

Santa Fe South Schools, Inc.
Governance Regular Board Meeting Minutes
Monday, September 15, 2025

Place of Meeting
Santa Fe South Central Office
Conference Room
7000 Crossroads Blvd. Suite 4000
Oklahoma City, OK 73149

Agenda was posted on the doors of the Administration Office and Website.
Administration Doors 09/12/2025 10:40 am, Website 09/12//2025 12:43pm

Meeting was called to order at 6:07pm by Michael Brooks Jimenez. Roll called, and quorum announced.

Board Members Present: Susan Agel, Michael Brooks-Jimenez, Dr. Ed Frick, Vicky Primeaux

Members Absent: Ericka Flores, Tyler Green

Guest Present: Dr. Orlenthea McGowen – Representative from OCCC

Staff Present: Chris Brewster, Maritza Santiago, Angie Serna, Larry McFarlin

Consent Agenda:

The following items concern reports and items of routine matters and will be approved as a single agenda item. Board members may request to remove any item on the consent agenda for further discussion.

1. Approval or disapproval of July 21, 2025, Regular Meeting Minutes
 2. Approval or disapproval of Fund 11 (General Fund) Vendors and Encumbrance Amounts – Jul 1, 2025- Jul 31, 2025
 3. Approval or disapproval of Fund 60 (Activity Fund) Vendors and Encumbrance Amounts – Jul 1, 2025- Jul 31, 2025
 4. Approval or disapproval of Fund 21 (Building Fund) Vendors and Encumbrance Amounts – Jul 1, 2025- Jul 31, 2025
 5. Approval or disapproval of Fund 11 (General Fund) Vendor Fund Payments – Jul 1, 2025- Jul 31, 2025
 6. Approval or disapproval of Fund 60 (Activity Fund) Vendor Fund Payments – Jul 1, 2025- Jul 31, 2025
 7. Approval or disapproval of Fund 21 (Building Fund) Vendor Fund Payments – Jul 1, 2025- Jul 31, 2025
- Motion to approve the Consent Agenda Items was made by Suan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

New Business Agenda Item: Presentation of the SFS Evaluation Performance Framework for Oklahoma City Community College. Dr. McGowen presented to the Board the evaluation from our authorizer, Oklahoma City Community College.

- Motion to approve the presentation of the SFS Evaluation Performance Framework for Oklahoma City Community College was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Financial Reports:

Maritza Santiago, our Director of Finance, provided a brief overview of the financial report and informed the Board that we added funds to our gift fund. Larry McFarlin, our Chief Financial Officer, also informed the Board that we will be moving forward with the line of credit approved on July 21, 2025.

- Motion to approve the financial report for July 2025 was made by Vicky Primeaux and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda Items:

Agenda 1. Discussion and approval or disapproval of the 2025-2026 Estimate of Needs.

- Motion to approve the 2025-2026 Estimate of Needs was made by Susan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 2. Discussion and approval or disapproval of the Activity Fund Transfers.

- Motion to approve the Activity Fund Transfers was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 3. Discussion and approval or disapproval of the Medicaid Policy, which gives consent to bill Medicaid for school-based services.

- Motion to approve the Medicaid Policy, which gives consent to bill Medicaid for school-based services, was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 4. Discussion and approval or disapproval of the revised Bullying and Harassment Prevention Policy.

- Motion to approve the revised Bullying and Harassment Prevention Policy was made by Susan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 5. Discussion and approval or disapproval of the Attestation and Mandated Reporting Policy.

- Motion to approve the Attestation and Mandated Reporting Policy was made by Dr. Ed Frick and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 6. Discussion and approval or disapproval of the revised Mental Health Policy and Protocol.

- Motion to approve the revised Mental Health Policy and Protocol was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 7. Discussion and approval or disapproval of the District Student Code of Conduct Policy.

- Motion to approve the District Student Code of Conduct Policy was made by Susan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 8. Discussion and approval or disapproval of the District Support Personnel Suspension, Demotion, Nonrenewal, or Termination Policy.

- Motion to approve the District Support Personnel Suspension, Demotion, Nonrenewal, or Termination Policy was made by Dr. Ed Frick and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 9. Discussion and approval or disapproval of the District Standards of Performance and Conduct for Teachers Policy.

- Motion to approve the District Standards of Performance and Conduct for Teachers Policy was made by Susan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 10. Discussion and approval or disapproval of the District Student Records Policy.

- Motion to approve the District Student Records Policy was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 11. Discussion and approval or disapproval of the District Compliance with Family Educational Rights and Privacy Act of 1974 (FERPA) Policy.

- Motion to approve the District Compliance with Family Educational Rights and Privacy Act of 1974 (FERPA) Policy was made by Susan Agel and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 12. Discussion and approval or disapproval of the District Personal Electronic Devices Policy.

- Motion to approve the District Personal Electronic Devices Policy was made by Susan Agel and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 13. Discussion and approval or disapproval of the District Nondiscrimination Policy.

- Motion to approve the District Nondiscrimination Policy was made by Vicky Primeaux and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 14. Discussion and approval or disapproval of the District Medication: Administering to Students Policy.

- Motion to approve the District Medication: Administering to Students Policy was made by Susan Agel and seconded by Vicky Primeaux.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 15. Discussion and approval or disapproval of the District Student Drop Out and Remediation Report.

- Motion to accept the District Student Drop Out and Remediation Report was made by Vicky Primeaux and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 16. Discussion and approval or disapproval of the FY26 District Salary Scales.

- Motion to approve the FY26 District Salary Scales was made by Vicky Primeaux and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 17. Discussion and approval or disapproval of the Employee New Hire Report from August 12, 2025 - September 10, 2025.

- Maintenance
 - Cafeteria Worker
 - Cafeteria Worker
 - Cafeteria Worker
 - Paraprofessional - Sped
 - Sped Teacher - Elementary School
 - MS Sped Teacher
 - Computer Teacher - Middle School
 - Paraprofessional - Sped
 - District Athletic Trainer
- Motion to approve the Employee New Hire Report from August 12, 2025 - September 10, 2025 was made by Vicky Primeaux and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Agenda 18. Discussion and approval or disapproval of Employee Resignation/Termination Report from August 12, 2025 - September 10, 2025.

- DISTRICT ATHLETIC TRAINER
 - COMPUTER TEACHER - MIDDLE SCHOOL
 - SPED TEACHER - ELEMENTARY SCHOOL
 - G3 WRITING TEACHER
- Motion to approve the Employee Resignation/Termination Report from August 12, 2025 - September 10, 2025 was made by Susan Agel and seconded by Dr. Ed Frick.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux

Superintendent's Report/ Discussion Items

District Dashboard

- Enrollment approaching 4,900
- Staffing: Essentially fully staffed
- Finance: Tight cash flow through the first of the year, which is fairly routine. Line of credit will be sought for 2 million to smooth any issues that may arise due to reimbursement.
 - CSP, Federal Programs, mid-year adjustments
- Audit: Seeking Attorney General's opinion on items related to audit.

Bark Week total; \$31,412 for Fostering Sweet Dreams

Political issues affecting SFS

- Moment of silence tomorrow for Charlie Kirk
- Blue Ribbon Schools
- Concurrent enrollment for undocumented students

Development

- SFS Elementary School #7
 - Location update
 - Leader update

Loss and gain

- Jose Angel Gomez
- Britt Clay, NSCA state director and SFS Chaplain

Adjournment

- Motion to adjourn the regular meeting at 7:28pm was made by Dr. Ed Frick and seconded by Susan Agel.

Motion Passed: 4-0

Susan Agel
Dr. Ed Frick
Michael Brooks-Jimenez
Vicky Primeaux