

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JUNE 13, 2019
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, June 13, 2019 with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. and conducted its business meeting at **San Ysidro School District - Education Center Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President I. Lopez Time: 5:02 p.m.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. AGENDA

The Board approved the agenda and pulled Consent Calendar Item 14D.5, tabled 14D.8 and moved up 9.4 before 9.1.

Motion: Martinez Second: I. Lopez Vote: Unanimous

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

None at this time.

Clerk Martinez made the motion to recess to Closed Session, seconded by Vice-President Gurmilan. The vote was unanimous.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:04 p.m. in accordance with section 54954.5 regarding:

5.1 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS

Agency Negotiators: Board President, Irene Lopez and Joseph Sanchez, Legal Counsel

Unrepresented Employee: Superintendent

5.2 GOVERNMENT CODE SECTION 54957 (Heath/Gonzales)

PUBLIC EMPLOYMENT APPOINTMENT

Title: Executive Director of Human Resources

5.3 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS (Heath/Gonzales/Adrianzen)

Agency Negotiators: Linda Gonzales, Human Resources & Credentialing Coordinator

Employee Organizations:

San Ysidro Education Association/CTA
California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

5.4 GOVERNMENT CODE SECTION 54957 (Potter/Gonzales)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

RECONVENED into OPEN SESSION at 6:10 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

6. CALL TO ORDER Who: President I. Lopez Time: 6:10 p.m.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

8. FLAG SALUTE - Andres Johnson, Vista Del Mar Middle School Student

9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)

- 9.1** San Ysidro Middle School Student: Omar Moreno Performance - Manuela Colom – *Didn't attend*
9.2 Vista Del Mar Middle School Boys & Girls Basketball Teams - Manuela Colom
9.3 Vista Del Mar Middle School Student Diana Perez: Author of Harry Potter Performance - Manuela Colom
9.4 San Diego Police Department Southern Division - Francisco Mata – *Moved up before 9.1*
9.5 Employee Recognitions - Glenn Heath/Linda Gonzales

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

Mary Ann Saponara, Representing a Parent, Commented: 1) She came to defend the rights of her former student and her son. Distributed information to the Board about the parent's concern. 2) According to the parent, the District failed her and her son. 3) The parent doesn't want money, but wants her son to be safe at Smythe School. The parent's rights were violated because no uniform complaint form was given to this parent. 4) She and Dr. Potter have been communicating about how to improve the conditions in the District and

thanked Dr. Potter for trying to help. 5) Her complaints were submitted to the Office of Civil Rights. The parent will also submit her complaint to the Office of Civil Rights.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

Member Pallasigie, Commented: 1) Acknowledged Dr. Potter's completion of her first year in San Ysidro. 2) Appreciates that a lot of the housekeeping items have been brought up to date. Board policies have been updated. 3) She's glad to see an agreement with the Urban Youth Collaborative. 4) We have implemented a Safety Task Force. 5) Would like to have mentorship organizations come to our schools such as Girls, Inc. and clubs for students during recess and lunch. 6) Congratulated all the teachers who worked hard to get our students promoted and on to the next grade.

Member R. Lopez, Commented: 1) We sent off five hundred and sixty-six eighth graders to Dr. Reyes at San Ysidro High School. 2) He was impressed with the amount of students at San Ysidro Middle School that participated in creative or performing arts. 3) He was also impressed with the amount of students from Vista Del Mar Middle that were on honor roll and with two Special Education Preschool promotions. Looks forward to the Preschool students growing with us. 4) Hopes everyone enjoys summer.

Clerk Martinez, Commented: 1) Thanked Dr. Potter for a positive year. Enjoys the Board Recognitions. 2) Thanked Mr. Mata for organizing the Community Partners recognition. He is happy to see the collaboration. 3) Thanked Marilyn Adrianzen, Chief Business Official, for the positive certification and for everything she's done for the District. 4) Thanked Mrs. Colom for everything she does. 5) Thanked Monica and Miguel for their work and positivity. 6) We will be voting for our new Executive HR Director. He will be a great addition to our team.

Vice-President Gurmilan, Commented: 1) He was moved with the promotions seeing the students get their certificates. 2) It was great to see the middle school students heading to the high school. 3) A lot of things were accomplished this year. That says a lot about Dr. Potter, cabinet, teachers, principals and everyone that is working together. 4) He believes that we can be one of the best districts in the county or state. We have the people that can do it; the superintendent and staff. 5) He thinks there is still some work to do and challenging times ahead. We will keep moving forward and address the issues. 6) Hopes everyone has a great summer.

President I. Lopez, Commented: 1) Attended several graduations. 2) Commended Principal Burciaga and Assistant Principal Meza for their promotion ceremony and for acknowledging the students with the Accelerated Reader Program. Volunteers and staff were helping people be seated. Thanked them for having Special Education students involved with the flag salute. 3) Would like to see our students get the CAFE Scholarship Award again next year. 4) It was heartwarming to see San Ysidro Middle School student speakers at the promotion. Miguel Ramirez Diaz asked to speak and acknowledged Veronica Medina and Lupita Barrera. Thanked Veronica Medina and Lupita Barrera for welcoming and helping him. 5) Acknowledged the Vista Del Mar Middle School Ballet Folklorico and Tyra Johnson, student, who sang the National Anthem at the promotion ceremony. 6) Thanked Principal Aviles for giving all seventh grade students a certificate at their awards assembly and for her farewell message to the students at their promotion ceremony. It was heartwarming. 7) Thanked Principal Bojorquez and Assistant Principal Carranza for their promotion ceremony and for giving students laptops for perfect attendance. 8) Thanked Connie Carranza. She will do a good job wherever she goes. 9) Thanked Marilyn, Chief Business Official, for everything she does for the District. 10) Thanked Dr. Potter for her leadership. 11) Thanked Miguel and Monica for all the work they do.

Superintendent Potter, Commented: 1) She was proud of the thirty three promotion ceremonies for preschool through eighth grades. Thanked the Board for attending. 2) She expressed how wonderful it is to be a part of such a united team as in the San Ysidro School District. 3) Dr. Paul Potter came up with the hashtag #SYSDUnited and with that hashtag we've increased our communications. You can follow us on facebook and twitter. 4) The District has made notable achievements in one year: Thanked Omar Calleros for the Pathways Program and the Summer Pathways Career Program; we achieved every goal in the Local Control Accountability Plan and thanked Ms. Colom, Cynthia Gonzalez and Kelli Hay; all schools have dual language access and programs for students; English Language Learner Master Plan was launched; we recognized almost two hundred fifty students for becoming fluent English language proficient; a Student Success Task Force was created and we will launch our first districtwide positive student discipline plan; we will also have a parent and student district handbook; Mr. Bojorquez was recognized for Principal of the Year in San Diego and Imperial Counties and we created our Distinguished Champion Award for our students. 5) Announced that we had our seamless Summer Free Meal Program where any child ages one to eighteen can get free breakfast

and lunch. 6) Congratulated the Board for their children and grandchildren's promotions. 7) Shared that her daughter finished the seventh grade, ran track, played select soccer and received straight A's. Her son finished the eleventh grade and had one B. He was Captain of the Orienteering Team, second fastest track runner with a 4.23 GPA and was in the Union Tribune.

12. CONFERENCE SESSION

Reports/Presentations

- 12.1** English Learner Reclassification Criteria - Coordinator of Data, Evaluation and Assessment, Cynthia Monreal Gonzalez
- 12.2** Every Student Succeeds Act (ESSA) Local Control Accountability Plan (LCAP) Addendum - Executive Director of Curriculum, Instruction & Innovation, Manuela Colom

13. GENERAL ADMINISTRATION

13.1 MINUTES

The Board approved the minutes of the Special Board Meeting of May 9, 2019.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.2 APPROVAL OF CONFERENCE ATTENDANCE/EVENTS FOR THE GOVERNING BOARD AND SUPERINTENDENT FOR THE 2019-2020 SCHOOL YEAR (Potter)

The Board approved attendance for the Governing Board and the Superintendent to individually selected conferences/events for the 2019-2020 school year which includes the 2019 CSBA Annual Education Conference, ACSA State Legislative Policy Committee (Chair) and other leadership professional development opportunities.

Motion: R. Lopez Second: Gurmilan Vote: Unanimous

13.3 GOVERNING BOARD MEMBERSHIP FOR THE 2019-2020 SCHOOL YEAR (Potter)

The Board approved Board membership to the California School Boards Association for the 2019-2020 school year at a cost of \$13,486.00 from the General fund.

Motion: R. Lopez Second: Gurmilan Vote: Unanimous

13.4 ADOPTION OF THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) FOR FISCAL YEAR 2019-20 (Colom/Hay)

The Board approved and adopted the Local Control Accountability Plan (LCAP) for fiscal year 2019-20.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.5 APPROVAL OF THE LOCAL CONTROL ACCOUNTABILITY PLAN (LCAP) EVERY STUDENT SUCCEEDS ACT (ESSA) ADDENDUM FOR SCHOOL YEAR 2019-2020 (Colom)

The Board approved the Local Control Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Addendum for school year 2019-2020.

Motion: Martinez Second: I. Lopez Vote: Unanimous

13.6 RESOLUTION NO. 19/20-0008 EDUCATION PROTECTION ACCOUNT (EPA) FOR 2019-20 SPENDING PLAN (Adrianzen)

The Board adopted Resolution No. 19/20-0008 and approved the Education Protection Account (EPA) spending plan for the 2019-20 school year in the amount of \$1,933,476.00 to be used for Certificated Salaries.

Motion: R. Lopez Second: Gurmilan Vote: Unanimous

13.7 ADOPTION OF PROPOSED BUDGET FOR FISCAL YEAR 2019-20 (Adrianzen)

The Board approved/adopted the District's Budget for fiscal year 2019-20.

Motion: Martinez Second: R. Lopez Vote: Unanimous

13.8 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 0000 SERIES (Potter)

The Board approved the second reading and adoption of revised Board Policies and Administrative Regulations - 0000 series.

Motion: I. Lopez Second: Gurmilan Vote: Unanimous

13.9 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 1000 SERIES (Potter)

The Board approved the second reading and adoption of revised Board Policies and Administrative Regulations - 1000 series.

Motion: Pallasigue Second: R. Lopez Vote: Unanimous

13.10 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 2000 SERIES (Potter)

The Board approved the second reading and adoption of revised Board Policies and Administrative Regulations - 2000 series.

Motion: I. Lopez Second: Martinez Vote: Unanimous

13.11 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 4000 SERIES (Heath/Gonzales)

The Board approved the first reading of revised Board Policies and Administrative Regulations - 4000 series.

Motion: I. Lopez Second: Martinez Vote: Unanimous

13.12 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 5000 SERIES (Colom)

The Board approved the second reading and adoption of revised Board Policies and Administrative - 5000 series.

Motion: Martinez Second: I. Lopez Vote: Unanimous

13.13 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS - 6000 SERIES (Colom)

The Board approved the first reading of revised Board Policies and Administrative Regulations - 6000 Series.

Motion: Gurmilan Second: R. Lopez Vote: Unanimous

13.14 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 7000 SERIES (Adrianzen)

The Board approved the first reading of revised Board Policies and Administrative Regulations – 7000 Series (Facilities).

Motion: I. Lopez Second: Martinez Vote: Unanimous

13.15 AGREEMENT WITH DANNIS WOLIVER KELLEY FOR PROFESSIONAL SERVICES 2019-2020 (Potter)

The Board approved the agreement with Dannis Woliver Kelley for Professional Services for the 2019-2020 school year.

Motion: R. Lopez Second: I. Lopez Vote: Unanimous

13.16 RESOLUTION NO. 19/20-0009 (Adrianzen)

The Board approved and Adopted Resolution No. 19/20-0009 to identify the amount of budget reductions needed in 2020-21, 2021-22 and to require that a list of budget reductions be included in the 2019-20 First Interim Report.

Motion: I. Lopez Second: R. Lopez Vote: Unanimous

14. CONSENT CALENDAR

The Board approved the Consent Calendar and pulled Consent Calendar Items 14B.1 for discussion and to be voted on separately.

Motion: Pallasigue Second: R. Lopez Vote: Unanimous

14A. PERSONNEL - CERTIFICATED

EMPLOYMENT (Heath/Gonzales)

The Board approved the employment for the following as recommended by staff:

14A.1 Head Start Permit Teacher

14A.2 Preschool Permit Teacher

14B. PERSONNEL – MANAGEMENT

EMPLOYMENT (Heath/Gonzales)

The Board approved the employment for the following as recommended by staff:

14B.1 Executive Director of Human Resources

Motion: Pallasigue Second: Martinez Vote: Unanimous

JOB DESCRIPTION (Heath/Gonzales)

The Board approved the revised job description for the following as recommended by staff:

14B.2 Human Resources & Credentialing Coordinator

RECLASSIFICATION (Heath/Gonzales)

The Board approved the reclassification for the following as recommended by staff:

14B.3 Human Resources & Credentialing Coordinator

14C. CURRICULUM & INSTRUCTION**14C.1 PROFESSIONAL DEVELOPMENT (Colom)**

The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Melissa Hasemyer	Project Lead The Way Launch Classroom Teacher Training	San Diego	July 10-11, 2019	\$700.00	Supplemental and Concentration Fund
Veronica Medina	California MTSS Professional Learning Institute	Long Beach	July 29-31, 2019	\$1,350.00	McKinney-Vento Fund

14D. BUSINESS**14D.1 PURCHASING REPORT (Adrianzen)**

The Board ratified the following purchase orders incurred by the District during the period April 22, 2019 through May 31, 2019.

14D.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of April 19, 2019 through June 03, 2019 for a total expenditure of \$1,565,227.97.

14D.3 AGREEMENT WITH VECTORUSA FOR MANAGED TECHNOLOGY SERVICES (Colom/Lewis)

The Board approved the agreement with VectorUSA for Managed Technology Services (Network and Server Architecture) at an estimated amount up to \$111,712.12 from the General fund.

14D.4 RESOLUTION NO. 19/20-0007 AND CONTRACT WITH THE CALIFORNIA STATE DEPARTMENT OF EDUCATION FOR THE 2019-20 CALIFORNIA STATE PRESCHOOL PROGRAM (CSPP) (Colom/Reed)

The Board approved the adoption of the California Department of Education's Resolution No. 19/20-0007 designating authorized representatives to sign contract documents and approve the California State Preschool Program (CSPP) Contract No. CSPP-9470 funding source for the Preschool & Child Development Programs, school year 2019-20.

14D.5 AGREEMENT WITH WESTED FOR THE EARLY MATH INITIATIVE RESEARCH PROJECT (Colom/Reed) - *Pulled*

Approve the agreement with WestEd for the Early Math Initiative Research Project to be conducted at the Preschool & Child Development Programs at no cost to the District.

14D.6 AGREEMENT WITH GALASSO'S BAKERY – TERM EXTENSION (Adrianzen/Zarzosa)

The Board approved the agreement with Galasso's Bakery to extend the term to 2019-20 school year to provide whole wheat bread to all school cafeterias.

14D.7 AGREEMENT WITH JOHNSON CONTROLS (Adrianzen/Zarzosa)

The Board approved the agreement with Johnson Controls to provide preventive inspections and diagnostic tests of kitchen hood fire suppression systems in the amount of \$2,832.00 from the Child Nutrition fund.

- 14D.8 AGREEMENT WITH INCREASE SAFETY SERVICES (Colom/Madera) - *Tabled***
Approve the agreement with Increase Safety Service to provide CPR, AED and First Aid Certification training to San Ysidro School District staff for school year 2019-2020 at a cost up to \$840.00 from the Special Education fund.
- 14D.9 PERMIT CONTRACT WITH CITY OF SAN DIEGO, PARK & RECREATION'S LARSEN FIELD COMMUNITY PARK – WILLOW SCHOOL (Colom/Bojorquez)**
The Board ratified the Permit Contract with the City of San Diego, Park and Recreation for Willow School students to participate in a field trip to Larsen Field Community Park on June 12, 2019. The cost of the permit contract is \$102.00 for the use of facilities paid from class fundraising.
- 14D.10 AGREEMENT WITH THE URBAN YOUTH COLLABORATIVE (Colom/Calleros)**
The Board approved the agreement with the Urban Youth Collaborative to serve as a program to empower student leaders district-wide at no cost to the District.
- 14D.11 AGREEMENT WITH EMS LINQ INC. - AMENDED EXHIBIT A (Adrianzen/Zarzosa)**
The Board approved the amended Exhibit A to the EMS LINQ Inc. Agreement to include the Child Nutrition Meals Plus Database Hosting annual fee of \$3,600.00 increasing the contract total to \$10,685.00 for school year 2019-20.
- 14D.12 AGREEMENT WITH DFS FLOORING (Adrianzen/Azevedo)**
The Board approved the agreement with DFS Flooring to provide the materials and installation of new flooring in two classrooms at the Preschool & Child Development Center in the amount of \$26,662.35 from the ECS Head Start and State Preschool funds.
- 14D.13 AGREEMENT WITH KEENAN & ASSOCIATES FOR PROPERTY AND CASUALTY CLAIMS ADMINISTRATION SERVICES (Adrianzen)**
The Board approved the renewal agreement with Keenan & Associates to provide Property and Casualty Claims Administration Services from July 1, 2019 to June 30, 2022. Compensation for services will be paid from the General fund.
- 14D.14 MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR PREVENTION EDUCATION PROGRAM (Colom/Calleros)**
The Board approved the Memorandum of Understanding with South Bay Community Services for the Teen Pregnancy Prevention Education Program from July 1, 2019 through June 30, 2020 at no cost to the District.

Member Pallasigue made the motion to adjourn, seconded by Member R. Lopez. The vote was unanimous.

15. ADJOURNMENT Time: 7:55 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board