

**San Ysidro School District
Governing Board
ORGANIZATIONAL MEETING
AGENDA**

Thursday
December 19, 2019
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

ORGANIZATIONAL MEETING OF THE GOVERNING BOARD
THURSDAY, DECEMBER 19, 2019
5:00 p.m.

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board will be held on Thursday, December 19, 2019, at 5:00 p.m. to conduct its business meeting at the **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173.**

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent

Mrs. Irene Lopez, Board President

Mr. Humberto Gurmilan, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Member

Mrs. Rosaleah Pallasigue, Member

3. AGENDA

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Colom)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2019090092

5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Colom)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Student v. San Ysidro School District

OAH Case No. 2019090512

5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs. Fonseca
Case No. 37-2017-00007369-CU-MC-CTL

5.4 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 3

5.5 GOVERNMENT CODE SECTION 54957 (Farkas)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.6 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS (Farkas)

Agency Negotiators: David Farkas, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent

Mr. Humberto Gurmilan, Member

Mrs. Irene Lopez, Member

Mr. Rudy Lopez, Member

Mr. Antonio Martinez, Member

Mrs. Rosaleah Pallasigue, Member

8. FLAG SALUTE

9. PUBLIC COMMENT/COMMUNICATIONS ON BOARD ORGANIZATION

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

It is respectfully suggested that the Governing Board temporarily relinquish chairmanship of the meeting to the Superintendent until the Board elects its President.

10. ANNUAL BOARD ORGANIZATION

A. Election of Board President

Motion: _____ Second: _____ Vote: _____

B. Election of Board Vice-President

Motion: _____ Second: _____ Vote: _____

C. Election of Board Clerk

Motion: _____ Second: _____ Vote: _____

D. Appointment of Board Secretary

Motion: _____ Second: _____ Vote: _____

11. RECOGNITION OF FORMER BOARD PRESIDENT

12. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)

- 12.1 San Ysidro Middle School Student Performance - Presenter Manuela Colom
- 12.2 San Ysidro Middle School and Vista Del Mar Middle School Football Teams - Presenter Omar Calleros
- 12.3 Brian Clapper, Gift of Sight Program - Presenter Manuela Colom & Veronica Medina
- 12.4 ELAC & School Site Council Presidents - Presenter Manuela Colom
- 12.5 Gloria Bermea, Retired Substitute Teacher - Presenter David Farkas
- 12.6 David Alkass, San Ysidro Middle School Teacher - Presenter David Farkas
- 12.7 Rafael Estrada, San Ysidro Middle School Outreach Consultant - Presenter David Farkas

13. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

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14. ITEMS FROM THE BOARD & SUPERINTENDENT

15. CONFERENCE SESSION

Reports/Presentations

- 15.1** District & Schools Single Plan for Student Achievement (SPSA) Reference Sheets Presentation - Executive Director of Curriculum, Instructions & Innovation, Manuela Colom
- 15.2** First Interim Financial Report 2019-20 - Chief Business Official, Marilyn Adrianzen

16. GENERAL ADMINISTRATION

16.1 MINUTES

Approve the minutes of the Regular Board Meeting of November 14, 2019 and the minutes of the Special Board Meeting of November 14, 2019.

Motion: _____ Second: _____ Vote: _____

16.2 DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS (Potter)

Approve the regular Governing Board meetings from January through December 2020 at 5:00 p.m., at the District Office and at each school at least once a year.

Motion: _____ Second: _____ Vote: _____

16.3 2020 CSBA DELEGATE ASSEMBLY NOMINATIONS (Potter)

Nominate, in accordance with CSBA Bylaws, Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2020-2022.

Motion: _____ Second: _____ Vote: _____

16.4 FIRST INTERIM FINANCIAL REPORT 2019-20 (Adrianzen)

Approve 2019-20 First Interim Financial Report.

Motion: _____ Second: _____ Vote: _____

16.5 REVISED SUBSTITUTE SALARY SCHEDULE (Farkas)

Approve the updated Substitute Salary Schedule.

Motion: _____ Second: _____ Vote: _____

16.6 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 0000 SERIES (Potter)

Approve the first reading of revised Board Policies and Administrative Regulations – 0000 series.

Motion: _____ Second: _____ Vote: _____

16.7 FIRST READING OF REVISED BOARD POLICIES – 1000 SERIES (Potter/Colom)

Approve the first reading of revised Board Policies - 1000 series.

Motion: _____ Second: _____ Vote: _____

16.8 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 3000 SERIES (Adrianzen)

Approve the first reading of revised Board Policies and Administrative Regulations – 3000 series (Business and Noninstructional Operations).

Motion: _____ Second: _____ Vote: _____

16.9 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 4000 SERIES (Farkas)

Approve the first reading of revised Board Policies and Administrative Regulations – 4000 series.

Motion: _____ Second: _____ Vote: _____

16.10 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 5000 SERIES (Colom)

Approve the first reading of revised Board Policies and Administrative Regulations – 5000 series.

Motion: _____ Second: _____ Vote: _____

16.11 FIRST READING OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 6000 SERIES (Colom)

Approve the first reading of revised Board Policies and Administrative Regulations – 6000 series.

Motion: _____ Second: _____ Vote: _____

16.12 FIRST READING OF REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION – 7000 SERIES (Adrianzen)

Approve the first reading of revised Board Policy and Administrative Regulation – 7000 series (Facilities).

Motion: _____ Second: _____ Vote: _____

16.13 FIRST READING OF REVISED BOARD BYLAWS – 9000 SERIES AND DELETION OF BOARD BYLAW 9321.1 (Potter)

Approve first reading of new & revised Board Bylaws and Exhibits - 9000 series and Deletion of Board Bylaw 9321.1 – Closed Session Actions and Reports.

Motion: _____ Second: _____ Vote: _____

16.14 OPEN PUBLIC HEARING – SAN YSIDRO EDUCATION ASSOCIATION’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO SCHOOL DISTRICT FOR REOPENERS (Farkas)

Open Public Hearing - San Ysidro Education Association’s Initial Contract Proposal to San Ysidro School District for Reopeners.

Motion: _____ Second: _____ Vote: _____

16.15 CLOSE PUBLIC HEARING – SAN YSIDRO EDUCATION ASSOCIATION’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO SCHOOL DISTRICT FOR REOPENERS (Farkas)

Close Public Hearing - San Ysidro Education Association’s Initial Contract Proposal to San Ysidro School District for Reopeners.

Motion: _____ Second: _____ Vote: _____

16.16 OPEN PUBLIC HEARING – SAN YSIDRO SCHOOL DISTRICT’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO EDUCATION ASSOCIATION FOR REOPENERS (Farkas)
 Open Public Hearing - San Ysidro School District’s Initial Contract Proposal to San Ysidro Education Association for Reopeners.

Motion: _____ Second: _____ Vote: _____

16.17 CLOSE PUBLIC HEARING – SAN YSIDRO SCHOOL DISTRICT’S INITIAL CONTRACT PROPOSAL TO SAN YSIDRO EDUCATION ASSOCIATION FOR REOPENERS (Farkas)
 Close Public Hearing - San Ysidro School District’s Initial Contract Proposal to San Ysidro Education Association for Reopeners.

Motion: _____ Second: _____ Vote: _____

16.18 RESOLUTION NO. 19/20-0024 – 2020 U.S. Census (Farkas)
 Adopt Resolution No. 19/20-0024 in support of the 2020 U.S. Census

Motion: _____ Second: _____ Vote: _____

17. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

17A. PERSONNEL - CLASSIFIED

EMPLOYMENT (Farkas)

Approve the employment for the following as recommended by staff:

- 17A.1 Bus Driver
- 17A.2 Instructional Aide
- 17A.3 Instructional Health Care Assistant
- 17A.4 Substitute Campus Aides
- 17A.5 Substitute Clerks
- 17A.6 Substitute Custodians
- 17A.7 Substitute Instructional Aides
- 17A.8 Substitute Maintenance Person

JOB DESCRIPTION (Farkas)

Approve the new job descriptions for the following as recommended by staff:

- 17A.9 Lead Custodian
- 17A.10 Paraeducator - After School Programs

RECRUITMENT (Farkas)

Approve recruitment for the following as recommended by staff:

- 17A.11 Lead Custodian
- 17A.12 Paraeducator - After School Programs

17B. PERSONNEL – CERTIFICATED**EMPLOYMENT (Farkas)**

Approve the employment for the following as recommended by staff:

- 17B.1** Intervention Support Teachers
- 17B.2** Resource Teacher
- 17B.3** Substitute Teachers

RESIGNATION (Farkas)

Approve/ratify the resignations for the following as recommended by staff:

- 17B.4** Resource Specialist

17C. CURRICULUM & INSTRUCTION**17C.1 2ND ANNUAL “MAKING SAN DIEGO SMILE AGAIN” SHOPPING SPREE AT WALMART STORE (Colom/Medina)**

Ratify the participation of up to 50 students from all our schools to the “Making San Diego Smile” event, which will take place at the Walmart Store in Chula Vista on December 11, 2019 at no cost to the District.

17C.2 WINTER EVENTS AT WILLOW SCHOOL (Colom/Medina)

Ratify the Love Thy Neighbor Holiday Dinner on Tuesday, December 17th and the Hearts and Hands Working Together - Converse Shoes Giveaway on Wednesday, December 18th at Willow School at no cost to the District.

17C.3 GOGUARDIAN LICENSES FROM AMPLIFY IT FOR SAFER ONLINE STUDENT ACCESS (Colom/Lewis)

Approve the renewal of the GoGuardian licenses from Amplified IT as a tool to facilitate safer access to online educational materials at a total cost of \$10,549.00 from the Supplemental and Concentration fund.

17C.4 FIELD TRIPS TO THE USS MIDWAY MUSEUM FOR 6TH GRADE STUDENTS FROM OCEAN VIEW HILLS SCHOOL (Colom)

Approve the field trips to the USS Midway Museum for approximately 150 6th grade students and teacher chaperones on the dates mentioned above at the cost of \$1,100.00 for teacher substitutes from the General fund.

17C.5 PROFESSIONAL DEVELOPMENT (Colom)

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Veronica Medina, Omar Calleros	ACCF/CPPS Technical Assistance Workshop – Completing the RFP	San Diego	November 15, 2019	\$0	No Cost
Mark Kircher	Exemplary Elementary Physical Education Site Visits	SDCOE	March 19, 2020	\$50.00	Special Education Fund

Marilyn Adrianzen, Amber Elliott, Natalie La Rosa, Guillermina Sandez, Rodrigo Amezcuita, Daniel Chavez	Governor's Budget Workshop	Ontario, CA	January 15, 2020	\$3,600.00	General Fund
Laura English, Marielena Amezcua, Ginny Panzella, Maria Rodriguez, Michelle Patterson, Sashanae Buchanan	Comprehensive Support and Improvement PL Series, Cohort 1	San Diego	January 22, 2020 March 18, 2020 May 21, 2020	\$4,500.00	CSI Grant
Lupita Garcia, Carmen Martinez	Passion, Purpose, Potential and Pathways: How Educators Leverage Middle Schoolers Interests	San Diego	December 3, 2019 January 21, 2020	\$600.00	Title II Fund
Rick Quintana	Language Development, Cognition, & Learning: Lessons from Students who are Deaf or Hard of Hearing	San Diego	February 28, 2020	\$50.00	Special Education Fund
David Farkas, Linda Gonzales	After Conference Credentials Workshop	NCREC, SDCOE	January 9, 2020 January 7, 2020	\$0	No Cost
Kathleen Cordero, Shefali Chauhan, Patricia Manley, Josefina Villegas, Sashanae Buchanan, Marianna Rochin, Aleyda Santoyo, Amanda Huotari, Elizabeth Stratton, Sarah Boron-Trotter, Mary Davis	"Assessing ELs with Significant Cognitive Disabilities" "Writing Culturally & Linguistically Appropriate IEP Goals"	SDCOE	February 21, 2020	\$0	No Cost
Laura English, Jenielle Ednalino, Marlo Vazquez, Daisy Martinez, Viridiana Moreno, Cinthia Nunez, Earl Kim, Ginny Panzella, Lexa Glantz	SIPPS Training	San Diego	February 3-7, 2020	\$2,200.00	CSI Grant

Cynthia Luna, Natalia Franco, Dulce Huerta	Teaching Pyramid Module 1: Promoting Children's Success: Building Relationships and Creating Supportive Environment	San Diego	December 9, 2019	\$0	No Cost
Manuela Colom, Cynthia Gonzalez	2020 Innovating for Equity Summit	Anaheim, CA	February 11-12, 2020	\$3,700.00	Title II Fund
Francisco Mata	California School Public Relations Association (CalSPRA) - 2020 Annual Conference	Newport Beach, CA	March 12-14, 2020	\$1,100.00	General fund
Anita Gillchrest	2020 California School Nurses Organization Conference	Orange County	February 13-16, 2020	\$1,800.00	Special Education Fund
Gina Potter, Marilyn Adrianzen, Manuela Colom, David Farkas, Amber Elliott, Irene Lopez (Board), Rudy Lopez (Board)	Governor's Budget Workshop By Capitol Advisors	SDCOE	January 21, 2020	\$33.00 (Mileage)	General Fund
David Farkas	AB-5 Independent Contractor Training	SDCOE	January 9, 2020	\$0	No Cost
Laura English, Consuelo Carranza, Russell Little, Efrain Burciaga, Maria Rodriguez, Irene Herrera-Cevallos, Manuel Bojorquez, Oscar Madera	Key Issues in Special Education: What Administrators Need to Know	SCREC	February 20, 2020	\$0	No Cost
Gina Potter, Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero, Laura English, Consuelo Carranza, Erika Meza, Russell Little, Efrain Burciaga, Manuel Bojorquez, Maria Rodriguez, Maria Preciado, Irene Herrera-Cevallos,	2020 America's Best Urban Schools Symposium – "Leadership for Excellence and Equity"	La Jolla	May 12, 2020	\$3,900.00	Title II Fund

17D. BUSINESS**17D.1 PURCHASING REPORT (Adrianzen)**

Approve/Ratify the following purchase orders incurred by the District during the period November 4, 2019 through December 4, 2019.

17D.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of November 5, 2019 through December 5, 2019 for a total expenditure of \$862,778.85.

17D.3 AGREEMENT WITH PROFESSIONAL TUTORS OF AMERICA, INC. (Colom/Madera)

Approve the agreement with Professional Tutors of America, Inc. to provide one-on-one academic home tutoring for two students with special needs in an amount not to exceed \$9,600.00 from the Special Education fund.

17D.4 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – ADDENDUM NO. 2 (Adrianzen/Azevedo)

Approve/Ratify Addendum No. 2 to the agreement with Aardvark Ant & Pest Control to include pest control service for Willow School and Vista Del Mar Middle School at an estimated cost of \$4,800.00 from the General fund.

17D.5 MEMORANDUM OF UNDERSTANDING WITH NAVAIR NORTH ISLAND'S SCIENCE ENRICHMENT PROGRAM (NSEP) (Colom/Bojorquez)

Approve the Memorandum of Understanding with NAVAIR to provide North Island's Science Enrichment Program (NSEP) at Willow School at no cost to the District.

17D.6 EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM GRANT AWARD FOR 2019-20 – AMENDMENT NO. 1 (Colom/Medina)

Accept the Grant Award Amendment No. 1 from the Education for Homeless Children and Youth Program to provide supplemental services for District's homeless children and youth. The award amount is increased by \$3,125.00 for a total of \$125,000.00 for fiscal year 2019-20.

17D.7 AGREEMENT WITH MAXIM HEALTHCARE SERVICES (Colom/Madera)

Approve/Ratify the agreement with Maxim Healthcare Services to provide Resource Specialist Teacher to San Ysidro Middle School until the position is filled at a rate of \$455.00 per day.

17D.8 AGREEMENT WITH MANO A MANO FOUNDATION (Colom/Burciaga)

Approve the agreement with the Mano A Mano Foundation for parent education workshops at Sunset Elementary School during the months of January through March 2020 at a cost of \$4,000.00 from Title I funds.

17D.9 CONSULTANT AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE MULTI-TIERED SYSTEM OF SUPPORT (MTSS) PROGRAM FOR THE 2019-20 SCHOOL YEAR (Colom)

Approve/Ratify the agreement with the San Diego County Superintendent of Schools for the Multi-Tiered System of Support Program. The District will receive compensation in the amount of \$17,040.00 for school year 2019-20.

17D.10 MEMBERSHIP TO THE CALIFORNIA PUBLIC RELATIONS ASSOCIATION (CALSPRA) 2019-2020 (Potter)

Approve/Ratify the membership of Francisco Mata, Coordinator of Public Relations and Community Services, to the California Public Relations Association for 2019-2020 at an estimated cost of \$150.00 from the General fund.

17D.11 ACCEPTANCE OF 20 KANO COMPUTERS DONATED BY COX COMMUNICATIONS FOR FOR SMYTHE SCHOOL (Colom)

Approve/Ratify the acceptance of 20 KANO computers donated by Cox Communications to be used by 6th grade students from Smythe School.

17D.12 MEMORANDUM OF UNDERSTANDING WITH SANFORD HARMONY TO PROVIDE SOCIAL EMOTIONAL LEARNING (SEL) SERVICES (Colom/Calleros)

Approve/Ratify the Memorandum of Understanding with Sanford Harmony to provide Social Emotional Learning services to students in grades Preschool through sixth at no cost to the District.

17D.13 EARLY CHILDHOOD EDUCATION FIELDWORK SITE AGREEMENT WITH BRANDMAN UNIVERSITY (Farkas)

Approve the Early Childhood Education Fieldwork Site Agreement between San Ysidro School District and Brandman University.

17D.14 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACTS WITH ASELTINE SCHOOL FOR 2019-2020 SCHOOL YEAR (ADDENDUM) (Colom/Madera)

Approve/Ratify the Addendum to the San Diego County Nonpublic Master Contract with Aseltine School to include services during the Extended School Year 2019 for a student with special needs in an amount of \$3,553.22. The new contract total increased from \$46,471.96 to \$50,025.18 from the Special Education fund.

18. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.