

# San Ysidro School District Governing Board

## AGENDA

Thursday  
November 9, 2017  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Willow School  
226 Willow Road  
San Ysidro

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, NOVEMBER 9, 2017**  
**CLOSED SESSION: 5:00 p.m. – 6:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, November 9, 2017 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **Willow School, 226 Willow Road, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**A G E N D A**

1. **CALL TO ORDER**      Who: \_\_\_\_\_ Time: \_\_\_\_\_
  
2. **ROLL CALL** by Rosaleah Pallasigue, Board President  
    Mrs. Rosaleah Pallasigue, President  
    Mrs. Irene Lopez, Vice-President  
    Mr. Marcos A. Diaz, Clerk  
    Mr. Rodolfo Linares, Member  
    Mr. Antonio Martinez, Member
  
3. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**  
    Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)
  
4. **GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**
  - 4.1 **GOVERNMENT CODE SECTION 54957**  
    PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT
  
  - 4.2 **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**  
    Pursuant to Government Code Section 54956.9(d)(1)  
    San Diegans for Open Government v. Julio Fonseca, et al, San Diego Superior Court  
    Case No. 37-2017-00034740-CU-MC-CTL
  
  - 4.3 **Education Code Section 48918 (c) (expulsion)**  
    STUDENT EXPULSION  
    ID# 159023

**4.4 CONFERENCE WITH LEGAL COUNSEL REGARDING EXISTING LITIGATION**

(Subdivision (d)(1) of Government Code Section 54956.9)

Case/Claim: San Ysidro School District v. Manuel Paul

**4.5 GOVERNMENT CODE SECTION 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Daniel Zummo, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**5. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**6. ROLL CALL** by Rosaleah Pallasigue, Board President

Mrs. Rosaleah Pallasigue, President

Mrs. Irene Lopez, Vice-President

Mr. Marcos A. Diaz, Clerk

Mr. Rodolfo Linares, Member

Mr. Antonio Martinez, Member

**7. FLAG SALUTE**

**8. CONFERENCE SESSION**

**Reports/Presentations**

**8.1** Solar Panel Project Update – Art Castanares

**9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org)

**10. ITEMS FROM THE BOARD & INTERIM SUPERINTENDENT**

**11. GENERAL ADMINISTRATION**

**11.1 MINUTES**

Approve the minutes of the Special Board meetings of October 2, 2017 and November 3, 2017.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.2 INTERIM SUPERINTENDENT EMPLOYMENT CONTRACT**

Approve employment of Interim Superintendent and employment contract, effective November 6, 2017.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.3 ORGANIZATIONAL MEETING**

Approve Thursday, December 14, 2017, at 5:00 p.m. in the Multicultural Complex at San Ysidro Middle School as the date, time and place for the annual Organizational Meeting of the Governing Board as per Education Code section 35143.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.4 RESOLUTION NO. 17/18-3107**

Adopt Resolution No. 17/18-3107 to withdraw membership from the Schools Excess Liability Fund for excess liability effective July 1, 2018.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.5 SECOND READING AND ADOPTION OF REVISED ADMINISTRATIVE REGULATION 1250 COMMUNITY RELATIONS VISITS TO THE SCHOOLS**

Approve Second Reading and Adoption of the revised Administrative Regulation 1250 Community Relations Visits to the Schools.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12A. CURRICULUM & INSTRUCTION**

**12A.1 FIELDTRIP TO THE MESA RIM, HIKING - MISSION TRAILS REGIONAL PARK**

Approve the fieldtrip to the Mesa Rim, Hiking in Mission Trails Regional Park for approximately 12 students from Vista Del Mar and one adult chaperone. This event will take place on Friday, December 1, 2017 at no cost to the District.

**12A.2 FIELDTRIP TO "SHOP WITH A COP" FOR STUDENTS FROM LA MIRADA AND WILLOW SCHOOLS**

Approve the fieldtrip and participation to the "Shop with a Cop" event for approximately 13 students, 2 teachers and one adult chaperone from La Mirada and Willow Schools, which will take place in San Diego on December 2, 2017 at no cost to the District.

**12A.3 STANDARDS-BASED STUDENT REPORT CARDS**

Information Only.

**12A.4 STAFF DEVELOPMENT**

Approve/Ratify the attendance to the following workshops/trainings/events listed.

<b>PARTICIPANT(S)</b>	<b>EVENT</b>	<b>PLACE</b>	<b>FROM/TO</b>	<b>COST</b>	<b>FUNDING</b>
Alexis Rodriguez	Touching Minds, Shaping Futures XXXII	San Diego	October 28, 2017	\$0	No Cost
Manuela Colom, Arturo Sanchez M., Luis Ramos, Adriana Garcia, Nadia Aviles, Helen Godoy, Vikki Viramontes, Juan Pedraja, Marisa Dorado, Juana Marin, Ebony Virgle, Michelle Patterson, Emilia Villanueva, Sylvia Cervantes, Erika Hurtado, Carla Garcia, Gabrielle Rodriguez, Maria Kaai, Ana Garcia, Thelma Sotelo, Joel Tapia, Zenaida Rosario <i>SYSD Parents:</i> Beckie Lowe, Felipe Nuno, Linda Denton, Catalina Hernandez, Luisa Barrera, Zulema Cruz, Alejandrina Camacho, Noe Aparicio	Annual Mini Conference 2017 (Mini CABA)	Chula Vista	November 4, 2017	\$1,800.00	Title III Fund
Lorena Varela-R., Nancy Serrano, Erika Lopez, Cristina Renteria, Ana Sepulveda	Teaching Pyramid Leadership Training	SDCOE	October 20, 2017 May 4, 2018	\$600.00	Preschool & Child Development CSPP & Head Start funds
Courtney Foster, Linda Gonzales	2017 Fall Credentials Workshop	SDCOE	November 29, 2017	\$0	No Cost

<b>PARTICIPANT(S)</b>	<b>EVENT</b>	<b>PLACE</b>	<b>FROM/TO</b>	<b>COST</b>	<b>FUNDING</b>
Luis Ramos, Nadia Aviles, Joel Tapia, Efrain Burciaga, Manuel Bojorquez, Roberto Carrillo, Maria Rodriguez and a team of 3 staff members from each site, TBD	Strategies to Build, Measure and Plan for School Climate and Student Engagement Workshop	San Diego	December 5, 2017	\$4,400.00	Supplemental and Concentration Fund
Manuela Colom, Kelli Hay	18 <sup>th</sup> Annual Accountability Leadership Institute for English Learner, Immigrant, and Migrant Students	Los Angeles	December 4-5, 2017	\$2,500.00	Title III Fund
Oscar Madera	California Autism Professional Training and Information Network	Ventura	December 5-6, 2017	\$0	Paid by SELPA
Paloma Perez	Food Safety Train- the-Trainer Event	San Diego	December 5-6, 2017	\$0	No Cost
Saira Sanchez, Aleyda Santoyo, Marisela Lozano, Cinthia Nunez, Jennifer Srisouraj, Ana Garcia, Irma Beltran, Josefina Villegas, Anjelica Topete, Martha Murillo, Denise Villezcas	Evidence-Based Practices for Autism: Video Modeling and Self- Management training	SCREC	December 14, 2017	\$0	No Cost
Rick Quintana, Martha Murillo, Manuel Paul, Sasha Rodriguez, Miguel Aguilera, Darcy Morales, Sophia Railey, Sara Tennyson, Ana Garcia, Thelma Sotelo	Introduction to Restorative Justice Training and Using Circles Effectively	San Diego	January 30, 2018 February 6, 2018	\$1,000.00	Special Education Fund

**12B. BUSINESS****12B.1 PURCHASING REPORT**

Approve/Ratify the following purchase orders incurred by the District during the period of October 2, 2017 through October 31, 2017. (Report #4): ▪ General Fund: 0000002417-0000002425, 0000002427-0000002464, 0000002466-0000002480, 0000002482-0000002485, 0000002490-0000002494, 0000002496-0000002506, 0000002508-0000002511, 0000002513-0000002515, 0000002517, 0000002519-0000002521, 0000002523-0000002525, 0000002527-0000002528, 0000002530-0000002553, 0000002555-0000002558, 0000002560-0000002562, 0000002568, 0000002570-0000002589, 0000002591-0000002593, 0000002595-0000002596, 0000002598 ▪ Child Development Fund: 0000002512, 0000002590 ▪ Child Nutrition Fund: 0000002495, 0000002516 ▪ Building Fund: 0000002416, 0000002486-0000002489, 0000002518, 0000002526, 0000002529, 0000002554, 0000002559, 0000002563-0000002567, 0000002569, 0000002594.

**12B.2 EXPENDITURE REPORT**

Approve/Ratify the expenditures incurred by the District during the period of September 28, 2017 through October 30, 2017. Listing sheets #2025 through #2047. Payments were made with checks #14-312851 through #14-326471 for a total expenditure of \$7,488,241.24.

**12B.3 ACCEPTANCE OF DONATIONS**

Accept donations valued at \$450.00 to help support and enrich our educational programs.

**12B.4 AGREEMENT WITH MANO A MANO FOUNDATION**

Approve the agreement with the Mano A Mano Foundation for parent education workshops during the months of November 2017 through June 2018 at an estimated cost of \$4,000.00 per school site from Title I funds.

**12B.5 INTERNSHIP AGREEMENT WITH BRANDMAN UNIVERSITY**

Approve the Internship Contract Agreement with Brandman University.

**12B.6 AGREEMENT WITH YMCA CAMP FACILITY FOR 6<sup>TH</sup> GRADE CAMP**

Approve the agreement with the YMCA of San Diego County for the 2017-18 Camp Marston for Ocean View Hills, La Mirada and Smythe Schools' 6<sup>th</sup> Grade Camp at an estimated cost of \$43,038.00 from pupil fees, school fundraisers and supplemental & concentration funds.

**12B.7 YMCA BORDER VIEW FAMILY FOR SUPPLEMENTAL PROGRAM (OCEAN VIEW HILLS) – AMENDED EXHIBIT A**

Approve/Ratify the amendment to the YMCA of San Diego County (Border View Family YMCA) Agreement for a Supplemental Program at Ocean View Hills School at a new estimated cost of \$179,100.00 from the general fund.

**12B.8 AGREEMENT WITH STANLEY CONVERGENT SECURITY SOLUTIONS, INC. FOR PRESCHOOL & CHILD DEVELOPMENT CENTER**

Approve/Ratify the 5-year Installation and Service Agreements with Stanley Convergent Security Solutions, Inc. for the Preschool & Child Development Center at an estimated contract cost of \$8,100.00 from the general fund.

**12B.9 ADDENDUM TO THE SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH EDUCATIONAL BASED SERVICES FOR 2017-2018 SCHOOL YEAR**

Approve the Addendum to the San Diego County Nonpublic Master Contract with Educational Based Services (EBS) to provide academic instruction services for 2017-18 at a contract total of \$120,160.00 from the Special Education funds.

- 12B.10 SAN DIEGO COUNTY NON-PUBLIC MASTER CONTRACT WITH HMSYSTEMS, INC.**  
Approve/Ratify the San Diego County Non-Public Master Contract with HMSystems, Inc. to provide speech services at an estimated cost of \$69,300.00 from the Special Education fund.
- 12B.11 21<sup>st</sup> CENTURY COMMUNITY LEARNING CENTER PROGRAM GRANT**  
Approve/Ratify the agreement with the San Diego County Superintendent of Schools for the 21<sup>st</sup> Century Community Learning Center Program grant in support of the After School Education and Safety Programs at San Ysidro Middle and Willow Schools in the amount of \$105,300.00.
- 12B.12 ANNUAL PUBLIC PERFORMANCE SITE LICENSE FOR 2017-18**  
Approve the purchase of an Annual Public Performance Site License for school year 2017-2018 at a cost not to exceed \$2,839.00 from the general fund.
- 12B.13 MEMORANDUM OF UNDERSTANDING WITH JUNIOR ACHIEVEMENT OF SAN DIEGO FOR FINANCIAL LITERACY TRAINING**  
Approve the Memorandum of Understanding with Junior Achievement of San Diego for the Financial Literacy Trainings to be held at all school sites at no cost to the District.
- 12B.14 MEMORANDUM OF UNDERSTANDING WITH OUTDOOR OUTREACH FOR RECREATIONAL OUTING**  
Approve the Memorandum of Understanding with Outdoor Outreach and the participation of Vista Del Mar School students and staff to the Mesa Rim, Hiking in Mission Trails Regional Park for an indoor climbing activity on Friday, December 1, 2017 at no cost to the District.
- 12B.15 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) RESOLUTION AND CONTRACT AMENDMENT NO. 1**  
Approve the California State Department of Education Contract No. CSPP-7468 Resolution and Amendment No. 1 for the Preschool & Child Development Programs fiscal year 2017-2018.
- 12B.16 CONTINUED FUNDING APPLICATION FOR FISCAL YEAR 2018-2019**  
Approve application for continued funding for the District's State Preschool and Child Development Program serving children 3 to 5 years of age for fiscal year 2018-2019.
- 12B.17 MEMORANDUM OF UNDERSTANDING WITH CATHOLIC CHARITIES FOR FOSTER GRANDPARENT PROGRAM**  
Approve the agreement and addendum with Catholic Charities for the Foster Grandparent Program that will be in effect from January 1, 2018 through December 31, 2018 at an estimated cost of \$3,800.00 from the Preschool's donation account.
- 12B.18 DISPOSAL OF OBSOLETE, DAMAGED, AND OUTDATED TECHNOLOGY EQUIPMENT**  
Approve the disposal of unusable, outdated, damaged and obsolete personal property (technology equipment) by means of donation to charitable organization(s) and/or disposed of in the local public dump as per California Ed. Code 17546(c).
- 12B.19 DISPOSAL OF OBSOLETE, OUTDATED AND/OR DAMAGED FURNITURE**  
Approve the disposal of unusable, outdated, damaged and obsolete personal property (furniture and miscellaneous items) by means of donation to charitable organization(s), recycling, and/or disposed of in the local public dump as per California Ed. Code 17546(c). Expenses for disposing of this personal property will be paid from the general fund.

**12B.20 AGREEMENT WITH C&M RELOCATION SYSTEMS**

Approve the agreement with C&M Relocation Systems to provide labor, supervision, materials, transportation and equipment to transport the remaining District assets being stored at C&M Relocation Facilities to a Charitable Organization(s) or to the local public dump for the amount of \$39,500.00 from the general fund.

**12B.21 AGREEMENT WITH THE SAN DIEGO COUNTY OFFICE OF EDUCATION FOR THE OUTDOOR EDUCATION PROGRAM 6TH GRADE CAMP – WILLOW SCHOOL**

Approve the 3-year agreement with the San Diego County Office of Education for Willow School's six grade students to attend the Cuyamaca Camp at an estimated annual cost of \$27,000.00 from student fees, school fundraisers and supplemental & concentration funds.

**12B.22 VECTORUSA'S PROFESSIONAL SERVICES FOR HOURLY TECHNICAL SERVICES**

Approve/Ratify the Professional Services Agreement with VectorUSA to provide hourly technical services on an "as needed" basis in a not to exceed amount of \$50,000.00 from the general fund.

**12B.23 SERVICE AGREEMENT WITH 806 TECHNOLOGIES, INC. FOR THE TITLEICRATE PROGRAM**

Approve the service agreement with 806 Technologies, Inc. for the *TitleICrate* Program, for the 2017-18 school year at a total cost of \$4,600.00 from the general fund.

**12C. PERSONNEL – CLASSIFIED****EMPLOYMENT**

Approve/Ratify the employment for the following as recommended by staff:

- 12C.1 Accounting Technician II (Child Nutrition Services)
- 12C.2 Campus Security (Sunset)
- 12C.3 Custodian (Willow)
- 12C.4 Health Clerk (Ocean View Hills School)
- 12C.5 Instructional Aides (La Mirada)
- 12C.6 Noon Supervisors (La Mirada and San Ysidro Middle School)
- 12C.7 Outreach Consultant (Sunset)
- 12C.8 Substitute Clerks
- 12C.9 Substitute Custodians
- 12C.10 Substitute Gardeners
- 12C.11 Substitute Instructional Aides
- 12C.12 Substitute Maintenance Persons
- 12C.13 Substitute Publication Technicians

**INCREASE/MAINTAIN WORK HOURS**

Approve/Ratify to increase/maintain the work hours for the following as recommended by staff:

- 12C.14 Health Clerks

**RECRUITMENT**

Approve recruitment for the following as recommended by staff:

- 12C.15 Substitute Campus Security

**RESIGNATION**

Approve/Ratify the resignation for the following as recommended by staff:

- 12C.16 Noon Supervisor

**12D. PERSONNEL – CERTIFICATED**

**EMPLOYMENT**

Approve/Ratify the employment for the following as recommended by staff:

- 12D.1** Preschool Permit Teacher (Child Development Center)
- 12D.2** Resource Specialist (Ocean View Hills School)
- 12D.3** Special Day Class Teacher (La Mirada)
- 12D.4** Substitute Teachers

**RECRUITMENT**

Approve recruitment for the following as recommended by staff:

- 12D.5** Instructional Lead / TOSA (SCIPHY)

**RESIGNATION**

Approve/Ratify the resignation for the following as recommended by staff:

- 12D.6** Resource Specialist

**12E. PERSONNEL – MANAGEMENT**

**RESIGNATION**

Approve the resignation for the following as recommended by staff:

- 12E.1** Coordinator of Data, Evaluation and Assessment

**13. ADJOURNMENT** Time:

Respectfully Submitted,

Rosaleah Pallasigue, Board President

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.