

San Ysidro School District Governing Board

AGENDA

Thursday
May 9, 2019
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

La Mirada School
Auditorium
222 Avenida De La Madrid
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, MAY 9, 2019
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, May 9, 2019 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **La Mirada School - 222 Avenida De La Madrid, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President
Mr. Humberto Gurmilan, Board Vice-President
Mr. Antonio Martinez, Board Clerk
Mr. Rudy Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. AGENDA

Corrections and additions to the agenda.
Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

(Colom/Madera)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Special Education Due Process Hearing Student vs. SYSD;

OAH Case No.: 2018110004

5.2 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION

(Colom/Madera)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Special Education Due Process Hearing Student vs. SYSD;

OAH Case No.: 2019011047

5.3 CONFERENCE WITH LEGAL COUNSEL - PENDING LITIGATION (Adrianzen)

Pursuant to Government Code Section 54956.9 (d)(1)

Claim ID: Property Damage Release Claim No. 567226

5.4 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS (Gonzales)

Agency Negotiators: Linda Gonzales, Human Resources & Credentialing Coordinator

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

5.5 GOVERNMENT CODE SECTION 54957 (Colom/Gonzales)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.6 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of cases: 4

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mrs. Irene Lopez, Board President

Mr. Humberto Gurmilan, Board Vice-President

Mr. Antonio Martinez, Board Clerk

Mr. Rudy Lopez, Member

Mrs. Rosaleah Pallasigue, Member

8. FLAG SALUTE

9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)

9.1 Mr. Bijan Zelli's Mariachi from San Ysidro Middle School - Manuela Colom

9.2 Pathways: Culinary Arts at Ocean View Hills School - Omar Calleros

9.3 Advancement Via Individual Determination (AVID) Students from San Ysidro Middle and Vista Del Mar Middle Schools - Manuela Colom

9.4 Recognition of Daniel Zummo - Francisco Mata/Linda Gonzales

9.5 NBC Inspirational Teacher of the Month: Ocean View Hills School Teacher, Whitney Wright - Francisco Mata

9.6 Top 2 Parent Volunteers from Each School - Manuela Colom

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent's Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1 Prior Year Audits - Corrective Action Update - Chief Business Official, Marilyn Adrianzen
- 12.2 SDCOE AB 139 Secondary FCMAT Audit Report - San Diego County Superintendent of Schools, Dr. Paul Gothold
- 12.3 Smythe Transition to 50/50 Dual Immersion Plan - Executive Director of Curriculum, Innovation & Instruction, Manuela Colom and Smythe Principal, Russell Little

13. GENERAL ADMINISTRATION

13.1 MINUTES

Approve the minutes of the Regular Board Meeting of March 14, 2019.

Motion: _____ Second: _____ Vote: _____

13.2 APPOINTMENT OF MEMBER TO THE CITIZENS' OVERSIGHT COMMITTEE (Adrianzen)

Approve the appointment of member to the Citizens' Oversight Committee - Taxpayer Group member, Gloria McKearney.

Motion: _____ Second: _____ Vote: _____

13.3 NAMING OF FACILITY AT WILLOW ELEMENTARY SCHOOL (Mata)

Approve the Citizen Advisory Committee's recommendation to rename the Willow Library as the Ramon Parra Library.

Motion: _____ Second: _____ Vote: _____

13.4 TEMPORARY CERTIFICATED MANAGEMENT CONTRACT/ OFFER OF EMPLOYMENT FOR EXECUTIVE DIRECTOR, HUMAN RESOURCES (Gonzales)

Approve the Temporary Certificated Management Contract/Offer of Employment for Executive Director, Human Resources, Glenn Heath effective May 20, 2019.

Motion: _____ Second: _____ Vote: _____

13.5 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 3000 SERIES (Adrianzen)

Approve the Second Reading and Adoption of the revised Board Policies and Administrative Regulations – 3000 Series (Business and Noninstructional Operations).

Motion: _____ Second: _____ Vote: _____

13.6 2018-2019 THIRD INTERIM BUDGET REPORT (Adrianzen)

Approve the 2018-19 Third Interim Budget Report.

Motion: _____ Second: _____ Vote: _____

13.7 2019-2020 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Gonzales)

Approve the 2019-2020 Certificated Directors/Coordinators Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.8 2019-2020 CLASSIFIED MANAGEMENT & CONFIDENTIAL WORK CALENDAR (Gonzales)

Approve the 2019-2020 Classified Management & Confidential Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.9 2019-2020 PRINCIPAL/ASSISTANT PRINCIPAL WORK CALENDAR (Gonzales)

Approve the 2019-2020 Principal/Assistant Principal Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.10 2020-2021 CERTIFICATED DIRECTORS/COORDINATORS WORK CALENDAR (Gonzales)

Approve the 2020-2021 Certificated Directors/Coordinators Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.11 2020-2021 CLASSIFIED MANAGEMENT & CONFIDENTIAL WORK CALENDAR (Gonzales)

Approve the 2020-2021 Classified Management & Confidential Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.12 2020-2021 PRINCIPAL/ASSISTANT PRINCIPAL WORK CALENDAR (Gonzales)

Approve the 2020-2021 Principal/Assistant Principal Work Calendar.

Motion: _____ Second: _____ Vote: _____

13.13 DECLARATION OF NEED FOR FULLY QUALIFIED EDUCATORS (Gonzales)

Approve the ‘Declaration of Need’ for Fully Qualified Educators, in specific areas which are difficult to fill for the 2019-2020 school year.

Motion: _____ Second: _____ Vote: _____

13.14 CONTRACT WITH UNION BANK OF CALIFORNIA (Adrianzen)

Approve the Contract for Deposit of Moneys with Union Bank of California to establish a Trust Account for the management of Property and Liability Claims.

Motion: _____ Second: _____ Vote: _____

13.15 UNION BANK PUBLIC ENTITY RESOLUTION NO. 18/19-0046 (Adrianzen)

Approve the Union Bank’s Public Entity Resolution No. 18/19-0046 designating the Superintendent and Chief Business Official as the authorized representatives to conduct business on behalf of the District related to the Trust Account for Property & Liability Claims.

Motion: _____ Second: _____ Vote: _____

13.16 RESOLUTION NO. 18/19-0047 – LAYOFF OF CERTIFICATED STAFF (Gonzales)

Adopt Resolution No. 18/19-0047 authorizing the reduction or elimination of certain certificated services for the 2019-2020 school year.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL – CLASSIFIED

JOB DESCRIPTION (Gonzales)

Approve/Ratify the revised job description for the following as recommended by staff:

14A.1 Instructional Health Care Assistant

EMPLOYMENT (Gonzales)

Approve the employment for the following as recommended by staff:

14A.2 Transportation Operations Technician

RETIREMENT (Gonzales)

Approve the retirement for the following as recommended by staff:

14A.3 Resource Specialist

14B. PERSONNEL - CERTIFICATED

EMPLOYMENT (Gonzales)

Approve the employment for the following as recommended by staff:

14B.1 Special Day Class Teacher

LEAVE OF ABSENCE (Gonzales)

Approve the leave of absence without pay for the following as recommended by staff:

14B.2 Classroom Teacher

14C. PERSONNEL – MANAGEMENT

RESIGNATION (Gonzales)

Approve the resignation for the following as recommended by staff:

14C.1 Executive Director of Human Resources

JOB DESCRIPTION (Gonzales)

Approve the revised job descriptions for the following as recommended by staff:

14C.2 Executive Director of Human Resources

14D. CURRICULUM & INSTRUCTION

14D.1 COLLEGE FOR KIDS PROGRAM AT SOUTHWESTERN COLLEGE (Colom)

Approve the participation of approximate sixty Gate students in grades 4th – 8th from the District at the College for Kids Program at Southwestern College from July 1-11, 2019 at a cost not to exceed \$20,000.00 from the Supplemental and Concentration fund.

14D.2 FIELD TRIP TO BONITA MUSEUM AND CULTURAL CENTER – WILLOW (Colom)

Approve the field trip and participation of approximately 22 students and 1 teacher from Willow School to the Bonita Museum & Cultural Center on May 17, 2019 at no cost to the District.

14D.3 FIELD TRIP TO UNIVERSAL STUDIOS HOLLYWOOD – SAN YSIDRO MIDDLE SCHOOL (Colom)

Approve the participation and attendance of approximately 50 students and 5 chaperones from the San Ysidro Middle School to Universal Studios Hollywood on May 29, 2019 at a cost of \$4,800.00 from the site General fund and fundraising.

14D.4 TEACH CHILDREN TO SAVE, PRESENTATION FROM WELLS FARGO BANK AT LA MIRADA ELEMENTARY (Colom)

Approve/Ratify the Teach Children to Save presentation from Wells Fargo Bank at La Mirada Elementary at no cost to the school.

14D.5 STAR/PAL 2019 ~ PADRES ROOKIE BASEBALL CLINIC & FIELD TRIP TO PETCO PARK FOR STUDENTS FROM WILLOW SCHOOL (Colom/Bojorquez)

Approve the Padres Rookie Baseball Clinic and field trip to Petco Park sponsored by STAR/PAL for 60 students and 10 volunteers from Willow School on May 21 and 22, 2019 at the cost of \$600.00 for transportation services from the General fund.

14D.6 PROFESSIONAL DEVELOPMENT (Colom)

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Gina Potter, Manuela Colom,	ASES End of Year Celebration	San Diego	May 21, 2019	\$0	No Cost

Omar Calleros, Francisco Mata					
Nadia Aviles, Marisela Lozano, Gustavo Lopez, Lupita Garcia	Introduction to Restorative Justice Training and Using Circles Effectively	SDCOE	May 14-16, 2019	\$710.00	Title I Fund
Lourdes Quezada, Lexa Glantz	Introduction to Restorative Justice Training and Using Circles Effectively	SDCOE	June 5-6, 2019	\$1,000.00	Title I Fund
Desiree Arias	K-5 Handwriting Workshop	San Diego	June 15, 2019	\$350.00	Title I Fund
Veronica Medina	2018-19 Countywide ESSA Cost Sharing MOU Meeting	SDCOE	May 8, 2019	\$0	No Cost
Veronica Medina	Joint Homeless & AB 490 Foster Care District Liaison Meeting	SDCOE	May 14, 2019	\$0	No Cost
Miguel Aguilera, Rick Quintana	Executive Function in the Everyday Context: The Evidence for Assessment and Intervention	San Diego	June 18, 2019	\$0	No Cost
Todd Lewis, George Leyva	VMware vSphere: Install, Configure & Manage	SDCOE	May 13-17, 2019	\$0	No Cost
Todd Lewis	Content Accessibility	SDCOE	May 23, 2019	\$0	No Cost
Ivonne Loaiza, Alana Arciaga, Michael Direen Cynthia Vinarao, Maria Kaai, Joel Garcia, Shirley Kinney, Erika Hurtado	Positive Behavioral Interventions & Supports Teacher Academy	SDCOE	June 18, 2019 June 19, 2019 June 20, 2019	\$6,280.00	Title I Fund

14E. BUSINESS

14E.1 PURCHASING REPORT (Adrianzen)

Ratify the following purchase orders incurred by the District during the period of March 25, 2019 through April 19, 2019.

14E.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of March 22, 2019 through April 18, 2019 for a total expenditure of \$929,734.49.

- 14E.3 ACCEPTANCE OF DONATIONS (Adrianzen)**
Accept donations valued at \$70.00 to help support and enrich our educational programs.
- 14E.4 AGREEMENT WITH PUBLIC AGENCY RETIREMENT SERVICES (PARS) FOR THE EXECUTION OF THE SUPPLEMENTARY RETIREMENT PLAN (Adrianzen/Gonzales)**
Approve the Public Agency Retirement Services (PARS) Execution Agreement and necessary documents for the implementation of the District's Supplementary Retirement Plan in an amount of \$1,184,280.55 from the General fund.
- 14E.5 MEMORANDUM OF UNDERSTANDING WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR THE EXPANDED FOOD & NUTRITION EDUCATION PROGRAM (Colom/Reed)**
Approve the Memorandum of Understanding with the Regents of the University of California for the Expanded Food & Nutrition Education Program for school year 2019-20 at no cost to the District.
- 14E.6 AGREEMENT WITH DUDE SOLUTIONS INC. (Adrianzen/Azevedo/Lewis)**
Approve the agreement with Dude Solutions Inc. to provide a work order management system at a cost of \$20,835.00 from the General fund.
- 14E.7 PERMIT CONTRACT WITH CITY OF SAN DIEGO, PARKS & RECREATION FOR VISTA TERRACE POOL (Colom/Burciaga/Ramos)**
Approve the Permit Contract with the City of San Diego, Parks and Recreation for Sunset and La Mirada Schools' students to participate in field trips to Vista Terrace Community Pool on June 6 and 12, 2019 at an estimated cost up to \$512.00 from class fundraising and/or Supplemental & Concentration funds.
- 14E.8 AGREEMENTS WITH THE CHILDREN'S INITIATIVE (Colom/Reed)**
Approve the Agreements with The Children's Initiative for the Childhood Injury Prevention Project at the Preschool & Child Development Center, Ocean View Hills Preschool, and Sunset Preschool during school years 2018-19 and 2019-20 at no cost to the District.
- 14E.9 AGREEMENT WITH SAN DIEGO COUNTY SCHOOL DISTRICTS FOR STUDENT TRANSPORTATION SERVICES (Adrianzen/Azevedo)**
Ratify the agreement with San Diego County School Districts to assist with Student Transportation Services when District transportation is not available. The term of the agreement is from July 1, 2018 to June 30, 2020.
- 14E.10 AGREEMENT WITH TRANSFINDER (Adrianzen/Azevedo)**
Approve the Software Contract and Software License & Hosting Agreement with Transfinder to provide a transportation routing and scheduling system at an initial cost of \$16,195.00 to include staff training for Year 1 and \$7,400.00 per year thereafter from the General fund.
- 14E.11 AGREEMENT WITH 3SCREEN.COM (Colom/Aviles)**
Approve the agreement with 3Screens.com to conduct an educational assembly at the Vista Del Mar Middle School on June 6, 2019 at a cost up to \$625.00 from Title I funds.
- 14E.12 AGREEMENT WITH MARSAFETY COMPLIANCE SERVICES (Adrianzen/Azevedo)**
Approve the agreement with MarSafety Compliance Services to provide a mandatory annual pesticide compliance course for staff during 2019-20 school year at a cost of \$700.00 from the General fund.

14E.13 AGREEMENT WITH AARDVARK ANT AND PEST CONTROL – ADDENDUM NO. 1

(Adrianzen/Azevedo)

Approve/Ratify Addendum No. 1 to the agreement with Aardvark Ant & Pest Control.

14E.14 AGREEMENT WITH SAN DIEGO COUNTY OFFICE OF EDUCATION FOR BTSA INDUCTION PROGRAM (Gonzales)

Approve the agreement with San Diego County Office of Education for participation in the BTSA Induction Program provided during 2019-2022 school year.

14E.15 AGREEMENT WITH THE ADVANCEMENT VIA INDIVIDUAL DETERMINATION (AVID) CENTER (Colom/Hay)

Approve the agreement with the Advancement Via Individual Determination (AVID) Center for the 2019-20 school year with a cost of \$22,000.00 to be paid from the Supplemental and Concentration fund.

14E.16 AGREEMENT WITH GOLD STAR FOODS (Adrianzen/Zarzosa)

Approve the agreement with Gold Star Foods to provide food commodities during 2019-20 school year to the District's Nutrition Services Department through the existing "piggyback" agreement between Gold Star Foods and Downey Unified School District Bid No. 18/19-01.

14E.17 AGREEMENT WITH DR. RICARDO MEDINA – GUEST SPEAKER FOR WILLOW SCHOOL (Colom/Bojorquez)

Approve the agreement with guest speaker Dr. Ricardo Medina to provide a presentation to staff at Willow School on May 24, 2019 at a cost of \$300.00 from Title I funds.

14E.18 AGREEMENT WITH YMCA FOR KINSHIP RESPITE PROGRAM (Colom/Bojorquez)

Approve the Kinship Respite Provider Agreement with YMCA for sponsorship of a student to participate in Willow School's 6th grade camp to be held during the week of May 28, 2019 at Camp Cuyamaca.

14E.19 AGREEMENT WITH SWEETWATER UNION HIGH SCHOOL DISTRICT FOR USE OF SCHOOL FACILITIES AND GROUNDS (Colom/Rodriguez/Aviles)

Approve the agreement with Sweetwater Union High School District for use of facilities and grounds for the promotion ceremonies of San Ysidro Middle and Vista Del Mar Middle Schools at an estimated cost of \$735.00 from the General fund.

14E.20 AGREEMENT WITH ZONAR SYSTEMS (Adrianzen/Azevedo)

Approve the agreement and amendment with Zonar Systems to include contract language in the best interest of the District. Approve the purchase of the GPS tracking system for new vehicles at a cost of \$14,561.86 from the General fund.

14E.21 LETTER OF ENGAGEMENT WITH GOVERNMENT FINANCIAL STRATEGIES (Adrianzen)

Approve the Letter of Engagement with Government Financial Strategies to serve as financial advisor on the San Diego County School Districts Tax and Revenue Anticipation Notes, Series 2019 at an estimated cost of \$20,000 from the General fund.

15. ADJOURNMENT

Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.