

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

SPECIAL MEETING OF THE GOVERNING BOARD
THURSDAY, SEPTEMBER 10, 2020
5:00 p.m.
Via Zoom Teleconference

Pursuant to Governor Newsom's Executive Order N-29-20, this Special Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link <https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos>. Public comment may be submitted by email to publiccomment@sysdschools.org on or before Thursday, September 10, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (502) 791-5618 and enter the access code 780 912 617#. Closed Session will be conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Gurmilan Time: 5:02 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsom's Executive Order N-29-20.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President
Mr. Antonio Martinez, Board Vice-President
Mr. Rudy Lopez, Board Clerk - *Arrived at 5:16 p.m.*
Mrs. Irene Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. FLAG SALUTE by Humberto Gurmilan, Board President

4. AGENDA

The Board approved the agenda for the meeting.

Motion: Martinez Second: I. Lopez Vote: 4-0

All votes during this meeting were completed by roll call.

5. PUBLIC COMMENT/COMMUNICATIONS ON OPEN AND CLOSED SESSION ITEMS

Persons who want to comment on topics not included on the agenda or comment on agenda items were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, September 10, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

Vice-President Martinez made a motion to recess to Closed Session, seconded by Board Member Pallasigue. The vote was 4-0.

6. GOVERNING BOARD – RECESSED to CLOSED SESSION at 5:08 p.m. in accordance with section 54954.5 regarding:

**6.1 GOVERNMENT CODE SECTION 54957 (Potter)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT**

RECONVENED into OPEN SESSION at 6:18 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board took no action in Closed Session.

Board President Gurmilan announced that Clerk Rudy Lopez joined the meeting at 5:16 p.m.

**7. CONFERENCE SESSION
Reports/Presentations**

- 7.1** Learning Continuity and Attendance Plan 2020-2021 - Presented by Director of Educational Services, Cynthia Gonzalez, Coordinator of Community Schools and Expanded Learning Programs, Omar Calleros and Director of Child Nutrition Services, Evelyn Zarzosa
- 7.2** Refinancing 2012 Certificates of Participation (COPS) for Community Facilities District (CFD) #3 - Presented by Dale Scott, Financial Advisor
- 7.3** 2019-2020 Unaudited Actuals - Chief Business Official, Marilyn Adrianzen

8. GENERAL ADMINISTRATION

8.1 BOARD GOVERNANCE WORKSHOP

The Board reviewed the following topics:

- Roles of Board and Superintendent
- Governance Team Standards of Practice & Board Bylaws
- District theme, vision, mission, 4 pillars, and areas of focus
- Operating protocols and Board Policies
- Brown Act and Robert’s Rule of Order
- Education Services Overview
 - Learning Continuity and Attendance Plan 2020-2021
 - COVID-19 Safety Prevention Plan for Schools
- Business Services Overview
 - Budget Overview
 - Nutrition Services
 - MOTF
- Human Resources Overview
- Board Workshop Dates

8.2 UNAUDITED ACTUALS FINANCIAL REPORT FOR FISCAL YEAR 2019-2020 (Adrianzen)

The Board approved the Unaudited Actuals Financial Report for fiscal year 2019-2020. Chief Business Official, Marilyn Adrianzen, provided a presentation on the Unaudited Actuals.

Motion: Martinez Second: I. Lopez Vote: 5-0

8.3 OPEN PUBLIC HEARING FOR THE LEARNING CONTINUITY AND ATTENDANCE PLAN FOR 2020-2021 (Gonzalez)

The Board opened Public Hearing for the Learning Continuity and Attendance Plan for 2020-2021. Public comments should be submitted via email by 3:00 p.m. on or before Thursday, September 10, 2020 at publiccomment@sysdschools.org.

There were no public comments.

Motion: Martinez Second: I. Lopez Vote: 5-0

8.4 CLOSE PUBLIC HEARING FOR THE LEARNING CONTINUITY AND ATTENDANCE PLAN FOR 2020-2021 (Gonzalez)

The Board closed Public Hearing for the Learning Continuity and Attendance Plan for 2020-2021.

Motion: Pallasigue Second: Gurmilan Vote: 5-0

8.5 REVISED 2020-2021 STUDENT CALENDAR (Farkas)

The Board approved the revised 2020-2021 Student Calendar which includes the middle school semester dates.

Motion: I. Lopez Second: Martinez Vote: 5-0

8.6 REVISED ORGANIZATIONAL CHARTS (Farkas)

The Board approved the revised Organizational Charts.

Motion: R. Lopez Second: Pallasigue Vote: 5-0

8.7 RESIGNATION - PERSONNEL TECHNICIAN (Farkas)

The Board approved/ratified the resignation for the Personnel Technician.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

8.8 RETIREMENT - EXECUTIVE DIRECTOR OF CURRICULUM, INSTRUCTION AND INNOVATION (Farkas)

The Board approved the retirement for the Executive Director of Curriculum, Instruction and Innovation.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

8.9 REVISED JOB DESCRIPTION - EXECUTIVE DIRECTOR OF HUMAN RESOURCES (Farkas)

The Board approved the revised job description for Executive Director of Human Resources.

Motion: Gurmilan Second: R. Lopez Vote: 5-0

8.10 REVISED JOB DESCRIPTION - EXECUTIVE DIRECTOR OF EDUCATIONAL SERVICES (Farkas)

The Board approved the revised job description for Executive Director of Educational Services.

Motion: I. Lopez Second: R. Lopez Vote: 5-0

8.11 REVISED JOB DESCRIPTION - PERSONNEL TECHNICIAN (Farkas)

The Board approved the revised job description for Personnel Technician.

Motion: I. Lopez Second: Martinez Vote: 5-0

8.12 NEW JOB DESCRIPTION - ASSISTANT SUPERINTENDENT OF EDUCATIONAL LEADERSHIP, PUPIL SERVICES AND SAFETY (Potter)

The Board approved the new job description for Assistant Superintendent of Educational Leadership, Pupil Services and Safety.

Motion: R. Lopez Second: Gurmilan Vote: 5-0

8.13 NEW JOB DESCRIPTION - HUMAN RESOURCES AND BUSINESS SERVICES TECHNICIAN (Farkas)

The Board approved the new job description for Human Resources and Business Services Technician.

Motion: Pallasigue Second: I. Lopez Vote:5-0

8.14 MEMORANDUM OF UNDERSTANDING WITH THE SAN DIEGO COUNTY OFFICE EDUCATION RELATING TO THE SDCOE BROADBAND CONNECTIVITY PROGRAM DURING THE 2020-21 SCHOOL YEAR (Gonzalez/Lewis)

The Board approved/ratified the Memorandum of Understanding with San Diego County Office of Education for the SDCOE Broadband Connectivity Program during the 2020-21 school year at the cost of \$82,720.00 from the C.A.R.E.S. fund.

Motion: Gurmilan Second: Martinez Vote: 5-0

8.15 AGREEMENT WITH RICH THOME CONSULTING FOR 2020-2021 (Potter)

The Board approved the agreement with Rich Thome Consulting to provide coaching and consulting services to the Superintendent and provide continued assistance with plans to successfully re-open schools in an approximate amount of \$10,000.00 from the General fund.

Motion: I. Lopez Second: R. Lopez Vote: 5-0

8.16 CONSOLIDATED APPLICATION FOR 2020-2021 FUNDING (Adrianzen)

The Board approved the submittal of the 2020-2021 Consolidated Application for categorical funding of Title I, II, III and IV.

Motion: I. Lopez Second: Pallasigue Vote: 5-0

8.17 RESOLUTION NO. 20/21-0013 - RESOLUTION TO ESTABLISH A BUILDING FUND-PROPOSITION 39 (21-39) AND A DEBT SERVICE FUND (Adrianzen)

The Board adopted Resolution No. 20/21-0013 to Establish a Building Fund-Proposition 39 (21-39) And a Debt Service Fund.

Motion: I. Lopez Second: R. Lopez Vote: 5-0

8.18 RESOLUTION NO. 20/21-0014 - RESOLUTION TO ESTABLISH A BUILDING FUND-PROPOSITION 39 (21-33) AND A DEBT SERVICE FUND (Adrianzen)

The Board adopted Resolution No. 20/21-0014 to Establish a Building Fund-Proposition 39 (21-33) And a Debt Service Fund.

Motion: R. Lopez Second: Gurmilan Vote: 5-0

Board Member Irene Lopez made a motion to adjourn, seconded by Board Clerk Rudy Lopez. The vote was 5-0.

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9. ADJOURNMENT Time: 9:18 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board