

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JULY 12, 2018
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board was held on Thursday, July 12, 2018 with Closed Session held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. to conduct its business meeting at the **San Ysidro School District – Education Center Board Room, 4350 Otay Mesa Road, San Ysidro, CA 92173**. Closed Session was conducted in accordance with applicable sections of California Law.

FOR CERTAIN AGENDA ITEMS THE GOVERNING BOARD ACTED AS THE LEGISLATIVE BODY FOR COMMUNITY FACILITIES DISTRICTS NOS. 1, 2, AND 3 OF THE SAN YSIDRO SCHOOL DISTRICT.

MINUTES

1. **CALL TO ORDER** Who: President Pallasigue Time: 5:00 p.m.
2. **ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
 Mrs. Rosaleah Pallasigue, President
 Mrs. Irene Lopez, Vice-President
 Mr. Marcos A. Diaz, Clerk
 Mr. Rodolfo Linares, Member
 Mr. Antonio Martinez, Member

3. **FLAG SALUTE** by Rosaleah Pallasigue, Board President

4. **AGENDA**

The Board approved the agenda for the meeting.

Motion: Pallasigue Second: Lopez Vote: Unanimous

5. **PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

None at this time.

Member Martinez made the motion to recess to Closed Session, seconded by Clerk Diaz. The vote was unanimous.

6. **GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:01 p.m. in accordance with section 54954.5 regarding:**

- 6.1 **GOVERNMENT CODE SECTION 54957 (Potter/Zummo)**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

- 6.2 **CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter/Zummo)**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of Claims: 2

6.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Ysidro School District vs. Manuel Paul
Case No. 37-2015-00003840-CU-NP-CTL

RECONVENED into OPEN SESSION at 6:30 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

7. CALL TO ORDER Who: President Pallasigue Time: 6:30 p.m.

8. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

- Mrs. Rosaleah Pallasigue, President
- Mrs. Irene Lopez, Vice-President
- Mr. Marcos A. Diaz, Clerk
- Mr. Rodolfo Linares, Member
- Mr. Antonio Martinez, Member

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a **Public Comment Form** located at the sign-in area, and submit the completed form to the administrative assistant prior to start of meeting.

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

Veronica Medina, Student & Family Services Manager, Commented: 1) Invited the Board to the 4th Annual Families First Resource Fair hosted by the San Ysidro School District on August 11, 2018, from 10:00 a.m. to 2:00 p.m. at the District office. 2) She’s gathered more than seven hundred backpacks filled with school supplies for our children. Important information will be given out to families from community organizations and vendors.

10. ITEMS FROM THE BOARD & SUPERINTENDENT

President Pallasigue, Commented: 1) Thanked everyone for attending the Board meeting. 2) Thanked the guests from Sacramento for supporting the district and Dr. Potter, for being instrumental in bringing her close ties to San Ysidro. Hopes that we strengthen our relationships in the future. 3) She’s excited about the new school year. 4) Thanked Dr. Potter for working endless hours. A lot has been accomplished in her short time with the district. 5) Appreciates staff and the community.

Clerk Diaz, Commented: 1) Thanked Dr. Potter for everything she’s done. 2) It does take a team and thanked everyone participating in the effort to come back stronger than ever. 3) Thanked Veronica and everyone that is helping with the Resource Fair event. 4) Thanked guests for attending the Board meeting. 5) Mentioned that it’s hard to say these things because you want to protect the school district. The morning of the Special Board Meeting where the Board would decide whether or not to place Dr. Fonseca on administrative leave, he received a phone call and was told that at least one Board member contacted the lawyers and/or district staff and gave direction to take care of their friend before the Board meeting. 6) He knows what he voted on and stands by his vote with the information he was provided.

However, if the information he receives is tainted, then his vote is only as good as the information he gets. That individual took action, drafted paperwork and/or changed the concept of the Board meeting before getting direction from the Board. The meeting was steered in a certain direction that was already predetermined. 7) Asked for an investigation of what happened that morning, day prior and possibly weeks after. It was a 5-0 vote to release Dr. Fonseca from his contract. We know that was overpaid and are looking into that. If he had the proper information, maybe things would have been different. 8) Mentioned that the FCMAT report says the Board was asleep at the wheel, but not when you are getting bad information or steered the wrong way.

Vice-President Lopez, Commented: 1) She worked for San Ysidro School District for many years and saw a lot of good and bad things. The community was hurt, but our kids took the worse fall of all. 2) Now, the door has been opened to us again with a new superintendent who she respects. 3) Our staff and community has been through a lot, but we need to move forward, work together and do what is best for our kids and our community. Acknowledged Veronica Medina for her hard work with the Resource Fair. 4) She feels that we are at peace with Dr. Potter. It's time to bring in more competent people that can guide the Board. 5) It was good to see our kids promoting to elementary, middle and high school. Some of their families went to school with her and love San Ysidro just as she does.

Member Martinez, Commented: 1) Thanked Dr. Potter for the great work she is doing. He feels there is light at the end of the tunnel. 2) Thanked Veronica for the great work she is doing. 3) Would like to see in the future a game plan for the Beyer school site with community involvement. 4) He would like to see more middle school electives incorporated not just music, theater and dance, but woodshop, etc. for kids to experience different things. We need to look at how we provide the kids with those opportunities. 5) Thanked everyone for attending the Board meeting.

Member Linares, Commented: 1) Thanked everyone for attending the Board meeting. 2) Mentioned that he agrees with the FCMAT report, but also disagrees. The FCMAT report blames the Board, administrators and staff. It wasn't because we were sleeping on the wheel or didn't know. The majority of the Board knew a long time ago through his investigations what the previous administration was doing, but the Board ignored his comments and facts. The Board was covering it up and were complacent with the actions of the previous administration. 3) Blames unions because he told this to the unions and someone said, "as long as Julio Fonseca doesn't take money from my bank, I am okay." 4) Stated that he approved the resignation of Dr. Fonseca, not the separation agreement. The separation agreement was brought up at the last minute and was surprised it was brought up since it wasn't an item on the agenda. He told the attorneys that eighteen months cannot be given because of AB215. 5) He called for a press release on November 1, 2017, and told everyone his findings. FCMAT findings were sent to the District Attorney. 6) A directive was given for a separation agreement and hopes that we get to the bottom of it and hold everyone involved accountable. 7) The days they resigned were tough. The teachers and everyone were crying because they were getting bonuses and positions. The unions controlled the majority of the Board. Teachers didn't care for students and cared more for their union and increases in pay. Last year, we gave a two-percent increase and no reason to give that away. That's money that the district needs. 8) Hopes a full investigation is conducted.

Superintendent Potter, Commented: 1) Having grown up in the South Bay, she feels blessed and honored to have come home to San Ysidro School District. 2) Thanked all Board members for their hard work and diligence to set the district back on the right track. 3) Thanked everyone that has helped her and that has reached out to the community, children and families to help. 4) Thanked Jack O'Connell, former Superintendent of Public Instruction, for the State of California, for his support and Kevin Gordon, one of the founders of Capitol Advisors, for his help. 5) Thanked all of the new attorneys that have helped. 6) Attended the most incredible promotion ceremonies in her career and thanked all staff for putting it together. 7) Acknowledged Marilyn Adrianzen, the possible new Chief Business Official, Joanne Branch, one of the best school construction experts in the County, for her assistance and Dr. Steele, who could be a new principal. 8) Thanked everyone for coming to help San Ysidro School District.

11. CONFERENCE SESSION

Reports/Presentations

- 11.1 Capitol Advisors Legislative Update – Kevin Gordon/Jack O'Connell
- 11.2 Newcomer English Language Program – Manuela Colom/Cynthia Gonzalez
- 11.3 17-18 California Assessment of Student Performance In Progress Data – Manuela Colom

12. GENERAL ADMINISTRATION

12.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of June 14, 2018 and minutes of the Special Board Meetings of June 7, 2018 and June 26, 2018.

12.2 UPDATE REGARDING LEGAL COUNSEL AGREEMENTS (Zummo)

The Executive Director of Human Resources updated the Board on their directive from the June 26, 2018 Special Board meeting to enter into Agreements with the following firms: Best Best Krieger LLP, Dannis Woliver Kelley APC, Atkinson Andelson Loya Ruud & Romo PLC. Update provided on Board request for references on fourth law firm.

12.3 REVISED ORGANIZATIONAL CHART (Zummo)

The Board approved the revised District Management Organizational Chart.

Motion: Pallasigue Second: Lopez Vote: Unanimous

12.4 REVISED MANAGEMENT SALARY SCHEDULE (Zummo)

The Board approved the revised Management Salary Schedule to reflect title changes with no fiscal impact.

Motion: Diaz Second: Pallasigue Vote: Unanimous

12.5 RESOLUTION 18/19-0009 ESTABLISHING ANNUAL SPECIAL TAX RATES FOR COMMUNITY FACILITIES DISTRICTS NO. 1, NO. 2 AND NO. 3 FOR 2018-19 FISCAL YEAR (Potter)

The Board adopted Resolution No. 18/19-0009 Establishing Annual Special Tax Rates for Community Facilities Districts No. 1, No. 2, and No. 3 for 2018-2019 fiscal year. Steven Gald, Vice-President of California Financial Services, and Justin Bjorgan, Senior Associate, provided an update.

Motion: Pallasigue Second: Diaz Vote: Unanimous

Member Martinez made the motion to recess at 8:08 p.m., seconded by President Pallasigue. The vote was unanimous. The Board reconvened at 8:21 p.m. Roll call was taken by President Pallasigue. All members were present.

12.6 FIRST READING OF NEW BOARD POLICY AND ADMINISTRATIVE REGULATION 5141.52 – SUICIDE PREVENTION (Colom)

The Board approved first reading of new Board Policy and Administration Regulation 5141.52 – Suicide Prevention.

Motion: Diaz Second: Lopez Vote: Unanimous

12.7 FIRST READING OF NEW BOARD POLICY 5145.13 – RESPONSE TO IMMIGRATION ENFORCEMENT (Colom)

The Board approved first reading of new Board Policy and Administrative Regulation 5145.13 – Response to Immigration Enforcement.

Motion: Martinez Second: Lopez Vote: Unanimous

12.8 ADDENDUM TO ENGLISH LANGUAGE LEARNER MASTER PLAN (Colom)

The Board approved the Addendum to the Master Plan for English Learners.

Motion: Pallasigue Second: Lopez Vote: Unanimous

13. CONSENT CALENDAR

The Board approved the Consent Calendar.

Motion: Diaz Second: Pallasigue Vote: Unanimous

13A. CURRICULUM & INSTRUCTION

13A.1 4TH ANNUAL FAMILIES FIRST RESOURCE FAIR (Colom)

The Board approved the 4th Annual Families First Resource Fair to be held on August 11, 2018 at the District Office at a cost not to exceed \$3,000.00 from the McKinney-Vento grant.

13A.2 LICENSES FOR THE RENAISSANCE LEARNING PROGRAM AS A SUPPLEMENTAL CURRICULUM FOR INDEPENDENT LITERACY/NUMERACY (Colom)

The Board approved the purchase of the Renaissance Learning Program for all sites at an estimated cost of \$127,864.00 from the Supplemental and Concentration fund.

13A.3 COLLEGE FOR KIDS PROGRAM AT SOUTHWESTERN COLLEGE - UPDATED (Colom)

The Board approved the updated number of students participating in the College for Kids Program at Southwestern College from July 2-12, 2018 at a cost not to exceed \$13,500.00 from the Supplemental and Concentration fund.

13A.4 APPROVAL OF SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2018-19 SCHOOL YEAR (Colom)

The Board approved the San Ysidro School District Instructional Materials/Textbook List for the 2018-19 school year.

13A.5 PROFESSIONAL DEVELOPMENT (Colom)

The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled.

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Manuela Colom, Cynthia Gonzalez	2018 Accountability Leadership Institute	San Francisco	December 3-4, 2018	TBD	Title III Fund
Manuela Colom, Cynthia Gonzalez, Adriana Aguilar, Juan Molina, Nicole Preston, Gloria Mena, Patty Burch, Sylvia Mayer, Jamie Barrett	Language Learner Leadership Institute	SDCOE	August 29, 2018	\$900.00	Title III Fund
Gina A. Potter, Manuela Colom, Luis Ramos, Nadia Aviles, Efrain Burciaga, Manuel Bojorquez, Maria Rodriguez, Smythe Principal, OVHS Principal	Equity Symposium 2018	San Diego	September 27-28, 2018	\$3,140.00	General Fund

13B. BUSINESS**13B.1 PURCHASING REPORT (Potter)**

The Board approved/ratified the purchase orders incurred by the District during the period May 31, 2018 through June 30, 2018.

13B.2 EXPENDITURE REPORT (Potter)

The Board approved/ratified the expenditures incurred by the District during the period of May 24, 2018 through June 28, 2018 for a total expenditure of \$2,744,906.86.

13B.3 ACCEPTANCE OF DONATIONS (Potter)

The Board accepted donations valued at \$1,732.80 to help support and enrich our educational programs.

13B.4 FOURTH QUARTERLY COMPLAINT REPORT FOR WILLIAM'S SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2017-18 (Potter)

The Board accepted the Report of William's Complaints for the fourth quarter, from April 1, 2018 to June 30, 2018 of the 2017-2018 school year for submission to the San Diego County Office of Education.

13B.5 AGREEMENT WITH WOOD ENVIRONMENT & INFRASTRUCTURE SOLUTIONS (Potter)

The Board approved/ratified the agreement with Wood Environment & Infrastructure Solutions at a cost of \$2,000.00 from the Building Fund.

13B.6 AGREEMENT WITH GALASSO'S BAKERY (Potter/Perez)

The Board approved the agreement with Galasso's Bakery to provide whole wheat bread to all school's cafeterias during school year 2018-19.

13B.7 AGREEMENT WITH IMAGE ONE FOR 2018-19 (Potter/Perez)

The Board approved/ratified the agreement with Image One in an amount up to \$6,529.00 from the Child Nutrition fund.

13B.8 AGREEMENT WITH EMS-ISITE FOR SCHOOL NUTRITION AND FITNESS PROGRAM (Potter/Perez)

The Board approved the agreement with EMS-ISITE for the School Nutrition and Fitness Program at an annual cost up to \$1,095.00 from the Nutrition Services fund.

13B.9 RESOLUTION NO. 17/18-0017 – BOARD COMPENSATION FOR MISSED MEETINGS (Potter)

The Board adopted Resolution No. 17/18-0017 recognizing that Marcos A. Diaz was absent from the Special Board Meetings of June 7, 2018 and June 26, 2018 due to hardship and received the maximum monthly compensation for that month.

13B.10 RESOLUTION NO. 17/18-0018 – BOARD COMPENSATION FOR MISSED MEETINGS (Potter)

The Board adopted Resolution No. 17/18-0018 recognizing that Antonio Martinez was absent from the Special Board Meeting of June 26, 2018 due to hardship and received the maximum monthly compensation for that month.

13B.11 DISPOSAL OF OBSOLETE/OUTDATED INSTRUCTIONAL MATERIALS (Colom)

The Board approved the disposal of outdated/obsolete instructional materials from all our school libraries by means of sale, donation, recycling and/or destruction.

13B.12 MEMORANDUM OF UNDERSTANDING WITH THE PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) (Colom)

The Board approved the Memorandum of Understanding with the Parent Institute for Quality Education (PIQE) for the 2018-19 school year at a cost up to \$42,000.00 from the Title I fund.

13B.13 AGREEMENT WITH IMAGINE LEARNING (Colom)

The Board approved the agreement with Imagine Learning for seven (7) Annual Imagine Learning & Literacy Site Licenses and five (5) Imagine Math Facts Site Licenses for the 2018-19 school year at a cost up to \$180,000.00 from the Title III Fund.

13B.14 AGREEMENT WITH QUALTRICS LLC (Colom)

The Board approved the agreement with Qualtrics LLC for the 2018-19 school year at a cost up to \$22,050.01 from the supplemental and concentration fund.

13B.15 MEMORANDUM OF UNDERSTANDING WITH JEWISH FAMILY SERVICE (Colom)

The Board approved the Memorandum of Understanding with the Jewish Family Service to provide the "Triple P" Positive Parenting Program to children and families of the District during school year 2018-19 at no cost to the District.

13B.16 PILOT PARTICIPATION AGREEMENT WITH SAN DIEGO COUNTY CHILD CARE AND DEVELOPMENT PLANNING COUNCIL (Colom)

The Board approved/ratified the 5-year Pilot Participation Agreement with San Diego County Child Care and Development Planning Council at no cost to the District.

13B.17 AGREEMENT WITH EPISCOPAL COMMUNITY SERVICES (ECS) HEAD START FOR 2018-19 (Colom)

The Board approved the agreement with Episcopal Community Services (ECS) Head Start for fiscal year 2018-2019.

13B.18 MEMORANDUM OF UNDERSTANDING WITH THE REGENTS OF THE UNIVERSITY OF CALIFORNIA FOR THE EXPANDED FOOD & NUTRITION EDUCATION PROGRAM (Colom)

The Board approved the Memorandum of Understanding with the Regents of the University of California for the Expanded Food & Nutrition Education Program for school year 2018-19 at no cost to the District.

13B.19 AGREEMENT WITH SAN DIEGO OCCUPATIONAL THERAPY (Colom)

The Board approved the agreement with San Diego Occupational Therapy to provide an independent occupational therapy evaluation at a cost up to \$1,060.00 from the Special Education fund.

13B.20 AGREEMENT WITH MARGARET CLAIRE PERKINS (Colom)

The Board approved the agreement with Margaret Claire Perkins, an Independent Educational Evaluator, to provide an Alternative Augmentative Communication evaluation at a cost up to \$1,800.00 from the Special Education fund.

13B.21 AMENDMENT TO THE FULCRUM MANAGEMENT SOLUTIONS, INC. AGREEMENT FOR THOUGHTEXCHANGE ENTERPRISE SOFTWARE (Colom)

The Board approved the amendment to the agreement with Fulcrum Management Solutions, Inc. to continue with the services of Thoughtexchange Enterprise Software during the 2018-19 school year at a cost of \$20,000.00 from the Supplemental and Concentration fund.

13B.22 PURCHASE AGREEMENT WITH COLLEGEBOARD FOR SPRINGBOARD INSTRUCTIONAL MATERIALS (Colom)

The Board approved the purchase agreement with CollegeBoard for the SpringBoard Math Program for grades 6th to 8th at a cost up to \$38,777.20 from the General fund.

13B.23 FIFTH PROJECT AGREEMENT WITH K-12 PUBLIC SCHOOLS AND COMMUNITY COLLEGES FACILITY AUTHORITY (FACJPA) – CAPITAL FACILITY PROGRAM SUPPORT AND PROJECT DELIVERY (Potter)

The Board approved the Fifth Project Agreement with K-12 Public Schools and Community Colleges Facility Authority to provide Capital Facility support and project delivery in an amount up to \$70,000.00 from the General fund.

13B.24 AGREEMENT WITH SILVER CREEK INDUSTRIES – CHANGE ORDER NO. 1 (Potter)

The Board approved Change Order No. 1 with Silver Creek Industries for the portable buildings project at Ocean View Hills and Vista Del Mar Schools as indicated above.

13C. PERSONNEL – CLASSIFIED

EMPLOYMENT (Zummo)

The Board approved/ratified the employment for the following as recommended by staff:

13C.1 Classified Probationary Staff

RECRUITMENT (Zummo)

The Board approved recruitment for the following as recommended by staff:

13C.2 Instructional Aides

RESIGNATION (Zummo)

The Board approved/ratified the resignation for the following as recommended by staff:

13C.3 Classified Staff

13D. PERSONNEL – CERTIFICATED

EMPLOYMENT (Zummo)

The Board approved the employment for the following as recommended by staff:

13D.1 Certificated Probationary Staff

JOB DESCRIPTIONS (Zummo)

The Board approved/ratified the job description for the following as recommended by staff:

13D.2 Social Worker

13D.3 Science/Physical Education Enrichment Teacher

RECRUITMENT (Zummo)

The Board approved/ratified the recruitment for the following as recommended by staff:

13D.4 Social Worker

RESIGNATION (Zummo)

The Board approved/ratified the resignation for the following as recommended by staff:

13D.5 Certificated Staff

RETIREMENT (Zummo)

The Board approved/ratified the retirement for the following as recommended by staff:

13D.6 Certificated Staff

13E. PERSONNEL – MANAGEMENT

EMPLOYMENT (Zummo)

The Board approved the employment for the following as recommended by staff:

13E.1 Classified Management Staff

13E.2 Certificated Management Staff

RESIGNATION (Zummo)

The Board approved/ratified the resignation for the following as recommended by staff:

13E.3 Classified Management Staff

Member Martinez made the motion to recess to Closed Session at 8:27 p.m., seconded by Vice-President Lopez. The vote was unanimous.

6. GOVERNING BOARD – RECESSED to CLOSED SESSION at 8:27 p.m. in accordance with section 54954.5 regarding:

6.1 GOVERNMENT CODE SECTION 54957 (Potter/Zummo)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

6.2 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter/Zummo)

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:

No. of Claims: 2

6.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Case: San Ysidro School District vs. Manuel Paul

Case No. 37-2015-00003840-CU-NP-CTL

RECONVENED into OPEN SESSION at 11:29 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

ROLL CALL by Rosaleah Pallasigue, Board President

Mrs. Rosaleah Pallasigue, President

Mrs. Irene Lopez, Vice-President

Mr. Marcos A. Diaz, Clerk

Mr. Rodolfo Linares, Member

Mr. Antonio Martinez, Member

Joseph Sanchez, Legal Counsel, reported out from Closed Session on Item 6.1: The Board will give notice to the appellant within 30 days of its findings.

Member Diaz made the motion to adjourn, seconded by President Pallasigue. The vote was unanimous.

14. ADJOURNMENT Time: 11:30 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board