

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, NOVEMBER 14, 2019**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, November 14, 2019 with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. and conducted its business meeting at **Willow School - Auditorium, 226 Willow Road, San Ysidro, CA 92173**. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: President I. Lopez Time: 5:00 p.m.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board  
Mrs. Irene Lopez, Board President  
Mr. Humberto Gurmilan, Board Vice-President  
Mr. Antonio Martinez, Board Clerk  
Mr. Rudy Lopez, Member  
Mrs. Rosaleah Pallasigue, Member

**3. AGENDA**

The Board approved the agenda for the meeting.

Motion: Martinez Second: Gurmilan Vote: Unanimous

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

None at this time.

Clerk Martinez made the motion to recess to Closed Session, seconded by Member Pallasigue. The vote was unanimous.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:02 p.m. in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2019050255.

**5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Erika Meza v. San Ysidro School District; Case Number: 37-2019-00053602

**5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 2

**5.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION/LIABILITY CLAIM (Potter)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
No. of cases: 3 (Claims filed by Marcos Diaz, Rodolfo Linares, and Arturo Castanares)

**5.5 GOVERNMENT CODE SECTION 54957**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.6 GOVERNMENT CODE SECTION 54957.6**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: David Farkas, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENED into OPEN SESSION at 6:07 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

Joseph Sanchez, Legal Counsel, on behalf of the Board, took the following action in Closed Session:

- 1) Item 5.1 -The Board unanimously approved a settlement agreement in Office of Administrative Hearings Case No. 2019050255. The motion was made by Board Member Martinez and seconded by Board Member Pallasigue.
- 2) Item 5.4 – The Board voted unanimously to deny Tort Claims filed by Marcos Diaz, Rodolfo Linares and Art Castanares. The motion was made by Board Member Rudy Lopez and seconded by Board Member Pallasigue.

**6. CALL TO ORDER** Who: President I. Lopez Time: 6:07 p.m.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President

Mr. Humberto Gurmilan, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Member

Mrs. Rosaleah Pallasigue, Member

**8. FLAG SALUTE** by Nahomi Arreola Magaña, Willow School Student

**9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)**

**9.1** Willow Student Presentations - Presenter Manuela Colom

**9.2** San Ysidro Middle School and Vista Del Mar Softball/Baseball Teams - Presenter Omar Calleros

**9.3** Class Acts Teacher Recipient - Zenaida Rosario- Presenter Principal Russell Little

**9.4** San Ysidro School District Maintenance, Operations and Facilities Team - Special Project Crews - Presenter Marilyn Adrianzen

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**Jacqueline Reynoso Marquez, Representative for Mother's Out Front, Commented:** 1) Shared concerns about climate destruction, air quality, diesel exhaust and the effects it has on children and frontline communities.

**Lauren Lokey, Representative for Mother's Out Front, Commented:** 1) She is passionate about improving the climate. 2) Commended the Board for recognizing the effects of climate change and the urgency to address it. 3) Hopes that the Board considers adopting an electric school bus resolution to not only stop pollution, but to protect our children's health.

**Sandy Naranjo, Organizing Manager for Mother's Out Front, Commented:** 1) Commends San Ysidro for taking the first step to acknowledge that climate change is real and a threat to us. When we talk about air pollution and air quality, more often children that live in San Ysidro are diagnosed with asthma and have higher rates with emergency room visits. There needs to be action. 2) Urged the Board to consider the electric school bus resolution.

## 11. ITEMS FROM THE BOARD & SUPERINTENDENT

**Member R. Lopez, Commented:** 1) Thanked Willow staff for hosting the Board Meeting.

2) Acknowledged a news story that came out on 10 news about our homeless and transitional homeless students. Veronica Medina and staff are doing a great job in identifying the students and getting them the resources they need and people are noticing it. 3) There was also a report about how other districts are failing to identify these students and getting them the resources they need. 4) He started reading comments from people that don't have anything to do with our community and almost engaged with them. We should ignore bad stuff that goes around and keep focusing on the good.

**Clerk Martinez, Commented:** 1) Thanked Principal Bojorquez for hosting the Board Meeting.

2) A lot of times people think homeless is the individual that you see outside, but the reality is when you talk about transitional homeless you talk about families that work two to three jobs and still can't make ends meet. Families have to live in their car one night and with a family member the next night. It's difficult to provide the best education possible when children are facing challenges and are worried about where they will sleep. 3) He is happy about the news story that highlights the work that staff has been doing, but this has been going on for years. Hopes this gives us exposure so we can all work together to help these students. 4) Acknowledged Mother's Out Front for attending the Board Meeting. We will be one of the first districts to start tackling the climate change and to get electric school busses with a grant that's available. 5) Applauded staff for the work they do to make sure students get the best quality education.

**President I. Lopez, Commented:** 1) Thanked Principal Bojorquez for bringing resources that help our students. 2) The climate change resolution is very important for our children. Agrees with Mother's Out Front. Many children are ill with bronchitis and asthma. We need to work together, make a change and show other cities that they can do it too. 3) Thanked Dr. Potter for bringing new ideas and resources that we need and thanked principals and staff. We are a family and are here for the children. Our kids deserve a healthy environment and the best education. 4) She is proud of this Board for understanding and working together. 5) Acknowledged Stephanie Allen from Congressman Vargas' office.

**Member Pallasigue, Commented:** 1) Thanked everyone for hosting the Board Meeting. 2) Thanked Mother's Out Front for attending the Board Meeting. 3) We've had air quality monitors at several of our schools for a few years. When it comes to our children, there are no boundaries. Our community will support any effort for our children's health and advancement. 4) Mentioned that it's illegal to park overnight on the street even if it's a necessity. Dreams for Change is a safe overnight parking lot. In our community we can get involved to have the city regulations changed. She and some community members have been lobbying to change their rules. When we pull together, we can make change in our community. 5) Thanked Dr. Potter and staff for the Board Workshop. We are working with Mr. Acevedo

to develop our long range facilities master plan. This is major as we move forward with our bond resolution. She feels positive about it but would like feedback from the community. 6) The Board is here to support the children in any way they can. 7) Wished everyone a Happy Thanksgiving.

**Vice-President Gurmilan, Commented:** 1) Thanked Mr. Bojorquez for hosting the Board Meeting. 2) He was touched by the student that is helping the homeless. That's an example of true values and the things our students are learning at our schools. 3) Acknowledged our maintenance crew for the work they are doing to make our facilities better and safer. 4) The Board has attended workshops and events with other school districts and we are getting a lot of positive feedback about San Ysidro. Commended staff, teachers and PTAs for working together to showcase the great things that are happening in this District. 5) Thanked staff for the good job they did hosting the Legislative staff from Sacramento. He thinks they went back with a great idea about what is happening in our District and an understanding of some of our challenges. 6) He's encouraged with the direction the District is headed. We are going to have a great District in the near future. 7) Wished everyone a Happy Thanksgiving.

**Superintendent Potter, Commented :** 1) The Board held a workshop with three interesting topics; G.O. Bond, Budget and School Safety. 2) We have two General Obligation (G.O.) Bond Resolutions on the Board agenda and are excited to have an opportunity to look at our facility needs and housing developments that may need schools. Eighty-three percent of our voters support the District in moving forward with the G.O. Bond measures. 3) Thanked Marilyn Adrianzen, CBO, for presenting the budget. 4) The Board participated in a site safety tour. Thanked the Board for putting safety as a priority. 5) Acknowledged Board President Irene Lopez for graduating from the CSBA Master's In Governance Program. 6) Announced the Casa Familiar Community Thanksgiving Dinner on November 21, 2019. 7) Thanked the leaders of the SYMS Visioneering Committee. 8) Thanked Veronica Medina for taking our students to the OneSight Clinic for free eye exams and glasses and for bringing agencies to partner with our school District to support our homeless students. 9) Wished everyone a Happy Thanksgiving.

## 12. CONFERENCE SESSION

### Reports/Presentations

- 12.1 State of Voluntary Employees Benefits Association (VEBA) Presentation - General Manager, Marketing, Sales and Product Development, A Gallagher Company - Laura Josh
- 12.2 San Ysidro School District Parent Handbook - Executive Director of Curriculum, Instruction & Innovation, Manuela Colom
- 12.3 San Ysidro School District Positive Student Discipline Plan - Executive Director of Curriculum, Instruction & Innovation, Manuela Colom

## 13. GENERAL ADMINISTRATION

### 13.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of October 10, 2019 and minutes of the Special Board Meeting of October 28, 2019.

Motion: Gurmilan    Second: R. Lopez    Vote: Unanimous

### 13.2 RESOLUTION NO. 19/20-0021 (Adrianzen)

The Board approved Resolution No. 19/20-0021 ordering a bond election on March 3, 2020 for School Bond Measure 1 and Establishing Specifications of the Election Order for general obligation bonds in an amount up to \$52,985,000.

Motion: Martinez    Second: R. Lopez    Vote: Unanimous

**13.3 RESOLUTION NO. 19/20-0022 (Adrianzen)**

The Board approved Resolution No. 19/20-0022 ordering a bond election on March 3, 2020 for School Bond Measure 2 and Establishing Specifications of the Election Order for general obligation bonds in an amount up to \$55,500,000.

Motion: R. Lopez Second: Gurmilan Vote: Unanimous

**13.4 ORGANIZATIONAL MEETING (Potter)**

The Board approved Thursday, December 19, 2019, at 5:00 p.m. in the Multicultural Complex at San Ysidro Middle School as the date, time and place for the annual Organizational Meeting of the Governing Board per Education Code section 35143.

Motion: I. Lopez Second: R. Lopez Vote: Unanimous

**13.5 RESOLUTION NO. 19/20-0023 (Adrianzen/Azevedo)**

The Board approved Resolution No. 19/20-0023 authorizing the call to climate change action and requesting the Governing Board to issue said notes.

Motion: Martinez Second: R. Lopez Vote: Unanimous

**14. CONSENT CALENDAR**

The Board approved the Consent Calendar:

Motion: Pallasigue Second: R. Lopez Vote: Unanimous

**14A. PERSONNEL - CLASSIFIED**

**EMPLOYMENT (L. Gonzales)**

**The Board approved the employment for the following as recommended by staff:**

- 14A.1 Campus Aides
- 14A.2 Substitute Campus Aides
- 14A.3 Substitute Campus Security
- 14A.4 Substitute Clerks
- 14A.5 Substitute Custodians
- 14A.6 Substitute Instructional Aides

**RESIGNATION (L. Gonzales)**

**The Board approved/ratified the resignations for the following as recommended by staff:**

- 14A.7 Information Systems Analyst

**LEAVE OF ABSENCE (L. Gonzales)**

**The Board approved/ratified the leave of absence without pay for the following as recommended by staff:**

- 14A.8 Child Nutrition Specialist

**14B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (L. Gonzales)**

**The Board approved the employment for the following as recommended by staff:**

- 14B.1 Resource Specialist
- 14B.2 Substitute Teachers

**14B.3 Substitute Permit Teachers**

**RESIGNATION (L. Gonzales)**

The Board approved the resignation for the following as recommended by staff:

**14B.4 School Psychologist**

**14C. CURRICULUM & INSTRUCTION**

**14C.1 STUDENT PARTICIPATION IN THE ELEMENTARY SCIENCE FIELD DAY**

The Board approved the students and Sci-Phy teachers' participation in the events for the Elementary Science Field Day scheduled for November 13, 2019, February 12, 2020 and May 16, 2020 at the cost of \$2,400.00 from the Supplemental and Concentration Fund.

**14C.2 STUDENT PARTICIPATION AT THE "SHOP WITH A COP" EVENT -WILLOW SCHOOL**

The Board approved the student participation to the "Shop with a Cop" event for approximately 8 students, 1 teacher and 1 adult chaperone from Willow School, which will take place in San Diego on December 7, 2019 at no cost to the District.

**14D.3 PURCHASE OF CHROMEBOOKS AND CARTS FOR MIDDLE SCHOOL STUDENTS TO SUPPORT THE NEXT GENERATION SCIENCE PILOT PROCESS (Colom)**

The Board approved the purchase of 210 Chromebooks from CDW-G and 7 Chromebook carts from Datel Systems, Incorporated for students from San Ysidro Middle and Vista Del Mar Middle Schools support the Science pilot process at the total cost of \$66,667.37 from the Supplemental and Concentration fund.

**14C.4 PROFESSIONAL DEVELOPMENT (Colom)**

The Board approved/ratified the attendance and participation of District staff to the different Professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Omar Calleros, Amber Elliott, Marta Rodriguez	ASES, ASSETS & 21st CCLC Grant and Fiscal Management Training	SDCOE	November 6, 2019  -Date Changed-	\$0	No Cost
Evelyn Zarzosa, Veronica Medina	State of Hunger Luncheon	San Diego	November 15, 2019	\$70.00 + mileage	CNS & McKinney-Vento Fund
Manuela Colom, Irene Lopez, Rudy Lopez, Rosaleah Pallasigue	2019 CABE Mini Conference	Chula Vista	November 9, 2019	\$400.00	General Fund
Omar Calleros	Theory of Action Workshop	SDCOE	October 18, 2019	\$0	No Cost
Daniel Camberos, Moises Camberos, Ernesto Marquez, Gianfranco Fimbres	The 2019 Landscape Expo	Long Beach	October 24, 2019	\$120.00	General Fund

Kathleen Cordero, Shafali Chaufman, Araceli Flores, Elizabeth Stratton, Genevieve Boulais, Sarah Borron-Trotter, Kara Hutchinson, Mary Davis	Communication Severity Scales (CSS)	SDCOE	December 2, 2019	\$960.00	Special Education Fund
Oscar Madera, Denise Villezcas, Rick Quintana, Sashanae Buchanan. Christian Bockenbauer. Karina Victorino	Mental Health in Schools Convening	SDCOE	October 25, 2019	\$0	No Cost
Marjorie Palacios	Play & Language: The Roots of Literacy	Anaheim, CA	November 7, 2019	\$249.99	To be paid by participant
Marjorie Palacios	Executive Function in Kids & Teens Who are Smart but Scattered	San Diego	Dec. 11-12, 2019	\$499.99	To be paid by participant
Kathleen Cordero, Denise Villezcas	MTSS Community of Practice	Clairemont Mesa	November 1, 2019 January 1, 2020 March 20, 2020 May 15, 2020	\$0	No Cost
Omar Calleros	Build Our Kids' Success (boks) Training of Trainers	San Diego	October 17, 2019	\$0	No Cost
Raiza Belarmino	Learning Without Tears Workshops	San Diego	November 22-23, 2019	\$525.00	Special Education
Adriana Aguilar, Luis Ramos	2019-20 CAASPP/ELPAC Pretest Workshop	SCREC	January 28, 2020	Mileage	General Fund
Adriana Garcia, Maida Gonzalez, Veronica Aguayo, Rodrigo Amezquita, Rafael Estrada, Nirvana Bustos, Marisela Gonzalez	2019 Annual Summit on Student Engagement and Attendance	San Diego	October 28, 2019	\$0	No Cost

Daniel Camberos	Rain Bird Academy Irrigation Training	Las Vegas	December 11-13, 2019	\$1,064.95	General Fund
Guillermina Sandez	CADA State Convention/FCM AT ASB Finance	Reno, NV	March 4-7, 2020	\$1,200.00	General Fund
Cynthia Gonzalez, Sara Almeida, Elizabeth Originales	InterDistrict Transfer Essentials	SDCOE	January 16, 2020	Mileage	General Fund
Todd Lewis	CTO Technical Meeting	SDCOE	November 7, 2019	\$0	No Cost

**14D. BUSINESS**

**14D.1 PURCHASING REPORT (Adrianzen)**

The Board approved/ratified the following purchase orders incurred by the District during the period September 24, 2019 through November 1, 2019.

**14D.2 EXPENDITURE REPORT (Adrianzen)**

The Board approved/ratified the expenditures incurred by the District during the period of September 25, 2019 through November 4, 2019 for a total expenditure of \$1,427,662.83.

**14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)**

The Board accepted donations valued at \$3,999.00 to help support and enrich our educational programs.

**14D.4 MEMORANDUM OF AGREEMENT WITH THE COUNTY OF SAN DIEGO HEALTH AND HUMAN SERVICES AGENCY AND THE SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS - TRANSPORTATION SERVICES FOR FOSTER YOUTH (Colom/Medina)**

The Board approved/ratified the Memorandum of Agreement with the County of San Diego Health and Human Services Agency and the San Diego County Superintendent of Schools for transportation services to support Foster Youth on an “as needed” basis. Any costs incurred by the District will be paid from the Supplemental and Concentration fund.

**14D.5 AGREEMENT WITH REENA B. PATEL (Colom/Madera)**

The Board approved/ratified the Agreement with Ms. Reena B. Patel to conduct a Functional Behavior Assessment, and provide consultative services at a cost up to \$5,500.00 from the Special Education fund.

**14D.6 AGREEMENT WITH CALIFORNIA YACHT MARINA- CHULA VISTA, LLC (Colom/Rodriguez)**

The Board approved the License Agreement with the California Yacht Marina-Chula Vista, LLC to occupy and use the Larue C. Thomas Bayside Pavilion for the San Ysidro Middle School’s 8<sup>th</sup> grade dance to be held on Tuesday, May 21, 2020 at an estimated cost of \$1,500.00 from the San Ysidro Middle School’s ASB funds.

**14D.7 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) CONTRACT -AMENDMENT NO. 1 (Colom/Reed)**

The Board approved Amendment No. 1 to the California State Department of Education Contract CSPP-9470 for the Preschool & Child Development Programs fiscal year 2019-2020 adding the following language to include the San Diego County Pilot Plan as approved by the California Department of

Education and increasing the maximum reimbursable amounts from \$1,344,273.00 to \$1,388,213.00.

**14D.8 AGREEMENT WITH SAN DIEGO STATE UNIVERSITY - AMENDMENT (Farkas/Gonzales)**  
The Board approved the agreement with San Diego State University to partner in development of college Psychology students.

**14D.9 AGREEMENT WITH TERRI A. SATHER (Adrianzen/Azevedo)**  
The Board approved/ratified the agreement with Terri A. Sather to provide school bus safety and training services from September 15, 2019 to October 16, 2019 at a cost of \$1,275.00 from the General fund.

**14D.10 PURCHASE OF LENOVO TECHNOLOGY EQUIPMENT - COMPUTERS (Colom/Lewis)**  
The Board approved the purchase of the 2,020 leased computers from Lenovo Financial Services at a cost of \$252,742.17 from the Supplemental & Concentration fund. Computers are located at all sites and departments.

**14D.11 AGREEMENT WITH ACADEMICOGNITIVE CONNECTIONS -AMENDMENT (Colom/Madera)**  
The Board approved/ratified the amendment to the agreement with Academicognitive Connections to provide independent psycho-educational assessments for students with special needs for school year 2019-2020 at a cost up to \$7,700.00 from the Special Education fund.

**14D.12 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACTS WITH NONPUBLIC AGENCIES FOR 2019-2020 SCHOOL YEAR (AMENDMENT) (Colom/Madera)**  
The Board approved/ratified the Amendments to the San Diego County Nonpublic Master Contracts for the Nonpublic Agencies to provide specialized services for the 2019-2020 school year at an estimated annual cost of \$987,192.00 from the Special Education fund.

**14D.13 AGREEMENT WITH WESTED FOR SCHOOL YEAR 2019-2020 (Colom/Madera)**  
The Board approved/ratified the agreement with WestEd to conduct a review of data for Special Education at a cost up to \$22,000.00 from the Special Education fund.

**14D.14 AGREEMENT WITH CREATIVE BUS SALES FOR THE "PIGGYBACK" PURCHASE OF A NEW WHEELCHAIR ACCESSIBLE VAN (Adrianzen)**  
The Board approved the agreement with Creative Bus Sales for the purchase of one new school van via a "Piggyback" agreement with South County Support Services Agency Bid No. 1819-SC11-01 at an estimated cost of \$62,905.83 from the General fund.

**14D.15 AGREEMENT WITH AGUILAR ARCHITECTS FOR POST CONSTRUCTION SERVICES – AMENDMENT NO. 4 (Adrianzen/Azevedo)**  
The Board approved Amendment No. 4 to the Aguilar Architects Agreement for Post Construction items that require attention for Division of the State Architect (DSA) closeout of the La Mirada and Smythe Modernization Projects in an amount up to \$9,500.00 from the General fund.

**14D.16 AGREEMENT WITH THE CALIFORNIA SCHOOL BOARDS ASSOCIATION (CSBA) FOR GAMUT POLICY PLUS FOR 2019-2020 (Potter)**  
The Board approved the agreement with California School Boards Association (CSBA) for Gamut Policy Plus for 2019-2020 at an approximate cost of \$3,175.00 from the General fund.

**14D.17 MEMORANDUM OF UNDERSTANDING WITH CATHOLIC CHARITIES FOR FOSTER GRANDPARENT PROGRAM (Colom/Reed)**  
The Board approved the agreement and addendum with Catholic Charities for the Foster Grandparent Program that will be in effect from January 1, 2020 through December 31, 2020 at a cost up to \$4,380.00 from the Preschool's donation account.

**14D.18 DISPOSAL OF 2018-19 INITIAL ENGLISH LANGUAGE PROFICIENCY ASSESSMENT OF CALIFORNIA (ELPAC) SECURE TEST MATERIALS (Colom)**

The Board approved the destruction of Initial English Language Proficiency Assessments for California (ELPAC) testing materials related to the Educational Services Department dated from July 2018 – June 2019.

**14D.19 AGREEMENT WITH MANO-A-MANO FOUNDATION (Colom/Bojorquez)**

The Board approved the agreement with Mano-a-Mano Foundation for parent educational workshops at Willow School during the months of January through March 2020 at a cost up to \$4,000.00 from Title I funds.

**14D.20 AGREEMENT WITH AMERICAN FIDELITY (Adrianzen)**

The Board approved/ratified the agreement with American Fidelity to be the service provider for the Section 125 Flexible Benefit Plan from January – December, 2020.

**14D.21 AGREEMENT WITH TOM SILVA CONSULTING (Adrianzen/Azevedo)**

The Board approved the agreement with Tom Silva Consulting for Construction Management Services on an “as needed” basis at an hourly rate of \$150.00 and at an amount not to exceed \$15,000.00.

**14D.22 AGREEMENT WITH KEYANALYTICS (Adrianzen)**

The Board approved the agreement with KeyAnalytics to prepare the Annual & Five Year Developer Fee Report for 2018-19 at a cost up to \$4,000.00 from the General fund.

Member Pallasigue made the motion to adjourn, seconded by Clerk Martinez. The vote was unanimous.

**15. ADJOURNMENT** Time: 7:54 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Governing Board