be used for this purpose. Though some bullying incidents may not fall within the provisions of Education Code 234.1, CSBA strongly recommends that districts use their uniform complaint procedures when investigating all bullying incidents to ensure consistent implementation by district staff. The following **optional** paragraph provides that all complaints regarding bullying will be investigated using the district's uniform complaint procedures pursuant to AR 1312.3 - Uniform Complaint Procedures. Districts that choose to use another complaint procedure for bullying incidents that are not covered within Education Code 234.1 should modify the following paragraph accordingly.

Students may submit to a teacher or administrator a verbal or written complaint of conduct they consider to be bullying. Complaints of bullying shall be investigated and resolved in accordance with the district's uniform complaint procedures specified in AR 1312.3 – Uniform Complaint Procedures.

BULLYING (continued)

Legal Reference:

EDUCATION CODE

200-262.4 Prohibition of discrimination
32282 Comprehensive safety plan
35181 Governing board policy on responsibilities of students
35291-35291.5 Rules
48900-48925 Suspension or expulsion
48985 Translation of notices

PENAL CODE

647 Use of camera or other instrument to invade person's privacy; misdemeanor
647.7 Use of camera or other instrument to invade person's privacy; punishment
653.2 Electronic communication devices, threats to safety

UNITED STATES CODE, TITLE 47

254 Universal service discounts (e-rate)

COURT DECISIONS

J.C. v. Beverly Hills Unified School District, (2010) 711 F.Supp.2d 1094
Lavine v. Blaine School District, (2002) 279 F.3d 719

Management Resources:

CSBA PUBLICATIONS

Addressing the Conditions of Children: Focus on Bullying, Governance Brief, December 2012
Safe Schools: Strategies for Governing Boards to Ensure Student Success, 2011
Providing a Safe, Nondiscriminatory School Environment for All Students, Policy Brief, April 2010
Cyberbullying: Policy Considerations for Boards, Policy Brief, July 2007

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools: Kindergarten Through Grade Twelve, 2008
Bullying at School, 2003

U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS

Dear Colleague Letter: Harassment and Bullying, October 2010

WEB SITES

CSBA: <http://www.csba.org>
California Cybersafety for Children: <http://www.cybersafety.ca.gov>
California Department of Education, Safe Schools Office: <http://www.cde.ca.gov/lr/ss>
Center for Safe and Responsible Internet Use: <http://cyberbully.org>
National School Boards Association: <http://www.nsba.org>
National School Safety Center: <http://www.schoolsafety.us>
U.S. Department of Education, Office for Civil Rights: <http://www.ed.gov/about/offices/list/ocr>

ADOPTED: 11-12-15

SAN YSIDRO SCHOOL DISTRICT

(3/12) 4/13

GA 34

BULLYING (continued)

Any student who engages in bullying on school premises, or off campus in a manner that causes or is likely to cause a substantial disruption of a school activity or school attendance, shall be subject to discipline, which may include suspension or expulsion, in accordance with district policies and regulations.

(cf 5138 - Conflict Resolution/Peer Mediation)

(cf 5144 -Discipline)

(cf 5144.1- Suspension and Expulsion/Due Process)

(cf 5144.2- Suspension and Expulsion/Due Process (Students with Disabilities))

(cf 6159.4- Behavioral Interventions for Special Education Students)

Legal Reference: (see next page)

BULLYING (continued)

(cf 1312.3- Uniform Complaint Procedures)

Note: Districts have the authority to monitor student use of the district's Internet system and to conduct individual searches of student accounts if there is reasonable suspicion that a user has violated district policy or the law; see BP/AR 5145.12- Search and Seizure and BP/AR 6163.4- Student Use of Technology.

As noted in the section "Discipline" below, the courts have generally upheld a district's authority to discipline a student for off-campus conduct when the conduct causes, or is foreseeably likely to cause, a substantial disruption of school activities. Thus, in complaints regarding off-campus conduct, districts should document, with specific examples, how the conduct or speech significantly disrupted or was likely to significantly disrupt school activities and the targeted student's educational performance.

When a student is reported to be engaging in bullying off campus, the Superintendent or designee shall investigate and document the activity and shall identify specific facts or circumstances that explain the impact or potential impact on school activity, school attendance, or the targeted student's educational performance.

When the circumstances involve cyberbullying, individuals with information about the activity shall be encouraged to save and print any electronic or digital messages that they feel constitute cyberbullying and to notify a teacher, the principal, or other employee so that the matter may be investigated.

When a student uses a social networking site or service to bully or harass another student, the Superintendent or designee shall file a request with the networking site or service to suspend the privileges of the student and to have the material removed.

Discipline

Note: Pursuant to Education Code 32261 and 48900.2-48900.4, "bullying" is a ground for suspension or expulsion in grades 4-12; see AR 5144.1 Suspension and Expulsion/Due Process.

As noted in the section "Complaints and Investigation" above, the courts have generally upheld discipline for off-campus conduct that posed a threat to the safety of other students, staff or school property or presented a risk of substantial disruption of school activities, provided that the district was able to document the impact or disruption that the conduct had, or could be expected to have, on school activities (e.g., Lavine v. Blaine School District). In addition, courts have analyzed the reasonableness of the district's policy and whether the disciplinary action taken by the district was in proportion to the student's misbehavior. For example, the court in J.C. v. Beverly Hills Unified School District found that the district would be able to discipline a student for a video recorded off campus and posted on YouTube, but that the discipline imposed on this particular student was not justified since the district did not present evidence of specific facts that led school officials to predict that the video would cause substantial disruption (e.g., the video was not violent or threatening nor did it lead to any confrontations between the students). When the conduct does not rise to the level of "substantial disruption," the district may implement interventions other than suspension or expulsion to address the bullying. For further information, see CSBA's policy brief Cyberbullying: Policy Considerations for Boards. Also see BP 5131- Conduct and BP 5145.2 – Freedom of Expression.

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS
(SARC) FOR 2016-17

BACKGROUND INFORMATION:

In November 1988, California voters passed Proposition 98, also known as *The Classroom Instructional Improvement and Accountability Act*. This ballot initiative provides California's public schools with a stable source of funding. In return, all public schools in California are required annually to prepare the School Accountability Report Cards (SARCs) and disseminate them to the public. SARCs are intended to provide the public with important information about each public school and to communicate a school's progress in achieving its goals.

SARC content requirements: State and Federal laws require specific items to be reported in the following categories: • demographic information, • school safety and climate for learning, • academic data, • school completion, • class size, teacher and staff information, • curriculum and instruction, • postsecondary preparation and • fiscal and expenditure data, pursuant to *EC* Sections 33126, 33126.1, 35256, and 52052, and Public Law 107-110 Section 1111(h)(2). Also, schools are required to have an annual facility inspection and this information needs to be reflected on the SARC in accordance with *EC* Sections 33126 and 33126.1.

SARCs must be published and submitted to the CDE no later than February 1st of each year.

-SARC reports under separate cover-

RECOMMENDATION:

Approve the publication of the School Accountability Report Cards for our seven schools for the school year 2016-17.

Renewal New Amendment Ratify Other

Business Services Reviewed: JACM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

N/A

(Amount)

N/A

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D, Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: CIVILIAN RESPONSE TO ACTIVE SHOOTER TRAINING

BACKGROUND INFORMATION:

The Chula Vista Elementary School District (CVESD) and San Diego County Office of Education is hosting a FREE training on January 9, 2016 at the Rogers Elementary School in Chula Vista, CA. The 3 hour training is for response to active shooter events. This training is designed to inform participants on strategies that can be used to delay and possibly defeat an active shooter. It includes lessons learned from past active shooter incidents.

RECOMMENDATION:

Approve/Ratify the attendance of Scott Lovelace, Eugenia Martinez, and Victor Guzman to the Civilian Response to Active Shooter Training held on January 9, 2017 in Chula Vista, CA, at no cost to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: *JASM*

Financial Implications?

Yes No

Are funds for this item available in the 2016-2017 Budget?

Yes No

Requisition #

N/A

(Amount)

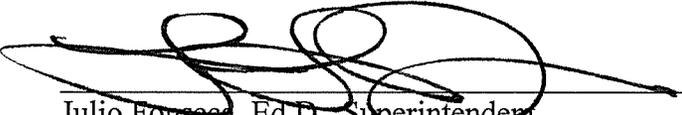
N/A

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

C & I 2

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: RESPONDING TO STUDENT THREATS OF VIOLENCE TRAINING

BACKGROUND INFORMATION:

The San Diego County Office of Education is hosting a training on Responding to Students of Violence to be held on January 19, 2017. The 3 hour workshop will review a practical, site-based team approach for conducting thorough, accurate assessments of students who threaten violence. The cost is \$55.00 per person which will result in an estimated total of \$110.00.

RECOMMENDATION:

Approve/Ratify the attendance of Scott Lovelace and Janette Ridgels to the Responding to Students Threats of Violence Training to be held on January 19, 2017 at the San Diego County Office of Education at an estimated cost of \$110.00 from the General and Special Education funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$110.00

(Amount)

General and Special Education Funds

(Name of funding source and/or location)

0100-0000000-0000-8300-5200003-071 - 50%
0100-6500000-5001-2100-5200003-054 - 50%

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Nutrition Services
Pamela Lambert, Director

AGENDA ITEM: SMARTER LUNCHROOM TRAINING

BACKGROUND INFORMATION:

The Smarter Lunchrooms Movement was started in 2009 with the goal of creating sustainable research-based lunchrooms that guide smarter choices. It is a grassroots movement of those concerned with the way children eat and wish to change these behaviors through the application of evidence-based lunchroom focused principles that promote healthful eating. The mission of the Smarter Lunchrooms Movement is to equip school lunchrooms with evidence-based tools that improve child eating behaviors and thus improve the health of children.

The District's Nutrition Services Department was awarded the United States Department of Agriculture (USDA) Smarter Lunchroom Grant. To meet the training objectives outlined in the grant the Smarter Lunchroom Team members are required to attend mandatory Smarter Lunchroom Trainings. The next training is scheduled on Monday, January 23, 2017 to be held in Sacramento. The cost implications will be covered by the grant award and at no expense to the District.

RECOMMENDATION:

Approve/Ratify the participation of Pamela Lambert, Director of Nutrition to attend the Smarter Lunchroom training on January 23, 2017 in Sacramento, CA. All costs will be paid from the Smarter Lunchroom Grant.

Renewal New Amendment Ratify Other

Business Services Reviewed: *[Signature]*

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

All expenses paid by
Grant Award
(Amount)

Smarter Lunchroom Grant
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:

[Signature]
Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: TEACHING PYRAMID LEADERSHIP TRAINING

BACKGROUND INFORMATION:

The San Diego County Office of Education's Quality Preschool Initiative (QPI) Program is requiring that all agencies attend The Teaching Pyramid Training in order to continue receiving support. The training will provide a deeper understanding of what is needed in order to support high fidelity implementation of the framework agency wide. The Teaching Pyramid Leadership Team is composed of an administrator, resource teacher, preschool teachers, and instructional aides.

The Teaching Pyramid is a model for supporting social competence and prevent challenging behaviors in young children. It is a conceptual framework of evidence-based practices developed by the national, federally-funded research and training center, The Center for the Social and Emotional Foundations for Early Learning (CSEFEL).

RECOMMENDATION:

Approve/Ratify preschool staff to attend The Teaching Pyramid Leadership Training being offered by the San Diego County Office of Education's QPI Program on January 23, 2017 at a cost not to exceed \$300.00 from the Preschool & Child Development fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: gasm

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

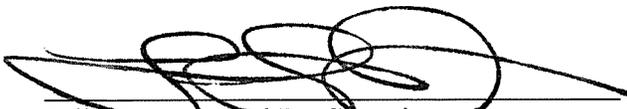
\$300.00
(Amount)

Preschool & Child Development (QPI)
(Name of funding source and/or location)

1200-9024002-0001-1000-1100041-076
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Preschool & Child Development Programs
Lorena Varela-Reed, Director

AGENDA ITEM: NAVIGATING THE INTERFACE OF TITLE 5 AND TITLE 22 REGULATIONS

BACKGROUND INFORMATION:

The California Child Development Administrators Association (CCDAA) is providing training on the organization of Title 5 and Title 22 Regulations with an emphasis on how they intersect and when one regulation supersedes the other in an interactive format. The training will take place on January 24, 2017 in Los Angeles.

The following are other topics that will also be covered during the training:

- Organization of codes and titles
- A review of definitions and application
- Director, Supervisor, and Teacher definitions
- Ratio requirements
- Parent Handbook review
- Health and safety Compliance Review

RECOMMENDATION:

Approve/Ratify Lorena Varela-Reed and Nancy Serrano to attend the CCDAA's Navigating the Interface of Title 5 and Title 22 Regulations training on January 24, 2017 at a cost not to exceed \$500.00 from the Preschool & Child Development fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JASM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$500.00
(Amount)

Preschool & Child Development (CSPP)
(Name of funding source and/or location)

1200-61050000-0001-1000-5200003-076
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: PROJECT LEAD THE WAY CONFERENCE 2017 - REVISED

BACKGROUND INFORMATION:

The 6th Annual California Project Lead The Way Conference (PLTW) will take place at the Riverside Convention Center in Riverside, California in January 24-25, 2017. Last year, over 100 sessions were offered with more than 1,100 attendees. This year, additional workshops will feature in-depth knowledge on the key areas of PLTW and Science, Technology, Engineering & Math (STEM) education for California Schools. This event is for educators and school administrators to interact, learn and engage in PLTW.

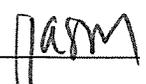
The participation of 23 staff members, including Principals, Teachers and Instructional Leads was originally Board approved on December 14, 2016.

Cost implications include: registration fees, lodging, meals, parking and mileage.

RECOMMENDATION:

Approve/Ratify the attendance of Board member Rodolfo Linares to the Project Lead the Way Conference to be held in Riverside, California from January 24-25, 2017 at an approximate cost of \$1,500.00 from the General fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Approximate

\$1,500.00

(Amount)

General Fund

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: ASSISTIVE TECHNOLOGY TRAINING

BACKGROUND INFORMATION:

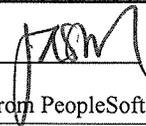
This workshop will cover the basics of assistive technology, assistive technology teams, conducting an assessment, writing a report and implementing an AT plan. After the assessment process is covered, participants will explore how the iPad can be utilized as an assistive technology device in the classroom and therapy. Participants will explore the accessibility features of the iPad and explore the wide range of apps to meet the needs of students in the classroom. Participants will also be given case studies to evaluate solutions and create a mock assessment report.

This is a free workshop, sponsored by South County SELPA.

RECOMMENDATION:

Approve the participation of Marisela Lozano, Jennifer Cuestas, Josefina Villegas, Marjorie Palacios, and Harmeet Agroia to the Assistive Technology Training on February 6 and 7, 2017 at the San Diego County SELPA in National City at no cost to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition # from PeopleSoft:

Yes No

Yes No

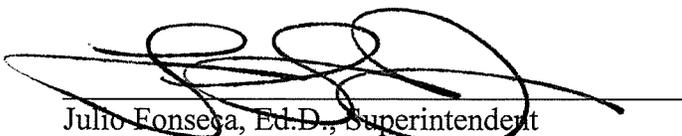
N/A
(Amount)

N/A
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: ENGLISH LANGUAGE PROFICIENCY ASSESSMENTS FOR CALIFORNIA (ELPAC) FIELD TEST ADMINISTRATION AND SCORING TRAINING

BACKGROUND INFORMATION:

The English Language Proficiency Assessment for California (ELPAC) will be the successor to the California English Language Development Test (CELDT). CELDT is the current required State test for English language proficiency that must be given to students whose primary language is other than English.

In preparation for the pilot testing that will take place in the spring of 2017, test examiners for ELPAC must attend a Field Test Administration and Scoring Training. Schools participating in the pilot testing are Sunset and Vista Del Mar.

RECOMMENDATION:

Approve the attendance and participation of the following staff from the Assessment Center: Melissa Brown, Miranda Olea, Jessica Robles and Mary Tucker to the English Language Proficiency Assessment for California (ELPAC) Field Test Administration and Scoring training to be held in San Diego on February 7, 2017 at a cost not to exceed \$175.00 from the General fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JASM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$175.00
(Amount)

General Fund
(Name of funding source and/or location)

0100-0000000-0000-3160-2900053-057
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
San Ysidro Middle School
Roberto Carrillo, Principal

AGENDA ITEM: 2017 CALIFORNIA ASSOCIATION FOR HEALTH, PHYSICAL EDUCATION, RECREATION AND DANCE (CAHPERD) CONFERENCE

BACKGROUND INFORMATION:

The California Association for Health, Physical Education, Recreation and Dance (CAHPERD) Conference will be held in San Diego on February 23-25, 2017.

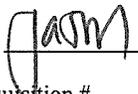
The CAHPERD Conference will provide workshops and presentations on the following topics:

- *Social and Emotional Learnings* - Participants will learn how to link content standards to life skills, access and create leaning environments and physical spaces that supports learning and also how to communicate and advocate clearly for the needs of teachers and students.
- *Century Learning* - Participants will get ideas on how to teach 21st Century skills within subject matter and to innovative learning methods that use supportive technology, and higher order thinking.
- *Standards & Skill Based* - Participants will learn to apply skill based instruction concerning content standards, use of planned and sequential framework to instruction. They will also receive information on pedagogical methods to teaching physical and healthy literacy.

RECOMMENDATION:

Approve the attendance and participation of Ms. Arely Ames to the California Association for Health, Physical Education, Recreation and Dance (CAHPERD) Conference to be held in San Diego on February 23 – 25, 2017 at the estimated cost of \$ \$350.00 from the General fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$350.00

General Fund

0100-000000-1110-1000-5200003-022

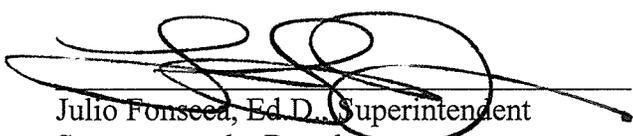
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
San Ysidro Middle School
Roberto Carrillo, Principal

AGENDA ITEM: 2017 CALIFORNIA ASSOCIATION OF DIRECTORS OF ACTIVITIES
(CADA) CONVENTION

BACKGROUND INFORMATION:

The California Association of Directors of Activities (CADA) Convention will provide workshops and presentations targeting teachers who work with middle school and high school leadership students. The CADA convention will teach the participants to create positive learning environments, improve school climate and culture, and help create a sense of belonging for students at school. CADA is the largest state-wide support network for Activity Directors in the nation.

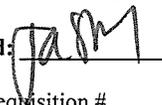
Participants will strive to be all they can be to benefit their students, staff and administration, modeling this behavior for their students. In turn administrators and districts can support these efforts by sending Activity Directors to CADA. Their attendance will ultimately benefit all who are associated with the education of our children.

The CADA Convention will be held in San Diego on March 1st – 4th, 2017.

RECOMMENDATION:

Approve the attendance and participation of Maria Preciado, ASB/Intervention Teacher and Roberto Carrillo, Principal to the 2017 California Association of Directors of Activities (CADA) Convention to be held in San Diego on March 1-4, 2017 at an estimated cost of \$800.00 from ASB funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$800.00

(Amount)

ASB Funds

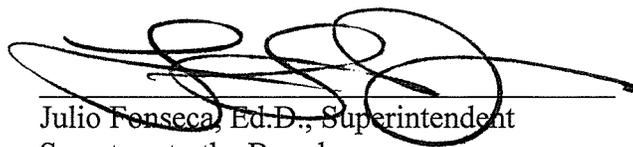
(Name of funding source and/or location)

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(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: SPECIAL EDUCATION SYMPOSIUM

BACKGROUND INFORMATION:

The Special Education Symposium (SES) is designed to keep Special Education practitioners current on the legal parameters that shape their work, the SES helps provide clarity on Special Education legal expectations so that resources can be focused on student needs. All topics are delivered by attorneys, leaders in Special Education law and widely regarded to be among the best and most-informed, practical presenters in the industry.

The participants will use several case examples to examine the numerous and varied issues that can pose problems for districts when Individual Education Plans (IEPs) are called into question for being less than sufficiently clear. Valuable practical pointers for IEP teams in drafting and designing legally compliant documents will be provided.

Cost implication include registration fees for four participants.

RECOMMENDATION:

Approve the attendance and participation of Janette Ridgels, Interim Director, and Psychologists Rick Quintana, Denise Villezcas and Martha Murillo to the Special Education Symposium to be held in Carlsbad on March 3, 2017 at a cost not to exceed \$720.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JRM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated \$720.00 (Amount)
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Special Education Fund (Name of funding source and/or location)

0100-6500000-5770-1110-1100-041-054 (Funding account number)
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Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: EVIDENCE-BASED PRACTICES FOR STUDENTS WITH MODERATE-SEVERE AUTISM SPECTRUM DISORDER TRAINING

BACKGROUND INFORMATION:

Primary reasons for using Evidence-Based Practices (EBPs) are that the students demonstrate improved outcomes, the interventions are legally defensible and the use of EBPs aligns with the best practice in education.

By attending this training, participants will:

- Learn how to identify EBPs through research conducted by the National Autism Center and the National Professional Development Center on Autism Spectrum Disorders
- Learn how to use EBPs to assist students at the moderate-severe level accessing the California Common Core State Standards
- Obtain resources that include detailed information on how to plan; implement and monitor specific EBPs for students with ASD at the moderate-severe level
- Practice implementing various EPBs through case studies, instructional videos, resource development, and role-play.

There is no cost for registration fees, however; District will cover the cost of substitute teachers.

RECOMMENDATION:

Approve the participation of the following teachers: Christian Cali, Maricela Cali, Maria Rabe-Paul, Aleyda Santoyo and Estella Peña at the Evidence-Based Practices for Students with Moderate-Severe Autism Spectrum Disorder training on March 9, 2017 at the South County Regional Education Center at an estimated cost of \$715.00 for teacher substitutes from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JRM

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

\$715.00

(Amount)

Special Education Fund

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: KEY ISSUES IN SPECIAL EDUCATION: WHAT PRINCIPALS
NEED TO KNOW

BACKGROUND INFORMATION:

The Fifth Annual Key Issues in Special Education: What Principals Need to Know training will be presented by different attorneys.

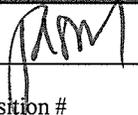
Topics to be covered will include:

- Overview of Special Education Law
- The role of the Local Education Agency (LEA) representative at Individual Education Plan (IEP) meetings
- Understanding behavior intervention plans

RECOMMENDATION:

Approve the participation of the following administrators: Janette Ridgels, Joel Tapia, Luis Ramos, Roberto Carrillo, Manuel Bojorquez, Lorena Varela-Reed, Efrain Burciaga, Nadia Aviles, Maria Rodriguez, Marlo Vasquez, Catalina Jauregui, Consuelo Carranza and Erika Meza at the Key Issues in Special Education: What Principals Need to Know training at South County SELPA on March 14, 2017 at no cost not to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Yes No

Are funds for this item available in the 2016-2017 Budget?

Yes No

Requisition #

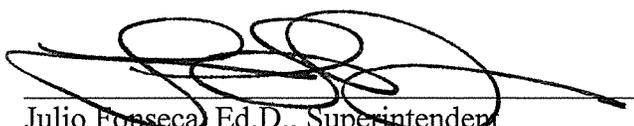
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: NORTH AMERICAN ASSOCIATION OF EDUCATIONAL
NEGOTIATORS CONFERENCE

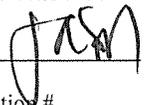
BACKGROUND INFORMATION:

The North American Association of Educational Negotiators has invited the District's Superintendent and Deputy Superintendent to be guest speakers at their 48th Annual Conference. The topic they will be addressing is "The Role of the Superintendent at the Bargaining Table". The conference will be held on March 12-15, 2017 in Clearwater, Florida.

RECOMMENDATION:

Approve the participation of Dr. Julio Fonseca, Superintendent and Jose Arturo Sanchez Macias, Deputy Superintendent to the 48th North American Association of Educational Negotiators Conference to be held in Clearwater, Florida from March 12-15, 2017 at an estimated cost of \$7,000.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated
\$7,000.00
(Amount)

General Fund
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

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**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: PURCHASING REPORT

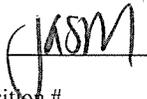
BACKGROUND INFORMATION:

In order for the District to conduct the educational programs, expenditures are necessary. The function of a purchase order is to receive pre-approval for expenditures and set aside funds before services are performed and goods are received. When possible, purchase orders are made estimating the amount to be used over the course of the school year. Purchase orders are created and approved in the Business Services Department in addition to requisitions created by sites and other departments.

RECOMMENDATION:

Approve/Ratify the following purchase orders incurred by the District during the period of December 2, 2016 through January 17, 2017. (Report #6):
▪ General Fund: 0000001148-0000001149, 0000001151-0000001159, 0000001162-0000001168, 0000001170, 0000001173-0000001180, 0000001183-0000001186, 0000001192-0000001204, 0000001207-0000001218, 0000001221-0000001223, 0000001225-0000001233- 0000001235-0000001240, 0000001242-0000001248, 0000001251-0000001258, 0000001260-0000001262
▪ Child Development Fund: 0000001259
▪ Cafeteria Fund: 0000001160-0000001161, 0000001191, 0000001219-0000001220, 0000001249-0000001250
▪ Building Fund: 0000001167, 0000001172, 0000001181, 0000001214-0000001215
▪ Capital Facilities Fund: 0000001150 ▪ Capital Projects Fund: 0000001206

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

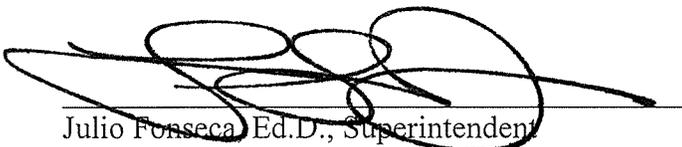
Yes No

Yes No

(Amount)
(Name of funding source and/or location)
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001152	12/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	23.74
0000001152	12/5/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	107.98
0000001153	12/5/2016	001161	HOME DEPOT	MAINTENANCE SUPPLIES	0100	00000000	160.92
0000001154	12/5/2016	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	00000000	38.36
0000001155	12/6/2016	000675	ROYAL LINES	CONTRACTED SERVICES	0100	09820000	3,072.00
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	49.84
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	10.66
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	12.51
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	7.37
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	7.06
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	11.13
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	29.27
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	117.51
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	31.80
0000001156	12/7/2016	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	03000070	62.00
0000001157	12/7/2016	002938	PAR	CUSTODIAL SUPPLIES	0100	03000070	101.19
0000001157	12/7/2016	002938	PAR	INSTRUCTIONAL SUPPLIES	0100	65000000	285.12
0000001157	12/7/2016	002938	PAR	INSTRUCTIONAL SUPPLIES	0100	65000000	177.12
0000001158	12/7/2016	004442	FEINER SUPPLY	INSTRUCTIONAL SUPPLIES	0100	65000000	183.60
0000001158	12/7/2016	004442	FEINER SUPPLY	INSTRUCTIONAL SUPPLIES	0100	65000000	218.70
0000001159	12/7/2016	003852	PEARSON EDUCATION	INSTRUCTIONAL SUPPLIES	0100	65000000	218.70
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	65000000	145.80
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	161.99
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	118.79
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	146.79
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	18.48
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	7.38
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	12.95
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	32.37
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	34.55
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	440.27
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	603.50
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	181.35
0000001162	12/7/2016	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	77.72
0000001163	12/8/2016	002711	ROCHESTER 100 INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	496.80
0000001164	12/9/2016	0000000143	DARCY MORALES MONGE	CONTRACTED SERVICES	0100	65000000	10,000.00
0000001165	12/9/2016	0000000170	DEANNE BRIXEY MONTE	CONTRACTED SERVICES	0100	65000000	850.00
0000001166	12/9/2016	002340	ANSMAR PUBLISHERS, INC.	INSTRUCTIONAL SUPPLIES	0100	30100000	1,360.80

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001166	12/9/2016	002340	ANSMAR PUBLISHERS, INC.		INSTRUCTIONAL SUPPLIES 0100	30100000	907.20
0000001166	12/9/2016	002340	ANSMAR PUBLISHERS, INC.		INSTRUCTIONAL SUPPLIES 0100	30100000	1,360.80
0000001166	12/9/2016	002340	ANSMAR PUBLISHERS, INC.		INSTRUCTIONAL SUPPLIES 0100	30100000	1,814.40
0000001166	12/9/2016	002340	ANSMAR PUBLISHERS, INC.		INSTRUCTIONAL SUPPLIES 0100	30100000	129.60
0000001167	12/9/2016	0000000046	MARIBEL S. MEDINA		CONTRACTED SERVICES 0100	00000000	2,614.05
0000001168	12/12/2016	0000000171	MY PT SAN DIEGO		CONTRACTED SERVICES 0100	65000000	5,000.00
0000001170	12/12/2016	0000000138	BILL HOWE PLUMBING, INC		CONTRACTED SERVICES 0100	81500000	3,713.57
0000001173	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	73.44
0000001173	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	8.63
0000001173	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	105.84
0000001173	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	36.47
0000001173	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	72.35
0000001174	12/14/2016	000273	SCHOLASTIC , INC		INSTRUCTIONAL SUPPLIES 0100	30100000	5,276.55
0000001174	12/14/2016	000273	SCHOLASTIC , INC		INSTRUCTIONAL SUPPLIES 0100	30100000	384.38
0000001175	12/14/2016	0000000149	PEACHJAR, INC.		CONTRACTED SERVICES 0100	00000000	700.00
0000001176	12/14/2016	000540	WESTERN PSYCHOLOGICAL SERVICES		INSTRUCTIONAL SUPPLIES 0100	65000000	453.60
0000001176	12/14/2016	000540	WESTERN PSYCHOLOGICAL SERVICES		INSTRUCTIONAL SUPPLIES 0100	65000000	82.08
0000001176	12/14/2016	000540	WESTERN PSYCHOLOGICAL SERVICES		INSTRUCTIONAL SUPPLIES 0100	65000000	267.84
0000001177	12/14/2016	004601	SIR SPEEDY PRINTING 02890		OFFICE SUPPLIES 0100	00000000	59.00
0000001177	12/14/2016	004601	SIR SPEEDY PRINTING 02890		OFFICE SUPPLIES 0100	00000000	63.72
0000001178	12/14/2016	004215	DOLINKA GROUP		CONTRACTED SERVICES 0100	96250000	2,500.00
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	64.93
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	64.74
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	237.36
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	56.12
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	7.55
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	17.27
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	86.38
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	32.38
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	172.78
0000001179	12/14/2016	004678	AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES 0100	00000000	92.62
0000001180	12/14/2016	000809	OFFICE DEPOT		INSTRUCTIONAL SUPPLIES 0100	00000000	166.59
0000001183	12/15/2016	000124	WILKINSON HADLEY KING &		CONTRACTED SERVICES 0100	00000000	1,500.00
0000001184	12/15/2016	000506	DION INTERNATIONAL TRUCK INC.		CONTRACTED SERVICES 0100	09820000	4,120.43
0000001185	12/15/2016	003529	WESTERN GRAPHIX		OFFICE SUPPLIES 0100	00000000	203.04
0000001185	12/15/2016	003529	WESTERN GRAPHIX		OFFICE SUPPLIES 0100	00000000	2,462.40
0000001186	12/15/2016	004774	THINK TOGETHER		CONTRACTED SERVICES 0100	90650005	711.00
0000001192	12/16/2016	004830	THE TITAN GROUP, PROFESSIONAL		CONTRACTED SERVICES 0100	00000000	8,292.50

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001193	12/20/2016	0000000174	PROFILES SERIES	CONTRACTED SERVICES	0100	0000000	27,900.00
0000001194	12/21/2016	002056	BLACKIE'S TROPHIES & AWARDS	OFFICE SUPPLIES	0100	0000000	798.12
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001195	12/21/2016	002386	RENAISSANCE LEARNING INC.	PROFESSIONAL SERVICES	0100	4035000	3,598.00
0000001196	12/21/2016	004628	FOLLETT SCHOOL SOLUTIONS,INC	CONTRACTED SERVICES	0100	0000001	499.00
0000001197	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	648.00
0000001197	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	648.00
0000001197	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	648.00
0000001197	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	648.00
0000001198	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	648.00
0000001198	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	939.60
0000001198	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,134.00
0000001198	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,134.00
0000001199	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,134.00
0000001199	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	259.20
0000001199	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	259.20
0000001200	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	129.60
0000001200	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,911.60
0000001200	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,911.60
0000001200	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,911.60
0000001200	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	453.60
0000001201	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	2,235.60
0000001201	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	2,235.60
0000001201	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	2,235.60
0000001202	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	486.00
0000001202	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,166.40
0000001202	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,166.40
0000001202	12/27/2016	004774	THINK TOGETHER	INSTRUCTIONAL SUPPLIES	0100	0000000	1,166.40
0000001203	12/27/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	21.60
0000001203	12/27/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	95.00
0000001203	12/27/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	47.50
0000001203	12/27/2016	000073	SOUTHLAND TECHNOLOGY, INC.	CONTRACTED SERVICES	0100	0000000	95.00

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001204	12/28/2016	0000000175 CUE, INC.		REGISTRATION FEE	0100	6264000	3,700.00
0000001204	12/28/2016	0000000175 CUE, INC.		REGISTRATION FEE	0100	6264000	370.00
0000001207	12/28/2016	000829 SIMPLEXGRINNELL LP		CONTRACTED SERVICES	0100	8150000	564.00
0000001208	12/28/2016	0000000177 CSM CONSULTING INC.		CONTRACTED SERVICES	0100	0000000	1,500.00
0000001208	12/28/2016	0000000177 CSM CONSULTING INC.		CONTRACTED SERVICES	0100	0000000	4,500.00
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	28.50
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	9.53
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	33.48
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	11.87
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	151.15
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	59.39
0000001209	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	19.43
0000001210	12/28/2016	000548 NEXT DAY PRINTED TEES		UNIFORMS	0100	0300008	410.40
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	274.93
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	106.00
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	68.83
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	68.83
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	68.83
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	85.27
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	85.27
0000001211	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	85.27
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	5.39
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	28.50
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	9.53
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	11.87
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	16.91
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	41.17
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	151.15
0000001212	12/28/2016	004678 AMAZON.COM, INC.		INSTRUCTIONAL SUPPLIES	0100	0000000	51.81
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	24.83
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	33.75
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	33.75
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	14.43
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	100.96
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	10.82
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	20.37
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	24.11
0000001213	12/28/2016	0000000116 EPIC SPORTS INC		UNIFORMS	0100	0000000	48.21

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	28.90
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	216.71
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	28.90
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	24.10
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	24.10
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	24.10
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	6.02
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	9.03
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	22.40
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	14.93
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	49.16
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	9.62
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	24.06
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	110.67
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	7.21
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	10.82
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	72.11
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	36.79
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	20.48
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	34.19
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	102.56
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	601.25
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	42.18
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	48.19
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	43.15
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	21.57
0000001213	12/28/2016	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	174.74
0000001214	12/28/2016	0000000046	MARIBEL S. MEDINA	CONTRACTED SERVICES	0100	00000000	627.75
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	0100	00000000	2,230.34
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	0100	00000000	1,857.00
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	0100	00000000	17,238.00
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	0100	00000000	2,688.00
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	0100	00000000	14,727.00
0000001216	1/3/2017	000814	COUNTY OF SAN DIEGO	CONTRACTED SERVICES	0100	00000000	4,969.00
0000001217	1/3/2017	003573	R&L PERFORMANCE AUTO SERVICE	CONTRACTED SERVICES	0100	0982000	202.86
0000001218	1/3/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	6500000	400.00
0000001221	1/3/2017	03146A	STOTZ EQUIPMENT	CONTRACTED SERVICES	0100	0300070	2,573.29
0000001222	1/3/2017	001685	COMPLIANCE POSTER COMPANY	OFFICE SUPPLIES	0100	0000000	98.56

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001223	1/3/2017	001093	KONE INC	CONTRACTED SERVICES	0100	8150000	757.48
0000001225	1/3/2017	0000000176	DETAILED MEETINGS, INC.	REGISTRATION FEE	0100	6264000	5,625.00
0000001225	1/3/2017	0000000176	DETAILED MEETINGS, INC.	REGISTRATION FEE	0100	6264000	375.00
0000001225	1/3/2017	0000000176	DETAILED MEETINGS, INC.	REGISTRATION FEE	0100	6264000	2,625.00
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	55.32
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	165.95
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	17.21
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	21.38
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	51.62
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	43.01
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	27.52
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	35.05
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	87.62
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	122.66
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	35.05
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	18.05
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	18.05
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	60.18
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	168.25
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	129.13
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	138.94
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	27.79
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	55.57
0000001226	1/3/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	0000000	55.57
0000001227	1/3/2017	01641A	XEROX CORPORATION	CONTRACTED SERVICES	0100	0000000	11,626.32
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	14.00
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	15.06
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	28.44
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	8.30
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	16.15
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	86.18
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	34.46
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	120.64
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	120.64
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	21.53
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	59.25
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	59.25
0000001228	1/4/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	19.38

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	422.38
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	273.64
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	45.47
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	258.60
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	65.43
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	123.91
0000001229	1/4/2017	004678	AMAZON.COM, INC.	UNIFORMS	0100	00000000	693.91
0000001230	1/4/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	20.04
0000001230	1/4/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	120.19
0000001230	1/4/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	160.26
0000001230	1/4/2017	0000000116	EPIC SPORTS INC	UNIFORMS	0100	00000000	60.10
0000001231	1/5/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	00000001	60.00
0000001232	1/5/2017	003311	SAN DIEGO COUNTY SUPERINTENDEN	REGISTRATION FEE	0100	00000001	120.00
0000001233	1/5/2017	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	56400000	151.60
0000001233	1/5/2017	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	56400000	252.67
0000001233	1/5/2017	004556	DASH MEDICAL GLOVE INC.	MEDICAL SUPPLIES	0100	56400000	505.35
0000001235	1/9/2017	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	1,024.06
0000001235	1/9/2017	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	2,792.88
0000001235	1/9/2017	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	00000000	195.50
0000001236	1/9/2017	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	00000000	581.85
0000001236	1/9/2017	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	00000000	2,211.03
0000001236	1/9/2017	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	00000000	284.46
0000001236	1/9/2017	003377	SOUTHWEST SCHOOL & OFFICE	INSTRUCTIONAL SUPPLIES	0100	00000000	911.82
0000001237	1/9/2017	0000000179	JAIME GARCIA JR	CONTRACTED SERVICES	0100	81500000	230.00
0000001238	1/9/2017	003589	HENRY APONTE	CONTRACTED SERVICES	0100	00000000	250.00
0000001238	1/9/2017	003589	HENRY APONTE	CONTRACTED SERVICES	0100	00000000	625.00
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	35.97
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	11.87
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	16.43
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	14.36
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	172.29
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	49.48
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	20.47
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	13.04
0000001239	1/9/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	00000000	113.08
0000001240	1/9/2017	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	00000000	133.34
0000001242	1/10/2017	0000000181	JEFFREY D. DICKMANN	INSTRUCTIONAL SUPPLIES	0100	00000000	20.84
0000001242	1/10/2017	0000000181	JEFFREY D. DICKMANN	INSTRUCTIONAL SUPPLIES	0100	00000000	6.54

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
000001243	1/10/2017	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	420.06
000001243	1/10/2017	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	210.11
000001243	1/10/2017	001725	SPINITAR/PRESENTATION PRODUCTS	OFFICE SUPPLIES	0100	0000000	51.85
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	226.28
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	1,442.77
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	188.56
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	1,554.83
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	150.85
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	1,806.97
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	1,736.93
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	188.56
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	1,975.06
000001244	1/10/2017	000437	CURRICULUM ASSOC. INC.	INSTRUCTIONAL SUPPLIES	0100	3010000	188.56
000001245	1/10/2017	003529	WESTERN GRAPHIX	OFFICE SUPPLIES	0100	0982000	323.25
000001246	1/10/2017	002682	BENCHMARK EDUCATION COMPANY	INSTRUCTIONAL SUPPLIES	0100	3010000	924.34
000001247	1/10/2017	004744	PERSEUS ASSOCIATES	CONTRACTED SERVICES	0100	0982000	5,075.00
000001248	1/10/2017	000540	WESTERN PSYCHOLOGICAL SERVICES	INSTRUCTIONAL SUPPLIES	0100	3315000	2,257.36
000001251	1/11/2017	000000080	DIMENSION DATA NORTH AMERICA	CONTRACTED SERVICES	0100	0000000	12,950.00
000001252	1/11/2017	003143	THE HOME DEPOT SUPPLY	MAINTENANCE SUPPLIES	0100	8150000	3,000.00
000001253	1/12/2017	000000078	VECTOR USA	CONTRACTED SERVICES	0100	0000000	9,316.00
000001254	1/12/2017	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	452.44
000001255	1/12/2017	002056	BLACKIE'S TROPHIES & AWARDS	OFFICE SUPPLIES	0100	0000000	2,000.00
000001256	1/12/2017	000000183	MAGNATAG VISIBLE SYSTEMS	INSTRUCTIONAL SUPPLIES	0100	0000000	1,155.90
000001257	1/13/2017	000000148	CUSTOMINK, LLC	UNIFORMS	0100	0300020	475.18
000001258	1/13/2017	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	0100	0982000	722.50
000001260	1/13/2017	001793	CABE	REGISTRATION FEES	0100	4203000	6,888.00
000001260	1/13/2017	001793	CABE	REGISTRATION FEES	0100	4203000	630.00
000001260	1/13/2017	001793	CABE	REGISTRATION FEES	0100	4203000	1,148.00
000001260	1/13/2017	001793	CABE	REGISTRATION FEES	0100	4203000	574.00
000001261	1/13/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	27.14
000001261	1/13/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	24.56
000001261	1/13/2017	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	25.85
000001262	1/17/2017	0000000176	DETAILED MEETINGS, INC.	REGISTRATION FEE	0100	0300101	375.00
						Total for 0100	315,107.69
000001259	1/13/2017	003868	FIRST BOOK NATIONAL OFFICE	INSTRUCTIONAL SUPPLIES	1200	9024000	242.44

PO No.	PO Date	Supplier	Supplier	PO Ref	Fund	Resource	Total by Account
					Total for 1200		242.44
0000001160	12/7/2016	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	1300	5310000	138.24
0000001160	12/7/2016	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	1300	5310000	76.90
0000001160	12/7/2016	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	1300	5310000	37.15
0000001160	12/7/2016	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	1300	5310000	120.96
0000001161	12/7/2016	001007	CDE,CASHIER'S OFFICE	CAFETERIA FOOD	1300	5310000	848.02
0000001191	12/16/2016	000901	COUNTY OF SAN DIEGO	CONTRACTED SERVICES	1300	5310000	2,100.00
0000001219	1/3/2017	001007	CDE,CASHIER'S OFFICE	CAFETERIA FOOD	1300	5310000	1,177.80
0000001220	1/3/2017	004678	AMAZON.COM, INC.	CAFETERIA SUPPLIES	1300	5310000	64.79
0000001249	1/10/2017	000538	UC REGENTS	CONTRACTED SERVICES	1300	5310000	4,535.00
0000001250	1/10/2017	004258	SALUM REVILLA ENTERPRISES LLC	CONTRACTED SERVICES	1300	5310000	720.25
					Total for 1300		9,819.11
0000001167	12/9/2016	0000000046	MARIBEL S. MEDINA	CONTRACTED SERVICES	2110	9010000	4,450.95
0000001172	12/12/2016	003947	MANZANA ENERGY INC	CONTRACTED SERVICES	2110	9010000	2,376,291.52
0000001181	12/14/2016	004901	AGUILAR & ASSOCIATES	PROFESSIONAL SERVICES	2110	9010000	1,662,103.58
0000001214	12/28/2016	0000000046	MARIBEL S. MEDINA	CONTRACTED SERVICES	2110	9010000	1,397.25
0000001215	12/28/2016	004732	LEAL & TREJO APC	CONTRACTED SERVICES	2110	9010000	7,488.00
					Total for 2110		4,051,731.30
0000001150	12/5/2016	004822	CALIFORNIA FINANCIAL SERVICES	CONTRACTED SERVICES	2518	9010000	4,250.00
					Total for 2518		4,250.00
0000001206	12/28/2016	004822	CALIFORNIA FINANCIAL SERVICES	CONTRACTED SERVICES	4901	9010000	3,000.00
0000001206	12/28/2016	004822	CALIFORNIA FINANCIAL SERVICES	CONTRACTED SERVICES	4902	9010000	3,000.00
0000001206	12/28/2016	004822	CALIFORNIA FINANCIAL SERVICES	CONTRACTED SERVICES	4903	9010000	4,000.00
					Total 49		10,000.00
					Grand Total		4,391,150.54

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: EXPENDITURE REPORT

BACKGROUND INFORMATION:

The District is required to pay for goods and services it uses to conduct the educational and support programs. Prior to payment, contract may be required with appropriate approvals and proof of receipt of the goods or services. Invoices to be paid are entered in the Business Services Department. Warrants are printed at San Diego County Office of Education then returned to the Business Services Department for signature.

The following are expenditures incurred by the District during the period of November 30, 2016 through January 18, 2017. Listing sheets #950 through #971. Payments were made with checks #14-192440 through #14-209864 for a total expenditure of \$4,191,134.15 from the following sources:

General Fund - \$1,552,804.52
Cafeteria Fund - \$51,573.00
Child Development Fund- \$11,779.12
Building Fund- \$2,555,693.51
Capital Proj-Comp & Facilities Fund- \$19,284.00

RECOMMENDATION:

Approve/Ratify expenditures incurred by the District during the period of November 30, 2016 through January 18, 2017. Listing sheets #950 through #971. Payments were made with checks #14-192440 through #14-209864 for a total expenditure of \$4,191,134.15.

Renewal New Amendment Ratify Other

Business Services Reviewed: *(JASM)*

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

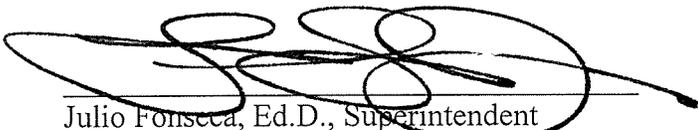
\$4,191,134.15
(Amount)

As listed above
(Name of funding source and/or location)

--
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

2017-01-18

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
001502 - CALIFORNIA DEPT. OF JUSTICE	14209857	147.00	208124	147.00	00000003	147.00	0100	0000000	0000	7200	5800010	062		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	393.18	0100	6500000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	236.18	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	377.24	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	407.87	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	378.20	0100	0000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	361.74	0100	0000000	0000	7200	5600006	071		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	371.46	0100	0000000	0000	8200	5600006	069		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	1,471.09	0100	0000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	1,712.36	0100	0000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	1,589.19	0100	0000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	2,865.27	0100	0000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	1,248.34	0100	0000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	2,092.37	0100	0000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	1,869.27	0100	0000000	1110	1000	5600006	025		
001641 - XEROX CORPORATION	14209858	15,846.12	30039221	15,846.12	00000006	472.36	1200	6105000	0001	1000	5600006	076		
002056 - BLACKKIE'S TROPHIES & AWARDS	14209859	12.96	42458	12.96	00000011	12.96	0100	0000000	0000	7100	4300011	064		
002836 - WESTAIR GASES & EQUIPMENT INC	14209860	143.76	80108774-80113319-80117820	143.76	00000002	143.76	0100	8150000	0000	8100	4300007	070		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000001154	38.36	00000011	38.36	0100	0000000	0000	8200	4300020	012		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	OP Unit	PY
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	1.28	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	1.37	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	2.56	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	4.11	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	8.00	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	9.32	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	9.32	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	11.54	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	12.83	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	12.83	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	19.47	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	24.36	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	26.04	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	32.61	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#00000 01077	1,307.70	00000010 77	32.88	0100	0000000	1110	1000	4300001	012		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	38.30	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	43.40	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	43.40	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	43.40	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	43.84	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	44.94	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	55.89	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	59.09	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	59.95	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	76.80	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	111.79	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14209861	1,346.06	PO#000000101077	1,307.70	0000001077	455.55	0100	0000000	1110	1000	4300001	012		
003888 - STANLEY CONVERGENT SECURITY	14209862	383.00	13992972	383.00	0000001138	383.00	0100	8150000	0000	8100	5600005	070		
004231 - PRO POWER	14209863	28.44	125939	28.44	0000000264	28.44	0100	0000000	0000	8200	4300014	069		
004323 - MCGREGOR AND ASSOCIATED	14209864	441.17	CA SY1701	441.17	0000000307	441.17	0100	0300100	0000	7200	5600005	071		

Business Unit Total: \$18,348.51

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro **2017-01-17**

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000009 - CATALINA OFFSHORE PRODUCTS, INC	14209320	2,660.00	441072	2,660.00	0000000212	2,660.00	1300	5310000	0000	3700	4700001	085		
000000032 - CORODATA RECORDS MANAGEMENT, INC.	14209321	118.24	RS4288958	118.24	0000000308	118.24	0100	0000000	0000	7200	4300011	071		
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14209322	1,420.00	JANUARY 4, 2017	1,420.00	0000000813	1,420.00	0100	0000001	0000	7200	5800010	064		
000273 - SCHOLASTIC, INC	14209323	5,660.93	M5975041 & M6049551	5,660.93	0000001174	384.38	0100	3010000	1110	1000	4300001	016		
000273 - SCHOLASTIC, INC	14209323	5,660.93	M5975041 & M6049551	5,660.93	0000001174	5,276.55	0100	3010000	1110	1000	4300001	016		
000506 - DION INTERNATIONAL TRUCK INC.	14209324	722.50	01SDW3103 & 01SDW3023	722.50	0000000225	722.50	0100	0982000	0000	3600	4300060	074		
000762 - SOUTH BAY FENCE, INC.	14209325	438.48	70761	438.48	0000000241	438.48	0100	8150000	0000	8100	4300007	070		
001161 - HOME DEPOT	14209326	827.06	HOME DP	666.14	0000000217	44.13	0100	0000000	0000	7700	4300002	067		
001161 - HOME DEPOT	14209326	827.06	HOME DP	666.14	0000000217	622.01	0100	0000000	0000	7700	4300002	067		
001161 - HOME DEPOT	14209326	827.06	4900514	160.92	0000001153	160.92	0100	0000000	0000	7550	4300050	073		
001763 - RCP BLOCK & BRICK	14209327	132.75	31021352 & 31021785	132.75	0000000239	132.75	0100	8150000	0000	8100	4300007	070		
002151 - RANCHO AUTO & TRUCK PARTS	14209328	107.24	7693-282893 & 7693-280897	107.24	0000000229	107.24	0100	8150000	0000	8100	4300007	070		
002578 - CLARK SECURITY PRODUCTS	14209329	244.08	18K-227436 & 18K-223888	244.08	0000000269	244.08	0100	8150000	0000	8100	4300007	070		
002770 - FLEETWASH INC	14209330	369.36	X-939413	369.36	0000000562	369.36	0100	0982000	0000	3600	5600005	074		
002976 - FEDEX	14209331	55.38	5-666-47139	55.38	0000000310	55.38	0100	0000000	0000	7200	5900012	071		

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APX2030 PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003113 - PHONAK HEARING SYSTEMS	14209332	126.39	5154701846	126.39	0000001100	126.39	0100	6500000	5770	1190	4300001	054		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14209333	3,200.00	099-009016	2,500.00	0000001128	2,500.00	0100	0000001	1110	1000	5800010	061		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14209333	3,200.00	099-009670	540.00	0000001129	540.00	0100	6500000	5770	1190	5200001	054		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14209333	3,200.00	099-009409	100.00	0000001232	100.00	0100	0000001	1110	2495	5200003	061		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14209333	3,200.00	099-010084	60.00	0000001231	60.00	0100	0000001	1110	1000	5200003	061		
003598 - BJS RENTALS, INC.	14209334	85.92	745546-4	85.92	0000000281	85.92	0100	8150000	0000	8100	4300007	070		
004792 - FUN AND FUNCTION, LLC	14209335	112.99	205838	112.99	0000001142	112.99	0100	0000000	1110	1000	4300001	025		
004807 - KATHLEEN MOORE & ASSOCIATES	14209336	32,784.87	KMA-2017-41	32,784.87	0000001013	32,784.87	0100	0000000	0000	7200	5800010	064		
004900 - ANTONIO RAMIREZ	14209337	744.19	NOVEMBER MILEAGE	744.19		744.19	0100	6500000	5001	3900	5200002	054		

Business Unit Total: \$49,810.38

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2017-01-13

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000006 - K & M Foodservice	14208752	2,787.88	2344801	2,787.88	0000000228	2,787.88	1300	5310000	0000	3700	4700001	085		
000000088 - TECH-24	14208753	161.40	S4011433	161.40	0000000414	161.40	1300	5310000	0000	3700	5800010	085		
000000103 - GEORGE LEYVA	14208754	34.23	NOVEMBER MILEAGE	34.23		34.23	0100	0000000	0000	7700	5200002	067		
000000111 - WESTERN FOOD SAFETY	14208755	524.00	9666	524.00	0000001126	72.91	1300	5310000	0000	3700	5600005	085		
000000111 - WESTERN FOOD SAFETY	14208755	524.00	9666	524.00	0000001126	97.22	1300	5310000	0000	3700	5600005	085		
000000111 - WESTERN FOOD SAFETY	14208755	524.00	9666	524.00	0000001126	135.13	1300	5310000	0000	3700	5600005	085		
000000111 - WESTERN FOOD SAFETY	14208755	524.00	9666	524.00	0000001126	218.74	1300	5310000	0000	3700	5600005	085		
000000113 - ACADEMIC BRAG TAGS	14208756	162.95	1976	162.95	0000001113	54.31	0100	0000000	1110	1000	4300444	012		
000000113 - ACADEMIC BRAG TAGS	14208756	162.95	1976	162.95	0000001113	54.32	0100	0000000	1110	1000	4300444	012		
000000113 - ACADEMIC BRAG TAGS	14208756	162.95	1976	162.95	0000001113	54.32	0100	0000000	1110	1000	4300444	012		
000044 - QUILL CORP.	14208757	28.06	2190020 & 2196023	28.06	0000001124	11.87	0100	0000000	0000	7100	4300011	064		
000044 - QUILL CORP.	14208757	28.06	2190020 & 2196023	28.06	0000001124	16.19	0100	0000000	0000	7100	4300011	064		
000069 - CITY TREASURER	14208758	14,604.08	DECEMBER 2016	14,604.08	0000000196	14,604.08	0100	0000000	0000	8200	5500004	069		
000080 - STATE BOARD OF EQUALIZATION	14208759	25.92	DIESEL TAX	25.92		25.92	0100	0982000	0000	3600	4300022	074		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#000001040	2,972.91	0000001040	41.57	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#000001040	2,972.91	0000001040	66.34	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#000001040	2,972.91	0000001040	69.15	0100	0000000	0000	8200	4300020	016		

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PeopleSoft Accounts Payable
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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#00000 01040	2,972.91	00000010 40	125.42	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#00000 01040	2,972.91	00000010 40	584.56	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#00000 01040	2,972.91	00000010 40	610.42	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#00000 01040	2,972.91	00000010 40	638.82	0100	0000000	0000	8200	4300020	016		
000136 - WAXIE SANITARY SUPPLY	14208760	2,972.91	PO#00000 01040	2,972.91	00000010 40	836.63	0100	0000000	0000	8200	4300020	016		
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	2.53	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	8.81	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	22.74	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	36.64	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	57.28	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	77.08	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	90.98	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	111.20	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	113.72	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	113.72	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	113.72	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	259.98	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	308.44	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	317.26	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	00000011 48	317.26	0100	0000000			9320000			

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	0000001148	317.26	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	0000001148	317.26	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	0000001148	317.26	0100	0000000			9320000			
000535 - SCHOOL SPECIALTY	14208761	3,334.12	PO#1148	3,334.12	0000001148	317.26	0100	0000000			9320000			
000540 - WESTERN PSYCHOLOGICAL SERVICES	14208762	883.87	WPS-151033	883.87	0000001176	90.29	0100	6500000	5770	1190	4300003	054		
000540 - WESTERN PSYCHOLOGICAL SERVICES	14208762	883.87	WPS-151033	883.87	0000001176	294.62	0100	6500000	5770	1190	4300003	054		
000540 - WESTERN PSYCHOLOGICAL SERVICES	14208762	883.87	WPS-151033	883.87	0000001176	498.96	0100	6500000	5770	1190	4300003	054		
000553 - SPRINT	14208763	4,082.92	DECEMBER 2016	4,082.92		4,082.92	0100	0000000	0000	8200	5900001	069		
000778 - SAFEWAY INC. - VONS DIVISION	14208764	946.02	433376-110916-2115	946.02	0000000296	946.02	1300	5310000	0000	3700	4700002	085		
000786 - P&R PAPER SUPPLY COMPANY, INC.	14208765	1,482.23	20099483-00	1,482.23	0000000895	1,482.23	1300	5310000	0000	3700	4300028	085		
000829 - SIMPLEXGRINNELL LP	14208766	564.00	83118860	564.00	0000001207	564.00	0100	8150000	0000	8100	5600005	070		
001093 - KONE INC	14208767	757.48	1157307857	757.48	0000001223	757.48	0100	8150000	0000	8100	5600005	070		
001161 - HOME DEPOT	14208768	235.05	HOME DEPOT	235.05	0000000280	235.05	0100	0982000	0000	3600	4300023	074		
001502 - CALIFORNIA DEPT. OF JUSTICE	14208769	441.00	202738	441.00	0000000337	441.00	0100	0000000	0000	7200	5800010	062		
001570 - LORENA VARELA	14208770	231.29	REIMBURSEMENT	231.29		25.67	1200	6105000	0001	1000	4300001	076		
001570 - LORENA VARELA	14208770	231.29	REIMBURSEMENT	231.29		82.79	1200	6105000	0001	1000	4300015	076		
001570 - LORENA VARELA	14208770	231.29	REIMBURSEMENT	231.29		14.85	1200	6105000	8500	8200	4300020	076		
001570 - LORENA VARELA	14208770	231.29	REIMBURSEMENT	231.29		77.88	1200	9024000	0001	1000	4300333	076		
001570 - LORENA VARELA	14208770	231.29	REIMBURSEMENT	231.29		30.10	1200	6105000	0001	1000	5900012	076		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14208771	539.42	COPIER RELOCAT ION	539.42	00000010 65	539.42	0100	0000000	1110	1000	5600006	016		
001678 - ANITA GILLCHREST	14208772	277.72	NOV&DEC MILEAGE	277.72		277.72	0100	0000000	0000	3140	5200002	010		
001958 - LLOYD PEST CONTROL CO.	14208773	488.00	2180709	488.00	00000002 53	488.00	1300	5310000	0000	3700	5600005	085		
002279 - COX COMMUNCIATION	14208774	8,880.78	JANUARY 2017	8,880.78		8,880.78	0100	0000000	0000	8200	5800010	067		
002711 - ROCHESTER 100 INC.	14208775	500.00	P35571	500.00	00000011 63	500.00	0100	0000000	1110	1000	4300001	025		
002771 - SMART & FINAL	14208776	521.66	140172-768189B	484.66	00000003 96	484.66	1300	5310000	0000	3700	4700002	085		
002771 - SMART & FINAL	14208776	521.66	SMART F	37.00	00000007 21	37.00	0100	0000000	0000	7100	4300015	064		
002938 - PAR	14208777	645.84	802731	645.84	00000011 57	177.12	0100	6500000	5770	1190	4300003	054		
002938 - PAR	14208777	645.84	802731	645.84	00000011 57	183.60	0100	6500000	5770	1190	4300003	054		
002938 - PAR	14208777	645.84	802731	645.84	00000011 57	285.12	0100	6500000	5770	1190	4300003	054		
003143 - THE HOME DEPOT SUPPLY	14208778	626.64	91510030 43	626.64	00000012 52	626.64	0100	8150000	0000	8100	4300007	070		
003192 - WAL-MART COMMUNITY/GECRB	14208779	381.25	001507	381.25	00000005 89	381.25	1300	5310000	0000	3700	4700002	085		
003573 - R&L PERFORMANCE AUTO SERVICE	14208780	202.86	40125	202.86	00000012 17	202.86	0100	0982000	0000	3600	5600005	074		
003589 - HENRY APONTE	14208781	449.74	10097 & 10052	449.74	00000010 91	449.74	0100	0000000	1110	4100	4300012	022		
003647 - VERONICA MEDINA	14208782	322.35	REIMBUR SEMENT	322.35		322.35	0100	0000000	0000	3900	5200003	061		
003935 - AMS - ACOUSTICAL MATERIAL	14208783	518.95	15259023-00	518.95	00000010 68	518.95	0100	9625000	0000	8500	6200001	071		
004226 - BLUE COAST CONSULTING	14208784	275.00	#16	275.00	00000003 67	275.00	2110	9010000	0000	8100	5800010	022		
004442 - FEINER SUPPLY	14208785	405.00	108186	405.00	00000011 58	202.50	0100	6500000	5770	1190	4300001	054		
004442 - FEINER SUPPLY	14208785	405.00	108186	405.00	00000011 58	202.50	0100	6500000	5770	1190	4300001	054		
004542 - MPC ELECTRONICS INC	14208786	237.53	263842 & 263841	237.53	00000002 18	237.53	0100	0000000	0000	7700	4300002	067		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004601 - SIR SPEEDY PRINTING 02890	14208787	191.16	23642	63.72	00000011 45	63.72	0100	8150000	0000	8100	4300011	070		
004601 - SIR SPEEDY PRINTING 02890	14208787	191.16	23643	127.44	00000011 77	59.00	0100	0000000	0000	7200	4300011	062		
004601 - SIR SPEEDY PRINTING 02890	14208787	191.16	23643	127.44	00000011 77	68.44	0100	0000000	0000	7200	4300011	071		
004891 - ENGAGE ORGANICS SALT-	14208788	555.38	45169672	555.38	00000011 27	555.38	1300	5310000	0000	3700	4700001	085		

Business Unit Total: \$50,278.69

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03300: San Ysidro 2017-01-12

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000046 - MARIBEL S. MEDINA	14208080	7,065.00	10011	7,065.00	00000011 67	2,614.05	0100	00000000	0000	7100	5800002	063		
000000046 - MARIBEL S. MEDINA	14208080	7,065.00	10011	7,065.00	00000011 67	4,450.95	2110	9010000	0000	8100	5800002	064		
000000085 - SUNBELT RENTALS, INC.	14208081	12,290.40	62239924-005 62244032-006	12,290.40	00000003 98	4,144.20	0100	8150000	0000	8100	5600005	070		
000000085 - SUNBELT RENTALS, INC.	14208081	12,290.40	62239924-005 62244032-006	12,290.40	00000003 98	8,146.20	0100	8150000	0000	8100	5600005	070		
000000104 - LORRAINE ROWENA JOHNSON	14208082	1,433.50	DECEMBER 2016	1,433.50	00000006 06	1,433.50	0100	3327000	5770	1190	5800010	054		
000506 - DION INTERNATIONAL TRUCK INC.	14208083	5,484.25	DION	1,363.82	00000002 25	1,363.82	0100	0982000	0000	3600	4300060	074		
000506 - DION INTERNATIONAL TRUCK INC.	14208083	5,484.25	01SDW24 65 & 01SDW25 82	4,120.43	00000011 84	4,120.43	0100	0982000	0000	3600	5600005	074		
001161 - HOME DEPOT	14208084	1,420.07	0310135	1,420.07	00000011 23	1,420.07	0100	9625000	0000	8500	6200001	071		
001685 - COMPLIANCE POSTER COMPANY	14208085	113.82	573760	113.82	00000012 22	113.82	0100	0000000	0000	7200	4300011	062		
001958 - LLOYD PEST CONTROL CO.	14208086	1,035.00	2206782-2190434-2172896	1,035.00	00000003 28	1,035.00	0100	8150000	0000	8100	5600005	070		
003113 - PHONAK HEARING SYSTEMS	14208087	2,682.76	51547555 68	2,682.76	00000011 08	861.37	0100	6500000	5770	1190	4300001	054		
003113 - PHONAK HEARING SYSTEMS	14208087	2,682.76	51547555 68	2,682.76	00000011 08	1,821.39	0100	6500000	5770	1190	4300001	054		
004231 - PRO POWER	14208088	467.11	127055-127054-127053-127052	467.11	00000002 64	467.11	0100	0000000	0000	8200	4300014	069		
004589 - ESTHER VALLE	14208089	762.38	NOVEMBER MILEAGE	762.38		762.38	0100	6500000	5001	3900	5200002	054		
004634 - CHARLES G. HARDY	14208090	12,208.37	589827	12,208.37	00000008 91	4,708.37	0100	9625000	0000	8500	6200001	071		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004634 - CHARLES G. HARDY	14208090	12,208.37	589827	12,208.37	00000008 91	7,500.00	0100	9625000	0000	8500	6200001	071		

Business Unit Total: \$44,962.66

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2017-01-11

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice id	Invoice Amount	PO id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000085 - SUNBELT RENTALS, INC.	14207296	4,320.00	62241854-005	4,320.00	00000003 98	4,320.00	0100	8150000	0000	8100	5600005	070		
000000138 - BILL HOWE PLUMBING, INC	14207297	3,713.57	790354	3,713.57	00000011 70	3,713.57	0100	8150000	0000	8100	5600005	070		
000000147 - STUDYPAD, INC	14207298	2,500.23	SMINV201600525	2,500.23	00000011 18	2,500.23	0100	3010000	1110	1000	4300001	016		
000000149 - PEACHJAR, INC.	14207299	700.00	13402	700.00	00000011 75	700.00	0100	0000000	0000	7200	5800010	050		
000000159 - TRASHCANS UNLIMITED, LLC	14207300	829.50	1758	829.50	00000011 43	829.50	0100	0000000	0000	8200	4300020	020		
000000164 - JUAN MOLINA	14207301	38.45	REIMBURSEMENT	38.45		38.45	0100	0000000	0000	2100	4300015	061		
000000177 - CSM CONSULTING INC.	14207302	3,000.00	6110 & 6515	3,000.00	00000012 08	1,500.00	0100	0000000	0000	7700	5800010	071		
000000177 - CSM CONSULTING INC.	14207302	3,000.00	6110 & 6515	3,000.00	00000012 08	1,500.00	0100	0000000	0000	7700	5800010	071		
000124 - WILKINSON HADLEY KING &	14207303	13,125.00	19520	13,125.00	00000011 15	13,125.00	0100	0000000	0000	7190	5800001	071		
001161 - HOME DEPOT	14207304	1,950.23	HOME DP	1,167.00	00000002 14	1,167.00	0100	8150000	0000	8100	4300007	070		
001161 - HOME DEPOT	14207304	1,950.23	HOME DP1	783.23	00000011 23	783.23	0100	9525000	0000	8500	6200001	071		
001238 - GOPHER SPORT	14207305	2,596.50	9251930	2,596.50	00000006 04	227.25	0100	0000000	1110	1000	4300013	012		
001238 - GOPHER SPORT	14207305	2,596.50	9251930	2,596.50	00000006 04	1,042.47	0100	0000000	1110	1000	4300013	012		
001238 - GOPHER SPORT	14207305	2,596.50	9251930	2,596.50	00000006 04	1,326.78	0100	0000000	1110	1000	4300013	012		
003589 - HENRY APONTE	14207306	875.00	9970 & 9964	875.00	00000012 38	250.00	0100	0000000	1110	1000	4300012	016		
003589 - HENRY APONTE	14207306	875.00	9970 & 9964	875.00	00000012 38	625.00	0100	0000000	1110	1000	4300012	024		
004323 - MCGREGOR AND ASSOCIATED	14207307	425.85	DECEMBER 2016	425.85	00000003 07	425.85	0100	0300100	0000	7200	5600005	071		
004807 - KATHLEEN MOORE & ASSOCIATES	14207308	12,210.00	KMA-2016-39	12,210.00	00000010 13	12,210.00	0100	0000000	0000	7200	5800010	064		
004822 - CALIFORNIA FINANCIAL	14207309	14,250.00	OC 2016-104	4,250.00	00000011 50	4,250.00	2518	9010000	0000	7200	5800010	010		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
SERVICES														
004822 - CALIFORNIA FINANCIAL SERVICES	14207309	14,250.00	OC 2016-145	10,000.00	0000001206	3,000.00	4901	9010000	0000	8100	58000010	010		
004822 - CALIFORNIA FINANCIAL SERVICES	14207309	14,250.00	OC 2016-145	10,000.00	0000001206	3,000.00	4902	9010000	0000	8100	58000010	010		
004822 - CALIFORNIA FINANCIAL SERVICES	14207309	14,250.00	OC 2016-145	10,000.00	0000001206	4,000.00	4903	9010000	0000	8100	58000010	010		
004831 - ELLA SOUTH BAY MAGAZINE INC.	14207310	2,600.00	DECEMBER 2016	2,600.00	0000001097	2,600.00	0100	00000000	0000	7200	58000010	064		

Business Unit Total: \$63,134.33

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Report ID: APX2030

03300: San Ysidro 2017-01-09

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
0000000175 - CUE, INC.	14206122	4,070.00	REGISTR ATION FOR CUE	4,070.00	00000012 04	3,700.00	0100	6264000	1110	1000	5200003	061		
0000000175 - CUE, INC.	14206122	4,070.00	REGISTR ATION FOR CUE	4,070.00	00000012 04	370.00	0100	6264000	1110	2700	5200003	061		
000814 - COUNTY OF SAN DIEGO	14206123	4,969.00	2885	4,969.00	00000012 16	4,969.00	0100	0000000	0000	7100	5800004	063		
001438 - REPUBLIC SERVICES	14206124	12,401.18	DECEMBER R 2016	12,401.18	00000001 97	12,401.18	0100	0000000	0000	8200	5500005	069		
004215 - DOLINKA GROUP	14206125	1,312.50	20160240 04 & 20160241 67	1,312.50	00000011 78	1,312.50	0100	9625000	0000	7200	5800010	071		
004774 - THINK TOGETHER	14206126	711.00	8282	711.00	00000011 86	711.00	0100	9065005	1110	1000	4300001	061		

Business Unit Total: \$23,463.68

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PeopleSoft Accounts Payable
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Report ID: APX2030

03300: San Ysidro 2017-01-06

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000002 - JOSE ARTURO SANCHEZ MACIAS	14205617	13,960.00	REIMBUR SEMENT	13,960.00		13,960.00	0100	00000000	0000	7200	5800010	071		
000000089 - BMR HEALTH SERVICES, INC	14205618	12,000.00	2080 & 2081	12,000.00	00000004 09	12,000.00	0100	65000000	5001	3900	5800010	052		
000000107 - CAROLYN KARINEN	14205619	7,200.00	2005	7,200.00	00000006 12	7,200.00	0100	65000000	5770	1190	5800010	054		
000000121 - BIJAN ZELLI	14205620	39.96	REIMBUR SEMENT	39.96		39.96	0100	00000000	1110	1000	4300001	022		
000000132 - VICTOR GUZMAN	14205621	227.50	REIMBUR SEMENT	227.50		227.50	0100	81500000	0000	8100	4300011	070		
000000178 - ELIZABETH PEREZ	14205622	186.46	REIMBUR SEMENT	186.46		186.46	0100	40350000	1110	2700	5200003	061		
000043 - PRUDENTIAL OVERALL	14205623	174.52	30625229 & 30626703	174.52	00000004 17	174.52	0100	81500000	0000	8100	4300007	070		
00067 - SAN DIEGO GAS & ELECTRIC	14205624	32,841.42	DECEMBE R 2016	32,841.42	00000001 99	32,375.36	0100	00000000	0000	8200	5500001	069		
00067 - SAN DIEGO GAS & ELECTRIC	14205624	32,841.42	DECEMBE R 2016	32,841.42	00000001 99	466.06	0100	00000000	0000	8200	5500002	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	76387172	137.16	00000011 39	137.16	0100	00000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01136	79.16	00000011 36	79.16	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	7.07	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	7.38	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	10.67	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	11.15	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	12.52	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	29.30	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	31.83	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#00000 01156	440.86	00000011 56	49.90	0100	0300070	0000	8200	4300020	069		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#0000001156	440.86	0000001156	62.08	0100	03000070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#0000001156	440.86	0000001156	101.30	0100	03000070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14205625	657.18	PO#0000001156	440.86	0000001156	117.66	0100	03000070	0000	8200	4300020	069		
000288 - PARADIGM HEALTHCARE SERVICES	14205626	519.34	31707	19.34	0000000395	19.34	0100	56400000	0000	3140	5800010	052		
000258 - PARADIGM HEALTHCARE SERVICES	14205626	519.34	SMAA004693	500.00	0000000405	500.00	0100	04900000	0000	3140	5800010	052		
000279 - COURTNEY TIRE SERVICE	14205627	1,437.36	10821 & 10839	1,437.36	0000000524	1,437.36	0100	09820000	0000	3600	5600005	074		
000348 - FLEET SERVICES INC.	14205628	756.53	226341006	756.53	0000000227	756.53	0100	09820000	0000	3600	4300060	074		
000379 - HAWTHORNE MACHINERY	14205629	23,870.68	SS100104890	23,870.68	0000000507	23,870.68	0100	09820000	0000	3600	5600005	074		
000457 - MARTIN GALANTE	14205630	123.06	REIMBURSEMENT	84.19		84.19	0100	00000000	1110	1000	4300001	020		
000457 - MARTIN GALANTE	14205630	123.06	REIMBURSEMENT	38.87		38.87	0100	03000020	1110	1000	4300001	020		
000535 - SCHOOL SPECIALTY	14205631	75.11	208117576533	75.11	0000001078	20.30	0100	00000000	1110	1000	4300001	024		
000535 - SCHOOL SPECIALTY	14205631	75.11	208117576533	75.11	0000001078	26.30	0100	00000000	1110	1000	4300001	024		
000535 - SCHOOL SPECIALTY	14205631	75.11	208117576533	75.11	0000001078	28.51	0100	00000000	1110	1000	4300001	024		
00067A - SAN DIEGO GAS & ELECTRICT	14205632	51,270.01	DECEMBER 2016	51,270.01	0000000198	50,626.55	0100	00000000	0000	8200	5500001	069		
00067A - SAN DIEGO GAS & ELECTRICT	14205632	51,270.01	DECEMBER 2016	51,270.01	0000000198	643.46	0100	00000000	0000	8200	5500002	069		
000775 - REFRIGERATION SUPPLIES	14205633	83.14	6124889-00	83.14	0000000234	83.14	0100	81500000	0000	8100	4300007	070		
000801 - GRAINGER	14205634	941.69	GRAINGER	941.69	0000000231	149.40	0100	81500000	0000	8100	4300007	070		
000801 - GRAINGER	14205634	941.69	GRAINGER	941.69	0000000231	792.29	0100	81500000	0000	8100	4300007	070		
001082 - ASSOCIATED VALUATION SERVICES	14205635	1,750.58	5427	1,750.58	0000000309	1,750.58	0100	00000000	0000	7200	5800010	071		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001161 - HOME DEPOT	14205636	1,429.34	HOMED	1,108.80	00000002 14	1,108.80	0100	00000000	1110	1000	43000011	012		
001161 - HOME DEPOT	14205636	1,429.34	HOME DP2	320.54	00000002 14	320.54	0100	81500000	0000	8100	43000007	070		
001510 - EWING IRRIGATION	14205637	740.64	EWING	740.64	00000002 62	740.64	0100	00000000	0000	8200	43000014	069		
001795 - WILLYS ELECTRONIC SUPPLY CO.	14205638	237.11	1-336762 & 1336628	237.11	00000002 46	237.11	0100	81500000	0000	8100	43000007	070		
002283 - GOLDEN BOY MOBILITY	14205639	2,604.02	GOLDENB OY	2,604.02	00000003 92	2,604.02	0100	09820000	0000	3600	56000005	074		
002909 - AT&T	14205640	5,478.15	NOVEMB ER 2016	5,478.15	00000011 34	5,478.15	0100	00000000	0000	8200	59000003	069		
002976 - FEDEX	14205641	84.56	5-652-51540	84.56	00000003 10	84.56	0100	00000000	0000	7200	59000012	071		
003909 - TEAMTALK NETWORK	14205642	298.36	051074	298.36	00000004 82	298.36	0100	09820000	0000	3600	56000005	074		
003986 - R&R CONTROLS INC	14205643	288.00	23557	288.00	00000011 34	288.00	0100	81500000	0000	8100	56000005	070		
004426 - SOUTHERN CALIFORNIA TRANE	14205644	160.01	1706239	160.01	00000002 89	160.01	0100	81500000	0000	8100	43000007	070		
004560 - US GAMES	14205645	624.99	98557225	624.99	00000005 75	624.99	0100	00000000	1110	1000	43000001	016		
004711 - AMERI-MEX PLUMBING INC	14205646	17,341.84	5345	17,341.84	00000011 32	17,341.84	0100	81500000	0000	8100	56000005	070		
004747 - PRINCIPAL'S EXCHANGE	14205647	31,500.00	1148	31,500.00	00000003 83	31,500.00	0100	30100000	1110	1000	56000010	061		
004774 - THINK TOGETHER	14205648	93,665.80	118-16/17-5	93,665.80	00000004 64	93,665.80	0100	90650005	1110	1000	58000000	061		
004833 - SPARKLETTS	14205649	64.64	15231732 121516	64.64	00000002 03	64.64	0100	00000000	0000	7200	56000005	071		
004834 - VMA COMMUNICATIONS, INC.	14205650	11,996.00	NOVEMB ER 2016	11,996.00	00000003 89	11,996.00	0100	00000000	0000	7200	58000010	064		
03146A - STOTZ EQUIPMENT	14205651	1,228.03	W07394	1,228.03	00000002 65	1,228.03	0100	00000000	0000	8200	43000014	069		

Business Unit Total: \$315,856.03

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2017-01-05

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14205053	9,260.00	10-25-2016 & 12-21-2016	5,760.00	0000000813	5,760.00	0100	00000001	0000	7200	5800010	064		
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14205053	9,260.00	OCTOBER 12, 2016	1,890.00	0000000813	1,890.00	0100	00000001	0000	7200	5800010	064		
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14205053	9,260.00	NOVEMBER 26, 2016	1,610.00	0000000813	1,610.00	0100	00000001	0000	7200	5800010	064		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001162	1,181.44	0000001162	17.59	0100	00000000	1110	4100	4300012	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001162	1,181.44	0000001162	30.80	0100	00000000	1110	4100	4300012	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001162	1,181.44	0000001162	139.70	0100	00000000	1110	4100	4300012	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001162	1,181.44	0000001162	419.00	0100	00000000	1110	4100	4300012	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001162	1,181.44	0000001162	574.35	0100	00000000	1110	4100	4300012	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001152	165.64	0000001152	18.62	0100	00000000	1110	4100	4300012	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001152	165.64	0000001152	18.71	0100	00000000	1110	4100	4300012	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001152	165.64	0000001152	23.12	0100	00000000	1110	4100	4300012	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001152	165.64	0000001152	105.19	0100	00000000	1110	4100	4300012	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	1.14	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	20.48	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	29.73	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	29.73	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	34.27	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	34.67	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	36.50	0100	00000000	1110	4200	4300013	022		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	41.12	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	51.21	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	108.69	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	155.57	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001125	801.81	0000001125	258.70	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001096	466.55	0000001096	466.55	0100	00000000	1110	1000	4400000	012		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001099	1,095.60	0000001099	292.64	0100	00000000	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001099	1,095.60	0000001099	802.96	0100	00000000	1110	1000	4300001	020		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	6.33	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	12.65	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	12.65	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	14.92	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	61.70	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	62.13	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	113.65	0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14205054	4,154.83	PO#000001111	443.79	0000001111	159.76	0100	00000000	1110	1000	4300001	025		
01641A - XEROX CORPORATION	14205055	11,626.32	XEROX	11,626.32	0000001227	11,626.32	0100	00000000	0000	7200	5600001	073		

Business Unit Total: \$25,041.15

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03300: San Ysidro 2017-01-04

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unif	PY
000000032 - CORODATA RECORDS MANAGEMENT, INC.	14204357	838.13	RS428216 4	739.93	00000009 37	739.93	0100	00000000	0000	7200	4300011	071		
000000032 - CORODATA RECORDS MANAGEMENT, INC.	14204357	838.13	RS428216 4 STORAGE	98.20	00000003 08	98.20	0100	00000000	0000	7200	4300011	071		
000000068 - P.I.P.S.	14204358	57,539.75	188376	57,539.75	00000004 71	57,539.75	0100	00000000			9910360			
000000126 - SAN DIEGO CENTER FOR VISION	14204359	1,205.00	NOV & DEC	1,205.00	00000010 06	1,205.00	0100	65000000	5770	1190	5800010	054		
000069 - CITY TREASURER	14204360	194.99	BEYER 11-03-16 12-02-16	194.99	00000001 96	194.99	0100	00000000	0000	8200	5500004	069		
000106 - CHEVRON U.S.A. INC.	14204361	1,875.85	49221494	1,875.85	00000002 04	895.52	0100	09820000	0000	3600	4300022	074		
000106 - CHEVRON U.S.A. INC.	14204361	1,875.85	49221494	1,875.85	00000002 04	68.26	0100	00000000	0000	7700	4300022	067		
000106 - CHEVRON U.S.A. INC.	14204361	1,875.85	49221494	1,875.85	00000002 04	415.04	0100	81500000	0000	8100	4300022	070		
000106 - CHEVRON U.S.A. INC.	14204361	1,875.85	49221494	1,875.85	00000002 04	497.03	0100	00000000	0000	8200	4300022	069		
000106 - CHEVRON U.S.A. INC.	14204361	1,875.85	49221494	1,875.85	00000002 04	0.00	1300	53100000	0000	3700	4300022	085		
000140 - SAM & ROSE STEIN EDUCATION	14204362	5,689.36	NOVEMB ER 2016	5,689.36	00000004 59	5,689.36	0100	65000000	5750	1180	5800009	054		
000146 - LAKESHORE	14204363	475.07	33206712 16	475.07	00000011 17	129.56	0100	00000000	1110	1000	4300001	018		
000146 - LAKESHORE	14204363	475.07	33206712 16	475.07	00000011 17	172.75	0100	00000000	1110	1000	4300001	018		
000146 - LAKESHORE	14204363	475.07	33206712 16	475.07	00000011 17	172.76	0100	00000000	1110	1000	4300001	018		
000343 - PAMELA L. MCDANIEL	14204364	1,537.50	006	1,537.50	00000004 50	1,537.50	0100	65000000	5770	1190	5800010	054		
000809 - OFFICE DEPOT	14204365	147.39	88150525 7001	147.39	00000011 12	40.82	0100	00000000	1110	1000	4300001	025		
000809 - OFFICE DEPOT	14204365	147.39	88150525 7001	147.39	00000011 12	45.33	0100	00000000	1110	1000	4300001	025		
000809 - OFFICE DEPOT	14204365	147.39	88150525 7001	147.39	00000011 12	61.24	0100	00000000	1110	1000	4300001	025		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001161 - HOME DEPOT	14204366	41.20	64531033 Difference	41.20	00000002 14	41.20	0100	8150000	0000	8100	4300007	070		
001383 - BUS WEST	14204367	1,251.85	BUSWEST	1,251.85	00000002 78	1,251.85	0100	0982000	0000	3600	4300060	074		
001763 - RCP BLOCK & BRICK	14204368	194.40	31005117	194.40	00000002 39	194.40	0100	8150000	0000	8100	4300007	070		
002032 - ASELTINE SCHOOL	14204369	8,479.08	DECEMBER 2016	8,479.08	00000004 51	8,479.08	0100	6500000	5750	1180	5800009	054		
002130 - DECISIONSITE	14204370	5,034.00	5163	5,034.00	00000006 68	5,034.00	2518	9010000	0000	7200	5800010	010		
002721 - CALIFORNIA ELECTRIC SUPPLY	14204371	155.52	1069-721562	155.52	00000002 50	155.52	0100	8150000	0000	8100	4300007	070		
003249 - CABE SD SOUTH COUNTY	14204372	2,500.00	INVOICE #1 THRU #7	2,500.00	00000010 42	1,800.00	0100	4203000	4760	1000	5200003	061		
003249 - CABE SD SOUTH COUNTY	14204372	2,500.00	INVOICE #1 THRU #7	2,500.00	00000010 42	700.00	0100	4203000	4760	2495	5200003	061		
004056 - OPTIMUM FLOORCARE	14204373	850.67	418164	850.67	00000002 63	850.67	0100	0000000	0000	8200	4300020	069		
004465 - GREGORY MARK BAER	14204374	1,976.00	016	1,976.00	00000003 94	1,976.00	0100	6500000	5770	1190	5800010	054		
004578 - STAFF REHAB	14204375	6,000.00	SS-1378	3,000.00	00000005 90	3,000.00	0100	6500000	5770	1190	5800010	054		
004578 - STAFF REHAB	14204375	6,000.00	SS-1241	3,000.00	00000005 90	3,000.00	0100	6500000	5770	1190	5800010	054		
004689 - ACCOUNTABLE HEALTHCARE	14204376	3,920.00	071238 & 071665	3,920.00	00000011 31	3,920.00	0100	6500000	5770	1190	5800010	054		
004700 - MARCOS A. DIAZ	14204377	712.31	REIMBURSEMENT	712.31		712.31	0100	0300105	0000	7100	5200003	063		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	1,857.00	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	2,230.34	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	17,238.00	0100	0000000	0000	7100	5800002	063		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	7,488.00	2110	9010000	0000	8100	5800002	064		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	2,688.00	0100	0000000	0000	7200	5800150	054		
004732 - LEAL & TREJO APC	14204378	46,228.34	SEPTEMBER 2016	46,228.34	00000012 15	14,727.00	0100	0000000	0000	7200	5800200	062		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004831 - ELLA SOUTH BAY MAGAZINE INC.	14204379	2,600.00	NOVEMBER 2016	2,600.00	00000010 97	2,600.00	0100	00000000	0000	7200	5800010	064		
004858 - FLYERS ENERGY	14204380	2,826.28	FLYERS	2,826.28	00000002 87	2,826.28	0100	0982000	0000	3600	4300022	074		

Business Unit Total: \$152,272.69

Report ID: APX2030

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03300: San Ysidro 2017-01-03

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003947 - MANZANA ENERGY INC	14204042	2,376,291.52	16-059	2,376,291.52	0000001172	2,376,291.52	2110	9010000	0000	8500	6200000	010		

Business Unit Total: \$2,376,291.52

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PeopleSoft Accounts Payable
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Report ID: APX2030

03300: San Ysidro 2016-12-20

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000043 - LEABO FOODS DISTRIBUTION, INC.	14202545	103,061.08	4077772C	103,061.08	00000002 59	103,061.08	1300	5310000	0000	3700	4700001	085		
000000088 - TECH-24	14202546	245.66	4617595	245.66	00000004 14	245.66	1300	5310000	0000	3700	5800010	085		
000000095 - FOOD 4 THOUGHT, LLC	14202547	5,716.58	36598	5,716.58	00000010 83	5,716.58	1300	5370000	0000	3700	4700001	085		
000717 - HOLLANDIA DAIRY INC.	14202548	13,583.78	1907716	13,583.78	00000002 99	13,583.78	1300	5310000	0000	3700	4700001	085		
000901 - COUNTY OF SAN DIEGO	14202549	927.00	306477	927.00	00000011 91	927.00	1300	5310000	0000	3700	5600005	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14202550	33,837.79	16102806 9	31,569.49	00000002 35	31,569.49	1300	5310000	0000	3700	4700001	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14202550	33,837.79	16112801 5	124.00	00000002 60	124.00	1300	5310000	0000	3700	4700002	085		
004398 - AMERICAN PRODUCE DISTRIBUTORS	14202550	33,837.79	16112801 7	2,144.30	00000010 84	2,144.30	1300	5370000	0000	3700	4700001	085		
004678 - AMAZON.COM, INC.	14202551	14.03	09931469 0786	14.03	00000010 39	14.03	1300	5310000	0000	3700	4300026	085		
004866 - COTHRINE TRAINING SERVICES	14202552	8,162.00	07-18 THRU 10-31	8,162.00	00000011 37	8,162.00	1200	9010000	0001	1000	5800010	076		

Business Unit Total: \$165,547.92

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PeopleSoft Accounts Payable
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Report ID: APX2030

03300: San Ysidro 2016-12-19

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000104 - LORRAINE ROWENA JOHNSON	14201933	2,074.00	NOVEMBER 2016	2,074.00	00000006 06	2,074.00	0100	3327000	5770	1190	5800010	054		
004901 - AGUILAR & ASSOCIATES	14201934	166,638.04	161202	166,638.04	00000011 81	166,638.04	2110	9010000	0000	8500	6200003	071		

Business Unit Total: \$168,712.04

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03300: San Ysidro 2016-12-16

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000010 - SELECTA INTERNATIONAL	14201053	10.38	055303	10.38	00000002 30	10.38	1300	5310000	0000	3700	4700001	085		
000000067 - CARNEGIE LEARNING	14201054	649.50	1017272	649.50	00000009 99	649.50	0100	0000001	1110	1000	4300001	061		
000000095 - FOOD 4 THOUGHT, LLC	14201055	3,161.75	36433	3,161.75	00000005 69	3,161.75	1300	5370000	0000	3700	4700001	085		
000039 - DIXIELINE LUMBER CO	14201056	9.79	09-0070613	9.79	00000002 33	9.79	0100	8150000	0000	8100	4300007	070		
000717 - HOLLANDIA DAIRY INC.	14201057	19,611.09	1883402	19,611.09	00000002 99	19,611.09	1300	5310000	0000	3700	4700001	085		
000778 - SAFEWAY INC. -VONS DIVISION	14201058	160.22	437148-111716-2115	160.22	00000002 96	160.22	1300	5310000	0000	3700	4700002	085		
000785 - P&R PAPER SUPPLY COMPANY, INC.	14201059	7,937.72	20091646-01	7,937.72	00000008 95	7,937.72	1300	5310000	0000	3700	4300028	085		
000829 - SIMPLEXGRINNELL LP	14201060	757.01	79068418	757.01	00000003 26	757.01	1300	5310000	0000	3700	5600010	085		
000982 - SHIRTS UNLIMITED LLC.	14201061	1,626.48	7354	1,626.48	00000010 86	1,626.48	1300	5310000	0000	3700	4300019	085		
001007 - CDE.CASHIER'S OFFICE	14201062	785.20	17 SF-22956	785.20	00000011 61	785.20	1300	5310000	0000	3700	4700001	085		
001238 - GOPHER SPORT	14201063	63.12	9229716	63.12	00000009 91	63.12	0100	0000000	1110	1000	4300001	024		
001958 - LLOYD PEST CONTROL CO.	14201064	160.00	2180708	160.00	00000002 53	160.00	1300	5310000	0000	3700	5600005	085		
002419 - CINTAS CORPORATION NO. 3	14201065	3,516.77	69427407 5	3,516.77	00000004 56	3,516.77	1300	5310000	0000	3700	5600005	085		
002453 - LAURA ENGLISH	14201066	539.81	REIMBUR SEMENT	539.81		539.81	0100	0300477	1110	1000	4300001	016		
002650 - IMPERIAL SPRINKLER SUPPLY	14201067	1,380.45	IMPERIAL	1,380.45	00000002 72	575.40	0100	0000000	0000	8200	4300014	069		
002650 - IMPERIAL SPRINKLER SUPPLY	14201067	1,380.45	IMPERIAL	1,380.45	00000002 72	805.05	0100	0000000	0000	8200	4300014	069		
002771 - SMART & FINAL	14201068	132.23	191580-717382B	132.23	00000003 96	132.23	1300	5310000	0000	3700	4700002	085		
003192 - WAL- MART COMMUNITY/GECRB	14201069	128.10	030670-63350027 5381	128.10	00000005 89	128.10	1300	5310000	0000	3700	4700002	085		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003524 - ACE COOLING & FREEZING	14201070	281.98	75445	281.98	00000005 88	281.98	1300	5310000	0000	3700	56000005	085		
004091 - PRUDENTIAL OVERALL SUPPLY	14201071	645.00	30623773	645.00	00000005 86	645.00	1300	5310000	0000	3700	56000005	085		
004203 - MEXAM ENTERPRISES, INC.	14201072	102.01	157123	102.01	00000002 54	102.01	1300	5310000	0000	3700	43000026	085		
004462 - GALASSO'S BAKERY	14201073	3,736.71	47216333 806	3,736.71	00000003 23	3,736.71	1300	5310000	0000	3700	47000001	085		
004900 - ANTONIO RAMIREZ	14201074	933.12	MILEAGE	933.12		933.12	0100	6500000	5001	3900	52000002	054		
03146A - STOTZ EQUIPMENT	14201075	867.69	STOTZ	867.69	00000002 65	66.86	0100	0000000	0000	8200	43000014	069		
03146A - STOTZ EQUIPMENT	14201075	867.69	STOTZ	867.69	00000002 65	800.83	0100	0000000	0000	8200	43000014	069		

Business Unit Total: \$47,196.13

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Report ID: APX2030

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03300: San Ysidro 2016-12-15

Vendor	Warrant	Warrant Amount	Invoice id	Invoice Amount	PO id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000002 - JOSE ARTURO SANCHEZ MACIAS	14200301	547.68	REIMBUR SEMENT	547.68		273.84	0100	0300103	0000	7100	5200003	063		
000000002 - JOSE ARTURO SANCHEZ MACIAS	14200301	547.68	REIMBUR SEMENT	547.68		273.84	0100	0300104	0000	7100	5200003	063		
000000162 - ZENAIDA ROSARIO	14200302	1,601.51	PAYROLL REFUND	1,601.51		1,601.51	0100	0000000	1110	1000	1100001	016		

Business Unit Total: \$2,149.19

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PeopleSoft Accounts Payable
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Report ID: APX2030

03300: San Ysidro 2016-12-14

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000103 - GEORGE LEYVA	14199476	33.02	MILEAGE	33.02		33.02	0100	0000000	0000	7700	5200002	067		
000000143 - DARCY MORALES MONGE	14199477	7,450.00	INVOICE #1	2,525.00	00000011 64	2,525.00	0100	6500000	5770	1190	5800010	054		
000000143 - DARCY MORALES MONGE	14199477	7,450.00	INVOICE# 2	4,925.00	00000011 64	4,925.00	0100	6500000	5770	1190	5800010	054		
000000144 - LAURA MATANANE	14199478	49.26	REIMBUR SEMENT	49.26		49.26	0100	0000000	1110	1000	4300001	020		
000000161 - CATALINA JAUREGUI	14199479	199.28	REIMBUR SEMENT	199.28		199.28	0100	4035000	1110	2700	5200003	061		
000000163 - MAGDALENA CANCHOLA	14199480	116.83	PAYROLL REFUND	116.83		116.83	1300	5310000	0000	3700	2200010	085		
000000166 - PAOLA MONTALVAN	14199481	70.00	REIMBUR SEMENT	70.00		70.00	0100	3010005	0000	3900	5800010	061		
000000167 - MARIA DIAS	14199482	51.00	REIMBUR SEMENT	51.00		51.00	0100	6264000	1110	1000	5200003	061		
000000170 - DEANNE BRIXEY MONTE	14199483	850.00	INVOICE #1	850.00	00000011 65	850.00	0100	6500000	5770	1190	5800010	054		
000289 - NORMA CAMPOS	14199484	225.20	REIMBUR SEMENT	225.20		225.20	0100	6264000	1110	1000	5200003	061		
001093 - KONE INC	14199485	10,285.80	94948101 1	10,285.80	00000001 50	10,285.80	0100	8150000	0000	8100	5600005	070		
001884 - PATRICIA BURCH	14199486	205.79	REIMBUR SEMENT	205.79		205.79	0100	6264000	1110	1000	5200003	061		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.26	0100	0000001	1110	2495	5800010	012		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.29	0100	0000001	1110	2495	5800010	016		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.29	0100	0000001	1110	2495	5800010	018		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.29	0100	0000001	1110	2495	5800010	020		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.29	0100	0000001	1110	2495	5800010	022		
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	00000011 01	814.29	0100	0000001	1110	2495	5800010	024		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
QUALITY														
003099 - PARENT INSTITUTE FOR QUALITY	14199487	5,700.00	9W-03-700	5,700.00	0000001101	814.29	0100	0000001	1110	2495	5800010	025		
004779 - JULIO FONSECA	14199488	473.33	REIMBURSEMENT	473.33		473.33	0100	0000000	0000	7100	5200003	064		
004844 - CAITLIN MCCARTY	14199489	208.29	REIMBURSEMENT	208.29		208.29	0100	6264000	1110	1000	5200003	061		

Business Unit Total: \$25,917.80

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03300: San Ysidro 2016-12-13

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000151 - IAN HOLGUIN	14198544	192.90	REIMBUR SEMENT	192.90		192.90	0100	6264000	1110	1000	5200003	061		
000000153 - JENNIFER CUESTAS	14198545	212.19	RWINBUR SEMENT	212.19		212.19	0100	6264000	1110	1000	5200003	061		
000000154 - ANA VERONICA TRATTNER	14198546	196.66	REIMBUR SEMENT	196.66		196.66	0100	6264000	1110	1000	5200003	061		
000000164 - JUAN MOLINA	14198547	266.10	REIMBUR SEMENT	266.10		266.10	0100	6264000	1110	1000	5200003	061		
000000165 - MONICA GUILLEN	14198548	339.20	REIMBUR SEMENT	339.20		339.20	0100	0300115	0000	7200	5800013	010		
000000171 - MY PT SAN DIEGO	14198549	900.00	1386	900.00	00000011 68	900.00	0100	6500000	5770	1190	5800010	054		
000273 - SCHOLASTIC, INC	14198550	1,003.15	M6077771	1,003.15	00000010 52	1,003.15	1200	9024000	0001	1000	4300001	076		
000535 - SCHOOL SPECIALTY	14198551	1,554.16	PO#00000 00628	1,554.16	00000006 28	3.18	0100	0000000	1110	1000	4300011	020		
000535 - SCHOOL SPECIALTY	14198551	1,554.16	PO#00000 00628	1,554.16	00000006 28	182.79	0100	0000000	1110	1000	4300011	020		
000535 - SCHOOL SPECIALTY	14198551	1,554.16	PO#00000 00628	1,554.16	00000006 28	659.17	0100	0000000	1110	1000	4300011	020		
000553 - SPRINT	14198552	4,149.17	NOVEMB ER 2016	4,149.17		4,149.17	0100	0000000	0000	8200	5900001	069		
00067A - SAN DIEGO GAS & ELECTRICT	14198553	71,787.53	NOVEMB ER 2016	71,787.53	00000001 98	71,267.21	0100	0000000	0000	8200	5500001	069		
00067A - SAN DIEGO GAS & ELECTRICT	14198553	71,787.53	NOVEMB ER 2016	71,787.53	00000001 98	520.32	0100	0000000	0000	8200	5500002	069		
000942 - CAROLINA HERNANDEZ	14198554	72.44	REIMBUR SEMENT	72.44		72.44	0100	0000000	1110	1000	4300001	012		
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	0000000			9320000			

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
SCHOOL & OFFICE														
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	220.32	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	534.60	0100	00000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#00000 01072	9,360.36	00000010 72	855.36	0100	00000000			9320000			

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Report ID: APX2030

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#0000001072	9,360.36	0000001072	855.36	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14198555	9,360.36	PO#0000001072	9,360.36	0000001072	855.36	0100	0000000			9320000			
004212 - FRANCHISE TAX BOARD	14198556	206.50	7% WITHHOLDING	206.50		206.50	0100	3010000	1110	1000	5800010	061		
004840 - MAYURA VONGSAVATH	14198557	197.88	REIMBURSEMENT	197.88		197.88	0100	6264000	1110	1000	5200003	061		

Business Unit Total: \$90,438.24

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-12-12

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000089 - BMR HEALTH SERVICES, INC	14197799	19,200.00	2069 & 2070	19,200.00	00000004 09	19,200.00	0100	6500000	5001	3300	5800010	052		
000000107 - CAROLYN KARINEN	14197800	9,600.00	2004	9,600.00	00000006 12	9,600.00	0100	6500000	5770	1190	5800010	054		
000548 - NEXT DAY PRINTED TEES	14197801	200.88	74449	200.88	00000011 22	29.70	0100	0000000	0000	7100	5600006	064		
000548 - NEXT DAY PRINTED TEES	14197801	200.88	74449	200.88	00000011 22	55.08	0100	0000000	0000	7100	5600006	064		
000548 - NEXT DAY PRINTED TEES	14197801	200.88	74449	200.88	00000011 22	116.10	0100	0000000	0000	7100	5600006	064		
000675 - ROYAL LINES	14197802	3,072.00	5807	3,072.00	00000011 55	3,072.00	0100	0982000	0000	3600	5800018	074		
001278 - JOHNSON CONTROLS	14197803	2,487.44	1- 41499952 581 & 1- 41297099 450	2,487.44	00000002 75	2,487.44	0100	8150000	0000	8100	5600005	070		
001685 - COMPLIANCE POSTER COMPANY	14197804	220.21	563714	220.21	00000006 91	110.10	0100	0000000	0000	7200	4300011	062		
001685 - COMPLIANCE POSTER COMPANY	14197804	220.21	563714	220.21	00000006 91	110.11	0100	0000000	0000	7200	4300011	062		
003624 - SAN YSIDRO SCHOOL DISTRICT	14197805	7,537.69	CANCEL ACH	7,537.69		7,537.69	0100	6500000	5001	2100	1300003	052		
003935 - AMS - ACOUSTICAL MATERIAL	14197806	1,537.79	14846495-01	1,537.79	00000010 68	608.28	0100	9625000	0000	8500	6200001	071		
003935 - AMS - ACOUSTICAL MATERIAL	14197806	1,537.79	14846495-01	1,537.79	00000010 68	929.51	0100	9625000	0000	8500	6200001	071		
004448 - MOVIE LICENSING USA LUGO	14197807	2,768.00	2252880	2,768.00	00000011 41	2,768.00	0100	0000000	0000	7200	5800006	071		
004567 - SYLVIA LUGO	14197808	18.31	REIMBURSEMENT	18.31		18.31	0100	4035000	1110	2700	5200003	061		
004628 - FOLLETT SCHOOL SOLUTIONS, INC	14197809	2,907.04	PO#70954	2,907.04		2,907.04	0100	3010000	1110	1000	4300001	020		
004774 - THINK TOGETHER	14197810	93,665.81	118-16/17-4	93,665.81	00000004 64	93,665.81	0100	9065005	1110	1000	5800000	061		
004834 - VMA COMMUNICATIONS,	14197811	14,706.94	SYUSD16 Oct	14,706.94	00000003 89	14,706.94	0100	0000000	0000	7200	5800010	064		

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Report ID: APX2030

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
INC.														

Business Unit Total: \$157,922.11

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03300: San Ysidro 2016-12-09

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000061 - GRECIA AGUNDEZ	14197025	38.39	MILEAGE	38.39			0100	0000000	0000	3140	5200002	010		
000000130 - GLORIA MENA	14197026	100.34	REIMBURSEMENT	51.00			0100	6264000	1110	1000	5200003	061		
000000130 - GLORIA MENA	14197026	100.34	REIMBURSEMENT	49.34			0100	0000000	1110	1000	4300015	024		
000000135 - VERONICA AGUAYO	14197027	23.38	REIMBURSEMENT	23.38			0100	0000000	1110	1000	4300001	016		
000000150 - ERIKA VALAREZO	14197028	81.11	REIMBURSEMENT	81.11			0100	0300477	1110	1000	4300001	016		
000000152 - CYNTHIA M. GONZALEZ	14197029	200.45	REIMBURSEMENT	200.45			0100	6264000	1110	1000	5200003	061		
000000155 - GUILLERMINA SANDEZ	14197030	50.00	REIMBURSEMENT	50.00			0100	6264000	1110	1000	5200003	061		
000000156 - IRENE HERRERA-CEVALLOS	14197031	51.59	REIMBURSEMENT	51.59			0100	6264000	1110	1000	5200003	061		
000000157 - MARIA HUERTA	14197032	223.20	REIMBURSEMENT	223.20			0100	6264000	1110	1000	5200003	061		
000000158 - DOLORES PRECIADO	14197033	152.67	REIMBURSEMENT	152.67			0100	4035000	1110	2700	5200003	061		
000000160 - CAROLINA JAIME	14197034	178.64	REIMBURSEMENT	178.64			0100	4035000	0000	7700	5200003	061		
000000168 - NIKOLE SCARLETT	14197035	30.17	REIMBURSEMENT	30.17			0100	0000000	1110	1000	4300001	024		
000000169 - NADIA AVILES	14197036	71.31	REIMBURSEMENT	71.31			0100	0000000	1110	1000	4300015	024		
000069 - CITY TREASURER	14197037	19,498.01	NOVEMBER 2016	19,498.01	0000000196	19,498.01	0100	0000000	0000	8200	5500004	069		
000136 - WAXIE SANITARY SUPPLY	14197038	303.85	PO#000001048	303.85	0000001048	4.78	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14197038	303.85	PO#000001048	303.85	0000001048	5.81	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14197038	303.85	PO#000001048	303.85	0000001048	16.66	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14197038	303.85	PO#000001048	303.85	0000001048	25.61	0100	0300070	0000	8200	4300020	069		
000136 - WAXIE SANITARY SUPPLY	14197038	303.85	PO#000001048	303.85	0000001048	33.59	0100	0300070	0000	8200	4300020	069		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY DEPOT	14197038	303.85	PO#000001048	303.85	0000001048	217.40	0100	03000070	0000	8200	4300020	069		
000809 - OFFICE DEPOT	14197039	111.45	PO#000001066	111.45	0000001066	26.28	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPOT	14197039	111.45	PO#000001066	111.45	0000001066	28.39	0100	00000000	0000	7100	4300011	064		
000809 - OFFICE DEPOT	14197039	111.45	PO#000001066	111.45	0000001066	56.78	0100	00000000	0000	7100	4300011	064		
001161 - HOME DEPOT	14197040	1,629.91	HOME DP	1,629.91	00000000214	890.71	0100	81500000	0000	8100	4300007	070		
001161 - HOME DEPOT	14197040	1,629.91	HOME DP	1,629.91	00000000214	739.20	0100	00000000	1110	1000	4300011	012		
001339 - PITNEY BOWES	14197041	178.72	3100818785	178.72	00000000201	178.72	0100	00000000	0000	7200	5600005	071		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	403.98	0100	65000000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	236.18	1300	53100000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	376.91	0100	00000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	439.32	0100	00000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	381.04	0100	00000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	361.74	0100	00000000	0000	7200	5600006	071		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	368.25	0100	00000000	0000	8200	5600006	069		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	1,424.81	0100	00000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	2,210.57	0100	00000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	3,139.57	0100	00000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	2,943.81	0100	00000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	3,001.38	0100	00000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	2,101.92	0100	00000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14197042	22,291.63	300384634	22,291.63	00000000653	4,429.79	0100	00000000	1110	1000	5600006	025		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
001641 - XEROX CORPORATION	14197042	22,291.63	30038463 4	22,291.63	00000006 53	472.36	1200	6105000	0001	1000	5600006	076		
002279 - COX COMMUNICATIONS	14197043	8,025.92	DECEMBER 2016	8,025.92		8,025.92	0100	00000000	0000	8200	5600010	067		
004719 - ADRIANA AGUILAR	14197044	205.09	REIMBURSEMENT	205.09		205.09	0100	6264000	1110	1000	5200003	061		
004845 - FRANCISCO ALBARRAN	14197045	62.00	REIMBURSEMENT	62.00		62.00	0100	6264000	1110	1000	5200003	061		
004848 - MARIA GOMEZ	14197046	165.54	REIMBURSEMENT	165.54		165.54	0100	4035000	1110	2700	5200003	061		

Business Unit Total: \$53,673.37

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-12-08

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000142 - RELIABLE CUSTOMIZED AND PROMOTIONAL	14196229	293.76	002665	293.76	0000001110	293.76	0100	0000000	1110	1000	4300001	025		
000588 - SCHOOL SERVICES OF CALIFORNIA	14196230	3,660.00	0108580-IN	3,660.00	0000001047	3,660.00	0100	0000000	0000	7200	5600005	071		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	57.58	0100	0000000	0000	7200	5600005	071		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	41.66	0100	6500000	5750	1110	5600005	054		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	15.62	1300	5310000	0000	3700	5600005	085		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	31.24	0100	0982000	0000	3600	5600006	074		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	15.62	0100	0000000	0000	7100	5600006	064		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	140.66	0100	0000000	0000	7200	5600006	061		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	31.24	0100	0000000	0000	7200	5600006	062		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	31.24	0100	0000000	0000	7700	5600006	067		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	31.24	0100	0000000	0000	8100	5600006	069		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	567.73	0100	0000000	1110	1000	5600006	012		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	854.07	0100	0000000	1110	1000	5600006	016		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	926.95	0100	0000000	1110	1000	5600006	018		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	890.48	0100	0000000	1110	1000	5600006	020		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	942.55	0100	0000000	1110	1000	5600006	022		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	1,109.32	0100	0000000	1110	1000	5600006	024		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	473.65	0100	0000000	1110	1000	5600006	025		
001641 - XEROX CORPORATION	14196231	6,270.42	230040701	6,270.42	0000000730	109.57	1200	6105000	0001	1000	5600006	076		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
001725 - SPINITAR/PRESENTA TION PRODUCTS	14196232	724.18	353610	367.49	0000001109	367.49	0100	0000000	1110	1000	4300001	024		
001725 - SPINITAR/PRESENTA TION PRODUCTS	14196232	724.18	353617	356.69	0000001120	138.07	0100	0000000	1110	1000	4300001	025		
001725 - SPINITAR/PRESENTA TION PRODUCTS	14196232	724.18	353617	356.69	0000001120	218.62	0100	0000000	1110	1000	4300001	025		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	2.14	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	4.20	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	4.28	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	4.33	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	4.40	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	5.36	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	10.66	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	11.22	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	11.91	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	12.10	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	12.96	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	13.18	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	17.06	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	17.26	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	19.29	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	27.53	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	0000001114	27.98	0100	0000000	1110	1000	4300010	020		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	29.34	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	29.62	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	29.89	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	33.62	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	40.62	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	46.15	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	60.93	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	77.75	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	78.54	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	141.28	0100	0000000	1110	1000	4300010	020		
001755 - WILLIAM V. MAC GILL & CO.	14196233	931.58	IN579840	931.58	00000011 14	157.98	0100	0000000	1110	1000	4300010	020		
001795 - WILLY'S ELECTRONIC SUPPLY CO.	14196234	540.61	1-334869 & 1-334033	540.61	00000002 16	540.61	0100	0000000	0000	7700	4300002	067		
002151 - RANCHO AUTO & TRUCK PARTS	14196235	182.47	7693-277636 & 7693-277819	182.47	00000002 83	182.47	0100	0982000	0000	3600	4400000	074		
002580 - COOLE SCHOOL	14196236	2,304.20	162572-1625873	2,304.20	00000004 46	37.93	0100	0000000	1110	1000	4300001	020		
002580 - COOLE SCHOOL	14196236	2,304.20	162572-1625873	2,304.20	00000004 46	829.12	0100	0000000	1110	1000	4300001	020		
002580 - COOLE SCHOOL	14196236	2,304.20	162572-1625873	2,304.20	00000004 46	1,437.15	0100	0000000	1110	1000	4300001	020		
003909 - TEAMTALK NETWORK	14196237	298.36	050628	298.36	00000004 82	298.36	0100	0982000	0000	3600	5600005	074		
004231 - PRO POWER	14196238	216.15	122505 & 123177	216.15	00000002 64	216.15	0100	0000000	0000	8200	4300014	069		
004426 - SOUTHERN CALIFORNIA TRANE	14196239	1,002.10	1689972 & 1704010	1,002.10	00000002 89	423.12	0100	8150000	0000	8100	4300007	070		
004426 - SOUTHERN CALIFORNIA TRANE	14196239	1,002.10	1689972 & 1704010	1,002.10	00000002 89	578.98	0100	8150000	0000	8100	4300007	070		

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PeopleSoft Accounts Payable
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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004542 - MPC ELECTRONICS INC	14196240	179.15	263528	179.15	00000002 18	179.15	0100	0000000	0000	7700	4300002	067		
004827 - KIDSCARPET.COM	14196241	399.99	7754	399.99	00000011 19	399.99	0100	0000000	1110	1000	4300001	025		
004858 - FLYERS ENERGY	14196242	3,308.89	DIESEL	3,308.89	00000002 87	3,308.89	0100	0982000	0000	3600	4300022	074		

Business Unit Total: \$20,311.86

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03300: San Ysidro 2016-12-07

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000069 - CITY TREASURER	14195465	603.72	09-22-16 11-21-16	603.72	00000001 96	603.72	0100	00000000	0000	8200	5500004	069		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01080	1,942.00	00000010 80	201.44	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01080	1,942.00	00000010 80	265.73	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01080	1,942.00	00000010 80	445.39	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01080	1,942.00	00000010 80	491.81	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01080	1,942.00	00000010 80	537.63	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	3.42	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	3.78	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	8.04	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	9.99	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	12.28	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	26.98	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	35.13	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	37.01	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	48.94	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	52.46	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	59.54	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	61.73	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	124.15	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	00000010 89	124.63	0100	00000000	0000	8200	4300020	018		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	162.11	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	163.46	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	163.46	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	177.05	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	199.83	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	456.15	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	489.63	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	595.40	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01089	3,638.48	000000010 89	623.11	0100	00000000	0000	8200	4300020	018		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01106	1,117.43	000000011 06	97.43	1200	5210000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01106	1,117.43	000000011 06	151.40	1200	5210000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01106	1,117.43	000000011 06	234.94	1200	5210000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01106	1,117.43	000000011 06	306.70	1200	5210000	8500	8200	4300020	076		
000136 - WAXIE SANITARY SUPPLY	14195466	6,697.91	PO#00000 01106	1,117.43	000000011 06	326.96	1200	5210000	8500	8200	4300020	076		
000273 - SCHOLASTIC, INC	14195467	3,923.88	M5848753	3,923.88	000000006 72	3,923.88	0100	00000000	1110	1000	4300001	025		
000535 - SCHOOL SPECIALTY	14195468	1,297.35	30810261 0620	1,297.35	000000004 31	180.63	0100	00000000	1110	1000	4300001	024		
000535 - SCHOOL SPECIALTY	14195468	1,297.35	30810261 0620	1,297.35	000000004 31	119.66	0100	00000000			9320000			
000535 - SCHOOL SPECIALTY	14195468	1,297.35	30810261 0620	1,297.35	000000004 31	483.84	0100	00000000			9320000			
000535 - SCHOOL SPECIALTY	14195468	1,297.35	30810261 0620	1,297.35	000000004 31	513.22	0100	00000000			9320000			
000809 - OFFICE DEPOT	14195469	452.68	PO#00000 00432	452.68	000000004 32	9.99	0100	00000000	1110	1000	4300001	024		
000809 - OFFICE DEPOT	14195469	452.68	PO#00000 00432	452.68	000000004 32	19.53	0100	00000000	1110	1000	4300001	024		

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPT	14195469	452.68	PO#000000 00432	452.68	00000004 32	66.97	0100	0000000	1110	1000	4300001	024		
000809 - OFFICE DEPT	14195469	452.68	PO#000000 00432	452.68	00000004 32	70.32	0100	0000000	1110	1000	4300001	024		
000809 - OFFICE DEPT	14195469	452.68	PO#000000 00432	452.68	00000004 32	285.87	0100	0000000	1110	1000	4300001	024		
001023 - WIRELESS PRO'S	14195470	52.28	135 & 124	52.28	00000002 88	52.28	0100	8150000	0000	8100	4300007	070		
001161 - HOME DEPT	14195471	1,015.96	025571 / 0021251	404.71	00000006 95	404.71	1300	5310000	0000	3700	4300007	085		
001161 - HOME DEPT	14195471	1,015.96	HOME DEPT	611.25	00000002 17	611.25	0100	0000000	0000	7700	4300002	067		
001178 - SAN DIEGO COUNTY	14195472	1,166.36	099- 009432	1,166.36	00000010 31	1,166.36	0100	0000000			9320000			
001502 - CALIFORNIA DEPT. OF JUSTICE	14195473	684.00	197270	684.00	00000003 37	684.00	0100	0000000	0000	7200	5800010	062		
001510 - EWING IRRIGATION	14195474	1,131.60	EWING	1,131.60	00000002 62	1,131.60	0100	0000000	0000	8200	4300014	069		
001822 - BARNES AND NOBLE	14195475	310.52	3373900	310.52	00000010 16	310.52	0100	4203000	4760	1000	4300001	061		
002578 - CLARK SECURITY PRODUCTS	14195476	1,036.70	CLARK	1,036.70	00000002 69	1,036.70	0100	8150000	0000	8100	4300007	070		

Business Unit Total: \$18,372.96

12-11213

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Report ID: APX2030

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AP TRIAL PAYMENT REGISTER

Page No. 45
Run Date 12/6/2016
Run Time 15:50:09 PM

03300: San Ysidro 2016-12-06

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000000085 - SUNBELT RENTALS, INC.	14194854	13,737.60	10-21-16 THRU 11-17-16	13,737.60	00000003 98	13,737.60	0100	8150000	0000	8100	5600005	070		
000343 - PAMELA L. MCDANIEL	14194855	1,925.00	005	1,925.00	00000004 50	1,925.00	0100	6500000	5770	1190	5800010	054		
001161 - HOME DEPOT	14194856	334.14	HOME DP	161.46	00000002 14	161.46	0100	8150000	0000	8100	4300007	070		
001161 - HOME DEPOT	14194856	334.14	HOME DP #69	172.68	00000002 70	172.68	0100	0000000	0000	8200	4300014	069		
004465 - GREGORY MARK BAER	14194857	2,808.00	015	2,808.00	00000003 94	2,808.00	0100	6500000	5770	1190	5800010	054		
004747 - PRINCIPAL'S EXCHANGE	14194858	18,500.00	1141	18,500.00	00000003 83	18,500.00	0100	3010000	1110	1000	5800010	061		
004807 - KATHLEEN MOORE & ASSOCIATES	14194859	4,903.00	KMA-2016-36	4,903.00	00000010 13	4,903.00	0100	0000000	0000	7200	5800010	064		
004828 - CAYEN SYSTEMS LLC	14194860	6,878.50	C-11545	4,135.00	00000005 70	500.00	0100	3010000	1110	1000	5800010	061		
004828 - CAYEN SYSTEMS LLC	14194860	6,878.50	C-11545	4,135.00	00000005 70	1,475.00	0100	3010000	1110	1000	5800010	061		
004828 - CAYEN SYSTEMS LLC	14194860	6,878.50	C-11545	4,135.00	00000005 70	2,160.00	0100	3010000	1110	1000	5800010	061		
004828 - CAYEN SYSTEMS LLC	14194860	6,878.50	12054	2,743.50	00000005 70	2,743.50	0100	3010000	1110	1000	5800010	061		

Business Unit Total: \$49,086.24

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

03300: San Ysidro 2016-12-02

Vendor	Warrant	Warrant Amount	Invoice id	Invoice Amount	PO id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
00000032 - CORODATA RECORDS MANAGEMENT, INC.	14193613	185.13	RS4275419	92.17	0000000308	92.17	0100	00000000	0000	7200	4300011	071		
00000032 - CORODATA RECORDS MANAGEMENT, INC.	14193613	185.13	RS4275419	92.96	0000000937	92.96	0100	00000000	0000	7200	4300011	071		
000043 - PRUDENTIAL OVERALL	14193614	248.98	PRUDENT IAL	248.98	0000000417	248.98	0100	81500000	0000	8100	4300007	070		
000067 - SAN DIEGO GAS & ELECTRIC	14193615	46,103.03	NOVEMBER 2016	46,103.03	0000000199	44,329.84	0100	00000000	0000	8200	5500001	069		
000067 - SAN DIEGO GAS & ELECTRIC	14193615	46,103.03	NOVEMBER 2016	46,103.03	0000000199	1,773.19	0100	00000000	0000	8200	5500002	069		
000073 - SOUTHLAND TECHNOLOGY, INC.	14193616	237.50	SI-69917 & 69918	237.50	0000000116	95.00	0100	00000000	0000	7700	5600005	067		
000073 - SOUTHLAND TECHNOLOGY, INC.	14193616	237.50	SI-69917 & 69918	237.50	0000000116	142.50	0100	00000000	0000	7700	5600005	067		
000140 - SAM & ROSE STEIN EDUCATION	14193617	4,828.11	OCTOBER 2016	4,828.11	0000000459	4,828.11	0100	65000000	5750	1180	5800009	054		
000258 - PARADIGM HEALTHCARE SERVICES	14193618	1,017.97	31572	517.97	0000000395	517.97	0100	56400000	0000	3140	5800010	052		
000258 - PARADIGM HEALTHCARE SERVICES	14193618	1,017.97	SMAA004 620	500.00	0000000405	500.00	0100	04900000	0000	3140	5800010	052		
000273 - SCHOLASTIC, INC	14193619	3,179.89	M5981573	3,179.89	0000000538	539.06	0100	30100000	1110	1000	4300001	012		
000273 - SCHOLASTIC, INC	14193619	3,179.89	M5981573	3,179.89	0000000538	853.60	0100	30100000	1110	1000	4300001	012		
000273 - SCHOLASTIC, INC	14193619	3,179.89	M5981573	3,179.89	0000000538	1,787.23	0100	30100000	1110	1000	4300001	012		
000370 - DUNN-EDWARDS CORP.	14193620	219.40	DUNN E	219.40	0000000271	219.40	0100	81500000	0000	8100	4300007	070		
000506 - DION INTERNATIONAL TRUCK INC.	14193621	177.14	01SD15860	177.14	0000000225	177.14	0100	09820000	0000	3600	4300060	074		
000762 - SOUTH BAY FINANCE, INC.	14193622	72.36	70715	72.36	0000000241	72.36	0100	81500000	0000	8100	4300007	070		

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Peoplesoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice id	Invoice Amount	PO id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000801 - GRAINGER	14193623	930.31	GRAINGER	930.31	00000002 31	930.31	0100	8150000	0000	8100	4300007	070		
001012 - CDW GOVERNMENT LLC	14193624	592.45	FVN4228	592.45	00000010 51	3.51	1200	9024000	0001	1000	4400000	076		
001012 - CDW GOVERNMENT LLC	14193624	592.45	FVN4228	592.45	00000010 51	588.94	1200	9024000	0001	1000	4400000	076		
001775 - STAPLES, INC.	14193625	5,370.72	16765974 31	5,370.72	00000010 28	5,370.72	0100	0000000			9320000			
001795 - WILLY'S ELECTRONIC SUPPLY CO.	14193626	373.35	1-334015	373.35	00000002 46	373.35	0100	8150000	0000	8100	4300007	070		
001947 - BELLAMA	14193627	54.00	22894	54.00	00000002 85	54.00	0100	8150000	0000	8100	4300007	070		
001958 - LLOYD PEST CONTROL CO.	14193628	850.00	2124544 & 2142930	850.00	00000003 28	850.00	0100	8150000	0000	8100	5600005	070		
002032 - ASELTINE SCHOOL	14193629	9,720.48	NOVEMB ER 2016	9,720.48	00000004 51	9,720.48	0100	6500000	5750	1180	5800009	054		
002043 - JONES SCHOOL SUPPLY CO., INC.	14193630	372.00	1433906	372.00	00000010 57	104.53	0100	0000000	1110	1000	4300001	018		
002043 - JONES SCHOOL SUPPLY CO., INC.	14193630	372.00	1433906	372.00	00000010 57	113.24	0100	0000000	1110	1000	4300001	018		
002043 - JONES SCHOOL SUPPLY CO., INC.	14193630	372.00	1433906	372.00	00000010 57	154.23	0100	0000000	1110	1000	4300001	018		
002529 - GCR TIRES&SERVICE	14193631	452.23	44052	452.23	00000005 18	452.23	0100	0982000	0000	3600	5600005	074		
002536 - STANDARD PLUMBING & INDUSTRIAL	14193632	7.92	S1637001 0.001	7.92	00000002 84	7.92	0100	8150000	0000	8100	4300007	070		
002721 - CALIFORNIA ELECTRIC SUPPLY INC	14193633	868.08	CES	868.08	00000002 50	868.08	0100	8150000	0000	8100	4300007	070		
002770 - FLEETWASH INC	14193634	434.16	X-901457 & X- 910027	434.16	00000005 62	434.16	0100	0982000	0000	3600	5600005	074		
002771 - SMART & FINAL	14193635	63.51	SMARTF	63.51	00000007 21	63.51	0100	0000000	0000	7100	4300015	064		
003145 - VALLEY INDUSTRIAL SPECIALTIES	14193636	238.87	A234538 & A234664	238.87	00000002 38	238.87	0100	8150000	0000	8100	4300007	070		
003311 - SAN DIEGO COUNTY SUPERINTENDEN	14193637	600.00	099- 007678	600.00	00000005 40	600.00	0100	0000001	1110	1000	5200003	061		
003377 - SOUTHWEST	14193638	3,573.85	PINW0208 765-	365.04	00000010 41	95.26	0100	6500000	5770	1190	4300001	054		

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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Finct	Object	Site	Op Unit	PY
SCHOOL & OFFICE			PINV0211 253											
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PINV0208 765- PINV0211 253	365.04	00000010 41	111.13	0100	6500000	5770	1190	4300001	054		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PINV0208 765- PINV0211 253	365.04	00000010 41	158.65	0100	6500000	5770	1190	4300001	054		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	2.05	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	10.28	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	49.76	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	75.95	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	77.89	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	94.90	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 00630	505.57	00000006 30	194.74	0100	0000000	1110	1000	4300011	020		
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 01027	2,703.24	00000010 27	142.56	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 01027	2,703.24	00000010 27	213.41	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 01027	2,703.24	00000010 27	279.07	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 01027	2,703.24	00000010 27	529.20	0100	0000000			9320000			
003377 - SOUTHWEST SCHOOL & OFFICE	14193638	3,573.85	PO#00000 01027	2,703.24	00000010 27	1,539.00	0100	0000000			9320000			
003622 - FASTENAL COMPANY	14193639	21.69	CACHU47 596	21.69	00000002 47	21.69	0100	8150000	0000	8100	4300007	070		

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Vendor	Warrant	Warrant Amount	Invoice id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
004231 - PRO POWER	14193640	580.29	125065-125063-125064	580.29	0000000264	580.29	0100	00000000	0000	8200	4300014	069		
004571 - DOMTAR PAPER CO. LLC	14193641	14,256.00	1287664	7,128.00	0000001107	7,128.00	0100	00000000			9320000			
004571 - DOMTAR PAPER CO. LLC	14193641	14,256.00	1284419	7,128.00	0000001076	7,128.00	0100	00000000			9320000			
004578 - STAFF REHAB	14193642	8,400.00	SS-820 SS-904 SS-992	8,400.00	0000000590	8,400.00	0100	65000000	5770	1190	5800010	054		
004601 - SIR SPEEDY PRINTING 02890	14193643	191.16	23377	63.72	0000001044	63.72	0100	00000000	1110	1000	4300011	016		
004601 - SIR SPEEDY PRINTING 02890	14193643	191.16	23376	127.44	0000000925	127.44	0100	00000000	1110	1000	4300001	022		
004623 - DIALCOM SYSTEMS GROUP, INC	14193644	166.25	5795	166.25	0000000488	166.25	0100	81500000	0000	8100	5600005	070		
004689 - ACCOUNTABLE HEALTHCARE	14193645	9,152.50	ACCOUNT ABLE	9,152.50	0000001131	9,152.50	0100	65000000	5770	1190	5800010	054		
004774 - THINK TOGETHER	14193646	5,780.00	8291	5,780.00	0000000696	5,780.00	0100	00000001	1110	1000	5800010	061		

Business Unit Total: \$119,319.33

Fund 01 - 11,876.90
12 - 592.45

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PeopleSoft:Accounts Payable
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Report ID: APX2030

2016-12-01

03300: San Ysidro

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000002 - JOSE ARTURO SANCHEZ MACIAS	14193052	4,673.56	REIMBUR SEMENT	4,673.56		1,892.28	0100	0300103	0000	7100	5200003	063		
000000002 - JOSE ARTURO SANCHEZ MACIAS	14193052	4,673.56	REIMBUR SEMENT	4,673.56		2,781.28	0100	0300104	0000	7100	5200003	063		
000000007 - CRYSTAL CLEAR GLASS & MIRROR	14193053	1,339.20	499	1,339.20	00000002 86	446.40	0100	8150000	0000	8100	4300007	070		
000000007 - CRYSTAL CLEAR GLASS & MIRROR	14193053	1,339.20	499	1,339.20	00000002 86	892.80	0100	8150000	0000	8100	5600005	070		
000000119 - INSTITUTE FOR CRIMINAL JUSTICE	14193054	1,890.00	NOVEMBER	1,890.00	00000008 13	1,890.00	0100	0000001	0000	7200	5800010	064		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	13.62	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	49.35	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	49.72	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	51.71	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	59.53	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	60.50	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	60.50	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	60.50	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	134.73	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	182.98	0100	0000000	0000	8200	4300020	020		
000136 - WAXIE SANITARY SUPPLY	14193055	2,360.44	PO#000000 01011	2,360.44	00000010 11	1,637.30	0100	0000000	0000	8200	4300020	020		
000809 - OFFICE DEPOT	14193056	4,452.78	PO#000000 01082	3,781.94	00000010 82	11.64	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPOT	14193056	4,452.78	PO#000000 01082	3,781.94	00000010 82	16.54	0100	0000000	1110	1000	4300001	018		

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PeopleSoft Accounts Payable
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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	OP Unit	PY
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	65.75	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	65.75	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	65.75	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	65.75	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	107.05	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	112.70	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	150.29	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	150.29	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	150.29	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	247.95	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	300.59	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	495.90	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001082	3,781.94	0000001082	1,212.20	0100	0000000	1110	1000	4300001	018		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001095	670.84	0000001095	14.28	0100	0000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001095	670.84	0000001095	14.28	0100	0000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#000001095	670.84	0000001095	24.09	0100	0000000	1110	1000	4300001	022		

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PeopleSoft Accounts Payable
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Report ID: APX2030

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	34.41	0100	00000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	34.41	0100	00000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	34.41	0100	00000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	113.55	0100	00000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	172.04	0100	00000000	1110	1000	4300001	022		
000809 - OFFICE DEPT	14193056	4,452.78	PO#0000001095	670.84	0000001095	229.37	0100	00000000	1110	1000	4300001	022		
001339 - PITNEY BOWES	14193057	178.72	3100774066	178.72	0000000201	178.72	0100	00000000	0000	7200	5600005	071		
001671 - NORTH COUNTY EDUCATIONAL	14193058	400.00	271340	400.00	0000000205	400.00	0100	00000000	0000	7200	5300000	071		
002976 - FEDEX	14193059	35.87	5-615-64013#14	35.87	0000000310	35.87	0100	00000000	0000	7200	5900012	071		
004226 - BLUE COAST CONSULTING	14193060	550.00	#14	550.00	0000000367	550.00	2110	9010000	0000	8100	5800010	022		
004801 - EAST L.A. CLASSIC THEATRE	14193061	43,833.33	1063	43,833.33	0000000559	43,833.33	0100	00000001	1110	1000	5800010	061		
004833 - SPARKLETT'S	14193062	171.90	WATER	171.90	0000000203	171.90	0100	00000000	0000	7200	5600005	071		

Business Unit Total: \$59,885.80

\$ 59,885.80
2110 - 550.00

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03300: San Ysidro 2016-11-30

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000000068 - P.I.P.S.	14192434	57,539.75	188375	57,539.75	00000004 71	57,539.75	0100	0000000			9910360			
000000141 - WESTCOAST SECURITY & INVESTIGATIVE	14192435	6,245.00	1883	6,245.00	00000011 04	6,245.00	0100	0000000	0000	7200	5800010	071		
000136 - WAXIE SANITARY SUPPLY	14192436	309.74	76348382	309.74	00000010 81	309.74	0100	0000000	0000	8200	4300020	018		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	1.93	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	3.43	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	4.57	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	5.70	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	6.27	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	7.29	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	7.64	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	9.11	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	9.36	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	9.57	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	9.58	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	10.60	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	10.84	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	13.68	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	13.69	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	13.69	0100	0000000	0000	7200	4300011	071		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	13.69	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	13.70	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	14.03	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	16.56	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	16.65	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	17.11	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	17.12	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	18.81	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	19.04	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	19.25	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	20.54	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	21.83	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	22.25	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	22.57	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	22.59	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	22.83	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	24.39	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	26.24	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	26.48	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	28.30	0100	00000000	0000	7200	4300011	071		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001029	1,078.19	0000001029	30.12	0100	00000000	0000	7200	4300011	071		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Func	Object	Site	Op Unit	PY
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	34.14	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	37.65	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	37.67	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	39.41	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	41.08	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	54.80	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	62.79	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	68.41	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01029	1,078.19	00000010 29	131.19	0100	0000000	0000	7200	4300011	071		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01074	2,488.45	00000010 74	355.75	0100	0000000	0000	9320000	9320000			
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01074	2,488.45	00000010 74	587.87	0100	0000000	0000	9320000	9320000			
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01074	2,488.45	00000010 74	663.55	0100	0000000	0000	9320000	9320000			
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01074	2,488.45	00000010 74	881.28	0100	0000000	0000	9320000	9320000			
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 00550	129.52	00000005 50	23.28	0100	0000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 00550	129.52	00000005 50	49.70	0100	0000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 00550	129.52	00000005 50	56.54	0100	0000000	1110	1000	4300001	012		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01058	261.48	00000010 58	5.32	0100	0000000	1110	1000	4300011	025		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01058	261.48	00000010 58	6.07	0100	0000000	1110	1000	4300011	025		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01058	261.48	00000010 58	6.39	0100	0000000	1110	1000	4300011	025		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01058	261.48	00000010 58	10.64	0100	0000000	1110	1000	4300011	025		
000809 - OFFICE DEPOT	14192437	4,019.30	PO#00000 01058	261.48	00000010 58	11.72	0100	0000000	1110	1000	4300011	025		

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PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	261.48	0000001058	24.50	0100	00000000	1110	1000	4300011	025		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	261.48	0000001058	27.70	0100	00000000	1110	1000	4300011	025		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	261.48	0000001058	37.30	0100	00000000	1110	1000	4300011	025		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	261.48	0000001058	58.53	0100	00000000	1110	1000	4300011	025		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	261.48	0000001058	73.31	0100	00000000	1110	1000	4300011	025		
000809 - OFFICE DEPT	14192437	4,019.30	PO#000001058	61.66	0000001058	61.66	0100	00000000	1110	1000	4300011	025		
001438 - REPUBLIC SERVICES	14192438	15,496.97	NOVEMBER 2016	15,496.97	0000000197	15,496.97	0100	00000000	0000	8200	5500005	069		
004546 - LAW OFFICES OF SCHWARTZ&STOREY	14192439	7,000.00	1807	7,000.00	0000001105	7,000.00	0100	00000000	0000	7200	5800150	054		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000706	28.53	0000000706	28.53	-0100	00000000	1110	1000	4300001	025		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000001094	90.87	0000001094	90.87	1200	9024000	0001	1000	4400000	076		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000001056	269.50	0000001056	269.50	0100	00000000	1110	1000	4300001	022		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000883	965.64	0000000883	233.13	0100	00000000	1110	1000	4300001	012		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000883	965.64	0000000883	732.51	0100	00000000	1110	1000	4300001	012		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000926	369.94	0000000926	369.94	0100	00000000	1110	4200	4300013	022		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	15.61	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	20.16	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	27.88	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	31.58	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	41.38	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	46.97	0100	00000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#000000927	640.57	0000000927	47.17	0100	00000000	1110	1000	4300011	020		

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Report ID: APX2030

PeopleSoft Accounts Payable
AP TRIAL PAYMENT REGISTER

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Vendor	Warrant	Warrant Amount	Invoice Id	Invoice Amount	PO Id	Distribution Amount	Fund	Resource	Goal	Funct	Object	Site	Op Unit	PY
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000927	640.57	0000000927	136.39	0100	0000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000927	640.57	0000000927	273.43	0100	0000000	1110	1000	4300011	020		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000924	165.69	0000000924	8.27	0100	0000000	0000	7100	4300011	064		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000924	165.69	0000000924	16.74	0100	0000000	0000	7100	4300011	064		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000924	165.69	0000000924	20.09	0100	0000000	0000	7100	4300011	064		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000924	165.69	0000000924	58.63	0100	0000000	0000	7100	4300011	064		
004678 - AMAZON.COM, INC.	14192440	2,530.74	PO#0000000924	165.69	0000000924	61.96	0100	0000000	0000	7100	4300011	064		

Business Unit Total: \$93,141.50

957C

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:

The San Ysidro School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts/donations are in keeping with the criteria of Board Policy 3290.

The District would like to accept and thank the organizations and/or individuals on the attached list for their generous contributions to education, students and staff.

RECOMMENDATION:

Accept donations valued at \$2,845.00 to help support and enrich our educational programs.

Renewal New Amendment Ratify Other

Business Services Reviewed: *JAM*

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Donations \$2,845.00 (Amount)

Cash/Checks Only Donations Account (Name of funding source and/or location)

 (Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: SECOND QUARTERLY COMPLAINT REPORT FOR WILLIAM'S
LAWSUIT RELATED ISSUES FOR SCHOOL YEAR 2016-17

BACKGROUND INFORMATION:

Pursuant to regulations adopted by the State of California in settlement of the William's Lawsuit, districts must submit a report every quarter to the Governing Board delineating the amount of complaints received and the status of those complaints. After Board acceptance, this report must also be filed with the San Diego County Office of Education.

The synopsis below reports that from October 1, 2016 to December 31, 2016, the District has received no written complaints pertaining to teacher mis-assignments, instructional materials deficiencies or facilities disrepair.

Type	Number of Complaints Received in Quarter	Number of Complaints Resolved	Number of Complaints Unresolved
Instructional Materials	0	N/A	N/A
Facilities	0	N/A	N/A
Teacher Vacancy and Misassignment	0	N/A	N/A
Total	0	N/A	N/A

RECOMMENDATION:

Accept the Report of William's Complaints for the second quarter, from October 1, 2016 to December 31, 2016 of the 2016-2017 school year for submission to the San Diego County Office of Education.

Renewal New Amendment Ratify Other

Business Services Reviewed: JASM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

N/A

(Amount)

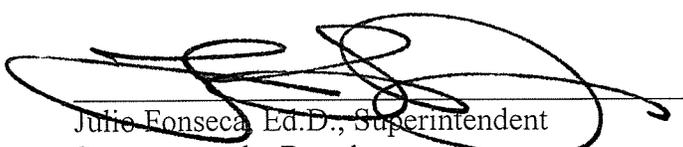
N/A

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Nutrition Services
Pamela Lambert, Director

AGENDA ITEM: DONATION OF FOOD ITEMS

BACKGROUND INFORMATION:

Management Bulletin Number USDA-CNP-04-2012 from the California Department of Education provides guidance on the Donation of Leftover Food - Reference: U.S. Department of Agriculture, Food and Nutrition Service, Policy Memos SP 11-2012, CACFP 05-2012, and SF SP 07-2012; SP 29-2009, and CACFP 07-2007; Richard B. Russell National School Lunch Act, Section 9; California *Health and Safety Code*, sections 113871, 113876. The statute clarifies that any food prepared for Child Nutrition Program's but not consumed may be donated to "eligible food banks or charitable organizations."

The District's Board Policy 3270(a) states "when any district-owned instructional materials, equipment, supplies, or other personal property becomes unusable, obsolete, or no longer needed, the Superintendent or designee shall notify the Governing Board."

The District's Child Nutrition Program currently has some food items that will be reaching the "Best used by" date such as dairy, juice and produce that will not be consumed before the expiration date. The District would like to donate these items to an eligible food bank or charitable organization.

RECOMMENDATION:

Approve the donation of food items valued at an estimated \$284.00.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAM

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

Yes No

Yes No

Donation
\$284.00
(Amount)

Nutrition Services
(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: AGREEMENT WITH FOTOGRAFIA Y VIDEO

BACKGROUND INFORMATION:

On occasions, parents miss the opportunity to have their children's picture taken during a special school event such as: their child receiving an award, a performance, promotions, etc. Fotografia y Video is owned and operated by a parent from Sunset School and has been providing memorable portraits free of charge to parents upon their request.

Administration recommends the approval for Fotografia y Video to provide photography services at District facilities under the discretion of the site administrator or during events where it is open to the public. The cost implication would be for supplies used at an amount not to exceed \$2,500.00.

RECOMMENDATION:

Approve/Ratify the agreement with Fotografia y Video for photography services from December 15, 2016 to June 30, 2017 at a cost not to exceed \$2,500.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: *jaom*

Financial Implications?

Yes No

Are funds for this item included in the 2016-2017 Budget?

Yes No

Requisition #

\$2,500.00

(Amount)

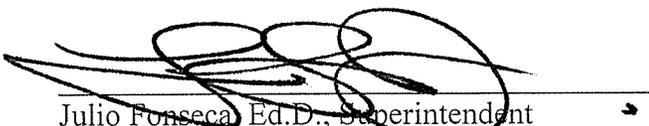
General Fund

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 15th day of December 2016, by and between the San Ysidro School District, hereinafter called the "District", and

Fotografia y Video (Jesus & Viviana Camarillo)

Company/Consultant/Individual

(619) 548-3988

Telephone Number

1819 Smythe Avenue, #61, San Ysidro, CA 92173

Address

Tomoyo cg@gmail.com

Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: December 15, 2016

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

SAN YSIDRO SCHOOL DISTRICT

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CONSULTANT:	Fotografia y Video
Name:	Jesus y Viviana Camarillo
Title:	Independent Owners
Address:	1819 Smythe Avenue #61
City/State/Zip Code:	San Ysidro, CA 92173
Telephone:	(619) 548-3988
Email:	Tomoyo_cg@gmail.com

DISTRICT:	San Ysidro School District
Name:	J. Arturo Sanchez Macias
Title:	Deputy Superintendent
Address:	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173
Telephone:	(619) 428-4476
Email:	arturo.macias@systd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

Fotografia y Video
Firm Name

Signature of Authorized Agent

Print Name, Title

Date:

Phone Number

DISTRICT

San Ysidro School District
Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent
Print Name, Title

Date

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

**CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1
Fingerprinting and Criminal Background Investigation Requirements**

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils.** As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number
_____	_____
_____	_____
_____	_____
_____	_____

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

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EXHIBIT A

SCOPE OF SERVICES

- Notify Principal/Designee
- Sign the Visitor Log in the office each time on campus for this purpose.
- If asked, take pictures during school-approved events.
- Only with the parent’s permission will pictures of students be taken. If group picture, permission of all parents of students in group is required.
- District-wide permission
- No inappropriate or obscene pictures will be taken at any time.
- No public posting of pictures on any type of media, social media, and/or websites.
- No fee to students and their families.

PAYMENT

District will pay Consultant the amount not to exceed \$2,500.00 for these services. Consultant will provide itemized statements and receipts for any expenses related to these services. //

Firm Name

Signature of Authorized Agent

Print Name, Title

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH CRIMSON CENTER FOR SPEECH-LANGUAGE PATHOLOGY, INC.

BACKGROUND INFORMATION:

All students with an active Individualized Education Plan (IEP) shall be evaluated every three (3) years unless otherwise modified by the IEP team. Students may be evaluated annually upon request. Independent Educational Evaluations (IEE) are provided at public expense through member district of the South County SELPA according to the policy, procedures, and criteria which should all be read in conjunction with one another.

Crimson Center for Speech-Language Pathology, Inc., one of the accepted Independent Educational Evaluators by South County SELPA, has been selected by the parents of special education students, to provide independent speech assessments for their children who currently receive special education services as designated by the students' IEPs.

Cost implication will be \$3,000.00 for two speech evaluations and IEP meetings attendance.

RECOMMENDATION:

Approve/Ratify the agreement with Crimson Center for Speech-Language Pathology, Inc. for school year 2016-2017 at an estimated total cost of \$3,000.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated

\$3,000.00

(Amount)

Special Education

(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 13th day of January, 2017 by and between the San Ysidro School District, hereinafter called the "District", and

Crimson Center for Speech-Language Pathology, Inc.

(858) 695-9415

Company/Consultant

Telephone Number

9606 Tierra Grande, Ste. 107, San Diego, CA 92126

alyssatcrimson@gmail.com

Address

Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: January 13, 2017

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

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4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

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5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	Crimson Center for Speech-Language Pathology, Inc.
Name:	Alyssa Trahan, Clinic Coordinator
Title:	Clinic Coordinator
Address:	9606 Tierra Grande, Ste. 107
City/State/Zip Code:	San Diego, CA 92126
Telephone:	(858) 695-9415
Email:	alyssatcrimson@gmail.com

SAN YSIDRO SCHOOL DISTRICT

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DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Interim Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3092
Email:	arturo.macias@systd.k12.ca.us	Janette.ridgels@systd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

**Crimson Center for
Speech-Language Pathology, Inc.**

Firm Name

Signature of Authorized Agent

Alyssa Trahan, Clinic Coordinator

Print Name, Title

Date:

(858) 695-9415

Phone Number

DISTRICT

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

January 13, 2017

Date

Ratified 01-26-17

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

Independent speech evaluations and attend IEP meetings for two special education students.

Total costs not to exceed \$ 3,000.00

//

**Crimson Center for
Speech-Language Pathology, Inc.**

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Signature

Alyssa Trahan, Clinic Coordinator

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

//

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

**CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1
Fingerprinting and Criminal Background Investigation Requirements**

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils.** As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number
_____	_____
_____	_____
_____	_____
_____	_____

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH MARJORIE BLOCK FOR INDEPENDENT OCCUPATIONAL THERAPY ASSESSMENT

BACKGROUND INFORMATION:

All students with an active Individualized Education Plan (IEP) shall be evaluated every three (3) years unless otherwise modified by the IEP team. Students may be evaluated annually upon request. Independent Educational Evaluations (IEE) are provided at public expense through member district of the South County SELPA according to the policy, procedures, and criteria which should all be read in conjunction with one another.

Ms. Marjorie Block, MS, OTR/L, one of the accepted Independent Educational Evaluators by South County SELPA, has been selected by the parents of a special education student, to provide independent occupational therapy assessment for their child, who currently receives special education services as designated by the student's IEP.

Cost implication will be \$1,100.00 for independent occupational therapy evaluation and attending IEP meetings.

RECOMMENDATION:

Approve/Ratify the agreement with Ms. Marjorie Block to provide independent occupational therapy evaluation for 2016-2017 school year at an estimated cost not to exceed \$1,100.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: *JAFM*

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated
\$1,100.00
(Amount)

Special Education
(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 13th day of January 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Marjorie Block, MS, OTR/L
Company/Consultant

(619) 922-6480

Telephone Number

P.O. Box 60325, San Diego, CA 92166
Address

mpblock@gmail.com

Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: January 13, 2017

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

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4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

SAN YSIDRO SCHOOL DISTRICT

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5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	
Name:	Marjorie Block
Title:	MS, OTR/L
Address:	P.O. Box 60325
City/State/Zip Code:	San Diego, CA 92166
Telephone:	(619) 922-6480
Email:	mpblock@gmail.com

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Interim Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3032
Email:	arturo.macias@systd.k12.ca.us	Janette.ridgels@systd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

Marjorie Block, MS, OTR/L

Firm Name

Signature of Authorized Agent

Marjorie Block, MS, OTR/L

Print Name, Title

Date:

(619) 922-6480

Phone Number

DISTRICT

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

01-13-17

Date

Ratified 01-26-17

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

Independent occupational therapy evaluation and attending IEP meetings.

Total costs not to exceed \$1,100.00

//

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Signature

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

//

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1 Fingerprinting and Criminal Background Investigation Requirements

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils.** As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number
_____	_____
_____	_____
_____	_____
_____	_____

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH BRAIN LEARNING PSYCHOLOGICAL CORPORATION

BACKGROUND INFORMATION:

All students with an active Individualized Education Plan (IEP) shall be evaluated every three (3) years unless otherwise modified by the IEP team. Students may be evaluated annually upon request. Independent Educational Evaluations (IEE) are provided at public expense through member district of the South County SELPA according to the policy, procedures, and criteria which should all be read in conjunction with one another.

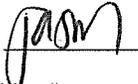
Brain Learning Psychological Corporation, one of the accepted Independent Educational Evaluators by South County SELPA, has been selected by the parents of special education students, to provide independent psychoeducational evaluations, functional behavior assessment, and educationally related mental health services report (ERMHS) for their children, who currently receive special education services as designated by the students' IEPs.

Cost implication will be \$7,445.00 for independent psychoeducational evaluation, functional behavior assessment, and mental health evaluation including IEP meeting attendance.

RECOMMENDATION:

Approve/Ratify the agreement with Brain Learning Psychological Corporation, to provide independent evaluations for the 2016-2017 school year at a cost not to exceed \$7,445.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated

\$7,445.00

(Amount)

Special Education

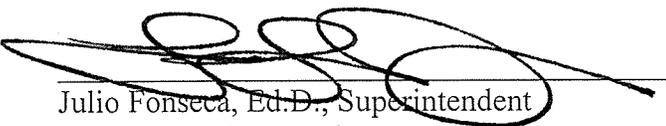
(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 13th day of January 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Brain Learning Psychological Corporation
Company/Consultant

(619) 324-9764

Telephone Number

5550 Baltimore Dr. Suite 150 La Mesa, Ca. 91942
Address

office@brainlearning.com

Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: January 13, 2017

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

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4350 Otay Mesa Road, San Ysidro, CA 92173

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with

Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	Brain Learning Psychological Corporation
Name:	Rienzi Haytasingh, Psy.D.
Title:	President
Address:	5550 Baltimore Dr., Ste.150
City/State/Zip Code:	La Mesa, CA 91942
Telephone:	(619) 324-9764
Email:	office@brainlearning.com

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Interim Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3032
Email:	arturo.macias@systd.k12.ca.us	Janette.ridgels@systd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

DISTRICT

Brain Learning Psychological Corporation

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Rienzi Haytasingh, Psy.D., President

Print Name, Title

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date:

(619) 324-9764

Phone Number

01-13-17

Date

Ratified 01-26-17

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

- Independent Psychoeducational Evaluations
- Independent Functional Behavior Assessment
- Independent Educationally Related Mental Health Services Assessment
- IEP Meetings Attendance

Total costs not to exceed \$7,445.00

//

SAN YSIDRO SCHOOL DISTRICT

EXHIBIT A

SCOPE OF SERVICES

Services include:

- Independent Psychoeducational Evaluations
- Independent Functional Behavior Assessment
- Independent Educationally Related Mental Health Services Assessment
- IEP Meetings Attendance

Total costs not to exceed \$7,445.00

Brain Learning Psychological Corporation

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Rienzi Haytasingh, Psy.D., President

Print Name, Title

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

//

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH CHILDREN'S OT SERVICES, INC.

BACKGROUND INFORMATION:

All students with an active Individualized Education Plan (IEP) shall be evaluated every three (3) years unless otherwise modified by the IEP team. Students may be evaluated annually upon request. Independent Educational Evaluations (IEE) are provided at public expense through member district of the South County SELPA according to the policy, procedures and criteria.

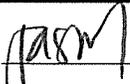
Children's OT Services, Inc., one of the accepted Independent Educational Evaluators by South County SELPA, has been selected by the parents of a special education student, to provide independent occupational therapy assessment for their child, who currently receives special education services as designated by the student's IEP.

Cost implication will be \$1,000.00 for independent occupational therapy evaluation including IEP meeting attendance.

RECOMMENDATION:

Approve/Ratify the agreement with Children's OT Services, Inc. to provide independent occupational therapy evaluation for a special education student during 2016-2017 school year at an amount not to exceed \$1,000.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated

\$1,000.00

(Amount)

Special Education

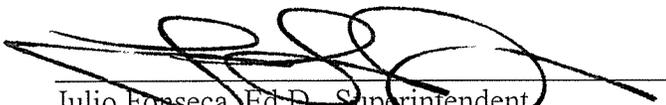
(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 13th day of January 2017, by and between the San Ysidro School District, hereinafter called the "District", and

Children's OT Services, Inc.
Company/Consultant

(858) 695-9444
Telephone Number

9606 Tierra Grande St., Ste. 104, San Diego, CA 92126
Address

childrensotservices@gmail.com
Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: January 13, 2017

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on **Exhibit A** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
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Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

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Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless

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Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service; (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

Per Ed Code 49406 and Assembly Bill 1667, the district requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

CONSULTANT:	Children's OT Services, Inc.
Name:	Elizabeth Cuthberston
Title:	Administrator
Address:	9606 Tierra Grande St., Ste.104
City/State/Zip Code:	San Diego, CA 92126
Telephone:	(858) 695-9444
Email:	

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Interim Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3032
Email:	arturo.macias@sysd.k12.ca.us	Janette.ridgels@sysd.k12.ca.us

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.

CONSULTANT

DISTRICT

Children's OT Services, Inc.

Firm Name

Signature of Authorized Agent

Elizabeth Cuthbertson, Administrator

Print Name, Title

Date:

(858) 695-9444

Phone Number

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

01-13-17

Date

Ratified 01-26-17

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

- Independent occupational therapy evaluation and IEP meeting attendance.

Total costs not to exceed \$1,000.00

//

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

- Independent occupational therapy evaluation and IEP meeting attendance.

Total costs not to exceed \$1,000.00

//

SAN YSIDRO SCHOOL DISTRICT

Children's OT Services, Inc.

Firm Name

San Ysidro School District

Firm Name

Signature of Authorized Agent

Signature

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

//

Children's OT Services, Inc.
5100 Camino

San Ysidro School District
4350 Otay Mesa Road

Signature of Authorized Agent

Signature

BU129

J. Arturo Sanchez Macias, Deputy Superintendent

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1 Fingerprinting and Criminal Background Investigation Requirements

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils.** As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name

Last 4-digits of SSN or CDL Number

Name	Last 4-digits of SSN or CDL Number
_____	_____
_____	_____
_____	_____
_____	_____

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____
Name/title of authorized representative

Signature _____ Date _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY
OFFICE OF EDUCATION

BACKGROUND INFORMATION:

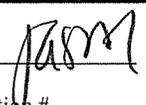
San Ysidro School District is implementing a district-wide focus on increasing student progress in reading. The purpose of this Memorandum of Understanding is to provide support to K to 8th grade special education teachers in expanding their professional knowledge to increase student reading ability through small group literacy instruction and using assessment data to guide instructional decisions. San Diego County Office of Education will provide two, 2-hour professional learning sessions (PLS) and 20 hours on site coaching at specific schools. The term of the agreement is from January 30, 2017 to June 30, 2017.

Cost implications will be \$3,000.00 for staff development and coaching.

RECOMMENDATION:

Approve the Memorandum of Understanding with the San Diego County Office of Education to provide staff development and coaching to Special Education teachers at a cost not to exceed \$3,000.00 from Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications? Are funds for this item included in the 2016-2017 Budget?

Yes No

Yes No

Requisition #

Estimated

\$3,000.00

(Amount)

Special Education

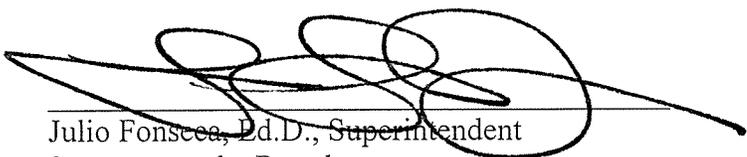
(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

MEMORANDUM OF UNDERSTANDING BETWEEN SAN DIEGO COUNTY OFFICE OF EDUCATION AND SAN YSIDRO SCHOOL DISTRICT

This Memorandum of Understanding (MOU) for professional learning to be provided by a San Diego County Office of Education for the San Ysidro School District, hereinafter referred to as SYSD and the San Diego County Office of Education hereinafter referred to as SDCOE.

I. PURPOSE SCOPE & INTENDED OUTCOME:

A. PURPOSE:

San Ysidro School District is implementing a district wide, focus on increasing student progress in reading. The purpose of this proposal is to provide support to TK to grade 8 teachers in expanding their professional knowledge to increase student development of early reading behaviors.

B. SCOPE:

The SDCOE ELA Coordinator will provide 2 hours professional learning sessions (PLS) for San Ysidro School District (SYSD) on January 30-31, 2017 and 20 hours on site coaching at specific schools between February through June, 2017.

II. DISTRICT RESPONSIBILITIES:

- A. SYSD will determine and provide the facilities for PLS.
- B. SYSD will contact and inform participating teachers of all pertinent information.
- C. SYSD will provide the registration process.
- D. SYSD will provide handouts copies for PLS.

III. SDCOE RESPONSIBILITIES:

- A. SDCOE will provide a facilitator who will plan and deliver PLS.
- B. SDCOE will provide handouts one week prior to PLS for SYSD to make copies.
- C. SDCOE will provide supplies such as supply boxes, and chart paper for the PLS.
- D. SDCOE will meet with leadership team after the PLS to support next steps.

IV. OWNERSHIP OF MATERIALS:

All materials and documents, including without limitation memoranda, reports, specifications, designs, plans, maps and other documents prepared for, or obtained related to the scope of, this proposal shall be property of SDCOE from the moment of their creation.

V. PROPOSAL:

This proposal shall begin January 30, 2017 and may continue through June 30, 2017.

VI. PAYMENT:

District agrees to pay SDCOE for services provided, within 30 days of receipt of invoice.

- The total proposed cost shall be no more than \$3,000.00.

Fees shall include:

- One SDCOE facilitator for \$750.00.
- Planning for all sessions for \$750.00.
- 20 hours of Coaching between February and May for \$1,500.00.

VII. GOVERNING LAW/VENUE SAN DIEGO:

In the event of litigation, the proposal, agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

VIII. COMPLIANCE WITH LAW:

The parties shall be subject to, and shall comply with, all Federal State, and local laws and regulations applicable with respect to its performance under this Proposal including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including nondiscrimination.

IX. ENTIRE PROPOSAL:

This Proposal represents the entire Proposal and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Proposal may not be amended in any way except by a writing duly executed by both parties hereto.

X. HOLD HARMLESS

Each party agrees to hold harmless, defend, and to indemnify the other, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from or alleged to have arisen from the indemnifying party's performance or lack thereof under this proposal.

XI. CANCELLATION OF AGREED PROPOSAL:

This agreed proposal may be cancelled prior to January 30, 2017 upon mutual written agreement of the parties in the event of cancellation of this proposal, payment of fees for services provided prior to cancellation will be immediately due and payable to SDCOE.

XII. CONTACT INFORMATION:

For SDCOE

For SYSD

Cynthia Craft
English Language Arts Coordinator
Learning & Leadership Services
6401 Linda Vista Road, 321 South
San Diego, CA 92111
858-569-5407
cynthia.craft@sdcoe.net

J. Arturo Sanchez-Macias
Deputy Superintendent
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173
619-428-4476
arturo.macias@sysd.k12.ca.us

Contact:
Janette Ridgels
Interim Director of Special Education
(619) 428-4476 ext. 3032
janette.ridgels@sysd.k12.ca.us

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR MIGRANT EDUCATION PROGRAM

BACKGROUND INFORMATION:

Migrant Education is a Federally funded program designed to support high quality and comprehensive educational programs for migrant children to help reduce the educational disruption and other problems that result from repeated moves.

Students qualify for the Migrant Education Program if the parent or guardian is a migratory worker in the agricultural, dairy, lumber, or fishing industries and whose family has moved during the past three years. Eligibility is established through an interview conducted by a Migrant Education recruiter who visits both home and employment locations where migrant workers are employed. The law states that migrant education services are a priority for those students whose education has been interrupted during the current school year and who are failing, or are most at risk of failing to meet State content and performance standards. The Migrant Education Program currently serves all schools in the San Ysidro School District.

RECOMMENDATION:

Approve/Ratify the Memorandum of Understanding with the San Diego County Office of Education for the Migrant Education Program during school year 2016-2017 at no cost to the District.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAS

Financial Implications? Are funds for this item available in the 2016-2017 Budget?

Yes No Yes No

Requisition #

N/A

(Amount)

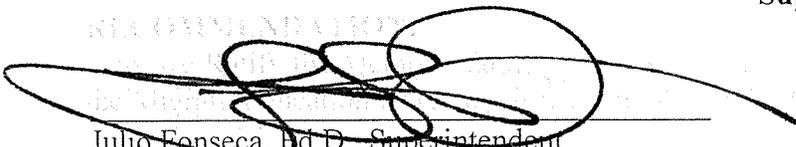
N/A

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

**AGREEMENT BETWEEN THE
SAN YSIDRO SCHOOL DISTRICT
AND
SAN DIEGO COUNTY OFFICE OF EDUCATION
MIGRANT EDUCATION REGION IX**

This Agreement is entered into by and between the San Ysidro School District, 4350 Otay Mesa Road, San Ysidro, California 92173, hereinafter referred to as "District," and the San Diego County Office of Education (SDCOE) Migrant Education Region IX, 135 Vallecitos de Oro, Suite A, San Marcos, California 92069, hereinafter referred to as "SDCOE."

RECITALS

WHEREAS, SDCOE will provide supplementary educational and support services to identified migrant students attending San Ysidro School District; and

WHEREAS, the District does not have sufficient staff available to provide each required services; and

WHEREAS, California Government Code section 53060 grants the District the authority to contract with and employ persons for the furnishing to the District of special services if such persons are specially trained, experienced, and competent to perform the special services requested; and

WHEREAS, SDCOE is specially trained and possesses the necessary skills, experience, education and competency, and licenses or credentials to perform the required services.

NOW, THEREFORE, District and SDCOE agree as follows:

I – TERM

The term of this Agreement shall commence on July 1, 2016 and shall end on June 30, 2017.

II - RESPONSIBILITIES OF SDCOE

SDCOE shall perform the services set forth on Exhibit A, Section IV: Memorandum of Understanding Service Planning/Evaluation:

III - RESPONSIBILITIES OF DISTRICT

District shall perform the services set forth on Exhibit A, Section IV: Memorandum of Understanding Service Planning/Evaluation:

IV - COMPENSATION

There are no costs to the District associated with this Agreement.

V – AMENDMENT

This Agreement may be amended only with the mutual consent of the parties. All amendments must be in writing and must be approved by the District's governing board.

VI - TERMINATION

This Agreement may be terminated upon thirty (30) days written notice by either party to this Agreement. Such termination shall not be deemed to be a breach of this Agreement, nor shall it be deemed to be tortuous conduct.

VII - INDEPENDENT CONTRACTOR

SDCOE is, for all purposes arising under this Agreement, an independent contractor. No officer, agent or employee of SDCOE or District shall be deemed an officer, agent or employee of the other party. Neither SDCOE nor District, nor any officer, agent or employee thereof, shall be entitled to any benefits to which employees of the other party are entitled, including, but not limited to, overtime, retirement benefits, workers compensation benefits, injury leave, or other leave benefits.

VIII – ASSIGNMENT

Neither SDCOE nor District may assign or transfer any interest in this Agreement without the prior written consent of the other party.

IX - FINGERPRINT CLEARANCE

Under Education Code, Section 45125.1, SDCOE and its subcontractors shall ensure that all employees working with the San Ysidro School District obtain fingerprint background clearance through the California Department of Justice (DOJ) screening process: SDCOE will ensure that subcontractors will not place any person at a school whom has a conviction of a serious or violent felony as defined in Education Code, Section 44830.1 (c)(1), or sex offense as defined in Education Code, Section 44010 or controlled substance offense as defined by Education Code, Section 44011.

X - TUBERCULOSIS EXAMINATION

SDCOE and its subcontractors shall ensure that all employees working with the San Ysidro School District will provide a tuberculosis (TB) certificate of clearance prior to commencing initial employment. SDCOE will ensure that subcontractors will not place any person at a school without a valid TB certificate on file showing the employee was examined and found to be free from active tuberculosis, as defined in Education Code, Section 49406.1 (a).

XI - INSURANCE

SDCOE shall not commence work nor shall it allow any subcontractor(s) to commence work under this contract until it has obtained and submitted to the District all required insurance hereunder and certificates evidencing such insurance. Liability and Automobile carriers shall possess a current Best's Key Rating of A minus (A-) or better:

A. General

1) As specified below, SDCOE shall maintain, or cause to be maintained, such insurance as will protect it and the District from claims under Workers' Compensation Acts, and such general liability insurance as will protect it and damage to property, which may arise from operations under this contract, whether such operations be by itself or by any subcontractor(s) or anyone directly or indirectly employed by either of them.

2) Certificates of Insurance

a) Certificates shall be filed with the District's Strategic Sourcing and Contracts Department

b) Certificates shall have included the following clause:

"This policy shall not be cancelled or reduced in required limits of liability or amounts or insurance until notice has been mailed to the San Ysidro School District stating the date of cancellation or reduction. The date of cancellation or reduction may not be less than 15 days after the date of mailing the notice." Certificates of insurance shall state in particular those insured, the extent of insurance, location and operation to which the insurance applies, expiration date, and the cancellation and reduction notice.

B. Workers' Compensation Insurance

1) SDCOE shall provide, during the life of this contract, Workers' Compensation Insurance for all of its employees engaged in work under this contract, on or at the

site of the project, and, in case any of its work is sublet, SDCOE shall require the subcontractor(s) similarly to provide Workers' Compensation Insurance for all the latter's employees. Any class of employee or employees not covered by the subcontractor's insurance shall be covered by SDCOE's insurance.

- 2) In case any class of employees engaged in work under this contract, on or at the site of the project, is not protected under the Workers' Compensation Statute, SDCOE shall provide or shall cause a subcontractor(s) to provide, adequate insurance coverage for the protection of such employees not otherwise protected.
- 3) A Waiver of subrogation endorsement in favor of the District must also be provided.
- 4) SDCOE shall file with the District certificates of insurance and all required endorsements.

C. Commercial General Liability and Automobile Insurance

- 1) SDCOE shall maintain during the life of this contract, Commercial General Liability and Automobile Insurance to protect itself and the District from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this contract. The minimum amounts of such insurance shall be as hereinafter set forth.
- 2) Amounts of Insurance:
 - a) Commercial General Liability (including operations, products and completed operations) \$2,000,000.00 per occurrence/\$4,000,000.00 aggregate for bodily injury, personal injury and property damage. **Note:** Coverage shall include coverage for sexual abuse allegations up to the full policy limit. If insurance is on a claims made policy, tail coverage for the duration of the warranty must be provided.
 - b) Automobile Liability including Owned, Non-owned, Hired vehicles: \$1,000,000.00 per accident, combined single limits.
- 3) The District will be named as an additional insured, pursuant to a separate endorsement, on the commercial liability and automobile liability policies.
- 4) SDCOE will provide the District with certificates of insurance and all required endorsements prior to commencing work.

- 5) SDCOE shall maintain insurance in full force and effect, at its sole expense, the following minimum insurance coverage or comparable program of self-insurance.

SDCOE shall provide the District with at least thirty (30) days' written notice before cancellation, or any reduction or material change in coverage. SDCOE shall provide the District with a certificate of insurance at the District's request.

XII - INDEMNIFICATION

Each party shall defend, indemnify and hold the other party, its officers, employees, and agents harmless from and against any and all liability loss, expense (including court costs and attorney fees) and claims for injury or damages arising out of the performance of this Agreement, but only in proportion to and to the extent such liability, loss, expense, from the negligent or intentional acts or omissions of the indemnifying party, its officers, employees, or agents.

XIII - OWNERSHIP

District shall retain ownership of all hard copies of training materials and other records, reports, documents, materials or products provided to District as deliverables pursuant to this Agreement. SDCOE retains all intellectual property rights, including copyright, to all records, reports, documents products, and other materials provided to District pursuant to this Agreement. District retains a non-exclusive, non-transferable, irrevocable, perpetual, royalty-free license to use, in whole or in part, the training materials, records, reports, documents, materials or products.

XIV - CONFIDENTIALITY OF STUDENT DATA (FERPA)

SDCOE agrees to comply with the Family Educational Rights and Privacy Act (FERPA) of 1974, and all requirements imposed by or pursuant to regulation of the Department of Education and the District (including but not limited to Administrative Regulation and Procedures No. 6525 and 6527) to the end that the rights and privacy of the students enrolled in the District and of their parents are not violated or invaded. This assurance is given to obtain access to individual student data for the purpose of using said data to fulfill contractual obligations with the District. The provisions of the Family Educational Rights and Privacy Act of 1974 include, but are not limited to ensuring that:

- A. No identification of students or their parent(s)/guardian(s) by persons other than representatives of SDCOE and required persons performing activities mandated by the California Department of Education (i.e. auditors) is permitted.
- B. The individual student data will be destroyed when no longer needed for the purpose(s) for which they were obtained.

- C. No access to individual student data shall be granted by SDCOE to any other person, persons, agency or organization without the written consent of the pupil's parent/guardian, except for sharing with other persons within the District or representatives of SDCOE, so long as those persons have a legitimate interest in the information.
- D. SDCOE recognizes and agrees that such access will be extended in reliance on representations made in this assurance, and that the District shall have the right to enforcement of this assurance, or revocation of such access (including return of all physical forms of such data and destruction of all such electronic data) immediately upon evidence of noncompliance by SDCOE to assist in any phase of the contractual obligation to the District.

XV - NOTICES

Any notice permitted or required under this Agreement shall be in writing and signed by the party giving or serving the same, and shall be served either by personal delivery or certified mail to the following persons and at the following addresses:

SDCOE:
 Beverly Prange
 Program Specialist, Migrant Education
 135 Vallecitos De Oro, Suite A
 San Marcos, CA 92069
 Phone: (619) 470-5241
 Fax: (619) 470-5277
bprange@sdcoe.net

District:
 Manuela Colom
 Executive Director
 4350 Otay Mesa Road
 San Ysidro, CA 92173
 Phone: (619)428-4476
 Fax: (619)690-4409
mcolom@sysd.k12.ca.us

XVI - CONTRACT DOCUMENTS

This Agreement includes the terms and conditions set forth in this document, and set forth in the following additional documents: **2016-17 Migrant Education Region IX MOU.**

XVII - DIVERSITY PROGRAMS

It is the policy of the State of California to afford all persons in public schools regardless of their disability, gender, gender identity, gender expression, nationality, race or ethnicity, religion, sexual orientation, or any other characteristic that is contained in the definition of hate crimes set forth in Section 422.55 of the Penal Code, equal rights and opportunities in the educational institution of the state. (Education Code Section 200).

This Agreement is signed below by the duly authorized representatives of the parties.

San Diego County Office of Education	San Ysidro School District
By:	By:
Sheli Silva Executive Director Migrant Education, Region IX	Jose Arturo Sanchez Macias Deputy Superintendent
Date:	Date:

APPROVED AS TO FORM AND LEGALITY	Approved in a public meeting of the Board of Education of the San Ysidro School District
Date:	Date:
Julio Fonseca, Ed.D., Superintendent San Ysidro School District	Rosaleah Pallasigue, Board President San Ysidro School District Board of Education

EXHIBIT A

2016-17 MIGRANT EDUCATION REGION IX MOU

Districts that have an enrollment of fewer than 200 migrant students or an allocation of less than \$25,000 have the option of completing this Memorandum of Understanding.

District Name: San Ysidro School District

District Contact: Kelli Hay, Coordinator of Federal & State Programs

CONTENTS

- Section I: MOU/Signature Page
- Section II: District Demographic Profile (number of migrant/non-migrant students)
- Section III: District Migrant Parent Advisory Council Membership Roster
- Section IV: Memorandum of Understanding Service Planning/Evaluation
- Section V: Assurances (link)

District Contact: Kelli Hay, Coordinator of Federal & State Programs

SECTION I

MIGRANT EDUCATION – REGION IX

135 Vallecitos del Oro, Suite A
San Marcos, CA 92069
(760) 510-0250

DISTRICT MEMORANDUM OF UNDERSTANDING

Between

Region: San Diego County Office of Education – Migrant Education Program, Region IX

School District: San Ysidro School District

This agreement is between San Diego County Office of Education – Migrant Education, Region IX, hereinafter referred to as the region and San Ysidro School District herein after referred to as the district.

The period covered by this agreement shall be from **July 1, 2016 to June 30, 2017**. There are currently 25 eligible PK-8th grade migrant students in the district as indicated in the attached District/Demographic Profile.

Based on the needs of its Migrant students in SYSD, the district and Region IX agree to provide supplemental service(s) as identified in SECTION IV, per the districts proposed Service Planning Evaluation.

The following staff for the Region IX will deliver the following services as described below in the proposed Service Planning/Evaluation, through the direct-regional services model:

Program Specialist: development, planning, coordination, and evaluation of district Migrant Education Program as well as delivery of student services

Migrant Education Program Advocate (MEPA): provide additional academic assistance, home visits, and needs assessment for migrant students

The following staff for the District will deliver the following services: none

The Region certifies that the Migrant Education Consortium of Districts' Parent Advisory Council (PAC) has participated in the development of the Migrant Education program as described. A minimum of six (6) meetings a year will be convened throughout the districts in the consortium to comply with statutory requirements and provide identified parent training needs.

The District identifies and addresses the needs of migrant children in coordination with other categorical programs. The District will list the services to Migrant students in the LEA plan and in the Single Plan for Student Achievement.

In witness whereof, the following parties have executed this agreement:

Region Director

District Administrator

Date

Date

Section II

DISTRICT DEMOGRAPHIC PROFILE

District: San Ysidro School District															
Number of Migrant Students Enrolled at Each Grade Level in the District.															
	Pre K	K	1	2	3	4	5	6	7	8	9	10	11	12	Total
PFS	0	0	0	0	0	0	0	0	0	1					1
Migrant	0	3	2	2	5	2	4	1	1	4					24
All*	0	3	2	2	5	2	4	1	1	5					25

Note: If a grade level does not have at least 10 migrant students (to comply with CDE data suppression requirements), combine this with another grade (or grades) to equal no fewer than 10 students.

MIGRANT EDUCATION PROGRAM REGION IX 2016-17

Memorandum of Understanding Academic Service Planning/Evaluation

Complete one for each High Quality Intervention

DISTRICT NAME: San Ysidro School District

PROPOSED PROJECT COST: \$ Please see Regional budget

PROPOSED AREA OF SERVICE:

School Readiness	<input type="checkbox"/>	English Language Arts	<input checked="" type="checkbox"/>	Mathematics	<input checked="" type="checkbox"/>	High School Graduation	<input type="checkbox"/>
OSY	<input type="checkbox"/>	Health	<input checked="" type="checkbox"/>	Parent Involvement	<input type="checkbox"/>	I&R	<input type="checkbox"/>

Description of Proposed Service

Name of Service:	Case Management/Extended Day Tutoring – Regular Year
The Need (Include data & how service is supplemental to core program):	As students' progress through various school grade levels, often times they face academic and social issues. MEP staff can help address these issues when the district may not have the resources available, specifically for migrant students. CST data (Spring 2013) indicated 0% of 3rd grade, 33% of 5th grade, 25% of 6th grade students reach the standard level indicating a need for additional academic support. This is a small school district with less than 30 total students with limited resources.
How (describe the academic focus, the service and the strategies):	<p>Academic Focus: A review of grades attendance and behavior as well as state mandated 30-day and Annual Need Assessment will identify potential area to address.</p> <p>Service: Case Management/Extended Day Tutoring</p> <p>Strategies: Home visits; home-school-district-community liaison services; needs assessment; referral to community services; assistance with basic needs including social service, health, dental, uniforms, food, transportation, etc.</p>
School Year or Summer School Service:	(Check one) <input checked="" type="checkbox"/> Regular School Year <input type="checkbox"/> Summer School
If School Year Service, when:	(Check one) <input checked="" type="checkbox"/> Before School <input checked="" type="checkbox"/> After School <input type="checkbox"/> Saturday

PART 1: PARTICIPANTS TO BE SERVED:

Grade	# Enrolled	Projected # Participants			Actual # Participants		
		# PFS	# Non-PFS	TOTAL	PFS	Non-PFS	TOTAL
K - 8th		1	24	25			
TOTALS		1	24	25			

PART 2: LOCATION, DATES, TIME OF DELIVERY

Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
On-going	On-going	28	varies	
Start Date	10/1/16	End Date	5/30/17	
Location of Service	Student homes, community, and school			

PART 3: RESEARCH BASED CURRICULUM:

Grade Level Cluster	Curriculum	Research Based?
K - 8th	Forty Developmental Asset and/or SELLASP Training (Supporting English Language Learners After School Programs), Pathway to College and College Readiness	Yes

PART 4: METHOD OF INSTRUCTION:

<i>Instructional Strategies to be Used</i>
Strategies: Home visits; home-school-district-community liaison services; needs assessment; referral to community services; assistance with basic needs including social service, health, dental, uniforms, food, transportation, etc.

PART 5: EXPECTED OUTCOMES (learning that will occur due to implementation of this program):

Local Quantitative Measures	Targeted Outcome (Participants will show a 5 point growth as measured by pre & post assess.		75% Projected Participants to Reach Targeted Outcome (Enrolled as of Nov. 2016)		Actual % that reached targeted outcome		Target Met, Not Met, Partially Met?		Why Not/Comments:
	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	
Improved Attendance and/or report card review	1	24							

Section IV

Local Qualitative Measures	Description of Projected Measures	Comments on Results
Interview and Focus Groups:	Data will be collected in home visits from parents & MEP teachers on student's progress	
Surveys:	N/A	
Observations:	Data will be collected from classroom teacher's observations on student progress	

PART 6: PERSONNEL:

Staffing							
Title	Certificated		Classified		Percent Funded by DSA	Percent Funded by Other	Name of Other Program Funding Source
	#	FTE	#	FTE			
Program Specialist	1	0.05			100%		
Temp. Teacher	1	.05					
Migrant Services Program Advocate	1	.05	1	.25	100%		

Professional Development				
Need	Title	Description	Dates	Expected Outcomes
To increase staff's knowledge regarding college and university admission requirements.	Pathway to College and Career Readiness	Through interactive trainings (2) provide through local College Admission Migrant Programs (CAMP), Region 9, MEP staff will engage in understanding college and university admission process. Areas to be included are college essay, A-G requirements, FAFSA, and other topics as needed.	Sept. 2016 to Nov. 2016	Staff assigned will have more knowledge of district based curriculum

PART 7: PARENT COMMUNICATION:

Describe plans to communicate with parents to support this intervention: orientation, graduation, home visits, daily phone calls for attendance, etc.

MEP staff makes phone calls to plan home visits with parents. Home visits are arranged depending on parent availability. After the initial visit and needs assessment, MEP staff follow up with parents on identified needs that may be barriers to children's attendance at school.

Describe Other Support Services Plans (transportation, etc)

Home-school-district-community liaison services; needs assessment; referral to community services; assistance with basic needs including social service, health, dental, uniforms, food, transportation, etc.

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Describe Other Support Services Plans (transportation, etc)

Home-school-district-community liaison services; needs assessment; referral to community services; assistance with basic needs including social service, health, dental, uniforms, food, transportation, etc.

MIGRANT EDUCATION PROGRAM REGION IX 2016-17

Memorandum of Understanding Academic Service Planning/Evaluation Complete one for each High Quality Intervention

DISTRICT NAME: San Ysidro School District
PROPOSED PROJECT COST: Please refer to Regional Application

PROPOSED AREA OF SERVICE:

School Readiness	<input checked="" type="checkbox"/>	English Language Arts	<input checked="" type="checkbox"/>	Mathematics	<input type="checkbox"/>	High School Graduation	<input type="checkbox"/>
OSY	<input type="checkbox"/>	Health	<input type="checkbox"/>	Parent Involvement	<input type="checkbox"/>	I&R	<input type="checkbox"/>

Description of Proposed Service	
Name of Service:	Continuous Learning Academic Instruction – Summer Services
The Need (Include data & how service is supplemental to core program):	Data shows that 67% of migrant students enrolled in 2nd to 8th grade are performing at Basic or below in English Language Arts. Same data also shows that 53% of migrant students in the same grade levels score at Basic or below in math. CLP will be offered to all eligible migrant students not able to participate in a district summer program (if one is offered).
How (describe the academic focus, the service and the strategies):	Academic Focus: English Language Arts/Mathematics/STEM Activities Service: Academic Continuous Learning Academic Instruction Strategies: Provide academic instruction to students in the home or center-based
School Year or Summer School Service:	(Check one) Regular School Year <input checked="" type="checkbox"/> Summer School
If School Year Service, when:	(Check one) <input type="checkbox"/> Before School After School <input type="checkbox"/> Saturday

PART 1: PARTICIPANTS TO BE SERVED:

Grade	# Enrolled	Projected # Participants			Actual # Participants		
		# PFS	# Non-PFS	TOTAL	PFS	Non-PFS	TOTAL
PreK - 8th	25	1	24	25			
TOTALS	25	1	24	25			

PART 2: LOCATION, DATES, TIME OF DELIVERY

Minutes per Day	Days per Week	# of Weeks	Total Instructional Hours	Actual Total Instructional Hrs.
240	4	4	8 per student	
Start Date	June 1, 2017	End Date		July 31, 2017
Location of Service	School sites and community sites			

PART 3: RESEARCH BASED CURRICULUM:

Grade Level Cluster	Curriculum	Research Based?
K - 8th grade	District adopted curriculum	Yes

PART 4: METHOD OF INSTRUCTION:

Instructional Strategies to be Used
Small group instruction with certificated teacher
One on one instruction

PART 5: EXPECTED OUTCOMES (learning that will occur due to implementation of this program):

Local Quantitative Measures	Targeted Outcome (Participants will show a 5 point growth as measured by pre & post assess.		75% Projected Participants to Reach Targeted Outcome		Actual % that reached targeted outcome		Target Met, Not Met, Partially Met?		Why Not/Comments:
	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	PFS	Other MEP	
Teacher Created Pre & Post Assessments	1	24	1	17					
Local Qualitative Measures	Description of Projected Measures						Comments on Results		
Interview and Focus Groups:	Data will be collected from home visits to parents on their student progress								
Surveys:									
Observations:	Data will be collected from Classroom teacher observations on student progress								

PART 6: PERSONNEL:

Title	Certificated		Classified		Percent Funded by DSA	Percent Funded by Other	Name of Other Program Funding Source
	#	FTE	#	FTE			
Program Specialist	1	.05	1	.50	100%		
Migrant Education Program Advocate			1	.05	100%		
Reading Tutor			1	.05	100%		

Professional Development				
Need	Title	Description	Dates	Expected Outcomes
<p>Tutoring strategies to prepare summer school teachers and MEP staff:</p> <ul style="list-style-type: none"> ▪ How to use pretest scores to plan lessons and deliver services ▪ Understanding the structure of lesson plans ▪ How to follow lesson plans provided ▪ How to supplement curriculum to support learning ▪ How to evaluate post exams to analyze effectiveness of program. 	<p>“Effective Implementation of WRITE Institute Techniques”</p>	<p>Training in an effort to properly and successfully implement the WRITE Institute program curriculum, staff will receive an in-depth overview/review of the adopted curriculum. The staff development will include a presentation from SDCOE’s WRITE Institute Coordinators along with on-going summer support. higher order questioning skills</p>	<p>April-May 2017</p>	<p>Staff will have a positive understanding of the Summer Curriculum facilitating the implementation of the lessons and increase student academic success. Staff will be able to assist students in tutoring by using higher order questioning skills.</p>
<p>Clearer understanding of who migrant families/students are & their needs & strengths</p>	<p>Understanding Migrant Education students & needs</p>	<p>Provide summer staff a clear picture of the challenges, living conditions, & struggles migrant students face in addition to those of average low socio-economic student.</p>		<p>Summer staff better understands the impact of mobility and poverty on the learning abilities & access of migrant students.</p>

PART 7: PARENT COMMUNICATION:

Describe plans to communicate with parents to support this intervention: orientation, graduation, home visits, daily phone calls for attendance, etc.

Parents are informed of services at Parent Advisory Committee meetings. Flyers are mailed or delivered by hand to students homes. In addition, parents of all eligible migrant students are contacted by phone at least twice prior to date of service. All parents will be invited to Family Literacy Night, where they will receive instruction supplies prior to date of service as well as home visits. Classroom teachers are notified in an effort to identify at-risk migrant students and will also assist to remind parents and students. Finally, MEP personnel make reminder phone calls to parents prior to service beginning.

Describe Other Support Services Plans (transportation, etc)

Other support services needed for this service may include the following:

- Transportation
- Snacks
- Instructional Supplies

Describe Other Support Services Plans (transportation, etc)

Other support services needed for this service may include the following:

- Transportation
- Snacks
- Incentives (school supplies)

**Migrant Education, Region 1
2014-15 PROPOSED SERVICE
BUDGET DETAIL**

Please follow regional protocol regarding object codes, making sure that they reflect the district's general ledger.

(Check one) Regular School Year Summer School

Please refer to Regional Application

Please identify all costs related to the proposed service. For each line item, use the Standardized Account Code Structure (SACS) object codes. (Insert additional rows as needed.)

Object Code	Description	Amount Service	Amount Admin	Total Projected Amount	Actual Amount
1100	Teachers				
	Teachers – Regular (2 Teachers X 4 hours per week X 28 weeks X \$36.93 = \$4136)	\$4,136		\$4,136	
	Teachers – Summer (1 Teachers X 6 hours per day X 21 days X \$36.93= \$4653)	\$4,653		\$4,653	
1900	Other Certificated Salaries				
	Program Specialist – Regular (1 PS X 4 hours per week X 28 weeks X \$56.30) =	\$6,306		\$6,306	
	Program Specialist – Summer (1 PS X 10 hours per week X 4 weeks X \$56.30) =	\$2,252		\$2,252	
2200	Support Services Salaries				
	Migrant Services Program Advocate (MEPA) - Regular (1 MEPA X 6 hrs. X 28 weeks X \$24.27)	\$4,077		\$4,077	
	Migrant Services Aide (MEPA) - Regular (1 MEPA's X 30 hours per week X 4 weeks X \$24.27)	\$2,912		\$2,912	
2900	Other Classified Salaries				
	Temp MEPA – Regular (Temp MEPA X 6 hrs. X 28 weeks X \$24.27)	\$4,077		\$4,077	
	Temp MSA – Summer (1 MEPA X 30 hours per week X 4 weeks X \$24.27)	\$2,912		\$2,912	
3000-3900	Employee Benefits				
	Employee Benefits Certificated & Classified Salaries (31,325) X .28	\$8,771		\$8,771	
4200	Books other than Textbooks				
	Summer – Reference books for students and teachers (\$15.00 X 25 students)	\$375		\$375	

Section IV

4300	Materials & Supplies				
	Instruct. Materials-Regular (\$10 x 25 students)	\$250		\$250	
	Instruct. Materials-Summer (\$15 X 25 students)	\$375		\$375	
4700	Food				
	Nutrition Snacks-Regular (\$3.50 x 56 days x 25 students)	\$4,900		\$4,900	
	Nutrition Snacks-Summer (\$3.50 x 20 days x 25 students)	\$1,750		\$1,750	
5200	Travel & Conferences				
	Mileage – Regular Year (2 MEPA X 10 month X 110 mile X .555)	\$1,221		\$1,221	
	Mileage – Summer (2 MEPA X 20 days X 110 mile X .555)	\$2,442		\$2,442	
5800	Prof/Cons/Serv & Operating Expenses				
	Transportation - Regular Year (1 bus @ \$750 each)	\$750		\$750	
	Transportation-Summer (1 bus @ \$750 each)	\$750		\$750	
5800-111	Contracted Meeting Expense				
	Regular - Meals for students (1 learning trip X 25 students X \$8.00 each nutritious meal)	\$200		\$200	
	Summer- Meals for students (2 learning trips X 25 students X \$8.00 each nutritious meal)	\$400		\$400	
TOTAL PROPOSED EXPENSES				\$53,509	
7000	INDIRECT COST				
TOTAL COST OF PROPOSED SERVICE				\$53,509	

When project ends, complete the blue-shaded areas to evaluate the objective:

1. The outputs – did we implement the program as planned?
2. The outcomes - what did students gain from the program's outputs?

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1. The outputs – did we implement the program as planned?
2. The outcomes - what did students gain from the program's outputs?

ASSURANCES

<http://www.cde.ca.gov/fg/fo/fm/generalassur2012.asp>

The assurances must be signed by both Region and District Administrators.

2016–17 Legal Assurances and Certifications for Local Educational Agencies

California Department of Education Migrant Education Program

The operating agency, by signature of its authorized representative on the **signature** page of this document, hereby assures the California Department of Education that the Local Educational Agency (LEA) will adhere to all of the legal assurances contained herein and with all other Federal and State statutory and regulatory requirements for the Migrant Education Program (MEP) referenced in this document.

Required Assurances

General assurances and certifications are required for grant applications submitted to the CDE. The General Assurances and Drug-Free Workplace Certification forms are required for applications for funds. (Note that the signed grant application submitted to the CDE confirms a commitment to comply with the general assurances.) Applicants must download the certifications and submit the signed forms with their applications.

- General Assurances form: <http://www.cde.ca.gov/fg/fo/fm/generalassur2013.asp> (no signature required)
- Drug Free Workplace form: <http://www.cde.ca.gov/fg/fo/fm/drug.asp> (signature required)
- Lobbying Certification form: <http://www.cde.ca.gov/fg/fo/fm/lobby.asp> (signature required)
- Lobbying Disclosure form: <http://www.cde.ca.gov/fg/fo/fm/sflll.asp> (signature required if applicable)

Migrant Assurances

Use of Funds

1. Funds for Migrant Education Program (MEP) will be used only:
 - a. For programs and projects, including the acquisition of equipment in accordance with 20 United States Code (USC) sections 6396(b) and 6394[c][1][A]
 - b. To coordinate such programs and projects within the State and other states, as well as with Federal programs that can benefit migratory children and their families. (20 USC 6394[c][1][B])
2. Programs and projects funded for MEP will be carried out in a manner consistent with the objectives of Section 6314, subsections (b) and (d) of Section 6315, subsections (b) and (c) of Section 6321, and subsections (b) and (c) of Section 6321 of 20 USC, and Part F of 20 USC, Chapter 70, Subchapter 1. (20 USC 6394 [c][2])

Program Purpose

3. Use of MEP funds:
 - a. Support high-quality and comprehensive educational programs for migrant children to help reduce the educational disruptions and other problems that result from repeated moves

- b. Ensure that migrant children who move among the State are not penalized in any manner by disparities among the States in curriculum, graduation requirements, and State academic content and student academic achievement standards
- c. Ensure that migrant children are provided with appropriate educational services (including supportive services) that address their special needs in a coordinated and efficient manner
- d. Ensure that migrant children receive full and appropriate opportunities to meet the same challenging State academic content and student academic achievement standards that all children are expected to meet
- e. Design programs to help migrant children overcome educational disruption, cultural and language barriers, social isolation, various health-related problems, and other factors that inhibit their ability to do well in school, and to prepare them to make a successful transition to postsecondary education or employment
- f. Ensure that migrant children benefit from State and local systemic reforms.

Authorized Activities

- 4. MEP funds shall be used, first, to meet the identified needs of migratory children that:
 - a. Result from the effects of their migratory lifestyle, or are needed to permit migratory children to participate effectively in school
 - b. Are not addressed by services provided under other programs under Improving Basic Programs Operated by Local Educational Agencies, 20 USC 6311
- 5. Migrant children who are eligible to receive services pursuant to Improving Basic Programs Operated by Local Educational Agencies, 20 USC 6311
- 6. A school that receives MEP funds shall continue to address the identified needs described in 4, above. (20 USC 6396[b][3])

Program Planning, Operation, and Evaluation

- 7. The LEA will ensure that:
 - a. In the planning and operation of programs and projects, there is appropriate consultation with parent advisory councils for programs of one school year in duration, and
 - b. All such programs and projects are carried out in a manner that provides for the same parental involvement as is required for programs and projects under 20 USC 6318, and
 - c. Programs and projects are carried out in a format and language understandable to the parents. (20 USC 6394[c][3]).
 - d. The LEA will make available to the Migrant Education Program all student academic assessment, immunization, and other health information data for the purpose related to student assessment, program services planning, and the transfer of student records. (20 USC Section 6398[b][2])

- e. The transfer of school records without parental consent is permitted if the local educational agency transfers the records to other school officials within the agency (whom the agency has determined to have legitimate educational interest) or to officials of another school, school system, or institution of postsecondary education where the student seeks or intends to enroll. (See 34 Code of Federal Regulations [CFR] 99.31) This exception applies only if the local operating agency notifies parents annually of this policy. (34 CFR 99.34). In addition, the notification of this exception is recorded via parent/guardian signature on the Certificate of Eligibility (COE) form
 - f. The availability of funds from other federal, state, and local programs must be taken into account. (20 USC 6394(b)[5])
8. In planning and carrying out such programs and projects, there will be adequate provision for addressing the unmet educational needs of preschool migratory children (20 USC 6394[c][4])
 9. The effectiveness of such programs and projects will be determined, where feasible, using the same approaches and standards that will be used to assess the performance of students, schools, and local educational agencies under Improving Basic Programs Operated by Local Educational Agencies, 20 USC 6311 et seq. (20 USC 6394[c][5]).
 10. Such programs and projects will provide for:
 - a. Advocacy and outreach activities for migratory children and their families, including informing such children and families of, or helping such children and their families gain access to, other education, health, nutrition and social services,
 - b. Professional development programs, including mentoring, for teachers and other program personnel,
 - c. Family literacy programs, including such programs that use models developed under Even Start,
 - d. The interaction of information technology into educational and related programs, and
 - e. Programs that facilitate the transition of secondary school students to postsecondary education or employment. (20 USC 6394[c][6]).
 11. It will assist the SEA in identifying, and recruiting eligible children, and will provide its local Migrant Education Region and the SEA with eligibility and needs assessment information, by which the SEA can complete its reporting and subgranting activities. (20 USC 6394[c][7]). The LEA will implement a program to monitor the eligibility requirements of children and youths enrolled in the Migrant Education Program. (EC 54444.1 [d]). Will establish and implement a system of quality controls for the proper identification and recruitment of eligible migratory children. (34 CFR 200.89[c]).

Priority for Services

12. LEAs shall give priority to migratory children who are failing, or most at risk of failing, to meet the State's challenging State content standards and challenging State student performance standards, and whose education has been interrupted during the regular school year. (20 USC 6394[d]).

Continuation of Services

13. Notwithstanding any other provision of 20 USC 6394,
 - a. A child who ceases to be a migratory child during a school term shall be eligible for services until the end of such term,
 - b. A child who is no longer a migratory child may continue to receive services for one additional school year, but only if comparable services are not available through other programs, and
 - c. Secondary school students who were eligible for services in secondary school may continue to be served through credit accrual programs until graduation. (20 USC 6394[e])

Schoolwide Programs

14. Before the school chooses to consolidate in its Schoolwide program funds received under part C of Title I of the ESEA, the school must:
 - a. Use these funds, in consultation with parents of migratory children or organizations representing those parents, or both, first to meet the unique educational needs of migratory students that result from the effects of their migratory lifestyle, and those other needs that are necessary to permit these students to participate effectively in school, as identified through the comprehensive Statewide needs assessment under 34 CFR 200.83, and
 - b. Document that these needs have been met. (34 CFR 200.29[c][1])
15. Funds available under Part C of Title 20 may be used in a Schoolwide program subject to the requirements of 34 CFR 200.29[c][1].

Unique MEP Functions

16. LEAs are to assist in the conduct of any and all of the following activities as deemed necessary by the State:
 - a. Statewide identification and recruitment of eligible migratory children,
 - b. Interstate and intrastate coordination of the State MEP and its local projects with other relevant programs local projects in the State and in other States,
 - c. Procedures for providing for educational continuity for migratory children through the timely transfer of educational and health records, beyond that required generally by State and local agencies,
 - d. Collecting and using information for accurate distribution of subgrant funds,
 - e. Development of a statewide needs assessment and a comprehensive State plan for MEP service delivery,
 - f. Supervision of instructional and support staff,

- g. Establishment and implementation of a State parent advisory council, and
- h. Conducting an evaluation of the effectiveness of the State MEP. (34 CFR 200.82)

MEP Assessment and Evaluation

- 17. The LEA shall determine the effectiveness of its program and projects in providing migratory children with the opportunity to meet the same challenging State content and performance standards. (20 USC 6394 and 34 CFR 200.83[a])
- 18. Evaluations of program and project effectiveness shall, wherever feasible, use the same high-quality yearly student assessments or transitional assessments that the State establishes for use in meeting the requirements of 34 CFR Section 200.2. (20 USC 6394)
- 19. In a project where it is not feasible to use the same student assessments that are being used to meet the requirements of 34 CFR Section 200.2, the operating agency must carry out some other reasonable process or processes for examining the effectiveness of the project. (20 USC 6394 and 34 CFR 200.84)
- 20. Operating agencies shall use the results of the assessments carried out under 34 CFR Section 200.84 to improve the services provided to migratory children. (20 USC 6396 and 34 CFR 200.85)

Migratory Children in Private Schools

- 21. Operating agencies must conduct Migrant programs and projects in a manner consistent with the basic requirements of section 9501 of the ESEA. (2 CFR 200.87).

Audits and Fiscal Procedures/Cash Management

- 23. Operating agencies agree to maintain fiscal and programmatic records and use fiscal control and operating procedures in accordance with state and federal laws and regulations including those found in Section 435 (b)(2) and (5) of General Education Provisions Act (GEPA) and 2 CFR 200.302, 200.327, 200.328).
- 24. Operating agencies agree to comply with the audit requirements of 34 CFR 76.910 and the cost principles in Subpart E of 2 CFR Part 200 and the audit requirements in Subpart F of 2 CFR Part 200. As required in 2 CFR 200.305, LEA's must demonstrate the ability to minimize the time elapsing between the receipt and disbursement of migrant funds (Cash Management). LEA's must promptly pay the federal agency any interest greater than \$500 per year that they earned on the cash advances. LEA's must minimize the time between the receipt and disbursement of the federal migrant funds. (2 CFR 200.305(b))
- 25. Operating agencies agree to repay the California Department of Education any amounts of Title I funds determined to be expended for non-approvable purposes or in violation of federal or state laws and regulations in accordance with GEPA procedures in 20 USC 1231b-2. (2 CFR 200.338)
- 26. Operating agencies agree to cooperate with the Inspector General and his/her representatives in the conduct of audits authorized by the Inspector General Act of 1978. Cooperation shall include providing access to records and personnel for the purpose of obtaining clarifications, explanations, and other related information. (2 CFR 200.333-337, and 200.344)

27. Operating agencies agree to expend MEP funds solely on the basis of activities and functions described in regional applications and district service agreements approved by the California Department of Education.
28. Operating agencies agree to keep fiscal records and make fiscal accounting reports for the MEP using forms and procedures developed by the California Department of Education.

Comparability

29. The local educational agencies (LEAs) may receive funds under Title I Comparability, 20 USC 6321(c), only if State and local funds will be used in participating schools to provide services that, taken as a whole, are at least comparable to services that the LEA is providing in schools not receiving Title I, Part A or Migrant Education Program funds. A LEA may determine comparability on a district wide basis or on a grade span basis if the LEA files with the state educational agency (SEA) a written assurance that it has established and implemented:
 - a. A LEA-wide salary schedule
 - b. A policy to ensure equivalence among schools in teachers, administrators, and other staff
 - c. A policy to ensure equivalence among schools in the provision of curriculum materials and instructional supplies. (20 U.S.C. 6321[c])
30. The LEA may also use other measures to determine comparability such as comparing the average number of students per instructional staff or the average staff salary per student in each school receiving Title I, Part A or MEP funds with those in schools that do not receive Title I, Part A or MEP funds. If all the schools are served by Title I, Part A or MEP, a LEA must use state and local funds to provide services that, taken as a whole, are substantially comparable in each school. (20 U.S.C. 6321[c])
31. The LEA may exclude schools with fewer than 100 students from its comparability determinations. The comparability requirements do not apply to an LEA that has only one school for each grade span. (20 U.S.C. 6321[c])
32. The LEA has developed procedures for complying with comparability requirements and must maintain records that are updated biennially documenting compliance with those requirements. (20 U.S.C. Section 6321[c])
33. The LEA is required by federal regulations to develop procedures and maintain records that are updated biennially to document compliance with requirements in Section 6321(c).

34. Annual documentation of implementation should include, but not limited to, calculations, a process or procedure that demonstrates how staff were distributed or assigned
35. The LEA's Failure to comply with the requirements may result in the loss of Title I funds and/or Migrant Education funds.

Migrant State Assurances

Operation of Regional Offices

1. The regional offices of the MEP agree to render services and/or reimburse school districts for services approved in district service agreements in accordance with state and federal laws and administrative directives from the U.S. Department of Education and the California Department of Education (*EC 54444 and 54444.1*)
2. Each regional office is responsible for, but not limited to, the provision of the following services:
 - a. Funding to districts operating under service agreements
 - b. Technical assistance to districts operating under service agreements
 - c. Interagency coordination to improve services available to eligible migrant children and their families
 - d. Training for the parents and members of district, regional, and school parent advisory councils
 - e. Professional development services for migrant education staff at the school and district levels
 - f. Direct services to migrant children and their families pursuant to district service agreements. (*EC 54444.4[c]*)

Sub Grantee

3. It is agreed that "Operating agency" means a local educational agency operating under a sub grant of state migrant education funding pursuant to a special arrangement with the department to directly implement the State's migrant education program or projects (A regional office is a local education agency to which the State Education Agency [SEA] makes a sub grant under this part.) (*EC 54441[e] and 20 USC 6399[1]*)
4. The operating agency will review and recommend, in coordination with the SEA, the approval of the District Service Agreements. The operating agency's review process will be in accordance with SEA procedures to identify and address the unique needs of Migrant children and their families. (*EC 54444 [a] and 54444.1[a][d][e]*)
5. The SEA will review and recommend approval of the operating agency Regional (Direct Funded) Application. The operating agency's review process will be in accordance with SEA procedures (*EC 54444.1[a][d][e]*)

Service Priorities

6. LEAs agree to establish service priorities for migrant children as established in state and federal laws, the U.S. Department of Education, and the California department of Education (*EC 54444 and 54444.1*)

Summer School Services

7. Operating agencies agree to conduct summer school programs for eligible migrant students according to the provisions contained in this chapter. (*EC 54444.3[a]*)

Articulation and Coordination

8. Operating agencies agree to operate programs and services for migrant children and their families, which are articulated and coordinated with existing resources from school districts and other state and federal programs. (*EC 54443.1[c][10]*)
9. Operating agencies will solicit and make provisions for the active participation of the parents and guardians of eligible migrant students, including but not limited to, review and comment on the annual program application by the members of the appropriate advisory councils (*EC 54444.2*)

Staff Development and Support

10. Operating agencies agree to provide adequate professional support to staff serving migrant children and their families. Support must include, but is not limited to, training opportunities, materials, counseling, program review, and leadership. (*EC 54444.4[b][3]*)
11. Operating agencies agree to develop and submit to the California Department of Education, professional development plans which address the needs of staff that serve migrant children and their families (*EC 54444.1[e]*)

Parent Advisory Councils (PACs)

12. Operating agencies agree to establish and operate parent advisory councils in accordance with federal and state laws and regulations, such that:
 - a. The membership of each regional parent advisory council shall be comprised of members who are knowledgeable of the needs of migrant children.
 - b. Membership shall be elected by the parents of migrant children currently enrolled in the operating agencies programs.
 - c. The composition of the council shall be determined by the migrant parents at a general meeting to which all parents of migrant children currently enrolled in the program shall be invited.
 - d. Parents shall be informed, in a language they understand, that the parents have the sole authority to decide on the composition of the council.
 - e. All parent candidates for the council shall be nominated by migrant parents.

- f. All community candidates shall be nominated by the migrant parents.
- g. All non-parent candidates shall be nominated by the groups they represent (i.e., teachers by teachers, administrators by administrators, other school personnel by other school personnel, and pupils by pupils.
- h. Each parent advisory council shall hold meetings on a regular basis during the operation of the regular program, but not less than six times during the year.
- i. At least two-thirds of the members of each parent advisory council shall be the parents of migrant children. (EC 54444.1[d] and 54444.2)

13. All other responsibilities required under other state and federal laws and regulations. (EC 54444.1 and 54444.4) Sec. 1304[c][3][A][B] NCLB)

Direct Funded Districts

- 14. A biennial vote (every other year) by the parent advisory council (PAC) of a directly funded district, to approve the participation of that district in the directly funded program, including the approval of a majority of the members who are the parents of migrant children. (EC 54444.1[c])
- 15. Operating agencies agree to provide each member of an appropriate advisory council, upon request, with a copy of all applicable state and federal laws, regulations, guidelines, audit reports, monitoring reports, and evaluation reports. (EC 54444.2[a][3])
- 16. Operating agencies agree to offer training programs to members of appropriate advisory councils to enable them to carry out their responsibilities. Training programs shall be developed in consultation with the members and include as appropriate, materials and sessions in a language understandable to each member. (EC 54444.2[a][4] and 54444.4[c][4])
- 17. Operating agencies agree to provide information regarding the MEP to parents and guardians of migrant children. (EC 5444.4 [b][2])

Evaluation Reports

- 18. Operating agencies agree to submit evaluation reports, including information on pupil progress, overall program effectiveness, and quality control as required by state and federal laws and U.S. Department of Education directives (EC 54443.1[g])

Fiscal Procedures

- 19. Operating agencies agree to adhere to fiscal procedures and submit fiscal reports as required by the California Department of Education (EC 54444.1[A][5])

Name of Applicant: San Ysidro School District and SDCOE Migrant Education
 Region/District: Region IX / San Ysidro Elementary School District
 Printed Name of Authorized Representative: Jose Arturo Sanchez Macias
 Signature: _____ Date: _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Business Services and District Operations
J. Arturo Sanchez Macias, Deputy Superintendent

AGENDA ITEM: AGREEMENT WITH VECTORUSA FOR INFORMATION SECURITY CONSULTING SERVICES

BACKGROUND INFORMATION:

VectorUSA, one of Southern California's premiere technology companies that designs, builds and maintains data, voice, and video networks, has been assisting the District's Information Management Services Department with the upgrading of the technology system.

The District is requesting VectorUSA's Information Security Consulting Services to audit the administrative access to critical systems and to restrict ongoing access to specific personnel designated by the District.

RECOMMENDATION:

Approve/Ratify the agreement with VectorUSA for Information Security Consulting Services at a cost not to exceed \$9,316.00 from the general fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAM

Financial Implications?

Yes No

Are funds for this item available in the 2016-2017 Budget?

Yes No

Requisition #

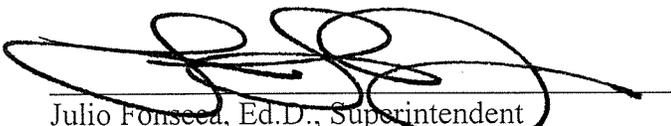
(Amount)

(Name of funding source and/or location)

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board



Proposal

San Ysidro School District Information Security Consulting Services

Prepared for

San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173

VectorUSA
9808 Waples Street
San Diego, CA 92121

Contact: Christie Lange
Account Executive
VectorUSA
+1 (858) 875-5711
clange@vectorusa.com

May 16, 2016

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May 16, 2016

Rey Bautista
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173

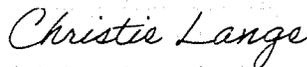
Dear Rey,

VectorUSA would like to thank you for the opportunity to propose VectorUSA information security consulting services for San Ysidro School District (SYSD) to assist with planning to audit administrative access to your critical systems and restrict ongoing access to specific personnel designated by SYSD. Our Proposal includes the following services:

- Inventory of your most critical information systems and network systems, including but not limited to servers containing sensitive information, firewalls, routers, wireless controllers, and other devices that control access to confidential information
- Documentation of high-level administrative access to current systems
- cursory verification of backups to the District's SIS system and email system, and restriction of access to those systems.
- Restriction of administrative access to personnel designated by SYSD, including changing passwords for all administrators who remain active on District systems
- Monitoring of administrative access for a minimum period of seven (7) days following the implementation of access restrictions
- A prioritized list of high-level recommendations for assuring ongoing compliance with security restrictions implemented by VectorUSA.

We look forward to reviewing our proposal with you at your earliest convenience. In the meantime, please feel free to contact me with any questions you may have. Thank you for your consideration.

Sincerely,



Christie Lange
Account Executive
VectorUSA

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1.0 Executive Summary

VectorUSA proposes to provide information security consulting services to audit administrator-level access to San Ysidro School District (SYSD or the "District") systems and restrict access to sensitive systems to only those users authorized by the District.

VectorUSA's engagement will begin with a kickoff meeting or conference call with designated District leadership to coordinate scheduling of all work with other District initiatives related to information security. At the kickoff meeting, VectorUSA will review a list of critical District systems and current administrator-level access information (i.e. IP addresses, passwords, usernames, etc.)

Following the kickoff and systems review, at the time designated by the District, VectorUSA will review administrative access to sensitive systems in order of priority established by the District. For each system, VectorUSA will:

- Document all administrator-level user authentication/authorization, including local and directory-based authentication
- Disable all administrator-level access not approved by the District
- Change administrator passwords that are approved by the District
- Verify the availability and usability of backups for all systems
- Remove unauthorized remote access to the systems

Following all District-approved authentication and authorization changes, VectorUSA will, to the extent practically feasible, monitor systems for authentication/authorization changes for a period of three days after the initial change. At the end of the monitoring period, VectorUSA will provide the District with a list of high-level, prioritized recommendations to sustain the security of administrative credentials to District systems on an ongoing basis.

2.0 About VectorUSA

VectorUSA's corporate vision is to "become the unsurpassed standard in 'Connecting People to Information.'" We build our business one customer at a time through our family of dedicated employees by providing reliable, high-quality communications solutions that exceed our customer's expectations.

As a leader in core network technologies, VectorUSA's vision of information services is IP centric. Our fundamental approach begins with developing a deep understanding of the underlying flow of information across our customer's technology infrastructure. We then design our systems and services to assure that information flow is designed and managed to optimize efficiency, availability, security and cost effectiveness.

Headquartered in Torrance, California, with offices in Arizona, California, Pennsylvania and North Carolina, our team consists of over 350 employees including, but not limited to consultants, systems engineers, technical personnel, business development and customer service agents. Some of our business partners include Aruba, Brocade, Cisco, HP, Microsoft, and other strategic technology vendors that specialize in a diverse array of technologies. These partnerships allow us to serve as a full-service solution provider for a wide variety of our customer's needs.

VectorUSA has an extensive background serving customers in a wide variety of industries. Our expertise includes technology infrastructure consulting, facility upgrades, implementation of voice/data communication solutions and ongoing support and managed services for a wide variety of technology-based systems. Our diverse customer base includes major hospitals and medical research centers, multinational shipping and logistics companies, schools and universities, movie and television studios, commercial enterprises and many government and local service agencies.

3.0 Scope of Work

VectorUSA will provide professional consulting services on a Time and Materials basis. Our proposed project plan is divided into phases, as follows:

- Phase 1: Project Planning and Initiation
- Phase 2: Authentication/Authorization Changes
- Phase 3: Ongoing Monitoring
- Phase 4: Recommendations and Debriefing

A description of each phase with deliverables and resource estimates is provided below.

Phase 1: Project Planning and Initiation

VectorUSA will coordinate a Project Kickoff meeting to review SYSD’s overall goals for the project, affirm project roles and responsibilities, and establish a mutually-agreeable implementation schedule. At the Project Kickoff meeting, VectorUSA will review a list of sensitive systems managed by the District, and prioritize them for review of their administrator authentication/authorization changes. The systems to be reviewed will include the following items, at a minimum:

- The District’s primary SonicWall firewall
- Microsoft Active Directory Servers
- Synergy Student Information Server(s)
- Microsoft Exchange Server(s)
- Up to ten (10) additional critical servers designated by SYSD, which includes the onsite HR system and cafeteria management system and Veeam/NetBackup servers at the District’s primary and secondary server room
- The District’s central VMWare system, including vCenter server and underlying ESX/ESXi chasses/hosts
- The District’s centralized router
- Each school site’s router
- District and school-based wireless controllers

A summary of deliverables and resource estimates for Phase 1 are provided below in the table below.

Phase 1 Deliverables Schedule and Resource Estimate	
Deliverable 1-1	VectorUSA shall coordinate a Project Kickoff meeting and document a written project schedule to be approved by SYSD.
Assumptions:	
<ul style="list-style-type: none"> • VectorUSA assumes the Project Kickoff meeting will take place via conference call. 	
Resource Requirements (Estimated)	
RESOURCE	ESTIMATE
Information Security Consultant	04 Hours
Systems Administrator	02 Hours
TOTAL	06 Hours

Phase 2: Authentication/Authorization Changes

At a mutually-agreeable time between District leadership and VectorUSA, VectorUSA's information security consultant, assisted by a systems administrator who is versed in network, server and virtualization systems, will audit the authentication and authorization profile of all application-level, local and directory-based administrative accounts on each District-designated system in the order designated by the District. For each system, VectorUSA will:

- Document the list of local administrator accounts, including operating-system level accounts and application-layer accounts (as feasible).
- Document the user-group membership of directory-level accounts that have administrative privileges to the operating system and/or major applications
- Disable all administrative accounts designated by the District
- Add an administrative-level account for VectorUSA's service team¹.
- As prudent, change the passwords of all remaining administrator-level accounts. Where VectorUSA believes changing the password may pose an unacceptable risk to system availability, VectorUSA will document why the password was not changed.
- Review the system for common remote-access methods (i.e. VPN, TeamViewer, and other remote access applications); document and disable those that were found.
- As feasible, determine the location of current backups to the system, the last backup date and the current viability of the backup. If the viability cannot be determined, VectorUSA will note any concerns.

Following the review, VectorUSA will provide the District with documentation of all changes that were made to all systems and the viability of the backups.

¹ The password to these account(s) will be surrendered to the District at the end of the engagement. The inclusion of this step is to assure access may be retained in the event that a critical administrative account is disabled

A deliverables schedule and resource estimate for Phase 2 of the project is provided in the table below.

Phase 2 Deliverables Schedule and Resource Estimate	
Deliverable 2-1	Documentation of Authentication/Authorization Changes
Assumptions:	
<ul style="list-style-type: none"> VectorUSA's information security consultant and systems administrator shall perform the initial review, as feasible, onsite at SYSD during a single-day visit. The remaining services will be performed remotely from VectorUSA network operations centers. 	
Resource Requirements (Estimated)	
RESOURCE	ESTIMATE
Information Security Consultant	08 Hours
Systems Administrator	16 Hours
TOTAL	24 Hours

Phase 3: Ongoing Monitoring

Following the initial change of all administrator-level access, VectorUSA will monitor all changes for up to three days. On a daily basis, VectorUSA will:

- Log in remotely to designated systems whose authentication was changed, and spot-check continuing access to the system(s)
- Verify that ongoing backup operations are continuing successfully
- Review the current administrator authentication/authorization list(s) for suspicious activity/changes

Anomalies will be remediated and reported to the District as they arise. A deliverables schedule and resource estimate for Phase 3 of the project is provided in the table below.

Phase 3 Deliverables Schedule and Resource Estimate	
Deliverable 3-1	System Monitoring and Daily Reports (Three Days)
Assumptions:	
<ul style="list-style-type: none"> All work for this phase shall be performed remotely from VectorUSA network operations centers. 	
Resource Requirements (Estimated)	
RESOURCE	ESTIMATE
Information Security Consultant	04 Hours
Systems Administrator	12 Hours
TOTAL	16 Hours

Phase 4: Recommendations and Debriefing

Following the monitoring period, VectorUSA will document and deliver a list of prioritized, high-level recommendations to assure the ongoing security of sensitive information systems. VectorUSA's information security consultant will review the recommendations with District leadership via conference call.

A deliverables schedule and resource estimate for Phase 4 of the project is provided in the table below.

Phase 4 Deliverables Schedule and Resource Estimate	
Deliverable 4-1	Prioritized Recommendations and Debriefing
Assumptions:	
<ul style="list-style-type: none"> All work for this phase shall be performed remotely from VectorUSA network operations centers. The final debriefing will take place via conference call. 	
Resource Requirements (Estimated)	
RESOURCE	ESTIMATE
Information Security Consultant	06 Hours
Systems Administrator	02 Hours
TOTAL	08 Hours

4.0 Pricing

VectorUSA proposes to provide all services on a Firm, Fixed Price basis invoiced upon completion of each deliverable as follows:

Project Pricing		
Deliverable	Description	Estimated Price
Deliverable 1-1	Project Kickoff and Systems List	\$1,144.00
Deliverable 2-1	Authentication/Authorization Changes	\$4,016.00
Deliverable 3-1	Ongoing Monitoring	\$2,584.00
Deliverable 4-1	Recommendations and Debriefing	\$1,572.00
	PROJECT TOTAL (FIRM, FIXED)	\$9,316.00

Services provided to SYSD shall be invoiced upon acceptance of deliverables and payable Net 30. Acceptance of deliverables shall not be unreasonably withheld or delayed. All invoices shall be payable NET 30. Services will be provided on a Time and Materials basis at the following rates:

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Resource Pricing (Time and Materials)	
Resource Type	Price (Hourly)
Information Security Consultant	\$194.00
Systems Administrator	\$134.00

5.0 Engagement Team

VectorUSA proposes a richly experienced Information Security Consultant that specializes in information security to assist SYSD with this project. VectorUSA anticipates that the consultant will be available for the duration of this project. In the unlikely event that scheduling issues necessitate additions or changes to the project team, the District will have the opportunity to review and approve any VectorUSA personnel changes.

Information Security Consultant: Patrick Luce, CISSP, CISM

Patrick Luce is VectorUSA's Director of Consulting Services. Mr. Luce has over fifteen years of experience in the design, implementation and support of enterprise technology systems, specializing in network infrastructure and information security. His expertise in information security ranges from policy and legal compliance to development and implementation of network and security technologies. Prior to joining VectorUSA eight years ago, he served for four years as the Director of Information Technology Security for the Los Angeles Unified School District where he gained deep experience in information security policy and practice as it relates to large educational institutions. At VectorUSA, he is the primary consultant for information security matters, guiding commercial and educational clients in information security efforts that include compliance with HIPAA, FERPA, PCI and other regulatory requirements. Mr. Luce holds several industry accreditations in information policy, technology and management, including CISSP and CISM certifications. He is an active member of the Information Systems Audit and Control Association. Mr. Luce holds a Bachelor of Science from the University of New Mexico and a Master of Science from Yale University.

6.0 Terms and Conditions

The following terms and conditions are incorporated into VectorUSA's Proposal for services (the "Agreement") made between VectorUSA and SYSD (the "Customer").

Scope of Services: VectorUSA agrees to provide the comprehensive support services stated in this Agreement for all Customer Premise Equipment ("Equipment"). VectorUSA does not warrant that the operation of any listed Equipment shall be uninterrupted. The services to be supplied by

VectorUSA for the total charge set forth on this Agreement shall consist of personnel services required to respond appropriately to Customer incidents and issues, and requests for additional professional services and materials as required.

Charges for materials and services outside the scope of this Agreement but still required to resolve Customer requests shall be due and payable upon receipt of an invoice after the completion of the installation, repair or other service. The charges and all other charges payable to VectorUSA under this Agreement are exclusive of federal, state or local tax, other than a tax on net income now or hereafter in effect or become applicable to any payment due under this Agreement, or to the Customer's equipment. The Customer shall file all necessary tax returns and shall pay all such taxes.

Payment and Termination: Payment is to be made according to the terms stated in the Agreement. Payment terms allowing Customer to pay the costs of this Agreement in more than one payment over the course of the term of this Agreement does not alter the terms of this Agreement. VectorUSA may deem this contract in default and immediately terminate it if the payment is delinquent in excess of thirty (30) days. If customer is in default in the payment of the Agreement charge(s) and fails to cure such default within ten (10) days after receiving written notification of such default, the Customer agrees to pay a reasonable Attorney's Fee in the event the amount in default is placed in the hands of an Attorney for collection.

The term of this Agreement is one year. The Customer may cancel this Agreement by providing VectorUSA with written cancellation notice 30 days prior to cancellation. Should the Customer cancel less than 90 days after the origin date of the Agreement, VectorUSA shall be entitled to a cancellation fee of ten (10) percent of the overall value of the Agreement to cover the cost of software licensing and service setup.

Access: Customer agrees to maintain, where required, a full time, dedicated Internet connection and to allow VectorUSA access to the Customer's network via that Internet connection. Customer agrees to allow VectorUSA employees or subcontractors access to its facilities in order to perform services under this Agreement. Customer agrees to allow VectorUSA access to the covered Equipment. Customer agrees to allow VectorUSA to load any necessary management software on their systems and/or install a Vector-owned device on the Customer network as required. Customer agrees to furnish VectorUSA with Administrator-level password access for all covered Equipment and servers, where necessary. VectorUSA agrees not to prevent Customer from accessing any Equipment owned by the Customer. If persons other than VectorUSA representatives shall perform maintenance, or repair the Equipment, and as a result further repair by VectorUSA is required to restore the Equipment to good operating condition, such repair will be made at rates for additional onsite service established in this Agreement.

Limited Warranty: VectorUSA warrants to the Customer that the material, analysis, data, programs and SERVICES to be delivered or rendered hereunder will be of the kind and quality

designated and will be performed by qualified personnel. VECTORUSA MAKES NO OTHER WARRANTIES, WHETHER WRITTEN, ORAL, OR IMPLIED, INCLUDING WITHOUT LIMITATION THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

Limitation of Liability: The Customer agrees that VectorUSA will not be liable for any special, incidental, indirect, or consequential damages hereunder, including but not limited to the loss of profit, or liability to third parties, however caused, whether by the act or negligence of VectorUSA or otherwise. It is recognized that the Equipment contains memories or other devices which have accumulated substantial data. In no event shall VectorUSA be liable to the Customer if any such data is lost or rendered inaccurate, regardless of the cause of any such loss or inaccuracy.

VectorUSA's liability on any claim of loss or liability, arising out of or connected with this Agreement (including, but not limited to, loss or liability arising from VectorUSA's breach of contract of any alleged act or negligence of Vector) shall in no case exceed the total purchase price of services covered under this Agreement. In no event shall VectorUSA's liability for any services under this Agreement exceed \$25,000. VectorUSA will in no way be held responsible and/or liable for damages, monetary or otherwise, by customer, or any other affected party, in the event of a security breach or network security-related outages, damages, losses, etc.

In no event shall either VectorUSA or the Customer be liable to the other for any indirect, special, punitive, exemplary, incidental or consequential damages (including, but not limited to, lost profits, lost business opportunities, or loss of use or equipment down time, and loss of or corruption to data) arising out of or relating to any portion of this Agreement, regardless of the legal theory under which such damages are sought, and even if VectorUSA has been advised on the possibility of such damages or loss.

Excusable Delays: VectorUSA shall not be liable for any failure or delay in furnishing maintenance or spare parts hereunder resulting from fire, explosion, flood, storm, Act of God, governmental acts, orders or regulations, hostilities, civil disturbances, strikes, labor difficulties, difficulty in obtaining parts, supplies, or shipping facilities, inability to obtain or delays in obtaining suitable material or facilities required for performance, temporary unavailability of qualified personnel, failure by Customer to provide full and appropriate access to the covered Equipment, failure of monitoring hardware or software, Customer Internet connection failure, or other causes beyond VectorUSA's reasonable control.

Exclusions: THIS AGREEMENT DOES NOT INCLUDE THE REPAIR OR REPLACEMENT OF ANY HARDWARE PRODUCT, OR ANY SOFTWARE LICENSING EXCEPT SOFTWARE INSTALLED AND USED EXCLUSIVELY BY VECTORUSA TO PROVIDE MONITORING AND REPORTING SERVICES. Charges for the above will be on a Time and Materials basis. The Customer is advised to maintain hardware warranties on covered equipment at their own discretion and expense. Customer is responsible to assure all software used by the Customer is appropriately licensed.

Software and Operating System Errors: This Agreement is limited to services specifically defined in this Agreement. It is the responsibility of the Customer to ensure that all of its files are adequately backed up and that all necessary materials are available, including manufacturer recovery media for software and other software to be reloaded. In no way is VectorUSA liable for defects or "bugs" in software, or for correcting errors introduced into the data, programs, or any other software due to hardware failure, or for any cost of reconstructing software or lost data. Any technical support required to restore data integrity or to make the system function, such as, but not limited to, rebuilding corrupted records, examining files, re-installation of O/S or Software, or re-indexing databases, will be billed separately on a Time and Materials basis.

Indemnification: Both the Customer and VectorUSA agrees to defend, indemnify and hold harmless the other party, its vendors, and their respective directors, officers, employees and agents from and against all claims and expenses, including attorneys' fees, arising out of the Customer's use of the services in this Agreement.

Confidentiality, Publication and Non-Compete: VectorUSA and the Customer agree that any and all information identified by the other as "Confidential" and/or "Proprietary", or which, under all of the circumstances, ought reasonably to be treated as Confidential and/or Proprietary, will not be disclosed to any third person without the express written consent of the other party. Confidential Information includes, but is not limited to, information about the respective entities' products and services, information relating to purchasing, accounting, pricing, marketing and customers not generally known in the business in which the entity has been, is or may become engaged and which is developed by, disclosed to, or becomes known as a consequence of or through each party's relationship with the other. Confidential Information does not include any information or development: (i) which is or subsequently becomes available to the general public other than through a breach by the receiving party; (ii) which is already known to the receiving party before disclosure by the disclosing party; (iii) which is developed through the independent efforts of the receiving party; or (iv) which the receiving party rightfully receives from third parties without restriction as to use.

Upon the expiration of the term of this Agreement, VectorUSA shall, and shall instruct its agents to whom Confidential Information was disclosed pursuant hereto, continue to treat as confidential and preserve the confidentiality of all Confidential Information received from the Customer.

Neither VectorUSA nor Customer shall directly or indirectly, solicit, recruit or hire any Customer or VectorUSA personnel, whether or not such personnel performed work for the Customer, during the term of this agreement and for a period of one (1) year after the termination of this agreement. The provisions of this Section shall survive the termination or expiration of the Agreement.

Applicable Law: This Agreement shall be governed by the laws of the State of California. It constitutes the entire Agreement between the Customer and VectorUSA. Its terms and conditions shall prevail should there be any variance with the terms and conditions of any order submitted by the Customer for the repair or maintenance of the Equipment in the Equipment.

Either party may terminate this Agreement at any time for failure of the other to comply with any of its Terms and Conditions.

The Customer represents that he is owner of the Equipment subject to this Agreement or if not the owner, he has authority to enter into the Agreement.

Scope of Agreement: If the scope of any of the provisions of the Agreement is too broad in any respect whatsoever to permit enforcement to its full extent, then such provisions shall be enforced to the maximum extent permitted by law, and both the Customer and VectorUSA hereto consent and agree that such scope may be judicially modified accordingly and that the whole of such provisions of this Agreement shall not hereby fail, but that the scope of such provisions shall be curtailed only to the extent necessary to conform to the law.

Modification or Amendment: If VectorUSA finds it necessary to modify the terms of this Agreement, the Customer will be provided written notice thereof at least sixty days in writing prior to the modification taking effect. Customer's continued use of the services in this Agreement after the modification takes effect constitutes acceptance of the modified Agreement.

Assignment: This Agreement may not be assigned by either the Customer or VectorUSA without the prior written consent of the other party. Except for the prohibition on assignment contained in the preceding sentence, this Agreement shall be binding upon and inure to the benefit of the heirs, successors and assigns of the parties hereto.

(This Section Intentionally Left Blank)

7.0 Agreement

By signing below, both SYSD and VectorUSA acknowledge that they have read, understood and agree to be bound by the terms and conditions provided in this Proposal, and that the persons signing are duly authorized to do so. SYSD authorizes VectorUSA to perform the Scope of Work described in this Proposal, and to the associated terms of invoicing and payment.

VectorUSA
9808 Waples Street
San Diego, CA 92121

SYSD
4350 Otay Mesa Road
San Ysidro, CA 92173

By:

By:

Patrick Luce
Director of Consultative Services
May 16, 2016

Jose Arturo Sanchez Macias

(Printed Name)

District Deputy Superintendent

(Printed Title)

1.12.17

(Printed Date)

[Handwritten Signature]

(Signature)

[Handwritten Signature]

(Signature)

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: AGREEMENT WITH SAN DIEGO ASSISTIVE TECHNOLOGY CENTER

BACKGROUND INFORMATION:

All students with an active Individualized Education Plan (IEP) shall be evaluated every three (3) years unless otherwise modified by the IEP team. Students may be evaluated annually upon request. Independent Educational Evaluations (IEE) are provided at public expense through member district of the South County SELPA according to the policy, procedures, and criteria.

San Diego Assistive Technology Center, one of the accepted Independent Educational Evaluators by South County SELPA, has been selected by the parents of special education student, to provide independent assistive technology assessment for their child, who currently receives special education services as designated by the student's IEP.

Cost implication will be \$500.00 for assistive technology assessment and IEP meeting attendance.

RECOMMENDATION:

Approve the agreement with San Diego Assistive Technology Center to provide an independent assistive technology evaluation for a special education student at a cost not to exceed \$500.00 from the Special Education fund.

Renewal New Amendment Ratify Other

Business Services Reviewed: *fasm*

Financial Implications?

Are funds for this item included in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

Estimated

\$500.00

(Amount)

Special Education

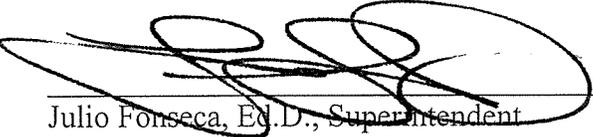
(Name of funding source and/or location)

0100-6500000-5770-1190-5800010-054

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:



Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 27th day of January 2017, by and between the San Ysidro School District, hereinafter called the "District", and

San Diego Assistive Technology Center
Company/Consultant

(858) 278-5420
Telephone Number

8525 Gibbs Drive Suite 209 San Diego, CA 92123
Address

Email

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as **Exhibit "A"** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

Initial Term:

From: January 27, 2017

To: June 30, 2017

The Initial Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

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2 FEES AND PAYMENTS

2.1 FEES

Consultant agrees to provide the Learn to Swim Program to students at no cost to the District.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBILITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign Company Contract as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subConsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subConsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

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4350 Otay Mesa Road, San Ysidro, CA 92173

4.5 LAWS AND REGULATIONS

Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS

Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subConsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE

Coverage shall be at least as broad as:

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **\$2,000,000** the required occurrence limit.
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District.
4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Consultant's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate. *(If applicable – see footnote next page)*
5. **Improper Sexual Conduct:** \$1,000,000 per occurrence with an aggregate of not less than \$2,000,000.

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status

The District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used).

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4350 Otay Mesa Road, San Ysidro, CA 92173

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN YSIDRO SCHOOL DISTRICT** as an **additional insured with endorsements attached**.

Waiver of Subrogation

Consultant hereby grants to District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown, and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided **for at least five (5) years after completion of the contract of work**.
3. If coverage is canceled or non-renewed, and not replaced **with another claims-made policy form with a Retroactive Date prior to** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of **five (5) years** after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. All certificates and endorsements are to be received and approved by the District before work/services commences. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

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4350 Otay Mesa Road, San Ysidro, CA 92173

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Grounds for Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, data, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as directed by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

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4350 Otay Mesa Road, San Ysidro, CA 92173

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third party fees.

5.7 INDEMNIFICATION

Consultant agrees to protect, save, defend, indemnify and hold harmless the District, their Governing Boards and each member thereof, their officers, employees, agents and volunteers from any and all claims, liabilities, expenses or damages of any nature, including attorneys' fees, for injury or death of any person, or damage to property, or interference with use of property, arising out of or in any way connected with the negligent acts, errors or omissions or willful misconduct by Consultant, Consultant's agents, officers, employees, sub consultants, or independent consultants hired by Consultant under this Agreement. The only exception to Consultant's responsibility to protect, save, defend and hold harmless District is where a claim, liability, expense or damage occurs due to the sole negligence, or willful misconduct of District. This hold harmless Agreement shall apply to all liability regardless of whether any insurance policies are applicable. The policy limits do not act as a limitation upon the amount of indemnification to be provided by Consultant.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS:

Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please attach a copy of this verification.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office.

This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District employees.

District is waiving this requirement _____.

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	San Diego Assistive Technology Center	
Name:	Dave Carucci	
Title:	Executive Director	
Address:	8525 Gibbs Drive Suite 209	
City/State/Zip Code:	San Diego, CA 92123	
Telephone:	(858) 278-5420	
Email:	Dcarucci@ucpsd.org	

DISTRICT:	San Ysidro School District	
Name:	J. Arturo Sanchez Macias	Janette Ridgels
Title:	Deputy Superintendent	Interim Director of Special Education
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 ext. 3092
Email:	arturo.macias@sysd.k12.ca.us	Janette.ridgels@sysd.k12.ca.us

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority of the District on behalf of which his or her signature is made.//

SAN YSIDRO SCHOOL DISTRICT

CONSULTANT

DISTRICT

6 ENTIRE AGREEMENT

San Diego Assistive Technology Center

Firm Name

Signature of Authorized Agent

Print Name, Title

Date:

Phone Number

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date

01-26-17

Board Approved

CONSULTANT

DISTRICT

6 ENTIRE AGREEMENT

San Diego Assistive Technology Center

Firm Name

Signature of Authorized Agent

Print Name, Title

Date:

Phone Number

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date

01-26-17

Board Approved

CONSULTANT

DISTRICT

6 ENTIRE AGREEMENT

San Diego Assistive Technology Center

Firm Name

Signature of Authorized Agent

Print Name, Title

Date:

Phone Number

San Ysidro School District

Firm Name

Signature

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date

01-26-17

Board Approved

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE SECTION 45125.1 Fingerprinting and Criminal Background Investigation Requirements

(Complete only if pertinent)

The District has determined under Education Code Section 45125.1, subdivision (c) that in performing services to this contract, **Consultant's employees may have contact with pupils.** As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subConsultant, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Section 45122.1.

Consultant shall certify in writing to the District that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1.

Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

It is understood that by signing this document, Consultant agrees that they are familiar with Education Code Section 45122.1. The following individuals are employees of Consultant who may come in contact with pupils in the performance of services in this contract.

Name	Last 4-digits of SSN or CDL Number
_____	_____
_____	_____
_____	_____
_____	_____

I certify that none of the individuals identified above have been convicted of a felony as defined in Education Code Section 45122.1.

Consultant _____

Name/title of authorized representative _____

Signature _____ Date _____

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Scope of services includes IEP meeting, assessment session with individual, initial report writing, device trial coordination with manufactures or loan libraries, final report writing, following trial period, and initial device programming and follow-up.

The cost is not to exceed \$500.00.

SAN YSIDRO SCHOOL DISTRICT

EXHIBIT A

SCOPE OF SERVICES

Scope of services includes IEP meeting, assessment session with individual, initial report writing, device trial coordination with manufactures or loan libraries, final report writing, following trial period, and initial device programming and follow-up.

The cost is not to exceed \$500.00.

CONSULTANT

DISTRICT

San Diego Assistive Technology Center

San Ysidro School District

Firm Name

Firm Name

Signature of Authorized Agent

Signature

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

Date:

Date:

CONSULTANT

DISTRICT

San Diego Assistive Technology Center

San Ysidro School District

Firm Name

Firm Name

Signature of Authorized Agent

Signature

Print Name, Title

J. Arturo Sanchez Macias, Deputy Superintendent

Print Name, Title

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Special Education
Janette Ridgels, Interim Director

AGENDA ITEM: SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH
PIONEER-HEALTHCARE SERVICES, LLC

BACKGROUND INFORMATION:

Children who are identified as having language-processing disorder may benefit from language therapy. Therapy can be provided to help children improve with word finding difficulty, language processing disorder or delay, phonological awareness deficits, verbal problem solving weaknesses, listening comprehension difficulty and such.

Pioneer-Healthcare Services, LLC, a non-public agency, will be providing speech services for more than 60 students who receive special education services per their Individualized Education Plans (IEPs) for the 2016-2017 school year in order to meet Federal regulations and compliance. The Speech and Language Pathologist (SLP) will conduct initial and triennial evaluations, provide support to the general education staff and students as part of response to intervention, and consult with special education staff with regard to communication development strategies.

Cost implication will be \$75.00 per hour x 78 days (8 hours per day) = \$46,800.00

RECOMMENDATION:

Approve the San Diego County Nonpublic Master Contract with Pioneer-Healthcare Services, LLC for school year 2016-2017 at an estimated total cost of \$46,800.00 from the Special Education funds.

Renewal New Amendment Ratify Other

Business Services Reviewed: *JASM*

Financial Implications? Are funds for this item available in the 2016-2017 Budget?

Yes No

Yes No

Requisition #

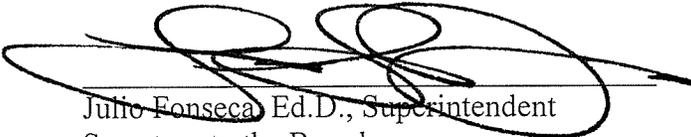
\$46,800.00
(Amount)

Special Education
(Name of funding source and/or location)

0100-65005001-3900-5600-005-052
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

2016-2017 San Diego County Nonpublic Master Contract

2016-2017
San Diego County
Nonpublic
Master Contract

Directions:

- *Main document **must** be completed for every Nonpublic School/Agency or Room & Board Contract.*
- *Complete and attach Appendices A: School, B: Agency, C: Room & Board as appropriate.*



San Diego County Office of Education
Student Services and Programs Division
Special Education Department

Directions:

- Main document must be completed for every Nonpublic School/Agency or Room & Board Contract.
- Complete and attach Appendices A: School, B: Agency, C: Room & Board as appropriate.

**San Diego County Nonpublic Master Contract
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Student Services and Programs Division
Special Education Department

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**NONPUBLIC
MASTER CONTRACT**

CONTRACT YEAR 2016-2017

This Master Contract is made and entered into

this 27th day of January, 2017 between the

San Ysidro School District, County of San Diego,
(Local Education Agency)

hereinafter sometimes referred to as the "LEA," and

Pioneer Healthcare Services, LLC
(Nonpublic,)

hereinafter referred to as "CONTRACTOR."

CONTRACT YEAR 2016-2017

This Master Contract is made and entered into

this 27th day of January, 2017 between the

San Ysidro School District, County of San Diego,
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CONTRACT YEAR 2016-2017

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SECTION 1: AUTHORIZATION FOR MASTER CONTRACT AND GENERAL PROVISIONS

1.1 MASTER CONTRACT

For the purpose of providing special education and related services to individuals with exceptional needs under the authorization of Education Code sections 56157, 56361, and 56365-56366.5 the Master Contract consists of (the Main Document and Master Contract Appendices A (Schools), B (Agencies), C (Room & Board)). The general term "Master Contract" refers to the Master Contract /Main Document/ and Master Contract /Appendices A (Schools), B (Agencies), and C (Room and Board) given to the CONTRACTOR by a representative of the LEA's Special Education Unit on terms acceptable to the LEA and CONTRACTOR.¹ It is also understood that this contract does not commit the CONTRACTOR to provide special education and related services to any individual unless and until an Individual Services Agreement is executed between the LEA and the CONTRACTOR on behalf of such individual or interim written approval is given to the CONTRACTOR by an authorized representative of the LEA's Special Education Unit. This interim written approval shall be for a maximum period of 90 days, beginning with the anticipated student start date, during which time the contract and/or Individual Services Agreement shall be completed and executed by the LEA and CONTRACTOR. If an Individual Services Agreement is not completed and executed by the LEA and the CONTRACTOR within this ninety-day period, the LEA or CONTRACTOR may request an IEP meeting to be held as soon as possible to discuss a change in placement for the pupil. The LEA shall continue to reimburse the CONTRACTOR as set forth in the interim written approval, or as otherwise agreed by the parties in writing, pending any change in placement or subsequent execution of an Individual Services Agreement.

1.2 SUPERSEDES PRIOR CONTRACTS

This Master Contract includes the Main Document, Appendix A (Schools), Appendix B (Agencies), Appendix C (Room and Board), to the extent that they are applicable, and each ISA, all of which are incorporated herein by this reference and any exhibits or attachments hereto constitute the entire agreement between the parties to this contract and supersedes any prior contract, understanding, or agreement with respect to the terms set forth in this contract.

1.3 MODIFICATIONS AND AMENDMENTS

The LEA and CONTRACTOR agree that any amendments to the contract must be in writing and approved by the LEA's Governing Board and the Board of Directors/Trustees or authorized representative of CONTRACTOR. Prior to executing a written amendment to the contract, the LEA shall obtain approval from the San Diego County SELPA Directors and the County Director of Special Education. In implementing this Master Contract, any specific terms related to an individual pupil shall be reflected in the Individual Services Agreement.

1.4 INDIVIDUAL SERVICES AGREEMENT

The LEA and CONTRACTOR shall enter into an Individual Services Agreement for each pupil who is to receive special education and/or related services provided by the CONTRACTOR. The LEA is responsible for completing each pupil's Individual Services Agreement, which shall identify the provider of each service required by the pupil's Individualized Education Program (IEP) or Individualized Family Service Plan (IFSP) (CCR 3062(e)). Individual Services Agreements shall only be issued for those pupils enrolled with the approval of the LEA. Changes in any LEA pupil's educational program, including instruction, services, or instructional setting provided under this contract, may only be made on the basis of revisions to the pupil's IEP or IFSP. At any time during the term of this contract, the parent, the CONTRACTOR or LEA may request a review of the pupil's IEP/IFSP, subject to all procedural safeguards required by law, including notice given to and participation by the CONTRACTOR in the IEP Team meeting. In the event that the CONTRACTOR recommends that the pupil requires either a lesser or more restrictive placement than the CONTRACTOR can provide, the CONTRACTOR will notify the LEA immediately. The LEA shall expedite the review and/or the resulting change in placement, and shall modify the Individual Services Agreement as appropriate if there is a change in the instructional and/or other services provided.

¹ Please see Appendix B for Agencies for exceptions to NPA Hired as Full Time Equivalent.

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1.5 NONPUBLIC CERTIFICATION OR WAIVER

A current copy of the CONTRACTOR'S California Department of Education Nonpublic Certification or waiver of such certification issued by CDE pursuant to EC 56366.2 is attached hereto. This Master Contract shall be null and void if such certification is expired, revoked, rescinded, or otherwise nullified during the effective period of this contract.

1.6 TERM OF MASTER CONTRACT

Neither the CONTRACTOR nor the LEA is required to renew this contract in subsequent contract years. In the event that a pupil is enrolled with the CONTRACTOR during the term of this contract and said pupil continues to receive special education and/or related services by the CONTRACTOR as approved by the LEA in accordance with the pupil's IEP/IFSP and either (a) a new contract has not been fully executed or (b) the CONTRACTOR or the LEA chooses not to renew this contract, the terms of this contract and associated Individual Service Agreements shall apply to any and all special education and/or related services provided by CONTRACTOR and payment for those services by the LEA.

Upon agreement of both parties to this Master Contract, its provisions shall be retroactive to the beginning of this contract year (July 1st), to cover services provided by the CONTRACTOR to LEA students, unless otherwise mutually agreed upon by both parties.

The term of this Master Contract shall be from January 27, 2017 to June 30, 202017.

Any subsequent Master Contract is to be renegotiated prior to June 30 of each year.

This Master Contract has no force or effect until approved or ratified by the LEA's Governing Board.

1.7 COMPLIANCE WITH APPLICABLE FEDERAL AND STATE LAWS

During the term of this contract, the CONTRACTOR and LEA shall comply with all applicable federal and state laws and regulations relating to the required special education and designated instruction and services and facilities for individuals with exceptional needs, including those not expressly documented in this Master Contract.

a. Nondiscrimination

The CONTRACTOR and the LEA shall not discriminate on the basis of race, religion, sex, national origin, age, sexual orientation disability or any other classification protected by federal or state laws in employment or operation of its programs.

b. Sexual Harassment Policy

The CONTRACTOR shall have a written policy on sexual harassment in accordance with state and federal regulations and guidelines.

c. Corporal Punishment Prohibitions

(l) No public education agency, or nonpublic school or agency serving individuals pursuant to Education Code Section 56365 et seq., may authorize, order, consent to, or pay for any of the following interventions, or any other interventions similar to or like the following:

- (1) Any intervention that is designed to, or likely to, cause physical pain;
- (2) Releasing noxious, toxic or otherwise unpleasant sprays, mists, or substances in proximity to the individual's face;
- (3) Any intervention which denies adequate sleep, food, water, shelter, bedding, physical comfort, or access to bathroom facilities;
- (4) Any intervention which is designed to subject, used to subject, or likely to subject the individual to verbal abuse, ridicule or humiliation, or which can be expected to cause excessive emotional trauma;

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- (5) Restrictive interventions which employ a device or material or objects that simultaneously immobilize all four extremities, including the procedure known as prone containment, except that prone containment or similar techniques may be used by trained personnel as a limited emergency intervention pursuant to subsection (i) of Ed Code Section 56521.2 (a) (5)
- (6) Locked seclusion, except pursuant to subsection (i)(4)(A) of Ed Code Section 56521.2 (a) (6)
- (7) Any intervention that precludes adequate supervision of the individual; and
- (8) Any intervention which deprives the individual of one or more of his or her senses.

d. Student Discipline

Contractor shall maintain and abide by a written policy for student discipline that is consistent with state and federal law and regulations, such that students who exhibit serious behavioral challenges receive timely and appropriate assessments and positive supports and interventions in accordance with the federal Individuals with Disabilities Education Act and its implementing regulations.

When a CONTRACTOR seeks to remove a student from his/her current educational placement for disciplinary reasons, CONTRACTOR shall immediately submit a written discipline report to the LEA and a manifestation IEP team meeting shall be scheduled by the LEA. Written discipline reports shall include, but not be limited to: the student's name; the time, date, and description of the misconduct; the disciplinary action taken by CONTRACTOR; and the rationale for such disciplinary action. A copy of the student's behavioral plan, if any, shall be submitted with the written discipline report. CONTRACTOR and LEA agree to participate in a manifestation determination at an IEP meeting no later than the tenth (10th) day of suspension.

e. Behavioral Emergency Reports (Ed. 56521.1(a))

- (1) Anytime an emergency intervention is used pursuant to Ed Code Section 56521.1(a) subsection (i), CONTRACTOR must notify LEA and IEP team immediately and document emergency intervention in a "Behavioral Emergency Report" as defined by 56521.1(e).
- (2) Whenever a "Behavioral Emergency Report" is written regarding an individual who does not have a behavioral intervention plan, the designated responsible administrator shall, within two days, schedule an IEP team meeting to review the emergency report, to determine the necessity for a functional behavioral assessment, and to determine the necessity for an interim behavioral intervention plan.
- (3) Anytime a "Behavioral Emergency Report" is written regarding an individual who has a behavioral intervention plan, any incident involving a previously unseen serious behavior problem or where a previously designed intervention is not effective should be referred to the IEP team to review and determine if the incident constitutes a need to modify the plan.
- (4) "Behavioral Emergency Report" data shall be collected by CONTRACTOR and be submitted to LEA which shall report annually the number of Behavioral Emergency Reports to the California Department of Education and the Advisory Commission on Special Education.
- (5) A summary of Behavioral Emergency Reports shall be submitted at least monthly to the LEA and the Director of the Special Education Local Plan Area of which the LEA is a member.

1.8 DEFINITIONS

"DAYS": For the purpose of the contract, "days" refers to calendar days unless otherwise specified.

"PARENT": For the purpose of the contract, a parent (34CFR 300.3Da) is the natural parent, adoptive parent, or legal guardian or any other adult granted educational decision-making rights by the natural or adoptive parent or a court of competent jurisdiction. A trained, certified surrogate parent, identified by the LEA, may act on behalf of the pupil if no parent, guardian or person acting as a parent can be located. The LEA shall be responsible for providing a translator for the parent if needed.

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SECTION 2: ADMINISTRATION OF CONTRACT

2.1 NOTICES

Notices provided for by this contract shall be in writing, be delivered to the individual identified below in this section, and shall be delivered by certified, registered, or return receipt requested mail, postage prepaid, or by facsimile transmission, unless a specific section of this contract requires or allows notice or contact to be made in a different manner or to a different individual. The effective date of an invoice shall be the date of its receipt by the LEA. The effective date of all other notices shall be the date of the postmark or of the facsimile transmittal date identified in the document. In the event there is a change in the individual to be notified, the CONTRACTOR or the LEA shall provide written notice of the change and, after such notice is provided, all future notices shall be addressed to that individual. Notice may be provided under this section pursuant to regular United States mail if the LEA and CONTRACTOR agree in writing to notice by regular United States mail. If the LEA or CONTRACTOR does not identify an individual to be notified in this section, the person to be notified under this section shall be the LEA or CONTRACTOR representative that executes this contract.

Notices mailed to the LEA shall be addressed to:

Notices to the CONTRACTOR shall be addressed to:

J. Arturo Sanchez Macias
Name/Title

Kevin Willard, Vice President
Name/Title

San Ysidro School District
Local Education Agency

Pioneer Healthcare Services, LLC
Nonpublic School

4350 Otay Mesa Road
Address

6255 Ferris Square, Ste. F
Address

San Ysidro CA 92173
City State Zip

San Diego CA 92121
City State Zip

(619) 428-4476 x 3004
Phone

(800) 683-1209
Phone

(619) 428-6473
Facsimile

(888) 622-6899
Facsimile

arturo.macias@sysd.k12.ca.us
Email Address

kwillard@pioneer-healthcare.com
Email Address

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2.2 INDEPENDENT CONTRACTOR STATUS

This contract is by and between two independent contractors and is not intended to and shall not be construed to create the relationship of agent, servant, employee, partnership, joint venture or association.

2.3 SUBCONTRACT AND ASSIGNMENT

The CONTRACTOR shall not enter into an initial subcontract with any noncertified Nonpublic Agency (NPA) or provider, for any of the instructional or related services contemplated under this contract without first obtaining written approval by a representative of the San Diego County Office of Education (i.e. County Director of Special Education or a SELPA Director). Such approval shall not be unreasonably withheld. The LEA and CONTRACTOR shall maintain a copy of the written approval.

2.4 INDEMNIFICATION

The CONTRACTOR hereby indemnifies, defends, and holds harmless the LEA, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the CONTRACTOR, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

The LEA hereby indemnifies, defends, and holds harmless the CONTRACTOR, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the LEA, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

The CONTRACTOR shall have no obligation to indemnify, defend, or hold harmless the LEA, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for the LEA's sole negligence or willful misconduct; and the LEA shall have no obligation to indemnify, defend, or hold harmless the CONTRACTOR, its Board, officers, employees, agents, independent contractors, consultants and other representatives for the CONTRACTOR'S sole negligence or willful misconduct. This indemnity shall survive the termination of the Contract or final payment hereunder, and is in addition to any other rights or remedies that the CONTRACTOR or LEA may have under the law or this contract.

2.5 INSURANCE

During the entire term of this contract and any extension or modification thereof, the CONTRACTOR shall keep in effect a policy or policies of general liability insurance, including contractual liability coverage, professional liability, and auto liability coverage of owned and non-owned vehicles used by CONTRACTOR in relation to the performance of service(s) under this Master Contract, with minimum limits of one million dollars (\$1,000,000) per occurrence, and three million dollars (\$3,000,000) in aggregate. Such insurance shall name LEA as an additional insured, and an endorsement evidencing such coverage shall be provided within 90 days, only as to matters arising out of this Master Contract for which CONTRACTOR has an obligation to indemnify the LEA, under the Indemnification clause, Section 2.6, of this Master Contract.

Not later than the effective date of this contract, the CONTRACTOR shall provide the LEA with satisfactory evidence of insurance. The insurance maintained by CONTRACTOR shall include a provision for the insurance provider to send written notice of cancellation or modification to the CONTRACTOR at least 30 calendar days before cancellation or adverse material change, or 10 days for nonpayment of premium. Such CONTRACTOR'S insurance may contain the same notice requirement for the LEA. If the insurance provider is only required to send such notice to the CONTRACTOR (but not the LEA) CONTRACTOR shall provide the LEA written notice of cancellation or adverse material modification within one business day after receiving such notice from the insurer. Such notice shall be provided pursuant to Section 2.3 (Notices) of this contract. The CONTRACTOR

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shall at its own cost and expense procure and maintain insurance under the applicable state's Workers' Compensation laws. Failure to maintain the above mentioned insurance coverage shall be cause for termination of this contract.

LEA warrants that it is self-insured in compliance with the laws of the State of California, that the self insurance covers persons acting on its behalf or under its control, that its self insurance covers LEA's indemnification obligations to CONTRACTOR under this contract, and that LEA agrees to provide coverage to CONTRACTOR pursuant to this self insurance in the event the indemnification obligations of Section 2.6 of this contract are triggered. The LEA further warrants that it shall notify the CONTRACTOR pursuant to Section 2.3 (Notices) of this contract, of any material insurance coverage changes at least thirty days prior to the change.

CONTRACTOR agrees that any subcontractor with which it contracts to provide services pursuant to any Individual Services Agreement, shall submit written proof of insurance in a minimum amount of \$1,000,000 per occurrence, including general, liability, auto liability (if applicable), and professional liability (if applicable). Such insurance shall be maintained by any subcontractor for the scope of duties performed and duration of time it provides services to LEA pupils. Proof of insurance shall be provided to the LEA prior to the beginning of transportation services by a subcontractor, and upon renewal of coverage thereafter. Transportation subcontractors shall submit copies of insurance policies upon request of the LEA; otherwise, certificates of insurance may be acceptable proof, provided that the information thereon is adequate and verifiable. Subcontractors shall be required to provide to the CONTRACTOR written notice of cancellation of insurance or adverse material change in such insurance at least 30 days prior to cancellation or adverse material change or within one business day after receiving such notice, whichever is earlier.

2.6 TRANSPORTATION

LEA warrants that it is self-insured in compliance with the laws of the State of California, that the self insurance covers persons acting on its behalf or under its control, that its self insurance covers LEA's indemnification obligations to CONTRACTOR under this contract, and that LEA agrees to provide coverage to CONTRACTOR pursuant to this self insurance in the event the indemnification obligations of Section 2.6 of this contract are triggered. The LEA further warrants that it shall notify the CONTRACTOR pursuant to Section 2.3 (Notices) of this contract, of any material insurance coverage changes at least thirty days prior to the change.

Transportation costs are the responsibility of the LEA unless otherwise agreed to in writing. The CONTRACTOR shall provide each pupil whom the CONTRACTOR transports with adequate supervision during transports and with instruction in school bus emergency procedures and passenger safety, as appropriate to the pupil's needs. The CONTRACTOR shall have in place a transportation safety plan containing procedures for school personnel to follow to ensure the safe transport of pupils.

In the event the CONTRACTOR transports students due to health, behavior, or other emergencies, or as otherwise agreed to between the CONTRACTOR and the LEA, the LEA shall reimburse CONTRACTOR at the rate specified in this Master Contract (Rate Schedule - Schools: Section 4.1, Agencies: Section 5.1).

2.7 WAIVERS

The LEA and/or CONTRACTOR may independently or jointly submit waivers of applicable state laws and regulations.

2.8 SUCCESSORS IN INTEREST

This contract binds the CONTRACTOR's successors and assignees. CONTRACTOR shall not assign this Master Contract without the written consent of LEA, and any attempt by Contractor to effect such an assignment without the written consent of LEA shall make this Master Contract terminable at the option of the LEA.

2.9 SEVERABILITY

If any provision or portion of a provision of this contract is held in whole or in part to be unenforceable for any reason, the remainder of the provision and of the entire contract shall be severable and shall remain in effect.

2.10 CONFLICTS OF INTEREST

a. The CONTRACTOR agrees to furnish to the LEA a copy of its current bylaws and a current list of its Governing Board of Directors (or Trustees), if it is incorporated. LEA has the right to request a current list of the Board of Directors or Trustees at any time during the term of the Master Contract.

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b. CONTRACTOR and members of its Board of Directors (or Trustees) shall disclose any relationship with LEA that constitutes or may constitute a conflict of interest including, but not limited to, employment with LEA, provisions of private party assessments and/or reports, and attendance at the IEP team meetings and/or due process proceedings.

c. Anytime the CONTRACTOR is contracted to conduct a formal Independent Educational Evaluation (IEE), and the IEP team determines that services are necessary as a result of that IEE the LEA shall be obligated to select a service provider who is not the CONTRACTOR. Unless, a service provider who is not the CONTRACTOR is unavailable or unable to provide that service.

2.11 INABILITY TO MEET CONTRACT REQUIREMENTS

The CONTRACTOR shall notify the LEA in writing when the CONTRACTOR is unable to meet the requirements of this contract. The LEA shall notify CONTRACTOR in writing when the LEA is unable to meet the requirements of this contract.

2.12 DISPUTE RESOLUTION

Disagreements concerning the meaning, requirements or performance of this contract shall first be brought to the attention of the other party in writing, pursuant to the notice provisions (Section 2.3) of this contract, in an attempt to resolve the dispute at the lowest level. Any remaining disputes or disagreements may be resolved either 1) as voluntarily agreed to by the parties, 2) by equitable remedies, or 3) by other legal means.

2.13 DUE PROCESS AND COMPLAINT PROCEDURES

CONTRACTOR agrees to maintain policies and procedures as follows: (1) Uniform Complaint Procedures pursuant to Title 5 of the California Code of Regulations section 4600 *et seq.*; (2) Nondiscrimination policy pursuant to Title 5 of the California Code of Regulations section 4960 (a); (3) Sexual Harassment Policy, California Education Code 231.5 (a) (b) (c); (4) Title IX Student Grievance Procedure, Title IX 106.8 (a) (d) and 106.9 (a); and (5) Notice of Privacy Practices in compliance with Health Insurance Portability and Accountability Act (HIPPA).

2.14 VENUE AND GOVERNING LAW

This contract, and conditions of this contract, shall be governed by the laws of the State of California with venue in San Diego County, California.

2.15 RIGHT TO REPORT MASTER CONTRACT VIOLATIONS

The CONTRACTOR acknowledges and understands that the LEA may report to the CDE any violations of the provisions of this contract; and that may result in the suspension of the CDE nonpublic school certification pursuant to California EC section 56366.4(a).

2.16 TERMINATION OF MASTER CONTRACT AND/OR INDIVIDUAL SERVICES AGREEMENT

a. **Master Contract**

Either the LEA or the CONTRACTOR may terminate this Master Contract for cause as set forth in EC section 56366(a)(4), with twenty (20) days written notice pursuant to Section 2.3 of this contract, or immediately if the CONTRACTOR and LEA mutually agree that there are significant health or safety concerns. Cause shall include but not be limited to non maintenance of current nonpublic school certification, failure of either the LEA or the CONTRACTOR to maintain the standards required under the Master Contract and/or Individual Services Agreement, or material breach of the contract by CONTRACTOR or LEA. To terminate the contract either party shall give a minimum of 20 days written notice pursuant to the provisions of Section 2.3 (Notices) of this contract. Upon termination, the LEA shall pay within 45 days, without duplication, for all services performed and expenses incurred to date of termination according to the provisions set forth in Schools Document Section 4.1, Agencies

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Document Section 5.1 (Rate Schedule) and Main Document Section 4.1 (Billing and Payment) of this contract. CONTRACTOR shall provide to the LEA the IEP/IFSP and all related documents in its possession or under its control pertaining to its services, for all pupils of the LEA who were receiving services from the CONTRACTOR in accordance with applicable state and federal laws regarding student records.

b. Individual Services Agreement

The Individual Services Agreement may be terminated or suspended by the LEA or the CONTRACTOR for cause, as set forth in EC section 56366(a)(4), with twenty (20) days written notice pursuant to Section 2.3 (Notices) of this contract, or immediately if the CONTRACTOR and the LEA mutually agree that there are significant health or safety concerns.

Individual Services Agreements are null and void upon termination of the Master Contract.

The LEA shall not terminate Individual Services Agreements because of the availability of a public class initiated during the course of the contract unless the parent agrees to the transfer of a pupil to a public school program, which agreement must only be given in a duly called and held IEP/IFSP meeting at which the CONTRACTOR is present.

2.17 INDIVIDUALIZED EDUCATION PROGRAM (IEP) / INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP)

When a pupil is accepted for enrollment in a nonpublic school, the CONTRACTOR shall provide the pupil a program of educational instruction and services within the nonpublic school, which is consistent with his or her IEP/IFSP as specified in each pupil's Individual Services Agreement.

The CONTRACTOR shall implement those responsibilities delegated to CONTRACTOR in the plan for transition services (per EC section 56445 and EC section 56462) as stated by the IEP/IFSP.

The CONTRACTOR shall provide an appropriate adult to pupil ratio for pupils with exceptional needs between three and five years of age, in accordance with EC 56441.5.

The LEA shall invite the CONTRACTOR and the CONTRACTOR shall participate in all IEP/IFSP meetings, including those related to placement and those called by the parent in accordance with EC section 56343.5, so long as the pupil is to be served by the CONTRACTOR pursuant to an Individual Services Agreement. The child's present teacher shall participate in the IEP meeting in accordance with EC 56341(b)(3). Every effort shall be made to schedule the meeting at a time and place that is mutually convenient to parents, CONTRACTOR's staff, and LEA's staff.

The local educational agency shall oversee and evaluate the pupil's placement in the NPS through the IEP process. The IEP team shall evaluate whether the pupil is making appropriate educational progress through a review of the student's progress toward IEP goals and, as appropriate, a review of the pupil's scores on state assessments. If the NPS staff or LEA will be making recommendation(s) for significant changes to the student's program, placement or services, the LEA Case Manager and representative of the NPS shall discuss the recommendation(s) prior to the IEP meeting. The IEP team will consider whether or not the needs of the pupil continue to be best met at the nonpublic school, whether changes to the pupil's IEP are necessary, and whether the pupil may be transitioned to a public school setting (EC 56366(a)(2)(B), EC 56343(d), EC 56043(h)). Partial day attendance at the NPS may be appropriate to support transition to a public school program.

2.18 FREE APPROPRIATE PUBLIC EDUCATION

No charge of any kind to parents shall be made by the CONTRACTOR for educational activities and related services specified on the pupil's IEP/IFSP, including screening or interviews which occur prior to or as a condition of a pupil's enrollment under the terms of the contract, except as specified in writing in a due process procedure that is signed by all relevant parties and attached to the relevant pupil's Individual Services Agreement, or for voluntary extracurricular activities conducted subsequent to written notification to parents as to the cost and the voluntary and extracurricular nature of the activity. Unless the activity (for example, field trips) takes place during a school vacation or holiday, pupils not participating in such activities shall continue to receive special education and/or related services as set forth in their IEP/IFSPs.

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2.19 TRANSITION TO A LRE

CONTRACTOR & LEA shall support Least Restrictive Environment options, including dual enrollment, if appropriate, for students enrolled in NPS to have access to the general curriculum and to be education with nondisabled peers to the maximum extent appropriate.

CONTRACTOR & LEA shall address LRE placement options for students enrolled in NPS at all IEP team meetings, including whether the students may be transitioned to a public school setting.

When an IEP team has determined that a student should be transitioned into the public school setting, CONTRACTOR shall assist the LEA in implementing the IEP team's recommendations activities to support the transition.

2.20 PUPIL PROGRESS

The CONTRACTOR shall have written procedures in place for measuring progress utilizing on-going data collection in the goal areas identified on the IEP/IFSP.

The CONTRACTOR shall provide to parents and the LEA case manager written pupil progress reports on the goals in the IEP/IFSP, no less than quarterly. The CONTRACTOR shall submit an updated report if there is no current progress report when pupils are scheduled for a review by the IEP/IFSP team or when a pupil's enrollment is terminated.

The CONTRACTOR shall allow periodic review of each pupil's instructional program by the LEA. Representatives of the LEA shall have reasonable access to observe each pupil at work, observe the instructional setting, meet with the CONTRACTOR and review each pupil's progress, including the behavioral intervention plan, if any. LEA representatives making site visits shall initially report to the CONTRACTOR's site administrative office.

2.21 ASSESSMENTS

a. Individual Student Assessments

If the CONTRACTOR receives a parent request for evaluation, the CONTRACTOR shall inform the parent of his or her ability to submit a written request for evaluation to the LEA in accordance with applicable law. The LEA shall collaborate with the CONTRACTOR to develop the evaluation plan and submit it to the parent for approval. The LEA retains the responsibility for conducting triennial evaluations (EC 56381(c)).

2.22 CONFIDENTIALITY OF RECORDS

All reports, records and other documents that CONTRACTOR is required to submit to LEA, the Special Education Local Plan Area, or otherwise, pursuant to this contract, shall be redacted to the extent necessary and appropriate to protect the confidentiality and privacy of pupils, employees, and subcontractors, as provided for pursuant to state and federal law.

2.23 FORWARDING OF EDUCATIONAL RECORDS

The CONTRACTOR agrees, in the event of school closure, to immediately forward pupil records to the LEA pertaining to the LEA's pupils enrolled in CONTRACTOR's educational program. These records shall include, but need not be limited to, current transcripts, IEP/IFSPs and results of performance testing.

2.24 DATA REPORTING

CONTRACTOR agrees to provide LEA with all student information required for LEA to report to the California Longitudinal Pupil Achievement Data System (CALPADS) as well as other data as required by Every Student Succeeds Act (ESSA) or any federal data reporting requirements, including, but not limited to, data required to calculate enrollment and dropout and graduation rates.

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SECTION 3: PERSONNEL

3.1 VERIFICATION OF CREDENTIALS, LICENSES AND OTHER QUALIFICATIONS

The CONTRACTOR shall provide all contracted special education, and/or related services required by the IEP/IFSP, Master Contract and Individual Services Agreement by appropriately qualified staff. The CONTRACTOR shall provide appropriately credentialed teachers and/or licensed or license-eligible personnel or other education related mental health provider consistent with the California laws and regulations unless the California Department of Education has granted a written waiver. The CONTRACTOR shall be responsible for monitoring the status of waiver applications submitted to the state for all non-credentialed teachers and non-licensed service providers. All non-credentialed teachers and non-licensed service providers shall apply for a waiver.

For a NPSs A-G course credits, only University of California A-G approved courses will be accepted by contracting districts.

The CONTRACTOR shall be responsible for verification of credentials and licenses held by its employees, agents and subcontractors. Once the CONTRACTOR has provided the LEA with a copy of the credential or license for all staff providing services to children with disabilities, the CONTRACTOR shall supply the LEA with copies of any changes in the credentials or licenses of staff within 45 days of the change in accordance with Title 5, Section 3062.

The CONTRACTOR is fiscally responsible for all training necessary to provide appropriate services per IEP/IFSP. The LEA shall not reimburse CONTRACTOR for training that occurs outside of contact time with student, and that is not during implementation of IEP/IFSP.

Where behavior intervention services are provided by a nonpublic agency, the CONTRACTOR shall train staff in implementing the behavior support plan or Behavior Intervention Plan and pupils shall receive the level of supervision required in the pupil's IEP/IFSP.

The CONTRACTOR shall comply with all laws and regulations governing the licensed professions, including the provisions with respect to supervision.

3.2 EMPLOYEE FINGERPRINTS AND TUBERCULOSIS TESTING

The CONTRACTOR shall ensure that employee fingerprints have been processed in a manner required by EC section 44237. The CONTRACTOR shall maintain a file containing a current certificate of each person covered by Health and Safety Code Sections 121525-121555 (tuberculosis testing). In addition, contractor will adhere to all of the requirements under AB 389.

3.3 QUALIFICATIONS OF INSTRUCTIONAL AIDES AND TEACHER ASSISTANTS

Effective July 1, 2001 the CONTRACTOR shall ensure that newly hired instructional aides and teacher assistants have demonstrated proficiency in basic reading, writing, and mathematics skills, based on a test selected and administered by the CONTRACTOR.

3.4 REQUIREMENT TO REPORT

a. Child Abuse or Molestation

The CONTRACTOR shall maintain a signed statement by all personnel required to sign such a statement under the child abuse reporting laws, acknowledging their training and understanding of the reporting requirements regarding observed or suspected cases of child abuse. When filing a child abuse report under the Child Abuse Reporting laws, the CONTRACTOR shall include in the report the name, telephone number and address of the LEA representative as identified in Section 2.3 (Notices) of this contract.

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b. Missing Students

The CONTRACTOR shall ensure that staff is aware of its responsibility and requirement to report to parents, and local law enforcement as appropriate, when a pupil leaves campus without permission, immediately upon confirmation that the pupil is missing, in accordance with EC 49370. The CONTRACTOR shall contact the LEA Case Manager by telephone no later than the end of the day in the event a pupil leaves campus without permission, does not return that school day, and is not located at his or her residence or in the custody of his or her parent or guardian.

c. Student Injury

The CONTRACTOR agrees to complete a written report when a pupil has suffered an injury that requires medical attention, and notify the LEA case manager within 48 hours.

In case of incident, the CONTRACTOR agrees to submit a written report to the LEA case manager by the end of the following school day, in cases of injury resulting from physical restraint or the death of a student. The CONTRACTOR agrees to reasonably participate in any communications between a pupil's parents and the LEA regarding any injuries resulting from physical restraint.

SECTION 4: FISCAL

4.1 BILLING AND PAYMENT

a. Invoices

The CONTRACTOR shall submit invoices monthly. The effective date of an invoice shall be the date of the receipt by the LEA. Invoices should clearly reflect rates as specified in the Master Contract, be in accordance with the Individual Services Agreements, and include all days of creditable service, beginning no earlier than the date specified in the Interim Written Approval or ISA. The CONTRACTOR shall submit said invoice for services rendered no later than thirty (30) days from the end of the attendance accounting period calendar month in which said services are actually provided and the invoice shall be submitted pursuant to Section 2.3 (Notices) of this contract. All education related mental health services will be billed by contractor in separate invoice.

b. Late Invoices

If the LEA does not receive a properly submitted invoice within thirty (30) days from the end of the attendance accounting period calendar month, the LEA may deduct 1.5% per month, calculated proportionately per day, of that total invoice, if the LEA does not agree to the request of the CONTRACTOR to an extension of time to submit the invoice.

c. Payment

The LEA shall make payment within forty-five (45) days of receipt of a properly prepared and submitted invoice and such payment shall be submitted pursuant to Section 2.3 (Notices) of this contract. This payment shall be at the rates agreed to in the Rate Schedule (See Appendix A for Schools, B for Agencies, and C for Room and Board) of this contract and shall be in an amount equal to the number of creditable days of attendance during both the regular and extended school years, make-up sessions (including "excused" absences) per the individual services agreement for each pupil. This calculation shall include the Extended School Year if the pupil is enrolled in the Extended School Year, and any other absence for which the LEA has agreed to pay CONTRACTOR and any related services and transportation costs as specified in the Rate Schedule (See Appendix A for Schools, B for Agencies, and C for Room and Board) of this contract and in accordance with the Individual Services Agreements. If no notice of withholding is provided to CONTRACTOR within 10 working days of receipt of an invoice, the LEA shall not withhold any payment. Payment by the LEA shall refer to the invoice number or the date of the bill submitted by the CONTRACTOR.

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d. Pupil Enrolled Prior to Approval of Agreement to a Contract

Ed Code addresses situations when a contract has not yet been developed and the pupil is enrolled and receiving services from the Nonpublic School or Agency (ED 56366.9 c (1)).

"If a pupil is enrolled in a nonpublic, nonsectarian school or agency with the approval of the local educational agency prior to agreement to a contract or individual services agreement, the local educational agency shall issue a warrant, upon submission of an attendance report and claim, for an amount equal to the number of creditable days of attendance at the per diem tuition rate agreed upon prior to the enrollment of the pupil. This provision shall be allowed for 90 days during which time the contract shall be consummated."

e. Late Payment

If the payment is not postmarked from the LEA within forty-five (45) days of the receipt of the invoice, the LEA agrees to pay an additional fee of 1.5% interest per month on amounts not paid, such interest being calculated beginning day forty-six (46) from receipt of the invoice. Interest shall be calculated in accordance with standard accounting procedures. The CONTRACTOR shall bill the LEA for the interest. Failure by the LEA to pay an appropriately submitted invoice within 90 days of receipt may be considered a breach of contract.

f. Medi-Cal Reimbursement

Documentation of LEA Medi-CAL Billable Services will be completed by the provider. All documentation of provider services shall be given to the District/SELPA for reimbursement submissions to Medi-Cal. The contractor will not submit any claims in the LBO (LEA) program and the LEA has the right to submit claims for reimbursement.

4.2 RIGHT TO WITHHOLD

The LEA has the right to withhold payment to the CONTRACTOR when the LEA has reliable evidence, described in writing to the CONTRACTOR at the time the notice of withholding is submitted that: (A) service is provided by personnel who are not appropriately credentialed/licensed; (B) records required by the LEA prior to school closure with respect to one or more LEA pupil(s) enrolled in CONTRACTOR's educational program have not been received; (C) the CONTRACTOR confirms a pupil's change of residence to another district but neglects to notify the LEA within 5 days; or (D) the CONTRACTOR fails to notify the LEA within 5 days after the 10th consecutive school day of a pupil's absence. If the basis for withholding is subsections (B) (C) or (D) of this section the LEA may only withhold the proportionate amount of the bill related to that pupil. If the basis for withholding is subsection (A) of this section, the LEA may only withhold payment for services provided by that personnel.

The LEA shall notify CONTRACTOR in writing within 10 working days of receipt of an invoice of any reason why requested payment shall not be paid. (EC section 56366.5(a)). Such notice shall specify the basis for the LEA's withholding payment and shall be made pursuant to Section 2.3 (Notices) of this contract. If no notice of withholding is provided to CONTRACTOR within 10 working days of receipt of an invoice, the LEA shall not withhold any payment. Within fourteen (14) days from the date of receipt of such notice, the CONTRACTOR shall take all necessary and appropriate action to correct the deficiencies that form the basis for the LEA's withholding payment. Upon receipt of the CONTRACTOR'S written request showing good cause sent pursuant to Section 2.3 (Notices) of this Contract, the LEA shall extend the CONTRACTOR'S time to respond by an additional fourteen days. The CONTRACTOR shall submit rebilling for payment no later than thirty (30) calendar days when an invoice is returned to the CONTRACTOR with a notice of withholding. Upon verification of remediation of identified deficiencies and receipt of rebilling, the LEA shall pay the resubmitted invoice in accordance with Schools: Section 4.1, Agencies: Section 5.1 (Rate Schedule) of this contract. If CONTRACTOR does not resubmit sufficient rebilling or verify remediation of identified deficiencies within thirty (30) calendar days, that shall constitute a reason to continue to withhold payment unless and until CONTRACTOR resubmits the bill and corrects the deficiencies as noted in the original notice of withholding.

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4.3 INSPECTION AND AUDIT

a. Maintenance of Fiscal Records

The CONTRACTOR shall maintain cost data in sufficient detail to verify the annual operating budget in providing education and designated instructional services to children with disabilities and shall make that data available to the LEA upon reasonable request consistent with the provisions of this section. Fiscal records shall be maintained by the CONTRACTOR for five years and shall be available for audit consistent with the provisions of this section.

b. Maintenance of Student Records

District of residence is the custodian of the student records.

c. LEA Access to Documents Related to the Master Contract

The CONTRACTOR shall provide access to, or forward copies of, any documents or other matters relating to the contract within 20 days upon reasonable request by the LEA except as otherwise provided by law. The reason for this request for records shall be provided to the CONTRACTOR at the time it is made. The CONTRACTOR may request from the LEA an extension of time to comply with any records request, which shall not be unreasonably withheld. Such documents may include: 1) registers and roll books of teachers; 2) daily service logs and notes or other documents used to record the provision of related services; 3) absence verification records; 4) transportation records; 5) staff lists specifying credentials held, business and/or professional licenses held documents evidencing other qualifications; 6) dates of hire, and dates of termination; 7) staff time sheets; 8) non-paid volunteer sign-in sheets; 9) related services contracts; 10) school calendars; 11) bell/class schedules; 12) liability and workers' compensation insurance policies; 13) state nonpublic school certifications; 14) marketing materials; 15) statements of income and expenses; 16) general ledgers and supporting documents; 17) all budgetary information and projections submitted by the CONTRACTOR to LEA for purpose of contract negotiations.

d. Audit Exceptions

The CONTRACTOR agrees to accept responsibility for receiving, replying to, and/or complying with any audit exceptions identified by appropriate LEA personnel or State or Federal audit agencies occurring as a result of the CONTRACTOR's performance of this contract. The CONTRACTOR also agrees to pay to the LEA within thirty days of demand by LEA for any financial penalties resulting from any audit exceptions to the extent they are attributable to the CONTRACTOR's failure to perform properly any of its obligations under this contract unless the LEA agrees to different terms in writing and any demand by LEA for such payment shall be made pursuant to the notice provisions of Section 2.3 of this contract. Any, and all audit exceptions must be specified in complete detail before any demand from the LEA for any amount set forth therein.

e. Reasons for Unannounced Visits

LEA and/or Special Education Local Plan Area representatives may make unannounced inspections when there is a concern regarding the health, safety, or welfare of a child, or a substantial concern regarding the implementation of the IEP.

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SECTION 5: SIGNATURES

This Nonpublic Master Contract 2016-2017, including its component parts, may be signed in counterparts and the signatures may appear on separate signature pages. A copy and/or original, with all signatures attached, shall be deemed a fully executed document. A facsimile version of any party's signature shall be deemed an original. The parties hereto have executed this Contract by and through their duly authorized agents or representatives as indicated by their signatures.

This contract is effective on January 27, 2017 and terminates at 5:00 p.m. on June 30, 2017 unless sooner terminated as provided herein.

CONTRACTOR

Nonpublic School Agency

Authorized Representative Signature DATE: _____
Kevin Willard, Vice President
(Type) Name and Title

APPROVED AS TO FORM:

SELPA DIRECTOR

Authorized Representative Signature DATE: _____
Russell Coronado, Senior SELPA Director
(Type) Name and Title

LEA
Local Educational Agency

Authorized Representative Signature DATE: _____
J. Arturo Sanchez Macias, Deputy Superintendent
(Type) Name and Title

LEA Board Approval

Authorized Representative Signature DATE: _____
(Type) Name and Title

2016-2017 Nonpublic Master Contract

Appendix B: Agencies



**San Diego County Office of Education
Student Services and Programs Division
Special Education Department**

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**NONPUBLIC MASTER CONTRACT
Appendix B: Agencies**

CONTRACT YEAR 2016-2017

SECTION 1: EDUCATIONAL PROGRAM

1.1 ADMISSION/ENROLLMENT PROCEDURES

Prior to the CONTRACTOR deciding whether or not to enroll a pupil, the LEA shall provide the CONTRACTOR a copy of the pupil's current IEP/IFSP, and facilitate an observation of the pupil, data gathering from the current or prior education providers, and any other reasonable information gathering CONTRACTOR wishes to undertake prior to making an enrollment decision. The CONTRACTOR retains the right to decline enrollment of any pupil and nothing in this contract shall be construed to limit this right.

If a pupil is being considered for enrollment, his or her IEP/IFSP shall be reviewed in collaboration with the LEA, CONTRACTOR, parents, and other invited participants, as appropriate.

The CONTRACTOR shall notify the LEA of its decision to decline enrollment or the effective date of enrollment of the pupil in accordance with Section 9 (Notices) of this contract within 10 working days of receipt of the referral.

1.2 SUPPLIES AND EQUIPMENT

The CONTRACTOR shall be responsible for providing all standard and usual supplies and equipment required for the general program provided by CONTRACTOR. If an individual pupil's IEP/IFSP requires specialized equipment and/or supplies beyond the CONTRACTOR'S general program, the LEA shall provide them unless otherwise specified in the Individual Services Agreement. The LEA shall provide the low incidence equipment assigned to the pupil through the IEP/IFSP unless CONTRACTOR specifically agrees in the Individual Services Agreement to provide the low incidence equipment. Supplies and/or equipment purchased and/or provided by the LEA remain the property of the LEA and supplies and/or equipment purchased and/or provided by CONTRACTOR remain the property of CONTRACTOR, if not specifically reimbursed by the LEA for that specific supply or equipment. If the CONTRACTOR provides DIS and/or related services, the CONTRACTOR shall be responsible for providing usual and reasonable supplies and assessment tools necessary to implement the provision of services unless otherwise agreed in the Individual Services Agreement.

1.3 CALENDAR

The CONTRACTOR shall only provide designated instruction and services during the period of the pupil's regular or extended school year program, or both, at the location designated by the IEP, unless otherwise specified by the pupil's IEP/IFSP. The CONTRACTOR shall observe the following legal holidays including Independence Day, Veteran's Day, Labor Day, Thanksgiving Day, Christmas Day, New Year's Day, Dr. Martin Luther King Jr. Day, President's Day, and Memorial Day, as specified in the CONTRACTOR'S official calendar. Make-up sessions may be scheduled for other days of school vacations.

1.4 PARENT VISITS/COMMUNICATION

- a. The CONTRACTOR shall provide for reasonable parental visits to all of the agency facilities including, but not limited to, the instructional setting attended by pupils and recreational activity areas. CONTRACTOR shall notify case manager or other authorized district representative of all planned parental visits, and provide opportunity for case manager or other district representative to attend visit. The CONTRACTOR shall use its good faith efforts to provide that parental visits are in agreement with a court order, if any.

**SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT
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- b. All communication between CONTRACTOR and Parent regarding programmatic decisions must include case manager or other authorized IEP team member, unless authorized by LEA representative or case manager, regarding program recommendations.

1.5 OWNERSHIP

All activity plans, token systems, reinforce systems or inventories, visual schedules, data, drills, progress reports, quarterly reports, behavior intervention plans, behavior support plans, behavior graphs, student assessment results, and program materials created specifically for individual pupils by CONTRACTOR under this Agreement shall be the joint property of CONTRACTOR and LEA.

1.6 STAFF ABSENCES

When a provider is absent, The CONTRACTOR shall provide appropriate coverage in accordance with EC section 56061. The CONTRACTOR shall provide the LEA the documentation of such coverage upon request. As appropriate, the CONTRACTOR and the LEA may make arrangements for make-up sessions, usually within 30 days, at a mutually convenient time and location if appropriate staff is not available to provide coverage for staff absences.

CONTRACTORS who provide nurses, 1:1 aides or 1:1 behavior intervention staff in accordance with an individual student's IEP/IFSP shall provide substitute coverage when the staff member is absent, unless other arrangements have been made with the LEA on a case by case basis.

SECTION 2: ATTENDANCE

The CONTRACTOR shall keep original records of services provided to each pupil in a register, report or record with the pupil's absences clearly indicated. The CONTRACTOR shall file the signed copies of such service logs with monthly invoices to the LEA within thirty (30) days of the close of the school month. The documents and reports identified in this section shall be provided to LEA pursuant to the provisions in Section 2.3 (Notices) of the Nonpublic Master Contract Main Document. The CONTRACTOR is responsible for verifying accuracy of the service logs and for informing subcontractors of their personal responsibility for the completion and accuracy of said forms. A unit of service for payment purposes is one session as specified in the pupil's IEP/IFSP.

If a pupil's absences exceed more than ten days, the CONTRACTOR may notify the LEA of the intent to terminate the Individual Services Agreement and if it does, at the same time it shall request an IEP/IFSP meeting. Said notice shall be provided pursuant to Section 9 (Notices) of this contract. Upon receipt of this request, the LEA shall convene an IEP/IFSP meeting as soon as possible to review the placement, modify the IEP/IFSP if appropriate, or determine another appropriate placement option for the student.

If a CONTRACTOR attempts to provide services for 5 consecutive days or sessions, and the student is not available for the service, the CONTRACTOR may suspend the Individual Services Agreement and notify the district of the need to convene a meeting of the IEP/IFSP team to attempt to resolve the problem. If a pupil's absences exceed more than ten unreimbursed days, the CONTRACTOR may notify the LEA of the intent to terminate the Individual Services Agreement and if it does, at the same time it shall request an IEP/IFSP meeting. Said notice shall be provided pursuant to Section 9 (Notices) of this contract. Upon receipt of this request, the LEA shall convene an IEP/IFSP meeting as soon as possible to determine another appropriate placement option for the student.

SECTION 3: SAFETY

3.1 SAFE AND APPROPRIATE ENVIRONMENT

If nonpublic agency services are not provided on a school site, the CONTRACTOR shall be responsible for providing facilities in which it provides the services agreed to in the Individual Services Agreement, unless there is written agreement to the contrary. CONTRACTOR shall comply with applicable law with respect to the structural specifications of the facilities in which it provides services. CONTRACTOR shall comply with all applicable local, county, and/or state ordinances and statutes relating to fire,

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health, sanitation and building safety. If services are provided at a school site, the CONTRACTOR shall participate in the regularly scheduled fire, earthquake, and disaster drills as appropriate.

When the IEP specifies that NPA services are to be provided in the child's home, the parent/guardian or another adult caregiver designated by the parent shall be present in the home while the services are delivered.

SECTION 4: CONFLICT OF INTEREST

All recommendations for service by CONTRACTOR are the decisions of the IEP team.

To the extent required by EC section 56366.3, CONTRACTOR shall not provide special education and related services, administration, or supervision by an individual who is or was an employee of a contracting district, special education local plan area, or county office within the last 365 days, except if the individual was involuntarily terminated or laid off as part of necessary staff reductions from the contracting district, special education local plan area, or county office. This provision does not apply to any person who is able to provide designated instruction and services during the extended school year because he or she is otherwise employed for up to 10 months of the school year by the district, special education local plan area, or county office. For purposes of this section the special education local plan area shall be the special education local plan area of which the LEA is a member and the county office shall refer to the San Diego County Office of Education.

In terms of determining whether an individual who provides special education and related services, administration, or supervision, is or was an employee of a contracting district, special education local plan area, or county office within the last 365 days or whether the individual was involuntarily terminated or laid off as part of necessary staff reductions from the contracting district, special education local plan area, or county office, the information provided to the CONTRACTOR by the individual in his or her application for employment, resume, or other paperwork, shall be conclusive evidence on this issue for purposes of determining compliance (if required) with EC section 56366.3. No payment shall be withheld or reimbursement demanded from CONTRACTOR if the individual failed to disclose on his or her application, resume, or paperwork, submitted to the CONTRACTOR that he or she is or was an employee of a contracting district, special education local plan area, or county office within the last 365 days or misstates the reason for separation. However, if the LEA subsequently provides CONTRACTOR written notice (pursuant to Section 9 of this contract) that an individual who provides special education and related services, administration, or supervision, is or was an employee of a contracting district, special education local plan area, or county office within the last 365 days (and was not involuntarily terminated or laid off as part of necessary staff reductions) the CONTRACTOR shall have five school days from receipt of the written notice to investigate the matter and to determine the accurate facts and whether the individual should be terminated. The CONTRACTOR shall not be subject to any payment withholding or reimbursement demands ("penalties") for the time period prior to receiving the written notice or for the five school days after such written notice is received.

The CONTRACTOR shall be subject to penalties required by EC section 56366.3, commencing the sixth school day after such notice is provided only if both of the following conditions occur: 1) if it is determined that the individual was an employee of a contracting district, special education local plan area, or county office within the last 365 days and was not involuntarily terminated or laid off as part of necessary staff reductions and 2) if the individual was not terminated prior to the sixth school day after receiving written notice from the LEA, special education local plan, or county office, or did not otherwise stop providing special education and related services, administration or supervision on behalf of CONTRACTOR. If the CONTRACTOR is subject to penalties, the time period for which penalties may be assessed, if required by EC section 56366.3, shall not be retroactive but shall only commence on the sixth school day after the CONTRACTOR received written notice from the LEA as specified in this paragraph. The penalty, if imposed, shall only apply to the salary of the person who was previously employed by an LEA within the last 365 days.

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SECTION 5: FINANCIAL

5.1 RATE SCHEDULE FOR CONTRACT YEAR

The CONTRACTOR: Pioneer Healthcare Services, LLC

The CONTRACTOR NUMBER: 1A-37-152

Education service(s) offered by the CONTRACTOR, and the charges for such service(s) during the term of this contract, shall be as follows:

<u>RELATED SERVICES</u>	<u>RATE</u>	<u>PERIOD</u>
<u>Intensive Individual Services (340)</u>		
<u>Individual and Small Group Instruction (Ages 3-5 only) (350)</u>		
<u>Language and Speech (415)</u>	<u>75.00</u>	<u>hour</u>
<u>Language and Speech (415) - SLP-A (Credentialed)</u>		
<u>Language and Speech (415) – Speech Therapy Assistant</u>		
<u>Language and Speech (415) – Bilingual SLP</u>		
<u>Language and Speech (415) - Assessment</u>	<u>75.00</u>	<u>hour</u>
<u>Adapted Physical Education (425)</u>		
<u>Adapted Physical Education Assessment (425)</u>		
<u>Health and Nursing: Specialized Physical Health Care LVN (435)</u>		
<u>Health and Nursing: Specialized Physical Health Care RN (435)</u>		
<u>Health and Nursing: Specialized Physical Health Care CRN (435)</u>		
<u>Health and Nursing: Other Services LVN (436)</u>		
<u>Health and Nursing: Other Services RN (436)</u>		
<u>Health and Nursing: Other Services CRN (436)</u>		
<u>Health and Nursing: Other Services Health Aide/CNA (436)</u>		
<u>Assistive Technology Services (445)</u>		
<u>Assistive Technology Services Assessment (445)</u>		
<u>Occupational Therapy (450)</u>		
<u>Occupational Therapy (450) – Certified OT Assistant</u>		

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<u>Occupational Therapy (460) - Assessment</u>		
<u>Physical Therapy (460)</u>		
<u>Physical Therapy PT Assistant (460)</u>		
<u>Physical Therapy Assessment (460)</u>		
<u>Individual Counseling (510)</u>		
<u>Counseling and Guidance (515)</u>		
<u>Parent Counseling (520)</u>		
<u>Social Work Services (525)</u>		
<u>Psychological Services (530)</u>		
<u>Psychological Services Assessment (530)</u>		
<u>Behavior Intervention Services (535)</u>		
<u>Behavior Intervention Services (535) - Supervision</u>		
<u>Behavior Intervention Services (535) – Other Provider/Beh.Tech</u>		
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<u>Specialized Services for Low Incidence Disabilities Assess (610)</u>		
<u>Specialized Deaf and Hard of Hearing (710)</u>		
<u>Specialized Deaf and Hard of Hearing Assessment (710)</u>		
<u>Interpreter Services (715)</u>		
<u>Interpreter Services Shift Differential (715)</u>		
<u>Audiological Services (720)</u>		
<u>Audiological Services Assessment (720)</u>		
<u>Specialized Vision Services (725)</u>		
<u>Specialized Vision Services Assessment (725)</u>		
<u>Orientation and Mobility (730)</u>		
<u>Orientation and Mobility Assessment (730)</u>		
<u>Braille Transcription (735)</u>		
<u>Specialized Orthopedic Services (740)</u>		

**SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT
APPENDIX B: AGENCIES
2016-2017**

<u>Specialized Orthopedic Services Assessment (740)</u>	<u>_____</u>	<u>_____</u>
<u>Reader Services (745)</u>	<u>_____</u>	<u>_____</u>
<u>Note Taking Services (750)</u>	<u>_____</u>	<u>_____</u>
<u>Transcription Services (755)</u>	<u>_____</u>	<u>_____</u>
<u>Recreation Services, Including Therapeutic (760)</u>	<u>_____</u>	<u>_____</u>
<u>College Awareness Preparation (820)</u>	<u>_____</u>	<u>_____</u>
<u>Vocational Assessment, Counseling/Guidance Assessment (830)</u>	<u>_____</u>	<u>_____</u>
<u>Career Awareness (840)</u>	<u>_____</u>	<u>_____</u>
<u>Work Experience Education (850)</u>	<u>_____</u>	<u>_____</u>
<u>Job Coaching (855)</u>	<u>_____</u>	<u>_____</u>
<u>Mentoring (860)</u>	<u>_____</u>	<u>_____</u>
<u>Agency Linkages (referral and placement) (865)</u>	<u>_____</u>	<u>_____</u>
<u>Travel Training (870)</u>	<u>_____</u>	<u>_____</u>
<u>Other Transition Services (890)</u>	<u>_____</u>	<u>_____</u>
<u>Other (900) Music Therapy</u>	<u>_____</u>	<u>_____</u>
<u>Other (900) Vision Therapy</u>	<u>_____</u>	<u>_____</u>
<u>Transportation – Emergency b. Transportation –Parent</u>	<u>_____</u>	<u>_____</u>
<u>Bus Passes</u>	<u>_____</u>	<u>_____</u>
<u>Professional Development</u>	<u>_____</u>	<u>_____</u>

NOTES:

*Parent transportation reimbursement rates to be set forth in Individual Services Agreements.

**SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT
APPENDIX B: AGENCIES
2016-2017**

SECTION 6: APPROVALS

CONTRACTOR
Nonpublic Agency

Authorized Representative Signature

DATE: _____

Kevin Willard, Vice President
(Type) Name and Title

APPROVED AS TO FORM:

SELPA DIRECTOR

Authorized Representative Signature

DATE: _____

Russell Coronado, Senior SELPA Director
(Type) Name and Title

LEA
Local Educational Agency

Authorized Representative Signature

DATE: _____

J. Arturo Sanchez Macias, Deputy Superintendent
(Type) Name and Title

LEA Board Approval

DATE: _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF
MT. CARMEL FOR TITLE I FUNDING AND SERVICES

BACKGROUND INFORMATION:

As part of the Elementary and Secondary Education Act (ESEA) Memorandum of Understanding between the San Ysidro School District and Our Lady of Mt. Carmel School and the Private School Provisions in the No Child Left Behind (NCLB) Act of 2001: Districts receiving Federal financial assistance are required to provide services to eligible private schools children, teachers, and other personnel consistent with the number of eligible children enrolled in private elementary and secondary schools in the District or in the geographic area serviced by the entity receiving Federal financial assistance. These services and other benefits must be comparable to the services and other benefits provided to public schools children and teachers participating in the program and they must be provided in a timely manner.

Our Lady of Mt. Carmel School has requested assistance with the hiring of an intervention teacher or tutor to provide academic support within the school day. In addition to the allocations for intervention services, Our Lady of Mt Carmel School has allotted \$41.00 for parent involvement, which will be used to purchase paper for parent notifications. The amount of Title I allocations shall not exceed \$4,184.00.

RECOMMENDATION:

Approve/Ratify the Memorandum of Understanding with Our Lady of Mount Carmel School for Title I funds and services for the 2016-2017 school year at a cost not to exceed \$4,184.00.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAS

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition#

Yes No

Yes No

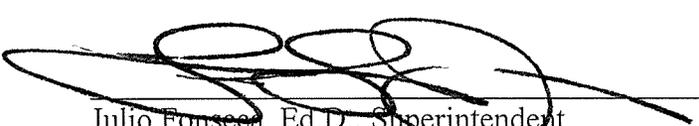
Total Allocations \$4,184.00 (Amount)

Title I Fund (Name of funding source and/or location)
--

 (Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Memorandum of Understanding Title I

Provision of Title I
Programs and Services to Private Schools

2016-2017 School Year

Section 1: General

The San Ysidro School District (SYSD) has been notified by Our Lady of Mt Carmel, a private school located within the geographic jurisdiction of this school district, of a request to participate in the Title I Program funded under the Elementary and Secondary Education Act, Title I, Part A for the 2016-2017 school year.

This Memorandum of Understanding (MOU) contains a description of the nature and scope of services and products to be provided by SYSD to Our Lady of Mt Carmel in order to serve its Title I students.

Section 2: How will the students' needs be identified?

Students' academic needs are based on data analysis, grades, and teacher observations. For the 2016-2017 school year, Our Lady of Mt Carmel identified intervention services as an area of need for its students.

Term: July 1, 2016 – June 30, 2017

Section 3: What services and products will be provided?

Per a meeting held on December 2, 2016, Our Lady of Mt Carmel requested funding for the hiring of an intervention teacher and/or tutor to provide academic support within the school day. The amount of these intervention services for school year 2016-2017 shall not exceed \$4,143.00.

In addition to the allocations for intervention services, Our Lady of Mt Carmel School has \$41.00 allotted for parent involvement.

Section 4: How, when, where, and by whom will the services be provided?

- (a) Intervention/Tutoring services will be provided to all SYSD students and take place at Our Lady of Mt Carmel.
- (b) Paper will be purchased and will be used to send notifications/flyers to parents, as needed.

Section 5: How will the services be assessed and how will this information be used to improve the program?

Representatives of SYSD and Our Lady of Mt Carmel shall meet during the month of April of the year in which services have been offered to discuss the delivery and

effectiveness of intervention services provided to Title I students. The representatives shall determine if any changes are needed in the program during the current or next school year.

Section 5: How will the services be assessed and in what ways information be used to improve the program?

Section 6: Other provisions including contract services through potential third-party providers and reversion of funds stipulations

This MOU is the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this MOU conflicts with a provision or clause in the MOU, the provision or clause in this MOU shall control. This MOU may not be modified or altered except in writing signed by both parties hereto.

Section 7: Signatures of authorized representatives

For Our Lady of Mt Carmel:

Name: _____ Phone No: _____
Signature: _____ Date: _____

Title: _____

For San Ysidro School District

Name: _____ Phone No: _____
Signature: _____ Date: _____

Section 7: Signatures of authorized representatives

For Our Lady of Mt Carmel:

Name: _____ Phone No: _____
Signature: _____ Date: _____

Title: _____

For San Ysidro School District

Name: _____ Phone No: _____
Signature: _____ Date: _____

Section 7: Signatures of authorized representatives

For Our Lady of Mt Carmel:

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Educational Services
Manuela Colom, Executive Director

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH OUR LADY OF
MT. CARMEL FOR TITLE III FUNDING AND SERVICES

BACKGROUND INFORMATION:

As part of the Elementary and Secondary Education Act (ESEA) Memorandum of Understanding between the San Ysidro School District, Our Lady of Mt. Carmel School and the Private School Provisions in the No Child Left Behind (NCLB) Act of 2001: Districts receiving Federal financial assistance are required to provide services to eligible private schools, children, teachers and other personnel consistent with the number of eligible children enrolled in private elementary and secondary schools in the District or in the geographic area serviced by the entity receiving Federal financial assistance. These services and other benefits must be comparable to the services and other benefits provided to public schools, children and teachers participating in the program and they must be provided in a timely manner.

Our Lady of Mt. Carmel School participated in the Limited English Proficient (LEP) Student Program funded under the ESEA, Title III, part A for the 2016-17 school year. According to the most recent English learner (EL) student identification procedures, 10 ELs were identified on November, 2016. Total allocations for Title III funds based on the number of EL students should not exceed \$1,289.00.

RECOMMENDATION:

Approve/Ratify the Memorandum of Understanding with Our Lady of Mount Carmel School for Title III funds and services for the 2016-2017 school year at a cost not to exceed \$1,289.00.

Renewal New Amendment Ratify Other

Business Services Reviewed: JAFM

Financial Implications?

Are funds for this item available in the 2016-2017 Budget?

Requisition #

Yes No

Yes No

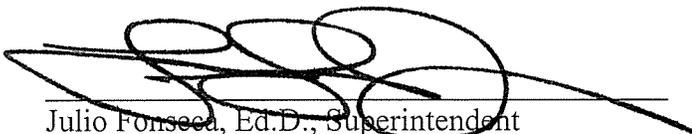
Total Allocations \$1,289.00 (Amount)
--

Title III Fund (Name of funding source and/or location)
--

(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Memorandum of Understanding Title III

Provision of Limited English Proficient Student
Programs and Services to Private Schools

2016-2017 School Year

Section 1: General

The San Ysidro School District (SYSD) has been notified by Our Lady of Mt Carmel, a private school located within the geographic jurisdiction of this school district, of a request to participate in the Limited English Proficient (LEP) Student Program funded under the Elementary and Secondary Education Act, Title III, Part A for the 2016-2017 school year.

This Memorandum of Understanding (MOU) contains a description of the nature and scope of services and products to be provided by SYSD to Our Lady of Mt. Carmel in order to serve its English learner (EL) students.

Section 2: How will the students' needs be identified?

Based on the most recent EL student identification procedures, 10 ELs were identified on November 16-18, 2016.

The EL student identification process consisted of the Home Language Survey followed by the administration of an English proficiency assessment and an academic assessment selected and approved by SYSD. Total allocations for Title III funds based on the number of identified English learners should not exceed \$1,289.00.

Section 3: What services and products will be provided?

Our Lady of Mount Carmel School proposes to use Title III funds towards purchasing PebbleGo databases to be used by students in Kindergarten through eighth grade. This online program provides students with emergent level reading skills access to research based text.

Section 4: How, when, where, and by whom will the services be provided?

- (a) The primary language reading program will be ordered from PebbleGo by Capstone on or before February, 2017 and delivered to Our Lady of Mount Carmel School.
- (b) In addition to providing grade level text, this system also has an option for the text to be read to the students. As our English language learners work to master the language, this resource helps make information accessible to all learners. Vocabulary is expanded, and students can utilize their new learning and vocabulary acquisition in research projects and informational writing. The access to PebbleGo allows for utilization in the Learning Support Program,

but also will also support differentiated instruction and English language mastery in the mainstream classroom.

Section 5: How will the services be assessed and how will this information be used to improve the program?

Representatives of SYSD and Our Lady of Mt Carmel shall meet during the month of April of the year in which services have been offered to discuss the delivery and effectiveness of services provided to EL students. The representatives shall determine if any changes are needed in the program during the current or next school year.

Section 6: Other provisions including contract services through potential third-party providers and reversion of funds stipulations

Both parties of this MOU shall fulfill the conditions listed herein.

Section 7: Signatures of authorized representatives

For Our Lady of Mt Carmel:

Name: _____ Phone No: _____

Signature: _____ Date: _____

Title: _____

For San Ysidro School District

Name: _____ Phone No: _____

Signature: _____ Date: _____

Title: _____

**SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA**

TO: Governing Board

BOARD MEETING DATE: January 26, 2017

FROM: Julio Fonseca, Ed.D.
Superintendent

SCHOOL/DEPARTMENT:
Nutrition Services
Pamela Lambert, Director

AGENDA ITEM: 2016 NATIONAL SCHOOL LUNCH PROGRAM
EQUIPMENT ASSISTANCE GRANT

BACKGROUND INFORMATION:

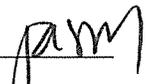
The United States Department of Agriculture (USDA) National School Lunch Program (NSLP) Equipment Assistance Grant funds support equipment that improves the quality of school meals, improves the safety of food served in the school meal programs, improves the overall energy efficiency of the school food service operations and improves or expands participation in the NSLP and/or School Breakfast Program. Fiscal Year 2016 Agriculture Appropriations Act competitively awards equipment assistance grants to eligible School Food Authorities (SFAs) participating in the National School Lunch Program (NSLP). These funds will allow SFAs to purchase equipment to serve healthier meals that meet the updated meal patterns, with emphasis on serving more fruits and vegetables in school meals, including items purchased locally, improving food safety, and expanding access.

The District's Nutrition Services Department was awarded the USDA NSLP Equipment Assistance Grant in the amount of \$88,000 to update equipment in Smythe and La Mirada production kitchens.

RECOMMENDATION:

Accept the 2016 National School Lunch Program Equipment Assistance Grant in the amount of \$88,000.00 for Nutrition Services.

Renewal New Amendment Ratify Other

Business Services Reviewed: 

Financial Implications?

Are funds for this item available in the 2016-17 Budget?

Requisition #

Yes No

Yes No

Grant Award

\$88,000

(Amount)

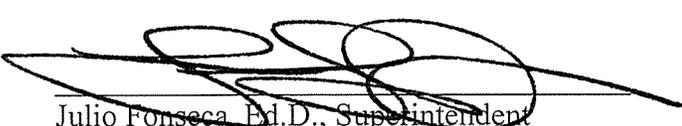
Equipment Assistance Grant

(Name of funding source and/or location)

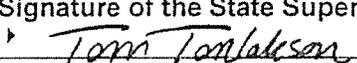
(Funding account number)

Recommended for: Approval Denial Certification Requested Yes No

Superintendent's Office Certification:


Julio Fonseca, Ed.D., Superintendent
Secretary to the Board

Grant Award Notification

GRANTEE NAME AND ADDRESS Julio Fonseca, Superintendent San Ysidro Elementary School District 4350 Otay Mesa Road San Ysidro, CA 92173-1617			CDE GRANT NUMBER			
			FY	PCA	Vendor Number	Suffix
			16	14906	6837	00
Attention District Superintendent or School Administrator			STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Nutrition Services Division			Resource Code	Revenue Object Code	37	
Telephone (619) 428-4476			5314	8290	INDEX	
Name of Grant Program National School Lunch Program Equipment Assistance Grant						0190
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date
	\$88,000.00		\$88,000.00		1-1-17	9-1-17
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency	
10.579	NSLP-16-CA-01	2016 National School Lunch Program Equipment Assistance			USDA	
<p>I am pleased to inform you that you have been funded for the 2016 National School Lunch Program Equipment Assistance Grant.</p> <p>This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.</p> <p>Please return the original, signed Grant Award Notification (AO-400) within 15 days of receipt to:</p> <p style="text-align: center;">Equipment Grant (FMU) Nutrition Services Division California Department of Education 1430 N Street, Suite 4503 Sacramento, CA 95814-5901</p>						
California Department of Education Contact Danielle Rice				Job Title School Nutrition Programs Specialist		
E-mail Address equipmentgrant@cde.ca.gov				Telephone 916-323-2538		
Signature of the State Superintendent of Public Instruction or Designee 				Date December 27, 2016		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS						
<i>On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.</i>						
Printed Name of Authorized Agent				Title		
E-mail Address				Telephone		
Signature ▶				Date		

Grant Award Notification (Continued)

This Grant Award Notification (GAN) must be signed and returned to the Nutrition Services Division (NSD) before any grant funds can be disbursed to you. Please keep a copy for your records.

Upon receipt of a signed copy of this GAN (and local school board approval if necessary), the California Department of Education (CDE) will disburse to each grantee 90 percent of their approved amount.

GRANTEES AGREE TO:

- Be an approved program sponsor(s) prior to receiving grant funding.
- Expend funds for the approved program activities in accordance with this Grant Award, the Grant Application, and all applicable regulatory requirements regarding the administration and expenditure of these funds.
- Submit a Progress Report by April 15, 2017. If you do not submit a Progress Report and do not document any approved procurement activity, then your total award may be rescinded. Incomplete or missing Progress Reports may result in the described loss of funding. The text within this paragraph constitutes all required notice.
- Submit copies of three quotes, purchase order, invoice, payment, and delivery receipt supporting expenditures made under this grant to the NSD.
- Expend all grant funds at approved site(s) and submit final documents by September 1, 2017. If final expenditure documents are not received, the NSD may immediately rescind any unpaid funds and bill for any remaining balance.
- Funds that are not fully expended must be returned to the NSD.

Approved Equipment:

School Site	Equipment	Qty.	Award	90% Payment	10% Payment
La Mirada	Combi Oven	1	\$20,000.00	\$18,000.00	\$2,000.00
La Mirada	Drop In Top Dual Temp Food Well	2	\$24,000.00	\$21,600.00	\$2,400.00
Smythe	Combi Oven	1	\$20,000.00	\$18,000.00	\$2,000.00
Smythe	Drop In Top Dual Temp Food Well	2	\$24,000.00	\$21,600.00	\$2,400.00
-	-				
-	-				
-	-				
-	-				
-	-				
Total:			\$88,000.00	\$79,200.00	\$8,800.00

The CDE reserves the right to deny expenditures that are not allowable under this grant even if the expenditures were initially approved.