

**SAN YSIDRO SCHOOL DISTRICT**  
4350 Otay Mesa Road San Ysidro, CA 92173  
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

**REGULAR MEETING OF THE GOVERNING BOARD**  
**THURSDAY, AUGUST 13, 2020**  
**5:00 p.m.**  
**Via Zoom Teleconference**

Pursuant to Governor Newsom's Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, August 13, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (929) 324-9725 and enter the access code 174 127 337#. Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

**MINUTES**

**1. CALL TO ORDER** Who: President Gurmilan Time: 5:00 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

**2. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President  
Mr. Antonio Martinez, Board Vice-President  
Mr. Rudy Lopez, Board Clerk  
Mrs. Irene Lopez, Member  
Mrs. Rosaleah Pallasigue, Member

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

All votes during this meeting were completed by roll call.

**3. AGENDA**

The Board approved the agenda.

Motion: Martinez Second: Pallasigue Vote: 5 Ayes - 0 Noes

**4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS**

Persons who wish to comment on topics included on the Closed Session Agenda item were invited to submit comments via email to the following email address [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, August 13, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

There were no public comments.

Board Member Pallasigue made a motion to recess to Closed Session, seconded by Vice-President Martinez. The vote was 5 Ayes - 0 Noes.

**5. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:06 p.m. in accordance with section 54954.5 regarding:**

**5.1 CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (Potter)**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9:  
No. of cases: 2

**5.2 GOVERNMENT CODE SECTION 54957 (Farkas)**  
**PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

**5.3 GOVERNMENT CODE SECTION 54957.6**  
**CONFERENCE WITH LABOR NEGOTIATORS (Farkas)**  
Agency Negotiators: David Farkas, Executive Director of Human Resources  
Employee Organizations:  
    San Ysidro Education Association/CTA  
    California School Employees Association, Chapter 154  
Unrepresented:  
    Administrators, Classified Management, Confidential/Supervisory

**RECONVENED into OPEN SESSION at 6:04 p.m.** to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

Joseph Sanchez, Legal Counsel, on behalf of the Board, took the following action in Closed Session:

- 1) Item 5.1 - The Board voted unanimously on a motion by Board Clerk Rudy Lopez, seconded by Board Member Irene Lopez to uphold the findings of the investigation report dated July 17, 2020.

**6. CALL TO ORDER** Who: President Gurmilan Time: 6:04 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsom’s Executive Order N-29-20.

**7. ROLL CALL** by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board  
Mr. Humberto Gurmilan, Board President  
Mr. Antonio Martinez, Board Vice-President  
Mr. Rudy Lopez, Board Clerk  
Mrs. Irene Lopez, Member  
Mrs. Rosaleah Pallasigue, Member

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

**8. FLAG SALUTE** by Humberto Gurmilan, Board President

**9. BOARD RECOGNITION - DISTINGUISHED CHAMPIONS (Mata)**

- 9.1 Jason Perry, Former San Diego Charger and Denny Bhakta - Presenter David Farkas
- 9.2 Anil and Bharti Patel - Presenter David Farkas
- 9.3 Rito Arciaga - Presenter David Farkas

**10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS**

Persons who wanted to comment on topics not included on the agenda or comment on agenda items were invited to submit comments via email to the following email address [publiccomment@sysdschools.org](mailto:publiccomment@sysdschools.org) on or before Thursday, August 13, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

**11. ITEMS FROM THE BOARD & SUPERINTENDENT**

**Board Member Pallasique, Commented:** 1) Thanked staff for the rolling out of this year. It's been a huge undertaking. 2) We are here to work through any unexpected things that come up. 3) She will do her best to assist in any way she can.

**Board Member Irene Lopez, Commented:** 1) Thanked the technology team for the chromebook distribution. 2) Thanked the gardeners and maintenance for all the work they do at the schools. 3) It's very important that we work with each other during this pandemic. 4) It's a big day Monday. Staff has been preparing for children to return online. 5) The safety of students and staff is very important to the Board.

**Board Clerk Rudy Lopez, Commented:** 1) Welcomed everyone back. 2) Thanked everyone for sticking with us during these uncertain times. 3) We will be doing distance learning and it will be more rigorous than it was last year. 4) We need to have open communication.

**Vice-President Martinez, Commented:** 1) Thanked the distinguished champions, Veronica Medina and Rodrigo Amezcua for making those connections happen and for bringing hope to our community. 2) Thanked all staff for their hard work during this transition. We never thought last year that we would be in this scenario today. He feels blessed to be a part of a school district who is on top of it. 3) Thanked the IT team. 4) We will get through this COVID. Thanked Dr. Potter for leading us in the right direction. 5) Safety above everything else has to be the priority. 6) Open communication needs to happen. 7) This school year will be successful.

**President Gurmilan, Commented:** 1) Welcomed everyone back. 2) Thanked all the staff who have been working hard to get ready for the new school year. 3) It will be challenging but communication is the key. Reach out to us so we can make the transition as smooth as possible. 4) As Vice-President Martinez said, we are leading other districts in the way we are conducting things here. He is very proud to start the school year because we are ready. 5) We will be safe and try to provide the highest quality education even with these circumstances. 6) Thanked Ms. Medina and Mr. Amezcua for the work they are doing. 7) Thanked Clerk Rudy Lopez for working hard.

**Superintendent Potter, Commented:** 1) Welcomed everyone back to the 20-21 school year. 2) Although this year life was disrupted by the worldwide Coronavirus health crisis, she believes that the existence of hope lives within us. This is why our Board President, Mr. Mata and our Governing Board chose the theme for this year "Together, Juntos." 3) Thanked the Child Nutrition Department and maintenance for serving

approximately 268,000 meals to our students. 4) Thanked staff for returning ready to launch our new school year. There were over 9,000 views for our first virtual Welcome Back staff event. 5) Thanked the technology team led by Mr. Lewis for the chromebook distribution events. We distributed almost 1,000 chromebooks to students the week prior to school beginning. 6) Our parent orientation was viewed by 4,216 families. The parent orientation will be displayed in English and Spanish. 7) She will publish a welcome back letter to parents with information for students for the new school year. 8) Thanked the teachers who voluntarily did professional development for the Distance Learning Academy Program. 9) Thanked Manuela Colom and the Safety Task Force for the COVID Prevention Safety Plan for Schools. We are one of the first districts to publish the plan. 10) Thanked Mr. Azevedo and his team for preparing our schools. We have everything we need to keep our schools safe. 11) Thanked union leaders for the MOUs to launch the school year with safety at the top of our priority for staff and students.

## **12. CONFERENCE SESSION**

### **Reports/Presentations**

- 12.1 General Obligation Bond Update - Measures T & U - Financial Advisor, Dale Scott**
- 12.2 Governmental Accounting Standards Board (GASB) 75 and Other Post-Employment Benefits (OPEB) - Nyhart Actuary Representative, James Burns and from Ascensus Company, John Mallows**

## **13. GENERAL ADMINISTRATION**

### **13.1 MINUTES**

The Board approved the minutes of the Regular Board Meetings of July 16, 2020 and June 25, 2020 and the minutes of the Special Board Meetings of July 30, 2020 and July 28, 2020.

Motion: Pallasigue Second: Martinez Vote: 5 Ayes - 0 Noes

### **13.2 COVID-19 PREVENTION PLAN FOR DISTRICT AND SCHOOLS (Colom/Gonzalez)**

Information only. The COVID-19 Prevention Plan for District and Schools will be posted on the district and school websites. This plan will be updated as guidance from the state and county public health departments continues to evolve.

### **13.3 GOVERNMENTAL ACCOUNTING STANDARDS BOARD (GASB) AND OTHER POST-EMPLOYMENT BENEFITS (OPEB) – STATEMENT NO. 75 REPORT FOR FISCAL YEAR 2019-20 (Adrianzen)**

Information Only. *(A representative from Nyhart Company was available to answer any questions from the Governing Board.)*

### **13.4 COMPENSATION AGREEMENT FOR PROPERTY RETAINED BY THE CITY OF SAN DIEGO FOR FUTURE DEVELOPMENT – TAILGATE PARK, SAN DIEGO, CA (Adrianzen)**

The Board approved the Compensation Agreement for property retained by the City of San Diego for future development. The San Ysidro School District has been identified as an Affected Taxing Entity (ATE) for the site known as Tailgate Park, San Diego, CA.

Motion: Martinez Second: I. Lopez Vote: 5 Ayes - 0 Noes

### **13.5 COMPENSATION AGREEMENT FOR PROPERTY RETAINED BY THE CITY OF SAN DIEGO FOR FUTURE DEVELOPMENT – WOOLWORTH BUILDING (Adrianzen)**

The Board approved the Compensation Agreement for property retained by the City of San Diego for future development. The San Ysidro School District has been identified as an Affected Taxing Entity (ATE) for the site known as the Woolworth Building, 3067 University Avenue, San Diego, CA.

Motion: Martinez Second: I. lopez Vote: 5 Ayes - 0 Noes

**13.6 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION REGARDING SCHOOL REOPENINGS (Farkas)**

The Board approved the Memorandum of Understanding between the San Ysidro School District and the California School Employees Association regarding school reopenings.

Motion: Martinez Second: Pallasigue Vote: 5 Ayes - 0 Noes

**13.7 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND SAN YSIDRO EDUCATION ASSOCIATION REGARDING SCHOOL REOPENINGS (Farkas)**

The Board approved the Memorandum of Understanding between the San Ysidro School District and the San Ysidro Education Association regarding school reopenings.

Motion: Martinez Second: Gurmilan Vote: 5 Ayes - 0 Noes

**13.8 RESOLUTION NO. 20/21-0011 (Adrianzen)**

The Board approved Resolution No. 20/21-0011 Delegation of Authority designating Dr. Gina A. Potter, Superintendent and Ms. Marilyn Adrianzen, Chief Business Official as the authorized agents to sign and enter contracts to carry out District business effective August 14, 2020.

Motion: I. Lopez Second: Pallasigue Vote: 5 Ayes - 0 Noes

**14. CONSENT CALENDAR**

The Board approved the Consent Calendar:

Motion: Martinez Second: Pallasigue Vote: 5 Ayes - 0 Noes

**14A. CURRICULUM & INSTRUCTION**

**14A.1 APPROVAL OF SAN YSIDRO SCHOOL DISTRICT INSTRUCTIONAL MATERIALS LIST FOR THE 2020-2021 SCHOOL YEAR (Colom/Gonzalez)**

The Board approve the San Ysidro School District Instructional Materials/Textbook List for the 2020-2021 school year.

**14A.2 POLICIES AND PROCEDURES FOR UNIFORM COMPLAINT PROCEDURE (UCP) 1 & 4 FOR THE 2020-2021 SCHOOL YEAR (Colom/Gonzalez)**

The Board approved the Policies and Procedures for Uniform Complaint Procedures (UCP) 1 and 4 for the 2020-2021 school year.

**14A.3 PROFESSIONAL DEVELOPMENT (Colom/Gonzalez)**

The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Omar Calleros	Review of Updated Schools Guidance Webinar	Online	July 20, 2020	\$0	No Cost

Omar Calleros	San Diego Food Bank Annual Meeting and COVID-19 Town Hall	Online	July 22, 2020	\$0	No Cost
Omar Calleros	ASES Relaunch Guide Information Session	Online	July 27, 2020	\$0	No Cost
Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero, Laura English, Consuelo Carranza, Erika Meza, Russell Little, Efrain Burciaga, Manuel Bojorquez, Maria Rodriguez, Maria Preciado, Irene Herrera Cevallos, Rick Quintana, Denise Villezcas	Second Ste Train-The-Trainer Professional Development, Via Zoom	Online	August 3, 2020	\$0	No Cost
Diana Flores, Maricela Cali, Marianna Rochin, Aleyda Santoyo, Christian Cali	The Zones of Regulation All Day Webinar	Online	August 13, 2020	\$950.00	Title II Fund
Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero, Denise Villescaz, Rick Quintana, Karina Victorino	California SEL Roadshow 3-Day Institute	Online	July 29, 2020 Aug. 18, 2020 Aug. 21, 2020	\$400.00	Title II Fund
Veronica Medina	Joint Homeless & AB 490 Foster Care District Liaison Meeting	Online	Sept. 10, 2020	\$0	No Cost
Veronica Medina	2020 NAEHCY Virtual Conference	Online	October 5-9, 2020	\$150.00	McKinney-Vento Fund
Veronica Medina	Fall Homeless Education Coordinators Meeting	Online	September 22-23, 2020	\$0	No Cost
Omar Calleros	DA Support for Learning Continuity and Attendance Plan Development --- R9 Virtual Learning Community: Virtual	Online	August 5, 2020	\$0	No Cost

	Programming				
Veronica Aguayo	Attendance Awareness Campaign Update Webinar	Online	August 9, 2020	\$0	No Cost
Marilyn Adrianzen	Business Executives Leadership Program – CBO Certification	Virtual	October 9, 2020 – January 16, 2022	\$5,400.00	General Fund
Patricia Caro	Reopening Schools in the COVID-19 Climate: Complying With the Civic Center Act	Virtual	August 12, 2020	\$0	No Cost
Linda Gonzales	Staffing and Enrollment Strategies: Managing the COVID-19 Collapse—An Interactive Two-Part Webinar Series;	Virtual	October 6, 2020 October 13, 2020 October 20, 2020 October 22, 2020	\$1,100.00	General Fund

#### 14B. BUSINESS

##### 14B.1 PURCHASING REPORT (Adrianzen)

The Board approved/ratified the following purchase orders incurred by the District during the period July 1, 2020 through August 4, 2020.

##### 14B.2 EXPENDITURE REPORT (Adrianzen)

The Board approved/ratified the expenditures incurred by the District during the period of July 9, 2020 through August 2, 2020 for a total expenditure of \$854,601.21.

##### 14B.3 ACCEPTANCE OF DONATIONS (Adrianzen)

The Board accepted donations valued at \$1,400.00 to help support and enrich our educational programs.

##### 14B.4 AGREEMENT WITH WORLDPAY ISO INC. NPC (Adrianzen)

The Board approved the 3-year Merchant Processing Agreement with Worldpay ISO Inc. also known as National Processing Company (NPC) to provide an online ASB school payment system.

##### 14B.5 AGREEMENT WITH GOLD STAR FOODS (Adrianzen/Zarzosa)

The Board approved/ratified the agreement with Gold Star Foods to provide food commodities during 2020-21 school year to the District's Nutrition Services Department through the existing "piggyback" agreement between Gold Star Foods and Downey Unified School District Bid No. 18/19-01.

##### 14B.6 AGREEMENT WITH ECOLAB INC. (Adrianzen/Zarzosa)

The Board approved/ratified the agreement with Ecolab Inc. to provide cleaning and sanitizing products for the school cafeterias during the 2020-21 school year from the Child Nutrition fund.

**14B.7 AGREEMENT WITH EMS LINQ INC. (Adrianzen/Zarzosa)**

The Board approved the 3-year agreement with EMS LINQ Inc. to host the Child Nutrition database and provide a contactless system for all school sites.

**14B.8. AGREEMENT WITH ZONAR SYSTEMS (Adrianzen/Azevedo)**

The Board approved/ratified the 3-year agreement with Zonar Systems to provide fleet management web application and GPS tracking system at an annual cost of 12,020.84 from the General fund.

**14B.9 AGREEMENT WITH TOM SILVA CONSULTING (Adrianzen/Azevedo)**

The Board approved the agreement with Tom Silva Consulting for professional school facilities planning services on an “as needed” basis for fiscal year 2020-21 at an hourly rate of \$150.00 and at an amount not to exceed \$15,500.00 from the Redevelopment Agency funds.

**14B.10 AGREEMENT WITH AGUILAR ARCHITECTS FOR POST CONSTRUCTION SERVICES – AMENDMENT NO. 5 (Adrianzen/Azevedo)**

The Board approved Amendment No. 5 to the Aguilar Architects Agreement for Post Construction items that require attention for DSA closeout of the La Mirada and Smythe Modernization Projects in an amount up to \$37,680.00 from the Redevelopment Agency funds.

**14B.11 AGREEMENT WITH ALLIANCE ENGINEERING OF CALIFORNIA (Adrianzen/Azevedo)**

The Board approved the agreement with Alliance Engineering of California, Inc. to provide DSA Project Inspection Services to close projects at La Mirada and Smythe Schools at a not to exceed cost of \$10,000.00 from the Redevelopment Agency funds.

**14B.12 AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE 2020-2021 SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM (SDQPI) (Colom/Gonzalez/Reed)**

The Board approved/ratified the 3-year agreement with the the San Diego County Superintendent of Schools for the Quality Preschool Initiative (SDQPI) Program from July 2, 2020 to June 30, 2023.

**14B.13 MEMORANDUM OF UNDERSTANDING WITH JEWISH FAMILY SERVICE (Colom/Gonzalez/Reed)**

The Board approved the Memorandum of Understanding with the Jewish Family Service to provide the “Triple P” Positive Parenting Program to children and families of the District during school year 2020-21 at no cost to the District.

**14B.14 AGREEMENT WITH THE PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) (Colom/Gonzalez/Reed)**

The Board approved the agreement with the Parent Institute for Quality Education to provide virtual workshops for parents of preschool students during the 2020-21 school year at no cost to the district.

**14B.15 AGREEMENT WITH THE PARENT INSTITUTE FOR QUALITY EDUCATION (PIQE) (Colom/Gonzalez)**

The Board approved the agreement with the Parent Institute for Quality Education to provide parent workshops at seven K-8 school sites during the 2020-21 school year at an estimated cost of \$42,000.00 from the Title I fund.

**14B.16 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY TEACHING REGARDING STUDENT TEACHING/CLINICAL PRACTICE PARTNERSHIP (Farkas)**

The Board approved the agreement renewal with Point Loma Nazarene University for student teaching/clinical practice from September 1, 2020, through August 31, 2023.

**14B.17 AGREEMENT WITH POINT LOMA NAZARENE UNIVERSITY FOR FIELDWORK PLACEMENT (Farkas)**

The Board approved the agreement renewal with Point Loma Nazarene University for fieldwork practice from September 1, 2020, through August 31, 2023.

**14B.18 AGREEMENT WITH NAUMANN HOBBS MATERIAL HANDLING FOR PLANNED MAINTENANCE AGREEMENT (Adrianzen/Azevedo)**

The Board approved the Planned Maintenance Agreement with Naumann Hobbs Material Handling to provide repair services during 2020-21.

**14B.19 AGREEMENT WITH DOUG'S SCHOOL BUS SAFETY & TRAINING SERVICES (Adrianzen/Azevedo)**

The Board approved the agreement with Doug's School Bus Safety & Training Services for fiscal year 2020-21.

**14B.20 LICENSE AGREEMENT WITH SCREENCASTIFY AS A GOOGLE CHROME BROWSER EXTENSION (Colom/Gonzalez)**

The Board approved the license agreement with Screencastify to use as a Google Chrome browser extension during the 2020-2021 school year at a total cost of \$5,250.00 from the CARES fund.

**14B.21 AGREEMENT WITH KEYANALYTICS (Adrianzen)**

The Board approved the agreement with KeyAnalytics to prepare the Annual & Five Year Developer Fee Report for 2019-20 at a cost up to \$4,000.00 from the General fund.

**14B.22 SERVICE AGREEMENT WITH 806 TECHNOLOGIES, INC. FOR THE TITLE I CRATE PROGRAM (Colom/Gonzalez)**

The Board approved the service agreement with 806 Technologies, Inc. for the *TitleICrate* Program, for the 2020-2021 school year at a total cost of \$3,800.00 from the General fund.

Vice-President Martinez made a motion to adjourn, seconded by President Gurmilan. The vote was 5 Ayes - 0 Noes.

**15. ADJOURNMENT** Time: 7:22 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary  
Governing Board