

# San Ysidro School District Governing Board

## AGENDA

Thursday  
May 11, 2017  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

La Mirada School  
222 Avenida de la Madrid  
San Ysidro

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, MAY 11, 2017**  
**CLOSED SESSION: 5:00 p.m. – 6:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, May 11, 2017, with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **La Mirada School, 222 Avenida de la Madrid, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**A G E N D A**

1. **CALL TO ORDER**      Who: \_\_\_\_\_ Time: \_\_\_\_\_
  
2. **ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board  
    Mrs. Rosaleah Pallasigue, President  
    Mrs. Irene Lopez, Vice-President  
    Mr. Marcos A. Diaz, Member  
    Mr. Rodolfo Linares, Member  
    Mr. Antonio Martinez, Member
  
3. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**  
    Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)
  
4. **GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**
  - 4.1 **GOVERNMENT CODE SECTION 54957**  
    PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT
  
  - 4.2 **Pursuant to Government Code Section 54956.9(d)(2)**  
    **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED/SIGNIFICANT EXPOSURE TO LITIGATION**  
    Case(s)/Claim(s): 1
  
  - 4.3 **Pursuant to Government Code Section 54956.9(d)(1)**  
    **CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION**  
    Claim ID: Property Damage Release Claim No. 535933

**4.4 GOVERNMENT CODE SECTION 54957.6  
CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Julio Fonseca, Ed.D., Superintendent and Jose Arturo Sanchez-Macias, Deputy Superintendent

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**5. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**6. ROLL CALL** by Julio Fonseca, Ed.D., Superintendent & Secretary to the Board

Mrs. Rosaleah Pallasigue, President

Mrs. Irene Lopez, Vice-President

Mr. Marcos A. Diaz, Member

Mr. Rodolfo Linares, Member

Mr. Antonio Martinez, Member

**7. FLAG SALUTE**

**8. CONFERENCE SESSION**

**Reports/Presentations**

**8.1** Solar Panel Project Update – Art Castanares

**8.2** Classified Employee of the Year

**8.3** Teacher of the Year

**8.4** Special Education Recognition – Marisela Lozano

**8.5** SYEA President Recognition – Guillermina Sandez

**8.6** Water Donation Recognition

**9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items.** If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name and address.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org)

**10. ITEMS FROM THE BOARD & SUPERINTENDENT**

**11. GENERAL ADMINISTRATION**

**11.1 Election of Board Clerk**

Motion \_\_\_\_\_ Second \_\_\_\_\_ Vote \_\_\_\_\_

**11.2 MINUTES**

Approve the minutes of the Regular Board meeting of March 9, 2017.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.3 OPEN PUBLIC HEARING FOR LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

Open Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2017-2018 fiscal year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.4 CLOSE PUBLIC HEARING FOR LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP)**

Close Public Hearing regarding the Proposed Local Control Accountability Plan (LCAP) for the 2017-2018 fiscal year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.5 OPEN PUBLIC HEARING FOR PROPOSED BUDGET 2017-18**

Open the Public Hearing for the District’s Proposed Budget for fiscal year 2017-18.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.6 CLOSE PUBLIC HEARING FOR PROPOSED BUDGET 2017-18**

Close the Public Hearing for the District’s Proposed Budget for fiscal year 2017-18.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.7 APPROVAL OF CONFERENCE ATTENDANCE/EVENTS FOR THE GOVERNING BOARD AND SUPERINTENDENT FOR THE 2017-2018 SCHOOL YEAR**

Approve attendance for the Governing Board and the Superintendent to the CSBA Annual Education Conference and individually selected conferences/events for the 2017-2018 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.8 GOVERNING BOARD MEMBERSHIP FOR THE 2017-2018 SCHOOL YEAR**

Approve Board membership to the California School Boards Association for the 2017-2018 school year at a cost of \$11,768.00 from the general fund.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.9 FIRST READING OF REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION 5132 (A- B) DRESS AND GROOMING**

Approve first reading of revised Board Policy and Administrative Regulation 5132 (a-b) Dress and Grooming.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.10 JEANS FOR TROOPS**

Information only.

**11.11 SAN DIEGO COUNTY OFFICE OF EDUCATION BTSA INDUCTION PROGRAM**

Approve the San Diego County of Education – BTSA Induction Program District Agreement for the 2017-2018 school year.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.12 2017-2018 CLASSIFIED (10 MONTH - 209 DAY) WORK CALENDAR**

Approve the 2017-2018 Classified (10 Month – 209 Day) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.13 2017-2018 CLASSIFIED (10 MONTH - 213 DAY) WORK CALENDAR**

Approve the 2017-2018 Classified (10 Month – 213 Day) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.14 2017-2018 CLASSIFIED 11-MONTH WORK CALENDAR**

Approve the 2017-2018 Classified (11 Month) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.15 2017-2018 CLASSIFIED 12-MONTH WORK CALENDAR**

Approve the 2017-2018 Classified (12 Month) Work Calendar.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.16 RESOLUTION NO. 16/17-3106 AUTHORIZING AGENTS TO SIGN BANK ACCOUNT CHECKS AND SCHOOL ORDERS FOR FISCAL YEAR 2017-18**

Approve Resolution No. 16/17-3106.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.17 RESOLUTION NO. 16/17-3107 DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

Approve Resolution No. 16/17-3107.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.18 RESOLUTION NO. 16/17-3108 AUTHORIZING THE COUNTY OFFICE OF EDUCATION CREDENTIALS DEPARTMENT TO RELEASE CREDENTIAL HELD WARRANTS TO EMPLOYEES**

Approve Resolution No. 16/17-3108.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.19 RESOLUTION NO. 16/17-3109 DESIGNATING AUTHORIZED AGENTS TO SIGN SCHOOL ORDERS (COMMERCIAL WARRANTS)**

Approve Resolution No. 16/17-3109.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.20 RESOLUTION NO. 16/17-3110 AUTHORIZING AGENT TO SIGN PAYMENT ORDERS**

Approve Resolution No. 16/17-3110.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.21 RESOLUTION NO. 16/17-3111 AUTHORIZING REPLACEMENT OF WARRANTS**

Approve Resolution No. 16/17-3111.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.22 FIRST READING OF DISTRICT DEBT MANAGEMENT POLICY AND 2017 SCHOOL FACILITIES BRIDGE FUNDING PROGRAM**

Approve First Reading of the Debt Management Policy.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.23 SCHOOL FACILITIES FUNDING NEEDS**

Provide direction on how to proceed to explore funding for Beyer and other school needs.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**11.24 REVISED 2017 GOVERNING BOARD MEETING SCHEDULE**

Approve the revised 2017 Governing Board Meeting Schedule to include an additional regular Board meeting on May 30, 2017. The Board meeting will be held at the Education Center at 5:00 p.m.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**12A. CURRICULUM & INSTRUCTION**

**12A.1 ASB CAMP FOR INCOMING 2017-18 STUDENTS – SAN YSIDRO MIDDLE SCHOOL**

Approve the attendance and participation of students and Principal from the San Ysidro Middle School to the ASB Camp at Rancho Del Rey Middle School on June 6, 2017 at a cost not to exceed \$800.00 from the ASB fund.

**12A.2 STAFF DEVELOPMENT**

Approve/Ratify the attendance to the following workshops/trainings/events listed.

| <b>PARTICIPANT(S)</b>   | <b>EVENT</b>  | <b>PLACE</b> | <b>FROM/TO</b>      | <b>COST</b> | <b>FUNDING</b> |
|---|---|--------------|---------------------|-------------|----------------|
| Eugenia Martinez  | U.S. Healthworks Appreciation Luncheon                                    | Coronado     | May 3, 2017         | \$0         | No Cost        |
| Drina Bedoya,<br>Roberto Carrillo,<br>Catalina Jauregui           | Greater San Diego Reading Association 38 <sup>th</sup> Annual Celebration | San Diego    | May 6, 2017         | \$70.00     | General Fund   |
| Veronica Medina,<br>Julio Fonseca,<br>Kelli Hay,<br>Manuela Colom | 9 <sup>th</sup> Annual Honoring Women in Prevention                       | San Diego    | May 24, 2017        | \$110.00    | General Fund   |
| Eugenia Martinez,<br>Linda Gonzales,<br>Daniel Chavez             | CalPERS Employer Education Workshop                                       | San Diego    | May 24, 2017        | \$0         | No Cost        |
| Paloma Perez  | Biennial Childhood Obesity Conference                                     | San Diego    | May 30-June 2, 2017 | \$425.00    | Cafeteria Fund |

| PARTICIPANT(S)  | EVENT   | PLACE                                 | FROM/TO  | COST        | FUNDING       |
|---|---|---------------------------------------|--|-------------|---------------|
| Norma Campos,<br>Elva De Baca,<br>Eliud Lagarda,<br>Catalina Baltazar,<br>Michael Direen,<br>Marielena<br>Delgadillo,<br>Sylvia Mayer,<br>Eriberto Garcia,<br>David Alvarado,<br>Claudio Zuazo,<br>Cesar Mercado  | Update to the<br>Project Lead The<br>Way Core<br>Trainings                            | San Diego,<br>Sacramento,<br>San Jose | June 21-22, 2017<br>July 10-14, 2017<br>July 17-21, 2017<br>July 17-19, 2017<br>July 31-Aug. 2, 2017 | \$30,000.00 | Title II Fund |
| Evelyn Guanco,<br>Cynthia Vinarao,<br>Annette Luna,<br>Jannette Garcia,<br>Shirley Kinney,<br>Joel Garcia,<br>Ana Magallanes,<br>Alana Arciaga,<br>Vanessa Murphy,<br>Ivonne Loaiza,<br>Michel Direen,<br>Vanessa Murphy,<br>Clarissa Marking,<br>Alejandra Lopez | Kagan Structures<br>for Cooperative<br>Learning &<br>Active<br>Engagement<br>Workshop | San Clemente                          | July 26-27, 2017   | \$9,000.00  | Title II Fund |

**12B. BUSINESS**

**12B.1 PURCHASING REPORT**

Approve/Ratify the following purchase orders incurred by the District during the period of April 5, 2017 through May 3, 2017. (Report #10):

- General Fund: 0000001515-0000001524, 0000001526-0000001547, 0000001549-0000001552, 0000001554-0000001555, 0000001557-0000001564, 0000001566-0000001571, 0000001573-0000001576, 0000001579-0000001584, 0000001586-0000001587, 0000001590-0000001599, 0000001601-0000001606
- Child Development Fund: 0000001548, 0000001556, 0000001600
- Child Nutrition Fund: 0000001553, 0000001572, 0000001585, 0000001588-0000001589
- Building Fund: 0000001565.

**12B.2 EXPENDITURE REPORT**

Approve/Ratify the expenditures incurred by the District during the period of April 5, 2017 through April 28, 2017. Listing sheets #1018 through #1033. Payments were made with checks #14-242772 through #14-252286 for a total expenditure of \$1,422,896.79.

- 12B.3 ACCEPTANCE OF DONATIONS**  
Accept donations valued at \$3,294.70 to help support and enrich our educational programs.
- 12B.4 SCHOOL INNOVATIONS AND ADVOCACY INC. AGREEMENT FOR MANDATED BLOCK GRANT PROGRAM**  
Approve the agreement with School Innovations and Advocacy Inc. for Mandated Block Grant Program services at a cost of \$48,900.00 for the 3-year agreement to be paid from the general fund offset by Mandate Revenue received.
- 12B.5 MEMORANDUM OF UNDERSTANDING WITH SAN YSIDRO HEALTH CENTER, INC. FOR VARIOUS HEALTH RELATED SERVICES**  
Approve/Ratify the Memorandum of Understanding with the San Ysidro Health Center, Inc. for health services provided at no cost to the District.
- 12B.6 APPROVE THE PROPOSAL WITH JOSE LUQUIN FOR NEW DISTRICT LOGO DESIGN**  
Approve/Ratify the proposal with Mr. Jose Luquin to re-design the logo for the San Ysidro School District at a cost of \$2,500.00 from the general fund.
- 12B.7 AGREEMENT WITH SUMMIT CONSULTING INTERNATIONAL**  
Approve the agreement with Summit Consulting International to provide Schedule Analysis Services, Procurement Analysis Services and other project related services on all school building construction projects. Services will be provided on an “as needed” basis and paid from the general fund.
- 12B.8 AGREEMENT WITH IMAGINE LEARNING FOR SITE LICENSES**  
Approve the agreement with Imagine Learning for seven (7) Annual Imagine Learning & Literacy Site Licenses, seven (7) Imagine Math Facts Site Licenses, one (1) Imagine Math Site License and staff development training for 2017-18 school year. A credit of \$322,742.50 from a previous purchase will be used to cover the cost of this agreement.
- 12B.9 AGREEMENT WITH ACHIEVE3000 FOR DIFFERENTIATED LITERACY - REVISED**  
Approve the revised agreement with Achieve3000 for a Differentiated Literacy Solution package to include Vista Del Mar and San Ysidro Middle Schools at no additional cost. Total agreement amount is \$185,630.00 from Title I funds.

- 12B.10 AGREEMENT WITH PRINCIPAL'S EXCHANGE FOR COMMON CORE SUMMER INSTITUTE**  
Approve the agreement with Principal's Exchange to provide a Common Core Summer Institute from July 31, 2017 to August 9, 2017 at an estimated cost of \$233,515.00 from Title II funds.
- 12B.11 MEMORANDUM OF UNDERSTANDING WITH WESTED FOR THE ADMINISTRATION OF THE CALIFORNIA HEALTHY KIDS SURVEY**  
Approve the Memorandum of Understanding with WestEd for the administration of the California Healthy Kids Survey for school year 2016-17 at no cost to the District.
- 12B.12 AGREEMENT WITH KATHRYN M. LERMA, MENTAL HEALTH SPECIALIST**  
Approve/Ratify the agreement with Ms. Kathryn Lerma, Mental Health Specialist, for school year 2016-2017 at a cost not to exceed \$5,000.00 from Educationally Related Mental Health Services funds.
- 12B.13 AGREEMENT WITH PARADIGM HEALTHCARE SERVICES**  
Approve the agreement with Paradigm Healthcare Services to provide health billing services and consultation. Cost implications will be paid from funds generated by the LEA Medi-Cal and MAA Billing.
- 12B.14 AGREEMENT WITH TEACH FOR AMERICA, INC.**  
Approve the agreement with Teach For America, Inc. for District Educational Professional Services at an annual, per teacher cost of \$5,000.00 from the general fund.
- 12B.15 EXECUTION AGREEMENT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS)**  
Approve the Public Agency Retirement Services (PARS) Execution Agreement and other documentation for the implementation of the District's 2016-17 PARS 403(b) Supplementary Retirement Plan at an estimated total amount of \$427,248.25 from the general fund.
- 12B.16 AGREEMENT WITH VMA COMMUNICATIONS 2017-18**  
Approve the agreement with VMA Communications for school year 2017-18 at a not to exceed amount of \$114,000.00 from the supplemental and concentration funds.
- 12B.17 AGREEMENT WITH PRINCIPAL'S EXCHANGE FOR 2017-18 TECHNICAL SUPPORT**  
Approve the agreement with Principal's Exchange for Technical Support during 2017-18 school year at a not to exceed amount of \$265,420.00 from the Title I funds.

**12B.18 COMMUNICATIONS EASEMENT AGREEMENT WITH ATC SEQUOIA LLC – AUTHORIZED REPRESENTATIVE**

Approve/Ratify and designate Jose Arturo Sanchez Macias, Deputy Superintendent as the authorized District’s representative, “Nominee” and “Grantor”, to sign and execute all agreements and documents necessary to finalize the Perpetual Communications Easement Agreement with ATC Sequoia LLC's for access and utility easement to the District’s real property named South Dennery, CA, Site No. 414587. The anticipated revenue of this agreement will be \$650,000.00 to be deposited in a special account for facilities.

**12C. PERSONNEL – CLASSIFIED**

**EMPLOYMENT**

Approve/Ratify employment for the following as recommended by staff:

- 12C.1** Substitute Bus Driver

**JOB DESCRIPTION**

Approve revised job descriptions for the following as recommended by staff:

- 12C.2** Bus Driver
- 12C.3** Personnel Technician

**LEAVE OF ABSENCE**

Approve the leave of absence without pay for the following as recommended by staff:

- 12C.4** Custodian

**RECRUITMENT**

Approve recruitment for the following as recommended by staff:

- 12C.5** Bus Drivers

**RESIGNATION**

Ratify the resignation for the following as recommended by staff:

- 12C.6** Custodian

**RETIREMENT**

Approve the retirement for the following as recommended by staff:

- 12C.7** Administrative Confidential Secretary
- 12C.8** Instructional Aide

**12D. PERSONNEL – CERTIFICATED**

**RECRUITMENT**

Approve recruitment for the following as recommended by staff:

**12D.1** Coordinator, English Learner Services

**13. ADJOURNMENT** Time:

Respectfully Submitted,

Julio Fonseca, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.