

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, NOVEMBER 12, 2020**

**5:00 p.m.**

**Via Zoom Teleconference**

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to [publiccomment@syzschools.org](mailto:publiccomment@syzschools.org) on or before Thursday, November 12, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (484) 424-4203 and enter the access code 826 335 060#. Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: President Gurmilan Time: 5:01 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President

Mr. Antonio Martinez, Board Vice-President

Mr. Rudy Lopez, Board Clerk

Mrs. Irene Lopez, Member

Mrs. Rosaleah Pallasigue, Member - *Absent due to a family emergency*

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

All votes during this meeting were completed by roll call.

**3. AGENDA**

The Board approved the agenda for the meeting.

Motion: Martinez Second: Gurmilan Vote: 4-0

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Persons who wish to comment on topics included on the Closed Session Agenda item were invited to submit comments via email to the following email address [publiccomment@syzschools.org](mailto:publiccomment@syzschools.org) on or before Thursday, November 12, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

There were no public comments.

Board Vice-President Martinez made a motion to recess to Closed Session, seconded by Board Member Irene Lopez. The vote was 4-0.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:07 p.m. in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: San Diegans for Open Government vs. San Ysidro School District, et. al.

Case No. 37-2017-00048800-CU-MC-CTL

**5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)**

Pursuant to Government Code Section 54956.9(d)(1)

Case: J. Alvarez vs. San Ysidro School District, et. al.

Case No. ADJ12617743

**5.3 GOVERNMENT CODE SECTION 54957 (Gonzales)**

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

**5.4 GOVERNMENT CODE SECTION 54957.6 (Gonzales)**

**CONFERENCE WITH LABOR NEGOTIATORS**

Agency Negotiators: Linda Gonzales, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

**RECONVENED into OPEN SESSION at 6:08 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

Joseph Sanchez, Legal Counsel, on behalf of the Board took the following action in Closed Session:

- 1) Item 5.2 - The Board voted 4-0 with Trustee Pallasigue absent to approve a settlement in the amount of \$15,000 in Case No. ADJ12617743 on a motion by Board Vice-President Martinez and seconded by Board President Gurmilan.

**6. CALL TO ORDER** Who: President Gurmilan Time: 6:08 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President

Mr. Antonio Martinez, Board Vice-President

Mr. Rudy Lopez, Board Clerk

Mrs. Irene Lopez, Member

Mrs. Rosaleah Pallasigue, Member - *Absent due to a family emergency*

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

#### 8. FLAG SALUTE by Humberto Gurmilan, Board President

#### 9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Persons who want to comment on topics not included on the agenda or comment on agenda items were invited to submit comments via email to the following email address

[publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, November 12, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

#### 10. ITEMS FROM THE BOARD & SUPERINTENDENT

**Board Member Irene Lopez, Commented:** 1) Welcomed everyone. 2) Thanked management, administration, certificated and classified. 3) Students are excited about being able to change their virtual backgrounds. Thanked Mr. Lewis, Cynthia and Dr. Potter for that. 4) Thanked staff for everything they do. We will continue to work together as a community.

**Board Clerk Rudy Lopez, Commented:** 1) Appreciates everyone's patience. It hasn't been an easy time. 2) Hang in there with us.

**Board Vice-President Martinez, Commented:** 1) The Board took school tours. He is very impressed with the work from staff, particularly, preparing for blended learning. Congratulated certificated, management, Dr. Potter and Mr. Azevedo. 2) Thanked Mr. Mata for being our spokesperson. 3) Congratulated President Elect Joe Biden and Vice-President Elect Kamala Harris for their victory. Thanked everyone that voted. 4) Wished everyone a Happy Thanksgiving!

**Board President Gurmilan, Commented:** 1) He visited La Mirada School. He also was impressed with the work that's being done to make sure our schools are ready to welcome our students back in a safe manner. Everyone's done a great job. 2) Thanked everyone that helped with the Church of Christ event. 3) He attended the flu shot clinic at Willow School. This practice will prepare us to participate in the distribution of the COVID vaccine to our community when it comes out. 4) Let's be careful and take care of our families and each other. 5) Wished everyone a Happy Thanksgiving!

**Superintendent Potter, Commented:** 1) Thanked the Governing Board for coming out to the events. 2) She is proud to say that the district has closed the digital divide. 3) Wished all military families a happy belated Veteran's Day. 4) Under the leadership of our Chief Business Official, we've held three Long Range Master Facility Plan Virtual Town Hall Meetings. The next meeting will be on December 1, 2020 for the Beyer site. 5) Thanked Dr. Farkas for coordinating the COVID staff testing and thanked staff for getting tested. She is grateful to the San Diego County Health and Human Services Department for paying for the COVID testing for all staff. 6) The week of November 16 are parent conferences. Thanked the teachers for their hard work. 7) Casa Familiar partnered with our district and the San Diego Food Bank for food distributions for the community at the old Kmart parking lot in San Ysidro. 8) Visited the Child Nutrition and Educational Services Department. Thanked the Child Nutrition Team for serving seventy-three thousand nine hundred meals. Thanked the Educational Services Department for the COVID Care Grading Policy that's on the agenda. Ninety-five percent of our students are showing up for distance learning. 9) Thanked everyone for taking care of our children, their families and community during this difficult time.

**11. CONFERENCE SESSION**

**Reports/Presentations**

- 11.1** Fiscal Crisis & Management Assistance Team (FCMAT) - Presentation of Fiscal Health Risk Analysis Report - Chief Analyst, Diane Branham & Intervention Specialist, Julie Auvil
- 11.2** District Action Plan and Update Regarding FCMAT - Fiscal Health Risk Analysis (Dated 10-30-20) - Chief Business Official, Marilyn Adrianzen
- 11.3** 2020-2021 COVID Safety Modified Transportation Services - Director of Maintenance, Operations, Transportation & Facilities, Paulo Azevedo

**12. GENERAL ADMINISTRATION**

**12.1 MINUTES**

The Board approved the minutes of the Regular Board Meeting of October 15, 2020 and minutes of the Special Board Meetings of October 1, 2020 and October 29, 2020.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.2 ORGANIZATIONAL MEETING (Potter)**

The Board approved Monday, December 14, 2020, at 5:00 p.m. as the date and time for the annual Organizational Meeting of the Governing Board per Education Code section 35143. Pursuant to Governor Newsom’s Executive Order N-29-20, the annual Organizational Meeting of the San Ysidro School District Board shall be held by teleconference.

Motion: I. Lopez Second: Martinez Vote: 4-0

**12.3 REVISED 2020 GOVERNING BOARD MEETING SCHEDULE (Potter)**

The Board approved the revised 2020 Governing Board Meeting Schedule to change the Annual Organizational Meeting from Thursday, December 17, 2020 to Monday, December 14, 2020 at 5:00 p.m.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.4 LEARNING CONTINUITY AND ATTENDANCE PLAN 2020-21 UPDATED**

(Adrianzen/Gonzalez)

Information only. The plan was revised in accordance with SDCOE recommendation to give a further description on the line-item budget section of the “Actions Related to In-Person Instructional Offerings” section of the plan.

**12.5 2020-2021 GRADING POLICY FOR DISTANCE LEARNING ACADEMY AND BLENDED LEARNING PROGRAM (Gonzalez)**

The Board approved the grading policy for the Distance Learning Academy and Blended Learning Program to be in effect during the 2020-21 school year due to the COVID-19 pandemic.

Motion: R. Lopez Second: Gurmilan Vote: 4-0

**12.6 FIRST READING AND ADOPTION OF REVISED ADMINISTRATIVE REGULATION 5143 - INSURANCE (Gonzalez/Adrianzen)**

The Board approved First Reading and Adoption of Revised Administrative Regulation 5143 related to Insurance for Athletic Teams.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.7 FIRST READING OF REVISED ADMINISTRATIVE REGULATION NO. 3541 -  
TRANSPORTATION ROUTES AND SERVICES (Adrianzen/Azevedo)**

The Board approved First Reading of revised Administrative Regulation 3541- Transportation Routes and Services.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.8 AB1200 AND COLLECTIVE BARGAINING MEMORANDUM OF UNDERSTANDING  
WITH THE CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION -AMENDMENT NO. 1  
(Adrianzen)**

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education and Amendment No. 1 to the Collective Bargaining Memorandum of Understanding between the San Ysidro School District and the Classified School Employees Association for the period of July 1, 2020 through June 30, 2021 and its Chapter 154 coronavirus response.

Motion: Martinez Second: Gurmilan Vote: 4-0

**12.9 AB1200 AND COLLECTIVE BARGAINING MEMORANDUMS OF UNDERSTANDING  
WITH THE SAN YSIDRO EDUCATION ASSOCIATION (Adrianzen)**

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education and the Collective Bargaining Memorandums of Understanding between the San Ysidro School District and the San Ysidro Education Association for the period of July 1, 2020 through June 30, 2021 regarding in-person special education assessments & School Counselor preparation days.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.10 AB1200 FOR CERTIFICATED AND CLASSIFIED MANAGEMENT STAFF (Adrianzen)**

The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education regarding the COVID related technology stipend of \$500.00 for Certificated and Classified Management staff for the 2020-2021 school year.

Motion: I. Lopez Second: Martinez Vote: 4-0

**12.11 AB1200 AND COVID RELATED TECHNOLOGY STIPEND FOR CLASSIFIED  
CONFIDENTIAL STAFF (Adrianzen)**

The Board approved/ratified the COVID related technology stipend of \$500.00 for Classified Confidential staff for the 2020-2021 school year and the submittal of AB1200 to the San Diego County Office of Education.

Motion: Gurmilan Second: Martinez Vote: 4-0

**12.12 AMENDMENT TO EXHIBIT A OF THE MEMORANDUM OF UNDERSTANDING BETWEEN  
SAN YSIDRO SCHOOL DISTRICT AND SAN YSIDRO EDUCATION ASSOCIATION  
REGARDING SCHOOL REOPENINGS (Gonzales)**

The Board approved the amendment to Exhibit A of the Memorandum of Understanding between the San Ysidro School District and the San Ysidro Education Association regarding schools reopening.

Motion: Martinez Second: I. Lopez Vote: 4-0

**12.13 FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM (FCMAT) - FISCAL HEALTH RISK ANALYSIS (DATED 10-30-20) (Adrianzen)**

Information only.

**13. CONSENT CALENDAR**

The Board approved the Consent Calendar.

Motion: Martinez Second: I. Lopez Vote: 4-0

**13A. PERSONNEL - CLASSIFIED**

**RESIGNATION (Gonzales)**

The Board approved/ratified the resignation for the following as recommended by staff:

**13A.1** Instructional Aide

**13B. PERSONNEL – MANAGEMENT/CONFIDENTIAL**

**EMPLOYMENT (Gonzales)**

The Board approved/ratified the employment for the following as recommended by staff:

**13B.1** Personnel Technician

**JOB DESCRIPTION (Gonzales)**

The Board approved the revised job description for the following as recommended by staff:

**13B.2** From Human Resources and Business Services Technician to Business Services Technician

**REASSIGNMENT/APPOINTMENT (Gonzales)**

The Board approved the reassignment/appointment for the following as recommended by staff:

**13B.3** Business Services Technician

**13C. CURRICULUM & INSTRUCTION**

**13C.1 PURCHASE OF FLOCABULARY LICENSES FROM NEARPOD, INC. (Gonzalez/Madera)**

The Board ratified the purchase of Flocabulary licenses from Nearpod, Inc. for special education students and teachers to implement during Distance Learning at the total cost of \$5,000.00 from the C.A.R.E.S. Act Fund.

**13C.2 PROFESSIONAL DEVELOPMENT (Gonzalez)**

The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled:

<b>PARTICIPANT(S)</b>	<b>EVENT</b>	<b>PLACE</b>	<b>FROM/TO</b>	<b>COST</b>	<b>FUNDING</b>
Oscar Madera, Kathleen Cordero, Rick Quintana, Denise Villezcas	2021 ACSA Every Child Counts Symposium	Online	February 3-5, 2021	\$746.00	Title II Fund
Russell Little	ACSA 2020 Leadership Summit	Online	November 5-6, 2020	\$329.00	General Fund

Kathleen Cordero, Rick Quintana, Denise Villezcas, Manuel Bojorquez, Maria Preciado	Alternative Dispute Resolution Training	Online	November 9, 2020	\$0	No Cost
Irene Herrera Cevallos, Maria Rodriguez, Maria Preciado	AVID Principals' Network	Online	November 17 & 19, 2020 <i>-Revised-</i>	\$0	No Cost
Omar Calleros, Veronica Medina	Chronic Absenteeism	Online	January 12, 2021	\$180.00	Title II Funds
Nadia Aviles	Creating a Safe Space for Lesbian, Gay, Bisexual, and Transgender Youth	Online	October 27 & 29, 2020	\$0	No Cost
Oscar Madera, Denise Villezcas, Rick Quintana, Maria Rodriguez	Crime Victim & Survivor Summit: <i>Mapping Intersections Across Service Systems for Prevention, Protection and Healing</i>	Online	November 9, 2020	\$0	No Cost
Nadia Aviles	Diamond Safety Team Training	Online	November 20, 2020	\$30.00	Title II Fund
Dr. David Farkas, Nadia Aviles, Veronica Medina	Impact of Legislation on CWA/Student Services Update	Online	January 21, 2021	\$270.00	Title II Fund
Veronica Medina	MCEC Education Summit 2020	Online	November 17-18, 2020	\$0	No Cost
Elmy Flores, Pablo Sainz	Orange County Department of Education Interpreters &	Online	August 26 - September 26, 2020	\$200 (\$100 each to be reimbursed to participants)	General Fund

	Translators Virtual Conference				
Kathleen Cordero	Section 504 Training	Online	February 2, 2021	\$100.00	Title II Fund
Veronica Medina	Supporting Foster Youth with Intellectual and Developmental Disabilities	Online	November 16 & 17, 2020	\$0	No Cost
Nadia Aviles	Suspension & Expulsion Training	Online	October 6, 2020	\$100.00 <i>-Revised-</i>	Title II Fund
Irene Herrera-Cevallos	The Distance Learning Playbook for Leaders Institute	Online	December 1, 2020	\$199.00	CARES Fund
Nadia Aviles	Vaping Training of Trainers	Online	November 17, 2020	\$0	No Cost

### 13D. BUSINESS

#### 13D.1 PURCHASING REPORT (Adrianzen)

The Board approved/ratified the following purchase orders incurred by the District during the period October 7, 2020 through November 2, 2020.

#### 13D.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of October 7, 2020 through November 3, 2020 for a total expenditure of \$1,272,748.88.

#### 13D.3 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$2,389.00 to help support and enrich our educational programs.

#### 13D.4 DONATION REFUND (Adrianzen)

The Board approved to refund Park Haven Apartments the amount of \$969.14 which is the remaining balance of the donation that was made for the purchase of 51 Chromebooks for Willow School students who received Perfect Attendance recognitions during the 2019-20 school year.

#### 13D.5 AGREEMENT WITH THRASHER TERMITE & PEST CONTROL (Adrianzen/Azevedo)

The Board approved/ratified the agreements with Thrasher Termite and Pest Control to provide termite fumigation services at Smythe CDC and the District Office at the estimated cost of \$28,050.00 from the Routine Restricted Maintenance Account.

**13D.6 AMENDMENT NO. 1 TO THE FLEETWASH, INC. AGREEMENT - REVISED**

(Adrianzen/Azevedo)

The Board approved/ratified the revised amendment to the Fleetwash, Inc. Agreement to provide washing of transportation vehicles during school year 2020-21 at an estimated annual cost of \$3,000.00 from the General fund.

**13D.7 LICENSE AGREEMENT WITH ACHIEVE3000 FOR ACHIEVE3000 MATH AT LA MIRADA ELEMENTARY** (Gonzalez/English)

The Board approved/ratified the license agreement with Achieve3000 to implement the Achieve3000 Math™ program at La Mirada Elementary during the 2020-21 school year at the cost of \$2,630.00 from the CARES Act Fund.

**13D.8 SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM-(SDQPI) 2020-2021– AMENDMENT NO. 1** (Gonzalez/Reed)

The Board approved/ratified Amendment No. 1 to the San Diego Quality Preschool Initiative Program Agreement No. 20210390 for fiscal year 2020-21 which increases the California State Preschool Program (CSPP) Quality Block Grant to \$77,646.11.

**13D.9 PURCHASE OF A REFRIGERATED FOOD DELIVERY TRUCK VIA CONTRACT NO. 081716-NAF BETWEEN NATIONAL AUTO FLEET GROUP AND SOURCEWELL**

(Adrianzen/Azevedo/Zarzosa)

The Board approved the purchase of a new refrigerated food delivery truck via a contract between National Auto Fleet Group and Sourcewell (NJPA) Contract No. 081716-NAF. The cost of the vehicle is estimated at \$132,714.59 to be paid from the CARES Act federal stimulus fund.

**13D.10 LICENSE AGREEMENT WITH SEESAW AS A REMOTE LEARNING TOOL FOR OCEAN VIEW HILLS SCHOOL** (Gonzalez/Carranza)

The Board approved/ratified the license agreement with Seesaw as a remote learning tool for students in grades Kindergarten through 2<sup>nd</sup> at Ocean View Hills School at the total cost of \$1,688.50 from Title I funds.

**13D.11 AGREEMENT WITH ALLIANCE FOR AFRICAN ASSISTANCE** (Gonzalez/Madera)

The Board approved the agreement with Alliance for African Assistance to provide interpretation and translations services in multiple languages for the Special Education Department in an amount not to exceed \$11,000.00 from the General fund for 2020-2021 school year.

**13D.12 AGREEMENT WITH SAN DIEGO STATE UNIVERSITY FOR SERVICE LEARNING** (Gonzales)

The Board approved the agreement with San Diego State University for the purpose of providing supervised, practical learning experiences for university students.

**13D.13 LICENSE RENEWAL AGREEMENT WITH KUTA SOFTWARE LLC FOR THE KUTA WEB PROGRAM AT SAN YSIDRO MIDDLE SCHOOL** (Gonzalez/Rodriguez)

The Board approved/ratified the Renewal license agreement with Kuta Software LLC for the Math Web Program for San Ysidro Middle School at the total cost of \$642.00 from the CARES Act Fund.

**13D.14 AGREEMENT WITH UNITED PLUMBING HEATING AIR & ELECTRIC** (Adrianzen/Azevedo)

The Board approved the agreement with United Plumbing Heating Air & Electric to provide services during fiscal year 2020-21 on an “as needed” basis and in an amount not to exceed \$40,000.00 from the Routine Restricted Maintenance Account.

November 12, 2020

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Board Member Irene Lopez made a motion to adjourn, seconded by Board Vice-President Martinez. The vote was 4-0.

**14. ADJOURNMENT**            Time: 7:55 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Governing Board