

San Ysidro School District Governing Board

AGENDA

Thursday
September 12, 2019
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

San Ysidro Middle School
Multicultural Complex
4345 Otay Mesa Road
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, SEPTEMBER 12, 2019
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, September 12, 2019 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at the **San Ysidro Middle School - Multicultural Complex, 4345 Otay Mesa Road, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. AGENDA

Corrections and additions to the agenda.
Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Colom/Madera)

Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Special Education Due Process Hearing Student vs. SYSD;
OAH Case No.: 2019061011

5.2 CONFIDENTIAL STUDENT MATTER (Colom)

Education Code 35416, 48918 (j)
Consider Staff Recommendations regarding Discipline Case No. 01

5.3 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:
No. of cases: 1

5.4 GOVERNMENT CODE SECTION 54957 (Farkas)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.5 GOVERNMENT CODE SECTION 54957.6
CONFERENCE WITH LABOR NEGOTIATORS (Farkas)
Agency Negotiators: David Farkas, Executive Director of Human Resources

Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154

Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

8. FLAG SALUTE

9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)

- 9.1 Sunset Student Recognitions - Presenter Manuela Colom
- 9.2 Highest Scoring California Assessment of Student Performance and Progress (CAASPP) Students in Math & ELA - prior year scores - Presenter Manuela Colom
- 9.3 San Ysidro Public Library - Presenter Francisco Mata
- 9.4 Rodrigo Amezcuita, Sunset Outreach Consultant & Smythe Parent - Presenter Manuela Colom

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1 2018-2019 Unaudited Actuals - Chief Business Official, Marilyn Adrianzen
- 12.2 SYSD Pathways Extended Learning Program - Coordinator of Community Schools & After School Programs, Omar Calleros

13. GENERAL ADMINISTRATION

13.1 MINUTES

Approve the minutes of the Regular Board Meeting of August 8, 2019 and the Special Board Meeting of August 20, 2019.

Motion: _____ Second: _____ Vote: _____

13.2 EXPULSION RECOMMENDATIONS IN STUDENT CASE NO. 01 (Colom)

Approve Expulsion Recommendations in Student Case No. 01.

Motion: _____ Second: _____ Vote: _____

13.3 NOMINATIONS - CSBA DIRECTORS-AT-LARGE AFRICAN AMERICAN AND AMERICAN INDIAN (Potter)

Accept nominations for the CSBA Director-at-Large African American and American Indian.

Motion: _____ Second: _____ Vote: _____

13.4 ANNUAL PUBLIC HEARING REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT LEGISLATION (Colom/Gonzalez)

Open the annual public hearing regarding Sufficiency of Instructional Materials and Williams Settlement Legislation Instructional Materials funds for the 2019-2020 fiscal year.

Motion: _____ Second: _____ Vote: _____

13.5 ANNUAL PUBLIC HEARING REGARDING SUFFICIENCY OF INSTRUCTIONAL MATERIALS AND WILLIAMS SETTLEMENT LEGISLATION (Colom/Gonzalez)

Close the annual public hearing regarding Sufficiency of Instructional Materials and Williams Settlement Legislation Instructional Materials funds for the 2019-2020 fiscal year.

Motion: _____ Second: _____ Vote: _____

13.6 RESOLUTION NO. 19/20-0014 - DETERMINING SUFFICIENCY OF INSTRUCTIONAL MATERIALS FOR FISCAL YEAR 2019-2020 (Colom/Gonzalez)

Adopt Resolution No. 19/20-0014 determining Sufficiency of Instructional Materials for fiscal year 2019-2020.

Motion: _____ Second: _____ Vote: _____

**13.7 RESOLUTION NO. 19/20-0015 TO SUPPORT RED RIBBON WEEK, OCTOBER 23-31, 2019
“SEND A MESSAGE, STAY DRUG FREE” (Colom/Gonzalez)**

Approve Resolution No. 19/20-0015 to support the activities during the Red Ribbon Week on October 23-31, 2019, with expenditures not to exceed \$1,800.00 for bracelets from the General fund.

Motion: _____ Second: _____ Vote: _____

13.8 RESOLUTION NO. 19/20-0018 IN SUPPORT OF K-8 CIVIC LEARNING OPPORTUNITIES FOR SAN YSIDRO SCHOOL DISTRICT STUDENTS (Colom)

Adopt Resolution No. 19/20-0018 in Support of K-8 Civic Learning Opportunities for San Ysidro School District Students.

Motion: _____ Second: _____ Vote: _____

13.9 RESOLUTION NO. 19/20-0017 (Adrianzen)

Approve/Ratify Resolution No. 19/20-0017 establishing a temporary interfund borrowing of special or restricted fund moneys effective July 1, 2019 through June 30, 2020.

Motion: _____ Second: _____ Vote: _____

13.10 UNAUDITED ACTUALS FINANCIAL REPORT FOR FISCAL YEAR 2018-19 (Adrianzen)

Approve the Unaudited Actuals Financial Report for fiscal year 2018-19. Chief Business Official, Marilyn Adrianzen, will provide a presentation on the Unaudited Actuals.

Motion: _____ Second: _____ Vote: _____

**13.11 EDUCATION PROTECTION ACCOUNT (PROP 55) - EXPENDITURE REPORT (Adrianzen)
Information Only.**

13.12 RESOLUTION NO. 19/20-0019 (Adrianzen)

Approve Resolution No. 19/20-0019 Adopting the Appropriation Limit (Gann Limit) for 2018-19 and the 2019-20 Estimated Appropriations Limitation.

Motion: _____ Second: _____ Vote: _____

13.13 GOVERNING BOARD MEMBERSHIP FOR SCHOOL YEAR 2019-2020 (Potter)

Approve the Governing Board membership for the 2019-2020 school year to the San Diego County School Boards Association at a cost of \$323.67 from the General fund.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

EMPLOYMENT (Farkas)

Approve the employment for the following as recommended by staff:

- 14A.1 Substitute Campus Aide
- 14A.2 Substitute Campus Security
- 14A.3 Substitute Clerk
- 14A.4 Substitute Custodian
- 14A.5 Substitute Gardener
- 14A.6 Substitute Instructional Aides
- 14A.7 Substitute Maintenance Person

RESIGNATION (Farkas)

Approve/ratify the resignations for the following as recommended by staff:

- 14A.8 Campus Aides
- 14A.9 Outreach Consultant

OUT OF CLASS COMPENSATION (Farkas)

Approve/ratify the out of class compensation for the following as recommended by staff:

- 14A.10 Instructional Aide, SPED
- 14A.11 Campus Aide

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Farkas)

Approve/ratify the employment for the following as recommended by staff:

- 14B.1 Preschool Permit Teacher
- 14B.2 Substitute Teachers
- 14B.3 Substitute Permit Teacher

OUT OF CLASS COMPENSATION (Farkas)

Approve/ratify the out of class compensation for the following as recommended by staff:

- 14B.4 Resource Teacher

14C. PERSONNEL - MANAGEMENT

EMPLOYMENT (Farkas)

Approve/ratify the employment for the following as recommended by staff:

- 14C.1 Program and Pupil Services Specialist

RESIGNATION (Farkas)

Approve/ratify the resignation for the following as recommended by staff:

- 14C.2 Principal

OUT OF CLASS COMPENSATION (Farkas)

Approve/ratify the out of class compensation for the following as recommended by staff:

14C.3 Assistant Principal

14D. CURRICULUM & INSTRUCTION

14D.1 EDUCATIONAL FIELD TRIP PLANS FOR SCHOOL YEAR 2019-2020 (Colom)

Approve/Ratify the educational field trips to different destinations for students in grades Transitional Kindergarten to Eighth from all schools for the 2019-2020 school year. Student fees and transportation services will be covered from Fundraising, Donations, Museum Grants and the Supplemental and Concentration Fund as needed.

14D.2 FIELD TRIPS TO TARGET STORE FOR STUDENTS FROM WILLOW AND SMYTHE SCHOOLS TO RECEIVE SCHOOL UNIFORMS (Colom)

Approve the field trips to Target Store at Plaza Bonita for students from Willow and Smythe Schools to receive a \$100.00 gift card on October 8 and 22, 2019 at the total cost of \$700.00 for transportation services to be paid from the McKinney-Vento fund.

14D.3 POLICIES AND PROCEDURES FOR UNIFORM COMPLAINT PROCEDURE (UCP) 1 & 4 & THE REVISED COMPLAINT DECLARATION FORM FOR THE 2019-20 SCHOOL YEAR (Colom)

Approve the Policies and Procedures for Uniform Complaint Procedures (UCP) 1 and 4 and the revised Complaint Declaration Form for the 2019-20 school year.

14D.4 PROFESSIONAL DEVELOPMENT (Colom)

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero	Including Goals for Students with Disabilities in the LCAP	SDCOE	October 14, 2019 -Date changed-	\$120.00 Sponsored by SELPA	N/A
6 participants (TBD)	SANDI Training	Santee, CA	August 14, 2019	\$1,080.00	Special Education Fund
Omar Calleros	Expanded Learning Meetups Launch	SDCOE	August 23, 2019	\$0	No Cost
Manuela Colom, Maria Rodriguez, Maria Preciado, Omar Calleros	Regional Work-Based Learning Summit	San Diego	Sept. 20, 2019	\$0	No Cost
David Farkas	California Employee Law Seminar	San Diego	September 27, 2019	\$225.00 + mileage	General Fund
Daniel Chavez, Guillermina Sandez	VEBA Advisory Council Meeting	San Diego	August 22, 2019	Mileage	General Fund

Manuela Colom, Cynthia Gonzalez, Oscar Madera, Veronica Medina, Kathleen Cordero	Pupil Services Administrators Meeting	SDCOE	August 30, 2019 December 9, 2019 February 20, 2020 May 20, 2020	\$0	No Cost
Oscar Madera	Critical Issues Conference	Imperial County	October 16-18, 2019	\$865.00	Special Education Fund
Lorena Varela Reed, Nancy Serrano, Rebecca Ackerman	10 th Annual Early Childhood Mental Health Conference	San Diego	September 12 & 13, 2019	\$900.00	CSPP and Special Education Fund
Daniel Chavez	2019 Benefits Administrator Training	San Diego	Sept. 9, 2019	Mileage	General Fund
Maria Rodriguez, Maria Preciado, Irene Herrera-Cevallos	AVID Administrators Network	San Diego	Sept. 11, 2019	Mileage	Supplemental and Concentration Fund
Cynthia Gonzalez	AVID District Director Meeting	San Diego	Sept. 10, 2019 April 7, 2020	Mileage	Supplemental and Concentration Fund
Valerie Gonzalez, Eriberto Garcia, Michelle Patterson, Juan Torres, Nikole Scarlett, Jerry Herrera	AVID K-12 Professional Learning Workshop	San Diego	October 22, 2019 March 3, 2020	Mileage	Supplemental and Concentration Fund
Cynthia Gonzalez, Irene Herrera Cevallos, Maria Preciado, Laura English, Luis Ramos, Adriana Aguilar, Alexis Tapia	2020 Computer-Based Summative ELPAC Administration and Scoring Training	San Diego	October 10, 2019	Mileage	General Fund
Consuelo Carranza, Maria Rodriguez, La Mirada Principal (TBD)	ACSA Principals Academy -Revised-	Ontario, CA	Nov. 15-16, 2019 Dec. 6-7, 2019 Jan. 10-11, 2020 Jan. 31-Feb. 1, 2020 Feb. 21-22, 2020 Mar. 20-21, 2020 Apr. 24-25, 2020	\$12,000.00	Title II Fund
Paulo Azevedo, Lorena Vega	Transfinder Routing System Proficiency Training	Anaheim, CA	November 5-7, 2019	\$4,500.00	General Fund
Marilyn Adrianzen, Todd Lewis,	CALPADS Data Coordinator	SCREC	September 19, 2019	\$0	No Cost

Cynthia Gonzalez, Amber Elliot, Veronica Medina, Carolina Jaime, Romeo Diacosta	Orientation – SCREC Live Stream				
Consuelo Carranza, Laura English, Efrain Burciaga, Maria Rodriguez, Manuel Bojorquez, Irene Cevallos, Russell Little	Key Issues in Special Education: What Principals Need to Know	SCREC	October 10, 2019	\$0	No Cost
Veronica Medina	McKinney-Vento Homeless Assistance Act	SDCOE	Sept. 12, 2019	\$0	No Cost
Linda Gonzales, Amber Elliott	PeopleSoft User Group Meeting	SDCOE	Sept. 10, 2019	\$0	No Cost

14E. BUSINESS

14E.1 PURCHASING REPORT (Adrianzen)

Ratify the following purchase orders incurred by the District during the period July 29, 2019 through August 23, 2019.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of July 30, 2019 through August 23, 2019 for a total expenditure of \$712,248.01.

14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations valued at \$8,500.00 to help support and enrich our educational programs.

14E.4 AGREEMENT WITH KONE INC. – AMENDMENT NO. 2 (Adrianzen/Azevedo)

Approve/Ratify Amendment No. 2 to the KONE Inc. Agreement to provide repair and maintenance services to elevators and wheelchair lifts installed at the school sites and to include insurance language that is in the best interest of the District.

14E.5 AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA (Adrianzen)

Approve the agreement with School Services of California, Inc. for Fiscal and Management Information Services from October 1, 2019 to September 30, 2020 at an estimated cost of \$4,550.00 from the General fund.

14E.6 AGREEMENT WITH GLORIA GONZALEZ PHOTOGRAPHY (Adrianzen)

Approve the agreement with Gloria Gonzalez Photography to provide school portraits and other specialty items for students and staff for school year 2019-20.

- 14E.7 AGREEMENT WITH EMS LINQ INC. – AMENDMENT NO. 3** (Adrianzen/Zarzosa)
Approve/Ratify the Amendment No. 3 to the EMS LINQ Inc. Agreement to include equipment necessary for the point of sale component of the Child Nutrition Services in the amount of \$876.69.
- 14E.8 AGREEMENT WITH JOHNSON CONTROLS – AMENDMENT NO. 1** (Adrianzen/Azevedo)
Approve/Ratify the agreement with Johnson Controls to provide preventive maintenance and repair services for HVAC systems on an “as needed” basis for 2019-20 fiscal year in an amount up to \$30,000.00 from the General fund.
- 14E.9 AGREEMENT WITH ECOLAB INC. - AMENDMENT** (Adrianzen/Zarzosa)
Approve/Ratify the amendment to the Ecolab Inc. Agreement to provide cleaning products for our Nutrition Services Department and to update the terms and conditions which remain in the best interest of the District.
- 14E.10 AGREEMENT WITH DOCUMENT TRACKING SERVICES** (Colom)
Approve the license agreement with Document Tracking Services (DTS) to provide a web-based application to streamline documents and State reports at a cost not to exceed \$2,500.00 from General fund.
- 14E.11 EDUCATION FOR HOMELESS CHILDREN AND YOUTH PROGRAM GRANT AWARD** (Colom)
Accept the Grant Award from the Education for Homeless Children and Youth Program to provide supplemental services for District’s homeless children and youth in an amount up to \$121,875.00 for fiscal year 2019-20.
- 14E.12 DISPOSAL OF OBSOLETE, DAMAGED, AND OUTDATED TECHNOLOGY EQUIPMENT**
(Adrianzen/Lewis)
Approve the disposal of technology equipment that is obsolete, damaged, outdated and/or beyond economic repair.
- 14E.13 AGREEMENT WITH UTAH STATE UNIVERSITY – DIETETIC INTERN** (Farkas/Zarzosa)
Approve the 2-year agreement with the Utah State University to support a Dietetic Intern Program placements effective September 13, 2019.
- 14E.14 AGREEMENT WITH ACADEMICOGNITIVE CONNECTIONS** (Colom/Madera)
Approve the agreement with AcademiCognitive Connections to provide an independent psycho-educational assessment for a student with special needs for school year 2019-2020 at a cost up to \$3,850.00 from the Special Education fund.
- 14E.15 MEMORANDUM OF UNDERSTANDING WITH SWEETWATER UNION HIGH SCHOOL DISTRICT FOR PARTICIPATION IN THE MIDDLE SCHOOL ATHLETIC LEAGUE DURING SCHOOL YEAR 2019-20** (Colom/Calleros)
Approve/Ratify the Memorandum of Understanding with Sweetwater Union High School District for participation the Middle School Athletic League at an estimated cost of \$20,000.00 to be paid from the Supplemental and Concentration Fund.
- 14E.16 MEMORANDUM OF UNDERSTANDING WITH COMSPORTS FOR PARTICIPATION IN THE MIDDLE SCHOOL ATHLETIC LEAGUE** (Colom/Calleros)
Approve/Ratify the Memorandum of Understanding with ComSports for participation in Pathways - Middle School Athletics at a cost of \$1,400 for fiscal year 2018-19 and up to \$3,000.00 for fiscal year 2019-20 to be paid from the Supplemental and Concentration Fund.

14E.17 MEMORANDUM OF UNDERSTANDING WITH BORDER VIEW FAMILY YMCA FOR ONLINE COLLEGE READINESS (Colom/Calleros)

Approve the Memorandum of Understanding with Border View YMCA to provide college readiness preparation at no cost to the District.

14E.18 MEMORANDUM OF UNDERSTANDING WITH SAN DIEGO COUNTY OFFICE EDUCATION TO PARTICIPATION IN THE CORE DATA COLLABORATIVE (Colom)

Approve the 2-year Memorandum of Understanding with San Diego County Office of Education to participate in the CORE Data Collaborative from September 13, 2019 to June 30, 2022.

14E.19 AGREEMENT WITH ZONAR SYSTEMS – AMENDMENT NO. 2 (REVISED)

(Adrianzen/Azevedo)

Approve the Amendment No. 2 with Zonar Systems to provide a system inspection service for vehicles used in the Transportation Department at a cost of \$1,260.00 from the General fund.

14E.20 AGREEMENT WITH DALE SCOTT & COMPANY (DS&C) (Adrianzen)

Approve the 5-year agreement with Dale Scott & Company Inc. to provide financial advisory services to the District. The district executed an RFP and Dale Scott & Company Inc. was selected. Compensation is based on the services provided.

15. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.