

# San Ysidro School District Governing Board

## **AGENDA**

Thursday  
February 21, 2019  
5:00 p.m.

### **WELCOME**

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

Sunset School  
Auditorium  
3825 Sunset Lane  
San Ysidro

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, FEBRUARY 21, 2019**  
**5:00 p.m.**

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, February 21, 2019 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **Sunset School – 3825 Sunset Lane, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

**THIS MEETING WILL BE TAPE RECORDED**

**A G E N D A**

**1. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President

Mr. Humberto Gurmilan, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Member

Mrs. Rosaleah Pallasigüe, Member

**3. AGENDA**

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

**5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: San Diegans for Open Government vs. San Ysidro School District, et. al.

Case No. 37-2017-00048800-CU-MC-CTL

**5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: Danielle Clark vs. San Ysidro School District

Case No. 37-2017-00005980-CU-WM-CTL

**5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: Cinthya Martinez vs. San Ysidro School District

Case No. 37-2017-00047882-CU-PO-CTL

**5.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: Yasmine Noriega vs. San Ysidro School District

Case No. 37-2017-45768-CU-PO-CTL

**5.5 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 2

**5.6 GOVERNMENT CODE SECTION 54957.6**

**CONFERENCE WITH LABOR NEGOTIATORS (Zummo)**

Agency Negotiators: Daniel Zummo Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**5.7 GOVERNMENT CODE SECTION 54957 (Zummo)**

**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**RECONVENE into OPEN SESSION** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

**6. CALL TO ORDER** Who: \_\_\_\_\_ Time: \_\_\_\_\_

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President

Mr. Humberto Gurmilan, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Member

Mrs. Rosaleah Pallasigie, Member

**8. FLAG SALUTE**

**9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS**

- 9.1 Vista Del Mar Middle School & San Ysidro Middle School Football Teams - Omar Calleros
- 9.2 San Ysidro Middle School Baseball Team - Omar Calleros
- 9.3 Mr. Zelli Mariachi from San Ysidro Middle School - Manuela Colom
- 9.4 District Parent Advisory Committee (DPAC) President's - Kelli Hay
- 9.5 Ocean View Hills School Safety Patrol Staff - Manuela Colom
- 9.6 Converse Shoes - Francisco Mata
- 9.7 Rack Room Shoes - Francisco Mata
- 9.8 Hearts & Hands - Francisco Mata
- 9.9 Southwestern College - Francisco Mata

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

**PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING**  
 Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: [www.sysdschools.org](http://www.sysdschools.org).

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**12. CONFERENCE SESSION**

**Reports/Presentations**

- 12.1 Pathways Program and Promise Neighborhood Grant - Omar Calleros
- 12.2 Every Student Succeeds Act (ESSA) - School Accountability & Monitoring - Manuela Colom
- 12.3 Public Agency Retirement Services (PARS) Supplementary Retirement Plan (SRP) Post Analysis - Rachael Sanders

**13. GENERAL ADMINISTRATION**

**13.1 MINUTES**

Approve the minutes of the Regular Board Meeting of January 24, 2019 and Special Board Meetings of January 18, 2019 and January 24, 2019.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.2 APPROVAL OF THE PUBLIC AGENCY RETIREMENT SERVICES (PARS) SUPPLEMENTARY RETIREMENT PLAN (Zummo)**

Approve the implementation of the District's Supplementary Retirement Plan administered by PARS and accept the resignation of the twenty-four (24) employees who enrolled.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.3 STAFFING RATIO GUIDES (Zummo)**

Information only. The District has researched and compiled the recommendations provided by School Services of California, Fiscal Crisis & Management Assistance Team (FCMAT) and best practices from comparable districts. This guide will help the district effectively and accurately staff the school district.

**13.4 SPENDING REDUCTION PLAN 2019-20 (Adrianzen)**

Approve the 2019-20 Spending Reduction Plan which the District is required to submit to the San Diego County Office of Education. The District filed a Qualified Budget Certification at First Interim; therefore, a Spending Reduction Plan must be approved by the Second Interim Report.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**13.5 REVISED SUBSTITUTE SALARY SCHEDULE (Zummo)**

Approve the revised Substitute Salary Schedule to be consistent with the City of San Diego minimum wage update.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14. CONSENT CALENDAR**

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

**14A. PERSONNEL – CLASSIFIED**

**EMPLOYMENT (Zummo)**

**Approve/ratify the employment for the following as recommended by staff:**

**14A.1** Classified Substitute Staff

**RESIGNATION (Zummo)**

**Approve/Ratify the resignation for the following as recommended by staff:**

**14A.2** Classified Staff

**14B. PERSONNEL – CERTIFICATED**

**EMPLOYMENT (Zummo)**

**Approve the employment for the following as recommended by staff:**

**14B.1** Certificated Substitute Staff

**OUT OF CLASS COMPENSATION (Zummo)**

**Approve/ratify the out of class compensation for the following as recommended by staff:**

**14B.2** Resource Teacher

**14D. CURRICULUM & INSTRUCTION****14D.1 EXTENDED SCHOOL YEAR WAIVER 2019 (Colom)**

Approve the Waiver for Extended School Year 2019 to reduce the number of instructional days maintaining the 86.75 instructional hours provided over a span of 15 days instead of 27 to special education students.

**14D.2 GREATER SAN DIEGO READING ASSOCIATION 2019 AUTHOR'S FAIR AT WILLOW SCHOOL (Colom/Bojorquez)**

Information only. - The Greater San Diego Reading Association 2019 Author's Fair will take place at Willow School on March 14, 2019 at no cost to the District.

**14D.3 COMPREHENSIVE SCHOOL SITE SAFETY PLANS (Colom/Hay)**

Approve the Comprehensive School Site Safety Plans for the 2018-19 school year.

**14D.4 PROFESSIONAL DEVELOPMENT (Colom)**

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled.

<b>PARTICIPANT(S)</b>	<b>EVENT</b>	<b>PLACE</b>	<b>FROM/TO</b>	<b>COST</b>	<b>FUNDING</b>
Veronica Medina	Tri-Annual Joint Homeless & Foster Care Meeting	SDCOE	January 29, 2019	\$0	No Cost
Manuel Bojorquez, Consuelo Carranza, Marlo Vasquez, Luis Ramos, Nadia Aviles, Maria Rodriguez	All About Girls of Color Training	San Diego	March 1, 2019  Previously approved – Date changed	\$450.00	Title II Fund
Manuela Colom, Cynthia Gonzalez, Kelli Hay, Oscar Madera, Omar Calleros, Maria Rodriguez, Denise Villezcas, Dalia Gonzalez, Russell Little, Martha Murillo	South County Cohort 3 – SUMS Training – Engineering Your MTSS	SCREC	February 12-13, 2019	\$0	No Cost
Manuela Colom, Cynthia Gonzalez, Kelli Hay, Oscar Madera, Omar Calleros, Maria Rodriguez, Denise Villezcas, Dalia Gonzalez, Russell Little, Martha Murillo	South County Cohort 3 – SUMS Training – Structuring Your MTSS	SCREC	March 14-15, 2019	\$0	No Cost

Manuela Colom, Cynthia Gonzalez, Luis Ramos, Diane Steele, Russell Little, Efrain Burciaga, Manuel Bojorquez, Maria Rodriguez, Nadia Aviles	Targeted Feedback Institute	SDCOE	March 7-8, 2019	\$3,600.00	Title II Fund
Manuela Colom, Manuel Bojorquez, Efrain Burciaga, Maria Rodriguez, Russell Little	Deloitte's Courageous Principals	Dallas, TX	April 12-14, 2019	\$2,000.00 (Airfare)  SDCOE will cover registration fees and lodging	Title II Fund
Courtney Foster	HCM PeopleSoft User Group Meeting - Benefit Events & HR Actions/ Reasons	SDCOE	February 22, 2019	\$0	No Cost
Todd Lewis, Cynthia Gonzalez, Carolina Jaime	2019 Synergy Users Conference	SDCOE	February 20, 2019	\$0	No Cost
Maria Preciado	2019 CADA Convention	San Diego	February 27- March 1, 2019	\$350.00	ASB Site Funds

## 14E. BUSINESS

### 14E.1 PURCHASING REPORT (Adrianzen)

Ratify the following purchase orders incurred by the District during the period January 14, 2019 through January 31, 2019.

### 14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of January 15, 2019 through February 06, 2019 for a total expenditure of \$1,044,944.89.

### 14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations valued at \$3,939.27 to help support and enrich our educational programs.

### 14E.4 AGREEMENT WITH NYHART FOR ACTUARIAL VALUATION SERVICES (Adrianzen)

Approve the Agreement with The Howard E. Nyhart Company, Inc. to conduct Actuarial Valuation Services for the District at a cost not to exceed \$10,900.00 from the General fund.

### 14E.5 AGREEMENT WITH ECO-LAB (Adrianzen/Zarzosa)

Approve the agreement with Eco-lab for cleaning and sanitizing products used by the Child Nutrition Services Department. Products ordered will be paid from the Child Nutrition and General funds.

- 14E.6 AGREEMENT WITH HEARTLAND SCHOOL SOLUTIONS (Adrianzen/Zarzosa)**  
Ratify the agreement with Heartland School Solutions to provide the Heartland Mosaic Annual Subscription for the Child Nutrition Services Department at a cost of \$2,775.00 from the Nutrition Services fund.
- 14E.7 AGREEMENT WITH ONE TRIPP TREE SERVICE (Adrianzen/Branch)**  
Ratify the agreement with One Tripp Tree Service for tree trimming services at a cost of \$2,432.00 from the General fund.
- 14E.8 SIXTH PROJECT AGREEMENT WITH K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY (FACJPA) – PROJECT AUTHORIZATION NO. PAF-01 (Adrianzen/Branch)**  
Ratify the Sixth Project Agreement With K-12 Public Schools And Community Colleges Facility Authority (FACJPA) – Project Authorization Form No. PAF-01 costs to include: Western Environmental and Safety Technologies for hazardous materials testing and abatement oversight services at the San Ysidro Middle School at a cost up to \$3,950.00 from the General fund.
- 14E.9 AGREEMENT WITH ARAMARK CORPORATION (Adrianzen/Azevedo)**  
Approve the agreement with Aramark Corporation for cleaning and sanitizing products and services. Products ordered will be paid from the General fund.
- 14E.10 SAN DIEGO COUNTY NONPUBLIC MASTER CONTRACT WITH THE INSTITUTE FOR EFFECTIVE EDUCATION - COOK EDUCATION CENTER FOR 2018-2019 SCHOOL YEAR (AMENDMENT) (Colom/Madera)**  
Approve the amendment to the San Diego County Nonpublic School Master Contract with TIEE-Cook Education Center for an additional student with special needs at a cost up to \$75,393.60 from Special Education fund.
- 14E.11 AGREEMENT WITH PRENTKE ROMICH COMPANY (Colom/Madera)**  
Approve the agreement with Prentke Romich Company to provide Augmentative and Alternative Communication (AAC) training to Special Education Teachers and Instructional Aides at a cost up to \$650.00 from the Special Education fund.

**15. ADJOURNMENT**            Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.