

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, FEBRUARY 21, 2019
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, February 21, 2019 with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. to conduct its business meeting at **Sunset School – 3825 Sunset Lane, San Ysidro, CA 92173**. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President I. Lopez Time: 5:07 p.m.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. AGENDA

The Board approved the agenda with the following changes:

- 1) Pulled Item 9.3 and 9.5 under Board Recognitions
- 2) Board Recognitions - Moved 9.9 to 9.1 to be recognized first
- 3) Board Recognitions - Moved 9.2 to 9.9 to be recognized last

Motion: Martinez Second: Pallasigue Vote: Unanimous

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

None at this time.

Clerk Martinez made a motion to recess to Closed Session, seconded by Member Pallasigue. The vote was unanimous.

5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:11 p.m. in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Case: San Diegans for Open Government vs. San Ysidro School District, et. al.

Case No. 37-2017-00048800-CU-MC-CTL

5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Case: Danielle Clark vs. San Ysidro School District

Case No. 37-2017-00005980-CU-WM-CTL

- 5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION** (Potter)
Pursuant to Government Code Section 54956.9(d)(1)
Case: Cinthya Martinez vs. San Ysidro School District
Case No. 37-2017-00047882-CU-PO-CTL
- 5.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION** (Potter)
Pursuant to Government Code Section 54956.9(d)(1)
Case: Yasmine Noriega vs. San Ysidro School District
Case No. 37-2017-45768-CU-PO-CTL
- 5.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION** (Potter)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 2
- 5.6 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS** (Zummo)
Agency Negotiators: Daniel Zummo Executive Director of Human Resources
Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

5.7 GOVERNMENT CODE SECTION 54957 (Zummo)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

RECONVENED into OPEN SESSION at 6:04 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

- 6. CALL TO ORDER** Who: President I. Lopez Time: 6:05 p.m.
- 7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member
- 8. FLAG SALUTE** by Irene Lopez, Board President
- 9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS**
- 9.1** Vista Del Mar Middle School & San Ysidro Middle School Football Teams - Omar Calleros
9.2 San Ysidro Middle School Baseball Team - Omar Calleros – *Moved to 9.9*
9.3 Mr. Zelli Mariachi from San Ysidro Middle School - Manuela Colom - *Pulled*
9.4 District Parent Advisory Committee (DPAC) President's - Kelli Hay
9.5 Ocean View Hills School Safety Patrol Staff - Manuela Colom - *Pulled*
9.6 Converse Shoes - Francisco Mata
9.7 Rack Room Shoes - Francisco Mata
9.8 Hearts & Hands - Francisco Mata
9.9 Southwestern College - Francisco Mata- *Moved to 9.1*

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

None at this time.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

Member Pallasigue, Commented: 1) Thanked Principal Burciaga and Assistant Principal Meza for hosting the Board Meeting. 2) Thanked parents for coming to the meeting and supporting their children and the District. 3) Thanked Dr. Potter for the progress we've made with the legal cases. 4) Mentioned that it's a pleasure to work with Board Member Rudy Lopez and Vice-President Humberto Gurmilan. They are a great asset to the Board. 5) Thanked Mrs. Adrianzen, Chief Business Official, for the Budget Forums. Encouraged community members to attend the next Budget Forum that will be held at Smythe School on February 26, 2019 from 5 to 6 p.m. 6) She's heard great things about our Pathways Program. Hopes to see it next school year.

Member R. Lopez, Commented: 1) Thanked Sunset School for hosting the Board Meeting. 2) Budget Forums are important. We are letting the community know how we shape the budget. 3) We just started a Cub Scouts after school program at Smythe School. Other schools are welcome to join. Cub Scouts and Boy Scouts are now called scouts because both boys and girls can join. 4) We will give the scouts an opportunity to earn credit towards a civic engagement badge for attending the Budget Forum at Smythe School and encourage their parents to attend. 5) The Bond Oversight Committee applications are out. If you have any questions, feel free to call staff.

Clerk Martinez, Commented: 1) Thanked Principal Burciaga for hosting the Board Meeting. 2) He's glad that the Budget Forums are being held consistently throughout the community. Everyone has an opportunity to understand where we are financially and how we can work together to resolve the issue. Part of the issue is our declined enrollment. 3) Middle schools need to include electives such as music, theater, dance and sports. If students enjoy the elective, they will come to school every day. 4) We want to make sure Vista Del Mar and San Ysidro Middle Schools have quality electives so students can attend school and have fun doing it. 5) He would like staff to have a conversation with the high schools about working together to continue the electives from the middle school to the high school. 6) Once we identify quality electives and let the community know, we can help increase enrollment at our middle schools.

President I. Lopez, Commented: 1) Dr. Potter suggested that we have a child from the audience lead us in the flag salute at Board meetings. 2) Thanked Principal Burciaga and Assistant Principal Meza for hosting the Board Meeting. 3) She received the invitation for Dr. Seuss inviting parents to read at the schools. We need to get more involved, read to our children and show them we are here for them. 4) We recognize some people for programs that we have, but we don't recognize the real people behind them. Thanked Veronica Medina for bringing services to our community and for everything she does. 5) Thanked Dr. Potter and the Board for the visit to Sacramento. Legislators need to know that when they change laws and regulations, it impacts our children. We need to write letters to our congressman and assemblymembers and let them know that we need their help. Suggested helping parents write letters at the school sites. 6) Visited La Mirada School with Dr. Potter. Sees a lot of talent in our students and is glad we are giving them opportunities with the programs we have at our schools.

Vice-President Gurmilan, Commented: 1) Thanked Principal Burciaga and staff for hosting the Board Meeting. 2) It was great to visit the State Capitol. 3) We are experiencing challenges in terms of funding. Legislators are willing to listen, but we are likely not going to get help from the state any time soon. 4) It's going to take everyone from the District working together to focus our efforts and resources on our students. It will be challenging, but there is light at the end of the tunnel. 5) This Board is committed. We are moving in the right direction. The state will not help us out soon but we will keep pushing, write letters and share our concerns. 6) It was an honor to represent this District, the schools and this community in Sacramento. I think the Board shares this same thought. Our students deserve the best education so that they have the same opportunity that everyone has in this country. 7) Thanked everyone for attending the Board Meeting.

Superintendent Potter, Commented: 1) Thanked Principal Burciaga and Assistant Principal Meza for hosting the Board Meeting. 2) Sunset hosted the Code to the Future Program teaching their students skills that will prepare them for future careers. 3) Thanked parents and community members who joined the Board at the Budget Community Forums. We've had two budget community forums on Jan. 31, 2019 at the District Office and February 19, 2019 at Ocean View Hills School. The third and last Budget Community Forum is at Smythe School on February 26, 2019 from 5-6 p.m. 4) Thanked Marilyn Adrianzen and Amber Elliott for clearing several audit findings from the past in less than a year since they've been here. 5) The Bond Oversight Committee application window was extended to February 28, 2019 at 5 p.m. The application is posted on our website, emailed to all staff and over four thousand families in the District. 6) Visited Smythe and La Mirada Schools. Commended the teaching staff, classified staff and principals. Strong implementation of the District's instructional design was seen at the schools. 7) Thanked Board Clerk Martinez for the field trip to South West Regional Council of Carpenters Apprenticeship Training Facility. They've offered to partner with the San Ysidro School District as a pilot for a carpenter's apprenticeship certification program for our middle schools. 8) Thanked Member Pallasigue for the idea of a student task force. They have met and their focus is to establish a districtwide student discipline plan. 9) We met with Casa Familiar to discuss how we can partner with them for their Air Quality Program. Willow and San Ysidro Middle have two active air quality monitors. Casa Familiar has secured two grants and will install fifty more indoor and outdoor monitors. 10) Acknowledged the Board for flying out to Sacramento to advocate for Fair and Full Funding for California students in public education and to seek legislative support for our educational system in the State of California.

12. CONFERENCE SESSION

Reports/Presentations

12.1 Pathways Program and Promise Neighborhood Grant - Omar Calleros and Mauricio Torre

The Board recessed at 7:44 p.m. and reconvened at 7:54 p.m.

12.2 Every Student Succeeds Act (ESSA) - School Accountability & Monitoring - Manuela Colom

12.3 Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) Post Analysis - Rachael Sanders

13. GENERAL ADMINISTRATION

13.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of January 24, 2019 and Special Board Meetings of January 18, 2019 and January 24, 2019.

Motion: Martinez Second: Pallasigue Vote: Unanimous

13.2 APPROVAL OF THE PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTARY RETIREMENT PLAN (Zummo)

The Board approved the implementation of the District's Supplementary Retirement Plan administered by PARS and accepted the resignation of the twenty-four (24) employees who enrolled.

Motion: Martinez Second: R. Lopez Vote: Unanimous

13.3 STAFFING RATIO GUIDES (Zummo)

Information only. The District has researched and compiled the recommendations provided by School Services of California, Fiscal Crisis & Management Assistance Team (FCMAT) and best practices from comparable districts. This guide will help the district effectively and accurately staff the school district.

13.4 SPENDING REDUCTION PLAN 2019-20 (Adrianzen)

The Board approved the 2019-20 Spending Reduction Plan which the District is required to submit to the San Diego County Office of Education. The District filed a Qualified Budget Certification at First Interim; therefore, a Spending Reduction Plan must be approved by the Second Interim Report.

Motion: Gurmilan Second: Pallasigue Vote: Unanimous

13.5 REVISED SUBSTITUTE SALARY SCHEDULE (Zummo)

The Board approved the revised Substitute Salary Schedule to be consistent with the City of San Diego minimum wage update.

Motion: Martinez Second: R. Lopez Vote: Unanimous

14. CONSENT CALENDAR

The Board approved the Consent Calendar with the following changes:

- 1) Pulled consent Calendar Item 14D.3 for discussion and to be voted on separately.

Motion: Martinez Second: I. Lopez Vote: Unanimous

14A. PERSONNEL – CLASSIFIED

EMPLOYMENT (Zummo)

The Board approved/ratified the employment for the following as recommended by staff:

- 14A.1** Classified Substitute Staff

RESIGNATION (Zummo)

The Board approved/ratified the resignation for the following as recommended by staff:

- 14A.2** Classified Staff

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Zummo)

The Board approved the employment for the following as recommended by staff:

- 14B.1** Certificated Substitute Staff

OUT OF CLASS COMPENSATION (Zummo)

The Board approved/ratified the out of class compensation for the following as recommended by staff:

- 14B.2** Resource Teacher

14D. CURRICULUM & INSTRUCTION

14D.1 EXTENDED SCHOOL YEAR WAIVER 2019 (Colom)

The Board approved the Waiver for Extended School Year 2019 to reduce the number of instructional days maintaining the 86.75 instructional hours provided over a span of 15 days instead of 27 to special education students.

14D.2 GREATER SAN DIEGO READING ASSOCIATION 2019 AUTHOR'S FAIR AT WILLOW SCHOOL (Colom/Bojorquez)

Information only. - The Greater San Diego Reading Association 2019 Author's Fair will take place at Willow School on March 14, 2019 at no cost to the District.

14D.3 COMPREHENSIVE SCHOOL SITE SAFETY PLANS (Colom/Hay)

The Board approved the Comprehensive School Site Safety Plans for the 2018-19 school year.

Motion: Martinez Second: R. Lopez Vote: Unanimous

14D.4 PROFESSIONAL DEVELOPMENT (Colom)

The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Veronica Medina	Tri-Annual Joint Homeless & Foster Care Meeting	SDCOE	January 29, 2019	\$0	No Cost
Manuel Bojorquez, Consuelo Carranza, Marlo Vasquez, Luis Ramos, Nadia Aviles, Maria Rodriguez	All About Girls of Color Training	San Diego	March 1, 2019 Previously approved – Date changed	\$450.00	Title II Fund
Manuela Colom, Cynthia Gonzalez, Kelli Hay, Oscar Madera, Omar Calleros, Maria Rodriguez, Denise Villezcas, Dalia Gonzalez, Russell Little, Martha Murillo	South County Cohort 3 – SUMS Training – Engineering Your MTSS	SCREC	February 12-13, 2019	\$0	No Cost
Manuela Colom, Cynthia Gonzalez, Kelli Hay, Oscar Madera, Omar Calleros, Maria Rodriguez, Denise Villezcas, Dalia Gonzalez, Russell Little, Martha Murillo	South County Cohort 3 – SUMS Training – Structuring Your MTSS	SCREC	March 14-15, 2019	\$0	No Cost
Manuela Colom, Cynthia Gonzalez, Luis Ramos, Diane Steele, Russell Little, Efrain Burciaga, Manuel Bojorquez, Maria Rodriguez, Nadia Aviles	Targeted Feedback Institute	SDCOE	March 7-8, 2019	\$3,600.00	Title II Fund

Manuela Colom, Manuel Bojorquez, Efrain Burciaga, Maria Rodriguez, Russell Little	Deloitte's Courageous Principals	Dallas, TX	April 12-14, 2019	\$2,000.00 (Airfare) SDCOE will cover registration fees and lodging	Title II Fund
Courtney Foster	HCM PeopleSoft User Group Meeting - Benefit Events & HR Actions/ Reasons	SDCOE	February 22, 2019	\$0	No Cost
Todd Lewis, Cynthia Gonzalez, Carolina Jaime	2019 Synergy Users Conference	SDCOE	February 20, 2019	\$0	No Cost
Maria Preciado	2019 CADA Convention	San Diego	February 27- March 1, 2019	\$350.00	ASB Site Funds

14E. BUSINESS

14E.1 PURCHASING REPORT (Adrianzen)

The Board ratified the following purchase orders incurred by the District during the period January 14, 2019 through January 31, 2019.

14E.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of January 15, 2019 through February 06, 2019 for a total expenditure of \$1,044,944.89.

14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$3,939.27 to help support and enrich our educational programs.

14E.4 AGREEMENT WITH NYHART FOR ACTUARIAL VALUATION SERVICES (Adrianzen)

The Board approved the Agreement with The Howard E. Nyhart Company, Inc. to conduct Actuarial Valuation Services for the District at a cost not to exceed \$10,900.00 from the General fund.

14E.5 AGREEMENT WITH ECO-LAB (Adrianzen/Zarzosa)

The Board approved the agreement with Eco-lab for cleaning and sanitizing products used by the Child Nutrition Services Department. Products ordered will be paid from the Child Nutrition and General funds.

14E.6 AGREEMENT WITH HEARTLAND SCHOOL SOLUTIONS (Adrianzen/Zarzosa)

The Board ratified the agreement with Heartland School Solutions to provide the Heartland Mosaic Annual Subscription for the Child Nutrition Services Department at a cost of \$2,775.00 from the Nutrition Services fund.

14E.7 AGREEMENT WITH ONE TRIPP TREE SERVICE (Adrianzen/Branch)

The Board ratified the agreement with One Tripp Tree Service for tree trimming services at a cost of \$2,432.00 from the General fund.

14E.8 SIXTH PROJECT AGREEMENT WITH K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY (FACJPA) – PROJECT AUTHORIZATION NO. PAF-01 (Adrianzen/Branch)

The Board ratified the Sixth Project Agreement With K-12 Public Schools And Community Colleges Facility Authority (FACJPA) – Project Authorization Form No. PAF-01 costs to include: Western Environmental and Safety Technologies for hazardous materials testing and abatement oversight services at the San Ysidro Middle School at a cost up to \$3,950.00 from the General fund.

14E.9 AGREEMENT WITH ARAMARK CORPORATION (Adrianzen/Azevedo)

The Board approved the agreement with Aramark Corporation for cleaning and sanitizing products and services. Products ordered will be paid from the General fund.

14E.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE INSTITUTE FOR EFFECTIVE EDUCATION - COOK EDUCATION CENTER FOR 2018-2019 SCHOOL YEAR (AMENDMENT) (Colom/Madera)

The Board approved the amendment to the San Diego County Nonpublic School Master Contract with TIEE-Cook Education Center for an additional student with special needs at a cost up to \$75,393.60 from Special Education fund.

14E.11 AGREEMENT WITH PRENTKE ROMICH COMPANY (Colom/Madera)

The Board approved the agreement with Prentke Romich Company to provide Augmentative and Alternative Communication (AAC) training to Special Education Teachers and Instructional Aides at a cost up to \$650.00 from the Special Education fund.

Member Pallasigue made a motion to adjourn, seconded by Clerk Martinez. The vote was unanimous

15. ADJOURNMENT Time: 8:32 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board