



February 2, 2016

To The Honorable Members of the School Committee:

FY15-16 General Fund Budget Statutory Transfers

Recommendation: That the School Committee approves the following statutory transfers of appropriation within the General Fund budget for FY2015-2016.

	<u>Statutory Coding</u>	<u>Increase/Decrease</u>
51000	Salaries, Wages & Benefits (SW)	(571,441)
52000/55000	Other Ordinary Maintenance (OOM)	661,272
57000	Travel & Training (TT)	(89,234)
58000/59000	Extraordinary Expenditures (EE)	(597)
	Total	\$ 0

Description: During the course of the school year, the School Department allows principals and department administrators to move funds across statutory categories within their budgets to better meet their educational needs. The following transfers are related to these re-allocations in school and department budgets.

1. School Improvement Plan (SIP) and Professional Development Plan (PDP) Transfers: The adopted FY15-16 budget included funding for school improvement plans and professional development plans for all schools. The original budget included these funds in the Salaries & Wages (SW), Other Ordinary Maintenance (OOM), and Travel & Training (TT) categories based on previous historical expenditure patterns, pending the submission of detailed SIP and PDP budget plans from Principals to the Deputy and Assistant Superintendents for approval. Once approved, the funds are administratively transferred within school budgets into the categories specified by Principals, and the statutory transfer is then submitted to School Committee. The net total of these transfers is: SW: \$18,980; OOM: (\$2,411); TT: (\$16,569).
2. School and Department Operating Transfers: Various schools and departments request operating budget transfers within their own budgets during the year to support their programs. These are processed administratively to facilitate timely action on requisitions or positions, and are accumulated for statutory transfers. The attached worksheet details, by accountable unit, these transfers and a brief description. Many of the small transfers are to expedite purchases by schools and departments that have sent requisitions to Purchasing. The net total of these transfers is: SW: \$9,579; OOM: (\$30,317); TT: \$21,335; EE: (\$597).
3. Special Education: Expenses for out-of-district tuition and student services contracts are greater than anticipated due to an increase in the number of students requiring placements and higher than expected per student tuition and service contract costs. The net total of transfers requested to fund these expenses is SW: (\$600,000); OOM: \$694,000; TT: (\$94,000).

Supporting Data: FY2015-16 Adopted Budget

Respectfully submitted,

Jeffrey M. Young Ed.D
Superintendent of Schools

Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
Adopted General Fund Statutory Total				136,528,236	25,447,265	1,212,604	752,315	163,940,420	
	02/02/16	Statutory Trf		(571,441)	661,272	(89,234)	(597)	-	
				135,956,795	26,108,537	1,123,370	751,718	163,940,420	
14	08/18/15	Amigos	15		800	(800)		-	Reallocation to support approved Professional Development Plan
24	09/03/15	Haggerty	13	3,600		(3,600)		-	Reallocation to support approved Professional Development Plan
28	09/03/15	King Open	18	6,700		(6,700)		-	Reallocation to support approved Professional Development Plan
41	09/28/15	PAUS	8		2,175	(2,175)		-	Reallocation to support approved Professional Development Plan
48	10/06/15	CSUS	7	2,225	2,000	(4,225)		-	Reallocation to support approved Professional Development Plan
65	10/28/15	VLUS	9	960		(960)		-	Reallocation to support approved Professional Development Plan
69	11/10/15	Cambport	28	850		(850)		-	Reallocation to support approved Professional Development Plan
85	11/09/15	CSUS	7		750	(750)		-	Reallocation to support approved Professional Development Plan
95	01/04/16	Grah & Parks	25		3,825	(3,825)		-	Reallocation to support approved Professional Development Plan
102	01/14/16	Baldwin	10	2,000	5,286	(7,286)		-	Reallocation to support approved Professional Development Plan
4	08/11/15	Tobin	23	(19,055)	11,055	8,000		-	Reallocation to support approved School Improvement Plan
5	08/11/15	RAUS	6	(3,160)		3,160		-	Reallocation to support approved School Improvement Plan
10	08/11/15	KLO	27	4,450	(3,000)	(1,450)		-	Reallocation to support approved School Improvement Plan
11	08/11/15	Cambport	28	6,000	(5,000)	(1,000)		-	Reallocation to support approved School Improvement Plan
15	08/18/15	Amigos	15	3,000	(5,000)	2,000		-	Reallocation to support approved School Improvement Plan
16	08/18/15	Haggerty	13		(2,750)	2,750		-	Reallocation to support approved School Improvement Plan
20	08/28/15	CSUS	7	(8,500)	9,500	(1,000)		-	Reallocation to support approved School Improvement Plan
21	09/01/15	Peabody	21	2,590	(1,590)	(1,000)		-	Reallocation to support approved School Improvement Plan
22	09/01/15	King	17	6,000	(5,000)	(1,000)		-	Reallocation to support approved School Improvement Plan
23	09/01/15	Haggerty	13	(14,825)	9,250	5,575		-	Reallocation to support approved School Improvement Plan
27	09/03/15	King Open	18	6,000	(5,000)	(1,000)		-	Reallocation to support approved School Improvement Plan
29	09/04/15	Amigos	15	(300)		300		-	Reallocation to support approved School Improvement Plan
32	09/10/15	Grah & Parks	25	5,697	(4,697)	(1,000)		-	Reallocation to support approved School Improvement Plan
42	09/28/15	PAUS	8	(6,583)		6,583		-	Reallocation to support approved School Improvement Plan
47	10/06/15	VLUS	9	515	(515)			-	Reallocation to support approved School Improvement Plan
51	10/15/15	KLO	27		(484)	484		-	Reallocation to support approved School Improvement Plan
54	10/16/15	Peabody	21	3,410	(3,410)			-	Reallocation to support approved School Improvement Plan
55	10/16/15	Baldwin	10	5,300	(4,300)	(1,000)		-	Reallocation to support approved School Improvement Plan
61	10/26/15	KLO	27	2,000	(6,516)	4,516		-	Reallocation to support approved School Improvement Plan
62	10/27/15	Haggerty	13		3,500	(3,500)		-	Reallocation to support approved School Improvement Plan
64	10/28/15	VLUS	9		(290)	290		-	Reallocation to support approved School Improvement Plan
75	11/25/15	Amigos	15	(3,000)	3,000			-	Reallocation to support approved School Improvement Plan
81	12/01/15	CSUS	7	6,000	(6,000)			-	Reallocation to support approved School Improvement Plan
99	01/08/16	KLO	27	2,946		(2,946)		-	Reallocation to support approved School Improvement Plan
104	01/21/16	RAUS	6	4,160		(4,160)		-	Reallocation to support approved School Improvement Plan
		Sub Total SIP/PDP		18,980	(2,411)	(16,569)		-	

Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
1	07/31/15	OSS	52	(64,789)				(64,789)	To fund professional services
2	07/31/15	School Support	91		64,789			64,789	To fund professional services
3	08/06/15	World Language	44		603	(603)		-	To fund OOM purchase order
8	08/11/15	SAA	69	(8,310)				(8,310)	To fund Social Studies curriculum review
9	08/11/15	Soc Stud	43			8,310		8,310	To fund Social Studies curriculum review
7	08/11/15	SAA	69	(9,000)	(6,000)			(15,000)	To fund STEM curriculum review
7	08/11/15	Math	48			15,000		15,000	To fund STEM curriculum review
12	08/11/15	Stud Supp	91	(5,500)	5,500			-	To fund field trip (OOM) purchase order
6	08/11/15	RAUS	6	900	(900)			-	To fund service agreement (temp salaries)
13	08/17/15	FRC	65		(126)	126		-	To fund conference (TT) purchase order
17	08/21/15	Purchasing	80		(405)	405		-	To fund TT purchase order
18	08/21/15	Grah & Parks	25	2,700	(2,700)			-	To fund service agreement (temp salaries)
19	08/27/15	Plant Maint	83	10,194	(10,194)			-	To fund 8-31 temporary salaries
25	09/03/15	School Support	91		(4,342)	4,342		-	To fund TT purchase order
26	09/03/15	Lang Arts	40	6,000	(6,000)			-	To fund service agreement (temp salaries)
31	09/09/15	Campport	28	5,000	(5,000)			-	To fund service agreement (temp salaries)
30	09/09/15	Science	42		(15,000)	15,000		-	To fund service agreement (training stipends)
34	09/10/15	Phys Ed	60	12,210	(12,210)			-	To fund service agreement (temp salaries)
36	09/11/15	SAA	69		(7,936)			(7,936)	To fund benefits
36	09/11/15	SAA	99	7,936				7,936	To fund benefits
36	09/11/15	ICTS	92	2,366	(2,366)			-	To fund service agreement (temp salaries)
37	09/11/15	SAA	69		(21,000)			(21,000)	To fund service agreement (temp salaries)
37	09/11/15	SAA	18	21,000				21,000	To fund service agreement (temp salaries)
38	09/15/15	Plant Maint	83	11,797	(11,797)			-	To fund 9-15 temporary salaries
39	09/21/15	CRLS	30		(1,680)	1,680		-	To fund TT purchase order
44	09/28/15	Plant Maint	83	4,147	(4,147)			-	To fund 9-30 temporary salaries
43	09/28/15	Science	42		(200)	200		-	To fund conference (TT) purchase order
40	09/28/15	Security	67		(6)	6		-	To fund TT purchase order
45	09/28/15	CRLS	30		(940)	940		-	To fund service agreement (training stipends)
46	09/30/15	CRLS	30	(7,000)	4,000	3,000		-	To fund OOM and TT expenses
49	10/09/15	Sch Comm	97		(1,403)		1,403	-	To fund computer purchase
52	10/15/15	Plant Maint	83	1,110	(1,110)			-	To fund 10-15 temporary salaries
53	10/15/15	SAA	69			(8,700)		(8,700)	To fund contractual services
53	10/15/15	Lang Arts	40		8,700			8,700	To fund contractual services
50	10/15/15	Finance	88		(250)	250		-	To fund TT purchase order
57	10/21/15	SAA	69	(9,000)				(9,000)	To fund assessments
57	10/21/15	Science	42		9,000			9,000	To fund assessments
56	10/21/15	H/R	98		1,774	(1,774)		-	To fund OOM purchase order
58	10/21/15	Lang Arts	40		(2,420)	2,420		-	To fund TT purchase order
59	10/22/15	Payroll	81		(970)	970		-	To fund TT purchase order
60	10/22/15	King	17	1,500	(1,500)			-	To fund service agreement (temp salaries)
63	10/28/15	Plant Maint	83	304	(304)			-	To fund 10-31 temporary salaries
66	11/01/15	Science	42	9,000	(9,000)			-	To fund assessment service agreements (temp salaries)
67	11/03/15	Trans	85		(200)	200		-	To fund TT purchase order

Item	Date	Originating School/Dept	AU	General Fund Sal./Wage	General Fund OOM	General Fund TT	General Fund EE	Total	Description
70	11/10/15	Plant Maint	83	2,563	(2,563)			-	To fund 11-15 temporary salaries
68	11/10/15	Bilingual	58	(10,000)				(10,000)	To fund summer school transportation
68	11/10/15	Trans	85		10,000			10,000	To fund summer school transportation
71	11/18/15	Phys Ed	60	8,500		(8,500)		-	To fund service agreement (temp salaries)
72	11/18/15	Ed Tech	51	(1,100)		1,100		-	To fund service agreement (training stipends)
73	11/20/15	Affirm Action	66		1,050	(1,050)		-	To fund OOM purchase order
74	11/24/15	King Open	18	(5,000)	5,000			-	To fund OOM expenses
77	11/25/15	Plant Maint	83	758	(758)			-	To fund 11-30 temporary salaries
76	11/25/15	Deputy	93	15,000	(15,000)			-	To fund service agreement (temp salaries)
78	11/30/15	various		9,061		(9,061)		-	To fund October professional development subs
80	11/30/15	VLUS	9	134		(134)		-	To fund October professional development subs
79	11/30/15	Tobin	23	900	(900)			-	To fund service agreement (temp salaries)
82	12/01/15	SAA	69	3,870	(3,870)			-	To fund service agreement (temp salaries)
83	12/03/15	KLO	27	(3,000)	3,000			-	To fund OOM expenses
84	12/07/15	Baldwin	10	8,000	(8,000)			-	To fund service agreement (temp salaries)
86	12/09/15	Athletics	49		(530)	530		-	To fund TT purchase order
87	12/09/15	Affirm Action	66		503	(503)		-	To fund OOM purchase order
88	12/10/15	Grah & Parks	25	1,130	(1,130)			-	To fund service agreement (temp salaries)
90	12/14/15	Flet/May	24	1,998	(1,998)			-	To fund service agreement (temp salaries)
89	12/14/15	Plant Maint	83	7,308	30,000			37,308	To fund temporary salaries and refund OOM
89	12/14/15	System Wide	99	(37,308)				(37,308)	To fund temporary salaries and refund OOM
91	12/15/15	SAA	69	(800)				(800)	To fund OOM purchase order
91	12/15/15	Ed Tech	51		800			800	To fund OOM purchase order
92	12/16/15	Athletics	49		(110)	110		-	To fund TT purchase order
93	12/17/15	Supt	96		2,000		(2,000)	-	To fund OOM purchase order
94	12/23/15	Math	48		(400)	400		-	To fund TT purchase order
96	01/04/16	Lang Arts	40	1,000	(1,000)			-	To fund service agreement (temp salaries)
97	01/06/16	Haggerty	13	14,000				14,000	To fund service agreement (temp salaries)
97	01/06/16	SAA	69		(14,000)			(14,000)	To fund service agreement (temp salaries)
98	01/07/16	Payroll	81		(219)	219		-	To fund TT purchase order
100	01/13/16	Fam Engage	90		(1,562)	1,562		-	To fund TT purchase order
101	01/13/16	Plant Maint	83		(7,500)	7,500		-	To fund training (TT) purchase order
103	01/21/16	Athletics	49		(100)	100		-	To fund TT purchase order
105	01/22/16	Amigos	15		500	(500)		-	To fund OOM expense
		Sub Total Operating		9,579	(30,317)	21,335	(597)	-	
								-	
		System wide	99	(600,000)	600,000			-	To fund special education tuition and student services contracts
		System wide	99		94,000	(94,000)		-	To fund special education tuition and student services contracts
		Sub Total Special Ed.		(600,000)	694,000	(94,000)	-	-	
		GRAND TOTAL		(571,441)	661,272	(89,234)	(597)	-	