San Ysidro School District
Governing Board

ORGANIZATIONAL MEETING

AGENDA

Monday
December 14, 2020
5:00 p.m.
Via Zoom Teleconference

Pursuant to Government Code Section 54954 and 54954.2 and Education Code Section 35143, the Organizational Meeting of the Governing Board will be held on Monday, December 14, 2020, at 5:00 p.m. Pursuant to Governor Newsomôs Executive Order N-29-20, this Organizational Meeting of the San Ysidro School District Board shall be held by teleconference. Trustees of San Ysidro School District Board and the public shall participate in this meeting via teleconference. The Public may view this meeting by accessing the following link https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos.
Public comment may be submitted by email to publiccomment@sysdschools.org on or before Monday, December 14, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (515) 884-8022 and enter the access code 386 462 713#. Closed Session will be conducted in accordance with applicable sections of California Law.

GENERAL ADMINISTRATION

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, NOVEMBER 12, 2020
5:00 p.m.
Via Zoom Teleconference

Pursuant to Governor Newsomôs Executive Order N-29-20, this Regular Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos. Public comment may be submitted by email to publiccomment@sysdschools.org on or before Thursday, November 12, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (484) 424-4203 and enter the access code 826 335 060#. Closed Session was held at 5:00 p.m. to 6:00 p.m., and reconvened into Open Session at 6:00 p.m. Closed Session was conducted in accordance with applicable sections of California Law.

MINUTES

1. CALL TO ORDER Who: President Gurmilan Time: 5:01 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsomôs Executive Order N-29-20.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mr. Humberto Gurmilan, Board President
Mr. Antonio Martinez, Board Vice-President
Mr. Rudy Lopez, Board Clerk
Mrs. Irene Lopez, Member
Mrs. Rosaleah Pallasigue, Member - *Absent due to a family emergency*

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

All votes during this meeting were completed by roll call.

3. AGENDA
The Board approved the agenda for the meeting.

Motion: Martinez Second: Gurmilan Vote: 4-0

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS
Persons who wish to comment on topics included on the Closed Session Agenda item were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, November 12, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes.

There were no public comments.

Board Vice-President Martinez made a motion to recess to Closed Session, seconded by Board Member Irene Lopez. The vote was 4-0.

5. GOVERNING BOARD ï RECESSED to CLOSED SESSION at 5:07 p.m. in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL ï PENDING LITIGATION (Potter)
Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs. San Ysidro School District, et. al.
Case No. 37-2017-00048800-CU-MC-CTL

5.2 CONFERENCE WITH LEGAL COUNSEL ï PENDING LITIGATION (Potter)
Pursuant to Government Code Section 54956.9(d)(1)
Case: J. Alvarez vs. San Ysidro School District, et. al.
Case No. ADJ12617743

5.3 GOVERNMENT CODE SECTION 54957 (Gonzales)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.4 GOVERNMENT CODE SECTION 54957.6 (Gonzales)
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Linda Gonzales, Executive Director of Human Resources
Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 6:08 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

Joseph Sanchez, Legal Counsel, on behalf of the Board took the following action in Closed Session:

1) Item 5.2 - The Board voted 4-0 with Trustee Pallasigue absent to approve a settlement in the amount of $15,000 in Case No. ADJ12617743 on a motion by Board Vice-President Martinez and seconded by Board President Gurmilan.

6. CALL TO ORDER Who: President Gurmilan Time: 6:08 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsomôs Executive Order N-29-20.

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mr. Humberto Gurmilan, Board President
Mr. Antonio Martinez, Board Vice-President
Mr. Rudy Lopez, Board Clerk
Mrs. Irene Lopez, Member
Mrs. Rosaleah Pallasigue, Member - *Absent due to a family emergency*

President Gurmilan announced that no Board Member has expressed doubt that Board Members participating by teleconference are not so.

8. FLAG SALUTE by Humberto Gurmilan, Board President

9. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

Persons who want to comment on topics not included on the agenda or comment on agendized topics were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, November 12, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

10. ITEMS FROM THE BOARD & SUPERINTENDENT

Board Member Irene Lopez, Commented: 1) Welcomed everyone. 2) Thanked management, administration, certificated and classified. 3) Students are excited about being able to change their virtual backgrounds. Thanked Mr. Lewis, Cynthia and Dr. Potter for that. 4) Thanked staff for everything they do. We will continue to work together as a community.

Board Clerk Rudy Lopez, Commented: 1) Appreciates everyoneôs patience. It hasnôt been an easy time. 2) Hang in there with us.

Board Vice-President Martinez, Commented: 1) The Board took school tours. He is very impressed with the work from staff, particularly, preparing for blended learning. Congratulated classified, certificated, management, Dr. Potter and Mr. Azevedo. 2) Thanked Mr. Mata for being our spokesperson. 3) Congratulated President Elect Joe Biden and Vice-President Elect Kamala Harris for their victory. Thanked everyone that voted. 4) Wished everyone a Happy Thanksgiving!

Board President Gurmilan, Commented: 1) He visited La Mirada School. He also was impressed with the work thatôs being done to make sure our schools are ready to welcome our students back in a safe manner. Everyoneôs done a great job. 2) Thanked everyone that helped with the Church of Christ event. 3) He attended the flu shot clinic at Willow School. This practice will prepare us to participate in the distribution of the COVID vaccine to our community when it comes out. 4) Letôs be careful and take care of our families and each other. 5) Wished everyone a Happy Thanksgiving!

Superintendent Potter, Commented: 1) Thanked the Governing Board for coming out to the events. 2) She is proud to say that the district has closed the digital divide. 3) Wished all military families a happy belated Veteranôs Day. 4) Under the leadership of our Chief Business Official, weôve held three Long Range Master Facility Plan Virtual Town Hall Meetings. The next meeting will be on December 1, 2020 for the Beyer site. 5) Thanked Dr. Farkas for coordinating the COVID staff testing and thanked staff for getting tested. She is grateful to the San Diego County Health and Human Services Department for paying for the COVID testing for all staff. 6) The week of November 16 are parent conferences. Thanked the teachers for their hard work. 7) Casa Familiar partnered with our district and the San Diego Food Bank for food distributions for the community at the old Kmart parking lot in San Ysidro. 8) Visited the Child Nutrition and Educational Services Department. Thanked the Child Nutrition Team for serving seventy-three thousand nine hundred meals. Thanked the Educational Services Department for the COVID Care Grading Policy thatôs on the agenda. Ninety-five percent of our students are showing up for distance learning. 9) Thanked everyone for taking care of our children, their families and community during this difficult time.

11. CONFERENCE SESSION

Reports/Presentations

11.1 Fiscal Crisis & Management Assistance Team (FCMAT) - Presentation of Fiscal Health Risk Analysis Report - Chief Analyst, Diane Branham & Intervention Specialist, Julie Auvil

11.2 District Action Plan and Update Regarding FCMAT - Fiscal Health Risk Analysis (Dated 10-30-20) - Chief Business Official, Marilyn Adrianzen

11.3 2020-2021 COVID Safety Modified Transportation Services - Director of Maintenance, Operations, Transportation & Facilities, Paulo Azevedo

12. GENERAL ADMINISTRATION

12.1 MINUTES

The Board approved the minutes of the Regular Board Meeting of October 15, 2020 and minutes of the Special Board Meetings of October 1, 2020 and October 29, 2020.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.2 ORGANIZATIONAL MEETING (Potter)

The Board approved Monday, December 14, 2020, at 5:00 p.m. as the date and time for the annual Organizational Meeting of the Governing Board per Education Code section 35143. Pursuant to Governor Newsomôs Executive Order N-29-20, the annual Organizational Meeting of the San Ysidro School District Board shall be held by teleconference.

Motion: I. Lopez Second: Martinez Vote: 4-0

12.3 REVISED 2020 GOVERNING BOARD MEETING SCHEDULE (Potter)

The Board approved the revised 2020 Governing Board Meeting Schedule to change the Annual Organizational Meeting from Thursday, December 17, 2020 to Monday, December 14, 2020 at 5:00 p.m.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.4 LEARNING CONTINUITY AND ATTENDANCE PLAN 2020-21 UPDATED (Adrianzen/Gonzalez)

Information only. The plan was revised in accordance with SDCOE recommendation to give a further description on the line-item budget section of the ñActions Related to In-Person Instructional Offeringsò section of the plan.

12.5 2020-2021 GRADING POLICY FOR DISTANCE LEARNING ACADEMY AND BLENDED LEARNING PROGRAM (Gonzalez)

The Board approved the grading policy for the Distance Learning Academy and Blended Learning Program to be in effect during the 2020-21 school year due to the COVID-19 pandemic.

Motion: R. Lopez Second: Gurmilan Vote: 4-0

12.6 FIRST READING AND ADOPTION OF REVISED ADMINISTRATIVE REGULATION 5143 - INSURANCE (Gonzalez/Adrianzen)

The Board approved First Reading and Adoption of Revised Administrative Regulation 5143 related to Insurance for Athletic Teams.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.7 FIRST READING OF REVISED ADMINISTRATIVE REGULATION NO. 3541 - TRANSPORTATION ROUTES AND SERVICES (Adrianzen/Azevedo)
The Board approved First Reading of revised Administrative Regulation 3541- Transportation Routes and Services.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.8 AB1200 AND COLLECTIVE BARGAINING MEMORANDUM OF UNDERSTANDING WITH THE CLASSIFIED SCHOOL EMPLOYEES ASSOCIATION -AMENDMENT NO. 1 (Adrianzen)
The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education and Amendment No. 1 to the Collective Bargaining Memorandum of Understanding between the San Ysidro School District and the Classified School Employees Association for the period of July 1, 2020 through June 30, 2021 and its Chapter 154 coronavirus response.

Motion: Martinez Second: Gurmilan Vote: 4-0

12.9 AB1200 AND COLLECTIVE BARGAINING MEMORANDUMS OF UNDERSTANDING WITH THE SAN YSIDRO EDUCATION ASSOCIATION (Adrianzen)
The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education and the Collective Bargaining Memorandums of Understanding between the San Ysidro School District and the San Ysidro Education Association for the period of July 1, 2020 through June 30, 2021 regarding in-person special education assessments & School Counselor preparation days.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.10 AB1200 FOR CERTIFICATED AND CLASSIFIED MANAGEMENT STAFF (Adrianzen)
The Board approved/ratified the submittal of AB1200 to the San Diego County Office of Education regarding the COVID related technology stipend of $500.00 for Certificated and Classified Management staff for the 2020-2021 school year.

Motion: I. Lopez Second: Martinez Vote: 4-0

12.11 AB1200 AND COVID RELATED TECHNOLOGY STIPEND FOR CLASSIFIED CONFIDENTIAL STAFF (Adrianzen)
The Board approved/ratified the COVID related technology stipend of $500.00 for Classified Confidential staff for the 2020-2021 school year and the submittal of AB1200 to the San Diego County Office of Education.

Motion: Gurmilan Second: Martinez Vote: 4-0

12.12 AMENDMENT TO EXHIBIT A OF THE MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND SAN YSIDRO EDUCATION ASSOCIATION REGARDING SCHOOL REOPENINGS (Gonzales)
The Board approved the amendment to Exhibit A of the Memorandum of Understanding between the San Ysidro School District and the San Ysidro Education Association regarding schools reopening.

Motion: Martinez Second: I. Lopez Vote: 4-0

12.13 FISCAL CRISIS & MANAGEMENT ASSISTANCE TEAM (FCMAT) - FISCAL HEALTH RISK ANALYSIS (DATED 10-30-20) (Adrianzen)
Information only.

13. CONSENT CALENDAR
The Board approved the Consent Calendar.

Motion: Martinez Second: I. Lopez Vote: 4-0

13A. PERSONNEL - CLASSIFIED

RESIGNATION (Gonzales)
The Board approved/ratified the resignation for the following as recommended by staff:
13A.1 Instructional Aide

13B. PERSONNEL ï MANAGEMENT/CONFIDENTIAL

EMPLOYMENT (Gonzales)
The Board approved/ratified the employment for the following as recommended by staff:
13B.1 Personnel Technician

JOB DESCRIPTION (Gonzales)
The Board approved the revised job description for the following as recommended by staff:
13B.2 From Human Resources and Business Services Technician to Business Services Technician

REASSIGNMENT/APPOINTMENT (Gonzales)
The Board approved the reassignment/appointment for the following as recommended by staff:
13B.3 Business Services Technician

13C. CURRICULUM & INSTRUCTION

13C.1 PURCHASE OF FLOCABULARY LICENSES FROM NEARPOD, INC. (Gonzalez/Madera)
The Board ratified the purchase of Flocabulary licenses from Nearpod, Inc. for special education students and teachers to implement during Distance Learning at the total cost of $5,000.00 from the C.A.R.E.S. Act Fund.

13C.2 PROFESSIONAL DEVELOPMENT (Gonzalez)
The Board approved/ratified the attendance and participation of District staff to the different professional developments, as scheduled:

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Oscar Madera, Kathleen Cordero, Rick Quintana, Denise Villezcas	2021 ACSA Every Child Counts Symposium	Online	February 3-5, 2021	$746.00	Title II Fund
Russell Little	ACSA 2020 Leadership Summit	Online	November 5-6, 2020	$329.00	General Fund

Kathleen Cordero, Rick Quintana, Denise Villezcas, Manuel Bojorquez, Maria Preciado	Alternative Dispute Resolution Training	Online	November 9, 2020	$0	No Cost
Irene Herrera Cevallos, Maria Rodriguez, Maria Preciado	AVID Principalsô Network	Online	November 17 & 19, 2020 *-Revised-*	$0	No Cost
Omar Calleros, Veronica Medina	Chronic Absenteeism	Online	January 12, 2021	$180.00	Title II Funds
Nadia Aviles	Creating a Safe Space for Lesbian, Gay, Bisexual, and Transgender Youth	Online	October 27 & 29, 2020	$0	No Cost
Oscar Madera, Denise Villezcas, Rick Quintana, Maria Rodriguez	Crime Victim & Survivor Summit: *Mapping Intersections Across Service Systems for Prevention, Protection and Healing*	Online	November 9, 2020	$0	No Cost
Nadia Aviles	Diamond Safety Team Training	Online	November 20, 2020	$30.00	Title II Fund
Dr. David Farkas, Nadia Aviles, Veronica Medina	Impact of Legislation on CWA/Student Services Update	Online	January 21, 2021	$270.00	Title II Fund
Veronica Medina	MCEC Education Summit 2020	Online	November 17-18, 2020	$0	No Cost
Elmy Flores, Pablo Sainz	Orange County Department of Education Interpreters &	Online	August 26 - September 26, 2020	$200 ($100 each to be reimbursed to participants)	General Fund

	Translators Virtual Conference				
Kathleen Cordero	Section 504 Training	Online	February 2, 2021	$100.00	Title II Fund
Veronica Medina	Supporting Foster Youth with Intellectual and Developmental Disabilities	Online	November 16 & 17, 2020	$0	No Cost
Nadia Aviles	Suspension & Expulsion Training	Online	October 6, 2020	$100.00 *-Revised-*	Title II Fund
Irene Herrera-Cevallos	The Distance Learning Playbook for Leaders Institute	Online	December 1, 2020	$199.00	CARES Fund
Nadia Aviles	Vaping Training of Trainers	Online	November 17, 2020	$0	No Cost

13D. BUSINESS

13D.1 PURCHASING REPORT (Adrianzen)
The Board approved/ratified the following purchase orders incurred by the District during the period October 7, 2020 through November 2, 2020.

13D.2 EXPENDITURE REPORT (Adrianzen)
The Board approved/ratified the expenditures incurred by the District during the period of October 7, 2020 through November 3, 2020 for a total expenditure of $1,272,748.88.

13D.3 ACCEPTANCE OF DONATIONS (Adrianzen)
The Board accepted donations valued at $2,389.00 to help support and enrich our educational programs.

13D.4 DONATION REFUND (Adrianzen)
The Board approved to refund Park Haven Apartments the amount of $969.14 which is the remaining balance of the donation that was made for the purchase of 51 Chromebooks for Willow School students who received Perfect Attendance recognitions during the 2019-20 school year.

13D.5 AGREEMENT WITH THRASHER TERMITE & PEST CONTROL (Adrianzen/Azevedo)
The Board approved/ratified the agreements with Thrasher Termite and Pest Control to provide termite fumigation services at Smythe CDC and the District Office at the estimated cost of $28,050.00 from the Routine Restricted Maintenance Account.

13D.6 AMENDMENT NO. 1 TO THE FLEETWASH, INC. AGREEMENT - REVISED (Adrianzen/Azevedo)
The Board approved/ratified the revised amendment to the Fleetwash, Inc. Agreement to provide washing of transportation vehicles during school year 2020-21 at an estimated annual cost of $3,000.00 from the General fund.

13D.7 LICENSE AGREEMENT WITH ACHIEVE3000 FOR ACHIEVE3000 MATH AT LA MIRADA ELEMENTARY (Gonzalez/English)
The Board approved/ratified the license agreement with Achieve3000 to implement the Achieve3000 MathÊ program at La Mirada Elementary during the 2020-21 school year at the cost of $2,630.00 from the CARES Act Fund.

13D.8 SAN DIEGO QUALITY PRESCHOOL INITIATIVE PROGRAM-(SDQPI) 2020-2021ï AMENDMENT NO. 1 (Gonzalez/Reed)
The Board approved/ratified Amendment No. 1 to the San Diego Quality Preschool Initiative Program Agreement No. 20210390 for fiscal year 2020-21 which increases the California State Preschool Program (CSPP) Quality Block Grant to $77,646.11.

13D.9 PURCHASE OF A REFRIGERATED FOOD DELIVERY TRUCK VIA CONTRACT NO. 081716-NAF BETWEEN NATIONAL AUTO FLEET GROUP AND SOURCEWELL (Adrianzen/Azevedo/Zarzosa)
The Board approved the purchase of a new refrigerated food delivery truck via a contract between National Auto Fleet Group and Sourcewell (NJPA) Contract No. 081716-NAF. The cost of the vehicle is estimated at $132,714.59 to be paid from the CARES Act federal stimulus fund.

13D.10 LICENSE AGREEMENT WITH SEESAW AS A REMOTE LEARNING TOOL FOR OCEAN VIEW HILLS SCHOOL (Gonzalez/Carranza)
The Board approved/ratified the license agreement with Seesaw as a remote learning tool for students in grades Kindergarten through 2nd at Ocean View Hills School at the total cost of $1,688.50 from Title I funds.

13D.11 AGREEMENT WITH ALLIANCE FOR AFRICAN ASSISTANCE (Gonzalez/Madera)
The Board approved the agreement with Alliance for African Assistance to provide interpretation and translations services in multiple languages for the Special Education Department in an amount not to exceed $11,000.00 from the General fund for 2020-2021 school year.

13D.12 AGREEMENT WITH SAN DIEGO STATE UNIVERSITY FOR SERVICE LEARNING (Gonzales)
The Board approved the agreement with San Diego State University for the purpose of providing supervised, practical learning experiences for university students.

13D.13 LICENSE RENEWAL AGREEMENT WITH KUTA SOFTWARE LLC FOR THE KUTA WEB PROGRAM AT SAN YSIDRO MIDDLE SCHOOL (Gonzalez/Rodriguez)
The Board approved/ratified the Renewal license agreement with Kuta Software LLC for the Math Web Program for San Ysidro Middle School at the total cost of $642.00 from the CARES Act Fund.

13D.14 AGREEMENT WITH UNITED PLUMBING HEATING AIR & ELECTRIC (Adrianzen/Azevedo)
The Board approved the agreement with United Plumbing Heating Air & Electric to provide services during fiscal year 2020-21 on an ñas neededò basis and in an amount not to exceed $40,000.00 from the Routine Restricted Maintenance Account.

Board Member Irene Lopez made a motion to adjourn, seconded by Board Vice-President Martinez. The vote was 4-0.

14. ADJOURNMENT Time: 7:55 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

SPECIAL MEETING OF THE GOVERNING BOARD
THURSDAY, NOVEMBER 19, 2020
5:00 p.m.
Via Zoom Teleconference

Pursuant to Governor Newsomôs Executive Order N-29-20, this Special Meeting of the San Ysidro School District Board was held by teleconference. Trustees of San Ysidro School District Board and the public participated in this meeting via teleconference. The Public may view this meeting by accessing the following link https://www.youtube.com/channel/UCGyF01068pwbhe-B5xnyl-A/videos. Public comment may be submitted by email to publiccomment@sysdschools.org on or before Thursday, November 19, 2020 at 3:00 pm. To listen to this meeting in Spanish, please call 1 (662) 443-2559 and enter the access code 753 665 600#. Closed Session was conducted in accordance with applicable sections of California Law.

Minutes

1. CALL TO ORDER Who: President Gurmilan Time: 5:02 p.m.

President Gurmilan announced that this Governing Board meeting is conducted pursuant to Governor Newsomôs Executive Order N-29-20.

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board
Mr. Humberto Gurmilan, Board President
Mr. Antonio Martinez, Board Vice-President
Mr. Rudy Lopez, Board Clerk
Mrs. Irene Lopez, Member
Mrs. Rosaleah Pallasigue, Member

3. FLAG SALUTE by Humberto Gurmilan, Board President

4. AGENDA
The Board approved the agenda for the meeting.

Motion: Martinez Second: Pallasigue Vote: 5-0

All votes during this meeting were completed by roll call.

5. PUBLIC COMMENT/COMMUNICATIONS ON OPEN AND CLOSED SESSION ITEMS
Persons who want to comment on topics not included on the agenda or comment on agendized topics were invited to submit comments via email to the following email address publiccomment@sysdschools.org on or before Thursday, November 19, 2020 at 3:00 pm. Please limit comments to 300 words or less. All comments submitted will be read aloud during the meeting. Please note, all email correspondence relating to this meeting will become part of the Board minutes. If your comment is related to a specific Agenda item, please identify the Agenda item in the subject of your email.

There were no public comments.

6. GENERAL ADMINISTRATION

6.1 BOARD GOVERNANCE WORKSHOP

This Board Governance Workshop focused on the topics of COVID School Safety, School Reopening Instructional Phases, and COVID Recession and Declining Enrollment Budget Reduction Planning for fiscal year 2021-2022. Administration provided the following presentations on these topics:

- **6.1A** Board Policy 0470 COVID-19 Mitigation Plan - Assistant Superintendent of Educational Leadership, Pupil Services & Safety, Dr. David Farkas
- **6.1B** Educational Services: COVID-19 Instructional Programs Update - Executive Director of Educational Services, Cynthia Gonzalez, Director of Special Education, Oscar Madera, and Coordinator of Community Schools and Afterschool Programs, Omar Calleros
- **6.1C** Staffing for Various School Reopening Instructional Phases & Programs - Executive Director of Human Resources, Linda Gonzales
- **6.1D** Budget Update & COVID Recession/Declining Enrollment Budget Reduction Planning - Chief Business Official, Marilyn Adrianzen & Executive Director of Human Resources, Linda Gonzales
- **6.1E** School Reopening COVID Safety Update - Director of Maintenance, Operations, Transportation and Facilities, Paulo Azevedo

Board Vice-President Martinez made a motion to recess to Closed Session, seconded by Board Member Pallasigue. The vote was 5-0. The Board took a five minute recess before Closed Session at 7:40 p.m.

7. GOVERNING BOARD ï RECESSED to CLOSED SESSION at 7:45 p.m. in accordance with section 54954.5 regarding:

7.1 GOVERNMENT CODE SECTION 54957 (Gonzales)
PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

7.2 GOVERNMENT CODE SECTION 54957.6 (Gonzales)
CONFERENCE WITH LABOR NEGOTIATORS
Agency Negotiators: Linda Gonzales, Executive Director of Human Resources
Employee Organizations:
San Ysidro Education Association/CTA
California School Employees Association, Chapter 154
Unrepresented:
Administrators, Classified Management, Confidential/Supervisory

RECONVENED into OPEN SESSION at 8:59 p.m. to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

The Board had nothing to report from Closed Session.

Board Vice-President Martinez made a motion to adjourn, seconded by Board Member Irene Lopez. The vote was 5-0.

8. ADJOURNMENT Time: 8:59 p.m.

Respectfully Submitted,

Gina A. Potter, Ed.D., Secretary
Governing Board

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: 2ND AMENDMENT TO THE 2020-2021 INSTRUCTIONAL PROGRAM PHASE TIMELINE EXTENSION

BACKGROUND INFORMATION:
Approve extending Phase II of the Distance Learning Academy beyond December 18, 2020 for COVID safety reasons.

Continue the virtual tutoring and ASES in person care limited options of Phase II. Keep on providing in person opportunities for assessment and supports for targeted specialized groups as required beginning in October 2020. Restructure elementary school classes according to parent choice between the Distance Learning Academy and the Blended Learning Program beginning of the second trimester with the understanding the Blended Learning Program will begin with a phased approach in January 2021; if we are in Red Tier. If we remain in Purple Tier, for Phase III we will continue with the Distance Learning Academy and launch limited Specialized cohorts and limited Pathways Sports program.

All program phases have been aligned with State and County Health Officials guidance on safe reopening.

RECOMMENDATION:
Approve the second amendment of the 2020-2021 Instructional Program phase timeline extension.

LCAP GOAL AND ACTION/SERVICE:
Goal 1: Student Achievement and Goal 2: Safety, Climate and Student Engagement

☐ **Renewal** ☐ **New** ☒ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

PHASE I	PHASE II	*If we are in Red Tier* PHASE III: BLENDED LEARNING	*If we remain in Purple Tier* PHASE III: SPECIALIZED COHORTS
DISTANCE LEARNING ACADEMY (All Students)	**DISTANCE LEARNING ACADEMY** (All Students) **ASES IN PERSON CARE LIMITED OPTION** **VIRTUAL TUTORING OPTION** **ASSESSMENTS** In person assessments for Special Education services and English learner services as needed.	**2 INSTRUCTIONAL PROGRAMS:** **DISTANCE LEARNING ACADEMY** **&** **LAUNCH OPTIONAL BLENDED LEARNING PROGRAM** **LIMITED PATHWAYS SPORTS PROGRAM**	**2 INSTRUCTIONAL PROGRAMS:** **DISTANCE LEARNING ACADEMY** **&** **LAUNCH LIMITED SPECIALIZED COHORTS** **LIMITED PATHWAYS SPORTS PROGRAM**
DATES: **Elementary Schools:** August 17th-September 30th **Middle Schools:** August 17th-September 30th	**DATES:** **Elementary Schools:** October 1st-December 18th **Middle Schools:** October 1st-December 18th	**DATE:** **Elementary Schools:** January 2021: Phased in **Middle Schools:** January 2021: Phased in	**DATE:** **Elementary Schools:** January 2021: Phased in **Middle Schools:** January 2021: Phased in
All phases aligned with State & County Health Officials guidance on safe reopening.			

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Administration
Gina A. Potter, Ed.D.,
Superintendent

☐ Informational
☒ Action

AGENDA ITEM: DATE, TIME AND PLACE OF GOVERNING BOARD MEETINGS

BACKGROUND INFORMATION:
Education Code Section 35140 requires that the governing board of any school district shall by rule and regulation fix the time and place for its regular meetings.

RECOMMENDATION:
Approve the regular Governing Board meetings from January through December 2021 at 5:00 p.m., at the District Office and at each school at least once a year. Pursuant to Governor Newsomôs Executive Order N-29-20, Governing Board Meetings of the San Ysidro School District Board shall be held by teleconference until the Executive Order is lifted. The Governing Board will then transition to the locations indicated on the Governing Board Meeting Schedule 2021.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	
N/A	N/A	
(Amount)	(Name of funding source and/or location)	
Recommended for: ☒ Approval ☐ Denial	Certification Requested ☐ Yes ☐ No	

Governing Board Meeting Schedule
January – December 2021
5:00 p.m.

Pursuant to Governor Newsomôs Executive Order N-29-20, Governing Board Meetings of the San Ysidro School District Board shall be held by teleconference until the Executive Order is lifted.

January 21, 2021	**Vista Del Mar Middle School**
February 11, 2021	**Sunset School**
March 11, 2021	**Smythe School**
April 15, 2021	**Vista Del Mar School**
May 13, 2021	**La Mirada School**
June 10, 2021	**Smythe School**
June 24, 2021	**Education Center**
July 15, 2021	**Education Center**
August 12, 2021	**Education Center**
September 9, 2021	**San Ysidro Middle School**
October 14, 2021	**Ocean View Hills School**
November 18, 2021	**Willow School**
December 13, 2021	**San Ysidro School District**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Chief Business Official, Marilyn Adrianzen &
Executive Director of Educational Services, Cynthia Gonzalez

☐ Informational
☒ Action

AGENDA ITEM: DELETE ADMINISTRATIVE REGULATION 3452.1 - ORGANIZED STUDENT BODY AND DELETE ADMINISTRATIVE REGULATION 3452.2 - UNORGANIZED STUDENT BODY

BACKGROUND INFORMATION:
The San Ysidro School District has a current agreement with the California School Boards Association (CSBA) for the maintenance of our Board Policy manual. CSBA is in the process of converting our board policies to GAMUT Policy Plus and has recommended revising and deleting certain policies to make them uniformed across all districts.

The California School Boards Association (CSBA) has recommended to delete Administrative Regulation 3452.1 - Organized Student Body and Delete Administrative Regulation 3452.2 - Unorganized Student Body from the board policy manual. Key concepts were included in revised Administrative Regulation 6145.5 - Student Organizations and Equal Access.

RECOMMENDATION:
Approve to to delete Administrative Regulation 3452.1 - Organized Student Body and Delete Administrative Regulation 3452.2 - Unorganized Student Body from the board policy manual. Key concepts were included in revised Administrative Regulation 6145.5 - Student Organizations and Equal Access.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	
N/A	N/A	
(Amount)	(Name of funding source and/or location)	
Recommended for: ☒ Approval ☐ Denial	Certification Requested ☐ Yes ☐ No	

DELETE

San Ysidro SD

Administrative Regulation

Organized Student Body

Business and Noninstructional Operations

Any group of students may organize a student body association within a school with the approval and subject to the control and regulation of the Board of Trustees of the San Ysidro School District. Any such organization shall have as its purpose the conduct of activities on behalf of the students adopted: Any student body organization may be granted the use of school premises and properties without charge subject to such regulations as may be established by the Board of Trustees of the San Ysidro School District.

The Board of Trustees of the San Ysidro School District may authorize student organizations to sell food on school premises, subject to policy and regulations of the State Board of Education.

The Board of Trustees of the San Ysidro School District may authorize any organization composed entirely of pupils attending the schools of the district to maintain such activities, including fund-raising activities, as may be adopted.

The funds of any student body organization established in the San Ysidro School District shall, subject to approval of the Board of Trustees of the San Ysidro School District, be deposited or invested in one of more of the following ways:

Deposited in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation.

Investment certificates or withdrawable shares in a state-chartered savings and loan associations provided such associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation.

Purchase of United States savings bonds (Series F and G) as authorized for investment by subdivision (a) of Section 16430 of the Government Code.

Shares or certificates for funds received or any form of evidence of interest or indebtedness issued by any credit union in this state, organized under the provisions of Division 5 (commencing with Section 14000) of the Financial code or the statutes of the United States relating to credit unions insured by the administrator of the national Credit Union Administration or a comparable agency as provided by a state government.

The funds shall be expended subject to such procedures as may be established by the student body organization subject to the approval of each of the following three persons which shall be obtained each time before any of such funds may be expended: the school principal, the ASB advisor of the particular student body organization, and a student body officer of the particular student body organization. All expenditure requests and receipts for services or materials obtained will be submitted to the District's Business Office.

In addition to deposits or investments, the funds of a student body organization may be loaned or invested in any of the following ways:

Loans, with or without interest, to any student body organization established in another school of the district for a period not to exceed one year.

Invest money in permanent improvements to the San Ysidro School District property including, but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadium and playing fields, where such facilities, or portions thereof, are used for conduction student extracurricular activities or student spectator sports, or when such improvements are for the benefit of the student body.

The Board of Trustees of the San Ysidro School District shall provide for the supervision of all funds raised by any student body organization using the name of the school. The cost of supervision may constitute a proper charge against the funds of the district. The school district may also provide for a continuing audit of student body funds with school district personal.

Within the associated student body are activity accounts as well as trust accounts. Activity accounts are for the activities of the general student body. The balances of these accounts are closed out at the end of the year. Trust accounts are monies held by the student body organization as trustee and are therefore, liability accounts (accounts of which the balance is carried over the next year). These accounts are categorized into three main groups.

Scholarship Accounts

These are scholarship grants which may be accepted by the student council with the approval of the district Board of Trustees or its delegate. The acceptance should be in writing and include all conditions prescribed by the donor for the administration of the scholarship and disposition of any balance remaining at the close of the period for which the scholarship was established. Separate bank account.

Class Accounts

Separate accounts for classes can be established. They are allowed to raise funds and expend funds within the general regulations of the associated student body.

Club Accounts

All student clubs must be composed entirely of students enrolled in the schools of the San Ysidro School District. Any group of student may apply for permission to form a club by submitting for approval by the Superintendent or designee, a proposed constitution, specifying among other things, 1) the title, power and duties of various officers, and how elected, 2) the scope of proposed activity and 3) the name of the advisor.

The class of club accounts are subject to the same standard procedures for cash receipting and cash disbursement for the general associated student body and must be handled through the associated student body bookkeeper. Proper records must be maintained and minutes showing approval for all transactions must be kept.

The balance of inactive trust accounts must be transferred to the general surplus of the student body fund unless authorization for specific provision made in view of future plans.

The following steps are to serve as regulations in setting up and accounting for organized student body funds. (Organized student body rules are to be followed by grades 7th-8th). It is the intent of the district that students, as well as teachers, administrators, and classified staff be involved in the operation of the student body organization. Questions regarding any specific are should be directed to the Business Office.

Approval

Per the Education Code, the Board of Trustees of the San Ysidro School District must approve the organization of a student body.

Purpose

Per Education Code 48930, "Any such organization shall have as its purpose the conduct of activities on behalf of the students approved by the school authorities and not in conflict with the authority and responsibility of the public school officials." The basic purpose of raising and expending money by a student body is to promote the general welfare, morale and educational experiences of the student body.

Deposit of Funds

All monies collected for the student body will be deposited in an account with the school's name by bringing it to the District's Business Office by the end of the business day.

Expenditure Approvals

Funds shall be expended subject to the approval of each of the following three persons which shall be obtained each time before any of such funds may be expended: the school principal, the associated student body advisor of the particular student body organization, and a student body officer of the particular student body organization. The request must have three signatures. All expenditure request will be submitted to the District's Business Office.

Constitution

A constitution must be established for each student body, which must state the name and purpose of the organization and must present the framework within which the organization will operate.

Student Council and Minutes

The student body council and each club within the organization shall keep minutes for each meeting. The minutes shall include details of proceedings, including financial matters pertaining to the budget, approval of fund-raising ventures, and expenditure authorizations.

Clubs

Each club must be composed entirely of students enrolled in district schools. Each club shall have a certificated employee of the district as its advisor.

Budgets

A budget shall be developed for the upcoming year and submitted to the District's Business Office by October 1st.

Collections and Verifications

It is extremely important to have proper controls over the collection of monies to assure that all cash shall be turned in and deposited by the end of each business day. An audit trail is most important.

At the commencement of every school year the appropriate student body officials shall meet with the District's Business Office staff for the purpose of developing an accounting system that will assure that all revenues and expenditures are accounted for in the appropriate manner. No activities may commence in a school year until this accounting plan is adopted.

All money collected must be substantiated by a pre-numbered receipt, class log, pre-numbered ticket or other auditable record. The following is suggested for cash receipting:

Records must be maintained of all receipt books and other numbered forms used in acknowledging the receipt of cash.

All copies of voided receipts must be retained.

Issuance of receipt books, listing sheets, and sub-receipt books to individuals and activities shall be properly recorded.

Cash turned in by individuals and activities shall be identified by the fund-raising activities, there is to be no commingling of fund deposits.

All cash receipts shall be recorded promptly when received.

Checks held for deposit shall be endorsed by the bank endorsement stamp at the time they are received.

Personal checks shall not be cashed from associated student body funds.

Cash receipts from student fund-raising activities shall be turned into the District's Business Office by the end of the business day.

The ASB bookkeeper is responsible for depositing cash collected as verified with the activity sponsor.

A receipt is used to document a sale to an individual student for such items as annuals and student body cards.

The report of Ticket Sales documents the sales of tickets for activities such as athletics games, dances and drama activities. This report is the responsibility of the activity sponsor.

Approval of Fund-Raising Activity

Purpose of fund-raising

Fund-raising activity

Time period for fund raising activity

Names of responsible staff members for fund-raising activity.

A payment shall never be written without supporting documentation such as an invoice. All goods received shall be signed by whom it was received and the date. When the payment is made, the invoice shall include the date of payment and check number.

Prohibited Expenditures

The following expenditures are prohibited:

Equipment, supplies forms, and postage for curricular or classroom use, or for district business.

Repairs and maintenance of district-owned equipment.

Salaries or supplies which are the responsibility of the district.

Articles for the personal use of district employees.

Loans, credit or the purchase of accommodations for district employees or others.

Equipment Purchases

It is recommended that a student body formally donate to the school district equipment purchased. This will transfer the responsibility of setting up appropriate records, maintaining the equipment, and obtaining insurance coverage to the district.

Audits

The Board of Trustees will provide for an annual audit which is required per the Education Code. Records should be maintained per the above regulations to assure that they are auditable.

Policy SAN YSIDRO SCHOOL DISTRICT
adopted: May 9, 2019 San Ysidro, California

DELETE

San Ysidro SD

Administrative Regulation

Unorganized Student Body

Business and Noninstructional Operations

In schools in which the student body is not organized, District's Business office shall act as trustee for Student Body funds and shall receive said funds in accordance with procedures established by the Board. These funds shall be deposited in a bank and shall be expended subject to the approval of said site principal or official and also subject to the procedures as may be established by the Board.

The principal governing student body finance should be adhered to by a trustee of an unorganized student body.

1. Collections and Verifications

It is extremely important to have proper controls over the collection of monies to assure that all cash shall be turned in and deposited by the end of each business day. An audit trail is most important.

a. Records must be maintained of all receipt books and other numbers forms used in acknowledging the receipt of cash.

b. All copies of voided receipts must be retained.

c. Issuance of receipt books, listing sheets, and sub-receipt books to individuals and activities shall be properly recorded.

d. Cash turned in by individuals and activities shall be identified by the fund-raising activities. There is to be no commingling of fund deposits.

e. All cash receipts shall be recorded promptly when received.

f. Checks held for deposit shall be endorsed by the bank endorsement stamp at the time they are received.

g. Details as to number of items receipted and the unit price per item shall be included in the receipt.

h. Personal checks shall not be cashed from associated Student Body funds.

i. Cash receipts from student fund-raising activities shall be turned into the District's Business Office by the end of the business day.

2. Approval of Fund-Raising Activity

All fund-raising activities must have received prior approval from the Chief Business Official before contracts are signed and/or activities are undertaken. The request for approval of all fund-raising activities shall include the following

a. Purpose of fund raising.

b. Fund raising activity.

c. Time period for fund raising activity.

d. Name of responsible staff members for fund raising activity.

Policy SAN YSIDRO SCHOOL DISTRICT
adopted: May 9, 2019 San Ysidro, California

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Executive Director of
Human Resources,
Linda Gonzales

☐ Informational
☒ Action

AGENDA ITEM: DELETE BOARD POLICY AND EXHIBIT 4060 - TELECOMMUTING POLICY

BACKGROUND INFORMATION:
The San Ysidro School District has a current agreement with the California School Boards Association (CSBA) for the maintenance of our Board Policy manual. CSBA is in the process of converting our board policies to GAMUT Policy Plus and has recommended revising and deleting certain policies to make them uniformed across all districts.

The California School Boards Association (CSBA) has recommended to delete Board Policy and Exhibit 4060 - Telecommuting Policy from the board policy manual as key concepts were included Board Policy 4113.5/4213.5/4313.5 - Working Remotely that the board approved on October 15, 2020.

RECOMMENDATION:
Approve to delete Board Policy and Exhibit 4060 - Telecommuting Policy by recommendation of the California School Boards Association (CSBA). Key concepts were included Board Policy 4113.5/4213.5/4313.5 - Working Remotely that the board approved on October 15, 2020.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	
N/A	N/A	
(Amount)	(Name of funding source and/or location)	
Recommended for: ☒ Approval ☐ Denial	Certification Requested ☐ Yes ☐ No	

DELETE

San Ysidro SD

Board Policy

Telecommuting Policy

BP 4060

Personnel

The Board of Education considers telecommuting to be a viable temporary alternative work arrangement for certain employees in cases where individual, job and supervisor characteristics are best suited to such an arrangement. Telecommuting allows an employee to work at home, on the road, or in a satellite location for all or part of their regular workweek. Telecommuting is a voluntary work alternative that may be appropriate for some employees and some jobs. It is not an entitlement; it is not a District-wide benefit; and it in no way changes the terms and conditions of employment with the District.

Telecommuting may include working from home for a short-term project, on the road during business travel, to accommodate an employee on family or medical leave, or to ensure continuation of district business during periods when an employee's work site is inaccessible. All telecommuting arrangements are made on a case by case basis, focusing on the business needs of the district first.

Employees who telecommute may still be required to attend meetings at the District Office or other designated location. Telecommuting does not change the employee's primary work location and employees are still responsible for all costs associated with travel to and from the District Office, when they are required to report to their work location. Employees who telecommute will not conduct meetings with district representatives or the public in their home, nor will they perform any work that is not lawful to take place within their home.

The district will determine, with information supplied by the employee and the supervisor, the appropriate equipment needs (including hardware, software, modems, phone and data lines, facsimile equipment or software, photocopiers, etc.) for each telecommuting arrangement on a case-by-case basis. The human resource and information technology employees will serve as resources in this matter. Equipment supplied by the district will be maintained by the district. Equipment supplied by the employee, if deemed appropriate by the district, will be maintained by the employee. The district accepts no responsibility for damage or repairs to employee-owned equipment. The district reserves the right to make determinations as to appropriate equipment, subject to change at any time. Equipment supplied by the district is to be used for business purposes only. The telecommuter should sign an inventory of all office property and agrees to take appropriate action to protect the items from damage or theft. Upon termination of employment, all district property will be returned to the district, unless other arrangements have been made.

Consistent with the district's expectations of information asset security for employees working at the district, telecommuting employees will be expected to ensure the protection of proprietary district and student information accessible from their telecommuting work site. Steps include, but are not limited to, use of locked file cabinets, disk boxes and desks, regular password maintenance, and any other steps appropriate for the job and the environment. The district may conduct unannounced visits to telecommuting work sites, including to employees who telecommute from home, to ensure that all safety and security procedures are being followed.

The telecommuting employee will establish an appropriate work environment for work purposes. The district will not be responsible for costs associated with initial setup of the employee's telecommuting work site such as remodeling, furniture or lighting, nor for repairs or modifications to the space. Employees will be offered appropriate assistance in setting up a work station designed for safe, comfortable work.

The Superintendent or authorizing cabinet member will designate the number of days of telecommuting allowed each week, the work schedule the employee will customarily maintain, and the manner and frequency of communication. The employee agrees to be accessible by phone during the agreed-upon work schedule. Any overtime work performed by the employee must be approved in advance by the employee's supervisor or the Superintendent.

Responsibility for fulfilling tax and other legal implications for the business use of the employee's home based on IRS and state and local government restrictions rests solely with the employee.

A draft Telecommuting Agreement will be prepared and signed by all parties.

An appropriate level of communication between the telecommuter and supervisor will be agreed to. The supervisor and telecommuter will communicate at a level consistent with employees working at the office or in a manner and frequency that seems appropriate for the job and the individuals involved.

The availability of telecommuting as a flexible work arrangement for employees of the district can be discontinued at any time at the discretion of the employer. Every effort will be made to provide sufficient notice to accommodate commuting, child care and other problems that may arise from such a change. There may be instances, however, where no notice is possible. Management decisions regarding telecommuting are not grievable.

Policy SAN YSIDRO SCHOOL DISTRICT
adopted: July 11, 2019 San Ysidro, California

DELETE

San Ysidro SD

Exhibit

Telecommuting Policy

Personnel

TELECOMMUTING AGREEMENT

Name Title

Supervisor

Start Date: End Date*:

This agreement begins on _____. An evaluation of the telecommuter's performance during the 3-month trial period will be discussed on _____.

Telecommuting Work Schedule (days and hours the employee will normally work at the telecommuting work site):

Telecommuting Work Site:

Equipment supplied by the organization:

Recognizing that effective communication is essential for this arrangement to be successful, the following manner and frequency of communicating are agreed upon.

SUPERVISOR

I have discussed the telecommuting arrangement with the above mentioned employee. I believe this employee is a good candidate based on job responsibilities and performance in his or her current position. The employee has been employed with the District for a minimum of 12 months of continuous, regular employment and has exhibited above average performance.

Signature Date

TELECOMMUTING EMPLOYEE

I have discussed telecommuting with my supervisor, have read the Telecommuting Policy and understand that it is not an entitlement and that it is not appropriate for every employee.

I understand that telecommuting can be terminated at any time by Santa Fe Irrigation District or me. I understand all obligations, responsibilities, terms and conditions of employment with the District remain unchanged, except those obligations and responsibilities specifically addressed in this agreement and in the associated policy. In the last 12 months, I have been taken the District's safety training as it relates to my job. In signing this agreement, I agree to work at the telecommuting work site specified and not from another

unapproved location, and verify that the telecommuting work site provides work space that is free of safety and fire hazards. In addition, I agree to maintain a safe and secure telecommuting work environment.

Signature Date

HUMAN RESOURCES

Approval _____ Disapproval _____

Reason:

Signature Date

*All telecommuting agreements must terminate at the end of each school year in June.
Each new school year will require a new agreement.

Exhibit SAN YSIDRO SCHOOL DISTRICT
version: July 11, 2019 San Ysidro, California

Policy 4113.5: Working Remotely

Status: ADOPTED

Original Adopted Date: 10/15/2020 **| Last Reviewed Date:** 10/15/2020

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaste unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arran designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to v the work arrangement does not hinder district operations.

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically compensation, benefits, or other terms and conditions of employment of an employee.

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the posi uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work ass circumstances.

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall re the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

On a case-by-case basis and in exceptional circumstances, the district will determine, with information supplied by the employee and the supervisor, the appropriate bandwidth, other office equipment, etc.) for each employee working remotely. Employees shall use caution in accessing the Internet from public locations and in acce to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the distri owned equipment may only be used for district business when approved by the Superintendent or designee.

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or public in accordance with law.

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the p responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all office.

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 6250-6270	California Public Records Act
Lab. Code 226.7	Mandated meal, rest, or recovery periods
Lab. Code 6400	Safe and healthful employment and place of employment
Lab. Code 6401	Unsafe workplace

Federal References	Description
42 USC 12101-12213	Americans with Disabilities Act

Management Resources References	Description
Website	California Department of Industrial Relations

Cross References	Description
0470	COVID-19 Mitigation Plan
1340	Access To District Records
1340	Access To District Records
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4113	Assignment
4113	Assignment
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4118	Dismissal/Suspension/Disciplinary Action

4118	Dismissal/Suspension/Disciplinary Action
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4141	Collective Bargaining Agreement
4151	Employee Compensation
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4156.3	Employee Property Reimbursement
4157	Employee Safety
4157	Employee Safety
4157.1	Work-Related Injuries
4157.2	Ergonomics
4161.1	Personal Illness/Injury Leave
4215	Evaluation/Supervision
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4241	Collective Bargaining Agreement
4251	Employee Compensation
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4256.3	Employee Property Reimbursement
4257	Employee Safety
4257	Employee Safety
4257.1	Work-Related Injuries
4257.2	Ergonomics
4261.1	Personal Illness/Injury Leave
4315	Evaluation/Supervision
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4351	Employee Compensation
4354	Health And Welfare Benefits
4356.3	Employee Property Reimbursement
4357	Employee Safety
4357	Employee Safety
4357.1	Work-Related Injuries
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
5125	Student Records
5125	Student Records
6157	Distance Learning

Policy 4213.5: Working Remotely

Status: ADOPTED

Original Adopted Date: 10/15/2020 **| Last Reviewed Date:** 10/15/2020

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaste unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arran designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to v the work arrangement does not hinder district operations.

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically compensation, benefits, or other terms and conditions of employment of an employee.

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the posi uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work ass circumstances.

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall re the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

On a case-by-case basis and in exceptional circumstances, the district will determine, with information supplied by the employee and the supervisor, the appropriate bandwidth, other office equipment, etc.) for each employee working remotely. Employees shall use caution in accessing the Internet from public locations and in acce to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the distri owned equipment may only be used for district business when approved by the Superintendent or designee.

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or public in accordance with law.

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the p responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all office.

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

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Lab. Code 226.7	Mandated meal, rest, or recovery periods
Lab. Code 6400	Safe and healthful employment and place of employment
Lab. Code 6401	Unsafe workplace

Federal References	Description
42 USC 12101-12213	Americans with Disabilities Act

Management Resources References	Description
Website	California Department of Industrial Relations

Cross References	Description
0470	COVID-19 Mitigation Plan
1340	Access To District Records
1340	Access To District Records
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4113	Assignment
4113	Assignment
4115	Evaluation/Supervision
4115	Evaluation/Supervision
4118	Dismissal/Suspension/Disciplinary Action

4118	Dismissal/Suspension/Disciplinary Action
4119.21	Professional Standards
4119.21-E(1)	Professional Standards
4141	Collective Bargaining Agreement
4151	Employee Compensation
4154	Health And Welfare Benefits
4154	Health And Welfare Benefits
4156.3	Employee Property Reimbursement
4157	Employee Safety
4157	Employee Safety
4157.1	Work-Related Injuries
4157.2	Ergonomics
4161.1	Personal Illness/Injury Leave
4215	Evaluation/Supervision
4218	Dismissal/Suspension/Disciplinary Action
4218	Dismissal/Suspension/Disciplinary Action
4219.21	Professional Standards
4219.21-E(1)	Professional Standards
4241	Collective Bargaining Agreement
4251	Employee Compensation
4254	Health And Welfare Benefits
4254	Health And Welfare Benefits
4256.3	Employee Property Reimbursement
4257	Employee Safety
4257	Employee Safety
4257.1	Work-Related Injuries
4257.2	Ergonomics
4261.1	Personal Illness/Injury Leave
4315	Evaluation/Supervision
4319.21	Professional Standards
4319.21-E(1)	Professional Standards
4351	Employee Compensation
4354	Health And Welfare Benefits
4356.3	Employee Property Reimbursement
4357	Employee Safety
4357	Employee Safety
4357.1	Work-Related Injuries
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
5125	Student Records
5125	Student Records
6157	Distance Learning

Policy 4313.5: Working Remotely

Status: ADOPTED

Original Adopted Date: 10/15/2020 **| Last Reviewed Date:** 10/15/2020

The Governing Board recognizes that working remotely at home or at another alternative location may be necessary at times when widespread illness, natural disaste unsafe or otherwise interrupts the district's ability to effectively conduct operations at the school or worksite. A full-time, part-time, or short-term remote work arran designee to an individual employee, upon request, provided that the position is suitable for remote work, the employee has consistently demonstrated the ability to v the work arrangement does not hinder district operations.

The opportunity to work remotely shall be entirely at the district's discretion, and no grievance or appeal right may arise from district denial of any employee request

Employees approved for remote work shall comply with all district policies, administrative regulations, work schedules, and job assignments. Except when specifically compensation, benefits, or other terms and conditions of employment of an employee.

Unless otherwise approved in advance by the Superintendent or designee, employees working remotely shall do so within regular work hours established for the posi uninterrupted meal and rest breaks, and shall keep accurate records of the hours they work. Employees shall notify their supervisor when unable to perform work ass circumstances.

Employees working remotely are expected to conduct their work in a location that is safe and free of obstructions, hazards, and distractions. Such employees shall re the home workspace or in connection with their employment as soon as practically possible in accordance with Board policy.

On a case-by-case basis and in exceptional circumstances, the district will determine, with information supplied by the employee and the supervisor, the appropriate bandwidth, other office equipment, etc.) for each employee working remotely. Employees shall use caution in accessing the Internet from public locations and in acce to safeguard confidential information. Employees shall be responsible for maintaining and protecting equipment on loan from the district and shall adhere to the distri owned equipment may only be used for district business when approved by the Superintendent or designee.

Work done at a remote work location is considered official public business. District records and communications shall be retained and safeguarded against damage or public in accordance with law.

Any employee working remotely shall be available during work hours to the employee's supervisor and other staff, students, parents/guardians, and members of the p responsiveness on the part of the employee may result in discipline and/or termination of remote work responsibilities. Employees shall be required to attend virtual

Employee productivity shall be evaluated on the basis of time spent on tasks and projects, task completion, and quality of job performance in the same manner as all office.

Remote work arrangements may be discontinued at any time at the discretion of the Superintendent or designee.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
Gov. Code 12900-12996	Fair Employment and Housing Act
Gov. Code 6250-6270	California Public Records Act
Lab. Code 226.7	Mandated meal, rest, or recovery periods
Lab. Code 6400	Safe and healthful employment and place of employment
Lab. Code 6401	Unsafe workplace

Federal References	Description
42 USC 12101-12213	Americans with Disabilities Act

Management Resources References	Description
Website	California Department of Industrial Relations

Cross References	Description
0470	COVID-19 Mitigation Plan
1340	Access To District Records
1340	Access To District Records
3516	Emergencies And Disaster Preparedness Plan
3516	Emergencies And Disaster Preparedness Plan
3516.5	Emergency Schedules
3580	District Records
3580	District Records
4030	Nondiscrimination In Employment
4030	Nondiscrimination In Employment
4032	Reasonable Accommodation
4040	Employee Use Of Technology
4040-E(1)	Employee Use Of Technology
4113	Assignment
4113	Assignment
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4157	Employee Safety
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4157.2	Ergonomics
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4219.21-E(1)	Professional Standards
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4257.2	Ergonomics
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4357	Employee Safety
4357.1	Work-Related Injuries
4357.2	Ergonomics
4361.1	Personal Illness/Injury Leave
5125	Student Records
5125	Student Records
6157	Distance Learning

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: SECOND READING AND ADOPTION OF REVISED ADMINISTRATIVE REGULATION NO. 3541 – TRANSPORTATION ROUTES AND SERVICES

BACKGROUND INFORMATION:
The San Ysidro School District has a current agreement with the California School Boards Association (CSBA) for the maintenance of its Board Policy manual. This subscription service provides policy updates and ongoing consulting and word processing services.

Governing Boards are responsible for the development and compliance of its board policies. They are responsible for adopting and revising policies in keeping with new laws and legislation that impact specific policies and administrative regulations.

Administrative Regulations (AR) No. 3541 was revised as reflected on the attached.

RECOMMENDATION:
Approve second reading and adoption of revised Administrative Regulation 3541 – Transportation Routes and Services.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ Renewal ☒ New ☐ Amendment ☐ Ratify ☐ Other

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2020-2021 Budget? ☐ Yes ☐ No

Requisition #

N/A (Amount)

N/A (Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Regulation 3541-R(1): Transportation Routes And Services

The Superintendent or designee shall design transportation routes and stops within district boundaries that promote student safety, maximum efficiency in the use of buses, and decreased traffic in and around the schools. The number of available vehicles owned and operated by the district is limited. These vehicles are provided for the purpose of carrying out the required operations of the district and shall not be used for personal reasons.

Non-transportation radius area will be measured in radius fashion, straight-line distance from each school site. The Superintendent or designee shall design transportation routes and stops to promote the safety of students and maximum efficiency in the use of buses.

Students shall be eligible for transportation service to and from school following non-transportation radius distances are hereby established:

1. For elementary school students during regular school year:

   Grades K-6: one mile

   Grades 7-8: one and half mile

2. ~~For elementary school students during state of emergency school year:~~ Modified Transportation availability routes pending emergency safety protocols and needs.

   ~~*Grades K-6: one and quarter mile*~~

   ~~*Grades 7-8: one and half mile*~~

The Superintendent or designee may authorize transportation within the minimum distance when safety circumstances or hazards exist.

The Superintendent or designee shall communicate in writing to parents/guardians regarding bus routes, schedules, and stops. He/she may also arrange for local media to publish such information.

With the Board of Education's authorization, transportation services may be provided or arranged by the district for:

1. Students traveling to and from school during the regular school day (Education Code 39800)
2. Field trips and excursions (Education Code 35330)
3. School activities, expositions or fairs, or other activities determined to be for the benefit of students (Education Code 39860)
4. District employees, parents/guardians, and adult volunteers traveling to and from educational activities

authorized by the district (Education Code 39837.5)

5. Preschool students (Education Code 39800)

The district shall provide curb-to-curb transportation and additional transportation services as needed for students with disabilities as specified in their individualized education program or Section 504 plan. (Education Code 41850; 20 USC 1400-1482; 34 CFR 104.4, 300.17, 300.34)

The Superintendent or designee shall provide transportation to homeless students in accordance with law, Board policy, and administrative regulation. When the student resides outside of district boundaries, the Superintendent or designee shall consult with the superintendent of the district of residence to apportion the responsibility and costs of transportation. (42 USC 11432)

The Superintendent or designee shall collaborate with the local child welfare agency to determine the provision, arrangement, and funding of transportation to enable foster youth to attend their school of origin when it is in the student's best interest to do so. (20 USC 6312)

State References	Description
5 CCR 15240-15244	Allowances for student transportation, definitions
Ed. Code 10900.5	Use of school buses for community recreation
Ed. Code 35330	Field trips and excursions; student fees
Ed. Code 35350	Authority to transport pupils
Ed. Code 39800	Powers of governing board to provide transportation to and from school
Ed. Code 39800-39809.5	Transportation, general provisions
Ed. Code 39801.5	Transportation for adults
Ed. Code 39808	Transportation for private school students
Ed. Code 39830-39843	School buses
Ed. Code 39835	Use of school buses for community recreation
Ed. Code 39837	Transportation to summer employment program
Ed. Code 39837.5	Transportation of employees, parents/guardians, and adult volunteers to school activities
Ed. Code 39860	Transportation to school activities
Ed. Code 41850-41856	Allowances for transportation
Ed. Code 41860-41863	Supplementary allowances for transportation
Ed. Code 48853.5	Education of foster youth; immediate enrollment

Federal References	Description
20 USC 1400-1482	Individuals with Disabilities Education Act
20 USC 6312	Local educational agency plan
34 CFR 104.4	Equal opportunity under the Rehabilitation Act of 1973, Section 504
34 CFR 300.17	Free appropriate public education
34 CFR 300.34	Related services
42 USC 11432	McKinney-Vento Homeless Assistance Act

Management Resources References	Description
CSBA Publication	Special Education Pupil Transportation: Considerations in the Era of LCFF, Governance Brief, April 2014
Website	California Department of Education, Office of School Transportation
Website	Pupil Transportation Safety Institute

Cross References	Description
1112	Media Relations
3250	Transportation Fees
3250-R(1)	Transportation Fees
3510	Green School Operations
3514	Environmental Safety
3514-R(1)	Environmental Safety
3540	Transportation
3540-R(1)	Transportation
3541.1-R(1)	Transportation For School-Related Trips
3541.2	Transportation For Students With Disabilities
3542-R(1)	School Bus Drivers
4141.6	Concerted Action/Work Stoppage
4141.6-R(1)	Concerted Action/Work Stoppage
4231	Staff Development
4241.6	Concerted Action/Work Stoppage
4241.6-R(1)	Concerted Action/Work Stoppage
5116.1	Intradistrict Open Enrollment

5116.1-R(1)	Intradistrict Open Enrollment
5117	Interdistrict Attendance
5117-R(1)	Interdistrict Attendance
5148.3	Preschool/Early Childhood Education
5148.3-R(1)	Preschool/Early Childhood Education
6154	Homework/Makeup Work
6159	Individualized Education Program
6159-R(1)	Individualized Education Program
6164.6	Identification And Education Under Section 504
6164.6-R(1)	Identification And Education Under Section 504
6173	Education For Homeless Children
6173-R(1)	Education For Homeless Children
6173.1	Education For Foster Youth
6173.1-R(1)	Education For Foster Youth

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Chief Business Official, Marilyn Adrianzen &
Executive Director of Educational Services, Cynthia Gonzalez

☐ Informational
☒ Action

AGENDA ITEM: FIRST READING AND ADOPTION OF REVISED BOARD POLICY 6145.5 STUDENT ORGANIZATIONS AND EQUAL ACCESS

BACKGROUND INFORMATION:
The San Ysidro School District has a current agreement with the California School Boards Association (CSBA) for the maintenance of our Board Policy manual. CSBA is in the process of converting our board policies to GAMUT Policy Plus and has recommended revising and deleting certain policies to make them uniformed across all districts.

The California School Boards Association (CSBA) has recommended to revise Board Policy 6145.5 - Student Organizations and Equal Access. Key concepts from Administrative Regulation 3452.1 - Organized Student Body and Delete Administrative Regulation 3452.2 - Unorganized Student Body were included in Board Policy 6145.5 Student Organizational and Equal Access.

RECOMMENDATION:
Approve the first reading and adoption of revised Administrative Regulation 6145.5 - Student Organization and Equal Access.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	
N/A	N/A	
(Amount)	(Name of funding source and/or location)	
Recommended for: ☒ Approval ☐ Denial	Certification Requested ☐ Yes ☐ No	

Policy 6145.5: Student Organizations And Equal Access

Status: ADOPTED

| Last Revised Date: 07/11/2019 **| Last Reviewed Date:** 07/11/2019

The Board of Education believes that student groups or clubs reinforce the instructional program, give students experience in civics and government, and provide social and recreational activities. Student groups also serve to honor outstanding student achievement and enhance school spirit and students' sense of belonging. Prior to meeting on school grounds, all student groups shall be authorized by the Superintendent or designee in accordance with Board policy and administrative regulation.

The Board encourages students to pursue interests and clubs which may not directly relate to the district's curriculum and, to that end, has created a limited open forum.

All student-initiated groups shall be given equal access to meet on school premises during noninstructional time without regard to their religious, political, philosophical, or other speech content. The Board shall ensure that: (20 USC 4071, 4072)

1. The meeting shall be voluntary and student-initiated.

2. There shall be no sponsorship of the meeting by the school or staff. The term sponsorship means that school staff are promoting, leading, or participating in a meeting. The assignment of a teacher, administrator, or other school employee to a meeting for custodial purposes shall not constitute sponsorship of the meeting.

3. Employees of the school shall be present at religious meetings only in a nonparticipatory capacity.

4. The meeting shall not materially and substantially interfere with the orderly conduct of educational activities within the school.

5. Nonschool persons shall not direct, conduct, control, or regularly attend activities of student groups.

All student clubs or groups shall have equal access to the school media to announce meetings, including the public address system, the school newspaper, bulletin boards, and school web site. However, the Superintendent or designee may issue a disclaimer that such activities are not school-sponsored.

All noncurriculum-related student groups shall be given equal access to meeting space, school equipment, and supplies.

No school shall deny equal access or a fair opportunity to meet, or otherwise discriminate against, any group officially affiliated with the Boy Scouts of America, or with any other youth group listed as a patriotic society in Title 36 of the United States Code, for reasons based on the membership or leadership criteria or oath of allegiance to God and country. (20 USC 7905)

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 2	Definitions
5 CCR 5531	Supervision of extracurricular activities of pupils
Ed. Code 200-262.3	Prohibition of discrimination on the basis of sex
Ed. Code 37220-37223	Holidays
Ed. Code 38130-38138	Civic Center Act
Ed. Code 48645.5	Former juvenile court school students, enrollment
Ed. Code 48900	Suspension and/or expulsion
Ed. Code 48907	Students' exercise of free expression; rules and regulations
Ed. Code 48930-48938	Student organizations
Ed. Code 48950	Speech and other communication

Ed. Code 49020-49023	Athletic programs; legislative intent, equal opportunity
Ed. Code 52	Designation of secondary schools
Ed. Code 53	Designation of high schools
Pen. Code 627-627.10	Access to school premises

Federal References	**Description**
20 USC 4071-4074	Equal Access Act
20 USC 7904	School prayer
20 USC 7905	Boy Scouts equal access
36 USC 20101-240112	Patriotic organizations

Management Resources References	**Description**
Court Decision	Prince v. Jacoby, (2001) 303 F.3d 1074
Court Decision	Culbertson et al. v. Oakridge School District, (2002) 258 F.3d 1061
Court Decision	Good News Club et al. v. Milford Central School, (2001) 121 S.Ct. 2093
Court Decision	Ceniceros v. Board of Trustees of the San Diego Unified School District, (1997) 106 F.3d 878
Court Decision	Perumal et al v. Saddleback Valley Unified School District, (1988) 198 Cal. App. 3d 64
Court Decision	Board of Education of Westside Community School District v. Mergens By and Through Mergens (1989, 8th Cir.) 867 F.2d 1076
Court Decision	Student Coalition for Peace v. Lower Merion School District Board of Directors, (1985) 776 F.2d. 431
Court Decision	Hartzell v. Connell, (1984) 35 Cal. 3d 899
Website	California Attorney General's Office
Website	Council on Standards for International Educational Travel
Website	California Interscholastic Federation
Website	U.S. Department of Education

Cross References	**Description**
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1321	Solicitation Of Funds From And By Students
1321	Solicitation Of Funds From And By Students
1325	Advertising And Promotion
1330	Use Of School Facilities
1330	Use Of School Facilities
1330-E(1)	Use Of School Facilities
3452	Student Activity Funds
3515.2	Disruptions
3515.2	Disruptions
5131	Conduct
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process

5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.4	Service Learning/Community Service Classes
6142.7	Physical Education And Activity
6142.7	Physical Education And Activity
6144	Controversial Issues
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504

Policy 6145.5: Student Organizations And Equal Access

Status: REVIEWED

| Last Revised Date: 07/11/2019

The Board of Trustees of the San Ysidro School District believes that student groups or clubs reinforce the instructional program, give students experience in civics and government, and provide social and recreational activities. Student groups also serve to honor outstanding student achievement and enhance school spirit and students' sense of belonging. Any group of students may organize a student body association within a school with the approval and subject to the control and regulation of the Board.

Approval

Per the Education Code, the Board must approve the organization of a student body. Any student body organization may be granted the use of school premises and properties without charge subject to such regulations as may be established by the the school district. Prior to meeting on school grounds, all student groups shall be authorized by the Superintendent or designee in accordance with Board policy and administrative regulation.

The Board may authorize any organization composed entirely of students attending the schools of the district to maintain such activities, including fund-raising activities, as may be adopted. Each club shall have a certificated employee of the district as its advisor.

Purpose

All student organizations and clubs and shall have a clearly stated purpose. Per Education Code 48930, "Any such organization shall have as its purpose the conduct of activities on behalf of the students approved by the school authorities and not in conflict with the authority and responsibility of the public school officials."

Constitution

A constitution must be established for each student body, which must state the name and purpose of the organization and must present the framework within which the organization will operate.

Student Council and Minutes

The student body council and each club within the organization shall keep minutes for each meeting. The minutes shall include details of proceedings, including financial matters pertaining to the budget, approval of fund-raising ventures, and expenditure authorizations.

Approval of Fund-Raising Activity

All fund-raising activities must have received prior approval from the Chief Business Official before contracts are signed and/or activities are undertaken. The request for approval of all fund-raising activities shall include the following:

1. Purpose of fund-raising
2. Fund-raising activity
3. Time period for fund raising activity
4. Names of responsible staff members for fund-raising activity.

No funds shall never be accepted without supporting documentation such as an invoice. All goods received shall be signed by whom it was received and the date. When the payment is made, the invoice shall include the date of payment and check number.

Collection of Funds

The basic purpose of raising and expending money by a student body is to promote the general welfare, morale and educational experiences of the student body. The Board may authorize student organizations to sell food on school premises, subject to policy and regulations of the State Board of Education.

It is extremely important to have proper controls over the collection of monies to assure that all cash shall be turned in and deposited by the end of each business day. An audit trail is most important. In schools in which the student body is not organized, District's Business office shall act as trustee for Student Body funds and shall receive said funds in accordance with procedures established by the Board. The principal governing student body finance should be adhered to by a trustee of an unorganized student body. Funds shall be deposited in a bank and shall be expended subject to the approval of said site principal or official and also subject to the procedures as may be established by the Board.

The class of club accounts are subject to the same standard procedures for cash receipting and cash disbursement for the general associated student body and must be handled through the associated student body bookkeeper. Proper records must be maintained and minutes showing approval for all transactions must be kept.

All money collected must be substantiated by a pre-numbered receipt, class log, pre-numbered ticket or other auditable record. The following is suggested for cash receipting:

1. Records must be maintained of all receipt books and other numbered forms used in acknowledging the receipt of cash.

2. All copies of voided receipts must be retained.

3. Issuance of receipt books, listing sheets, and sub-receipt books to individuals and activities shall be properly recorded.

4. Cash turned in by individuals and activities shall be identified by the fund-raising activities, there is to be no commingling of fund deposits.

5. All cash receipts shall be recorded promptly when received.

6. Checks held for deposit shall be endorsed by the bank endorsement stamp at the time they are received.

7. Personal checks shall not be cashed from associated student body funds.

8. Cash receipts from student fund-raising activities shall be turned into the District's Business Office by the end of the business day.

9. The ASB bookkeeper is responsible for depositing cash collected as verified with the activity sponsor.

10. A receipt is used to document a sale to an individual student for such items as annuals and student body cards.

11. The report of Ticket Sales documents the sales of tickets for activities such as athletics games, dances and drama activities. This report is the responsibility of the activity sponsor.

Deposit of Funds

The funds of any student body organization established in the San Ysidro School District shall, subject to approval of the be deposited or invested in one of more of the following ways:

1. Deposited in a bank or banks whose accounts are insured by the Federal Deposit Insurance Corporation.

2. Investment certificates or withdrawable shares in a state-chartered savings and loan associations provided such associations are doing business in this state and have their accounts insured by the Federal Savings and Loan Insurance Corporation.

3. Purchase of United States savings bonds (Series F and G) as authorized for investment by subdivision (a) of Section 16430 of the Government Code.

4. Shares or certificates for funds received or any form of evidence of interest or indebtedness issued by any credit union in this state, organized under the provisions of Division 5 (commencing with Section 14000) of the Financial code or the statutes of the United States relating to credit unions insured by the administrator of the national Credit Union Administration or a comparable agency as provided by a state government.

All monies collected for the student body will be deposited in an account with the school's name by bringing it to the District's Business Office by the end of the business day.

Account Types

Within the associated student body are activity accounts as well as trust accounts. Activity accounts are for the activities of the general student body. The balances of these accounts are closed out at the end of the year. Trust accounts are monies held by the student body organization as trustee and are therefore, liability accounts (accounts of which the balance is carried over the next year). These accounts are categorized into three main groups.

1. Scholarship Accounts. Scholarship grants which may be accepted by the student council with the approval of the district Board or its delegate. The acceptance should be in writing and include all conditions prescribed by the donor for the administration of the scholarship and disposition of any balance remaining at the close of the period for which the scholarship was established. Scholarship funds shall be deposited and kept in a separate bank account.

2. Class Accounts. Separate accounts for classes can be established. They are allowed to raise funds and expend funds within the general regulations of the associated student body.

3. Club Accounts. All student clubs must be composed entirely of students enrolled in the schools of the San Ysidro School District. Any group of student may apply for permission to form a club by submitting for approval by the Superintendent or designee, a proposed constitution, specifying among other things:

    a. The title, power and duties of various officers, and how elected

    b. The scope of proposed activity, and

    c. The name of the advisor

The balance of inactive trust accounts must be transferred to the general surplus of the student body fund unless authorization for specific provision made in view of future plans.

Budgets

It is the intent of the district that students, as well as teachers, administrators, and classified staff be involved in the operation of the student body organization. A budget shall be developed for the upcoming year and submitted to the District's Business Office by October 1st. Questions regarding any specific funds are should be directed to the Business Office.

Expenditure Approvals

Funds shall be expended subject to the approval of each of the following three persons which shall be obtained each time before any of such funds may be expended: the school principal, the associated student body advisor of the particular student body organization, and a student body officer of the particular student body organization. The request must have three signatures. All expenditure request will be submitted to the District's Business Office.

The funds shall be expended subject to such procedures as may be established by the student body organization subject to the approval of each of the following three persons which shall be obtained each time before any of such funds may be expended: the school principal, the ASB advisor of the particular student body organization, and a student body officer of the particular student body organization. All expenditure requests and receipts for services or materials obtained will be submitted to the District's Business Office.

In addition to deposits or investments, the funds of a student body organization may be loaned or invested in any of the following ways:

1. Loans, with or without interest, to any student body organization established in another school of the district for a period not to exceed one year.

2. Invest money in permanent improvements to the San Ysidro School District property including, but not limited to, buildings, automobile parking facilities, gymnasiums, swimming pools, stadium and playing fields, where such facilities, or portions thereof, are used for conduction student extracurricular activities or student spectator sports, or when such improvements are for the benefit of the student body.

The Board shall provide for the supervision of all funds raised by any student body organization using the name of the school. The cost of supervision may constitute a proper charge against the funds of the district. The school district may also provide for a continuing audit of student body funds with school district personal.

Equipment Purchases

It is recommended that a student body formally donate to the school district equipment purchased. This will transfer the responsibility of setting up appropriate records, maintaining the equipment, and obtaining insurance coverage to the district.

Prohibited Expenditures

The following expenditures are prohibited:

1. Equipment, supplies forms, and postage for curricular or classroom use, or for district business.
2. Repairs and maintenance of district-owned equipment.
3. Salaries or supplies which are the responsibility of the district.
4. Articles for the personal use of district employees.
5. Loans, credit or the purchase of accommodations for district employees or others.

Audits

At the commencement of every school year the appropriate student body officials shall meet with the District's Business Office staff for the purpose of developing an accounting system that will assure that all revenues and expenditures are accounted for in the appropriate manner. No activities may commence in a school year until this accounting plan is adopted.

The Board will provide for an annual audit which is required per the Education Code. Records should be maintained per the above regulations to assure that they are auditable.

Policy Reference Disclaimer: These references are not intended to be part of the policy itself, nor do they indicate the basis or authority for the board to enact this policy. Instead, they are provided as additional resources for those interested in the subject matter of the policy.

State References	Description
5 CCR 2	Definitions
5 CCR 5531	Supervision of extracurricular activities of pupils
Ed. Code 200-262.3	Prohibition of discrimination on the basis of sex
Ed. Code 37220-37223	Holidays
Ed. Code 38130-38138	Civic Center Act
Ed. Code 48645.5	Former juvenile court school students, enrollment
Ed. Code 48900	Suspension and/or expulsion
Ed. Code 48907	Students' exercise of free expression; rules and regulations
Ed. Code 48930-48938	Student organizations
Ed. Code 48950	Speech and other communication
Ed. Code 49020-49023	Athletic programs; legislative intent, equal opportunity
Ed. Code 52	Designation of secondary schools
Ed. Code 53	Designation of high schools
Pen. Code 627-627.10	Access to school premises

Federal References	Description

20 USC 4071-4074	Equal Access Act
20 USC 7904	School prayer
20 USC 7905	Boy Scouts equal access
36 USC 20101-240112	Patriotic organizations

Management Resources References	**Description**
Court Decision	Prince v. Jacoby, (2001) 303 F.3d 1074
Court Decision	Culbertson et al. v. Oakridge School District, (2002) 258 F.3d 1061
Court Decision	Good News Club et al. v. Milford Central School, (2001) 121 S.Ct. 2093
Court Decision	Ceniceros v. Board of Trustees of the San Diego Unified School District, (1997) 106 F.3d 878
Court Decision	Perumal et al v. Saddleback Valley Unified School District, (1988) 198 Cal. App. 3d 64
Court Decision	Board of Education of Westside Community School District v. Mergens By and Through Mergens (1989, 8th Cir.) 867 F.2d 1076
Court Decision	Student Coalition for Peace v. Lower Merion School District Board of Directors, (1985) 776 F.2d. 431
Court Decision	Hartzell v. Connell, (1984) 35 Cal. 3d 899
Website	California Attorney General's Office
Website	Council on Standards for International Educational Travel
Website	California Interscholastic Federation
Website	U.S. Department of Education

Cross References	**Description**
1114	District-Sponsored Social Media
1114	District-Sponsored Social Media
1321	Solicitation Of Funds From And By Students
1321	Solicitation Of Funds From And By Students
1325	Advertising And Promotion
1330	Use Of School Facilities
1330	Use Of School Facilities
1330-E(1)	Use Of School Facilities
3452	Student Activity Funds
3515.2	Disruptions
3515.2	Disruptions
5131	Conduct
5144.1	Suspension And Expulsion/Due Process
5144.1	Suspension And Expulsion/Due Process
5145.2	Freedom Of Speech/Expression
5145.2	Freedom Of Speech/Expression
6141.2	Recognition Of Religious Beliefs And Customs
6141.2	Recognition Of Religious Beliefs And Customs
6142.4	Service Learning/Community Service Classes
6142.7	Physical Education And Activity

6142.7	Physical Education And Activity
6144	Controversial Issues
6145	Extracurricular And Cocurricular Activities
6145	Extracurricular And Cocurricular Activities
6164.6	Identification And Education Under Section 504
6164.6	Identification And Education Under Section 504

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Administration
Gina A. Potter, Ed.D.,
Superintendent

☐ Informational
☒ Action

AGENDA ITEM: 2021 CSBA DELEGATE ASSEMBLY NOMINATIONS

BACKGROUND INFORMATION:
The San Ysidro School District is a member of the California School Boards Association (CSBA). CSBA is a nonprofit education association representing the elected officials who govern public school districts and county offices of education.

The Delegate Assembly is a vital link in the associationôs governance and sets the general policy direction for the association. Working with local districts, county offices, the Board of Directors and Executive Committee, Delegates ensure that the association promotes the interests of school districts and county offices of education throughout the state.

Annually, CSBA in accordance with its Bylaws, begins the process of developing the membership of its Delegate Assembly. These Delegate Assembly nominations must be made by Governing Boards within their geographical region or subregion. Region 17, San Diego County, has eleven vacancies. Delegate Assembly members are elected at large from all of the nominations received by their geographical region or subregion. Nominations are to be submitted by January 7, 2021.

RECOMMENDATION:
Nominate, in accordance with CSBA Bylaws, Board members in Region 17 as candidates for election to the CSBA Delegate Assembly 2021-2023.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	
N/A	N/A	
(Amount)	(Name of funding source and/or location)	
Recommended for: ☒ Approval ☐ Denial	Certification Requested ☐ Yes ☐ No	

October 29, 2020

TIME SENSITIVE - REQUIRES BOARD ACTION
DEADLINE: Thursday, January 7, 2021

MEMORANDUM

To: CSBA Member District Boards
From: Xilonin Cruz-Gonzalez, President
Re: Call for Nominations to CSBA's Delegate Assembly

Each year, member boards elect representatives to the California School Boards Association's Delegate Assembly. The Delegate Assembly is a vital link in the Association's governance and sets the general policy direction. Working with member boards, the Board of Directors, Executive Committee, and Delegates ensure the Association promotes the interests of California's school districts and county offices of education. Delegates with terms that end in 2021 are up for election. Ballots for the Delegate Assembly election will be sent to each member board within the region or subregion by February 1, 2021. Delegates elected in 2021 will serve a two-year term beginning April 1, 2021 through March 31, 2023. There are two required Delegate Assembly meetings each year; in 2021, the dates are May 15-16 and November 30 - December 1.

Nominations and biographical sketch forms for CSBA's Delegate Assembly are being accepted until Thursday, **January 7, 2021**. The nomination process is as follows:

- CSBA member boards are eligible to nominate board members within their own geographical region or subregion. For region number, see "CSBA REGION INDEX FOR DISTRICTS & COES" document.
- Member Boards eligible to appoint a member of their board to the Delegate Assembly may also nominate board members to run for election to the Delegate Assembly.
- Boards eligible to appoint must do so by January 7, 2021. A separate communication from CSBA regarding these appointments will be sent to boards by November 1.
- Nominating boards must submit a separate Nomination Form for each person nominated.
- Nominees must serve on a CSBA member board and must provide approval prior to being nominated.
- Nominees must submit a one-page, single-sided, biographical sketch form.
- Nominees may submit an optional one-page, one-sided résumé.

Documents related to the nomination process are being provided online only. The forms, as well as information about the Delegate Assembly, may be downloaded from CSBA's website: www.csba.org/ElectiontoDA.

The deadline for nomination materials is **11:59 p.m. on Thursday, January 7, 2021.** Materials can be sent via email to **nominations@csba.org**. Nomination materials may also be sent via mail to the CSBA Executive Office, 3251 Beacon Blvd., West Sacramento, CA 95961, with a postmark of no later than January 7, 2021.

REGION 15 – *24 Delegates (17 elected/7 appointed ◈)*
Director: Meg Cutuli (Los Alamitos USD)

County: Orange
Alfonso Alvarez (Santa Ana USD)◈, 2022
David Boyer (Los Alamitos USD), 2021
Lauren Brooks (Irvine USD), 2022
Carrie Buck (Placentia-Yorba Linda USD), 2022
Bonnie Castrey (Huntington Beach Union HSD), 2021
Ian Collins (Fountain Valley ESD), 2021
Lynn Davis (Tustin USD), 2022
Jackie Filbeck (Anaheim ESD), 2021
Carrie Flanders (Brea Olinda USD), 2021
Karin Freeman (Placentia-Yorba Linda USD), 2021
Ira Glasky (Irvine USD)◈, 2022
Judy Bullockus (Capistrano USD)◈, 2021
Al Jabbar (Anaheim Un. HSD), 2021
Candice Kern (Cypress ESD), 2022
Martha McNicholas (Capistrano USD)◈, 2022
Charlene Metoyer (Newport-Mesa USD), 2021
Walter Muneton (Garden Grove USD)◈, 2021
Lan Nguyen (Garden Grove USD)◈, 2022
Annemarie Randle-Trejo (Anaheim Union HSD), 2022
Rigo Rodriguez (Santa Ana USD)◈, 2021
Michael Simons (Huntington Beach Union HSD), 2022
Suzie Swartz (Saddleback Valley USD), 2021
Sharon Wallin (Irvine USD), 2022
Region 15 County
Beckie Gomez (Orange COE), 2021
Delegate-at-Large
Marilyn Buchi (Fullerton Joint Union HSD)
Martha Fluor (Newport-Mesa USD)
Susan Henry (Huntington Beach Union HSD)

REGION 16 – *19 Delegates (14 elected/5 appointed ◈)*
Director: Karen Gray (Silver Valley USD)

Subregion 16-A (Inyo)
Susan Patton (Lone Pine USD), 2021
Subregion 16-B (San Bernardino)
Christina Cameron-Otero (Needles USD), 2022
Tom Courtney (Lucerne Valley USD), 2021
Andrew Cruz (Chino Valley USD)◈, 2021
Barbara Dew (Victor Valley Union HSD), 2022
Gwen Dowdy-Rodgers (San Bernardino City USD)◈, 2021
Barbara Flores (San Bernardino City USD), 2022
Peter Garcia (Fontana USD)◈, 2022
Cindy Gardner (Rim of the World USD), 2022
Shari Megaw (Chaffey Joint Union HSD), 2021
James O'Neill, (Redlands USD), 2022
Adam Perez (Fontana USD)◈, 2021
Wilson So (Apple Valley USD), 2022
Gabriel Stine (Victor ESD), 2021
Eric Swanson (Hesperia USD), 2021
Mondi Taylor (Etiwanda SD), 2021
Kathy Thompson (Central ESD), 2021
Scott Wyatt (San Bernardino City USD) ◈, 2022
Region 16 County
Laura Mancha (San Bernardino COE), 2022

REGION 17 – *23 Delegates (17 elected/6 appointed ◈)*
Director: Debra Schade (Solana Beach ESD)

County: San Diego
Barbara Avalos (National SD), 2022
Richard Barrera (San Diego USD)◈, 2021
Leslie Bunker (Chula Vista ESD), 2021
Brian Clapper (National SD), 2022
Eleanor Evans (Oceanside USD), 2022
Humberto Gurmilan (San Ysidro SD), 2022
Andrew Hayes (Lakeside Union SD), 2021
Beth Hergesheimer (San Dieguito Union HSD), 2021
Claudine Jones (Carlsbad USD), 2022
Christi Knight (Escondido Union HSD), 2021
Michael McQuary (San Diego USD)◈, 2022
Tamara Otero (Cajon Valley Union SD), 2022
Darshana Patel (Poway USD)◈, 2021
Dawn Perfect (Ramona USD), 2021
Barbara Ryan (Santee SD), 2021
Elva Salinas (Grossmont Union HSD), 2022
Nicholas Segura (Sweetwater Union HSD)◈, 2022
Arturo Solis (Sweetwater Union HSD)◈, 2021
Marla Strich (Encinitas Union ESD), 2022
Cipriano Vargas, (Vista USD), 2022
Sharon Whitehurst-Payne (San Diego USD)◈, 2021
Vacant, 2021
Region 17 County
Guadalupe Gonzalez (San Diego COE), 2021

REGION 18 – *21 Delegates (16 elected/5 appointed ◈)*
Director: Wendy Jonathan (Desert Sands USD)

Subregion 18-A (Riverside)
Angelov Farooq (Riverside USD)◈, 2022
Robert Garcia (Jurupa USD), 2021
Madonna Gerrell (Palm Springs USD), 2021
Virniecia Green-Jordan (Perris ESD), 2022
Tom Hunt (Riverside USD)◈, 2021
Cleveland Johnson (Moreno Valley USD)◈, 2021
Marla Kirkland (Val Verde USD), 2022
Elizabeth Marroquin (Corona-Norco USD)◈, 2022
David Nelissen (Perris Union HSD), 2022
Gerard Reller (Romoland ESD), 2021
Kristi Rutz-Robbins (Temecula Valley USD), 2021
Victor Scavarda (Hemet USD), 2022
Susan Scott (Lake Elsinore USD), 2022
Kris Thomasian (Murrieta Valley USD), 2021
Lizeth Vega (Alvord USD), 2022
Mary Ybarra (Corona-Norco USD)◈, 2021
Vacant, 2021
Subregion 18-B (Imperial)
Michael Castillo (Calexico USD), 2021
Diahna Garcia-Ruiz (Central Union HSD), 2022
Gil Rebollar (Brawley ESD), 2021
Region 18 County
Victor Jaime (Imperial COE), 2022
Director-at-Large, County
Bruce Dennis (Riverside COE)
Delegate-at-Large
Jesus Holguin (Moreno Valley USD)

Delegate Assembly
Important Dates

2021 Delegate Assembly Election

Thursday, January 7:	Deadline for Nomination Forms and Biographical Sketch Forms
Monday, February 1:	Ballots sent to member boards
Monday, March 15:	Deadline for ballots to be sent back to CSBA
By Wednesday, March 31:	Ballots will be counted
Thursday, April 1:	First day of new 2-year term for Delegates elected in 2021

2021 Delegate Assembly Meeting Dates

Saturday – Sunday, May 15 - 16
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 30 - December 1
(scheduled to occur in San Diego)

2022 Delegate Assembly Meeting Dates

Saturday – Sunday, May 21-22
(scheduled to occur in Sacramento)

Tuesday – Wednesday, November 29 - 30
(scheduled to occur in San Diego)

Delegate Assembly
District Nomination Form for 2021 Election

California School Boards Association

TO BE COMPLETED BY THE NOMINATING BOARD

Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. Please submit this Nomination Form via e-mail to nominations@csba.org no later than 11:59 p.m. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline.

CSBA Region/subregion # _____

See "CSBA REGION INDEX FOR DISTRICTS & COE"

The Board of Education of the _____
(Nominating District)

voted to nominate _____. **The nominee is a member of the**
(Nominee)

_____**which is a member of the**
(Nominee's Board)

California School Boards Association.

☐ **The nominee has consented to this nomination.**

_____ _____
Board Clerk or Board Secretary (signature) *Date*

_____
Board Clerk or Board Secretary (print name)

ONLY ONE NOMINEE PER NOMINATION FORM

Delegate Assembly
Biographical Sketch Form for 2021 Election

California School Boards Association

Deadline: Thursday, January 7, 2021 | No late submissions accepted

This form is required. An optional, one-page, single-sided, résumé may also be submitted. Do not state "see résumé." Do not re-type this form. It is the candidate's responsibility to confirm that CSBA has received nomination materials prior to the deadline. Please submit completed form via e-mail to nominations@csba.org no later than 11:59 p.m.. on January 7, 2021. Forms may also be submitted via mail to CSBA's Executive Office at 3251 Beacon Blvd., West Sacramento, CA 95691, with a postmark of no later than January 7, 2021.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature:_____ **Date:**_____

Name: _____ **CSBA Region & subregion #:**_____

District or COE: _____ **Years on board:** _____

Profession:_____ **Contact Number (☐ Cell ☐ Home ☐ Bus.):** _____

Primary E-mail: _____

Are you an incumbent Delegate? ☐Yes ☐No **If yes, year you became Delegate:**_____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

Please describe your activities and involvement on your local board, community, and/or CSBA.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

Region 17

County: San Diego

The following is a list of all delegates whose terms expire in 2021. They are up for re-election and must be nominated by a CSBA member district.

Richard Barrera	San Diego USD
Leslie Bunker	Chula Vista ESD
Andrew Hayes	Lakeside Union SD
Beth Hergesheimer	San Dieguito Union HSD
Christi Knight	Escondido Union HSD
Darshana Patel	Poway USD
Dawn Perfect	Ramona USD
Barbara Ryan	Santee SD
Arturo Solis	Sweetwater Union HSD
Sharon Whitehurst-Payne	San Diego USD
Vacancy	

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: 2020-21 LCFF BUDGET OVERVIEW FOR PARENTS

BACKGROUND INFORMATION:
California Education Code (EC) Section 52064.1 requires each school district, county office of education (COE), and charter school (LEA) to develop the Local Control Funding Formula (LCFF) Budget Overview for Parents in conjunction with the LCAP by July 1 of each year.

Senate Bill (SB) 98 added EC Section 43509, which changed the adoption date for the Budget Overview for Parents for the 2020ï 21 school year. For 2020ï 21, local governing boards or governing bodies are required to adopt and submit the Budget Overview for Parents on or before December 15, 2020, in conjunction with the LEAôs first interim budget report.

RECOMMENDATION:
Approve the 2020-21 LCFF Budget Overview for Parents.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

LCFF Budget Overview for Parents

Local Educational Agency (LEA) Name: San Ysidro Elementary School District

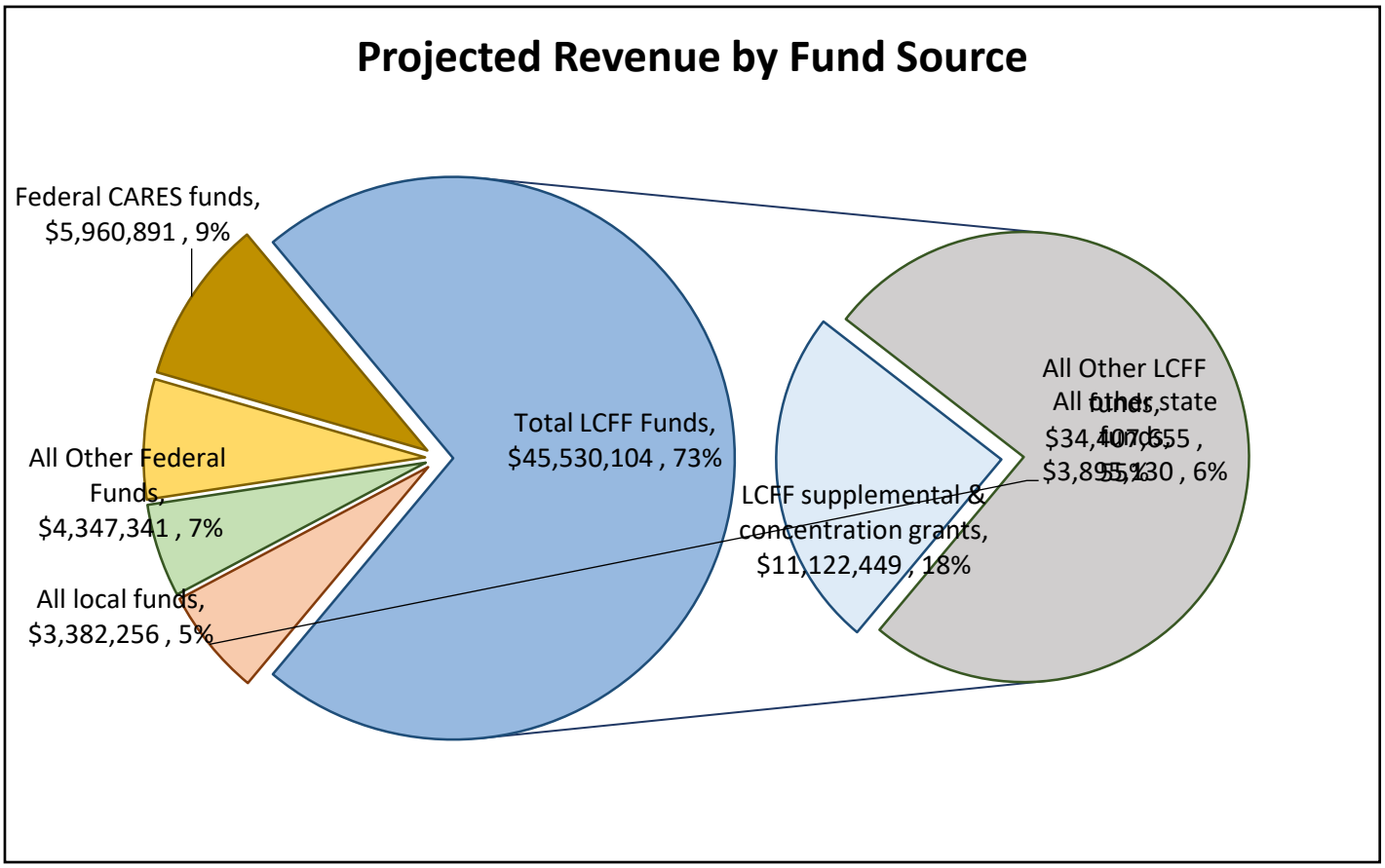
CDS Code: 68379

School Year: 2020-2021

LEA contact information: Marilyn Adrianzen

School districts receive funding from different sources: state funds under the Local Control Funding Formula (LCFF), other state funds, local funds, and federal funds. LCFF funds include a base level of funding for all LEAs and extra funding - called "supplemental and concentration" grants - to LEAs based on the enrollment of high needs students (foster youth, English learners, and low-income students).

Budget Overview for the 2020-2021 School Year

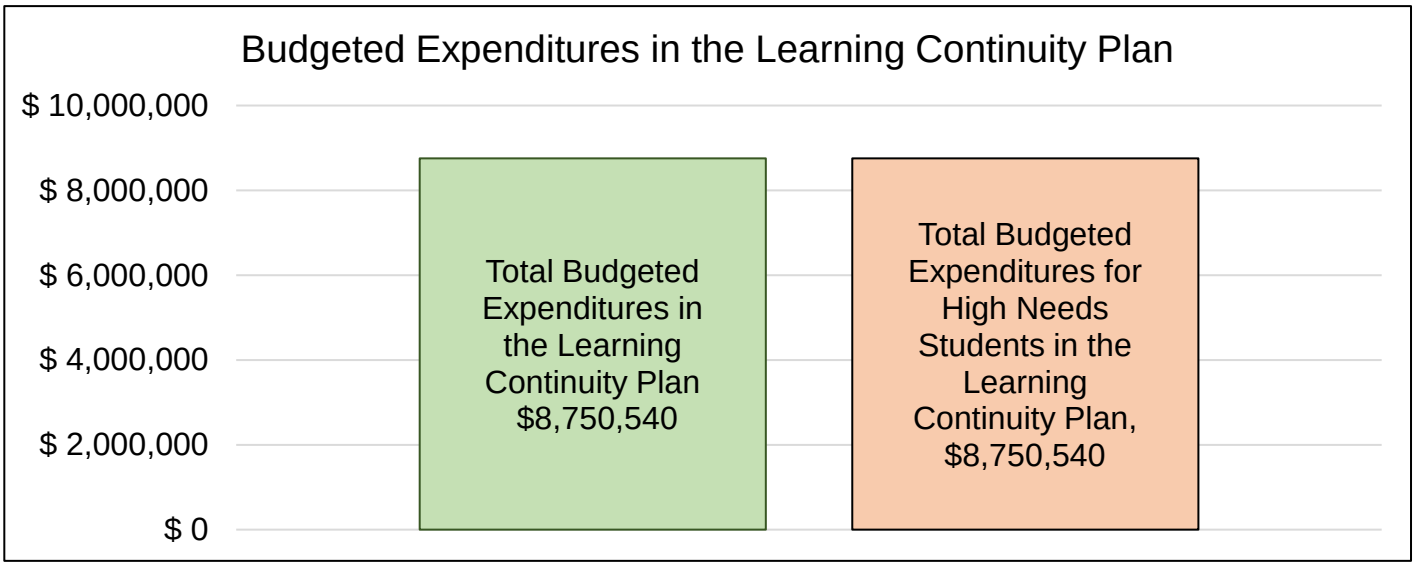


This chart shows the total general purpose revenue San Ysidro Elementary School District expects to receive in the coming year from all sources.

LCFF Budget Overview for Parents

The total revenue projected for San Ysidro Elementary School District is $63,115,722.00, of which $45,530,104.00 is Local Control Funding Formula (LCFF) funds, $3,895,130.00 is other state funds, $3,382,256.00 is local funds, and $10,308,232.00 is federal funds. Of the $10,308,232.00 in federal funds, $5,960,891.00 are federal CARES Act funds. Of the $45,530,104.00 in LCFF Funds, $11,122,449.00 is generated based on the enrollment of high needs students (foster youth, English learner, and low-income students).

For the 2020-21 school year school districts must work with parents, educators, students, and the community to develop a Learning Continuity and Attendance Plan (Learning Continuity Plan). The Learning Continuity Plan replaces the Local Control and Accountability Plan (LCAP) for the 2020ï 21 school year and provides school districts with the opportunity to desribe how they are planning to provide a high-quality education, social-emotional supports, and nutrition to their students during the COVID-19 pandemic.



This chart provides a quick summary of how much San Ysidro Elementary School District plans to spend for planned actions and services in the Learning Continuity Plan for 2020-2021and how much of the total is tied to increasing or improving services for high needs students.

LCFF Budget Overview for Parents

San Ysidro Elementary School District plans to spend $61,500,819.00 for the 2020-2021 school year. Of that amount, $8,750,540.00 is tied to actions/services in the Learning Continuity Plan and $52,750,279.00 is not included in the Learning Continuity Plan. The budgeted expenditures that are not included in the Learning Continuity Plan will be used for the following:

The District's Learning Continuity Plan (LCP) focused on the stakeholders' feedback which assisted in the development of the LCP. The needs of our community were incorporated into the plan to support our students, parents, and staff. These include: safety guideline implementation, professional development plan to provide ongoing professional learning opportunities for staff to support distance and blended learning environments, access to technology(chromebooks, wifi/hotspots, technology support), parent support and learning opportunities for Google classroom/distance learning, increased educational technology software access, integrating social emotional supports for students and staff, and working with state guidelines to implement attendance monitoring that is responsive to student/family needs and supportive to families with a multi-tiered system of support. The following general fund budget expenditures not included in the LCP are as follows: salary and benefits for all employees, program budgets and operating costs. These general fund budgets are included in the district's LCAP.

LCFF Budget Overview for Parents

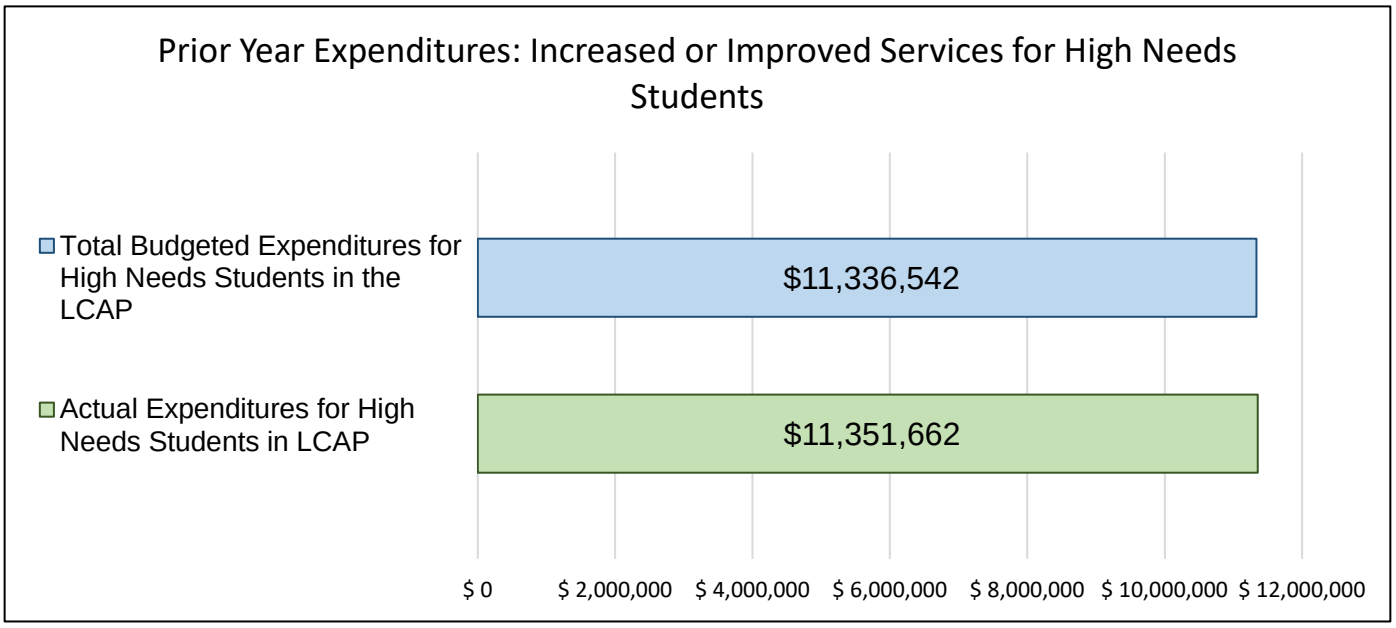
Increased or Improved Services for High Needs Students in in the Learning Continuity Plan for the 2020-2021 School Year

In 2020-2021, San Ysidro Elementary School District is projecting it will receive $11,122,449.00 based on the enrollment of foster youth, English learner, and low-income students. San Ysidro Elementary School District must describe how it intends to increase or improve services for high needs students in the Learning Continuity Plan. San Ysidro Elementary School District plans to spend $8,750,540.00 towards meeting this requirement, as described in the Learning Continuity Plan. The additional improved services described in the plan include the following:

The District's Learning Continuity Plan (LCP) was developed with stakeholder feedback. The district supports high needs students with the the implementation of teacher collaboration and Data Reflection Sessions (DRS) which serve as a crucial practice for site instructional leaders and teachers to review student data, lessons, and practices that support teaching and learning specifically for the district's unduplicated students (English Language Learners, Foster Youth, Low Income). SYSD supports this collaboration with a team of 8 teachers who provide STEM and Physical Education to all elementary school students during this DRS/Planning time. SYSD employs three resource teachers to serve as liaisons between the district and its schools. They support in the areas of curriculum, professional development, and special programs. They also demonstrate lessons, teacher strategies, and provide individualized assistance to support the success of unduplicated students. Unduplicated students also receive instructional support from Instructional Aides who support differentiated instruction for high needs students. The district has identified the need to provide high needs students with academic, enrichment, and social emotional support. Our Outreach Consultants, Coordinator of Full Service Community Schools /ASES, and Student and Family Services Manager collaborate to improve services and to guide the most at risk students. These services include a multi-tiered system of support for student engagement, mental health, and academic support.

LCFF Budget Overview for Parents

Update on Increased or Improved Services for High Needs Students in 2019-2020



This chart compares what San Ysidro Elementary School District budgeted in the 2019-20 LCAP for actions and services that contributed to increasing or improving services for high needs students with what San Ysidro Elementary School District actually spent on actions and services that contributed to increasing or improving services for high needs students in the 2019-20 school year.

In 2019-2020, San Ysidro Elementary School District's LCAP budgeted $11,336,542.00 for planned actions to increase or improve services for high needs students. San Ysidro Elementary School District actually spent $11,351,661.92 for actions to increase or improve services for high needs students in 2019-2020.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: RESOLUTION NO. 20/21-0017 BUDGET REDUCTION PLAN FOR FISCAL YEAR 2021-22

BACKGROUND INFORMATION:
The District submitted the 2020-21 First Interim Report with a Qualified Certification. Qualified Certification means the school district may not meet its financial obligations for the current and two subsequent fiscal years. The District is required to submit a budget reduction plan to the San Diego County Office of Education.

For fiscal year 2021-22, the District anticipates that the total budget reduction needed will be $4.7 million to $5.2 million based on county and state budget assumptions currently available.

RECOMMENDATION:
Approve Resolution No. 20/21-0017 Budget Reduction Plan for fiscal year 2021-22 based on current county and state budget assumptions as required by the San Diego County Office of Education by the first interim budget reporting period in accordance with Education Code 42127.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

San Ysidro School District

Resolution No. 20/21-0017

RESOLUTION TO IDENTIFY THE AMOUNT OF BUDGET REDUCTIONS NEEDED IN 2021-22

WHEREAS, the Board of Education has a fiduciary duty to meet its financial obligations in the current fiscal year and two subsequent fiscal years pursuant to Education Code 42127; and

WHEREAS, for 2021-22, it is projected that the district will need to implement expenditure reductions of $4,700,000 - $5,200,000; and

WHEREAS, while these actions must be taken to maintain the fiscal stability of the district, the Board of Education will continue to make every effort to sustain a high quality education program for our students; and

NOW, THEREFORE, BE IT RESOLVED, if the fiscal condition does not improve, the district will implement at least $4,700,000 - $5,200,000 in expenditure reductions in 2021-22.

This resolution becomes supplemental to the district's 2020-21 First Interim Budget.

PASSED AND ADOPTED by the Governing Board on December 14, 2020 by the following vote:

AYES:
NOES:
ABSENT:

STATE OF CALIFORNIA)
) SS
COUNTY OF SAN DIEGO)

I, Gina A. Potter, Ed.D., Secretary of the Governing Board, do hereby certify that the foregoing is a full, true and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

_____
Secretary of the Governing Board

2021-22 Budget Reduction Plan

#	OPTION	INFO	One Time OR On Going Savings	ESTIMATED SAVINGS
1	**Spending Freeze**		One Time	$200,000
2	**Eligible Unrestricted General Fund Shifts to Restricted Funds**		On Going	$75,000
3	**Apply staffing ratios, Reduce staffing due to declining enrollment & Reduce unfunded programs/positions** ŏ Various Layoff Resolutions ŏ Natural attrition ŏ Reduce Unfunded Programs/Positions	See Budget Development Timeline	On Going	$4 million
4	**To Be Determined** ŏ Additional Reductions ŏ Potential New One-Time Federal Stimulus Funds			$200K - $1 million
	TOTAL ESTIMATED REDUCTION AMOUNT			**$4.7m - $5.2m** **(COLA @ 0%)**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board **BOARD MEETING DATE:** December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: FIRST INTERIM FINANCIAL REPORT 2020-21

BACKGROUND INFORMATION:
AB1200 requires local educational agencies (LEAs) to file Interim Reports of their annual budget as of October 31st and January 31st respectively. LEAs must collect the financial data for these reporting periods and project the financial conditions of the current and two subsequent fiscal years. Based on the projected financial conditions, the LEAs will certify the Interim Report in one of the following three categories:

- Positive – the school district **will meet** its financial obligations for the current and two subsequent fiscal years.
- Qualified – the school district **may not meet** its financial obligations for the current and two subsequent fiscal years.
- Negative – the school district **will not meet** its financial obligations for the current and two subsequent fiscal years.

Please note that Education Code sections 42130 and 42131 require that Interim Reports be submitted to the Governing Board on the SACS forms, the format prescribed by the State Superintendent of Public Instruction. Per the Education Code indicated above, the District hereby submits the 2020-21 First Interim Financial Report with a _____ Certification for the Governing Board's review and approval.

The 2020-21 First Interim Financial Report will be available to the public on the District's website after Governing Board's approval. (REPORT UNDER SEPARATE COVER)

RECOMMENDATION:
Approve the 2020-21 First Interim Financial Report.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

San Ysidro School District

FIRST INTERIM FINANCIAL REPORT 2020 - 2021

Board Meeting – Item No. 16.12
December 14, 2020

NOTICE OF CRITERIA AND STANDARDS REVIEW. This interim report was based upon and reviewed using the state-adopted Criteria and Standards. (Pursuant to Education Code (EC) sections 33129 and 42130)

Signed: _____ Date: _____
District Superintendent or Designee

NOTICE OF INTERIM REVIEW. All action shall be taken on this report during a regular or authorized special meeting of the governing board.

To the County Superintendent of Schools:
This interim report and certification of financial condition are hereby filed by the governing board of the school district. (Pursuant to EC Section 42131)

Meeting Date: December 14, 2020 Signed: _____
President of the Governing Board

CERTIFICATION OF FINANCIAL CONDITION

___ POSITIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will meet its financial obligations for the current fiscal year and subsequent two fiscal years.

_X_ QUALIFIED CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district may not meet its financial obligations for the current fiscal year or two subsequent fiscal years.

___ NEGATIVE CERTIFICATION
As President of the Governing Board of this school district, I certify that based upon current projections this district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year.

Contact person for additional information on the interim report:

Name: Marilyn Adrianzen Telephone: 619-428-4476

Title: CBO E-mail: marilyn.adrianzen@sysdschools.org

Criteria and Standards Review Summary

The following summary is automatically completed based on data provided in the Criteria and Standards Review form (Form 01CSI). Criteria and standards that are "Not Met," and supplemental information and additional fiscal indicators that are "Yes," may indicate areas of potential concern, which could affect the interim report certification, and should be carefully reviewed.

CRITERIA AND STANDARDS			Met	Not Met
1	Average Daily Attendance	Funded ADA for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X

CRITERIA AND STANDARDS (continued)			Met	Not Met
2	Enrollment	Projected enrollment for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.		X
3	ADA to Enrollment	Projected second period (P-2) ADA to enrollment ratio for the current and two subsequent fiscal years is consistent with historical ratios.		X
4	Local Control Funding Formula (LCFF) Revenue	Projected LCFF revenue for any of the current or two subsequent fiscal years has not changed by more than two percent since budget adoption.	X	
5	Salaries and Benefits	Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures has not changed by more than the standard for the current and two subsequent fiscal years.		X
6a	Other Revenues	Projected operating revenues (federal, other state, other local) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
6b	Other Expenditures	Projected operating expenditures (books and supplies, services and other expenditures) for the current and two subsequent fiscal years have not changed by more than five percent since budget adoption.		X
7	Ongoing and Major Maintenance Account	If applicable, changes occurring since budget adoption meet the required contribution to the ongoing and major maintenance account (i.e., restricted maintenance account).	X	
8	Deficit Spending	Unrestricted deficit spending, if any, has not exceeded the standard in any of the current or two subsequent fiscal years.		X
9a	Fund Balance	Projected general fund balance will be positive at the end of the current and two subsequent fiscal years.	X	
9b	Cash Balance	Projected general fund cash balance will be positive at the end of the current fiscal year.	X	
10	Reserves	Available reserves (e.g., reserve for economic uncertainties, unassigned/unappropriated amounts) meet minimum requirements for the current and two subsequent fiscal years.		X

SUPPLEMENTAL INFORMATION			No	Yes
S1	Contingent Liabilities	Have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) occurred since budget adoption that may impact the budget?	X	
S2	Using One-time Revenues to Fund Ongoing Expenditures	Are there ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent?	X	
S3	Temporary Interfund Borrowings	Are there projected temporary borrowings between funds?		X
S4	Contingent Revenues	Are any projected revenues for any of the current or two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)?	X	
S5	Contributions	Have contributions from unrestricted to restricted resources, or transfers to or from the general fund to cover operating deficits, changed since budget adoption by more than $20,000 and more than 5% for any of the current or two subsequent fiscal years?		X

SUPPLEMENTAL INFORMATION (continued)			No	Yes
S6	Long-term Commitments	Does the district have long-term (multiyear) commitments or debt agreements?		X
		• If yes, have annual payments for the current or two subsequent fiscal years increased over prior year's (2019-20) annual payment?		X
		• If yes, will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?	X	
S7a	Postemployment Benefits Other than Pensions	Does the district provide postemployment benefits other than pensions (OPEB)?		X
		• If yes, have there been changes since budget adoption in OPEB liabilities?		X
S7b	Other Self-insurance Benefits	Does the district operate any self-insurance programs (e.g., workers' compensation)?	X	
		• If yes, have there been changes since budget adoption in self-insurance liabilities?	n/a	
S8	Status of Labor Agreements	As of first interim projections, are salary and benefit negotiations still unsettled for:		
		• Certificated? (Section S8A, Line 1b)		X
		• Classified? (Section S8B, Line 1b)		X
		• Management/supervisor/confidential? (Section S8C, Line 1b)		X
S8	Labor Agreement Budget Revisions	For negotiations settled since budget adoption, per Government Code Section 3547.5(c), are budget revisions still needed to meet the costs of the collective bargaining agreement(s) for:		
		• Certificated? (Section S8A, Line 3)	n/a	
		• Classified? (Section S8B, Line 3)	n/a	
S9	Status of Other Funds	Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year?	X	

ADDITIONAL FISCAL INDICATORS			No	Yes
A1	Negative Cash Flow	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund?	X	
A2	Independent Position Control	Is personnel position control independent from the payroll system?	X	
A3	Declining Enrollment	Is enrollment decreasing in both the prior and current fiscal years?		X
A4	New Charter Schools Impacting District Enrollment	Are any new charter schools operating in district boundaries that are impacting the district's enrollment, either in the prior or current fiscal year?	X	
A5	Salary Increases Exceed COLA	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	X	
A6	Uncapped Health Benefits	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	X	
A7	Independent Financial System	Is the district's financial system independent from the county office system?	X	
A8	Fiscal Distress Reports	Does the district have any reports that indicate fiscal distress? If yes, provide copies to the COE, pursuant to EC 42127.6(a).	X	
A9	Change of CBO or Superintendent	Have there been personnel changes in the superintendent or chief business official (CBO) positions within the last 12 months?	X	

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	45,617,920.00	45,274,636.00	7,733,548.25	45,274,636.00	0.00	0.0%
2) Federal Revenue		8100-8299	150,000.00	150,000.00	0.00	150,000.00	0.00	0.0%
3) Other State Revenue		8300-8599	778,329.00	765,678.00	224,689.78	765,678.00	0.00	0.0%
4) Other Local Revenue		8600-8799	70,000.00	70,000.00	35,751.81	70,000.00	0.00	0.0%
5) TOTAL, REVENUES			46,616,249.00	46,260,314.00	7,993,989.84	46,260,314.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	18,717,957.63	18,031,224.63	6,172,850.31	18,031,224.63	0.00	0.0%
2) Classified Salaries		2000-2999	6,178,445.86	5,916,805.23	1,976,346.07	5,916,805.23	0.00	0.0%
3) Employee Benefits		3000-3999	8,482,859.62	8,228,256.14	2,782,512.92	8,228,256.14	0.00	0.0%
4) Books and Supplies		4000-4999	374,650.00	533,633.52	165,166.40	533,633.52	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,689,755.00	4,137,355.00	2,153,153.47	4,137,355.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	0.00	24,919.09	0.00	24,919.09	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(223,639.80)	(312,702.00)	0.00	(312,702.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			37,220,028.31	36,559,491.61	13,250,029.17	36,559,491.61		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			9,396,220.69	9,700,822.39	(5,256,039.33)	9,700,822.39		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	(7,635,140.71)	(7,716,010.71)	(221,212.00)	(7,716,010.71)	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(7,741,483.00)	(7,866,353.00)	(221,212.00)	(7,866,353.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,654,737.69	1,834,469.39	(5,477,251.33)	1,834,469.39		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	640,843.69	640,843.69		640,843.69	0.00	0.0%
b) Audit Adjustments		9793	0.00	(221,212.00)		(221,212.00)	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			640,843.69	419,631.69		419,631.69		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			640,843.69	419,631.69		419,631.69		
2) Ending Balance, June 30 (E + F1e)			2,295,581.38	2,254,101.08		2,254,101.08		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	460,934.00	354,565.00		354,565.00		
COVID induced recession	0000	9780	*460,934.00*					
COVID induced recession	0000	9780		*354,565.00*				
COVID Induced Recession	0000	9780				*354,565.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,784,647.00	1,849,535.00		1,849,535.00		
Unassigned/Unappropriated Amount		9790	0.38	1.08		1.08		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	22,670,938.00	22,204,579.00	6,706,692.00	22,204,579.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	842,274.00	346,142.00	(278,138.00)	346,142.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	152,848.00	152,848.29	152,848.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	124,523.00	121,075.00	0.00	121,075.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	19,171,724.00	19,914,365.00	347,042.70	19,914,365.00	0.00	0.0%
Unsecured Roll Taxes		8042	634,677.00	667,357.00	639,204.93	667,357.00	0.00	0.0%
Prior Years' Taxes		8043	2,042.00	17,495.00	9,224.36	17,495.00	0.00	0.0%
Supplemental Taxes		8044	627,307.00	622,516.00	105,900.89	622,516.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(101,816.00)	(64,211.00)	34,901.93	(64,211.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,646,251.00	1,292,470.00	15,871.15	1,292,470.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,617,920.00	45,274,636.00	7,733,548.25	45,274,636.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	0.00	0.00	0.00	0.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			45,617,920.00	45,274,636.00	7,733,548.25	45,274,636.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	0.00	0.00	0.00	0.00		
Special Education Discretionary Grants		8182	0.00	0.00	0.00	0.00		
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00		
Donated Food Commodities		8221	0.00	0.00	0.00	0.00		
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00		
Title I, Part A, Basic	3010	8290						
Title I, Part D, Local Delinquent Programs	3025	8290						
Title II, Part A, Supporting Effective Instruction	4035	8290						

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Title III, Part A, Immigrant Student Program	4201	8290						
Title III, Part A, English Learner Program	4203	8290						
Public Charter Schools Grant Program (PCSGP)	4610	8290						
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290						
Career and Technical Education	3500-3599	8290						
All Other Federal Revenue	All Other	8290	150,000.00	150,000.00	0.00	150,000.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			150,000.00	150,000.00	0.00	150,000.00	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319						
Special Education Master Plan Current Year	6500	8311						
Prior Years	6500	8319						
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00		
Mandated Costs Reimbursements		8550	135,255.00	135,255.00	135,247.00	135,255.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materials		8560	643,074.00	630,423.00	89,442.78	630,423.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00		
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590						
Charter School Facility Grant	6030	8590						
Career Technical Education Incentive Grant Program	6387	8590						
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590						
California Clean Energy Jobs Act	6230	8590						
Specialized Secondary	7370	8590						
American Indian Early Childhood Education	7210	8590						
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			778,329.00	765,678.00	224,689.78	765,678.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00		
Unsecured Roll		8616	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00		
Supplemental Taxes		8618	0.00	0.00	0.00	0.00		
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00		
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	15,774.28	0.00	0.00	0.0%
Interest		8660	70,000.00	70,000.00	17,184.95	70,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00		
All Other Local Revenue		8699	0.00	0.00	2,792.58	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791						
From County Offices	6500	8792						
From JPAs	6500	8793						
ROC/P Transfers								
From Districts or Charter Schools	6360	8791						
From County Offices	6360	8792						
From JPAs	6360	8793						
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			70,000.00	70,000.00	35,751.81	70,000.00	0.00	0.0%
TOTAL, REVENUES			46,616,249.00	46,260,314.00	7,993,989.84	46,260,314.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Certificated Teachers' Salaries		1100	16,132,802.77	15,790,069.77	5,444,974.97	15,790,069.77	0.00	0.0%
Certificated Pupil Support Salaries		1200	555,208.53	555,208.53	163,835.59	555,208.53	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	2,029,946.33	1,685,946.33	564,039.75	1,685,946.33	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			18,717,957.63	18,031,224.63	6,172,850.31	18,031,224.63	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	0.00	0.00	19.50	0.00	0.00	0.0%
Classified Support Salaries		2200	2,638,234.49	2,638,234.49	929,760.38	2,638,234.49	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	763,183.71	629,896.08	154,646.11	629,896.08	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,097,318.06	1,968,965.06	655,142.99	1,968,965.06	0.00	0.0%
Other Classified Salaries		2900	679,709.60	679,709.60	236,777.09	679,709.60	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			6,178,445.86	5,916,805.23	1,976,346.07	5,916,805.23	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	3,005,624.82	2,824,382.82	959,764.62	2,824,382.82	0.00	0.0%
PERS		3201-3202	1,160,125.72	1,112,287.62	371,546.97	1,112,287.62	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	624,979.68	626,434.30	232,825.69	626,434.30	0.00	0.0%
Health and Welfare Benefits		3401-3402	2,734,100.00	2,691,850.00	928,333.34	2,691,850.00	0.00	0.0%
Unemployment Insurance		3501-3502	12,587.15	12,917.15	4,111.98	12,917.15	0.00	0.0%
Workers' Compensation		3601-3602	617,025.25	631,967.25	208,227.26	631,967.25	0.00	0.0%
OPEB, Allocated		3701-3702	328,417.00	328,417.00	77,553.06	328,417.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	150.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			8,482,859.62	8,228,256.14	2,782,512.92	8,228,256.14	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	2,500.00	72,982.34	2,500.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	354,650.00	511,133.52	92,829.83	511,133.52	0.00	0.0%
Noncapitalized Equipment		4400	20,000.00	20,000.00	(645.77)	20,000.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			374,650.00	533,633.52	165,166.40	533,633.52	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	12,000.00	12,000.00	5,410.16	12,000.00	0.00	0.0%
Dues and Memberships		5300	22,500.00	22,500.00	34,159.12	22,500.00	0.00	0.0%
Insurance		5400-5450	570,000.00	570,000.00	591,055.70	570,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,080,000.00	1,080,000.00	306,913.05	1,080,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	235,000.00	235,000.00	125,961.55	235,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	1,672,255.00	2,119,855.00	1,061,374.88	2,119,855.00	0.00	0.0%
Communications		5900	98,000.00	98,000.00	28,279.01	98,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,689,755.00	4,137,355.00	2,153,153.47	4,137,355.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221						
To County Offices	6500	7222						
To JPAs	6500	7223						
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221						
To County Offices	6360	7222						
To JPAs	6360	7223						
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	24,919.09	0.00	24,919.09	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	24,919.09	0.00	24,919.09	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	(114,690.80)	(203,753.00)	0.00	(203,753.00)	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	(108,949.00)	(108,949.00)	0.00	(108,949.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(223,639.80)	(312,702.00)	0.00	(312,702.00)	0.00	0.0%
TOTAL, EXPENDITURES			37,220,028.31	36,559,491.61	13,250,029.17	36,559,491.61	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	(7,635,140.71)	(7,716,010.71)	(221,212.00)	(7,716,010.71)	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			(7,635,140.71)	(7,716,010.71)	(221,212.00)	(7,716,010.71)	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(7,741,483.00)	(7,866,353.00)	(221,212.00)	(7,866,353.00)	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	255,468.00	255,468.00	12,880.00	255,468.00	0.00	0.0%
2) Federal Revenue		8100-8299	8,382,866.00	10,158,231.88	5,193,720.51	10,158,231.88	0.00	0.0%
3) Other State Revenue		8300-8599	2,566,104.00	3,129,452.00	1,185,077.83	3,129,452.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,312,256.00	3,312,256.00	830,675.44	3,312,256.00	0.00	0.0%
5) TOTAL, REVENUES			14,516,694.00	16,855,407.88	7,222,353.78	16,855,407.88		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	5,137,034.60	5,243,295.60	1,539,159.29	5,243,295.60	0.00	0.0%
2) Classified Salaries		2000-2999	3,871,377.39	4,932,233.26	1,735,102.46	4,932,233.26	0.00	0.0%
3) Employee Benefits		3000-3999	4,990,054.27	4,786,470.29	1,194,780.01	4,786,470.29	0.00	0.0%
4) Books and Supplies		4000-4999	3,997,474.61	4,700,743.89	1,076,584.35	4,700,743.89	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	3,946,445.75	4,327,120.75	742,613.34	4,327,120.75	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	169,000.00	23,853.18	169,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	253,630.00	578,710.91	603,630.00	578,710.91	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	114,690.80	203,753.00	0.00	203,753.00	0.00	0.0%
9) TOTAL, EXPENDITURES			22,310,707.42	24,941,327.70	6,915,722.63	24,941,327.70		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(7,794,013.42)	(8,085,919.82)	306,631.15	(8,085,919.82)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	789,465.77	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	7,635,140.71	7,716,010.71	221,212.00	7,716,010.71	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			7,635,140.71	7,716,010.71	1,010,677.77	7,716,010.71		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			(158,872.71)	(369,909.11)	1,317,308 92	(369,909.11)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	684,547.00	684,547.00		684,547.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			684,547.00	684,547.00		684,547.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			684,547.00	684,547.00		684,547.00		
2) Ending Balance, June 30 (E + F1e)			525,674.29	314,637.89		314,637.89		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	684,547.00	314,638.25		314,638.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	(158,872.71)	(0.36)		(0.36)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	0.00	0.00	0.00	0.00		
Education Protection Account State Aid - Current Year		8012	0.00	0.00	0.00	0.00		
State Aid - Prior Years		8019	0.00	0.00	0.00	0.00		
Tax Relief Subventions								
Homeowners' Exemptions		8021	0.00	0.00	0.00	0.00		
Timber Yield Tax		8022	0.00	0.00	0.00	0.00		
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00		
County & District Taxes								
Secured Roll Taxes		8041	0.00	0.00	0.00	0.00		
Unsecured Roll Taxes		8042	0.00	0.00	0.00	0.00		
Prior Years' Taxes		8043	0.00	0.00	0.00	0.00		
Supplemental Taxes		8044	0.00	0.00	0.00	0.00		
Education Revenue Augmentation Fund (ERAF)		8045	0.00	0.00	0.00	0.00		
Community Redevelopment Funds (SB 617/699/1992)		8047	0.00	0.00	0.00	0.00		
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00		
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00		
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00		
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00		
Subtotal, LCFF Sources			0.00	0.00	0.00	0.00		
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091						
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00		
Property Taxes Transfers		8097	255,468.00	255,468.00	12,880.00	255,468.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			255,468.00	255,468.00	12,880.00	255,468.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	710,774.00	710,774.00	0.00	710,774.00	0.00	0.0%
Special Education Discretionary Grants		8182	79,537.00	133,012.00	0.00	133,012.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00		
Flood Control Funds		8270	0.00	0.00	0.00	0.00		
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00		
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	969,290.00	1,915,263.00	434,035.28	1,915,263.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	159,848.00	373,055.00	50,965.00	373,055.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	(5,656.00)	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	270,440.00	270,440.00	73,235.00	270,440.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	326,325.00	769,796.88	75,937.50	769,796.88	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	5,866,652.00	5,985,891.00	4,565,203.73	5,985,891.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			8,382,866.00	10,158,231.88	5,193,720.51	10,158,231.88	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	0.00	0.00	0.00	0.00		
Lottery - Unrestricted and Instructional Materi		8560	226,967.00	205,938.00	0.00	205,938.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,339,137.00	2,923,514.00	1,185,077.83	2,923,514.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			2,566,104.00	3,129,452.00	1,185,077.83	3,129,452.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	253,630.00	253,630.00	0.00	253,630.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00		
Non-Resident Students		8672	0.00	0.00	0.00	0.00		
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	778,129.00	778,129.00	225,611.44	778,129.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustme		8691	0.00	0.00	0.00	0.00		
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,280,497.00	2,280,497.00	605,064.00	2,280,497.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,312,256.00	3,312,256.00	830,675.44	3,312,256.00	0.00	0.0%
TOTAL, REVENUES			14,516,694.00	16,855,407.88	7,222,353.78	16,855,407.88	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	4,120,071.41	4,203,003.41	1,241,631.67	4,203,003.41	0.00	0.0%
Certificated Pupil Support Salaries		1200	590,698.24	590,698.24	147,934.09	590,698.24	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	426,264.95	449,593.95	149,593.53	449,593.95	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			5,137,034.60	5,243,295.60	1,539,159.29	5,243,295.60	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,403,057.86	2,694,805.63	879,418.87	2,694,805.63	0.00	0.0%
Classified Support Salaries		2200	481,638.07	621,638.07	317,390.12	621,638.07	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	334,940.67	334,940.67	252,477.64	334,940.67	0.00	0.0%
Clerical, Technical and Office Salaries		2400	251,740.79	512,848.89	281,639.47	512,848.89	0.00	0.0%
Other Classified Salaries		2900	400,000.00	768,000.00	4,176.36	768,000.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			3,871,377.39	4,932,233.26	1,735,102.46	4,932,233.26	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	2,425,463.93	2,303,128.93	213,222.73	2,303,128.93	0.00	0.0%
PERS		3201-3202	793,913.51	746,640.05	315,743.81	746,640.05	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	348,656.01	323,259.37	142,446.83	323,259.37	0.00	0.0%
Health and Welfare Benefits		3401-3402	1,201,382.90	1,214,139.10	443,546.52	1,214,139.10	0.00	0.0%
Unemployment Insurance		3501-3502	4,420.92	4,770.86	1,546.77	4,770.86	0.00	0.0%
Workers' Compensation		3601-3602	216,217.00	194,531.98	77,823.35	194,531.98	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	450.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			4,990,054.27	4,786,470.29	1,194,780.01	4,786,470.29	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	226,967.00	205,938.00	6,688.57	205,938.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	116,023.00	0.00	116,023.00	0.00	0.0%
Materials and Supplies		4300	3,770,507.61	3,795,147.89	600,294.35	3,795,147.89	0.00	0.0%
Noncapitalized Equipment		4400	0.00	583,635.00	469,601.43	583,635.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			3,997,474.61	4,700,743.89	1,076,584.35	4,700,743.89	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	79,924.00	82,894.00	(1,552.75)	82,894.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	714,900.00	795,770.00	130,211.62	795,770.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	3,151,621.75	3,448,456.75	613,954.47	3,448,456.75	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			3,946,445.75	4,327,120.75	742,613.34	4,327,120.75	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	6,000.00	4,907.14	6,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	163,000.00	18,946.04	163,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	169,000.00	23,853.18	169,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	325,080.91	350,000.00	325,080.91	0.00	0.0%
Other Debt Service - Principal		7439	253,630.00	253,630.00	253,630.00	253,630.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			253,630.00	578,710.91	603,630.00	578,710.91	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	114,690.80	203,753.00	0.00	203,753.00	0.00	0.0%
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			114,690.80	203,753.00	0.00	203,753.00	0.00	0.0%
TOTAL, EXPENDITURES			22,310,707.42	24,941,327.70	6,915,722.63	24,941,327.70	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00		
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00		
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	789,465.77	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	789,465.77	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	7,635,140.71	7,716,010.71	221,212.00	7,716,010.71	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			7,635,140.71	7,716,010.71	221,212.00	7,716,010.71	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			7,635,140.71	7,716,010.71	1,010,677.77	7,716,010.71	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
A. REVENUES								
1) LCFF Sources		8010-8099	45,873,388.00	45,530,104.00	7,746,428.25	45,530,104.00	0.00	0.0%
2) Federal Revenue		8100-8299	8,532,866.00	10,308,231.88	5,193,720.51	10,308,231.88	0.00	0.0%
3) Other State Revenue		8300-8599	3,344,433.00	3,895,130.00	1,409,767.61	3,895,130.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,382,256.00	3,382,256.00	866,427.25	3,382,256.00	0.00	0.0%
5) TOTAL, REVENUES			61,132,943.00	63,115,721.88	15,216,343.62	63,115,721.88		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	23,854,992.23	23,274,520.23	7,712,009.60	23,274,520.23	0.00	0.0%
2) Classified Salaries		2000-2999	10,049,823.25	10,849,038.49	3,711,448.53	10,849,038.49	0.00	0.0%
3) Employee Benefits		3000-3999	13,472,913.89	13,014,726.43	3,977,292.93	13,014,726.43	0.00	0.0%
4) Books and Supplies		4000-4999	4,372,124.61	5,234,377.41	1,241,750.75	5,234,377.41	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	7,636,200.75	8,464,475.75	2,895,766.81	8,464,475.75	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	169,000.00	23,853.18	169,000.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299 7400-7499	253,630.00	603,630.00	603,630.00	603,630.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	(108,949.00)	(108,949.00)	0.00	(108,949.00)	0.00	0.0%
9) TOTAL, EXPENDITURES			59,530,735.73	61,500,819.31	20,165,751.80	61,500,819.31		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,602,207.27	1,614,902.57	(4,949,408.18)	1,614,902.57		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	789,465.77	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(106,342.29)	(150,342.29)	789,465.77	(150,342.29)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,495,864.98	1,464,560.28	(4,159,942.41)	1,464,560.28		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	1,325,390.69	1,325,390.69		1,325,390.69	0.00	0.0%
b) Audit Adjustments		9793	0.00	(221,212.00)		(221,212.00)	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			1,325,390.69	1,104,178.69		1,104,178.69		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			1,325,390.69	1,104,178.69		1,104,178.69		
2) Ending Balance, June 30 (E + F1e)			2,821,255.67	2,568,738.97		2,568,738.97		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	50,000.00	50,000.00		50,000.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	684,547.00	314,638.25		314,638.25		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	460,934.00	354,565.00		354,565.00		
COVID induced recession	0000	9780	*460,934.00*					
COVID induced recession	0000	9780		*354,565.00*				
COVID Induced Recession	0000	9780				*354,565.00*		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	1,784,647.00	1,849,535.00		1,849,535.00		
Unassigned/Unappropriated Amount		9790	(158,872.33)	0.72		0.72		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
LCFF SOURCES								
Principal Apportionment								
State Aid - Current Year		8011	22,670,938.00	22,204,579.00	6,706,692.00	22,204,579.00	0.00	0.0%
Education Protection Account State Aid - Current Year		8012	842,274.00	346,142.00	(278,138.00)	346,142.00	0.00	0.0%
State Aid - Prior Years		8019	0.00	152,848.00	152,848.29	152,848.00	0.00	0.0%
Tax Relief Subventions								
Homeowners' Exemptions		8021	124,523.00	121,075.00	0.00	121,075.00	0.00	0.0%
Timber Yield Tax		8022	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8029	0.00	0.00	0.00	0.00	0.00	0.0%
County & District Taxes								
Secured Roll Taxes		8041	19,171,724.00	19,914,365.00	347,042.70	19,914,365.00	0.00	0.0%
Unsecured Roll Taxes		8042	634,677.00	667,357.00	639,204.93	667,357.00	0.00	0.0%
Prior Years' Taxes		8043	2,042.00	17,495.00	9,224.36	17,495.00	0.00	0.0%
Supplemental Taxes		8044	627,307.00	622,516.00	105,900.89	622,516.00	0.00	0.0%
Education Revenue Augmentation Fund (ERAF)		8045	(101,816.00)	(64,211.00)	34,901.93	(64,211.00)	0.00	0.0%
Community Redevelopment Funds (SB 617/699/1992)		8047	1,646,251.00	1,292,470.00	15,871.15	1,292,470.00	0.00	0.0%
Penalties and Interest from Delinquent Taxes		8048	0.00	0.00	0.00	0.00	0.00	0.0%
Miscellaneous Funds (EC 41604)								
Royalties and Bonuses		8081	0.00	0.00	0.00	0.00	0.00	0.0%
Other In-Lieu Taxes		8082	0.00	0.00	0.00	0.00	0.00	0.0%
Less: Non-LCFF (50%) Adjustment		8089	0.00	0.00	0.00	0.00	0.00	0.0%
Subtotal, LCFF Sources			45,617,920.00	45,274,636.00	7,733,548.25	45,274,636.00	0.00	0.0%
LCFF Transfers								
Unrestricted LCFF Transfers - Current Year	0000	8091	0.00	0.00	0.00	0.00	0.00	0.0%
All Other LCFF Transfers - Current Year	All Other	8091	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers to Charter Schools in Lieu of Property Taxes		8096	0.00	0.00	0.00	0.00	0.00	0.0%
Property Taxes Transfers		8097	255,468.00	255,468.00	12,880.00	255,468.00	0.00	0.0%
LCFF/Revenue Limit Transfers - Prior Years		8099	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, LCFF SOURCES			45,873,388.00	45,530,104.00	7,746,428.25	45,530,104.00	0.00	0.0%
FEDERAL REVENUE								
Maintenance and Operations		8110	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Entitlement		8181	710,774.00	710,774.00	0.00	710,774.00	0.00	0.0%
Special Education Discretionary Grants		8182	79,537.00	133,012.00	0.00	133,012.00	0.00	0.0%
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
Forest Reserve Funds		8260	0.00	0.00	0.00	0.00	0.00	0.0%
Flood Control Funds		8270	0.00	0.00	0.00	0.00	0.00	0.0%
Wildlife Reserve Funds		8280	0.00	0.00	0.00	0.00	0.00	0.0%
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from Federal Sources		8287	0.00	0.00	0.00	0.00	0.00	0.0%
Title I, Part A, Basic	3010	8290	969,290.00	1,915,263.00	434,035.28	1,915,263.00	0.00	0.0%
Title I, Part D, Local Delinquent Programs	3025	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Title II, Part A, Supporting Effective Instruction	4035	8290	159,848.00	373,055.00	50,965.00	373,055.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
Title III, Part A, Immigrant Student Program	4201	8290	0.00	0.00	(5,656.00)	0.00	0.00	0.0%
Title III, Part A, English Learner Program	4203	8290	270,440.00	270,440.00	73,235.00	270,440.00	0.00	0.0%
Public Charter Schools Grant Program (PCSGP)	4610	8290	0.00	0.00	0.00	0.00	0.00	0.0%
Other NCLB / Every Student Succeeds Act	3020, 3040, 3041, 3045, 3060, 3061, 3110, 3150, 3155, 3177, 3180, 3181, 3182, 3185, 4037, 4050, 4123, 4124, 4126, 4127, 4128, 5510, 5630	8290	326,325.00	769,796.88	75,937.50	769,796.88	0.00	0.0%
Career and Technical Education	3500-3599	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	6,016,652.00	6,135,891.00	4,565,203.73	6,135,891.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			8,532,866.00	10,308,231.88	5,193,720.51	10,308,231.88	0.00	0.0%
OTHER STATE REVENUE								
Other State Apportionments								
ROC/P Entitlement Prior Years	6360	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education Master Plan Current Year	6500	8311	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years	6500	8319	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Current Year	All Other	8311	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Apportionments - Prior Years	All Other	8319	0.00	0.00	0.00	0.00	0.00	0.0%
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Mandated Costs Reimbursements		8550	135,255.00	135,255.00	135,247.00	135,255.00	0.00	0.0%
Lottery - Unrestricted and Instructional Materi		8560	870,041.00	836,361.00	89,442.78	836,361.00	0.00	0.0%
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
After School Education and Safety (ASES)	6010	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Charter School Facility Grant	6030	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Career Technical Education Incentive Grant Program	6387	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Drug/Alcohol/Tobacco Funds	6650, 6690, 6695	8590	0.00	0.00	0.00	0.00	0.00	0.0%
California Clean Energy Jobs Act	6230	8590	0.00	0.00	0.00	0.00	0.00	0.0%
Specialized Secondary	7370	8590	0.00	0.00	0.00	0.00	0.00	0.0%
American Indian Early Childhood Education	7210	8590	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue	All Other	8590	2,339,137.00	2,923,514.00	1,185,077.83	2,923,514.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			3,344,433.00	3,895,130.00	1,409,767.61	3,895,130.00	0.00	0.0%

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OTHER LOCAL REVENUE								
Other Local Revenue								
County and District Taxes								
Other Restricted Levies								
Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	253,630.00	253,630.00	0.00	253,630.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Sale of Publications		8632	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Sales		8639	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	15,774.28	0.00	0.00	0.0%
Interest		8660	70,000.00	70,000.00	17,184.95	70,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Adult Education Fees		8671	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Resident Students		8672	0.00	0.00	0.00	0.00	0.00	0.0%
Transportation Fees From Individuals		8675	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	778,129.00	778,129.00	225,611.44	778,129.00	0.00	0.0%
Mitigation/Developer Fees		8681	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
Plus: Misc Funds Non-LCFF (50%) Adjustment		8691	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues From Local Sources		8697	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Local Revenue		8699	0.00	0.00	2,792.58	0.00	0.00	0.0%
Tuition		8710	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In		8781-8783	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers Of Apportionments								
Special Education SELPA Transfers								
From Districts or Charter Schools	6500	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6500	8792	2,280,497.00	2,280,497.00	605,064.00	2,280,497.00	0.00	0.0%
From JPAs	6500	8793	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers								
From Districts or Charter Schools	6360	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	6360	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	6360	8793	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments								
From Districts or Charter Schools	All Other	8791	0.00	0.00	0.00	0.00	0.00	0.0%
From County Offices	All Other	8792	0.00	0.00	0.00	0.00	0.00	0.0%
From JPAs	All Other	8793	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,382,256.00	3,382,256.00	866,427.25	3,382,256.00	0.00	0.0%
TOTAL, REVENUES			61,132,943.00	63,115,721.88	15,216,343.62	63,115,721.88	0.00	0.0%

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CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	20,252,874.18	19,993,073.18	6,686,606.64	19,993,073.18	0.00	0.0%
Certificated Pupil Support Salaries		1200	1,145,906.77	1,145,906.77	311,769.68	1,145,906.77	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	2,456,211.28	2,135,540.28	713,633.28	2,135,540.28	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			23,854,992.23	23,274,520.23	7,712,009.60	23,274,520.23	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	2,403,057.86	2,694,805.63	879,438.37	2,694,805.63	0.00	0.0%
Classified Support Salaries		2200	3,119,872.56	3,259,872.56	1,247,150.50	3,259,872.56	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	1,098,124.38	964,836.75	407,123.75	964,836.75	0.00	0.0%
Clerical, Technical and Office Salaries		2400	2,349,058.85	2,481,813.95	936,782.46	2,481,813.95	0.00	0.0%
Other Classified Salaries		2900	1,079,709.60	1,447,709.60	240,953.45	1,447,709.60	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			10,049,823.25	10,849,038.49	3,711,448.53	10,849,038.49	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	5,431,088.75	5,127,511.75	1,172,987.35	5,127,511.75	0.00	0.0%
PERS		3201-3202	1,954,039.23	1,858,927.67	687,290.78	1,858,927.67	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	973,635.69	949,693.67	375,272.52	949,693.67	0.00	0.0%
Health and Welfare Benefits		3401-3402	3,935,482.90	3,905,989.10	1,371,879.86	3,905,989.10	0.00	0.0%
Unemployment Insurance		3501-3502	17,008.07	17,688.01	5,658.75	17,688.01	0.00	0.0%
Workers' Compensation		3601-3602	833,242.25	826,499.23	286,050.61	826,499.23	0.00	0.0%
OPEB, Allocated		3701-3702	328,417.00	328,417.00	77,553.06	328,417.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	600.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			13,472,913.89	13,014,726.43	3,977,292.93	13,014,726.43	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	226,967.00	208,438.00	79,670.91	208,438.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	116,023.00	0.00	116,023.00	0.00	0.0%
Materials and Supplies		4300	4,125,157.61	4,306,281.41	693,124.18	4,306,281.41	0.00	0.0%
Noncapitalized Equipment		4400	20,000.00	603,635.00	468,955.66	603,635.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			4,372,124.61	5,234,377.41	1,241,750.75	5,234,377.41	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	91,924.00	94,894.00	3,857.41	94,894.00	0.00	0.0%
Dues and Memberships		5300	22,500.00	22,500.00	34,159.12	22,500.00	0.00	0.0%
Insurance		5400-5450	570,000.00	570,000.00	591,055.70	570,000.00	0.00	0.0%
Operations and Housekeeping Services		5500	1,080,000.00	1,080,000.00	306,913.05	1,080,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	949,900.00	1,030,770.00	256,173.17	1,030,770.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	4,823,876.75	5,568,311.75	1,675,329.35	5,568,311.75	0.00	0.0%
Communications		5900	98,000.00	98,000.00	28,279.01	98,000.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			7,636,200.75	8,464,475.75	2,895,766.81	8,464,475.75	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	6,000.00	4,907.14	6,000.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	163,000.00	18,946.04	163,000.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	169,000.00	23,853.18	169,000.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Tuition								
Tuition for Instruction Under Interdistrict Attendance Agreements		7110	0.00	0.00	0.00	0.00	0.00	0.0%
State Special Schools		7130	0.00	0.00	0.00	0.00	0.00	0.0%
Tuition, Excess Costs, and/or Deficit Payments								
Payments to Districts or Charter Schools		7141	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to County Offices		7142	0.00	0.00	0.00	0.00	0.00	0.0%
Payments to JPAs		7143	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Pass-Through Revenues								
To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
Special Education SELPA Transfers of Apportionments								
To Districts or Charter Schools	6500	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6500	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6500	7223	0.00	0.00	0.00	0.00	0.00	0.0%
ROC/P Transfers of Apportionments								
To Districts or Charter Schools	6360	7221	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices	6360	7222	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs	6360	7223	0.00	0.00	0.00	0.00	0.00	0.0%
Other Transfers of Apportionments	All Other	7221-7223	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers		7281-7283	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	350,000.00	350,000.00	350,000.00	0.00	0.0%
Other Debt Service - Principal		7439	253,630.00	253,630.00	253,630.00	253,630.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			253,630.00	603,630.00	603,630.00	603,630.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs		7310	0.00	0.00	0.00	0.00		
Transfers of Indirect Costs - Interfund		7350	(108,949.00)	(108,949.00)	0.00	(108,949.00)	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			(108,949.00)	(108,949.00)	0.00	(108,949.00)	0.00	0.0%
TOTAL, EXPENDITURES			59,530,735.73	61,500,819.31	20,165,751.80	61,500,819.31	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff (E/B) (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: Special Reserve Fund		8912	0.00	0.00	0.00	0.00	0.00	0.0%
From: Bond Interest and Redemption Fund		8914	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: Child Development Fund		7611	0.00	0.00	0.00	0.00	0.00	0.0%
To: Special Reserve Fund		7612	0.00	0.00	0.00	0.00	0.00	0.0%
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
To: Cafeteria Fund		7616	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
State Apportionments Emergency Apportionments		8931	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	789,465.77	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	789,465.77	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00		
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00		
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(106,342.29)	(150,342.29)	789,465.77	(150,342.29)	0.00	0.0%

Resource	Description	2020-21 Projected Year Totals
3010	ESSA: Title I, Part A, Basic Grants Low-Inco	0.80
6300	Lottery: Instructional Materials	190,853.04
6500	Special Education	3,796.12
7311	Classified School Employee Professional De	33,138.00
7388	SB 117 COVID-19 LEA Response Funds	14,921.29
7510	Low-Performing Students Block Grant	71,929.00
Total, Restricted Balance		314,638.25

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	297,000.00	448,268.53	0.00	448,268.53	0.00	0.0%
3) Other State Revenue		8300-8599	1,415,291.00	1,415,291.00	353,823.00	1,415,291.00	0.00	0.0%
4) Other Local Revenue		8600-8799	68,750.00	82,524.71	354.08	82,524.71	0.00	0.0%
5) TOTAL, REVENUES			1,781,041.00	1,946,084.24	354,177.08	1,946,084.24		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	591,408.81	592,908.81	189,419.65	592,908.81	0.00	0.0%
2) Classified Salaries		2000-2999	490,983.45	490,983.45	150,569.04	490,983.45	0.00	0.0%
3) Employee Benefits		3000-3999	317,755.64	322,051.75	91,052.85	322,051.75	0.00	0.0%
4) Books and Supplies		4000-4999	165,620.38	323,617.51	1,723.52	323,617.51	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	106,323.72	106,323.72	0.00	106,323.72	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	108,949.00	108,949.00	0.00	108,949.00	0.00	0.0%
9) TOTAL, EXPENDITURES			1,781,041.00	1,944,834.24	432,765.06	1,944,834.24		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	1,250.00	(78,587.98)	1,250.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	1,250.00	(78,587.98)	1,250.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	16,756.45	16,756.45		16,756.45	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			16,756.45	16,756.45		16,756.45		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			16,756.45	16,756.45		16,756.45		
2) Ending Balance, June 30 (E + F1e)			16,756.45	18,006.45		18,006.45		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	16,756.45	18,006.45		18,006.45		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Contracts Between LEAs		8285	297,000.00	448,268.53	0.00	448,268.53	0.00	0.0%
Title I, Part A, Basic	3010	8290	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue	All Other	8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			297,000.00	448,268.53	0.00	448,268.53	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	0.00	0.00	0.00	0.00	0.00	0.0%
Child Development Apportionments		8530	0.00	0.00	0.00	0.00	0.00	0.0%
Pass-Through Revenues from State Sources		8587	0.00	0.00	0.00	0.00	0.00	0.0%
State Preschool	6105	8590	1,415,291.00	1,415,291.00	353,823.00	1,415,291.00	0.00	0.0%
All Other State Revenue	All Other	8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			1,415,291.00	1,415,291.00	353,823.00	1,415,291.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	354.08	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Child Development Parent Fees		8673	0.00	0.00	0.00	0.00	0.00	0.0%
Interagency Services		8677	68,750.00	78,896.11	0.00	78,896.11	0.00	0.0%
All Other Fees and Contracts		8689	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	3,628.60	0.00	3,628.60	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			68,750.00	82,524.71	354.08	82,524.71	0.00	0.0%
TOTAL, REVENUES			1,781,041.00	1,946,084.24	354,177.08	1,946,084.24		

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Teachers' Salaries		1100	448,463.17	449,963.17	143,120.40	449,963.17	0.00	0.0%
Certificated Pupil Support Salaries		1200	0.00	0.00	0.00	0.00	0.00	0.0%
Certificated Supervisors' and Administrators' Salaries		1300	142,945.64	142,945.64	46,299.25	142,945.64	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			591,408.81	592,908.81	189,419.65	592,908.81	0.00	0.0%
CLASSIFIED SALARIES								
Classified Instructional Salaries		2100	276,902.51	276,902.51	90,589.18	276,902.51	0.00	0.0%
Classified Support Salaries		2200	139,802.04	139,802.04	38,403.26	139,802.04	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	62,324.42	62,324.42	20,467.80	62,324.42	0.00	0.0%
Other Classified Salaries		2900	11,954.48	11,954.48	1,108.80	11,954.48	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			490,983.45	490,983.45	150,569.04	490,983.45	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	88,853.10	88,853.10	26,592.30	88,853.10	0.00	0.0%
PERS		3201-3202	63,551.69	63,726.80	20,965.87	63,726.80	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	33,877.61	35,897.61	11,774.16	35,897.61	0.00	0.0%
Health and Welfare Benefits		3401-3402	104,500.00	106,500.00	23,086.74	106,500.00	0.00	0.0%
Unemployment Insurance		3501-3502	541.20	542.20	167.22	542.20	0.00	0.0%
Workers' Compensation		3601-3602	26,432.04	26,532.04	8,466.56	26,532.04	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			317,755.64	322,051.75	91,052.85	322,051.75	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	165,620.38	323,617.51	1,723.52	323,617.51	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			165,620.38	323,617.51	1,723.52	323,617.51	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	106,323.72	106,323.72	0.00	106,323.72	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			106,323.72	106,323.72	0.00	106,323.72	0.00	0.0%
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	108,949.00	108,949.00	0.00	108,949.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			108,949.00	108,949.00	0.00	108,949.00	0.00	0.0%
TOTAL, EXPENDITURES			1,781,041.00	1,944,834.24	432,765.06	1,944,834.24		

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Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8911	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2020/21 Projected Year Totals
6105	Child Development: California State Preschool Program	7.65
6130	Child Development: Center-Based Reserve Account	14,837.98
9010	Other Restricted Local	3,160.82
Total, Restricted Balance		18,006.45

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	2,016,000.00	1,939,500.00	215,179.20	1,939,500.00	0.00	0.0%
3) Other State Revenue		8300-8599	131,000.00	131,000.00	17,956.08	131,000.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,000.00	1,000.00	517.32	1,000.00	0.00	0.0%
5) TOTAL, REVENUES			2,148,000.00	2,071,500.00	233,652.60	2,071,500.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	867,521.53	867,521.53	324,642.21	867,521.53	0.00	0.0%
3) Employee Benefits		3000-3999	393,820.76	393,820.76	127,590.63	393,820.76	0.00	0.0%
4) Books and Supplies		4000-4999	955,000.00	953,000.00	166,707.49	953,000.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	38,000.00	40,000.00	34,446.78	40,000.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			2,254,342.29	2,254,342.29	653,387.11	2,254,342.29		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(106,342.29)	(182,842.29)	(419,734.51)	(182,842.29)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			106,342.29	150,342.29	0.00	150,342.29		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	(32,500.00)	(419,734.51)	(32,500.00)		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	32,565.92	32,565.92		32,565.92	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			32,565.92	32,565.92		32,565.92		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			32,565.92	32,565.92		32,565.92		
2) Ending Balance, June 30 (E + F1e)			32,565.92	65.92		65.92		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Restricted		9740	32,565.92	65.92		65.92		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
Child Nutrition Programs		8220	2,016,000.00	1,939,500.00	215,179.20	1,939,500.00	0.00	0.0%
Donated Food Commodities		8221	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			2,016,000.00	1,939,500.00	215,179.20	1,939,500.00	0.00	0.0%
OTHER STATE REVENUE								
Child Nutrition Programs		8520	131,000.00	131,000.00	17,956.08	131,000.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			131,000.00	131,000.00	17,956.08	131,000.00	0.00	0.0%
OTHER LOCAL REVENUE								
Sales								
Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Food Service Sales		8634	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	1,000.00	1,000.00	517.32	1,000.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Interagency Services		8677	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,000.00	1,000.00	517.32	1,000.00	0.00	0.0%
TOTAL, REVENUES			2,148,000.00	2,071,500.00	233,652.60	2,071,500.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Certificated Supervisors' and Administrators' Salaries		1300	0.00	0.00	0.00	0.00	0.00	0.0%
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	690,488.62	690,488.62	265,065.63	690,488.62	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	122,580.35	122,580.35	40,786.56	122,580.35	0.00	0.0%
Clerical, Technical and Office Salaries		2400	54,452.56	54,452.56	18,790.02	54,452.56	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			867,521.53	867,521.53	324,642.21	867,521.53	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	149,545.62	149,545.62	51,224.64	149,545.62	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	51,656.51	51,656.51	21,633.36	51,656.51	0.00	0.0%
Health and Welfare Benefits		3401-3402	171,000.00	171,000.00	46,427.76	171,000.00	0.00	0.0%
Unemployment Insurance		3501-3502	433.76	433.76	162.36	433.76	0.00	0.0%
Workers' Compensation		3601-3602	21,184.87	21,184.87	8,142.51	21,184.87	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			393,820.76	393,820.76	127,590.63	393,820.76	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	55,000.00	62,000.00	5,382.05	62,000.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
Food		4700	900,000.00	891,000.00	161,325.44	891,000.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			955,000.00	953,000.00	166,707.49	953,000.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	(18.20)	0.00	0.00	0.0%
Dues and Memberships		5300	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	2,000.00	2,000.00	704.00	2,000.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	16,000.00	16,000.00	29,672.10	16,000.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	20,000.00	22,000.00	4,088.88	22,000.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			38,000.00	40,000.00	34,446.78	40,000.00	0.00	0.0%
CAPITAL OUTLAY								
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO - TRANSFERS OF INDIRECT COSTS								
Transfers of Indirect Costs - Interfund		7350	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO - TRANSFERS OF INDIRECT COSTS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			2,254,342.29	2,254,342.29	653,387.11	2,254,342.29		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
From: General Fund		8916	106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			106,342.29	150,342.29	0.00	150,342.29	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			106,342.29	150,342.29	0.00	150,342.29		

Resource	Description	2020/21 Projected Year Totals
5310	Child Nutrition: School Programs (e.g., School Lunch, School	65.92
Total, Restricted Balance		65.92

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	1,050.00	1,050.00	7,483.68	1,050.00	0.00	0.0%
5) TOTAL, REVENUES			1,050.00	1,050.00	7,483.68	1,050.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			1,050.00	1,050.00	7,483.68	1,050.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	19,849,958.41	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	19,849,958.41	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			1,050.00	1,050.00	19,857,442.09	1,050.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	6,176.21	6,176.21		6,176.21	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			6,176.21	6,176.21		6,176.21		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			6,176.21	6,176.21		6,176.21		
2) Ending Balance, June 30 (E + F1e)			7,226.21	7,226.21		7,226.21		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	7,226.21	7,226.21		7,226.21		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
FEMA		8281	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	50.00	50.00	6,731.92	50.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	1,000.00	1,000.00	751.76	1,000.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			1,050.00	1,050.00	7,483.68	1,050.00	0.00	0.0%
TOTAL, REVENUES			1,050.00	1,050.00	7,483.68	1,050.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	19,849,958.41	0.00	0.00	0.0%
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	19,849,958.41	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	19,849,958.41	0.00		

Resource	Description	2020/21 Projected Year Totals
9010	Other Restricted Local	7,226.21
Total, Restricted Balance		7,226.21

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	116,901.45	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	116,901.45	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	0.00	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			0.00	0.00	116,901.45	0.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	116,901.45	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	2,294,339.29	2,294,339.29		2,294,339.29	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			2,294,339.29	2,294,339.29		2,294,339.29		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			2,294,339.29	2,294,339.29		2,294,339.29		
2) Ending Balance, June 30 (E + F1e)			2,294,339.29	2,294,339.29		2,294,339.29		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	2,294,339.29	2,294,339.29		2,294,339.29		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	3,939.17	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Fees and Contracts								
Mitigation/Developer Fees		8681	0.00	0.00	112,962.28	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	116,901.45	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	116,901.45	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CERTIFICATED SALARIES								
Other Certificated Salaries		1900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CERTIFICATED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Approved Textbooks and Core Curricula Materials		4100	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	0.00	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To: State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Disposal of Capital Assets		8953	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			0.00	0.00	0.00	0.00		

Resource	Description	2020/21 Projected Year Totals
9010	Other Restricted Local	2,294,339.29
Total, Restricted Balance		2,294,339.29

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	3,326,875.00	3,326,875.00	37,810.34	3,326,875.00	0.00	0.0%
5) TOTAL, REVENUES			3,326,875.00	3,326,875.00	37,810.34	3,326,875.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	0.00	0.00	2,000,153.13	0.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			0.00	0.00	2,000,153.13	0.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			3,326,875.00	3,326,875.00	(1,962,342.79)	3,326,875.00		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	0.00	0.00	0.00	0.00	0.00	0.0%
b) Transfers Out		7600-7629	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			(3,295,115.00)	(3,295,115.00)	0.00	(3,295,115.00)		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			31,760.00	31,760.00	(1,962,342.79)	31,760.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	4,403,936.27	4,403,936.27		4,403,936.27	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			4,403,936.27	4,403,936.27		4,403,936.27		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			4,403,936.27	4,403,936.27		4,403,936.27		
2) Ending Balance, June 30 (E + F1e)			4,435,696.27	4,435,696.27		4,435,696.27		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	4,435,696.27	4,435,696.27		4,435,696.27		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Restricted Levies - Other								
Homeowners' Exemptions		8575	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8576	0.00	0.00	0.00	0.00	0.00	0.0%
All Other State Revenue		8590	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes								
Other Restricted Levies Secured Roll		8615	3,295,115.00	3,295,115.00	31,218.45	3,295,115.00	0.00	0.0%
Unsecured Roll		8616	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8617	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8618	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes Parcel Taxes		8621	0.00	0.00	0.00	0.00	0.00	0.0%
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Community Redevelopment Funds Not Subject to LCFF Deduction		8625	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Sales Sale of Equipment/Supplies		8631	0.00	0.00	0.00	0.00	0.00	0.0%
Leases and Rentals		8650	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	31,760.00	31,760.00	6,591.89	31,760.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			3,326,875.00	3,326,875.00	37,810.34	3,326,875.00	0.00	0.0%
TOTAL, REVENUES			3,326,875.00	3,326,875.00	37,810.34	3,326,875.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CLASSIFIED SALARIES								
Classified Support Salaries		2200	0.00	0.00	0.00	0.00	0.00	0.0%
Classified Supervisors' and Administrators' Salaries		2300	0.00	0.00	0.00	0.00	0.00	0.0%
Clerical, Technical and Office Salaries		2400	0.00	0.00	0.00	0.00	0.00	0.0%
Other Classified Salaries		2900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CLASSIFIED SALARIES			0.00	0.00	0.00	0.00	0.00	0.0%
EMPLOYEE BENEFITS								
STRS		3101-3102	0.00	0.00	0.00	0.00	0.00	0.0%
PERS		3201-3202	0.00	0.00	0.00	0.00	0.00	0.0%
OASDI/Medicare/Alternative		3301-3302	0.00	0.00	0.00	0.00	0.00	0.0%
Health and Welfare Benefits		3401-3402	0.00	0.00	0.00	0.00	0.00	0.0%
Unemployment Insurance		3501-3502	0.00	0.00	0.00	0.00	0.00	0.0%
Workers' Compensation		3601-3602	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Allocated		3701-3702	0.00	0.00	0.00	0.00	0.00	0.0%
OPEB, Active Employees		3751-3752	0.00	0.00	0.00	0.00	0.00	0.0%
Other Employee Benefits		3901-3902	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, EMPLOYEE BENEFITS			0.00	0.00	0.00	0.00	0.00	0.0%
BOOKS AND SUPPLIES								
Books and Other Reference Materials		4200	0.00	0.00	0.00	0.00	0.00	0.0%
Materials and Supplies		4300	0.00	0.00	0.00	0.00	0.00	0.0%
Noncapitalized Equipment		4400	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, BOOKS AND SUPPLIES			0.00	0.00	0.00	0.00	0.00	0.0%
SERVICES AND OTHER OPERATING EXPENDITURES								
Subagreements for Services		5100	0.00	0.00	0.00	0.00	0.00	0.0%
Travel and Conferences		5200	0.00	0.00	0.00	0.00	0.00	0.0%
Insurance		5400-5450	0.00	0.00	0.00	0.00	0.00	0.0%
Operations and Housekeeping Services		5500	0.00	0.00	0.00	0.00	0.00	0.0%
Rentals, Leases, Repairs, and Noncapitalized Improvements		5600	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs		5710	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers of Direct Costs - Interfund		5750	0.00	0.00	0.00	0.00	0.00	0.0%
Professional/Consulting Services and Operating Expenditures		5800	0.00	0.00	0.00	0.00	0.00	0.0%
Communications		5900	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, SERVICES AND OTHER OPERATING EXPENDITURES			0.00	0.00	0.00	0.00	0.00	0.0%

California Dept of Education
SACS Financial Reporting Software - 2020.2.0

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
CAPITAL OUTLAY								
Land		6100	0.00	0.00	0.00	0.00	0.00	0.0%
Land Improvements		6170	0.00	0.00	0.00	0.00	0.00	0.0%
Buildings and Improvements of Buildings		6200	0.00	0.00	0.00	0.00	0.00	0.0%
Books and Media for New School Libraries or Major Expansion of School Libraries		6300	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment		6400	0.00	0.00	0.00	0.00	0.00	0.0%
Equipment Replacement		6500	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, CAPITAL OUTLAY			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Other Transfers Out								
Transfers of Pass-Through Revenues To Districts or Charter Schools		7211	0.00	0.00	0.00	0.00	0.00	0.0%
To County Offices		7212	0.00	0.00	0.00	0.00	0.00	0.0%
To JPAs		7213	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers Out to All Others		7299	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service								
Repayment of State School Building Fund Aid - Proceeds from Bonds		7435	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	673,895.32	0.00	0.00	0.0%
Other Debt Service - Principal		7439	0.00	0.00	1,326,257.81	0.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			0.00	0.00	2,000,153.13	0.00	0.00	0.0%
TOTAL, EXPENDITURES			0.00	0.00	2,000,153.13	0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	0.00	0.00	0.00	0.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			0.00	0.00	0.00	0.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
To State School Building Fund/ County School Facilities Fund		7613	0.00	0.00	0.00	0.00	0.00	0.0%
Other Authorized Interfund Transfers Out		7619	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Proceeds								
Proceeds from Sale of Bonds		8951	0.00	0.00	0.00	0.00	0.00	0.0%
Other Sources								
County School Building Aid		8961	0.00	0.00	0.00	0.00	0.00	0.0%
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
Long-Term Debt Proceeds								
Proceeds from Certificates of Participation		8971	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Capital Leases		8972	0.00	0.00	0.00	0.00	0.00	0.0%
Proceeds from Lease Revenue Bonds		8973	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			(3,295,115.00)	(3,295,115.00)	0.00	(3,295,115.00)		

Resource	Description	2020/21 Projected Year Totals
9010	Other Restricted Local	4,435,696.27
Total, Restricted Balance		4,435,696.27

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
A. REVENUES								
1) LCFF Sources		8010-8099	0.00	0.00	0.00	0.00	0.00	0.0%
2) Federal Revenue		8100-8299	0.00	0.00	0.00	0.00	0.00	0.0%
3) Other State Revenue		8300-8599	0.00	0.00	0.00	0.00	0.00	0.0%
4) Other Local Revenue		8600-8799	0.00	0.00	0.00	0.00	0.00	0.0%
5) TOTAL, REVENUES			0.00	0.00	0.00	0.00		
B. EXPENDITURES								
1) Certificated Salaries		1000-1999	0.00	0.00	0.00	0.00	0.00	0.0%
2) Classified Salaries		2000-2999	0.00	0.00	0.00	0.00	0.00	0.0%
3) Employee Benefits		3000-3999	0.00	0.00	0.00	0.00	0.00	0.0%
4) Books and Supplies		4000-4999	0.00	0.00	0.00	0.00	0.00	0.0%
5) Services and Other Operating Expenditures		5000-5999	0.00	0.00	0.00	0.00	0.00	0.0%
6) Capital Outlay		6000-6999	0.00	0.00	0.00	0.00	0.00	0.0%
7) Other Outgo (excluding Transfers of Indirect Costs)		7100-7299, 7400-7499	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
8) Other Outgo - Transfers of Indirect Costs		7300-7399	0.00	0.00	0.00	0.00	0.00	0.0%
9) TOTAL, EXPENDITURES			3,295,115.00	3,295,115.00	0.00	3,295,115.00		
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5 - B9)			(3,295,115.00)	(3,295,115.00)	0.00	(3,295,115.00)		
D. OTHER FINANCING SOURCES/USES								
1) Interfund Transfers								
a) Transfers In		8900-8929	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
b) Transfers Out		7600-7629	0.00	0.00	0.00	0.00	0.00	0.0%
2) Other Sources/Uses								
a) Sources		8930-8979	0.00	0.00	0.00	0.00	0.00	0.0%
b) Uses		7630-7699	0.00	0.00	0.00	0.00	0.00	0.0%
3) Contributions		8980-8999	0.00	0.00	0.00	0.00	0.00	0.0%
4) TOTAL, OTHER FINANCING SOURCES/USES			3,295,115.00	3,295,115.00	0.00	3,295,115.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
E. NET INCREASE (DECREASE) IN FUND BALANCE (C + D4)			0.00	0.00	0.00	0.00		
F. FUND BALANCE, RESERVES								
1) Beginning Fund Balance								
a) As of July 1 - Unaudited		9791	0.00	0.00		0.00	0.00	0.0%
b) Audit Adjustments		9793	0.00	0.00		0.00	0.00	0.0%
c) As of July 1 - Audited (F1a + F1b)			0.00	0.00		0.00		
d) Other Restatements		9795	0.00	0.00		0.00	0.00	0.0%
e) Adjusted Beginning Balance (F1c + F1d)			0.00	0.00		0.00		
2) Ending Balance, June 30 (E + F1e)			0.00	0.00		0.00		
Components of Ending Fund Balance								
a) Nonspendable								
Revolving Cash		9711	0.00	0.00		0.00		
Stores		9712	0.00	0.00		0.00		
Prepaid Items		9713	0.00	0.00		0.00		
All Others		9719	0.00	0.00		0.00		
b) Legally Restricted Balance		9740	0.00	0.00		0.00		
c) Committed								
Stabilization Arrangements		9750	0.00	0.00		0.00		
Other Commitments		9760	0.00	0.00		0.00		
d) Assigned								
Other Assignments		9780	0.00	0.00		0.00		
e) Unassigned/Unappropriated								
Reserve for Economic Uncertainties		9789	0.00	0.00		0.00		
Unassigned/Unappropriated Amount		9790	0.00	0.00		0.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
FEDERAL REVENUE								
All Other Federal Revenue		8290	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, FEDERAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER STATE REVENUE								
Tax Relief Subventions Voted Indebtedness Levies								
Homeowners' Exemptions		8571	0.00	0.00	0.00	0.00	0.00	0.0%
Other Subventions/In-Lieu Taxes		8572	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER STATE REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER LOCAL REVENUE								
County and District Taxes Voted Indebtedness Levies								
Secured Roll		8611	0.00	0.00	0.00	0.00	0.00	0.0%
Unsecured Roll		8612	0.00	0.00	0.00	0.00	0.00	0.0%
Prior Years' Taxes		8613	0.00	0.00	0.00	0.00	0.00	0.0%
Supplemental Taxes		8614	0.00	0.00	0.00	0.00	0.00	0.0%
Non-Ad Valorem Taxes								
Other		8622	0.00	0.00	0.00	0.00	0.00	0.0%
Penalties and Interest from Delinquent Non-LCFF Taxes		8629	0.00	0.00	0.00	0.00	0.00	0.0%
Interest		8660	0.00	0.00	0.00	0.00	0.00	0.0%
Net Increase (Decrease) in the Fair Value of Investments		8662	0.00	0.00	0.00	0.00	0.00	0.0%
Other Local Revenue								
All Other Local Revenue		8699	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Transfers In from All Others		8799	0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER LOCAL REVENUE			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, REVENUES			0.00	0.00	0.00	0.00		
OTHER OUTGO (excluding Transfers of Indirect Costs)								
Debt Service								
Bond Redemptions		7433	0.00	0.00	0.00	0.00	0.00	0.0%
Bond Interest and Other Service Charges		7434	0.00	0.00	0.00	0.00	0.00	0.0%
Debt Service - Interest		7438	0.00	0.00	0.00	0.00	0.00	0.0%
Other Debt Service - Principal		7439	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
TOTAL, OTHER OUTGO (excluding Transfers of Indirect Costs)			3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
TOTAL, EXPENDITURES			3,295,115.00	3,295,115.00	0.00	3,295,115.00		

Description	Resource Codes	Object Codes	Original Budget (A)	Board Approved Operating Budget (B)	Actuals To Date (C)	Projected Year Totals (D)	Difference (Col B & D) (E)	% Diff Column B & D (F)
INTERFUND TRANSFERS								
INTERFUND TRANSFERS IN								
Other Authorized Interfund Transfers In		8919	3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
(a) TOTAL, INTERFUND TRANSFERS IN			3,295,115.00	3,295,115.00	0.00	3,295,115.00	0.00	0.0%
INTERFUND TRANSFERS OUT								
Other Authorized Interfund Transfers Out		7619	0.00	0.00	0.00	0.00	0.00	0.0%
(b) TOTAL, INTERFUND TRANSFERS OUT			0.00	0.00	0.00	0.00	0.00	0.0%
OTHER SOURCES/USES								
SOURCES								
Other Sources								
Transfers from Funds of Lapsed/Reorganized LEAs		8965	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Sources		8979	0.00	0.00	0.00	0.00	0.00	0.0%
(c) TOTAL, SOURCES			0.00	0.00	0.00	0.00	0.00	0.0%
USES								
Transfers of Funds from Lapsed/Reorganized LEAs		7651	0.00	0.00	0.00	0.00	0.00	0.0%
All Other Financing Uses		7699	0.00	0.00	0.00	0.00	0.00	0.0%
(d) TOTAL, USES			0.00	0.00	0.00	0.00	0.00	0.0%
CONTRIBUTIONS								
Contributions from Unrestricted Revenues		8980	0.00	0.00	0.00	0.00	0.00	0.0%
Contributions from Restricted Revenues		8990	0.00	0.00	0.00	0.00	0.00	0.0%
(e) TOTAL, CONTRIBUTIONS			0.00	0.00	0.00	0.00	0.00	0.0%
TOTAL, OTHER FINANCING SOURCES/USES (a - b + c - d + e)			3,295,115.00	3,295,115.00	0.00	3,295,115.00		

Resource	Description	2020/21 Projected Year Totals
9010	Other Restricted Local	0.00
Total, Restricted Balance		0.00

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
A. DISTRICT						
1. Total District Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (includes Necessary Small School ADA)	4,211.37	4,211.37	4,202.82	4,211.37	0.00	0%
2. Total Basic Aid Choice/Court Ordered Voluntary Pupil Transfer Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
3. Total Basic Aid Open Enrollment Regular ADA Includes Opportunity Classes, Home & Hospital, Special Day Class, Continuation Education, Special Education NPS/LCI and Extended Year, and Community Day School (ADA not included in Line A1 above)	0.00	0.00	0.00	0.00	0.00	0%
4. Total, District Regular ADA (Sum of Lines A1 through A3)	4,211.37	4,211.37	4,202.82	4,211.37	0.00	0%
5. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines A5a through A5f)	0.00	0.00	0.00	0.00	0.00	0%
6. TOTAL DISTRICT ADA (Sum of Line A4 and Line A5g)	4,211.37	4,211.37	4,202.82	4,211.37	0.00	0%
7. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
8. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
B. COUNTY OFFICE OF EDUCATION						
1. County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, County Program Alternative Education ADA (Sum of Lines B1a through B1c)	0.00	0.00	0.00	0.00	0.00	0%
2. District Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. County School Tuition Fund (Out of State Tuition) [EC 2000 and 46380]	0.00	0.00	0.00	0.00	0.00	0%
g. Total, District Funded County Program ADA (Sum of Lines B2a through B2f)	0.00	0.00	0.00	0.00	0.00	0%
3. TOTAL COUNTY OFFICE ADA (Sum of Lines B1d and B2g)	0.00	0.00	0.00	0.00	0.00	0%
4. Adults in Correctional Facilities	0.00	0.00	0.00	0.00	0.00	0%
5. County Operations Grant ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School ADA (Enter Charter School ADA using Tab C. Charter School ADA)						

Description	ESTIMATED FUNDED ADA Original Budget (A)	ESTIMATED FUNDED ADA Board Approved Operating Budget (B)	ESTIMATED P-2 REPORT ADA Projected Year Totals (C)	ESTIMATED FUNDED ADA Projected Year Totals (D)	DIFFERENCE (Col. D - B) (E)	PERCENTAGE DIFFERENCE (Col. E / B) (F)
C. CHARTER SCHOOL ADA						
Authorizing LEAs reporting charter school SACS financial data in their Fund 01, 09, or 62 use this worksheet to report ADA for those charter schools. Charter schools reporting SACS financial data separately from their authorizing LEAs in Fund 01 or Fund 62 use this worksheet to report their ADA.						
FUND 01: Charter School ADA corresponding to SACS financial data reported in Fund 01.						
1. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
2. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C2a through C2c)	0.00	0.00	0.00	0.00	0.00	0%
3. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C3a through C3e)	0.00	0.00	0.00	0.00	0.00	0%
4. TOTAL CHARTER SCHOOL ADA (Sum of Lines C1, C2d, and C3f)	0.00	0.00	0.00	0.00	0.00	0%
FUND 09 or 62: Charter School ADA corresponding to SACS financial data reported in Fund 09 or Fund 62.						
5. Total Charter School Regular ADA	0.00	0.00	0.00	0.00	0.00	0%
6. Charter School County Program Alternative Education ADA						
a. County Group Home and Institution Pupils	0.00	0.00	0.00	0.00	0.00	0%
b. Juvenile Halls, Homes, and Camps	0.00	0.00	0.00	0.00	0.00	0%
c. Probation Referred, On Probation or Parole, Expelled per EC 48915(a) or (c) [EC 2574(c)(4)(A)]	0.00	0.00	0.00	0.00	0.00	0%
d. Total, Charter School County Program Alternative Education ADA (Sum of Lines C6a through C6c)	0.00	0.00	0.00	0.00	0.00	0%
7. Charter School Funded County Program ADA						
a. County Community Schools	0.00	0.00	0.00	0.00	0.00	0%
b. Special Education-Special Day Class	0.00	0.00	0.00	0.00	0.00	0%
c. Special Education-NPS/LCI	0.00	0.00	0.00	0.00	0.00	0%
d. Special Education Extended Year	0.00	0.00	0.00	0.00	0.00	0%
e. Other County Operated Programs: Opportunity Schools and Full Day Opportunity Classes, Specialized Secondary Schools	0.00	0.00	0.00	0.00	0.00	0%
f. Total, Charter School Funded County Program ADA (Sum of Lines C7a through C7e)	0.00	0.00	0.00	0.00	0.00	0%
8. TOTAL CHARTER SCHOOL ADA (Sum of Lines C5, C6d, and C7f)	0.00	0.00	0.00	0.00	0.00	0%
9. TOTAL CHARTER SCHOOL ADA Reported in Fund 01, 09, or 62 (Sum of Lines C4 and C8)	0.00	0.00	0.00	0.00	0.00	0%

Section I - Expenditures	Funds 01, 09, and 62 Goals	Functions	Objects	2020-21 Expenditures
A. Total state, federal, and local expenditures (all resources)	All	All	1000-7999	61,651,161.60
B. Less all federal expenditures not allowed for MOE (Resources 3000-5999, except 3385)	All	All	1000-7999	10,493,702.65
C. Less state and local expenditures not allowed for MOE: (All resources, except federal as identified in Line B)				
1. Community Services	All	5000-5999	1000-7999	0.00
2. Capital Outlay	All except 7100-7199	All except 5000-5999	6000-6999	6,000.00
3. Debt Service	All	9100	5400-5450, 5800, 7430-7439	603,630.00
4. Other Transfers Out	All	9200	7200-7299	0.00
5. Interfund Transfers Out	All	9300	7600-7629	150,342.29
6. All Other Financing Uses	All	9100 9200	7699 7651	0.00
7. Nonagency	7100-7199	All except 5000-5999, 9000-9999	1000-7999	0.00
8. Tuition (Revenue, in lieu of expenditures, to approximate costs of services for which tuition is received)	All	All	8710	0.00
9. Supplemental expenditures made as a result of a Presidentially declared disaster	Manually entered. Must not include expenditures in lines B, C1-C8, D1, or D2.			
10. Total state and local expenditures not allowed for MOE calculation (Sum lines C1 through C9)				759,972.29
D. Plus additional MOE expenditures:				
1. Expenditures to cover deficits for food services (Funds 13 and 61) (If negative, then zero)	All	All	1000-7143, 7300-7439 minus 8000-8699	182,842.29
2. Expenditures to cover deficits for student body activities	Manually entered. Must not include expenditures in lines A or D1.			
E. Total expenditures subject to MOE (Line A minus lines B and C10, plus lines D1 and D2)				50,580,328.95

Section II - Expenditures Per ADA		2020-21 Annual ADA/ Exps. Per ADA
A. Average Daily Attendance (Form AI, Column C, sum of lines A6 and C9)*		4,202.82
B. Expenditures per ADA (Line I.E divided by Line II.A)		12,034.85

Section III - MOE Calculation (For data collection only. Final determination will be done by CDE)	Total	Per ADA
A. Base expenditures (Preloaded expenditures extracted from prior year Unaudited Actuals MOE calculation). (Note: If the prior year MOE was not met, in its final determination, CDE will adjust the prior year base to 90 percent of the preceding prior year amount rather than the actual prior year expenditure amount.)	56,232,200.56	13,378.74
1. Adjustment to base expenditure and expenditure per ADA amounts for LEAs failing prior year MOE calculation (From Section IV)	0.00	0.00
2. Total adjusted base expenditure amounts (Line A plus Line A.1)	56,232,200.56	13,378.74
B. Required effort (Line A.2 times 90%)	50,608,980.50	12,040.87
C. Current year expenditures (Line I.E and Line II.B)	50,580,328.95	12,034.85
D. MOE deficiency amount, if any (Line B minus Line C) (If negative, then zero)	28,651.55	6.02
E. MOE determination (If one or both of the amounts in line D are zero, the MOE requirement is met; if both amounts are positive, the MOE requirement is not met. If either column in Line A.2 or Line C equals zero, the MOE calculation is incomplete.)	MOE Not Met	
F. MOE deficiency percentage, if MOE not met; otherwise, zero (Line D divided by Line B) (Funding under ESSA covered programs in FY 2022-23 may be reduced by the lower of the two percentages)	0.06%	0.05%

*Interim Periods - Annual ADA not available from Form AI. For your convenience, Projected Year Totals Estimated P-2 ADA is extracted. Manual adjustment may be required to reflect estimated Annual ADA.

SECTION IV - Detail of Adjustments to Base Expenditures (used in Section III, Line A.1)		
Description of Adjustments	**Total Expenditures**	**Expenditures Per ADA**
Total adjustments to base expenditures	0.00	0.00

Part I - General Administrative Share of Plant Services Costs

California's indirect cost plan allows that the general administrative costs in the indirect cost pool may include that portion of plant services costs (maintenance and operations costs and facilities rents and leases costs) attributable to the general administrative offices. The calculation of the plant services costs attributed to general administration and included in the pool is standardized and automated using the percentage of salaries and benefits relating to general administration as proxy for the percentage of square footage occupied by general administration.

A. Salaries and Benefits - Other General Administration and Centralized Data Processing

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 7200-7700, goals 0000 and 9000) — 2,196,699.59
2. Contracted general administrative positions not paid through payroll
   a. Enter the costs, if any, of general administrative positions performing services ON SITE but paid through a contract, rather than through payroll, in functions 7200-7700, goals 0000 and 9000, Object 5800.
   b. If an amount is entered on Line A2a, provide the title, duties, and approximate FTE of each general administrative position paid through a contract. Retain supporting documentation in case of audit.

B. Salaries and Benefits - All Other Activities

1. Salaries and benefits paid through payroll (Funds 01, 09, and 62, objects 1000-3999 except 3701-3702) (Functions 1000-6999, 7100-7180, & 8100-8400; Functions 7200-7700, all goals except 0000 & 9000) — 44,613,168.56

C. Percentage of Plant Services Costs Attributable to General Administration

(Line A1 plus Line A2a, divided by Line B1; zero if negative) (See Part III, Lines A5 and A6) — 4.92%

Part II - Adjustments for Employment Separation Costs

When an employee separates from service, the local educational agency (LEA) may incur costs associated with the separation in addition to the employee's regular salary and benefits for the final pay period. These additional costs can be categorized as "normal" or "abnormal or mass" separation costs.

Normal separation costs include items such as pay for accumulated unused leave or routine severance pay authorized by governing board policy. Normal separation costs are not allowable as direct costs to federal programs, but are allowable as indirect costs. State programs may have similar restrictions. Where federal or state program guidelines required that the LEA charge an employee's normal separation costs to an unrestricted resource rather than to the restricted program in which the employee worked, the LEA may identify and enter these costs on Line A for inclusion in the indirect cost pool.

Abnormal or mass separation costs are those costs resulting from actions taken by an LEA to influence employees to terminate their employment earlier than they normally would have. Abnormal or mass separation costs include retirement incentives such as a Golden Handshake or severance packages negotiated to effect termination. Abnormal or mass separation costs may not be charged to federal programs as either direct costs or indirect costs. Where an LEA paid abnormal or mass separation costs on behalf of positions in general administrative functions included in the indirect cost pool, the LEA must identify and enter these costs on Line B for exclusion from the pool.

A. Normal Separation Costs (optional)

Enter any normal separation costs paid on behalf of employees of restricted state or federal programs that were charged to an unrestricted resource (0000-1999) in funds 01, 09, and 62 with functions 1000-6999 or 8100-8400 rather than to the restricted program. These costs will be moved in Part III from base costs to the indirect cost pool. Retain supporting documentation.

B. Abnormal or Mass Separation Costs (required)

Enter any abnormal or mass separation costs paid on behalf of general administrative positions charged to unrestricted resources (0000-1999) in funds 01, 09, and 62 with functions 7200-7700. These costs will be moved in Part III from the indirect cost pool to base costs. If none, enter zero. — Entry required

Part III - Indirect Cost Rate Calculation (Funds 01, 09, and 62, unless indicated otherwise)

A.	**Indirect Costs**	
1.	Other General Administration, less portion charged to restricted resources or specific goals (Functions 7200-7600, objects 1000-5999, minus Line B9)	3,604,521.83
2.	Centralized Data Processing, less portion charged to restricted resources or specific goals (Function 7700, objects 1000-5999, minus Line B10)	822,532.60
3.	External Financial Audit - Single Audit (Function 7190, resources 0000-1999, goals 0000 and 9000, objects 5000-5999)	20,000.00
4.	Staff Relations and Negotiations (Function 7120, resources 0000-1999, goals 0000 and 9000, objects 1000-5999)	0.00
5.	Plant Maintenance and Operations (portion relating to general administrative offices only) (Functions 8100-8400, objects 1000-5999 except 5100, times Part I, Line C)	281,466.74
6.	Facilities Rents and Leases (portion relating to general administrative offices only) (Function 8700, resources 0000-1999, objects 1000-5999 except 5100, times Part I, Line C)	0.00
7.	Adjustment for Employment Separation Costs	
	a. Plus: Normal Separation Costs (Part II, Line A)	0.00
	b. Less: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
8.	Total Indirect Costs (Lines A1 through A7a, minus Line A7b)	4,728,521.17
9.	Carry-Forward Adjustment (Part IV, Line F)	(252,366.04)
10.	Total Adjusted Indirect Costs (Line A8 plus Line A9)	4,476,155.13
B.	**Base Costs**	
1.	Instruction (Functions 1000-1999, objects 1000-5999 except 5100)	40,913,136.84
2.	Instruction-Related Services (Functions 2000-2999, objects 1000-5999 except 5100)	4,467,797.28
3.	Pupil Services (Functions 3000-3999, objects 1000-5999 except 4700 and 5100)	4,002,747.54
4.	Ancillary Services (Functions 4000-4999, objects 1000-5999 except 5100)	0.00
5.	Community Services (Functions 5000-5999, objects 1000-5999 except 5100)	0.00
6.	Enterprise (Function 6000, objects 1000-5999 except 4700 and 5100)	0.00
7.	Board and Superintendent (Functions 7100-7180, objects 1000-5999, minus Part III, Line A4)	768,033.45
8.	External Financial Audit - Single Audit and Other (Functions 7190-7191, objects 5000-5999, minus Part III, Line A3)	0.00
9.	Other General Administration (portion charged to restricted resources or specific goals only) (Functions 7200-7600, resources 2000-9999, objects 1000-5999; Functions 7200-7600, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	135,850.89
10.	Centralized Data Processing (portion charged to restricted resources or specific goals only) (Function 7700, resources 2000-9999, objects 1000-5999; Function 7700, resources 0000-1999, all goals except 0000 and 9000, objects 1000-5999)	232,149.27
11.	Plant Maintenance and Operations (all except portion relating to general administrative offices) (Functions 8100-8400, objects 1000-5999 except 5100, minus Part III, Line A5)	5,439,401.87
12.	Facilities Rents and Leases (all except portion relating to general administrative offices) (Function 8700, objects 1000-5999 except 5100, minus Part III, Line A6)	0.00
13.	Adjustment for Employment Separation Costs	
	a. Less: Normal Separation Costs (Part II, Line A)	0.00
	b. Plus: Abnormal or Mass Separation Costs (Part II, Line B)	0.00
14.	Student Activity (Fund 08, functions 4000-5999, objects 1000-5999 except 5100)	0.00
15.	Adult Education (Fund 11, functions 1000-6999, 8100-8400, and 8700, objects 1000-5999 except 5100)	0.00
16.	Child Development (Fund 12, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	1,835,885.24
17.	Cafeteria (Funds 13 & 61, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	1,363,342.29
18.	Foundation (Funds 19 & 57, functions 1000-6999, 8100-8400 & 8700, objects 1000-5999 except 4700 & 5100)	0.00
19.	Total Base Costs (Lines B1 through B12 and Lines B13b through B18, minus Line B13a)	59,158,344.67
C.	**Straight Indirect Cost Percentage Before Carry-Forward Adjustment (For information only - not for use when claiming/recovering indirect costs)** (Line A8 divided by Line B19)	7.99%
D.	**Preliminary Proposed Indirect Cost Rate (For final approved fixed-with-carry-forward rate for use in 2022-23 see www.cde.ca.gov/fg/ac/ic)** (Line A10 divided by Line B19)	7.57%

Part IV - Carry-forward Adjustment

The carry-forward adjustment is an after-the-fact adjustment for the difference between indirect costs recoverable using the indirect cost rate approved for use in a given year, and the actual indirect costs incurred in that year. The carry-forward adjustment eliminates the need for LEAs to file amended federal reports when their actual indirect costs vary from the estimated indirect costs on which the approved rate was based.

Where the ratio of indirect costs incurred in the current year is less than the estimated ratio of indirect costs on which the approved rate for use in the current year was based, the carry-forward adjustment is limited by using either the approved rate times current year base costs, or the highest rate actually used to recover costs from any program times current year base costs, if the highest rate used was less than the approved rate. Rates used to recover costs from programs are displayed in Exhibit A.

A.	**Indirect costs incurred in the current year (Part III, Line A8)**	4,728,521.17
B.	**Carry-forward adjustment from prior year(s)**	
1.	Carry-forward adjustment from the second prior year	(47,081.26)
2.	Carry-forward adjustment amount deferred from prior year(s), if any	0.00
C.	**Carry-forward adjustment for under- or over-recovery in the current year**	
1.	Under-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus (approved indirect cost rate (8.34%) times Part III, Line B19); zero if negative	0.00
2.	Over-recovery: Part III, Line A8, plus carry-forward adjustment from prior years, minus the lesser of (approved indirect cost rate (8.34%) times Part III, Line B19) or (the highest rate used to recover costs from any program (8.34%) times Part III, Line B19); zero if positive	(252,366.04)
D.	**Preliminary carry-forward adjustment (Line C1 or C2)**	(252,366.04)

E. Optional allocation of negative carry-forward adjustment over more than one year

Where a negative carry-forward adjustment causes the proposed approved rate to fall below zero or would reduce the rate at which the LEA could recover indirect costs to such an extent that it would cause the LEA significant fiscal harm, the LEA may request that the carry-forward adjustment be allocated over more than one year. Where allocation of a negative carry-forward adjustment over more than one year does not resolve a negative rate, the CDE will work with the LEA on a case-by-case basis to establish an approved rate.

Option 1.	Preliminary proposed approved rate (Part III, Line D) if entire negative carry-forward adjustment is applied to the current year calculation:	7.57%
Option 2.	Preliminary proposed approved rate (Part III, Line D) if one-half of negative carry-forward adjustment ($-126,183.02) is applied to the current year calculation and the remainder ($-126,183.02) is deferred to one or more future years:	7.78%
Option 3.	Preliminary proposed approved rate (Part III, Line D) if one-third of negative carry-forward adjustment ($-84,122.01) is applied to the current year calculation and the remainder ($-168,244.03) is deferred to one or more future years:	7.85%
	LEA request for Option 1, Option 2, or Option 3	1
F.	**Carry-forward adjustment used in Part III, Line A9 (Line D minus amount deferred if Option 2 or Option 3 is selected)**	(252,366.04)

Approved indirect cost rate: 8.34%
Highest rate used in any program: 8.34%

Fund	Resource	Eligible Expenditures (Objects 1000-5999 except Object 5100)	Indirect Costs Charged (Objects 7310 and 7350)	Rate Used
01	3010	1,768,598.20	146,664.00	8.29%
01	4035	344,338.00	28,717.00	8.34%
01	4127	90,577.00	7,554.00	8.34%
01	4203	249,622.00	20,818.00	8.34%
12	6105	1,306,342.00	108,949.00	8.34%

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	45,274,636.00	0.45%	45,476,447.00	-4.35%	43,498,765.00
2. Federal Revenues	8100-8299	150,000.00	0.00%	150,000.00	0.00%	150,000.00
3. Other State Revenues	8300-8599	765,678.00	-3.69%	737,402.00	-1.63%	725,379.00
4. Other Local Revenues	8600-8799	70,000.00	0.00%	70,000.00	0.00%	70,000.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	(7,716,010.71)	8.48%	(8,370,331.00)	3.00%	(8,621,441.00)
6. Total (Sum lines A1 thru A5c)		38,544,303.29	-1.25%	38,063,518.00	-5.89%	35,822,703.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				18,031,224.63		17,649,064.00
b. Step & Column Adjustment				360,624.49		352,981.28
c. Cost-of-Living Adjustment						
d. Other Adjustments				(742,785.12)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	18,031,224.63	-2.12%	17,649,064.00	2.00%	18,002,045.28
2. Classified Salaries						
a. Base Salaries				5,916,805.23		6,374,688.00
b. Step & Column Adjustment				118,336.10		127,493.76
c. Cost-of-Living Adjustment						
d. Other Adjustments				339,546.67		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	5,916,805.23	7.74%	6,374,688.00	2.00%	6,502,181.76
3. Employee Benefits	3000-3999	8,228,256.14	-10.22%	7,387,160.00	9.35%	8,077,711.00
4. Books and Supplies	4000-4999	533,633.52	109.54%	1,118,183.00	-53.79%	516,767.00
5. Services and Other Operating Expenditures	5000-5999	4,137,355.00	8.09%	4,472,271.00	10.44%	4,938,990.00
6. Capital Outlay	6000-6999	0.00	0.00%	0.00	0.00%	0.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	24,919.09	917.81%	253,630.00	-100.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(312,702.00)	1.59%	(317,674.00)	1.87%	(323,614.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	150,342.29	3.00%	154,853.00	3.00%	159,498.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		36,709,833.90	1.04%	37,092,175.00	2.11%	37,873,579.04
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		1,834,469.39		971,343.00		(2,050,876.04)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		419,631.69		2,254,101.08		3,225,444.08
2. Ending Fund Balance (Sum lines C and D1)		2,254,101.08		3,225,444.08		1,174,568.04
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740					
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	354,565.00		1,529,825.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,849,535.00		1,645,619.00		1,124,568.00
2. Unassigned/Unappropriated	9790	1.08		0.08		0.04
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,254,101.08		3,225,444.08		1,174,568.04

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,849,535.00		1,645,619.00		1,124,568.00
c. Unassigned/Unappropriated	9790	1.08		0.08		0.04
(Enter other reserve projections in Columns C and E for subsequent years 1 and 2; current year - Column A - is extracted)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00				
b. Reserve for Economic Uncertainties	9789	0.00				
c. Unassigned/Unappropriated	9790	0.00				
3. Total Available Reserves (Sum lines E1a thru E2c)		1,849,536.08		1,645,619.08		1,124,568.04

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

For FY 21-22, budget adjustments include components of the 21-22 budget reduction plan and the reversal of payroll costs funded by CARES Act and/or ESSER funds in 20-21.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	255,468.00	0.00%	255,468.00	0.00%	255,468.00
2. Federal Revenues	8100-8299	10,158,231.88	-70.06%	3,041,624.00	0.00%	3,041,624.00
3. Other State Revenues	8300-8599	3,129,452.00	-13.05%	2,721,094.00	-0.14%	2,717,167.00
4. Other Local Revenues	8600-8799	3,312,256.00	-7.66%	3,058,626.00	0.00%	3,058,626.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	7,716,010.71	8.48%	8,370,331.00	3.00%	8,621,441.00
6. Total (Sum lines A1 thru A5c)		24,571,418.59	-28.99%	17,447,143.00	1.42%	17,694,326.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				5,243,295.60		4,805,315.00
b. Step & Column Adjustment				104,865.91		96,106.30
c. Cost-of-Living Adjustment						
d. Other Adjustments				(542,846.51)		
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	5,243,295.60	-8.35%	4,805,315.00	2.00%	4,901,421.30
2. Classified Salaries						
a. Base Salaries				4,932,233.26		3,854,252.00
b. Step & Column Adjustment				98,644.67		77,085.04
c. Cost-of-Living Adjustment						
d. Other Adjustments				(1,176,625.93)		
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	4,932,233.26	-21.86%	3,854,252.00	2.00%	3,931,337.04
3. Employee Benefits	3000-3999	4,786,470.29	-1.51%	4,714,403.00	5.40%	4,969,187.00
4. Books and Supplies	4000-4999	4,700,743.89	-87.02%	610,160.00	-51.80%	294,088.00
5. Services and Other Operating Expenditures	5000-5999	4,327,120.75	-21.45%	3,398,970.00	-5.49%	3,212,531.00
6. Capital Outlay	6000-6999	169,000.00	1.59%	171,687.00	1.87%	174,898.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	578,710.91	-100.00%	0.00	0.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	203,753.00	1.59%	206,993.00	1.87%	210,863.00
9. Other Financing Uses						
a. Transfers Out	7600-7629	0.00	0.00%	0.00	0.00%	0.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments (Explain in Section F below)						
11. Total (Sum lines B1 thru B10)		24,941,327.70	-28.79%	17,761,780.00	-0.38%	17,694,325.34
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		(369,909.11)		(314,637.00)		0.66
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		684,547.00		314,637.89		0.89
2. Ending Fund Balance (Sum lines C and D1)		314,637.89		0.89		1.55
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	0.00				
b. Restricted	9740	314,638.25		0.89		1.55
c. Committed						
1. Stabilization Arrangements	9750					
2. Other Commitments	9760					
d. Assigned	9780					
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789					
2. Unassigned/Unappropriated	9790	(0.36)		0.00		0.00
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		314,637.89		0.89		1.55

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES						
1. General Fund						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated Amount	9790					
(Enter current year reserve projections in Column A, and other reserve projections in Columns C and E for subsequent years 1 and 2)						
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750					
b. Reserve for Economic Uncertainties	9789					
c. Unassigned/Unappropriated	9790					
3. Total Available Reserves (Sum lines E1a thru E2c)						

F. ASSUMPTIONS

Please provide below or on a separate attachment, the assumptions used to determine the projections for the first and second subsequent fiscal years. Further, please include an explanation for any significant expenditure adjustments projected in lines B1d, B2d, and B10. For additional information, please refer to the Budget Assumptions section of the SACS Financial Reporting Software User Guide.

For FY 21-22, the other adjustments are for the reversal of carryover budgets and ESSER and CARES Act budgets.

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
(Enter projections for subsequent years 1 and 2 in Columns C and E; current year - Column A - is extracted)						
A. REVENUES AND OTHER FINANCING SOURCES						
1. LCFF/Revenue Limit Sources	8010-8099	45,530,104.00	0.44%	45,731,915.00	-4.32%	43,754,233.00
2. Federal Revenues	8100-8299	10,308,231.88	-69.04%	3,191,624.00	0.00%	3,191,624.00
3. Other State Revenues	8300-8599	3,895,130.00	-11.21%	3,458,496.00	-0.46%	3,442,546.00
4. Other Local Revenues	8600-8799	3,382,256.00	-7.50%	3,128,626.00	0.00%	3,128,626.00
5. Other Financing Sources						
a. Transfers In	8900-8929	0.00	0.00%	0.00	0.00%	0.00
b. Other Sources	8930-8979	0.00	0.00%	0.00	0.00%	0.00
c. Contributions	8980-8999	0.00	0.00%	0.00	0.00%	0.00
6. Total (Sum lines A1 thru A5c)		63,115,721.88	-12.05%	55,510,661.00	-3.59%	53,517,029.00
B. EXPENDITURES AND OTHER FINANCING USES						
1. Certificated Salaries						
a. Base Salaries				23,274,520.23		22,454,379.00
b. Step & Column Adjustment				465,490.40		449,087.58
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(1,285,631.63)		0.00
e. Total Certificated Salaries (Sum lines B1a thru B1d)	1000-1999	23,274,520.23	-3.52%	22,454,379.00	2.00%	22,903,466.58
2. Classified Salaries						
a. Base Salaries				10,849,038.49		10,228,940.00
b. Step & Column Adjustment				216,980.77		204,578.80
c. Cost-of-Living Adjustment				0.00		0.00
d. Other Adjustments				(837,079.26)		0.00
e. Total Classified Salaries (Sum lines B2a thru B2d)	2000-2999	10,849,038.49	-5.72%	10,228,940.00	2.00%	10,433,518.80
3. Employee Benefits	3000-3999	13,014,726.43	-7.02%	12,101,563.00	7.81%	13,046,898.00
4. Books and Supplies	4000-4999	5,234,377.41	-66.98%	1,728,343.00	-53.08%	810,855.00
5. Services and Other Operating Expenditures	5000-5999	8,464,475.75	-7.01%	7,871,241.00	3.56%	8,151,521.00
6. Capital Outlay	6000-6999	169,000.00	1.59%	171,687.00	1.87%	174,898.00
7. Other Outgo (excluding Transfers of Indirect Costs)	7100-7299, 7400-7499	603,630.00	-57.98%	253,630.00	-100.00%	0.00
8. Other Outgo - Transfers of Indirect Costs	7300-7399	(108,949.00)	1.59%	(110,681.00)	1.87%	(112,751.00)
9. Other Financing Uses						
a. Transfers Out	7600-7629	150,342.29	3.00%	154,853.00	3.00%	159,498.00
b. Other Uses	7630-7699	0.00	0.00%	0.00	0.00%	0.00
10. Other Adjustments				0.00		0.00
11. Total (Sum lines B1 thru B10)		61,651,161.60	-11.03%	54,853,955.00	1.30%	55,567,904.38
C. NET INCREASE (DECREASE) IN FUND BALANCE (Line A6 minus line B11)		1,464,560.28		656,706.00		(2,050,875.38)
D. FUND BALANCE						
1. Net Beginning Fund Balance (Form 01I, line F1e)		1,104,178.69		2,568,738.97		3,225,444.97
2. Ending Fund Balance (Sum lines C and D1)		2,568,738.97		3,225,444.97		1,174,569.59
3. Components of Ending Fund Balance (Form 01I)						
a. Nonspendable	9710-9719	50,000.00		50,000.00		50,000.00
b. Restricted	9740	314,638.25		0.89		1.55
c. Committed						
1. Stabilization Arrangements	9750	0.00		0.00		0.00
2. Other Commitments	9760	0.00		0.00		0.00
d. Assigned	9780	354,565.00		1,529,825.00		0.00
e. Unassigned/Unappropriated						
1. Reserve for Economic Uncertainties	9789	1,849,535.00		1,645,619.00		1,124,568.00
2. Unassigned/Unappropriated	9790	0.72		0.08		0.04
f. Total Components of Ending Fund Balance (Line D3f must agree with line D2)		2,568,738.97		3,225,444.97		1,174,569.59

Description	Object Codes	Projected Year Totals (Form 01I) (A)	% Change (Cols. C-A/A) (B)	2021-22 Projection (C)	% Change (Cols. E-C/C) (D)	2022-23 Projection (E)
E. AVAILABLE RESERVES (Unrestricted except as noted)						
1. General Fund						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	1,849,535.00		1,645,619.00		1,124,568.00
c. Unassigned/Unappropriated	9790	1.08		0.08		0.04
d. Negative Restricted Ending Balances (Negative resources 2000-9999)	979Z	(0.36)		0.00		0.00
2. Special Reserve Fund - Noncapital Outlay (Fund 17)						
a. Stabilization Arrangements	9750	0.00		0.00		0.00
b. Reserve for Economic Uncertainties	9789	0.00		0.00		0.00
c. Unassigned/Unappropriated	9790	0.00		0.00		0.00
3. Total Available Reserves - by Amount (Sum lines E1 thru E2c)		1,849,535.72		1,645,619.08		1,124,568.04
4. Total Available Reserves - by Percent (Line E3 divided by Line F3c)		3.00%		3.00%		2.02%
F. RECOMMENDED RESERVES						
1. Special Education Pass-through Exclusions						
For districts that serve as the administrative unit (AU) of a special education local plan area (SELPA):						
a. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members?	No					
b. If you are the SELPA AU and are excluding special education pass-through funds:						
1. Enter the name(s) of the SELPA(s):						
2. Special education pass-through funds (Column A: Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223; enter projections for subsequent years 1 and 2 in Columns C and E)		0.00		0.00		0.00
2. District ADA						
Used to determine the reserve standard percentage level on line F3d						
(Col. A: Form AI, Estimated P-2 ADA column, Lines A4 and C4; enter projections)		4,202.82		4,014.31		3,934.16
3. Calculating the Reserves						
a. Expenditures and Other Financing Uses (Line B11)		61,651,161.60		54,853,955.00		55,567,904.38
b. Plus: Special Education Pass-through Funds (Line F1b2, if Line F1a is No)		0.00		0.00		0.00
c. Total Expenditures and Other Financing Uses (Line F3a plus line F3b)		61,651,161.60		54,853,955.00		55,567,904.38
d. Reserve Standard Percentage Level (Refer to Form 01CSI, Criterion 10 for calculation details)		3%		3%		3%
e. Reserve Standard - By Percent (Line F3c times F3d)		1,849,534.85		1,645,618.65		1,667,037.13
f. Reserve Standard - By Amount (Refer to Form 01CSI, Criterion 10 for calculation details)		0.00		0.00		0.00
g. Reserve Standard (Greater of Line F3e or F3f)		1,849,534.85		1,645,618.65		1,667,037.13
h. Available Reserves (Line E3) Meet Reserve Standard (Line F3g)		YES		YES		NO

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
01I GENERAL FUND								
Expenditure Detail	0.00	0.00	0.00	(108,949.00)				
Other Sources/Uses Detail					0.00	150,342.29		
Fund Reconciliation								
08I STUDENT ACTIVITY SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
09I CHARTER SCHOOLS SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
10I SPECIAL EDUCATION PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
11I ADULT EDUCATION FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
12I CHILD DEVELOPMENT FUND								
Expenditure Detail	0.00	0.00	108,949.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
13I CAFETERIA SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					150,342.29	0.00		
Fund Reconciliation								
14I DEFERRED MAINTENANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
15I PUPIL TRANSPORTATION EQUIPMENT FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
17I SPECIAL RESERVE FUND FOR OTHER THAN CAPITAL OUTLAY								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
18I SCHOOL BUS EMISSIONS REDUCTION FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
19I FOUNDATION SPECIAL REVENUE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								
20I SPECIAL RESERVE FUND FOR POSTEMPLOYMENT BENEFITS								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
21I BUILDING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
25I CAPITAL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
30I STATE SCHOOL BUILDING LEASE/PURCHASE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
35I COUNTY SCHOOL FACILITIES FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
40I SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
49I CAP PROJ FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	3,295,115.00		
Fund Reconciliation								
51I BOND INTEREST AND REDEMPTION FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
52I DEBT SVC FUND FOR BLENDED COMPONENT UNITS								
Expenditure Detail								
Other Sources/Uses Detail					3,295,115.00	0.00		
Fund Reconciliation								
53I TAX OVERRIDE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
56I DEBT SERVICE FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
57I FOUNDATION PERMANENT FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail						0.00		
Fund Reconciliation								

Description	Direct Costs - Interfund Transfers In 5750	Direct Costs - Interfund Transfers Out 5750	Indirect Costs - Interfund Transfers In 7350	Indirect Costs - Interfund Transfers Out 7350	Interfund Transfers In 8900-8929	Interfund Transfers Out 7600-7629	Due From Other Funds 9310	Due To Other Funds 9610
611 CAFETERIA ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
621 CHARTER SCHOOLS ENTERPRISE FUND								
Expenditure Detail	0.00	0.00	0.00	0.00				
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
631 OTHER ENTERPRISE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
661 WAREHOUSE REVOLVING FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
671 SELF-INSURANCE FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00	0.00		
Fund Reconciliation								
711 RETIREE BENEFIT FUND								
Expenditure Detail								
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
731 FOUNDATION PRIVATE-PURPOSE TRUST FUND								
Expenditure Detail	0.00	0.00						
Other Sources/Uses Detail					0.00			
Fund Reconciliation								
761 WARRANT/PASS-THROUGH FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
951 STUDENT BODY FUND								
Expenditure Detail								
Other Sources/Uses Detail								
Fund Reconciliation								
TOTALS	0.00	0.00	108,949.00	(108,949.00)	3,445,457.29	3,445,457.29		

Provide methodology and assumptions used to estimate ADA, enrollment, revenues, expenditures, reserves and fund balance, and multiyear commitments (including cost-of-living adjustments).

Deviations from the standards must be explained and may affect the interim certification.

CRITERIA AND STANDARDS

1. CRITERION: Average Daily Attendance

STANDARD: Funded average daily attendance (ADA) for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's ADA Standard Percentage Range: -2.0% to +2.0%

1A. Calculating the District's ADA Variances

DATA ENTRY: Budget Adoption data that exist for the current year will be extracted; otherwise, enter data into the first column for all fiscal years. First Interim Projected Year Totals data that exist for the current year will be extracted; otherwise, enter data for all fiscal years. Enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for all fiscal years.

Estimated Funded ADA

Fiscal Year	Budget Adoption Budget (Form 01CS, Item 1A)	First Interim Projected Year Totals (Form AI, Lines A4 and C4)	Percent Change	Status
Current Year (2020-21)				
District Regular	4,211.00	4,211.37		
Charter School		0.00		
Total ADA	**4,211.00**	**4,211.37**	**0.0%**	**Met**
1st Subsequent Year (2021-22)				
District Regular	4,107.00	4,211.20		
Charter School				
Total ADA	**4,107.00**	**4,211.20**	**2.5%**	**Not Met**
2nd Subsequent Year (2022-23)				
District Regular	4,037.00	4,022.52		
Charter School				
Total ADA	**4,037.00**	**4,022.52**	**-0.4%**	**Met**

1B. Comparison of District ADA to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - The projected change since budget adoption for funded ADA exceeds two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting funded ADA, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Due to COVID related school closures, 20-21 LCFF will be funded at 19-20 ADA levels. This is means that for 21-22, LCFF will be funded by the higher ADA; current year ADA or prior year ADA.

2. CRITERION: Enrollment

STANDARD: Projected enrollment for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's Enrollment Standard Percentage Range: -2.0% to +2.0%

2A. Calculating the District's Enrollment Variances

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column for all fiscal years. Enter data in the second column for all fiscal years. Enter district regular enrollment and charter school enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	Enrollment Budget Adoption (Form 01CS, Item 3B)	Enrollment First Interim CBEDS/Projected	Percent Change	Status
Current Year (2020-21)				
District Regular	4,398	4,398		
Charter School				
Total Enrollment	**4,398**	**4,398**	**0.0%**	**Met**
1st Subsequent Year (2021-22)				
District Regular	4,332	4,204		
Charter School				
Total Enrollment	**4,332**	**4,204**	**-3.0%**	**Not Met**
2nd Subsequent Year (2022-23)				
District Regular	4,267	4,167		
Charter School				
Total Enrollment	**4,267**	**4,167**	**-2.3%**	**Not Met**

2B. Comparison of District Enrollment to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Enrollment projections have changed since budget adoption by more than two percent in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard, a description of the methods and assumptions used in projecting enrollment, and what changes will be made to improve the accuracy of projections in this area.

Explanation:
(required if NOT met)

Due to COVID-19, school closures and distance learning, the district is experiencing a decline in enrollment.

3. CRITERION: ADA to Enrollment

STANDARD: Projected second period (P-2) average daily attendance (ADA) to enrollment ratio for any of the current fiscal year or two subsequent fiscal years has not increased from the historical average ratio from the three prior fiscal years by more than one half of one percent (0.5%).

3A. Calculating the District's ADA to Enrollment Standard

DATA ENTRY: Unaudited Actuals data that exist will be extracted into the P-2 ADA column for the First Prior Year; otherwise, enter First Prior Year data. P-2 ADA for the second and third prior years are preloaded. Budget Adoption data that exist will be extracted into the Enrollment column; otherwise, enter Enrollment data for all fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years.

Fiscal Year	P-2 ADA Unaudited Actuals (Form A, Lines A4 and C4)	Enrollment CBEDS Actual (Form 01CS, Item 2A)	Historical Ratio of ADA to Enrollment
Third Prior Year (2017-18)			
District Regular	4,508	4,733	
Charter School			
Total ADA/Enrollment	**4,508**	**4,733**	**95.2%**
Second Prior Year (2018-19)			
District Regular	4,351	4,578	
Charter School			
Total ADA/Enrollment	**4,351**	**4,578**	**95.0%**
First Prior Year (2019-20)			
District Regular	4,203	4,474	
Charter School	0		
Total ADA/Enrollment	**4,203**	**4,474**	**93.9%**
		Historical Average Ratio:	94.7%
District's ADA to Enrollment Standard (historical average ratio plus 0.5%):			**95.2%**

3B. Calculating the District's Projected Ratio of ADA to Enrollment

DATA ENTRY: Estimated P-2 ADA will be extracted into the first column for the Current Year; enter data in the first column for the subsequent fiscal years. Data should reflect district regular and charter school ADA/enrollment corresponding to financial data reported in the General Fund, only, for all fiscal years. All other data are extracted.

Fiscal Year	Estimated P-2 ADA (Form AI, Lines A4 and C4)	Enrollment CBEDS/Projected (Criterion 2, Item 2A)	Ratio of ADA to Enrollment	Status
Current Year (2020-21)				
District Regular	4,203	4,398		
Charter School	0			
Total ADA/Enrollment	**4,203**	**4,398**	**95.6%**	**Not Met**
1st Subsequent Year (2021-22)				
District Regular	4,014	4,204		
Charter School				
Total ADA/Enrollment	**4,014**	**4,204**	**95.5%**	**Not Met**
2nd Subsequent Year (2022-23)				
District Regular	3,934	4,167		
Charter School				
Total ADA/Enrollment	**3,934**	**4,167**	**94.4%**	**Met**

3C. Comparison of District ADA to Enrollment Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected P-2 ADA to enrollment ratio exceeds the standard in any of the current year or two subsequent fiscal years. Provide reasons why the projected ratio exceeds the district's historical average ratio by more than 0.5%.

Explanation: (required if NOT met)

Due to COVID-19, school closures and distance learning, the district is experiencing a decline in enrollment.

4. CRITERION: LCFF Revenue

STANDARD: Projected LCFF revenue for any of the current fiscal year or two subsequent fiscal years has not changed by more than two percent since budget adoption.

District's LCFF Revenue Standard Percentage Range: -2.0% to +2.0%

4A. Calculating the District's Projected Change in LCFF Revenue

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. In the First Interim column, Current Year data are extracted; enter data for the two subsequent years.

Fiscal Year	LCFF Revenue (Fund 01, Objects 8011, 8012, 8020-8089) Budget Adoption (Form 01CS, Item 4B)	First Interim Projected Year Totals	Percent Change	Status
Current Year (2020-21)	45,617,920.00	45,121,788.00	-1.1%	Met
1st Subsequent Year (2021-22)	45,476,447.00	45,476,447.00	0.0%	Met
2nd Subsequent Year (2022-23)	44,405,751.00	43,498,765.00	-2.0%	Met

4B. Comparison of District LCFF Revenue to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - LCFF revenue has not changed since budget adoption by more than two percent for the current year and two subsequent fiscal years.

Explanation:
(required if NOT met)

5. CRITERION: Salaries and Benefits

STANDARD: Projected ratio of total unrestricted salaries and benefits to total unrestricted general fund expenditures for any of the current fiscal year or two subsequent fiscal years has not changed from the historical average ratio from the three prior fiscal years by more than the greater of three percent or the district's required reserves percentage.

5A. Calculating the District's Historical Average Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: Unaudited Actuals data that exist for the First Prior Year will be extracted; otherwise, enter data for the First Prior Year. Unaudited Actuals data for the second and third prior years are preloaded.

Fiscal Year	Unaudited Actuals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01, Objects 1000-3999)	Total Expenditures (Form 01, Objects 1000-7499)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures
Third Prior Year (2017-18)	38,026,181.89	47,911,686.20	79.4%
Second Prior Year (2018-19)	38,959,895.01	45,908,048.78	84.9%
First Prior Year (2019-20)	37,212,130.62	41,249,279.41	90.2%
		Historical Average Ratio:	84.8%

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Reserve Standard Percentage (Criterion 10B, Line 4)	3.0%	3.0%	3.0%
District's Salaries and Benefits Standard (historical average ratio, plus/minus the greater of 3% or the district's reserve standard percentage):	**81.8% to 87.8%**	**81.8% to 87.8%**	**81.8% to 87.8%**

5B. Calculating the District's Projected Ratio of Unrestricted Salaries and Benefits to Total Unrestricted General Fund Expenditures

DATA ENTRY: If Form MYPI exists, Projected Year Totals data for the two subsequent years will be extracted; if not, enter Projected Year Totals data. Projected Year Totals data for Current Year are extracted.

Fiscal Year	Projected Year Totals - Unrestricted (Resources 0000-1999) Salaries and Benefits (Form 01I, Objects 1000-3999) (Form MYPI, Lines B1-B3)	Total Expenditures (Form 01I, Objects 1000-7499) (Form MYPI, Lines B1-B8, B10)	Ratio of Unrestricted Salaries and Benefits to Total Unrestricted Expenditures	Status
Current Year (2020-21)	32,176,286.00	36,559,491.61	88.0%	Not Met
1st Subsequent Year (2021-22)	31,410,912.00	36,937,322.00	85.0%	Met
2nd Subsequent Year (2022-23)	32,581,938.04	37,714,081.04	86.4%	Met

5C. Comparison of District Salaries and Benefits Ratio to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Projected ratio of unrestricted salary and benefit costs to total unrestricted expenditures has changed by more than the standard in any of the current year or two subsequent fiscal years. Provide reasons why the change(s) exceed the standard and a description of the methods and assumptions used in projecting salaries and benefits.

Explanation:
(required if NOT met)

Salaries and benefits makes up about 85% to 90% of the district's budget. Due to COVID-19, the State adopted budget imposes a 0% COLA to LCFF and other revenue sources. Without a funded COLA, districts will have a very difficult time covering the costs of natural step and column movement, increase in benefit costs, increase in utilities, etc.

6. CRITERION: Other Revenues and Expenditures

STANDARD: Projected operating revenues (including federal, other state and other local) or expenditures (including books and supplies, and services and other operating), for any of the current fiscal year or two subsequent fiscal years, have not changed by more than five percent since budget adoption.

Changes that exceed five percent in any major object category must be explained.

District's Other Revenues and Expenditures Standard Percentage Range:	-5.0% to +5.0%
District's Other Revenues and Expenditures Explanation Percentage Range:	-5.0% to +5.0%

6A. Calculating the District's Change by Major Object Category and Comparison to the Explanation Percentage Range

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. First Interim data for the Current Year are extracted. If First Interim Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the second column.

Explanations must be entered for each category if the percent change for any year exceeds the district's explanation percentage range.

Object Range / Fiscal Year	Budget Adoption Budget (Form 01CS, Item 6B)	First Interim Projected Year Totals (Fund 01) (Form MYPI)	Percent Change	Change Is Outside Explanation Range
Federal Revenue (Fund 01, Objects 8100-8299) (Form MYPI, Line A2)				
Current Year (2020-21)	8,532,866.00	10,308,231.88	20.8%	Yes
1st Subsequent Year (2021-22)	2,691,214.00	3,191,624.00	18.6%	Yes
2nd Subsequent Year (2022-23)	2,691,214.00	3,191,624.00	18.6%	Yes

Explanation: (required if Yes)
FY20-21 includes ESSER and CARES Act allocations as well as 19-20 carryover budgets. ESSER and CARES Act allocations are one-time only. These budgets are removed in the two subsequent fiscal years.

Other State Revenue (Fund 01, Objects 8300-8599) (Form MYPI, Line A3)				
Current Year (2020-21)	3,344,433.00	3,895,130.00	16.5%	Yes
1st Subsequent Year (2021-22)	2,931,484.00	3,458,496.00	18.0%	Yes
2nd Subsequent Year (2022-23)	2,931,484.00	3,442,546.00	17.4%	Yes

Explanation: (required if Yes)
FY20-21 includes the State portion of the CARES Act funds. These funds are removed in the two subsequent fiscal years.

Other Local Revenue (Fund 01, Objects 8600-8799) (Form MYPI, Line A4)				
Current Year (2020-21)	3,382,256.00	3,382,256.00	0.0%	No
1st Subsequent Year (2021-22)	3,382,256.00	3,128,626.00	-7.5%	Yes
2nd Subsequent Year (2022-23)	3,382,256.00	3,128,626.00	-7.5%	Yes

Explanation: (required if Yes)
Possible reduction in Community Redevelopment funds in the amount of $253,000.

Books and Supplies (Fund 01, Objects 4000-4999) (Form MYPI, Line B4)				
Current Year (2020-21)	4,372,124.61	5,234,377.41	19.7%	Yes
1st Subsequent Year (2021-22)	1,516,647.00	1,728,343.00	14.0%	Yes
2nd Subsequent Year (2022-23)	1,518,059.00	810,855.00	-46.6%	Yes

Explanation: (required if Yes)
FY20-21 includes carryover and ESSER and CARES Act expenditure budgets. These budgets are reversed in the two subsequent years. ESSER and CARES allocations are one-time only. FY21-22, includes budget for a possible textbook adoption.

Services and Other Operating Expenditures (Fund 01, Objects 5000-5999) (Form MYPI, Line B5)				
Current Year (2020-21)	7,636,200.75	8,464,475.75	10.8%	Yes
1st Subsequent Year (2021-22)	6,652,411.00	7,871,241.00	18.3%	Yes
2nd Subsequent Year (2022-23)	6,693,442.00	8,151,521.00	21.8%	Yes

Explanation: (required if Yes)
FY20-21 includes carryover and ESSER and CARES Act expenditure budgets. These budgets are reversed in the two subsequent years. ESSER and CARES allocations are one-time only.

6B. Calculating the District's Change in Total Operating Revenues and Expenditures

DATA ENTRY: All data are extracted or calculated.

Object Range / Fiscal Year	Budget Adoption Budget	First Interim Projected Year Totals	Percent Change	Status
Total Federal, Other State, and Other Local Revenue (Section 6A)				
Current Year (2020-21)	15,259,555.00	17,585,617.88	15.2%	Not Met
1st Subsequent Year (2021-22)	9,004,954.00	9,778,746.00	8.6%	Not Met
2nd Subsequent Year (2022-23)	9,004,954.00	9,762,796.00	8.4%	Not Met
Total Books and Supplies, and Services and Other Operating Expenditures (Section 6A)				
Current Year (2020-21)	12,008,325.36	13,698,853.16	14.1%	Not Met
1st Subsequent Year (2021-22)	8,169,058.00	9,599,584.00	17.5%	Not Met
2nd Subsequent Year (2022-23)	8,211,501.00	8,962,376.00	9.1%	Not Met

6C. Comparison of District Total Operating Revenues and Expenditures to the Standard Percentage Range

DATA ENTRY: Explanations are linked from Section 6A if the status in Section 6B is Not Met; no entry is allowed below.

1a. STANDARD NOT MET - One or more projected operating revenue have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Federal Revenue (linked from 6A if NOT met)
FY20-21 includes ESSER and CARES Act allocations as well as 19-20 carryover budgets. ESSER and CARES Act allocations are one-time only. These budgets are removed in the two subsequent fiscal years.

Explanation: Other State Revenue (linked from 6A if NOT met)
FY20-21 includes the State portion of the CARES Act funds. These funds are removed in the two subsequent fiscal years.

Explanation: Other Local Revenue (linked from 6A if NOT met)
Possible reduction in Community Redevelopment funds in the amount of $253,000.

1b. STANDARD NOT MET - One or more total operating expenditures have changed since budget adoption by more than the standard in one or more of the current year or two subsequent fiscal years. Reasons for the projected change, descriptions of the methods and assumptions used in the projections, and what changes, if any, will be made to bring the projected operating revenues within the standard must be entered in Section 6A above and will also display in the explanation box below.

Explanation: Books and Supplies (linked from 6A if NOT met)
FY20-21 includes carryover and ESSER and CARES Act expenditure budgets. These budgets are reversed in the two subsequent years. ESSER and CARES allocations are one-time only. FY21-22, includes budget for a possible textbook adoption.

Explanation: Services and Other Exps (linked from 6A if NOT met)
FY20-21 includes carryover and ESSER and CARES Act expenditure budgets. These budgets are reversed in the two subsequent years. ESSER and CARES allocations are one-time only.

7. CRITERION: Facilities Maintenance

STANDARD: Identify changes that have occurred since budget adoption in the projected contributions for facilities maintenance funding as required pursuant to Education Code Section 17070.75, or in how the district is providing adequately to preserve the functionality of its facilities for their normal life in accordance with Education Code sections 52060(d)(1) and 17002(d)(1).

Determining the District's Compliance with the Contribution Requirement for EC Section 17070.75 - Ongoing and Major Maintenance/Restricted Maintenance Account (OMMA/RMA)

NOTE: EC Section 17070.75 requires the district to deposit into the account a minimum amount equal to or greater than three percent of the total general fund expenditures and other financing uses for that fiscal year.

DATA ENTRY: Enter the Required Minimum Contribution if Budget data does not exist. Budget data that exist will be extracted; otherwise, enter budget data into lines 1, if applicable, and 2. All other data are extracted.

		Required Minimum Contribution	First Interim Contribution Projected Year Totals (Fund 01, Resource 8150, Objects 8900-8999)	Status
1.	OMMA/RMA Contribution	1,815,227.00	1,815,227.84	Met
2.	Budget Adoption Contribution (information only) (Form 01CS, Criterion 7)			

If status is not met, enter an X in the box that best describes why the minimum required contribution was not made:

	Not applicable (district does not participate in the Leroy F. Greene School Facilities Act of 1998)
	Exempt (due to district's small size [EC Section 17070.75 (b)(2)(E)])
	Other (explanation must be provided)

Explanation: (required if NOT met and Other is marked)

8. CRITERION: Deficit Spending

STANDARD: Unrestricted deficit spending (total unrestricted expenditures and other financing uses is greater than total unrestricted revenues and other financing sources) as a percentage of total unrestricted expenditures and other financing uses, has not exceeded one-third of the district's available reserves[1] as a percentage of total expenditures and other financing uses[2] in any of the current fiscal year or two subsequent fiscal years.

[1]Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and the Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2]A school district that is the Administrative Unit of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

8A. Calculating the District's Deficit Spending Standard Percentage Levels

DATA ENTRY: All data are extracted or calculated.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District's Available Reserve Percentages (Criterion 10C, Line 9)	3.0%	3.0%	2.0%
District's Deficit Spending Standard Percentage Levels (one-third of available reserve percentage):	**1.0%**	**1.0%**	**0.7%**

8B. Calculating the District's Deficit Spending Percentages

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years into the first and second columns.

Fiscal Year	Projected Year Totals: Net Change in Unrestricted Fund Balance (Form 01I, Section E) (Form MYPI, Line C)	Projected Year Totals: Total Unrestricted Expenditures and Other Financing Uses (Form 01I, Objects 1000-7999) (Form MYPI, Line B11)	Deficit Spending Level (If Net Change in Unrestricted Fund Balance is negative, else N/A)	Status
Current Year (2020-21)	1,834,469.39	36,709,833.90	N/A	Met
1st Subsequent Year (2021-22)	971,343.00	37,092,175.00	N/A	Met
2nd Subsequent Year (2022-23)	(2,050,876.04)	37,873,579.04	5.4%	Not Met

8C. Comparison of District Deficit Spending to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Unrestricted deficit spending has exceeded the standard percentage level in any of the current year or two subsequent fiscal years. Provide reasons for the deficit spending, a description of the methods and assumptions used in balancing the unrestricted budget, and what changes will be made to ensure that the budget deficits are eliminated or are balanced within the standard.

Explanation: (required if NOT met)

The deficit spending standard is not met because of the COVID-19 induced recession and declining enrollment.

9. CRITERION: Fund and Cash Balances

A. FUND BALANCE STANDARD: Projected general fund balance will be positive at the end of the current fiscal year and two subsequent fiscal years.

9A-1. Determining if the District's General Fund Ending Balance is Positive

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, data for the two subsequent years will be extracted; if not, enter data for the two subsequent years.

Fiscal Year	Ending Fund Balance General Fund Projected Year Totals (Form 01I, Line F2) (Form MYPI, Line D2)	Status
Current Year (2020-21)	2,568,738.97	Met
1st Subsequent Year (2021-22)	3,225,444.97	Met
2nd Subsequent Year (2022-23)	1,174,569.59	Met

9A-2. Comparison of the District's Ending Fund Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund ending balance is positive for the current fiscal year and two subsequent fiscal years.

Explanation:
(required if NOT met)

B. CASH BALANCE STANDARD: Projected general fund cash balance will be positive at the end of the current fiscal year.

9B-1. Determining if the District's Ending Cash Balance is Positive

DATA ENTRY: If Form CASH exists, data will be extracted; if not, data must be entered below.

Fiscal Year	Ending Cash Balance General Fund (Form CASH, Line F, June Column)	Status
Current Year (2020-21)	180,518.00	Met

9B-2. Comparison of the District's Ending Cash Balance to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD MET - Projected general fund cash balance will be positive at the end of the current fiscal year.

Explanation:
(required if NOT met)

10. CRITERION: Reserves

STANDARD: Available reserves[1] for any of the current fiscal year or two subsequent fiscal years are not less than the following percentages or amounts[2] as applied to total expenditures and other financing uses[3]:

DATA ENTRY: Current Year data are extracted. If Form MYPI exists, 1st and 2nd Subsequent Year data will be extracted. If not, enter district regular ADA and charter school ADA corresponding to financial data reported in the General Fund, only, for the two subsequent years.

Percentage Level	District ADA		
5% or $71,000 (greater of)	0	to	300
4% or $71,000 (greater of)	301	to	1,000
3%	1,001	to	30,000
2%	30,001	to	400,000
1%	400,001	and	over

[1] Available reserves are the unrestricted amounts in the Stabilization Arrangements, Reserve for Economic Uncertainties, and Unassigned/Unappropriated accounts in the General Fund and Special Reserve Fund for Other Than Capital Outlay Projects. Available reserves will be reduced by any negative ending balances in restricted resources in the General Fund.

[2] Dollar amounts to be adjusted annually by the prior year statutory cost-of-living adjustment (Education Code Section 42238), rounded to the nearest thousand.

[3] A school district that is the Administrative Unit (AU) of a Special Education Local Plan Area (SELPA) may exclude from its expenditures the distribution of funds to its participating members.

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
District Estimated P-2 ADA (Current Year, Form AI, Lines A4 and C4. Subsequent Years, Form MYPI, Line F2, if available.)	4,203	4,014	3,934
District's Reserve Standard Percentage Level:	3%	3%	3%

10A. Calculating the District's Special Education Pass-through Exclusions (only for districts that serve as the AU of a SELPA)

DATA ENTRY: For SELPA AUs, if Form MYPI exists, all data will be extracted including the Yes/No button selection. If not, click the appropriate Yes or No button for item 1 and, if Yes, enter data for item 2a and for the two subsequent years in item 2b; Current Year data are extracted.

For districts that serve as the AU of a SELPA (Form MYPI, Lines F1a, F1b1, and F1b2):

1. Do you choose to exclude from the reserve calculation the pass-through funds distributed to SELPA members? No
2. If you are the SELPA AU and are excluding special education pass-through funds:
   a. Enter the name(s) of the SELPA(s):

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
b. Special Education Pass-through Funds (Fund 10, resources 3300-3499 and 6500-6540, objects 7211-7213 and 7221-7223)	0.00	0.00	0.00

10B. Calculating the District's Reserve Standard

DATA ENTRY: If Form MYPI exists, all data will be extracted or calculated. If not, enter data for line 1 for the two subsequent years; Current Year data are extracted.

	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Expenditures and Other Financing Uses (Form 01I, objects 1000-7999) (Form MYPI, Line B11)	61,651,161.60	54,853,955.00	55,567,904.38
2. Plus: Special Education Pass-through (Criterion 10A, Line 2b, if Criterion 10A, Line 1 is No)	0.00	0.00	0.00
3. Total Expenditures and Other Financing Uses (Line B1 plus Line B2)	61,651,161.60	54,853,955.00	55,567,904.38
4. Reserve Standard Percentage Level	3%	3%	3%
5. Reserve Standard - by Percent (Line B3 times Line B4)	1,849,534.85	1,645,618.65	1,667,037.13
6. Reserve Standard - by Amount ($71,000 for districts with less than 1,001 ADA, else 0)	0.00	0.00	0.00
7. **District's Reserve Standard (Greater of Line B5 or Line B6)**	**1,849,534.85**	**1,645,618.65**	**1,667,037.13**

10C. Calculating the District's Available Reserve Amount

DATA ENTRY: All data are extracted from fund data and Form MYPI. If Form MYPI does not exist, enter data for the two subsequent years.

Reserve Amounts (Unrestricted resources 0000-1999 except Line 4)	Current Year Projected Year Totals (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. General Fund - Stabilization Arrangements (Fund 01, Object 9750) (Form MYPI, Line E1a)	0.00	0.00	0.00
2. General Fund - Reserve for Economic Uncertainties (Fund 01, Object 9789) (Form MYPI, Line E1b)	1,849,535.00	1,645,619.00	1,124,568.00
3. General Fund - Unassigned/Unappropriated Amount (Fund 01, Object 9790) (Form MYPI, Line E1c)	1.08	0.08	0.04
4. General Fund - Negative Ending Balances in Restricted Resources (Fund 01, Object 979Z, if negative, for each of resources 2000-9999) (Form MYPI, Line E1d)	(0.36)	0.00	0.00
5. Special Reserve Fund - Stabilization Arrangements (Fund 17, Object 9750) (Form MYPI, Line E2a)	0.00		
6. Special Reserve Fund - Reserve for Economic Uncertainties (Fund 17, Object 9789) (Form MYPI, Line E2b)	0.00		
7. Special Reserve Fund - Unassigned/Unappropriated Amount (Fund 17, Object 9790) (Form MYPI, Line E2c)	0.00		
8. District's Available Reserve Amount (Lines C1 thru C7)	1,849,535.72	1,645,619.08	1,124,568.04
9. District's Available Reserve Percentage (Information only) (Line 8 divided by Section 10B, Line 3)	3.00%	3.00%	2.02%
District's Reserve Standard (Section 10B, Line 7):	**1,849,534.85**	**1,645,618.65**	**1,667,037.13**
Status:	Met	Met	Not Met

10D. Comparison of District Reserve Amount to the Standard

DATA ENTRY: Enter an explanation if the standard is not met.

1a. STANDARD NOT MET - Available reserves are below the standard in one or more of the current year or two subsequent fiscal years. Provide reasons for reserves falling below the standard and what plans and actions are anticipated to increase reserves to, or above, the standard.

Explanation:
(required if NOT met)

The reserves falling below the standard is due to the COVID-19 induced recession and declining enrollment. A 21-22 budget reduction plan will go to the Board on Dec. 14, 2020 which generates an estimated savings of $4.7 million - $5.2 million.

SUPPLEMENTAL INFORMATION

DATA ENTRY: Click the appropriate Yes or No button for items S1 through S4. Enter an explanation for each Yes answer.

S1. Contingent Liabilities

1a. Does your district have any known or contingent liabilities (e.g., financial or program audits, litigation, state compliance reviews) that have occurred since budget adoption that may impact the budget? — No

1b. If Yes, identify the liabilities and how they may impact the budget:

S2. Use of One-time Revenues for Ongoing Expenditures

1a. Does your district have ongoing general fund expenditures funded with one-time revenues that have changed since budget adoption by more than five percent? — No

1b. If Yes, identify the expenditures and explain how the one-time resources will be replaced to continue funding the ongoing expenditures in the following fiscal years:

S3. Temporary Interfund Borrowings

1a. Does your district have projected temporary borrowings between funds? (Refer to Education Code Section 42603) — Yes

1b. If Yes, identify the interfund borrowings:

Temporary interfund borrowings exists between the general fund (0100), the capital facilities fund (25-18), the child development fund (12-00) and the cafeteria fund (13-00).

S4. Contingent Revenues

1a. Does your district have projected revenues for the current fiscal year or either of the two subsequent fiscal years contingent on reauthorization by the local government, special legislation, or other definitive act (e.g., parcel taxes, forest reserves)? — No

1b. If Yes, identify any of these revenues that are dedicated for ongoing expenses and explain how the revenues will be replaced or expenditures reduced:

S5. Contributions

Identify projected contributions from unrestricted resources in the general fund to restricted resources in the general fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if contributions have changed by more than $20,000 and more than five percent since budget adoption.

Identify projected transfers to or from the general fund to cover operating deficits in either the general fund or any other fund for the current fiscal year and two subsequent fiscal years. Provide an explanation if transfers have changed by more than $20,000 and more than five percent since budget adoption.

Identify capital project cost overruns that have occurred since budget adoption that may impact the general fund budget.

District's Contributions and Transfers Standard:	-5.0% to +5.0% or -$20,000 to +$20,000

S5A. Identification of the District's Projected Contributions, Transfers, and Capital Projects that may Impact the General Fund

DATA ENTRY: Budget Adoption data that exist will be extracted; otherwise, enter data into the first column. For Contributions, the First Interim's Current Year data will be extracted. Enter First Interim Contributions for the 1st and 2nd Subsequent Years. For Transfers In and Transfers Out, the First Interim's Current Year data will be extracted. If Form MYPI exists, the data will be extracted into the First Interim column for the 1st and 2nd Subsequent Years. If Form MYPI does not exist, enter data for 1st and 2nd Subsequent Years. Click on the appropriate button for Item 1d; all other data will be calculated.

Description / Fiscal Year	Budget Adoption (Form 01CS, Item S5A)	First Interim Projected Year Totals	Percent Change	Amount of Change	Status
1a. Contributions, Unrestricted General Fund (Fund 01, Resources 0000-1999, Object 8980)					
Current Year (2020-21)	(7,635,140.71)	(7,716,010.71)	1.1%	80,870.00	Met
1st Subsequent Year (2021-22)	(8,387,844.00)	(8,370,331.00)	-0.2%	(17,513.00)	Met
2nd Subsequent Year (2022-23)	(8,555,600.00)	(8,621,441.00)	0.8%	65,841.00	Met
1b. Transfers In, General Fund *					
Current Year (2020-21)	0.00	0.00	0.0%	0.00	Met
1st Subsequent Year (2021-22)	0.00	0.00	0.0%	0.00	Met
2nd Subsequent Year (2022-23)	0.00	0.00	0.0%	0.00	Met
1c. Transfers Out, General Fund *					
Current Year (2020-21)	106,342.29	150,342.29	41.4%	44,000.00	Not Met
1st Subsequent Year (2021-22)	106,342.29	154,853.00	45.6%	48,510.71	Not Met
2nd Subsequent Year (2022-23)	106,342.29	159,498.00	50.0%	53,155.71	Not Met

1d. Capital Project Cost Overruns

Have capital project cost overruns occurred since budget adoption that may impact the general fund operational budget? No

* Include transfers used to cover operating deficits in either the general fund or any other fund.

S5B. Status of the District's Projected Contributions, Transfers, and Capital Projects

DATA ENTRY: Enter an explanation if Not Met for items 1a-1c or if Yes for Item 1d.

1a. MET - Projected contributions have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation: (required if NOT met)

1b. MET - Projected transfers in have not changed since budget adoption by more than the standard for the current year and two subsequent fiscal years.

Explanation: (required if NOT met)

1c. NOT MET - The projected transfers out of the general fund have changed since budget adoption by more than the standard for any of the current year or subsequent two fiscal years. Identify the amounts transferred, by fund, and whether transfers are ongoing or one-time in nature. If ongoing, explain the district's plan, with timeframes, for reducing or eliminating the transfers.

Explanation:
(required if NOT met)

Due to the funding uncertainties for the meal service programs during this COVID environment, the district has budgeted a transfer from the GF to the Cafeteria fund.

1d. NO - There have been no capital project cost overruns occurring since budget adoption that may impact the general fund operational budget.

Project Information:
(required if YES)

S6. Long-term Commitments

Identify all existing and new multiyear commitments[1] and their annual required payment for the current fiscal year and two subsequent fiscal years.

Explain how any increase in annual payments will be funded. Also, explain how any decrease to funding sources used to pay long-term commitments will be replaced.

[1] Include multiyear commitments, multiyear debt agreements, and new programs or contracts that result in long-term obligations.

S6A. Identification of the District's Long-term Commitments

DATA ENTRY: If Budget Adoption data exist (Form 01CS, Item S6A), long-term commitment data will be extracted and it will only be necessary to click the appropriate button for Item 1b. Extracted data may be overwritten to update long-term commitment data in Item 2, as applicable. If no Budget Adoption data exist, click the appropriate buttons for items 1a and 1b, and enter all other data, as applicable.

1. a. Does your district have long-term (multiyear) commitments? (If No, skip items 1b and 2 and sections S6B and S6C) — Yes

   b. If Yes to Item 1a, have new long-term (multiyear) commitments been incurred since budget adoption? — Yes

2. If Yes to Item 1a, list (or update) all new and existing multiyear commitments and required annual debt service amounts. Do not include long-term commitments for postemployment benefits other than pensions (OPEB); OPEB is disclosed in Item S7A.

Type of Commitment	# of Years Remaining	SACS Fund and Object Codes Used For: Funding Sources (Revenues)	Debt Service (Expenditures)	Principal Balance as of July 1, 2020
Capital Leases				
Certificates of Participation	28	Fund 49	Fund 52	31,014,715
General Obligation Bonds	33	Fund 21	Fund 51	161,703,130
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences		Fund 01	Fund 01	372,720
Other Long-term Commitments (do not include OPEB):				
QZAB	2	Fund 01	Fund 01	507,260
Pension Liability		Fund 01	Fund 01	62,053,765
TOTAL:				255,651,590

Type of Commitment (continued)	Prior Year (2019-20) Annual Payment (P & I)	Current Year (2020-21) Annual Payment (P & I)	1st Subsequent Year (2021-22) Annual Payment (P & I)	2nd Subsequent Year (2022-23) Annual Payment (P & I)
Capital Leases	248,852	0	0	0
Certificates of Participation	3,299,331	2,664,425	2,727,082	2,786,154
General Obligation Bonds	6,322,544	6,691,744	10,754,674	11,397,042
Supp Early Retirement Program				
State School Building Loans				
Compensated Absences				
Other Long-term Commitments (continued):				
QZAB	253,630	253,630	253,630	0
Pension Liability				
Total Annual Payments:	10,124,357	9,609,799	13,735,386	14,183,196
Has total annual payment increased over prior year (2019-20)?		No	Yes	Yes

S6B. Comparison of the District's Annual Payments to Prior Year Annual Payment

DATA ENTRY: Enter an explanation if Yes.

1a. Yes - Annual payments for long-term commitments have increased in one or more of the current or two subsequent fiscal years. Explain how the increase in annual payments will be funded.

Explanation: (Required if Yes to increase in total annual payments)

The increases in annual payments will be funded by ad valorem property taxes. COPS will be paid by CFDs (Mello Roos). As of September 2020, the 2017 COPS were paid off by Measure T. Also, the PNC Loan was paid off by Measure U.

S6C. Identification of Decreases to Funding Sources Used to Pay Long-term Commitments

DATA ENTRY: Click the appropriate Yes or No button in Item 1; if Yes, an explanation is required in Item 2.

1. Will funding sources used to pay long-term commitments decrease or expire prior to the end of the commitment period, or are they one-time sources?

No

2. No - Funding sources will not decrease or expire prior to the end of the commitment period, and one-time funds are not being used for long-term commitment.

Explanation: (Required if Yes)

S7. Unfunded Liabilities

Identify any changes in estimates for unfunded liabilities since budget adoption, and indicate whether the changes are the result of a new actuarial valuation.

S7A. Identification of the District's Estimated Unfunded Liability for Postemployment Benefits Other Than Pensions (OPEB)

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7A) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district provide postemployment benefits other than pensions (OPEB)? (If No, skip items 1b-4) — Yes

   b. If Yes to Item 1a, have there been changes since budget adoption in OPEB liabilities? — Yes

   c. If Yes to Item 1a, have there been changes since budget adoption in OPEB contributions? — Yes

2. OPEB Liabilities

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. Total OPEB liability	14,334,779.00	17,019,214.00
b. OPEB plan(s) fiduciary net position (if applicable)	0.00	0.00
c. Total/Net OPEB liability (Line 2a minus Line 2b)	14,334,779.00	17,019,214.00
d. Is total OPEB liability based on the district's estimate or an actuarial valuation?	Actuarial	Actuarial
e. If based on an actuarial valuation, indicate the measurement date of the OPEB valuation.	Jun 30, 2018	Jun 30, 2019

3. OPEB Contributions

	Budget Adoption (Form 01CS, Item S7A)	First Interim
a. OPEB actuarially determined contribution (ADC) if available, per actuarial valuation or Alternative Measurement Method		
Current Year (2020-21)	644,996.00	702,543.00
1st Subsequent Year (2021-22)	734,015.00	832,216.00
2nd Subsequent Year (2022-23)	734,015.00	966,239.00
b. OPEB amount contributed (for this purpose, include premiums paid to a self-insurance fund) (Funds 01-70, objects 3701-3752)		
Current Year (2020-21)	328,417.00	328,417.00
1st Subsequent Year (2021-22)	361,259.00	478,201.00
2nd Subsequent Year (2022-23)	397,385.00	547,024.00
c. Cost of OPEB benefits (equivalent of "pay-as-you-go" amount)		
Current Year (2020-21)	0.00	328,417.00
1st Subsequent Year (2021-22)	0.00	478,201.00
2nd Subsequent Year (2022-23)	0.00	547,024.00
d. Number of retirees receiving OPEB benefits		
Current Year (2020-21)	35	35
1st Subsequent Year (2021-22)	35	35
2nd Subsequent Year (2022-23)	35	35

4. Comments

S7B. Identification of the District's Unfunded Liability for Self-insurance Programs

DATA ENTRY: Click the appropriate button(s) for items 1a-1c, as applicable. Budget Adoption data that exist (Form 01CS, Item S7B) will be extracted; otherwise, enter Budget Adoption and First Interim data in items 2-4.

1. a. Does your district operate any self-insurance programs such as workers' compensation, employee health and welfare, or property and liability? (Do not include OPEB; which is covered in Section S7A) (If No, skip items 1b-4)

   No

   b. If Yes to item 1a, have there been changes since budget adoption in self-insurance liabilities?

   n/a

   c. If Yes to item 1a, have there been changes since budget adoption in self-insurance contributions?

   n/a

2. Self-Insurance Liabilities

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Accrued liability for self-insurance programs		
b. Unfunded liability for self-insurance programs		

3. Self-Insurance Contributions

	Budget Adoption (Form 01CS, Item S7B)	First Interim
a. Required contribution (funding) for self-insurance programs		
Current Year (2020-21)		
1st Subsequent Year (2021-22)		
2nd Subsequent Year (2022-23)		
b. Amount contributed (funded) for self-insurance programs		
Current Year (2020-21)		
1st Subsequent Year (2021-22)		
2nd Subsequent Year (2022-23)		

4. Comments:

S8. Status of Labor Agreements

Analyze the status of all employee labor agreements. Identify new labor agreements that have been ratified since budget adoption, as well as new commitments provided as part of previously ratified multiyear agreements; and include all contracts, including all administrator contracts (and including all compensation). For new agreements, indicate the date of the required board meeting. Compare the increase in new commitments to the projected increase in ongoing revenues and explain how these commitments will be funded in future fiscal years.

If salary and benefit negotiations are not finalized, upon settlement with certificated or classified staff:

The school district must determine the cost of the settlement, including salaries, benefits, and any other agreements that change costs, and provide the county office of education (COE) with an analysis of the cost of the settlement and its impact on the operating budget.

The county superintendent shall review the analysis relative to the criteria and standards and may provide written comments to the president of the district governing board and superintendent.

S8A. Cost Analysis of District's Labor Agreements - Certificated (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Certificated Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Certificated Labor Agreements as of the Previous Reporting Period
Were all certificated labor negotiations settled as of budget adoption? No

If Yes, complete number of FTEs, then skip to section S8B.
If No, continue with section S8A.

Certificated (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of certificated (non-management) full-time-equivalent (FTE) positions	251.7	235.2	235.2	235.2

1a. Have any salary and benefit negotiations been settled since budget adoption? No

If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes
If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits	251,532	

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
7. Amount included for any tentative salary schedule increases	0	0	0

Certificated (Non-management) Health and Welfare (H&W) Benefits	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	2,232,500	2,232,500	2,232,500
3. Percent of H&W cost paid by employer	VARIES	VARIES	VARIES
4. Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

Certificated (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Certificated (Non-management) Step and Column Adjustments	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	503,065	513,126	523,389
3. Percent change in step & column over prior year	2.0%	2.0%	2.0%

Certificated (Non-management) Attrition (layoffs and retirements)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Certificated (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each change (i.e., class size, hours of employment, leave of absence, bonuses, etc.)

S8B. Cost Analysis of District's Labor Agreements - Classified (Non-management) Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Classified Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Classified Labor Agreements as of the Previous Reporting Period

Were all classified labor negotiations settled as of budget adoption?
If Yes, complete number of FTEs, then skip to section S8C.
If No, continue with section S8B.

No

Classified (Non-management) Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of classified (non-management) FTE positions	220.6	207.0	207.0	207.0

1a. Have any salary and benefit negotiations been settled since budget adoption? No
If Yes, and the corresponding public disclosure documents have been filed with the COE, complete questions 2 and 3.
If Yes, and the corresponding public disclosure documents have not been filed with the COE, complete questions 2-5.
If No, complete questions 6 and 7.

1b. Are any salary and benefit negotiations still unsettled? Yes
If Yes, complete questions 6 and 7.

Negotiations Settled Since Budget Adoption

2a. Per Government Code Section 3547.5(a), date of public disclosure board meeting:

2b. Per Government Code Section 3547.5(b), was the collective bargaining agreement certified by the district superintendent and chief business official?
If Yes, date of Superintendent and CBO certification:

3. Per Government Code Section 3547.5(c), was a budget revision adopted to meet the costs of the collective bargaining agreement? n/a
If Yes, date of budget revision board adoption:

4. Period covered by the agreement: Begin Date: End Date:

5. Salary settlement:

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
One Year Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year			
or			
Multiyear Agreement			
Total cost of salary settlement			
% change in salary schedule from prior year (may enter text, such as "Reopener")			

Identify the source of funding that will be used to support multiyear salary commitments:

Negotiations Not Settled

6. Cost of a one percent increase in salary and statutory benefits 134,955

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
7. Amount included for any tentative salary schedule increases	0	0	0

Classified (Non-management) Health and Welfare (H&W) Benefits

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	1,966,500	1,966,500	1,966,500
3. Percent of H&W cost paid by employer	VARIES	VARIES	VARIES
4. Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

Classified (Non-management) Prior Year Settlements Negotiated Since Budget Adoption

Are any new costs negotiated since budget adoption for prior year settlements included in the interim?	No		
If Yes, amount of new costs included in the interim and MYPs			

If Yes, explain the nature of the new costs:

Classified (Non-management) Step and Column Adjustments

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	269,910	275,308	280,814
3. Percent change in step & column over prior year	2.0%	2.0%	2.0%

Classified (Non-management) Attrition (layoffs and retirements)

	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are savings from attrition included in the interim and MYPs?	Yes	Yes	Yes
2. Are additional H&W benefits for those laid-off or retired employees included in the interim and MYPs?	Yes	Yes	Yes

Classified (Non-management) - Other

List other significant contract changes that have occurred since budget adoption and the cost impact of each (i.e., hours of employment, leave of absence, bonuses, etc.):

S8C. Cost Analysis of District's Labor Agreements - Management/Supervisor/Confidential Employees

DATA ENTRY: Click the appropriate Yes or No button for "Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period." There are no extractions in this section.

Status of Management/Supervisor/Confidential Labor Agreements as of the Previous Reporting Period

Were all managerial/confidential labor negotiations settled as of budget adoption? No

If Yes or n/a, complete number of FTEs, then skip to S9.

If No, continue with section S8C.

Management/Supervisor/Confidential Salary and Benefit Negotiations

	Prior Year (2nd Interim) (2019-20)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Number of management, supervisor, and confidential FTE positions	32.0	31.0	31.0	31.0

1a. Have any salary and benefit negotiations been settled since budget adoption? No

If Yes, complete question 2.

If No, complete questions 3 and 4.

1b. Are any salary and benefit negotiations still unsettled? Yes

If Yes, complete questions 3 and 4.

Negotiations Settled Since Budget Adoption

2. Salary settlement:	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
Is the cost of salary settlement included in the interim and multiyear projections (MYPs)?			
Total cost of salary settlement			
Change in salary schedule from prior year (may enter text, such as "Reopener")			

Negotiations Not Settled

3. Cost of a one percent increase in salary and statutory benefits 52,343

4. Amount included for any tentative salary schedule increases	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
	0	0	0

Management/Supervisor/Confidential Health and Welfare (H&W) Benefits	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of H&W benefit changes included in the interim and MYPs?	Yes	Yes	Yes
2. Total cost of H&W benefits	294,500	294,500	294,500
3. Percent of H&W cost paid by employer	VARIES	VARIES	VARIES
4. Percent projected change in H&W cost over prior year	0.0%	0.0%	0.0%

Management/Supervisor/Confidential Step and Column Adjustments	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are step & column adjustments included in the interim and MYPs?	Yes	Yes	Yes
2. Cost of step & column adjustments	104,686	106,780	108,916
3. Percent change in step and column over prior year	2.0%	2.0%	2.0%

Management/Supervisor/Confidential Other Benefits (mileage, bonuses, etc.)	Current Year (2020-21)	1st Subsequent Year (2021-22)	2nd Subsequent Year (2022-23)
1. Are costs of other benefits included in the interim and MYPs?	No	No	No
2. Total cost of other benefits	0	0	0
3. Percent change in cost of other benefits over prior year	0.0%	0.0%	0.0%

S9. Status of Other Funds

Analyze the status of other funds that may have negative fund balances at the end of the current fiscal year. If any other fund has a projected negative fund balance, prepare an interim report and multiyear projection for that fund. Explain plans for how and when the negative fund balance will be addressed.

S9A. Identification of Other Funds with Negative Ending Fund Balances

DATA ENTRY: Click the appropriate button in Item 1. If Yes, enter data in Item 2 and provide the reports referenced in Item 1.

1. Are any funds other than the general fund projected to have a negative fund balance at the end of the current fiscal year? No

   If Yes, prepare and submit to the reviewing agency a report of revenues, expenditures, and changes in fund balance (e.g., an interim fund report) and a multiyear projection report for each fund.

2. If Yes, identify each fund, by name and number, that is projected to have a negative ending fund balance for the current fiscal year. Provide reasons for the negative balance(s) and explain the plan for how and when the problem(s) will be corrected.

ADDITIONAL FISCAL INDICATORS

The following fiscal indicators are designed to provide additional data for reviewing agencies. A "Yes" answer to any single indicator does not necessarily suggest a cause for concern, but may alert the reviewing agency to the need for additional review.

DATA ENTRY: Click the appropriate Yes or No button for items A2 through A9; Item A1 is automatically completed based on data from Criterion 9.

A1.	Do cash flow projections show that the district will end the current fiscal year with a negative cash balance in the general fund? (Data from Criterion 9B-1, Cash Balance, are used to determine Yes or No)	No
A2.	Is the system of personnel position control independent from the payroll system?	No
A3.	Is enrollment decreasing in both the prior and current fiscal years?	Yes
A4.	Are new charter schools operating in district boundaries that impact the district's enrollment, either in the prior or current fiscal year?	No
A5.	Has the district entered into a bargaining agreement where any of the current or subsequent fiscal years of the agreement would result in salary increases that are expected to exceed the projected state funded cost-of-living adjustment?	No
A6.	Does the district provide uncapped (100% employer paid) health benefits for current or retired employees?	No
A7.	Is the district's financial system independent of the county office system?	No
A8.	Does the district have any reports that indicate fiscal distress pursuant to Education Code Section 42127.6(a)? (If Yes, provide copies to the county office of education.)	No
A9.	Have there been personnel changes in the superintendent or chief business official positions within the last 12 months?	No

When providing comments for additional fiscal indicators, please include the item number applicable to each comment.

Comments:
(optional)

End of School District First Interim Criteria and Standards Review

SAN YSIDRO ELEMENTARY — 2020-21 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF	LEA ID	BUSINESS UNIT	BUSINESS ADVISOR
11/12/2020	OCTOBER	68379	03300	N. Schuff

District's authorizing signature

					JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
				CHART BEGINNING BALANCE	$ 2,641,100	$ 5,088,348	$ 1,656,371	$ 5,845,779	$ 5,923,079	$ 4,033,907	$ 6,882,175	$ 6,679,550	$ 4,053,633	$ 1,354,472	$ 3,144,440	$ 2,542,305
				LCFF SOURCES												
1.1	S	8011		LCFF	$ 1,197,624	$ 1,197,624	$ 2,155,722	$ 2,155,722	$ 1,998,412	$ 1,998,412	$ 1,998,412	$ 1,998,412	$ 1,998,412	$ 1,998,412	$ 1,998,412	$ 1,509,002
1.2	S	8021-8046		Property Taxes	$ 124,461	$ 311,482	$ 274,654	$ 425,678	$ 831,993	$ 6,826,174	$ 3,247,114	$ 531,965	$ 531,965	$ 5,472,855	$ 2,447,039	$ 253,218
1.3	S	8012		EPA	$ -	$ -	$ 217,994	$ -	$ -	$ 86,536	$ -	$ -	$ 86,536	$ -	$ -	$ (44,923)
1.4	S	8047		RDA Residual Balance & CRD	$ 15,871	$ -	$ -	$ -	$ -	$ -	$ 646,235	$ -	$ -	$ -	$ -	$ 646,235
1.5	S	8096		Charter In Lieu Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
1.6	S	8097		Special Education - Prop Tax Transfer	$ -	$ 12,880	$ -	$ -	$ -	$ -	$ 69,868	$ -	$ -	$ 63,275	$ -	$ 109,445
1.7	A	Multiple		Other Revenue Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 29,185	$ 51,959	$ -	$ 71,704
		8000-8099		TOTAL LCFF SOURCES	$ 1,337,956	$ 1,521,986	$ 2,648,370	$ 2,581,400	$ 2,830,405	$ 8,911,122	$ 5,961,628	$ 2,530,377	$ 2,646,098	$ 7,586,501	$ 4,445,451	$ 2,544,681
				FEDERAL REVENUE												
2.1	A	8110		Impact Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.2	S	8181&8182		Special Education	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.3	S/A	8285	9068	Assets - Pass Through	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.4	S	8290	3010&3025	Title I - Fed Cash Mgmt System	$ -	$ -	$ -	$ -	$ -	$ 239,408	$ -	$ -	$ 478,815.75	$ -	$ -	$ 478,816
2.5	S	8290	4035	Title II - Fed Cash Mgmt System	$ -	$ -	$ -	$ (40,324)	$ -	$ 93,264	$ -	$ -	$ 93,264	$ -	$ -	$ 46,632
2.6	S	8290	4201&4203	Title III - Fed Cash Mgmt System	$ -	$ -	$ -	$ (5,656)	$ -	$ 67,610	$ -	$ -	$ 67,610	$ -	$ -	$ 67,610
2.7	A	Multiple		Other Federal	$ -	$ -	$ 4,530,284	$ -	$ 239,876	$ 854,896	$ 657,129	$ 4,192	$ 171,625	$ 27,132	$ 1,461,384	$ 1,891,198
2.8	M	Multiple	LLMF	Other Federal (Learning Loss Mitigation Funds)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		8100-8299		TOTAL FEDERAL REVENUE	$ -	$ -	$ 4,530,284	$ (45,980)	$ 239,876	$ 1,255,177	$ 657,129	$ 4,192	$ 811,315	$ 27,132	$ 1,461,384	$ 2,484,256
				OTHER STATE REVENUE												
3.1	S	8311	6500&6510	PA Sp. Ed. (SDUSD, Poway & Infant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3.2	M	8311-8319		PA Recomputations CY & PY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				
3.3	S	8550		Mandate Block	$ -	$ -	$ -	$ -	$ 135,255	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3.4	S	8560		Lottery	$ -	$ -	$ -	$ -	$ -	$ -	$ 209,090	$ -	$ -	$ 209,090	$ -	$ 209,090
3.5	O	8590	7690	STRS On-Behalf - Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -				$ 1,670,000
3.6	A	Multiple		Other State	$ -	$ -	$ 399,121	$ 13,132	$ 129,904	$ (11,009)	$ 112,157	$ 78,075	$ -	$ 158,263	$ -	$ (25,249)
3.7	M	Multiple	LLMF	Other Local (Learning Loss Mitigation Funds)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		8300-8599		TOTAL OTHER STATE REVENUE	$ -	$ -	$ 399,121	$ 13,132	$ 265,159	$ (11,009)	$ 321,247	$ 78,075	$ -	$ 367,353	$ -	$ 1,853,841
				OTHER LOCAL REVENUE												
4.1	S	8792	SPED	PA Special Education - Pass Through	$ 106,889	$ 109,205	$ 194,485	$ 194,485	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245
4.2	A	Multiple		Other Local	$ 5,951	$ -	$ -	$ 29,800	$ 32,691	$ 73,552	$ 62,880	$ 93,827	$ 27,478	$ 130,893	$ 36,794	$ 181,221
		8600-8799		TOTAL OTHER LOCAL REVENUE	$ 112,840	$ 109,205	$ 194,485	$ 224,285	$ 237,936	$ 278,798	$ 268,125	$ 299,071	$ 232,723	$ 336,138	$ 242,039	$ 386,466
				OTHER FINANCING SOURCES												
5.1	A	8900-8998		Transfers In & Other Sources	$ -	$ -	$ 221,212	$ -	$ -	$ -	$ (0)	$ -	$ -	$ -	$ -	$ 0
		8900-8998		TOTAL OTHER FINANCING SOURCES	$ -	$ -	$ 221,212	$ -	$ -	$ -	$ (0)	$ -	$ -	$ -	$ -	$ 0
		8000-8998		**TOTAL REVENUE**	**$ 1,450,796**	**$ 1,631,191**	**$ 7,993,472**	**$ 2,772,837**	**$ 3,573,376**	**$ 10,434,086**	**$ 7,208,131**	**$ 2,911,715**	**$ 3,690,135**	**$ 8,317,124**	**$ 6,148,874**	**$ 7,269,243**
				SALARIES & BENEFITS												
6.1	A	1000-1999		Certificated	$ 1,849,988	$ 1,841,430	$ 2,075,104	$ 1,950,504	$ 1,899,752	$ 1,895,469	$ 1,899,736	$ 1,887,786	$ 1,909,499	$ 1,913,191	$ 1,935,847	$ 1,977,720
6.2	A	2000-2999		Classified	$ 896,605	$ 888,802	$ 1,014,579	$ 929,092	$ 946,467	$ 967,901	$ 971,341	$ 878,456	$ 885,133	$ 894,710	$ 899,376	$ 920,360
6.3	A	3000-3999		Benefits	$ 975,968	$ 974,749	$ 1,026,559	$ 1,030,052	$ 956,711	$ 969,957	$ 959,539	$ 892,198	$ 859,916	$ 868,210	$ 861,928	$ 923,494
6.4	O	3101-3112	7690	STRS On-Behalf - Expense	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,670,000
6.5	M	1000-3999	LLMF	Salaries & Benefits (Learning Loss Mitigation Funds)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		1000-3999		TOTAL SALARIES & BENEFITS	$ 3,722,561	$ 3,704,980	$ 4,116,242	$ 3,909,648	$ 3,802,930	$ 3,833,327	$ 3,830,616	$ 3,658,440	$ 3,654,548	$ 3,676,112	$ 3,697,151	$ 5,491,574
				OTHER EXPENDITURES												
7.1	A	4000-4999		Supplies	$ 62,758	$ 223,652	$ 286,518	$ 668,822	$ 339,371	$ 195,110	$ 334,339	$ 219,043	$ 183,839	$ 406,904	$ 506,161	$ 1,409,082
7.2	A	5500-5599		Utilities	$ -	$ 85,941	$ 130,286	$ 90,686	$ 56,194	$ 99,551	$ 117,769	$ 29,647	$ 77,177	$ 73,657	$ 99,046	$ 71,520
7.3	A	5000-5999		Other Services (Excl. Utilities)	$ 1,117,767	$ 515,798	$ 322,936	$ 517,063	$ 424,041	$ 407,774	$ 1,107,640	$ 408,277	$ 527,778	$ 562,172	$ 605,742	$ 983,103
7.4	A	6000-6999		Capital	$ -	$ -	$ 18,946	$ 4,907	$ 281	$ 5,500	$ 14,185	$ 2,206	$ 7,339	$ 891	$ 7,306	$ 38,954
7.5	O	7200-7299		Pass Through Revenues	$ -	$ -	$ -	$ -								$ -
7.6	A	7000-7998		Transfers Out, Other Uses & Outgo	$ -	$ -	$ 350,000	$ 253,630	$ 7,739	$ 40,927	$ 6,206	$ 52,080	$ 131,618	$ 421	$ 28,604	$ (32,528)
7.7	M	4000-7999	LLMF	Other Expenditures (Learning Loss Mitigation Funds)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		4000-7998		TOTAL OTHER EXPENDITURES	$ 1,180,525	$ 825,391	$ 1,108,686	$ 1,535,109	$ 827,625	$ 748,862	$ 1,580,140	$ 711,254	$ 927,750	$ 1,044,046	$ 1,246,860	$ 2,470,132
		1000-7998		**TOTAL EXPENDITURES**	**$ 4,903,086**	**$ 4,530,371**	**$ 5,224,928**	**$ 5,444,757**	**$ 4,630,555**	**$ 4,582,189**	**$ 5,410,756**	**$ 4,369,694**	**$ 4,582,298**	**$ 4,720,157**	**$ 4,944,011**	**$ 7,961,706**

SAN YSIDRO ELEMENTARY — 2020-21 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
11/12/2020	OCTOBER	68379	03300	N. Schuff

District's authorizing signature

				JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
CHART			BEGINNING BALANCE	$ 2,641,100	$ 5,088,348	$ 1,656,371	$ 5,845,779	$ 5,923,079	$ 4,033,907	$ 6,882,175	$ 6,679,550	$ 4,053,633	$ 1,354,472	$ 3,144,440	$ 2,542,305
	ASSETS		Beginning Bal												
8.1	NP	9111-9199	Other Cash Equivalents	$ (947,350)	$ -	$ -	$ -	$ -							
8.2	NP	9200-9299	Receivables (Excl. Deferrals)	$ (2,738,470)	$ (1,751,445)	$ -	$ -	$ 1,751		$ 1,152,564					
8.3	NP	9300-9319	Temporary Loans / Due From	$ (821,344)	$ -	$ -	$ (60,000)	$ 60,000							
8.4	NP	9320-9499	Other Assets	$ -	$ -	$ -	$ -	$ -							
8.5	M	92XX	Deferrals (Excl. Adj. & PY Recomp.)	$ (1,751,445)	$ 1,751,445	$ -	$ -	$ -			$ (1,167,938)	$ (1,806,999)	$ (1,806,999)	$ (1,806,999)	$ (1,669,324)
	9111-9499		TOTAL ASSETS (excluding cash 9110)	$ (6,258,610)	$ -	$ -	$ (60,000)	$ 61,751	$ -	$ 1,152,564	$ -	$ (1,167,938)	$ (1,806,999)	$ (1,806,999)	$ (1,806,999)	$ (1,669,324)
	CURRENT LIABILITIES		Beginning Bal												
9.1	NP	9500-9599	Payables	$ 3,348,981	$ 454,454	$ 157,592	$ (327,303)	$ 246,417							
9.2	NP	9650-9659	Unearned Revenue	$ 451,111	$ -	$ -	$ -	$ -							
9.3	M	95XX	Deferrals (EPA Recover)	$ 496,132	$ (496,132)	$ -	$ -	$ -							
	9500-9659		TOTAL CURRENT LIABILITIES	$ 4,296,224	$ (41,678)	$ 157,592	$ (327,303)	$ 246,417	$ -	$ -	$ -	$ -	$ -	$ -	$ -
	OTHER ACTIVITY														
10.1	NP	9793	Audit Adjustments	$ -	$ -	$ -	$ (221,212)	$ -							
10.2	NP	9795	Other Restatements	$ -	$ -	$ -	$ -	$ -							
10.3	NP	7999	Expense Suspense		$ (546,264)	$ (118,996)	$ (49,513)	$ 114,478							
10.4	NP	8999	Revenue Suspense		$ 1,691,554	$ 25,764	$ 1,920,849	$ 2,751,413							
10.5	NP	9910	Payroll Suspense		$ 45,925	$ 64,326	$ 99,553	$ 53,983							
10.6	NP	Multiple	Treasury Reconciling Items		$ -	$ (350,000)	$ 333,144	$ (53,144)							
	9111-9499		TOTAL OTHER ACTIVITY	$ 1,191,240	$ (378,200)	$ 2,042,820	$ 2,966,731	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
			ENDING BALANCE SUBTOTAL Prior to Borrowing	$ (2,939,747)	$ (5,748,759)	$ (1,321,525)	$ (667,524)	$ (1,318,387)	$ 9,010,273	$ 8,651,455	$ 4,025,539	$ 1,326,377	$ 3,116,346	$ 2,514,210	$ 152,424
	BORROWING ACTIVITY		Beginning Bal												
11.1	M	9640	TRAN / TTF Principal Amounts	$ 8,000,000	$ -	$ -	$ -		$ 2,000,000						
11.2	M	8660	TRAN / TTF Premium	$ -	$ -	$ -	$ -								
11.3	M	5800	TRAN / TTF Issuance Cost & Interest	$ -	$ -	$ -	$ -								
11.4	M	9135&9640	TRAN / TTF Repayment	$ -	$ (311,482)	$ (274,654)	$ (425,678)	$ (831,993)	$ (6,156,192.87)	$ (2,000,000)					
11.5	M	9600-9619	Temporary Loans / Due To	$ 3,278,095	$ (3,250,000)	$ -	$ -	$ -							
11.6	M	9629-9649	Other Liabilities (Excluding TRANs)	$ -	$ -	$ -	$ -	$ -							
			TOTAL BORROWING ACTIVITY	$ 3,278,095	$ 4,750,000	$ (311,482)	$ (274,654)	$ (425,678)	$ (831,993)	$ (6,156,193)	$ (2,000,000)	$ -	$ -	$ -	$ -
			ENDING CASH BALANCE 9110	$ 5,088,348	$ 1,656,371	$ 5,845,779	$ 5,923,079	$ 4,033,907	$ 6,882,175	$ 6,679,550	$ 4,053,633	$ 1,354,472	$ 3,144,440	$ 2,542,305	$ 180,518

SAN YSIDRO ELEMENTARY

2021-22 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF	LEAD	BUSINESS UNIT	BUSINESS ADVISOR
11/12/2020	OCT 2020	68379	03300	N. Schuff

District's authorizing signature

					JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
										NEGATIVE END BAL - see detail below						
	CHART			BEGINNING BALANCE	$ 180,518	$ (878,888)	$ (2,302,965)	$ (1,709,153)	$ (1,372,524)	$ (699,573)	$ 5,995,192	$ 7,958,406	$ 5,794,443	$ 3,356,583	$ 5,725,130	$ 4,706,832
				LCFF SOURCES												
1.1	S	8011		LCFF	$ 1,103,157	$ 1,103,157	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683	$ 1,985,683
1.2	S	8021-8046		Property Taxes	$ 74,475	$ 423,444	$ 65,964	$ 293,645	$ 831,993	$ 6,826,174	$ 3,247,114	$ 531,965	$ 531,965	$ 5,472,855	$ 2,447,039	$ 531,965
1.3	S	8012		EPA	$ -	$ -	$ 210,560	$ -	$ -	$ 210,560	$ -	$ -	$ 210,560	$ -	$ -	$ 210,560
1.4	S	8047		RDA Residual Balance & CRD	$ -	$ -	$ -	$ -	$ -	$ -	$ 646,235	$ -	$ -	$ -	$ -	$ 646,235
1.5	S	8096		Charter In Lieu Taxes	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
1.6	S	8097		Special Education - Prop Tax Transfer	$ -	$ -	$ -	$ -	$ 63,867	$ -	$ -	$ -	$ 63,867	$ -	$ -	$ 63,867
1.7	A	Multiple		Other Revenue Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		8000-8099		TOTAL LCFF SOURCES	$ 1,177,632	$ 1,526,601	$ 2,262,208	$ 2,279,327	$ 2,881,543	$ 9,022,417	$ 5,879,032	$ 2,517,648	$ 2,792,075	$ 7,458,538	$ 4,432,721	$ 3,438,310
				FEDERAL REVENUE												
2.1	A	8110		Impact Aid	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.2	S	8181&8182		Special Education	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.3	S/A	8285	9068	Assets - Pass Through	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
2.4	S	8290	3010&3025	Title I - Fed Cash Mgmt System	$ -	$ -	$ 309,986	$ -	$ -	$ 309,986	$ -	$ -	$ 309,986	$ -	$ -	$ 309,986
2.5	S	8290	4035	Title II - Fed Cash Mgmt System	$ -	$ -	$ 39,962	$ -	$ -	$ 39,962	$ -	$ -	$ 39,962	$ -	$ -	$ 39,962
2.6	S	8290	4201&4203	Title III - Fed Cash Mgmt System	$ -	$ -	$ 21,324	$ -	$ -	$ 21,324	$ -	$ -	$ 21,324	$ -	$ -	$ 21,324
2.7	A	Multiple		Other Federal	$ -	$ 48,715	$ 102,731	$ 74,896	$ 50,231	$ 179,019	$ 137,606	$ 878	$ 35,939	$ 5,682	$ 306,020	$ 396,025
		8100-8299		TOTAL FEDERAL REVENUE	$ -	$ 48,715	$ 474,003	$ 74,896	$ 50,231	$ 559,291	$ 137,606	$ 878	$ 407,211	$ 5,682	$ 306,020	$ 767,297
				OTHER STATE REVENUE												
3.1	S	8311-8319	6500&6510	PA Sp Ed (SDUSD, Poway & Infant)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3.2	M	8311-8319		PA Recomputations CY & PY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3.3	S	8550		Mandate Block	$ -	$ -	$ -	$ -	$ 118,555	$ -	$ -	$ -	$ -	$ -	$ -	$ -
3.4	S	8560		Lottery	$ -	$ -	$ -	$ -	$ -	$ -	$ 190,653	$ -	$ -	$ 190,653	$ -	$ 190,653
3.5	O	8590	7690	STRS On-Behalf - Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ 1,670,000
3.6	A	Multiple		Other State	$ -	$ 25,425	$ 36,075	$ 44,519	$ 137,953	$ (11,692)	$ 119,106	$ 82,912	$ -	$ 168,068	$ -	$ 116,552
		8300-8599		TOTAL OTHER STATE REVENUE	$ -	$ 25,425	$ 36,075	$ 44,519	$ 256,507	$ (11,692)	$ 309,759	$ 82,912	$ -	$ 358,721	$ -	$ 1,977,205
				OTHER LOCAL REVENUE												
4.1	S	8792	SPED	PA Special Education - Pass Through	$ 114,025	$ 114,025	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245	$ 205,245
4.2	A	Multiple		Other Local	$ (17,851)	$ 10,046	$ 30,208	$ 29,610	$ 25,165	$ 56,620	$ 48,405	$ 72,227	$ 21,152	$ 100,761	$ 28,324	$ 139,503
		8600-8799		TOTAL OTHER LOCAL REVENUE	$ 96,174	$ 124,071	$ 235,453	$ 234,855	$ 230,410	$ 261,864	$ 253,650	$ 277,472	$ 226,397	$ 306,006	$ 233,569	$ 344,748
				OTHER FINANCING SOURCES												
5.1	A	8900-8998		Transfers In & Other Sources	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		8900-8999		TOTAL OTHER FINANCING SOURCES	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		8000-8998		TOTAL REVENUE	$ 1,273,806	$ 1,724,812	$ 3,007,737	$ 2,633,597	$ 3,418,691	$ 9,822,880	$ 6,580,046	$ 2,878,909	$ 3,425,683	$ 8,128,947	$ 4,972,310	$ 6,527,559
				SALARIES & BENEFITS												
6.1	A	1000-1999		Certificated	$ 1,746,898	$ 1,789,475	$ 2,274,906	$ 1,714,102	$ 1,832,809	$ 1,828,677	$ 1,832,793	$ 1,821,265	$ 1,842,212	$ 1,845,775	$ 1,867,632	$ 1,908,030
6.2	A	2000-2999		Classified	$ 797,289	$ 842,340	$ 934,516	$ 820,013	$ 845,226	$ 818,294	$ 821,538	$ 828,247	$ 834,541	$ 843,572	$ 847,971	$ 962,040
6.3	A	3000-3999		Benefits	$ 711,148	$ 703,032	$ 748,009	$ 700,979	$ 695,802	$ 707,981	$ 698,402	$ 728,432	$ 698,749	$ 706,375	$ 700,598	$ 1,125,013
6.4	O	3101-3112	7690	STRS On-Behalf - Expense												$ 1,670,000
		1000-3999		TOTAL SALARIES & BENEFITS	$ 3,255,335	$ 3,334,848	$ 3,957,431	$ 3,235,093	$ 3,373,838	$ 3,354,953	$ 3,352,734	$ 3,377,943	$ 3,375,502	$ 3,395,721	$ 3,416,201	$ 5,665,082
				OTHER EXPENDITURES												
7.1	A	4000-4999		Supplies	$ 23,129	$ 222,451	$ 234,957	$ 218,137	$ 112,057	$ 64,424	$ 110,396	$ 72,326	$ 60,702	$ 68,318	$ 101,092	$ 465,266
7.2	A	5500-5599		Utilities	$ 44,581	$ 127,874	$ 84,715	$ 159,746	$ 56,194	$ 99,551	$ 117,769	$ 29,647	$ 77,177	$ 73,657	$ 99,046	$ 71,520
7.3	A	5000-5999		Other Services (Excl Utilities)	$ 315,949	$ 493,655	$ 605,952	$ 494,008	$ 389,975	$ 375,016	$ 1,018,658	$ 375,478	$ 485,378	$ 425,043	$ 557,080	$ 904,125
7.4	A	6000-6999		Capital	$ 8	$ 49	$ 29	$ 47,286	$ 286	$ 5,587	$ 14,410	$ 2,241	$ 7,456	$ 906	$ 7,422	$ 39,574
7.5	O	7200-7299		Pass Through Revenues												
7.6	A	7000-7998		Transfers Out, Other Uses & Outgo	$ -	$ 27,276	$ 53,711	$ (15,886)	$ 3,573	$ 18,896	$ 2,865	$ 24,045	$ 60,767	$ 194	$ 13,206	$ (15,018)
		4000-7998		TOTAL OTHER EXPENDITURES	$ 383,666	$ 871,304	$ 979,364	$ 903,291	$ 562,085	$ 563,473	$ 1,264,099	$ 503,737	$ 691,480	$ 568,118	$ 777,845	$ 1,465,467
		1000-7998		TOTAL EXPENDITURES	$ 3,639,003	$ 4,206,152	$ 4,936,795	$ 4,138,384	$ 3,935,923	$ 3,918,426	$ 4,616,832	$ 3,881,681	$ 4,066,983	$ 3,963,839	$ 4,194,047	$ 7,130,549

SAN YSIDRO ELEMENTARY

2021-22 CASHFLOW

UPDATE DATE	ACTUALS TO MONTH OF:	LEAID	BUSINESS UNIT	BUSINESS ADVISOR
11/12/2020	OCT 2020	68379	03300	N. Schuff

District's authorizing signature

					JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	MARCH	APRIL	MAY	JUNE
										NEGATIVE END BAL - see detail below						
	CHART		BEGINNING BALANCE		$ 180,518	$ (878,888)	$ (2,302,965)	$ (1,709,153)	$ (1,372,524)	$ (699,573)	$ 5,995,192	$ 7,958,406	$ 5,794,443	$ 3,356,583	$ 5,725,130	$ 4,706,832
		ASSETS		Beginning Bal												
8.1	NP	9111-9199	Other Cash Equivalents	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
8.2	NP	9200-9299	Receivables	$ (1,863,842)	$ -	$ -	$ 1,073,531	$ -	$ -	$ 790,311	$ -	$ -	$ -	$ -	$ -	$ -
8.3	NP	9300-9319	Temporary Loans / Due From	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
8.4	NP	9320-9499	Other Assets	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
8.5	M	92XX	Deferrals (Excl Adj & PY Recomp)	$ (8,804,374)	$ 2,089,943	$ 1,841,416	$ 1,841,416	$ 1,841,416	$ 1,190,183	$ -	$ -	$ (1,161,191)	$ (1,796,560)	$ (1,796,560)	$ (1,796,560)	$ (2,401,487)
		9111-9499	TOTAL ASSETS (excluding cash 9110)	$ (10,668,216)	$ 2,089,943	$ 1,841,416	$ 2,914,947	$ 1,841,416	$ 1,190,183	$ 790,311	$ -	$ (1,161,191)	$ (1,796,560)	$ (1,796,560)	$ (1,796,560)	$ (2,401,487)
		CURRENT LIABILITIES		Beginning Bal												
9.1	NP	9500-9599	Payables	$ 1,960,382	$ (784,153)	$ (784,153)	$ (392,076)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
9.2	NP	9650-9659	Unearned Revenue	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		9500-9659	TOTAL CURRENT LIABILITIES	$ 1,960,382	$ (784,153)	$ (784,153)	$ (392,076)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
		OTHER ACTIVITY		Beginning Bal												
10.1	NP	9793	Audit Adjustments	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10.2	NP	9795	Other Restatements	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10.3	NP	7999	Expense Suspense		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10.4	NP	8999	Revenue Suspense		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10.5	NP	9910	Payroll Suspense		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
10.6	NP	Multiple	Treasury Reconciling Items													
		9111-9499	TOTAL OTHER ACTIVITY		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
			ENDING BALANCE SUBTOTAL Prior to Borrowing		$ (878,888)	$ (2,302,965)	$ (1,709,153)	$ (1,372,524)	$ (699,573)	$ 5,995,192	$ 7,958,406	$ 5,794,443	$ 3,356,583	$ 5,725,130	$ 4,706,832	$ 1,702,355
		BORROWING ACTIVITY		Beginning Bal												
11.1	M	9640	TRAN / TTF Principal Amounts		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11.2	M	8660	TRAN / TTF Premium		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11.3	M	5800	TRAN / TTF Issuance Cost & Interest		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11.4	M	9135&9640	TRAN / TTF Repayment	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11.5	M	9600-9619	Temporary Loans / Due To	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
11.6	M	9629-9649	Other Liabilities (Excluding TRANs)	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
			TOTAL BORROWING ACTIVITY	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
			ENDING CASH BALANCE	9110	$ (878,888)	$ (2,302,965)	$ (1,709,153)	$ (1,372,524)	$ (699,573)	$ 5,995,192	$ 7,958,406	$ 5,794,443	$ 3,356,583	$ 5,725,130	$ 4,706,832	$ 1,702,355

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: RESOLUTION NO. 20/21-0018 IN SUPPORT OF THE SAN DIEGO REGIONAL DIGITAL EQUITY COALITION

BACKGROUND INFORMATION:
The Governing Board recognizes that the lack of broadband internet accessibility has created a digital divide in the nation and especially in the district community, which although not created by the COVID-19 pandemic, has been greatly exacerbated by it, and has limited many students' ability to acess essential educational services such as distance learning and for some students this inaccessibility stems from the absence of broadband infrastructure in their areas.

The Governing Board will join the San Diego Regional Digital Equity Coalition, which is a community led organization of regional stakeholders that has come together to address the pressing digital divide issues in San Diego County.

RECOMMENDATION:
Approve Resolution No. 20/21-0018 in support of the San Diego Regional Digital Equity Coalition.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SAN YSIDRO SCHOOL DISTRICT
RESOLUTION NO. 20/21-0018

RESOLUTION IN SUPPORT OF THE)
SAN DIEGO REGIONAL DIGITAL)
EQUITY COALITION)

ON THE MOTION OF Member_____, seconded by Member_____, the following resolution is adopted:

WHEREAS, the San Ysidro School District Board of Trustees recognizes that the lack of broadband internet accessibility has created a digital divide in the nation and especially in the district community, which although not created by the COVID-19 pandemic, has been greatly exacerbated by it, and has limited many students' ability to access essential educational services such as distance learning; and

WHEREAS, for some students, this inaccessibility stems from the absence of broadband infrastructure in their areas; and

WHEREAS, even in areas where infrastructure and providers exist, the cost of internet plans may render broadband inaccessible and deepen systemic inequity; and

WHEREAS, while several internet providers are offering low-cost or no-cost internet plans for qualified low-income Californians, the eligibility and terms of service for these plans are not clear and consistent, and many Californians who have been unable to enroll in public assistance programs are ineligible for these plans despite having lost all household income; and

WHEREAS, in addition to lack of broadband availability and affordability, approximately 250,000 of California's most vulnerable residents are facing the possibility of higher, unaffordable basic home phone service due to reductions in federal subsidies for the Lifeline Universal Telephone Service; and

WHEREAS, the current federally-determined metric to determine a household's broadband access, fails to reflect network speed and capacity for the increasingly digital economy. Additionally, wireless networks are not an adequate substitute for residential wired broadband connection.

NOW, THEREFORE, BE IT RESOLVED, that the San Ysidro School District Board of Trustees will join the San Diego Regional Digital Equity Coalition, which is a community-led organization of regional stakeholders that has come together to address the pressing digital divide issues in San Diego County; and

BE IT FURTHER RESOLVED, that the San Ysidro School District will advocate for the following actions across the San Diego region, particularly in the South Bay: 1) Every household deserves access to a high-speed, fiber connection; 2) Wireless network infrastructure should be equitably distributed across all neighborhoods; 3) Workers who construct, install, and maintain communications infrastructure are an integral part of the digital ecosystem; 4) "Access" is more than network connectivity alone; 5) Immigration, income, and housing status should not be

barriers to digital connectivity; 6) Communities should be compensated fairly for corporate use of public assets; and 7) Data Privacy must protect Civil Rights.

PASSED AND ADOPTED by the Board of Trustees of the San Ysidro School District, County of San Diego, State of California, this 14th day of December 2020, by the following vote:

AYES:
NOES:
ABSTAIN:
ABSENT:

State of California)
) SS
County of San Diego)

I, _____, President of the Board of Trustees of the San Ysidro School District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said board at a regular meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said board.

Date: December 14, 2020

_____
President

_____
Vice President

_____
Clerk

_____
Member

_____
Member

CURRICULUM & INSTRUCTION

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board **BOARD MEETING DATE:** December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: SCHOOL PLANS FOR STUDENT ACHIEVEMENT (SPSA) FOR THE 2020-2021 SCHOOL YEAR

BACKGROUND INFORMATION:

The School Plan for Student Achievement (SPSA) is a plan of action to improve academic performance by coordinating all educational services and resources. The California Department of Education (CDE) website explains the legal specifics and purpose of the SPSA as follows:

EC Section 64001 specifies that schools and districts that receive State and Federal or other applicable funding through the District's Consolidated Application (ConApp) process prepare a SPSA for any recipient school. The SPSA is a blueprint to improve the academic performance of all students.

The purpose of the SPSA is to coordinate all educational services at the school. The SPSA shall, at a minimum, address how funds provided to the school through any of the sources identified in EC Section 64000 will be used to improve the academic performance of all pupils. School goals shall be based upon an analysis of verifiable state data. The SPSA must integrate the purposes and requirements of all state and federal categorical programs in which the school participates. The SPSA serves as the organizer for an individual school's improvement process. The plan should be developed with a deep understanding of root causes of student academic challenges and identify and implement research-based instructional strategies to raise the achievement of students who are not yet proficient by state standards. A well-developed SPSA can ensure that students are better equipped to meet the Common Core State Standards in English and math.

Each schoolôs SPSA include the school parent and family engagement policy and the school-parent compact and have been reviewed and approved by their School Site Councils, as required.

- SPSA reports under separate cover -

RECOMMENDATION:

Approve the 2020-2021 School Plans for Student Achievement for La Mirada, Ocean View Hills, Smythe, Sunset, Willow, Vista Del Mar Middle and San Ysidro Middle Schools. The SPSA ia a blueprint to improve the academic performance of all students and is required per *Education Code* 64001 which specifies that schools and districts that receive State and Federal funding or other prepare a SPSA to consolidate their planning. Each schoolôs SPSA includes the school parent and family engagement policy and the school-parent compact and have been reviewed and approved by their School Site Councils.

LCAP GOAL AND ACTION/SERVICE:

Goal #1: Student Achievement - All students, including English Learners, will improve annually in all content areas.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: TITLE I, PART A PARENT AND FAMILY ENGAGEMENT POLICY FOR THE 2020-2021 SCHOOL YEAR

BACKGROUND INFORMATION:

Title I, Part A, of the Elementary and Secondary Education Act (ESEA), as reauthorized by the Every Student Succeeds Act (ESSA), requires that local educational agencies (LEAs), conduct outreach to all parents and family members and implement programs, activities, and procedures for the involvement of parents and family members. Such programs, activities, and procedures shall be planned and implemented with meaningful consultation with parents of participating children (ESSA Section 1116[a][1]).

LEAs and Schools receiving Title I, Part A funds are required to do the following:

1. The LEA must develop a Parent and Family Engagement Policy as outlined in ESSA Section 1116(a).
2. The LEA must reserve funds to assist schools with Parent and Family Engagement requirements as outlined in ESSA Section 1116(a).
3. The School(s) must develop a Parent and Family Engagement Policy as outlined in ESSA Section 1116(b).
4. The School(s) must adhere to the Parent Involvement Requirements as outlined in ESSA Section 1116(c).
5. The School(s) must develop a shared responsibility for a School-Parent Compact as outlined in ESSA Section 1116(d).
6. The LEA and School(s) must build capacity for involvement as outlined in ESSA Section 1116(e).
7. The LEA and School(s) must provide accessibility to Parents and Family member opportunities to participate as outlined in ESSA Section 1116(f).

To be in compliance with State guidelines pertaining parent engagement, our District needs to annually approve the Parent and Family Engagement Policy.

RECOMMENDATION:

Approve the Title I, Part A Parent and Family Engagement Policy for the 2020-2021 school year.

LCAP GOAL AND ACTION/SERVICE:

Goal #3: Parent Engagement ~ Parent participation in the educational process will increase annually.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☒ No	

N/A	
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Title I LEA-Level Parent and Family Engagement Policy

San Ysidro School District

2020-2021

1.0 The local governing board of each local educational agency (LEA), or agency, receiving Title I, Part A funding shall establish and implement a written parent and family engagement policy and program. (California *Education Code* [*EC*] sections [ÄÄ] 11500-11504, 51101[b]; 20 United States Code [U.S.C.] Ä 6318[a][1], 6318[a][2])

1.1 SAN YSIDRO SCHOOL DISTRICT has developed jointly with, agreed on with, and distributed to, parents and family members of participating children, an LEA-level written parent and family engagement policy. (20 U.S.C. Ä 6318[a][2]).]) Input was gathered by parent/guardian surveys, LCAP community Forums and reviewed with district ELAC, DLAC, DPAC, SSC, PTA and other committees. The LEA incorporates the parent and family engagement policy into the LEA level plan. (20 U.S.C. Ä 6312, 6318[a][2]) *The*

To involve parents and family members in the Title I program at SAN YSIDRO SCHOOL DISTRICT, the following practices have been established:

a) The SAN YSIDRO SCHOOL DISTRICT involves parents and family members in the joint development of the agencyôs plan, and in the development of support and improvement plans. (20 U.S.C. Ä 6318[a][2][A])
By obtaining input from parents, and families.

b) The SAN YSIDRO SCHOOL DISTRICT provides coordination, technical assistance, and other support necessary to assist and build the capacity of all participating schools within the LEA in planning and implementing effective parent and family involvement activities to improve student academic achievement and school performance. (20 U.S.C. Ä 6318[a][2][B])
This is supported by SAN YSIDRO SCHOOL DISTRICT, LCAP Goal number three.

c) The LEA coordinates and integrates Title I, Part A parent and family engagement strategies with parent and family engagement strategies, to the extent feasible and appropriate, with other relevant Federal, State, and local laws and programs. (20 U.S.C. Ä 6318[a][2][C])
SAN YSIDRO SCHOOL DISTRICT annually conducts community forums and surveys parents and family members to gather feedback about what is working and areas for improvement around LCAP, as well as school goals and actions. Stakeholders meetings feedback is also compiled at a school meeting, district and school advisory committee meetings. The information is gathered and used to revise the districts LCAP, LCAP federal Addendum, and the sites School Plan for Student Achievement (SPSA)

d) The SAN YSIDRO SCHOOL DISTRICT conducts, with the meaningful involvement of parents and family members, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the

academic quality of the schools served under Title I, Part A. (20 U.S.C. Ä 6318[a][2][D])
District staff work collaboratively with site administrators to plan and implement parent and family engagement activities. Site Principals collaborate together to plan and coordinate activities. Activities include coffee with the Principal, and informational workshops.

The LEA identifies the following:

1. Barriers to greater participation by parents in activities authorized by this section (with particular attention to parents who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background). (20 U.S.C. Ä 6318[a][2][D][i]) SAN YSIDRO SCHOOL DISTRICT annually conducts community forums and surveys parents and family members to gather information. Barriers are identified and through this process and actions are taken to address the needs of the families and ensure information is provided in a language and format easily understood by families.

2. The needs of parents and family members to assist with the learning of their children, including engaging with school personnel and teachers. (20 U.S.C. Ä 6318[a][2][D][ii])
   Workshops are offered, and information is provided to families to support them with strategies to engage with school and teachers. Strategies include questions to ask during parent teacher conferences and assistance with completing school forms.

3. Strategies to support successful school and family interactions. (20 U.S.C. Ä 6318[a][2][D][iii])
   Each school site develops a site parent and family engagement policy designed to meet the needs of the families. The engagement policy describes how families and school staff share the responsibility for improving student achievement and state academic standards.

e) The LEA uses the findings of such evaluation in section 1.1(d) of the CE program instrument to design evidence-based strategies for more effective parental involvement, and to revise, if necessary, the parent and family engagement policy. (20 U.S.C. Ä 6318[a][2][E])
   The district uses evidence based strategies for more effective parent and family engagement.

f) The SAN YSIDRO SCHOOL DISTRICT involves parents in activities of schools served under Title I, Part A to adequately represent the needs of the population served by such agency for the purposes of developing, revising, and reviewing the parent and family engagement policy. (20 U.S.C. Ä 6318[a][2][F])
   If it is necessary the policy can be modified to best meet the needs of the families.

1.2 The LEA policy on parent and family engagement for all schools (including Title I and non-Title I) in the LEA shall be consistent with the goals and purposes listed below. (*EC* ÄÄ 11502, 11504, 11506)

a) Engage parents and family members positively in their childrenôs education by providing assistance and training on topics such as state academic standards and assessments to develop knowledge and skills to use at home to support their childrenôs academic efforts at school and their childrenôs development as responsible future members of our society. (*EC* Ä 11502[a])
All school sites develop a parent and family engagement plans to address the needs of families in their schools. Each school site offers parent and family engagement activities to assist families with supporting learning at home.

b) Inform parents that they can directly affect the success of their childrenôs learning, by providing parents with techniques and strategies that they may utilize to improve their childrenôs academic success and to assist their children in learning at home. (*EC* Ä 11502[b])
Information and resources are provided to parents on strategies to assist their childrenôs learning at home through parent meetings. Parent and family education are provided through social media as well as posted on our district website.

c) Build consistent and effective two-way communication between family members and the school so that parents and family members may know when and how to assist their children in support of classroom learning activities. (*EC* Ä 11502[c])
Each school communicates with families on a regular basis to share resources and information on how to best support their childrenôs education.

d) Train teachers, school administrators, specialized instructional support personnel, and other staff to communicate effectively with parents as equal partners. (*EC* Ä 11502[d])
District leadership trains and provides information to staff, administrators and teachers to effectively communicate with families.

e) Integrate and coordinate parent and family engagement activities with the local control and accountability plan (LCAP), as applicable, with other programs. (*EC* Ä 11502[e])
LCAP meetings are held in different sites and dates in order to involve parent and families.

1.3 Parents and family members of children receiving Title I, Part A services shall be involved in the decisions regarding how funds reserved are allotted for parental involvement activities. (20 U.S.C. Section 6318[a][3][B])
The SAN YSIDRO SCHOOL DISTRICT reserves at least one percent of the Title I, to support district wide family engagement activities. Family engagement activities are included in the districts LCAP, including actions and services for family engagement.

1.4 Funds reserved by an LEA shall be used to carry out activities and strategies consistent with the LEAÕs parent and family engagement policy, including not less than one of the following: (20 U.S.C. Ä 6318[a][3][D])

a) Supporting schools and nonprofit organizations in providing professional development for LEA and school personnel regarding parent and family engagement strategies. (20 U.S.C. Ä 6318[a][3][D][i])

b) Supporting programs that reach parents and family members at home, in the community, and at school. (20 U.S.C. Ä 6318[a][3][D][ii])

c) Disseminating information on best practices focused on parent and family engagement, especially best practices for increasing the engagement of economically disadvantaged parents and family members. (20 U.S.C. Ä 6318[a][3][D][iii])

d) Collaborating, or providing subgrants to schools to enable such schools to collaborate, with community-based or other organizations or employers with a record of success in improving and increasing parent and family engagement. (20 U.S.C. Ä 6318[a][3][D][iv])

e) Engaging in any other activities and strategies that the LEA determines are appropriate and consistent with such agencyÕs parent and family engagement policy. (20 U.S.C. Ä 6318[a][3][D][v])

We are addressing 1.4 (e) by using funds reserved by the SAN YSIDRO SCHOOL DISTRICT for family engagement activities are used to support the activities and strategies addressed in the policy. Funds are also used to provide information regarding student education and parent resources and events in both English and Spanish.

SAN YSIDRO SCHOOL DISTRICT

GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: STUDENT PARTICIPATION IN THE AFTER SCHOOL SCITECH PROGRAM FOR SUNSET AND OCEAN VIEW HILLS SCHOOLS

BACKGROUND INFORMATION:

SciTech is an after-school program for girls in grades 4ï 6 at San Diego-area elementary schools. Each participating school selects 30 students and hosts the weekly two-hour SciTech program on school campus from November to May. Students engage in hands-on science investigations on everything from solar car design to household chemistry. Through project-based learning, students make concrete connections to everyday life while developing creative thinking and problem-solving skills that they will use throughout their lives.

The purpose of the SciTech Program is to change attitudes towards and instill confidence in Science, Technology, Engineering and Mathematics (STEM). A total of 30 female students from each school will be participating in this exciting program, which will be offered virtually from November 2020 ï May 2021.

The Fleet Science Center will be sponsoring this program, District will only cover the amount of $4,300.00 for teacher compensation and benefits.

RECOMMENDATION:

Approve/Ratify the student participation in the After-School SciTech program for female students from Sunset and Ocean View Hills schools at the cost of $4,300.00 for teacher compensation to be paid from the Supplemental and Concentration Fund.

LCAP GOAL AND ACTION/SERVICE:

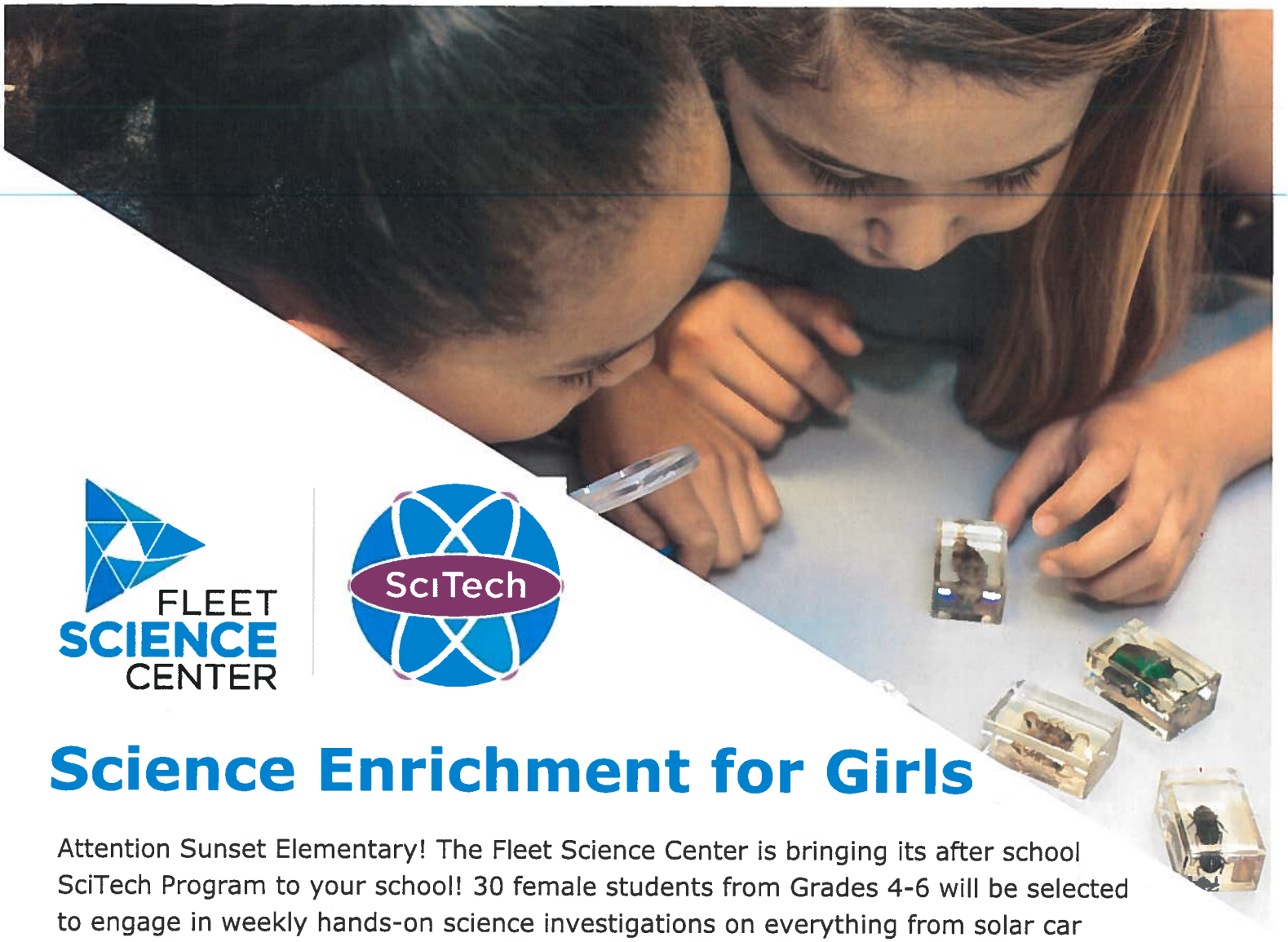
Goal #1: Student Achievement ~ Action 1.19: Continue to provide supplemental programs and resources (i.e. Reading Renaissance, math manipulatives, etc.) to support student achievement in core content areas.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$4,300.00	Supplemental and Concentration Fund
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No



FLEET SCIENCE CENTER

SciTech

Science Enrichment for Girls

Attention Sunset Elementary! The Fleet Science Center is bringing its after school SciTech Program to your school! 30 female students from Grades 4-6 will be selected to engage in weekly hands-on science investigations on everything from solar car design to household chemistry. Through these virtual project-based learning workshops, students will make concrete connections to everyday life while developing creative thinking and problem-solving skills that they will use throughout their lives.

Students that participate in SciTech will receive:

- Opportunities for science awareness
- Video content that introduces the challenge designed specifically for SciTech
- Provided materials ranging from craft supplies to science specialty items selected by our SciTech Educator
- Designated live virtual weekly meetings to share experiment results and ask questions.
- Access to an interactive and social community to keep classmates, school contact person and SciTech Educator all connected and engaged outside of their weekly session.

Tuesdays Starting November 17, 3:00 – 4:00

TO PARTICIPATE, CONTACT: ELVA.DEBACA@SYSDSCHOOLS.ORG

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Special Education Department
Oscar Madera, Director

☐ Informational
☒ Action

AGENDA ITEM: SOUTH COUNTY SELPA SPECIAL EDUCATION 2020 LOCAL PLAN

BACKGROUND INFORMATION:

Special Education is a program mandated by the Individuals with Disabilities Educational Act (IDEA). This legislation was originally passed in 1997 and underwent revision in 2004. California laws comply with federal statutes.

California has divided regions of the state into Special Education Local Plan Areas (SELPAs). SELPAs are large unified districts or consist of a specific group of local educational agencies (LEAs) charged with the responsibility of providing a free appropriate public education (FAPE) to qualified students with special needs within its area. Both federal and state special education funds are directed to the SELPA, and the member LEAs collaborate to meet the needs of its students and to devise a method for equitable distribution of funds.

The SELPA and LEAs must be in compliance with all state and federal special education laws. Failure of an LEA to remedy required noncompliant items could result in withholding of funds from the entire SELPA and/or a deduction from the superintendentôs salary.

The first level of compliance is establishing and maintaining a Local Plan. This Local Plan contains statements from IDEA that briefly summarize major elements of IDEA. It also includes the governance structure of the South County SELPA. Local school boards, the County Superintendent of Schools, and the State School Board must approve all items of the Local Plan. All additional policies and procedures that define the way that the South County SELPA operates shall be maintained on file at the SELPA Office with copies in each LEA. Each LEA shall supplement the Local Plan, SELPA policies and SELPA procedures with its own policies and procedures, such as parent and teacher handbooks.

This local plan is being updated to comply with the requirement to have the SELPA's local plan in the statewide template.

Fiscal Impact/Funding: Failure to approve the 2020 Local Plan could result in the State withholding special education revenues to the SELPA, which would impact all eleven (7) Local Education Agencies within the South County Special Education Region.

RECOMMENDATION:

Approve the South County SELPA Local Plan as submitted.

LCAP GOAL AND ACTION/SERVICE:

Goal 1: Student Achievement, Goal 2: Safety, Climate and Student Engagement

☐ **Renewal** ☐ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☒ No	

N/A	
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA

California Department of Education

Special Education Division

January 2020

SELPA | South County SELPA | Fiscal Year | 2020-21

B. Governance and Administration

California *Education Code* (*EC*) sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Areað Local Plan Requirements

1. Describe the geographic service area covered by the local plan:

The South County SELPA's geographic service area is the geographic boundaries of the following school districts: National School District, Chula Vista Elementary School District, South Bay Union School District, San Ysidro School District, Sweetwater Union High School District, Coronado Unified School District, and the San Diego County Office of Education.

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

The governance structure of the Special Education Local Plan Area (SELPA) is established by agreement among the governing boards of the member Local Educational Agencies (LEAs). It consists of the Superintendents' Council, which sets policy, and the Community Advisory Committee (CAC), which advises on policy. The CAC members are appointed by the governing boards of the LEAs, consistent with the CAC bylaws. The SELPA Administrator, through the utilization of SELPA staff and appropriate committees, carries out the activities and duties assigned by the Superintendents' Council.

Superintendents' Council Role
The Superintendents' Council adopts policy and allocates SELPA resources in accordance with the Local Plan. It also determines, under the Local Plan, the responsibility of each LEA for providing special education services and assures access to special education and services for all students with disabilities residing in the SELPA. All meetings of the Superintendents' Council are open to the public and all persons are permitted to attend and address those meetings in accordance with Government
Code Section 54950-54961 (Brown Act).
Functions
The Superintendents' Council serves the following functions:
• Provides leadership for development of statements of philosophy, policies, goals, priorities, and plans for comprehensive services and programs to the students with disabilities of the SELPA
• Makes decisions regarding implementation, administration and operation of regional special

education programs and services in accordance with the local plan
• Instructs the SELPA Administrator regarding the implementation, administration and operation of the local plan
• Approves the Allocation Plan for the distribution of federal, state, and local funds allocated for special education programs
• Approves procedures, which ensure the participation of each Governing Board in regional planning
• Ensures equal access to programs and services for all students with disabilities within the SELPA
Establishes policies and approves procedures to ensure compliance by LEAs with the local plan, state and federal laws and regulations. These policies and procedures can be requested through the SELPA office.
Ensures that all regionalized operations and services are performed in accordance with the local plan.
A SELPA Administrator is employed who, through the utilization of clerical staff, a special education coordinator, other staff as necessary and appropriate committees carries out the activities and duties assigned and directed by the Superintendents' Council.

Membership
The Superintendents' Council is composed of a Superintendent from each LEA in the SELPA, or the person performing these duties regardless of title (References throughout the document to Superintendent shall refer to the person performing the duties for that LEA). It is chaired by one of its members, excluding the AU, who is responsible for establishing meeting dates and times. An annual organizational meeting will be held by June of each year. The chair is elected at the annual organizational meeting and assumes responsibility at the first scheduled meeting in the subsequent fiscal year. If the chair is unable to attend, he/she may delegate another superintendent or designee to chair the meeting.
Voting Criteria
Each LEA has one vote. Voting decisions are based on a simple majority of votes cast pursuant to meetings duly called in accordance with the established practice of the Superintendents' Council. Representatives of half the LEAs, plus one additional LEA (or rounded to the next whole number) constitute a quorum. A superintendent may send a designee to represent him/her, but this individual may not be the Director or Coordinator of Special Education. A superintendent may give a proxy vote to another member of the Superintendents' Council. A Special Education Director or Coordinator may attend as a non-voting advisor at the request of the LEA Superintendent.

Community Advisory Committee
Role
The CAC advises the Superintendents' Council on the amendment and review of the local plan, recommend priorities to be addressed, assist in parent education, encouraging community involvement, supporting activities on behalf of students with disabilities, assisting in parent awareness of importance of regular school attendance, and supporting community involvement in parent advisory committees within LEAs.
Membership
~~Each participating LEA's governing board appoints member(s) to the CAC based on their policies~~

and procedures. The number of members per LEA is outlined in the CAC bylaws, which are available at the SELPA Office.

Voting
Voting is consistent with the CAC bylaws, which are available at the SELPA Office.

Addition of an LEA
A request by a charter school to participate as an LEA in the South County SELPA will not be treated differently from a similar request made by a school district. For more information, see the SELPA's Policies and Procedures, for the Charter School policy and procedure. In reviewing and approving such a request, the following requirements shall apply:

The new LEA shall participate in state and federal funding for special education and will receive the funding in the same manner as other LEAs of the SELPA as specified in the SELPA funding allocation plan. The new LEA shall participate in the governance of the SELPA in the same manner as other LEAs of the SELPA.

Withdrawal of an LEA
Any LEA in South County SELPA may request to withdraw from the South County SELPA. The procedures
for such action follow:
• The Superintendent of the LEA requesting withdrawal must submit written notice to the SELPA Administrator on or before September 1 of the school year preceding the school year in which the LEA anticipates withdrawing
• The SELPA Director will notify the superintendents' Council, the San Diego County Office of Education, and the California Department of Education
ÅThe SELPA Director and/or staff will review the application and make a written recommendation within 60 days of receipt of the application
ÅThe Superintendents' Council will receive copies of the written recommendation at least 10 days prior to the item appearing on the agenda
ÅThe Superintendents' Council will take action to approve or disapprove the LEA withdrawing from the SELPA within 100 days of application
ÅIf approved, the withdrawal will become effective on July 1 of the next fiscal year
ÅIf an LEA withdraws from the SELPA, a committee will be established by the Superintendents' Council to develop a plan for the distribution of SELPA assets within the LEA. The committee will be composed of the following representatives:
- Superintendent, Special Education Director, and Chief Business Officer of the withdrawing LEA
- One Superintendent selected by a majority vote of the Superintendents' Council
- Two Directors of Special Education selected by a majority vote of the Superintendents' Council
- Two Chief Business Officers selected by a majority vote of the Superintendents' Council
- SELPA Director

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

The governing boards of the LEAs agree to designate authority to the Superintendents' Council to approve SELPA-wide policies and procedures, Annual Budget and Service plans and any subsequent modifications. At the Superintendents' Council meetings, which follow the Brown Act rules, the Council makes decisions regarding these and other items that are required for coordinating and implementing the local plan.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

The San Diego County Superintendent of Schools is designated as the Administrative Unit (AU) for the South County SELPA. The AU is determined by a majority vote of the Superintendent's Council. San Diego County Office of Education is a participating LEA in the SELPA, and as the AU it shall be responsible for function such as, but not limited to:
• Receipt and distribution of special education funds to LEAs and SELPA accounts for the operation of special education programs and services.
• Provision of administrative support
• Provision of fiscal and personnel support
• Employment of SELPA staff to coordinate implementation of the plan
• Ensures this plan is compatible with other plans within San Diego County

5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

A request by a charter school to participate as an LEA in the South County SELPA will not be treated differently from a similar request made by a school district. For more information, see the SELPA's Policies and Procedures, for the Charter School policy and procedure. In reviewing and approving such a request, the following requirements shall apply:
The new LEA shall participate in state and federal funding for special education and will receive the funding specified by the allocation plan adopted by the governance council.
The new LEA shall participate in the governance of the SELPA in the same manner as other LEAs of the SELPA, unless otherwise determined by the governance council

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

The CAC membership includes special education parents, regular education teachers, representatives from community agencies, support staff, and administrators. The role of the CAC

in the development of the local plan is to:
• Select representatives from the CAC to serve on the Local Plan Amendment Committee
• Provide input and review drafts
• Provide a forum for members of the public, including parents or guardians of students with disabilities who are receiving services under the plan to address questions or concerns
• Provide input to the Superintendents' Council

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

At least every three years during the annual budget and service plan process, the Superintendents' Council will review the Local Plan and determine if changes or amendments to the permanent portion of the Local Plan may be needed. At that time, any public input and consultation can be provided by anyone including special education and regular education teachers, and administrators selected by the groups they represent as well as parent members of the CAC to ensure information contained within the plan remains relevant and accurate. The CAC may also review the local plan at one of their meetings preceding the Superintendents' Council's review. Each year, the SELPA shall adopt annual budget and service plans at a public hearing scheduled at a Superintendents' Council Meeting. As it is a public hearing, it provides for public input and consultation by anyone including special education and regular education teachers, and may also review the annual budget and service plans at one of their meetings preceding the Superintendents' Council's adoption. When the Superintendents' Council determines that an amendment to the local plan is needed, the following process occurs:

The SELPA Administrator, or designee, shall be responsible for the coordination of the amendment of the local plan, and shall form a committee that includes representatives of the following groups who provide input, review drafts and make recommendations to the SELPA's Superintendents' Council.
• Special Education Teachers - Selected by LEA
• General Education Teachers - Selected by LEA
• Superintendent - Selected by the Superintendents' Council
• Special Education Director- Selected by the Superintendents' Council
• Charter School Representative (if applicable)- Selected by the SELPA
• Preschool Representative - Selected by the SELPA
• Community Advisory Committee - Selected by the CAC Executive Committee

During the amendment process, the Superintendents' Council reviews the recommendations of the CAC, reviews drafts of the local plan amendment committee, seeks input from the governing boards of their respective LEAs, and reviews and approves the final draft of the local plan for submission to the local governing boards for approval.
The Superintendents' Council may adopt amendments to the permanent portion of the Local Plan on an interim basis, not to exceed one school year. Amendments approved in this manner shall become permanent upon subsequent approval by all LEAs' governing boards and the California Department of Education.

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8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:

The San Diego County Superintendent of Schools is designated as the Administrative Unit (AU) for the South County SELPA. The AU is determined by a majority vote of the Superintendents' Council. It shall be responsible for functions such as, but not limited to the following, but additional duties may be outlined in a separate memorandum of understanding or via an action and vote by the Superintendents' Council:
• Receipt and distribution of special education funds to LEAs and SELPA accounts for the operation of special education programs and services
• Provisions for administrative support
• Provisions for fiscal and personnel support
• Employment of SELPA staff to coordinate implementation of the plan

9. Describe the contractual agreements and the SELPAôs system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

Local educational agencies (LEAs) are responsible for the students ages 3 to 22 within the geographical area consistent with California education code.
For children from Birth to 3, San Diego County of Office Hope Infant Program, provides services based on their allocation of Infant Funding Units. San Diego Regional Center also provides for services for children from birth to three as outlined in the Local Interagency Agreement between San Diego Regional Center, San Diego County SELPAs and Superintendent of Schools San Diego County Office of Education for California Early Start Program.

10. For multi-LEA local plans, specify:

a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

Each participating LEA's governing board has the responsibilities outlined below. The LEA governing boards designate authority to the Superintendents' Council to approve SELPA-wide policies and procedures, Annual Budget and Service plans and any subsequent modifications. As it is a participating member, the COE participates in the policy making process
• Approve the Local Plan.
• Implement policies and procedures approved by the Superintendents' Council. The Governing Board may appeal unacceptable provisions as prescribed in the appeals policies.
• Appoint members to the Special Education Community Advisory Committee (CAC) in accordance with CAC bylaws and LEA policies. Encourage parental involvement through the members of CAC, receive and consider requests and recommendations from their CAC

representatives and other parent groups.
• Review formal complaints forwarded by the respective LEA Superintendents as outlined in the LEA's Uniform Complaint Procedures.
• Address questions and concerns of the public, including parents or guardians of students with disabilities who are receiving services under the Local Plan.
• Notify the California Department of Education, impacted LEAs, SELPAs and participating county offices of education of the intent to elect an alternative option from those specified in California Code, Section 56195.1, at least one year in advance.

Exercise authority over the programs they directly maintain consistent with the Local Plan for the SELPA and individual LEA policies. Such programs may include students with disabilities who reside in other LEAs or SELPAs.

The Operations Committee, comprised of district administrators for special education and the SELPA Administrator, are responsible for reviewing and providing input to the SELPA's policy making board (the Superintendents' Council) any changes in the participating agencies' responsibility for the education of individuals with exceptional needs.
Within the SELPA, special education programs and service for low incidence disability groups are provide by all districts or by referral to other districts. Disabled infants (0-3 years) residing within the SELPA are served by the San Diego County Office of Education, through the HOPE Infant Program and San Diego Regional Center for Developmental Disabilities.

Changes in services provided by the educational agencies within the SELPA are made according to the policies on program reorganization of programs and services within the SELPA and conflict resolution. These policy statements include how changes are made, how to communicate those changes, where approval is obtained, and how disagreements are resolved.

Member Local Educational Agencies comprising the San Diego South County SELPA agree to the following with respect to a reorganization of programs and services within the Local Plan Area.

A program reorganization in the South County SELPA occurs in order to provide special education programs and services to individuals with exceptional needs in the least restrictive environment that is appropriate for the students involved. For purposes of this agreement, a program reorganization is defined as a redistribution of AB 602 funds within the SELPA from one Local Educational Agency (LEA) to another, as well as a transfer of the responsibility for providing educational services to the group of individuals with exceptional needs served in the program who reside within the second LEA.

The member LEA requesting a program reorganization of special education programs and services within the SELPA submits such a request in writing to the SELPA Director so that the request can be placed on the next regularly scheduled agenda of the Operations Committee. The Operations Committee provides input regarding the request to the Superintendents' Council for their action. The member LEA requesting a program reorganization must bring such a request to the Operations Committee for review and input by October 1, and the

Superintendents' Council must take action on such input by December, in order for that program reorganization to be effective for the following school year. Each participating education agency may appeal a decision by the Superintendents' Council. The Superintendents' Council shall either convene an internal SELPA review panel or select to use an alternative dispute resolution agency to resolve the dispute.

In the event of an appeal, an extension of the December timeline can be granted if the LEA, which would potentially reduce service and/or programs, agrees.

The above timelines may be waived if all member LEA's that would be involved in or affected by a program reorganization of programs agree.

Any internal SELPA reorganization of programs that will not require the redistribution of AB 602 funds within the SELPA from one Local Educational Agency (LEA) to another, and not transfer the responsibility for providing educational services to the group of individuals with exceptional needs served in the program who reside within the second LEA may be approved by a majority vote of the Superintendents' Council.

b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

Each Superintendent, as chief administrative officer of the participating LEA, is responsible for implementation of the local plan in that LEA.
The delegation of authority and responsibility is from the Superintendent through the chain of command to each Director or designee for LEA matters and from the Superintendents' Council to the SELPA Administrator for regional matters. As it is a participating member, the COE does participate in the implementation of the local plan, and has a role as the AU.
Superintendents of the participating LEAs are responsible for serving on the Superintendents' Council for the SELPA which instructs the SELPA Administrator regarding the implementation of the local plan. Under the direction of the Superintendents' Council, the SELPA Administrator develops, implements, and administers the SELPA budget for the establishment of designated services. The SELPA Administrators serves as an ex-officio member of all committees.
Each LEA Director, or the person performing these duties, is to provide leadership in the development, implementation, evaluation and improvement of special education programs and services within the LEA. (References throughout the document to Superintendent shall refer to the person performing the duties for that LEA.) The Director is also expected to work collaboratively with other LEAs to plan and coordinate educational programs and services for all students with disabilities within the SELPA. In addition, the LEA Director shall facilitate communication between the CAC representative(s) from the LEA and other community parent groups.

c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

The role of each LEA for coordinating the administration of the local plan includes:
Individual LEAs' are responsible for:
• Exercising authority over the programs they directly maintain consistent with the local plan and individual LEA policies (may include students with disabilities who reside in other LEAs or SELPAs)
• Developing, implementing, and evaluating, and improving of special education programs and services within the LEA
• Gathering, interpreting, and reporting special education program data and annual performance plan indicators, regarding current program operations and effectiveness
• Cooperating among LEAs pertaining to the implementation, administration and operation of the local plan
• Recommending allocation of resources within the SELPA in accordance with the local plan and the South County SELPA Allocation Plan
• Establishing, modifying, and implementing procedures for the operations of the local plan
• Establishing and implementing guidelines and procedures to ensure that students with disabilities have access to appropriate programs and services regardless of his/his district of special education accountability
The SELPA Administrator is responsible to plan, organize, coordinate, direct and manage program activities and services related to the local plan implementation. They are also responsible for providing leadership on legislative issues impacting the SELPA programs.
As it is a participating member, the COE does participate in the administration of the local plan, and has a role as the AU.

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

Selection of SELPA Administrator(s): The RLA/AU is responsible for the recruitment of SELPA Administrator(s). The selection of a candidate for a position of SELPA Administrator shall be the responsibility of individual LEAs, through their representative on the Superintendents' Council. (Note: in this section when referring to the Superintendents' Council, where each LEA is represented, this is identifying the role of the individual LEAs.)

Selection of SELPA staff: The RLA/AU shall have the responsibility of coordinating the selection process to fill the certificated, classified, and management positions that are determined needed by the Superintendents' Council in conjunction with the SELPA Administrator. Selection of personnel to certificated, classified, or management positions and subsequent appointments shall be made by the RLA/AU upon recommendation of the SELPA Administrator.

Employment of SELPA Administrator(s): Any SELPA Administrator is an employee of the AU. It

is understood that the AU will be responsible for any allegations of violations arising under the federal and state equal employment law involving a SELPA Administrator. SELPA Administrator(s) are subject to the AU's policies and procedures for day to day operations, but receive direction from, and are responsible to, the Superintendents' Council SELPA Administrator(s)' title, salary and salary schedule shall be set and adjusted by the AU with prior written input from the Superintendents' Council.

Employment of SELPA Staff: Subject to the RLA/AU's legal responsibility as employer and subject to its applicable collective bargaining agreements, the SELPA administrator, shall be responsible to supervise, evaluate, and initiate disciplinary procedures in regard to certificated, classified, and management employees assigned to the SELPA.

Evaluation of SELPA Administrator: The AU conducts an annual evaluation of the SELPA Administrator, with prior written input from the Superintendents' Council. The Superintendents' Council will consult with and provide recommendations to the AU regarding the evaluation of SELPA Administrator. The Chair of the Superintendents' Council, or his/her designee, will participate in all SELPA Administrator evaluations with the AU's Assistant Superintendent of Student Services and Programs.

Evaluation of SELPA Staff: Subject to the RLA/AU's legal responsibility as employer and subject to its applicable collective bargaining agreements, the SELPA administrator shall be responsible to evaluate certificated, classified, and management employees assigned to the SELPA.

Discipline of SELPA Administrator: The Superintendents' Council will consult with and provide recommendations to the AU regarding the discipline of SELPA Administrator. The AU may only initiate disciplinary procedures for SELPA Administrator pursuant to approval from the Superintendents' Council. The Chair of the Superintendents' Council, or his/her designee, will participate in all SELPA Administrator disciplinary proceedings with an AU representative. The SELPA Administrator shall be free from discrimination or retaliation from the AU.

Discipline of SELPA Staff: Subject to the RLA/AU's legal responsibility as employer and subject to its applicable collective bargaining agreements, the SELPA administrator initiate disciplinary procedures in regard to certificated and classified employees assigned to the SELPA. The RLA/AU may only initiate disciplinary procedures for SELPA managers pursuant to approval from the Superintendents' Council. The SELPA staff shall be free from discrimination or retaliation from the AU.

b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

The role of the RLA/AU in the local method used to distribute the federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA is to receive federal and state funds on behalf of the SELPA, and distribute the funds as determined by the Superintendents' Council.

The role of the SELPA Administrator in the local method used to distribute the federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA is to ensure that funding is provided consistent with the method agreed upon by the Superintendents' Council.

The role of the individual LEAs associated with the SELPA in the local method used to distribute the federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA, and through their representative to the Superintendents' Council, determine the method for distribution of federal and state funds to the SELPA RLA/AU and LEAs within the SELPA.

c. The operation of special education programs: education programs:

The role of the RLA/AU in the operation of special education programs is to hire and employ staff necessary to operate special education programs as determined by the Superintendents' Council. The role of the SELPA Administrator in the operation of special education programs is to operate any special education programs determined by the Superintendents' Council. The SELPA Administrator will provide technical assistance to individual LEAs as needed to assist in the determination of the special education programs they operate.

The role of the individual LEAs is to provide a continuum of special education programs that meet the needs of their students with disabilities. Each LEA will determine their needs in which special education programs to operate. Through their representative to the Superintendents' Council, they will approve any changes to the Regional Programs operated within the SELPA. Individual LEAs may be the operators of regional special education programs. RLA/AU responsibilities may be authorized to LEAs by the Superintendent Council, for the operation of regional special education programs operated by Individual LEAs.

d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

The role of the RLA/AU in the monitoring the appropriate use of federal, state, and local funds allocated for special education programs is to monitor through the review of expenditure reports, special education maintenance of effort reports, or any other documents to ensure appropriate use of these funds. Consistent with education code, the San Diego County Superintendent of Schools will review any fiscal audits.

The role of the SELPA Administrator, or designee, in the monitoring the appropriate use of federal, state, and local funds allocated for special education programs is to review expenditure reports, special education maintenance of effort reports, and any other necessary documents to review for appropriate use of the funds and take any corrective steps that may be necessary. The SELPA Administrator, or designee, may provide technical assistance to individual LEAs as

appropriate.

The role of the individual LEAs in the monitoring the appropriate use of federal, state, and local funds allocated for special education programs is to monitor the appropriate use of federal, state and local funds allocated for special education programs. LEAs utilize their own procedures, including reviews by auditors as required under California Education Code.

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Specialized equipment and services will be provided at the site where the Individualized Education Program (IEP) team has determined as the program where the student with a free and appropriate public education in the least restrictive environment.

Policies, Procedures, and Programs

Pursuant to *EC* sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code* (*USC*) and in accordance with Title 34 *Code of Federal Regulations* (*CFR*) Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

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1. Free Appropriate Public Education: 20 *USC* Section 1412(a)(1)

Policy/Procedure Number:	1
Document Title:	Free Appropriate Public Education
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

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◉ Yes ○ No

2. Full Educational Opportunity: 20 *USC* Section 1412(a)(2)

Policy/Procedure Number:	2
Document Title:	Full Educational Opportunity
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

ñIt shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children.òThe policy is adopted by the SELPA as stated:

◉ Yes ○ No

3. Child Find: 20 *USC* Section 1412(a)(3)

Policy/Procedure Number:	3
Document Title:	CHILD FIND
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

◉ Yes ○ No

4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP): 20 *USC* Section 1412(a)(4)

Policy/Procedure Number:	4
Document Title:	Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP)
	Policy and Procedure Manual available at the SELPA Office and each

SELPA: South County SELPA | Fiscal Year: 2020-21

Document Location: LEA District Office

ñIt shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 *USC* Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 *USC* Section 1414 (d). It shall be the policy of this LEA that a of an IEP will be conducted on at least an annual basis to review a studentôs progress and make appropriate revisions.òThe policy is adopted by the SELPA as stated:

(•) Yes ( ) No

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5. Least Restrictive Environment: USC Section 1412(a)(5)

Policy/Procedure Number: 5

Document Title: Least Restrictive Environment

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

(•) Yes ( ) No

6. Procedural Safeguards: 20 *USC* Section 1412(a)(6)

Policy/Procedure Number: 6

Document Title: Procedural Safeguards

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

ñIt shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations.òThe policy is adopted by the SELPA as stated:

(•) Yes ( ) No

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7. Evaluation: 20 *USC* Section 1412(a)(7)

Policy/Procedure Number:	7
Document Title:	Evaluation
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

ñIt shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate.òThe policy is adopted by the SELPA as stated:

(•) Yes ( ) No

8. Confidentiality: 20 *USC* Section 1412(a)(8)

Policy/Procedure Number:	8
Document Title:	Confidentiality
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

(•) Yes ( ) No

9. Part C to Part B Transition: 20 *USC* Section 1412(a)(9)

Policy/Procedure Number:	9
Document Title:	Part C to Part B Transition
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool

programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 *USC* Section 1437(a)(9). The transition process shall begin prior to the child's third birthday."The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

10. Private Schools: 20 *USC* Section 1412(a)(10)

Policy/Procedure Number:	10
Document Title:	Private Schools
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

( ) Yes ( ) No

11. Local Compliance Assurances: 20 *USC* Section 1412(a)(11)

Policy/Procedure Number:	11
Document Title:	Local Compliance Assurances
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and-regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California *EC*, Part 30." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

12. Interagency: 20 USC Section 1412(a)(12)

Policy/Procedure Number:	12

SELPA: South County SELPA | Fiscal Year: 2020-21

Document Title: Interagency

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

13. Governance: 20 *USC* Section 1412(a)(13)

Policy/Procedure Number: 13

Document Title: Governance

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

14. Personnel Qualifications

Policy/Procedure Number: 14

Document Title: Personnel Qualifications

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education

(CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

15. Performance Goals and Indicators: 20 *USC* Section 1412(a)(15)

Policy/Procedure Number:	15
Document Title:	Performance Goals and Indicators
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

( ) Yes ( ) No

16. Participation in Assessments: 20 *USC* Section 1412(a)(16)

Policy/Procedure Number:	16
Document Title:	Participation in Assessments
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 *USC* Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

( ) Yes ( ) No

17. Supplementation of State, Local, and Federal Funds: 20 *USC* Section 1412(a)(17)

Policy/Procedure Number:	17
Document Title:	Supplementation of State, Local, and Federal Funds
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

SELPA: South County SELPA | Fiscal Year: 2020-21

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

18. Maintenance of Effort: 20 *USC* Section 1412(a)(18)

Policy/Procedure Number:	18
Document Title:	Maintenance of Effort
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

19. Public Participation: 20 *USC* Section 1412(a)(19)

Policy/Procedure Number:	19
Policy/Procedure Title:	Public Participation
Document Location:	Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public,including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

( ) Yes ( ) No

20. Suspension and Expulsion: 20 *USC* Section 1412(a)(22)

Policy/Procedure Number:	20
Document Title:	Suspension and Expulsion

SELPA: South County SELPA | Fiscal Year: 2020-21

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

21. Access to Instructional Materials: 20 *USC* Section 1412(a)(23)

Policy/Procedure Number: 21

Document Title: Access to Instructional Materials

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

22. Over-identification and Disproportionality: 20 *USC* Section 1412(a)(24)

Policy/Procedure Number: 22

Document Title: Over-Identification and Disproportionality

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

23. Prohibition on Mandatory Medicine: 20 *USC* Section 1412(a)(25)

Policy/Procedure Number: 23

SELPA: South County SELPA | Fiscal Year: 2020-21

Document Title: Prohibition on Mandatory Medicine

Document Location: Policy and Procedure Manual available at the SELPA Office and each LEA District Office

"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

(●) Yes ( ) No

Administration of Regionalized Operations and Services

Pursuant to *EC* sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:

1. Coordination of the SELPA and the implementation of the local plan:

Reference Number: 1

Document Title: Local Plan, Section B Governance and Administration

Document Location: SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

Direct Instructional support provided by program specialists: Not Applicable
Role of the RLA/AU: The RLA/AU is responsible for the receipt and distribution of special education funds to LEAs and SELPA accounts for the operation of special education programs and services, providing for administrative support, and employment of SELPA staff to coordinate implementation of the plan.

Role of the Administrator of the SELPA: The SELPA Administrator will ensure that the local plan is implemented and will make recommendations to the SuperintendentsôCouncil when revisions are needed. They will facilitate the review, revision, and administration of the local plan. They will also facilitate development and approval of

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Description:

SELPA policies and procedures necessary to implement the local plan. Role of the individual LEAs: The individual LEAs ensure a full continuum of services are available in order to provide a free and appropriate public education to all students with disabilities for whom they are responsible. The individual LEAs, through the representative to the SuperintendentsôCouncil, will approve any policies and procedures needed to implement the local plan. Each LEA will approve and implement the local plan as well as any LEA policies and procedures needed to implement the plan. The LEAs through their representative to the SuperintendentsôCouncil directs the SELPA Administrator regarding the implementation, administration and operation of the local plan. The Special Education Directors provide input on the modification and implementation procedures for the operation of the local plan.

2. Coordinated system of identification and assessment:

Reference Number: 2

Document Title: Local Plan, Section B Governance and Administration

Document Location: SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

Description:

Direct Instructional support provided by program specialists: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA will observe, consult and assist service providers, as appropriate.
Role of the RLA/AU: Not applicable.
Role of the Administrator of the SELPA: The SELPA Administrator will ensure each LEA conducts child find activities through monitoring of each LEAôs data. The SELPA will also provide targeted and intensive support to LEAs as needed to assist them in meeting their obligation. The SELPA Administrator, or designee, will facilitate the annual consultation to the private schools. The SELPA will also participate in child find activities by establishing policies and procedures for the member LEAs and ensuring appropriate interagency agreements are in place. The SELPA Administrator, or designee, will serve on committees as interagency agreements are being reviewed, revised, or developed. The SELPA Administrator will ensure that interagency agreements are in place as required by California Education Code, and provide technical assistance and dispute resolution as needed. The SELPA Administrator, or designee, will also provide guidance to parents, as needed.
Role of the individual LEAs: Consistent with education code each LEA is

	responsible for identifying and assessing all students for whom they are the district of special education accountability. They are also responsible for conducting child find activities and implementing SELPA and LEA policies and procedures. The LEAs will also provide guidance to parents, staff, and community members. Through their representative to the SuperintendentsôCouncil, the LEAs will approve interagency agreements. Each individual LEA is responsible for implementing approved interagency agreements, as appropriate.

3. Coordinated system of procedural safeguards:

Reference Number:	3
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, to provide for alternate dispute resolution with districts as requested by parents. The program specialists assist parents with filing due process or compliance complaints when requested. The program specialists also assure procedural safeguards by providing technical assistance and guidance on forms and procedures to LEAs in the areas of assessment, identification, and placement. Role of the RLA/AU: Not applicable Role of the Administrator of the SELPA: The SELPA Administrator, or their designee, provides for alternate dispute resolution with districts as requested by parents. When requested, the SELPA Administrator, or their designee, assists parents with filing due process or compliance complaints. The SELPA Administrator, or their designee, also assures procedural safeguards by providing technical assistance and guidance on forms and procedures to LEAs in the areas of assessment, identification, and placement. The Administrator, or their designee, will also provide parents with a copy of their procedural safeguards upon request and will maintain a copy on their website. The SELPA Administrator, or their designee, also reviews compliance complaint determinations provided by the CDE and provides targeted or intensive

	assistance as appropriate. Role of the individual LEAs: The LEAs provide procedural safeguards to parents consistent with the education code, assist parents with understanding them, and ensure that they are implemented. The LEAs assist parents with filing complaints when requested. The LEAs will respond to all complaints.

4. Coordinated system of staff development and parent and guardian education:

Reference Number:	4
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA support parent and guardian education, provide for staff development, program development, and innovation of special methods and approaches. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: On an annual basis input is collected from the Special Education Directors from member LEAs to determine the staff development needs that the SELPA is requested to provide for teachers, administrators, volunteers, CAC members, and district governing board members. On an annual basis, the Community Advisory Committee will provide input on the parent and guardian education needs. The SELPA Administrator, or designee, will provide for needed training and supports as determined appropriate. The SELPA Administrator may also provide technical assistance to individual LEAs regarding staff development and parent and guardian education. Role of the individual LEAs: Individual LEAs will determine their staff development and parent and guardian education, based on their local needs. They will also provide input to the SELPA Administrator for any regional staff development needs. Consistent with education code requirements, they will assist in coordinating with other staff development programs in the LEAs.

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5. Coordinated system of curriculum development and alignment with the core curriculum:

Reference Number:	5
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, coordinate curricular resources for students with disabilities, as requested. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will provide technical assistance and staff development on curriculum develop and alignment with the common core, as determined appropriate. Role of the individual LEAs: LEAs will determine their needs for curriculum development and alignment with the core curriculum, based on their local needs. They ensure that each student with a disability has full access to the required core curriculum, any alternative curriculum and textbooks, and supplementary curriculum and textbooks as appropriate, and instructional materials to blind student or other students with print disabilities.

6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Reference Number:	6
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
	Direct Instructional support provided by the program specialist: Upon request, the program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, will evaluate the effectiveness of programs for students with disabilities.

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Description:	Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will facilitate the review of the Annual Budget and Service Plans, and the LEAsôAnnual Performance Indicators. This includes and any additional pertinent data such as the annual evaluation of services offered by the SELPA. They will also facilitate reviews by the Superintendents, Directors, CAC, and other interested parent, community or educational groups. The SELPA Administrator will also review the Funding Allocation Plan prior to the distribution of yearly funds to LEAs. Annual evaluation of services offered by the SELPA Office, completed in the spring of each year by the LEA Special Education Directors. Role of the individual LEAs: Individual LEAs through their representative to the SuperintendentsôCouncil, review the Annual Budget and Service Plans, and the evaluation of services offered by the SELPA. Each LEAsôSpecial Education Director provide input through the annual evaluation of SELPA services on the effectiveness of the local plan. Each individual LEA reviews and monitors Annual Performance Reports, the California School Dashboard, and other data sources to ensure students with disabilities receive a free and appropriate public education. Individual LEAs also engage in monitoring activities as required by the CDE. The Special Education Directors provide leadership for cooperative action among LEAs pertaining to the implementation, administration, and operation of the local plan.

7. Coordinated system of data collection and management:

Reference Number:	7
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
	Direct Instructional support provided by the program specialist: Not applicable. Role of the RLA/AU: Enter into any requested contracts on behalf of the SELPA to ensure a coordinated system of data collection and management. Role of the Administrator of the SELPA: The SELPA Administrator will

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Description:	approve the California Longitudinal Assessment and Pupil Data System (CALPADS) submission of each member LEA as required by the California Department of Education. The SELPA Administrator, or designee, will provide technical assistance and staff development to LEAs as requested and/or deemed necessary by the SELPA. Role of the individual LEAs: Individual LEAs are responsible for data entry, accuracy, and integrity. The LEAs gather, interpret, and report special education program data and quality indicators regarding current program operations and effectiveness. The LEAs will approve the California Longitudinal Assessment and Pupil Data System (CALPADS) submission as required by the California Department of Education.

8. Coordination of interagency agreements:

Reference Number:	8
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: Not applicable. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will serve on committees as interagency agreements are being reviewed, revised, or developed. The SELPA Administrator will ensure that interagency agreements are in place as required by California Education Code, and provide technical assistance and dispute resolution as needed. Role of the individual LEAs: Through their representative to the SuperintendentsôCouncil, the LEAs will approve interagency agreements. Each individual LEA is responsible for implementing approved interagency agreements, as appropriate.

9. Coordination of services to medical facilities:

Reference Number:	
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website,

	and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, assures students with disabilities have a full educational opportunity regardless of the district of residence. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will facilitate the coordination of these services by the designated LEAs and provide technical assistance to the medical facilities and LEAs as appropriate. Role of the individual LEAs: Each individual LEA is responsible for students with disabilities who are placed in a public hospital, state licensed children's hospital, psychiatric hospital, proprietary hospital, or a health facility for medical purposes when the hospital or facility is located within their boundaries, unless based on education code there is another district of special education accountability which would be responsible.

10. Coordination of services to licensed children's institutions and foster family homes:

Reference Number:	10
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, assure pupils have a full educational opportunity regardless of the district of special education accountability. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will facilitate the coordination of these services by the designated LEAs and provide technical assistance to the licensed children's institutions and foster family homes and LEAs as appropriate. Role of the individual LEAs: Special education services for students with disabilities residing in foster family homes or licensed children's institutions shall be the responsibility of the district in which the foster family home or the licensed children's institution is located, unless

	based on education code there is another district of special education accountability which would be responsible.

11. Preparation and transmission of required special education local plan area reports:

Reference Number:	11
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: Not applicable. Role of the RLA/AU: The RLA/AU reviews, sign and submit as appropriate any required special education local plan area reports.Role of the Administrator of the SELPA: The SELPA Administrator will ensure timely transmission of required reports and provide technical assistance to LEAs in completing those reports. Role of the individual LEAs: Individual LEAs will submit required accurate data in order for the SELPA to submit timely reports. The LEAs gather, interpret, and report special education program data and quality indicators regarding current program operations and effectiveness.

12. Fiscal and logistical support of the CAC:

Reference Number:	12
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
	Direct Instructional support provided by the program specialist: Not applicable. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will provide fiscal and logistical support CAC meetings, events, and trainings that are approved by the Superintendentsô Council. Role of the individual LEAs: The LEA through their representative to the

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Description: SuperintendentsôCouncil will ensure the SELPA has sufficient resources to provide fiscal and logistical support for the CAC. LEA Directors shall facilitate communication between their CAC representative from the LEA. Each LEA is responsible to appoint members to the CAC in accordance with CAC bylaws and LEA policies. Each LEAôs governing board encourages parental involvement through the members of CAC, receives and consider requests and recommendations from their CAC representatives and other parent groups.

13. Coordination of transportation services for individuals with exceptional needs:

Reference Number: 13

Document Title: Local Plan, Section B Governance and Administration

Document Location: SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

Description: Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, provides staff development as requested by the LEAs.
Role of the RLA/AU: Not applicable.
Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will provide technical assistance, training and support in coordinating transportation as requested by the LEAs.
Role of the individual LEAs: Each member LEA is responsible for providing transportation for their students with disabilities as determined by their IEP teams.

14. Coordination of career and vocational education and transition services:

Reference Number: 14

Document Title: Local Plan, Section B Governance and Administration

Document Location: SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

Direct Instructional support provided by the program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA, support

Description:	staff development, program development, and innovation of special methods and approaches. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will provide technical assistance and staff development as needed. The SELPA Administrator, or designee, may provide targeted or intensive support to LEAs based on identified needs in the Annual Performance Report and assist LEAs in completing any monitoring activities required by the CDE. The SELPA Administrator, or designee, will serve on committees as interagency agreements that address this area as they are being reviewed, revised, or developed. The SELPA Administrator will ensure that interagency agreements are in place as required by California Education Code, and provide technical assistance and dispute resolution as needed. Role of the individual LEAs: Each LEA will provide appropriate career and vocational education and transition services as required under state and federal laws. They may also provide staff development in this area. Additionally, through their representative to the Superintendentsô Council, the LEAs will approve interagency agreements. Each individual LEA is responsible for implementing approved interagency agreements, as appropriate.

15. Assurance of full educational opportunity:

Reference Number:	15
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by program specialist: The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA assure pupils have a full educational opportunity regardless of the district of special education accountability. Role of the RLA/AU: Not applicable. Role of the Administrator of the SELPA: Through approval of the Annual Services Plan the SELPA Administrator will ensure that the full continuum of services is provided. The SELPA Administrator will be responsible. The SELPA Administrator, or designee, will assist with intra- and inter-SELPA Transfers, as needed. Additionally, professional development and technical assistance is available upon request or as

	determined to be needed by the SELPA to LEAs and/or nonpublic schools. Role of the individual LEAs: Each LEA, through their representative to the SuperintendentsôCouncil will determine the regional programs needed to meet the needs of the students with disabilities within the SELPA. Additionally, each LEA is responsible for providing a full continuum of services for students for whom they are the district of special education accountability.

16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01ð The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting ofspecial education funding.

Reference Number:	16
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: Not applicable. Role of the RLA/AU: The role of the RLA/AU is to receive federal and state funds on behalf of the SELPA, and distribute the funds as determined by the SuperintendentsôCouncil. Role of the Administrator of the SELPA: The SELPA Administrator will facilitate the distribution of funds in accordance to the funding allocation plan approved by the SuperintendentsôCouncil. The SELPA Administrator will also facilitate the Annual Budget Plan. Role of the individual LEAs: Each LEA through their representative to the SuperintendentsôCouncil, determines and approves the distribution allocation of funds to the member LEAs and the Annual Budget Plan. The LEAs will also submit required fiscal reports as required by state and federal laws.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Reference Number:	17
Document Title:	Local Plan, Section B Governance and Administration

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Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Direct Instructional support provided by the program specialist: A program specialist is a pupil services employee possessing (or eligible for) one of the following California credentials: Special Education, Clinical Rehabilitative Services, Adapted Physical Education, or School Psychology. He/she shall also have an in-depth knowledge of specific disabilities, preschool, and/or vocational development, depending upon the needs of the SELPA. The program specialists and others that are assigned to carry out these duties, whether they are employed by the SELPA or the LEA services shall be available to all students with disabilities, their families, and LEA staff. They shall work in a cooperative manner planning activities to meet the needs of the students with disabilities within the SELPA. They help to coordinate the delivery of services by serving on SELPA committees that deal with topics such as staff development, infant and preschool services, low incidence services, transition between districts, and the SELPAôs CAC. Program specialistsôservices and responsibilities may include, but are not limited to: ÅAssure that students with disabilities have full educational opportunity regardless of LEA of residence ÅPlan, direct, coordinate and evaluate instructional programs in accordance with state and federal regulations ÅProvide direct instructional support, as directed ÅIdentify needs and develop short and long-range plans for staff development, curriculum development, and program effectiveness ÅProvide staff development and training for general and special education administrators and staff ÅRepresent the South County SELPA on committees ÅCoordinate student placements across LEA and SELPA boundaries ÅDevelop and disseminate forms, policies and procedures throughout the SELPA ÅMonitor services and programs in nonpublic schools ÅProvide direction to LEAs regarding complaints filed with the CDE ÅDevelop and submit proposals for grants and research projects, as requested ÅAssure appropriate coordination of general and special education instructional resources for students the state including those that are part of the Focused Monitoring and the Quality Assurance Process ÅConduct audits or reviews for the LEAs as requested Role of the RLA/AU: The RLA/AU will hire staff to perform these duties

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upon request of the SuperintendentsôCouncil.
Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will hire, supervise, evaluate, and discipline the program specialists who are employed by the SELPA, and provide technical support needed for the implementation of the duties above for those carrying out these functions regardless of their employer. The SELPA Administrator will annually request an allocation for the services of the staff required to provide the function in EC 56836 to serve SELPA-wide needs from the SuperintendentsôCouncil.

Role of the individual LEAs: Each LEA individually decides on its allocation of staff who perform the duties of programs specialists listed above. LEAs may request to enter into an MOU with the SELPA on an individual basis for the services of a program specialist within their LEA. The individual LEAs will select, direct the work, supervise, evaluate and discipline staff that they employ to carry out these functions.
Individual LEAs, through their representative to the Superintendentsô Council, determine annually the allocation the services of the staff required to provide the functions in EC 56836 to serve SELPA-wide needs.
ÅServe as LEA representatives and commit LEA resources, as appropriate
ÅInterpret and implement new laws and regulations (Federal and State)
ÅDesign and implement alternative dispute resolution strategies
ÅCoordinate mediation and due process issues for LEAs as requested
ÅServe as liaison with other public agencies (such as: San Diego Regional Center, San Diego County Health and Human Services)
ÅProvide support to LEAs in the area of positive behavior intervention
ÅCoordinate program reviews and the effectiveness of the Local Plan
ÅAssist in the preparation, implementation and follow-up of reviews by

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age:

Reference Number:	1
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

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Description:

The South County Special Education Local Plan Area (SELPA) and its member districts ensure that special education services are available for all eligible individuals 0 - 5 years of age residing within the member districts, and that those individuals have a right to participate in public education services. Individuals birth through 2 years of age with a disability, as identified by the individualized family service plan (IFSP) team, have a right to early intervention services as mandated by the Individuals with Disabilities Education Act (IDEA) - Part C. Part C is a program administered by the state of California that serves infants and toddlers through age two with developmental delays, or a diagnosed physical or mental condition that has a high probability of resulting in developmental delay. The Early Intervention services may be delivered through an IFSP, which is a family focused, outcome-oriented plan that focuses on the developmental needs of the child and the concerns of the family.

The South County SELPA and member districts further ensure that early intervention services designed to meet the needs of the identified infants and toddlers aged 0-2 and their families will be provided by, and agreed to through an interagency agreement between San Diego Regional Center and San Diego County Special Education Local Plan Areas, and the Superintendent of Schools, San Diego County Office of Education (SDCOE) for California Early Start Program. The SDCOE Early Start will provide educational services, as deemed appropriate by the IFSP team, to identified children who are not eligible for the San Diego Regional Center and have a Solely Low Incidence disability (i.e. Deafness, Hard of Hearing, Blindness, Orthopedic Impairment, etc.).

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Reference Number: 2

Document Title: Local Plan, Section B Governance and Administration

Document Location: SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net

Members of the public, including parents or guardians of students with disabilities who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual

Description:	administrator through: ÅContacting their school of attendance to communicate with the site administrator ÅContacting their LEA to communicate with a district administrator ÅContacting the SELPA office to request communication with the SELPA Administrator ÅContacting their LEA governing board as they are responsible to address questions and concerns of the public, including parents or guardians of students with disabilities who are receiving services under the Local Plan ÅProviding public comment at the SuperintendentsôCouncil meeting.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number:	3
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Member Local Education Agencies comprising the San Diego South County SELPA agree to the following with respect to conflict resolution involving any governance and administrative issues of the Local Plan: All participating LEAôs will discuss any areas of conflict at the level of the Operations Committee. Any areas regarding laws or policies of the California Department of Education (CDE) will be referred to the State Director or Special Education. Advice from the CDE will be brought back to the Operations Committee by the SELPA Administrator. The Operations Committee will reconsider the issue and reach accord. In the event that any issue cannot be resolved by the Operations Committee, the SELPA Administrator will convey the issue to the SuperintendentsôCouncil for resolution. In the event that the issue cannot be resolved by the SuperintendentsôCouncil, the member districts may use alternative dispute resolution such as an internal review panel, mediation or the use of a Alternative Dispute Resolution Mediator. The results of such mediation shall be final and binding on all parties involved.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been

considered and, where appropriate, utilized:

Reference Number:	4
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Each LEA shall ensure that a pupil is referred for special educational instruction and services only after the resources of the general education program have been considered and, where appropriate, utilized. Such resources may include, but not limited to, response to intervention models, student success teams, early literacy programs, and remedial programs. Each LEA will develop, implement, and revise their own policies and procedures as needed.

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number:	5
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	Each LEA that contracts with a nonpublic, nonsectarian school shall evaluate the placement of its pupil(s) in such schools on at least an annual basis as part of the annual IEP review. The IEP team will determine if the student is making appropriate educational progress through review of progress on IEP goals, including those specific to a Behavior Intervention Plan as well as any other assessments or pertinent data. The LEA will observe a pupil during instruction and will conduct a walkthrough of the facility. An LEA representative shall review the master contract, the individual services agreements, and the IEP to ensure that

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in *EC* 56026(c)(4)) who has been incarcerated in a county jail and remains eligible for

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special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (*EC* Section 56040)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (*EC* Section 56041)

Reference Number:	6
Document Title:	Local Plan, Section B Governance and Administration
Document Location:	SELPA Office, https://www.sdcoe.net/student-services/special-education/scselpa/Pages/south-county.aspx, each LEA's website, and the San Diego County Office of Education website, www.sdcoe.net
Description:	The SELPA will provide technical support to any districts identified as the DOR for students age 18 to 21 who are incarcerated in a county jail and remaining eligible for special education to assist in meeting their obligation. The SELPA may facilitate collaboration with the county jails as requested.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A.Potter, Ed.D.
Superintendent

FROM:
Educational Services,
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: PROFESSIONAL DEVELOPMENTS ï DECEMBER

BACKGROUND INFORMATION:
In order to stay in compliance with State, Federal and local laws, our staff at the different sites and/or departments will participate in diverse professional developments throughout the year. These trainings/conferences and/or workshops will give our staff the opportunity to be better prepared and will reflect in the academic success of our students.

The following is a list of professional developments up for the December 14, 2020 Board meeting:

- CASBO-CBO Symposium
- CASCWA Virtual State Conference and Model SARB Awards Presentation
- Coaching for Co-Teachers
- Corwin Distance Learning Leadership Institute Series
- ELRISE, English Learner Roadmap Aligned LCAP Toolkit Workshop
- ELRISE, Roadmap Administrator Strand, 4-Day Series
- ELRISE, The English Learner Roadmap Elementary Teacher Strand
- Enhancing Equity with Socio-Emotional Learning
- Foundations of the California EL Roadmap: Affirming, Welcoming and Responding to the Diverse Range of English Language Learners
- FPM Training for Local Education Agencies
- It Can Be Done: Safely Reopening K-12 Schools During COVID-19
- San Diego County Administrators of Special Education Meeting
- The 2020 Annual Summit on Student Engagement and Attendance
- Virtual CABE Mini-Conference

Cost implications might include: Registration fees, lodging, parking, meals, mileage and substitute teacher compensation, as needed.

RECOMMENDATION:
Approve/Ratify the attendance and participation of District staff (see attached list) to the different professional developments, as scheduled.

LCAP GOAL AND ACTION/SERVICE:
Goal 1: Student Achievement ï Action 1.14: Provide professional development opportunities to improve teaching and learning in the areas of English Language Arts (ELA), English Language Development (ELD), Mathematics, Science, and Social Studies. Professional development includes training specifically designed to address the achievement gap for students with disabilities.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

APPROXIMATE COST	
$4,928.00	General, Title III, Title II and CARES Funds
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Professional Development Backup Information ï December 14, 2020

PARTICIPANT(S)	EVENT	PLACE	FROM/TO	COST	FUNDING
Marilyn Adrianzen	CASBO-CBO Symposium	Online	November 19 & 20, 2020	$595.00	General Fund
Nadia Aviles, Omar Calleros	CASCWA Virtual State Conference and Model SARB Awards Presentation	Online	April 26-27, 2021	$350.00	Title II Fund
Oscar Madera	Coaching for Co-Teachers	Online	December 10, 2020	$0	No Cost
Maria Rodriguez, Maria Preciado	Corwin Distance Learning Leadership Institute Series	Online	January 14, 21 & 28, 2021 February 4, 11, & 18, 2021	$398.00	CARES Act Fund
Cynthia Gonz§lez, Adriana Aguilar, Luis Ramos	ELRISE, English Learner Roadmap Aligned LCAP Toolkit Workshop	Online	January 12 & 28, 2021	$75.00	Title II Fund
Cynthia Gonz§lez, Lorena Varela-Reed, Laura English, Consuelo Carranza, Russell Little, Efra²n Burciaga, Manuel Boj· rquez, Mar²a Rodr²guez, Irene Herrera-Cevallos	ELRISE, Roadmap Administrator Strand, 4-Day Series	Online	January 13, 2021 February 10,2021 April 1, 2021 April 27, 2021	$360.00	Title II Fund
3 Teachers from each Elementary school (TBD)	ELRISE, The English Learner Roadmap Elementary Teacher Strand	Online	January 12, 2021 February 8, 2021 March 23, 2021 April 21, 2021	$2,950.00 (Registration fees & Teacher compensation)	Title II Fund

Rick Quintana, Denise Villezcas, Karina Victorino, Omar Calleros, Veronica Aguayo, Maida Gonzales, Marisela Gonzalez	Enhancing Equity with Socio-Emotional Learning	Online	November 18, 2020 December 2 & 9, 2020	$0	No Cost
Cynthia Gonz§lez, Luis Ramos Adriana Aguilar,	Foundations of the California EL Roadmap: Affirming, Welcoming and Responding to the Diverse Range of English Language Learners	Online	December 9 &16, 2020 December 9 &15, 2020	$0	No Cost
Marilyn Adrianzen, Cynthia Gonz§lez, Adriana Aguilar, Luis Ramos, Amber Elliott	FPM Training for Local Education Agencies	Online	December 8-11, 2020	$0	No Cost
Omar Calleros	It Can Be Done: Safely Reopening K-12 Schools During COVID-19	Online	December 10, 2020	$0	No Cost
Oscar Madera, Kathleen Cordero	San Diego County Administrators of Special Education Meeting	Online	December 16, 2020	$0	No Cost
Nadia Avil®s, Denise Villezcas, Karina Victorino, Omar Calleros, Ver· nica Medina, Ver· nica Aguayo, Rodrigo Am®zquita,	The 2020 Annual Summit on Student Engagement and Attendance	Online	December 3, 2020	$0	No Cost

Nirvana Bustos, Rafael Estrada, Adriana Garcia, Maida Gonzales, Marisela Gonzalez					
David Farkas, Cynthia Gonzalez, DELAC Parents: Laura Galeana, Daisy Perez, Nancy Rocha, Alejandrina Ruiz	Virtual CABE Mini-Conference	Online	December 12, 2020	$350.00	Title III Fund

BUSINESS

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: PURCHASING REPORT

BACKGROUND INFORMATION:
In order for the District to conduct the educational programs, expenditures are necessary. The function of a purchase order is to receive pre-approval for expenditures and set aside funds before services are performed and goods are received. When possible, purchase orders are made estimating the amount to be used over the course of the school year. Purchase orders are created and approved in the Business Services Department in addition to requisitions created by sites and other departments.

Report #5 (November 3, 2020 through Decmber 4, 2020): ▪ General Fund: 0000006765-0000006771, 0000006773-0000006784, 0000006786-0000006799, 0000006801-0000006804, 0000006806-0000006825 ▪ Child Development Fund: 0000006772, 0000006800 ▪ Child Nutrition Fund: 0000006785, 0000006805.

RECOMMENDATION:
Approve/Ratify the following purchase orders incurred by the District during the period November 3, 2020 through December 4, 2020.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$1,318,075.77	As listed above
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

PO Date	PO No.	Supplier	Supplier	PO Ref	Fund	Resource	Object	Site	Total by Account
11/3/2020	0000006765	004056	OPTIMUM FLOORCARE	MAINTENANCE SUPPLIES	0100	8150000	4400000	070	6,982.20
11/6/2020	0000006766	004678	AMAZON.COM, INC.	MAINTENANCE EQUIPMENT	0100	8150000	4400000	070	817.82
11/9/2020	0000006767	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	4300010	016	2,302.70
11/9/2020	0000006768	0000000245	OFFICESUPPLY.COM	INSTRUCTIONAL SUPPLIES	0100	0000000	4300001	024	543.06
11/9/2020	0000006769	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	4300001	020	1,347.08
11/9/2020	0000006770	000828	POSITIVE PROMOTIONS	OFFICE SUPPLIES	0100	8150000	4300007	070	1,491.94
11/10/2020	0000006771	003313	BEST BUY	TECHNOLOGY EQUIPMENT	0100	3220000	4400000	080	3,124.73
11/12/2020	0000006773	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	4300010	020	67.13
11/12/2020	0000006773	001755	WILLIAM V. MAC GILL & CO.	MEDICAL SUPPLIES	0100	0000000	4300010	020	925.87
11/12/2020	0000006774	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4300020	069	4,012.68
11/12/2020	0000006775	001502	CALIFORNIA DEPT. OF JUSTICE	CONTRACTED SERVICES	0100	0000000	5800010	062	3,000.00
11/12/2020	0000006776	004678	AMAZON.COM, INC.	LIBRARY SUPPLIES	0100	3220000	4300001	012	305.59
11/12/2020	0000006777	002990	ULINE	OFFICE SUPPLIES	0100	0000000	4300011	025	450.22
11/12/2020	0000006778	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	4300001	020	1,337.39
11/12/2020	0000006779	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4300020	069	2,342.68
11/12/2020	0000006780	004678	AMAZON.COM, INC.	INSTRUCTIONAL EQUIPMENT	0100	3220000	4300001	020	513.93
11/13/2020	0000006781	0000000728	A & I REPROGRAPHICS	COVID SUPPLIES	0100	3210000	4300000	010	16,751.89
11/17/2020	0000006782	004601	SIR SPEEDY PRINTING 02890	CONTRACTED SERVICES	0100	0000000	5600005	071	6,411.90
11/17/2020	0000006783	004048	BROADWAY AUTO GLASS	CONTRACTED SERVICES	0100	0982000	5600005	074	2,000.00
11/17/2020	0000006784	0000000303	ACHIEVE3000, INC	CONTRACTED SERVICES	0100	3220000	5800006	012	2,630.00
11/17/2020	0000006786	0000000303	ACHIEVE3000, INC	CONTRACTED SERVICES	0100	3220000	5800006	061	35,919.00
11/17/2020	0000006787	0000000755	THRASHER TERMITE & PEST CONTROL OF	PROFESSIONAL SERVICES	0100	8150000	5600006	070	17,651.00
11/17/2020	0000006788	0000000755	THRASHER TERMITE & PEST CONTROL OF	PROFESSIONAL SERVICES	0100	8150000	5600006	070	7,665.00
11/17/2020	0000006789	0000000740	ORANGE COUNTY INDUSTRIAL PLASTICS	COVID SUPPLIES	0100	3220000	4300000	080	1,516.04
11/17/2020	0000006790	0000000756	NATIONAL AUTO FLEET GROUP	CAFETERIA TRUCK	0100	3220000	6400000	085	132,714.59
11/18/2020	0000006791	000809	OFFICE DEPOT	OFFICE SUPPLIES	0100	0000000	4300011	061	1,971.64
11/19/2020	0000006792	0000000757	CORWIN	REGISTRATION FEES	0100	3220000	5200003	025	199.00
11/20/2020	0000006793	003377	SOUTHWEST SCHOOL & OFFICE	COVID SUPPLIES	0100	3220000	4300000	080	11,798.63
11/23/2020	0000006794	000809	OFFICE DEPOT	INSTRUCTIONAL SUPPLIES	0100	0000000	4300001	016	490.26
11/25/2020	0000006795	002722	YMCA OF SAN DIEGO COUNTY	PROFESSIONAL SERVICES	0100	4124000	5800010	061	100,035.00
11/25/2020	0000006795	002722	YMCA OF SAN DIEGO COUNTY	PROFESSIONAL SERVICES	0100	9065005	5800010	061	874,819.88
11/25/2020	0000006796	003649	SAN DIEGO COUNTY VECTOR	CONTRACTED SERVICES	0100	8150000	5600005	070	117.18
11/25/2020	0000006797	0000000390	DANNIS WOLIVER KELLEY	LEGAL SERVICES	0100	0000000	5800002	063	7,957.50
11/25/2020	0000006797	0000000390	DANNIS WOLIVER KELLEY	LEGAL SERVICES	0100	0000000	5800150	054	864.50
11/25/2020	0000006798	004309	BEST BEST & KRIEGER LLP	LEGAL SERVICES	0100	0000000	5800002	063	4,238.66
11/25/2020	0000006798	004309	BEST BEST & KRIEGER LLP	LEGAL SERVICES	0100	0000000	5800200	062	6,285.04
11/25/2020	0000006798	004309	BEST BEST & KRIEGER LLP	LEGAL SERVICES	0100	0000000	5800002	071	2,623.50
11/30/2020	0000006799	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4300020	069	6,908.44
11/30/2020	0000006801	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4300020	069	3,706.90
11/30/2020	0000006802	004678	AMAZON.COM, INC.	TECHNOLOGY SUPPLIES	0100	0000000	4300002	067	650.70
11/30/2020	0000006803	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	0100	0000000	4300020	069	5,561.11
11/30/2020	0000006804	0000000080	NTT AMERICA SOLUTIONS, INC	CONTRACTED SERVICES	0100	0000000	5600005	067	7,400.00
11/30/2020	0000006806	004628	FOLLETT SCHOOL SOLUTIONS,INC	INSTRUCTIONAL SUPPLIES	0100	3220015	4200000	020	213.75
11/30/2020	0000006807	001178	SAN DIEGO COUNTY	REGISTRATION FEES	0100	4035000	5200003	061	270.00
12/3/2020	0000006808	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	6500200	4300001	054	156.17

PO Date	PO No.	Supplier	Supplier	PO Ref	Fund	Resource	Object	Site	Total by Account
12/3/2020	0000006809	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	3220000	4300001	022	333.85
12/3/2020	0000006810	001012	CDW GOVERNMENT LLC	TECHNOLOGY SUPPLIES	0100	0000000	5800006	067	598.20
12/3/2020	0000006811	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	3220000	4300000	054	404.01
12/3/2020	0000006812	0000000315	ACSA FOUNDATION FOR EDUCATIONAL	REGISTRATION FEES	0100	4035000	5200003	061	596.00
12/3/2020	0000006813	0000000033	ORANGE COUNTY DEPT. OF EDUCATION	CONTRACTED SERVICES	0100	0490000	5800010	052	542.00
12/3/2020	0000006814	004678	AMAZON.COM, INC.	OFFICE SUPPLIES	0100	0000000	4300001	025	581.02
12/3/2020	0000006815	002355	I B TROPHIES & AWARDS	OFFICE SUPPLIES	0100	0000000	4300011	025	26.62
12/3/2020	0000006816	004678	AMAZON.COM, INC.	INSTRUCTIONAL SUPPLIES	0100	0000000	4300001	012	929.23
12/4/2020	0000006817	001178	SAN DIEGO COUNTY	REGISTRATION FEES	0100	4035000	5200003	061	200.00
12/4/2020	0000006818	001178	SAN DIEGO COUNTY	REGISTRATION FEES	0100	4035000	5200003	061	100.00
12/4/2020	0000006819	004678	AMAZON.COM, INC.	GROUNDS SUPPLIES	0100	8150000	4300007	070	271.49
12/4/2020	0000006820	004420	UNITED PLUMBING HEATING AIR	CONTRACTED SERVICES	0100	8150000	5600005	070	1,200.00
12/4/2020	0000006821	004628	FOLLETT SCHOOL SOLUTIONS,INC	INSTRUCTIONAL SUPPLIES	0100	3220015	4200000	020	9,995.00
12/4/2020	0000006822	004628	FOLLETT SCHOOL SOLUTIONS,INC	LIBRARY SUPPLIES	0100	0000000	4300001	020	484.88
12/4/2020	0000006823	0000000223	NINYO & MOORE	CONTRACTED SERVICES	0100	9010075	5800010	080	5,500.00
12/4/2020	0000006824	000983	CASBO	REGISTRATION FEE	0100	0000000	5200003	071	595.00
12/4/2020	0000006825	004864	DOUGLAS W SMITH	CONTRACTED SERVICES	0100	0982000	5600005	074	1,115.00
							Total for 0100		**1,312,564.60**
11/12/2020	0000006772	000136	WAXIE SANITARY SUPPLY	CUSTODIAL SUPPLIES	1200	6105000	4300020	076	3,717.19
11/30/2020	0000006800	001161	HOME DEPOT	CUSTODIAL EQUIPMENT	1200	6105000	4300020	076	579.44
							Total for 1200		**4,296.63**
11/17/2020	0000006785	000506	DION INTERNATIONAL TRUCK INC.	CONTRACTED SERVICES	1300	5310000	5600005	085	841.69
11/30/2020	0000006805	000809	OFFICE DEPOT	OFFICE SUPPLIES	1300	5310000	4300011	085	372.85
							Totall for 1300		**1,214.54**
							Grand Total		**1,318,075.77**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: EXPENDITURE REPORT

BACKGROUND INFORMATION:
The District is required to pay for goods and services it uses to conduct the educational and support programs. Prior to payment, supporting documents such as contracts with the appropriate approvals and proof of receipt for the goods or services are collected. Invoices to be paid are submitted to the Business Services Department for payment processing. Warrants are printed at San Diego County Office of Education then returned to the Business Services Department for signature.

The following are expenditures incurred by the District during the period of November 3, 2020 through December 2, 2020 with checks #14-724911 through #14-731038 for a total expenditure of $704,863.79 from the following sources:

General Fund - $562,769.93
Child Nutrition-$142,093.86

RECOMMENDATION:
Approve/Ratify the expenditures incurred by the District during the period of November 3, 2020 through December 2, 2020 for a total expenditure of $704,863.79.

LCAP GOAL AND ACTION/SERVICE (please indicate):
Goal No.: Base Services and Safety
2.1 Maintain basic operating services of the district including MOT personnel, transportation, contracted services, and utilities.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$704,863.79	Various (see above)
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Warrant ID	Payee	Payment Date	Total Warrant Amo	Fund	Description
14724911	SUNBELT RENTALS, INC.	11/5/2020	4564.90	0100	CONTRACTED SERVICES
14724912	MRC SMART TECHNOLOGY SOLUTIONS	11/5/2020	8343.68	0100	MAINTENANCE AGREEMENT
14724913	EBS - EDUATIONAL BASED SERVICES	11/5/2020	52288.00	0100	PROFESSIONAL SERVICES
14724914	DANNIS WOLIVER KELLEY	11/5/2020	4755.20	0100	LEGAL SERVICES
14724915	CAPITOL ADVISORS GROUP, LLC	11/5/2020	2000.00	0100	PROFESSIONAL SERVICES
14724916	ACCO ENGINEERED SYSTEMS, INC.	11/5/2020	4164.30	0100	CONTRACTED SERVICES
14724917	JOHNSON CONTROLS	11/5/2020	1907.51	0100	CONTRACTED SERVICES
14724918	A & I REPROGRAPHICS	11/5/2020	11055.05	0100	COVID SUPPLIES
14724919	PEAR DECK, INC	11/5/2020	1980.00	0100	INSTRUCTIONAL MATERIAL
14724920	CLASSKICK	11/5/2020	749.00	0100	INSTRUCTIONAL MATERIAL
14724921	GRAINGER	11/5/2020	1452.18	0100	MAINTENANCE SUPPLIES
14724922	SOUTH BAY FENCE, INC.	11/5/2020	830.00	0100	MAINTENANCE SUPPLIES
14724923	GOPHER SPORT	11/5/2020	501.36	0100	INSTRUCTIONAL SUPPLIES
14724924	ATKINSON, ANDELSON, LOYA, RUUD	11/5/2020	387.42	0100	LEGAL SERVICES
14724925	NAPA AUTO AND TRUCK PARTS	11/5/2020	178.33	0100	MAINTENANCE SUPPLIES
14724926	SMART & FINAL	11/5/2020	109.32	0100	REFRESHMENTS
14724927	PRINT TO MAIL DOCUMENT SYSTEM	11/5/2020	253.31	0100	INSTRUCTIONAL SUPPLIES
14724928	SOUTHWEST SCHOOL & OFFICE	11/5/2020	49616.46	0100	INSTRUCTIONAL SUPPLIES
14724929	SAN YSIDRO SCHOOL DISTRICT	11/5/2020	3264.48	0100	PCARD REPLENISH
14724930	AMAZON.COM, INC.	11/5/2020	7900.24	0100	INSTRUCTIONAL SUPPLIES
14724931	CALIFORNIA FINANCIAL SERVICES	11/5/2020	20000.00	0100	PROFESSIONAL SERVICES
14726058	U.S. BANK	11/9/2020	2500.00	0100	PROFESSIONAL SERVICES
14726059	FIREFLY COMPUTERS LLC	11/9/2020	86867.37	0100	TECHNOLOGY EQUIPMENT
14726060	GALLAGHER BENEFIT SERVICES, INC	11/9/2020	436.90	0100	PROFESSIONAL SERVICES
14726965	TOM SILVA CONSULTING	11/12/2020	2287.50	0100	PROFESSIONAL SERVICES
14726966	EDPUZZLE, INC.	11/12/2020	1200.00	0100	INSTRUCTIONAL MATERIAL
14726967	BENCHMARK EDUCATION COMPANY	11/12/2020	3092.59	0100	INSTRUCTIONAL SUPPLIES
14727857	VECTOR USA	11/16/2020	7363.53	0100	PROFESSIONAL SERVICES
14727858	BMR HEALTH SERVICES, INC	11/16/2020	41601.12	0100	PROFESSIONAL SERVICES
14727859	EBS - EDUATIONAL BASED SERVICES	11/16/2020	21280.00	0100	PROFESSIONAL SERVICES
14727860	PANERA BREAD COMPANY	11/16/2020	274.77	0100	REFRESHMENTS
14727861	GO-BOX LLC	11/16/2020	8184.64	0100	TECHNOLOGY EQUPMENT
14727862	SEESAW	11/16/2020	1688.50	0100	INSTRUCTIONAL LICENSES
14727863	PARADIGM HEALTHCARE SERVICES	11/16/2020	502.11	0100	CONTRACTED SERVICES
14727864	CURRICULUM ASSOC. INC.	11/16/2020	7600.00	0100	INSTRUCTIONAL SUPPLIES

Warrant ID	Payee	Payment Date	Total Warrant Amo	Fund	Description
14727865	SCHOOL SPECIALTY	11/16/2020	536.27	0100	OFFICE SUPPLIES
14727866	SPRINT	11/16/2020	4775.59	0100	CONTRACTED SERVICES
14727867	THE INSTITUTE FOR EFFECTIVE	11/16/2020	10226.04	0100	PROFESSIONAL SERVICES
14727868	CDW GOVERNMENT LLC	11/16/2020	501.33	0100	TECHNOLOGY SUPPLIES
14727869	REPUBLIC SERVICES	11/16/2020	9323.10	0100	UTILITIES
14727870	ASELTINE SCHOOL	11/16/2020	5342.44	0100	NON-PUBLIC SERVICES
14727871	TEAMTALK NETWORK	11/16/2020	397.80	0100	CONTRACTED SERVICES
14727872	SPARKLETTS	11/16/2020	51.18	0100	CONTRACTED SERVICES
14727873	XEROX CORPORATION	11/16/2020	4019.92	0100	MAINTENANCE AGREEMENT
14729003	CORODATA RECORDS MANAGEMENT, INC.	11/19/2020	132.06	0100	CONTRACTED SERVICES
14729004	WINET PATRICK GAYER CREIGHTON	11/19/2020	1128.15	0100	LEGAL SERVICES
14729005	ACSA FOUNDATION FOR EDUCATIONAL	11/19/2020	5212.00	0100	REGISTRATION FEES
14729006	NEARPOD INC	11/19/2020	5000.00	0100	INSTRUCTIONAL LICENSING
14729007	CYNTHIA ARREDONDO	11/19/2020	29.98	0100	REIMBURSEMENT
14729008	COURTNEY TIRE SERVICE	11/19/2020	709.15	0100	MAINTENANCE SUPPLIES
14729009	REFRIGERATION SUPPLIES	11/19/2020	333.27	0100	MAINTENANCE SUPPLIES
14729010	MANUEL BOJORQUEZ	11/19/2020	19.55	0100	REIMBURSEMENT
14729011	UNITED RENTALS	11/19/2020	4294.12	0100	MAINTENANCE SERVICES
14729012	BENCHMARK EDUCATION COMPANY	11/19/2020	8599.28	0100	INSTRUCTIONAL SUPPLIES
14729013	CALIFORNIA ELECTRIC SUPPLY	11/19/2020	751.01	0100	MAINTENANCE SUPPLIES
14729014	HD SUPPLY FACILITIES	11/19/2020	1919.67	0100	MAINTENANCE SUPPLIES
14729015	PEARSON	11/19/2020	10285.00	0100	INSTRUCTIONAL SUPPLIES
14729016	RUSSELL SIGLER, INC	11/19/2020	499.48	0100	MAINTENANCE SUPPLIES
14729017	SAN DIEGO CENTER FOR CHILDREN	11/19/2020	4956.35	0100	PROFESSIONAL SERVICES
14729018	FLYERS ENERGY	11/19/2020	2242.92	0100	CONTRACTED SERVICES
14729019	STOTZ EQUIPMENT	11/19/2020	35.86	0100	GROUNDS SUPPLIES
14730308	P.I.P.S.	11/23/2020	74440.66	0100	PROFESSIONAL SERVICES
14730310	ACHIEVE3000, INC	11/23/2020	2630.00	0100	CONTRACTED SERVICES
14730312	WALSH & ASSOCIATES, APC	11/23/2020	365.00	0100	LEGAL FEES
14730315	POWERSCHOOL GROUP LLC	11/23/2020	10129.57	0100	CONTRACTED SERVICES
14730319	HOME DEPOT	11/23/2020	2499.88	0100	CUSTODIAL SUPPLIES
14730320	CALIFORNIA DEPT. OF JUSTICE	11/23/2020	49.00	0100	CONTRACTED SERVICES
14730321	TURF STAR INC.	11/23/2020	1920.85	0100	GROUNDS SUPPLIES
14730323	AT&T	11/23/2020	5004.78	0100	UTILITIES
14730324	VALLEY INDUSTRIAL SPECIALTIES	11/23/2020	2760.22	0100	MAINTENANCE SUPPLIES

Warrant ID	Payee	Payment Date	Total Warrant Amo	Fund	Description
14730326	BROADWAY AUTO GLASS	11/23/2020	660.23	0100	CONTRACTED SERVICES
14730327	OPTIMUM FLOORCARE	11/23/2020	7314.35	0100	CUSTODIAL SUPPLIES
14730328	RUSSELL SIGLER, INC	11/23/2020	505.11	0100	MAINTENANCE SUPPLIES
14730331	FOLLETT SCHOOL SOLUTIONS,INC	11/23/2020	10800.21	0100	INSTRUCTIONAL SUPPLIES
14731037	SAN DIEGO GAS & ELECTRIC	11/30/2020	1086.17	0100	UTILITIES
14731038	MANUEL BOJORQUEZ	11/30/2020	102.61	0100	REIMBURSEMENT
Total Fund 01			**$ 562,769.93**		
14730309	GOLD STAR FOODS	11/23/2020	70372.52	1300	CAFETERIA FOOD
14730311	HEARTLAND SCHOOL SOLUTIONS	11/23/2020	2275.00	1300	CONTRACTED SERVICES
14730313	SYSCO SAN DIEGO INC.	11/23/2020	771.05	1300	CAFETERIA FOOD
14730314	EMS LINQ INC	11/23/2020	23797.10	1300	CONTRACTED SERVICES
14730316	DION INTERNATIONAL TRUCK INC.	11/23/2020	1683.38	1300	CONTRACTED SERVICES
14730317	HOLLANDIA DAIRY INC.	11/23/2020	36934.81	1300	CAFETERIA FOOD
14730318	P&R PAPER SUPPLY COMPANY, INC.	11/23/2020	3095.57	1300	CAFETERIA PAPER GOODS
14730322	LLOYD PEST CONTROL CO.	11/23/2020	224.00	1300	CONTRACTED SERVICES
14730325	CALIFORNIA DEPARTMENT OF	11/23/2020	71.25	1300	CONTRACTED SERVICES
14730329	AMERICAN PRODUCE DISTRIBUTORS	11/23/2020	475.20	1300	CAFETERIA FOOD
14730330	GALASSO'S BAKERY	11/23/2020	1590.74	1300	CAFETERIA FOODS
14730332	IMAGE ONE CORPORATION	11/23/2020	803.24	1300	CONTRACTED SERVICES
Total Fund 13			**$ 142,093.86**		
Grand Total			$ 704,863.79		

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: ACCEPTANCE OF DONATIONS

BACKGROUND INFORMATION:
The San Ysidro School District appreciates the support of individuals and organizations that contribute to the enhancement of the District's educational programs. These gifts/donations are in keeping with the criteria of Board Policy 3290.

The District would like to accept and thank the organizations and/or individuals on the attached list for their generous contributions to education, students and staff.

RECOMMENDATION:
Accept donations valued at $301,303.00 to help support and enrich our educational programs.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications? ☐ Yes ☒ No

Are funds for this item available in the 2020-2021 Budget? ☐ Yes ☐ No

Requisition #

DONATIONS $301,303.00	Cash/Checks Only Donations Account
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

San Ysidro School District 2020-21 DONATIONS

BOARD MEETING: December 14, 2020		Donation		
From	To	Cash/Check Amount	Estimated Value of items/supplies	Purpose / Description
Jack in the Box (San Ysidro)	District-wide	NA	$424.00	112 Food coupons for student incentives
Jack in the Box (San Ysidro)	La Mirada	NA	$379.00	70 Food coupons for student incentives
Jersey Mikes (Imperial Beach)	District-wide	NA	$500.00	200 Food coupons for student incentives
California Dept. of Education CA Bridging the Digital Divide Fund	District-wide	NA	$300,000.00	1218 Distance Learning Student Devices

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Maintenance, Operations, Transportation & Facilities
Paulo Azevedo, Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH EMCOR SERVICES MESA ENERGY SYSTEMS, INC.

BACKGROUND INFORMATION:
The Emcor's Needle Point Bipolar Ionization (NPBI) system will create a safer environment for staff and students by purifying the air, improving filtration and combating infected surfaces. This will not replace daily disinfecting or social distancing. This needlepoint Bi-Polarionization system will enhance the learning environment or eliminate:

1. Particulate Matters
2. Pathogens, mold spores and viruses (COVID-19)
3. Converts VOC's (odors)
4. Air pollution

The scope of work will include 281 Roof Top Unites (RTUs) and 8 Air Handler Units (AHUs) for a cost of $369,248.00.

Recent laboratory study results showed that at 10 minutes 84.2% of the COVID-19 was inactivated; at 15 minutes 92.6% of the COVID-19 was inactivated; and at 30 minutes 99.4% of the COVID-19 was inactivated.

RECOMMENDATION:
Approve the agreement with Emcor Services Mesa Energy Systems Inc. to provide the Needle Point Bipolar Ionization system at a cost up to $369,248.00 from the CARES Act fund.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ Renewal ☒ New ☐ Amendment ☐ Ratify ☐ Other

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2020-2021 Budget? ☒ Yes ☐ No

Requisition #

UP TO $369,248.00 (Amount)	CARES ACT (Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

EMCOR Services
Mesa Energy Systems

San Ysidro Unified School District
Needlepoint Bipolarization (NBPI)

Presented to:

San Ysidro Unified School District
4350 Otay Mesa Road
San Ysidro, CA 92173

Prepared by:

Nicholas Hermann
EMCOR Services – Mesa Energy Systems, Inc.
949-254-0974
nhermann@emcor.net

11/13/2020
Proposal # 20-32493
CA license #: 611215

This proposal, scope of work, and pricing is valid for 30-days.

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Mesa Energy Systems, Inc.
900 Vernon Way Suite 100 El Cajon, CA 92020 | Phone: 619.265.5880 | Fax: 619.265.5950

I. Introduction

We at Mesa Energy Systems, Inc. (an EMCOR Group company) would like to thank you for the opportunity to submit this proposal to **provide an advanced air quality solution for San Ysidro School District.** We believe that our proposed package would meet or exceed your maintenance, reliability, and energy savings goals.

For over 30-years, Mesa Energy Systems has provided its clients with high quality mechanical, commercial HVAC, building automation consulting and services, and energy solutions that address today's most compelling energy related issues. Headquartered in Irvine, California, we have 10 statewide offices to better serve the greater Los Angeles, San Diego, San Francisco, Sacramento, Bakersfield, San Jose, Pleasanton, and Fresno market areas. In addition, we've expanded outside California and now have offices in Reno, Las Vegas and Phoenix.

Our customer's increasingly complex needs have transformed Mesa Energy Systems from a traditional commercial HVAC service and retrofit company into a full-service Energy Solutions Company. Our goal is to help you achieve optimal building energy performance, utilizing improved building and mechanical maintenance, ongoing retro-commissioning, and favorable ROI energy retrofits.

Today, thanks to our customer partnerships and our commitment to our core values (Sense of urgency, Win-Win, Accountability, Passion, and Love), Mesa Energy Systems Inc. is Southern California's leading HVAC service and retrofit contractor.

Again, thank you for giving Mesa Energy Systems the opportunity to be of service. We look forward to the prospect of working with you and assisting you with your facilities' HVAC maintenance and upgrade needs. Feel free to reach out to us should you want to discuss anything further.

Sincerely,
EMCOR Services / Mesa Energy Systems

Nick Hermann, CEM, LEED AP, MBA
Mechanical and Energy Engineer

Mesa Energy Systems, Inc.
900 Vernon Way Suite 100 El Cajon, CA 92020 | Phone: 619.265.5880 | Fax: 619.265.5950

II. Product Description

Needle Point Bipolar Ionization (NPBI) by Global Plasma Solutions (GPS) is our recommended solution for all types and sizes of air handling units, packaged units, fan coils, and/or split system equipment. It has equal or better performance than UV lights, and its impact is realized from the coils into the space and to the where the particles in the airstream are caught in the filters. The attached data sheet explains the application in more detail.

The benefits that GPS state are as follows:

Particle Reduction – Blue Heaven Labs, a 3rd party laboratory, tested GPS' NPBI and confirmed that a system using a MERV 8 filter and NPBI will have the same or better particle control than a system using a MERV 13 filter without NPBI. This equates to fan energy savings and filter replacement cost savings.

Odor Control – The ions produced by GPS' patented NPBI devices break down gases with electron volt potential numbers below 12. The harmful gases are reduced to compounds or molecules already prevalent in the atmosphere, including oxygen, nitrogen, water vapor and carbon dioxide. The chemical or contaminant in the space reacts with the NPBI field and results in harmless molecules common in the atmosphere. Many applications are now using GPS' NPBI technology instead of carbon filters or potassium permanganate to control odors.

Pathogen Control – The ions produced by NPBI are also attracted to pathogens, like ions attaching to and controlling particles. When the ions combine on the surface of a pathogen, they rob the pathogen of the hydrogen necessary for them to survive. During the final step of deactivation, the ions eliminate hydrogen from the pathogen, making the airborne virus, bacteria or mold spore inactive or non-viable. GPS has done substantial testing to confirm the kill rates of various pathogens. Below is a chart that shows the results of testing that has been completed by various 3rd party, independent testing firms.

Pathogen	Exposure Time	Kill/Deactivation Rates*
E Coli	15 min	99.7%
MRSA	30 min	96.2%
TB	60 min	69.0%
CDIFF	30 min	86.9%
Norovirus	31 min	93.5%
Legionella	32 min	99.7%
COVID-19 (Sars-CoV-2)	30 min	99.4% *(As of 6/2/20)*

*In the space. The rate listed here refers to how ions act on molds, bacteria, and viruses to make them non-viable, as explained above.

Needlepoint Bi-Polar Ionization v/s UVC

CHEMICAL	Bi-polar Ionization	UVC Light
Replacement Interval?	None ★	Annually
Produces Detectable Ozone?	No	No
Kill Mold, Bacteria and Virus?	Yes	Yes
Kills Pathogens in the Space?	Yes ★	No
Controls Odors?	Yes ★	No
Reduces Particulates?	Yes ★	No
Contains Mercury?	No ★	Yes
Electrodes Fragile?	No ★	Yes
Shock Resistant	Yes ★	No
Hazardous Disposal Req'd	No	Yes

Note: Cleans entire coil depth, not just "line of sight".

GPS' NPBI technology is used in many healthcare applications for pathogen and odor control. There is no interference with healthcare imaging equipment that would result in unreliable testing.

Energy Savings via Outside Air Reduction – Utilizing the ASHRAE 62 Indoor Air Quality Procedure (IAQP), combined with GPS' NPBI technology, outside air may be reduced by up to 75% in non-healthcare applications, subject to building pressure. The IAQP allows air purification to be applied to clean the air within the building and remove the contaminants of concern, thus reducing outside air intake need for dilution. The NPBI technology is controlling or destroying the contaminants of concern, and less so-called clean outdoor air is required, resulting in significant energy savings to condition the incoming air.

III. Scope of Work

SITE	RTU	Wall Mount	Split Units	Air Handlers
VDM	34	0	10	0
SYMS	49	1	2	5
SMYTHE	19	4	1	0
LA MIRADA	7	4	1	0
CDC	0	13	0	0
SUNSET	47	0	23	1
OVH	59	5	8	1
WILLOW	57	0	5	1
DO	9	11	6	0
SUNSET PRES	0	0	6	0
TOTAL	281	38	62	8

Figure 1 - Unit and Site Breakdown

A. General

1. Provide professional project management for the duration of the project, including site visit, installation schedule, and other coordination as required.
2. Schedule with Facilities Team to verify work timeline; ensure detailed discussion on any equipment shutdown requirements (discuss occupant impact, etc.).
3. Check in with customer appointed contact person.
4. Safe off units using industry standard lock out procedures.
5. Remove heavy build up and debris from the surface of the evaporator coil, if required.
6. Installation of all devices will be in between the pre-filters and the coil to maximize effectiveness of the ionized particles.
7. Provide electrical line voltage (24v max) to power each ionization unit.
8. Start-up each ionization unit and return RTU equipment to normal operation.
9. Install door switch and/or manual shutoff switch with appropriate labeling, as applicable.
10. Clean work area and check out with customer.
11. Provide customer training and comprehensive job close out documentation.

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B. Base Option: RTUs & AHUs

1. Provide and install Provide and install a combination of the GPS-iMod modular ionization bar, GPS-FC48-AC and GPS-FC24-AC ionization units for two hundred eighty-one (281) RTUs. These units will utilize magnetic and/or positive attachment anchorage as needed.
2. Provide and install a combination of the GPS-iMod modular ionization bar and GPS-FC48-AC compact, self-cleaning ionization unit on eight (8) air handlers; these units will utilize magnetic and/or positive attachment anchorage as needed.

C. Add Option 1: Wall Mounted (Bard) Units

1. Provide and install thirty-eight (38) GPS-FC24-AC units. These units will utilize magnetic and/or positive attachment anchorage as needed.

D. Add Option 2: Split Units

1. Provide and install sixty-two (62) GPS-iRIB 36 units. These units will utilize magnetic and/or positive attachment anchorage as needed.

IV. Specific Project Clarifications

1. Fire / Life / Safety is the responsibility of the owner.
2. Engineering drawings of any kind are not included with this project; product submittals are included.
3. Building automation and electrical upgrades are excluded.
4. Certified air balance, temporary cooling, and expedited shipping are all excluded.
5. This proposal assumes the following:
   a) That coils are thoroughly cleaned before installation of NPBI.
   b) There is 120 or 208 V power available within 5ft of the equipment.

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V. Inclusion and Exclusions

Engineering, Permits & Bonds			
Mechanical Engineering		Structural Engineering	
Electrical Engineering		Plan Check Fees as Needed	
Mechanical Permits		Electrical Permits	
Structural Permits		Control Drawings & As-builts	
Performance Bond		Red Lined Mechanical As-built Drawings	

Rigging and Specialty Rentals			
Rigging		Scissor Lift as Required	
Helicopter		Temporary Cooling	

Additional Services			
Comfort Air Balance	X	Certified Air Balance for Calibration	
Water Balance		Certified Water Balance	
Recover Refrigerant Per EPA Guideline		Dispose of old Equipment	
Other		Other:	

Project to be Performed at the Below Listed Times			
Normal Business Hours (M-F 7 am to 5 pm)	X	Overtime (other than Normal Business Hours)	
Normal Hours and Overtime		Other:	

Specialty Trades			
Electrical		Abatement	
Automation (DDC) Integration		Duct Cleaning	
Re-roofing		Seismic Upgrades	
Insulation of New Ducting (As Required)		Insulation of Piping	
Coring		X-Ray Prior to Coring	

Project Completion			
Start Up and Commissioning		Factory Start Up	
Operation & Maintenance Manuals	X	DDC As Built Drawings	

Additional Components			
New DDC Thermostat		Double Wall Flue Pipe as Needed	
Smoke Detectors in Supply Duct		Smoke Detectors in Supply and Return Ducts	
New HW Pump and Motor Assemblies		EMCOR Retains All Salvage Rights	

Warranties	
90-Day Labor from Date of Beneficial Use	X
One (1) year Materials from Date of Beneficial Use	X
Four (4) Year Manufacturer Extended Compressor Warranty	

VI. General Project Clarifications

Concealed Conditions
If concealed or unknown conditions of an unusual nature which affect the performance of the work are encountered below the roof line or above the ceiling or in an existing part of the building other than the work, which conditions are not ordinarily found to exist or which differ materially from those generally recognized as inherent in work of the character provided for in this Agreement, notice by the observing party shall be given promptly to the other party, if possible before conditions are disturbed and in no event later than fourteen days after first observance of the conditions. The Contract Sum shall be equitably adjusted for such concealed or unknown conditions by Change Order upon claim made within fourteen days after claimant becomes aware of the conditions.

Regulatory Changes
Mesa Energy Systems Inc. shall be compensated for changes in the Work necessitated by the enactment or revision of codes, laws or regulations subsequent to the execution of this Agreement.

Hazardous Materials
COMPANY hereby agrees to indemnify, defend and hold harmless Mesa Energy Systems, Inc. and its agents, employees, consultants and subcontractors from and against any claim, damage, allegation, suit, cause of action, cost, loss, expense or injury in connection with Hazardous Materials not introduced to the Project by the Indemnified Parties, including, without limitation, all costs of remediation, experts, consultants or other costs in connection with Hazardous Materials associated with the Project.

Unforeseen Conditions
COMPANY understands and agrees that Mesa Energy Systems, Inc. shall not be liable for added costs or time delays caused by unforeseen conditions at the Project, including, without limitation, unanticipated rerouting of existing piping, fire sprinklers or gas piping. In the event that the fire sprinklers, water, electrical conduit or gas piping are required to be relocated, Mesa shall not be responsible for such work. Mesa Energy Systems, Inc. or a subcontractor under the control and supervision of COMPANY shall perform such work.

NFPA 70E
Mesa technicians are trained to understand the specific hazards associated with electrical energy according to NFPA 70E, Standard for Electrical Safety in the Workplace. They are trained in safety-related work practices and procedural requirements as necessary to provide protection from the electrical hazards associated with their respective job or task assignments. Documented safe work practices include lockout/tagout and energy isolation. Category 2 personal protective equipment is issued for electrical hazards while working on voltages between 50 and 480 volts. Mesa's policy is to remove the energized electrical hazard by working on de-energized circuits and by using the written lockout/tagout policies and procedures when feasible.

COVID-19
This proposal, including but not limited to pricing and schedule, is made contingent upon the work addressed herein not being adversely affected, either directly or indirectly, by the COVID-19 pandemic and/or the Corona virus. This proposal is further conditioned upon the parties agreeing, prior to beginning of any work and in writing as part of any contract/subcontract, that any (i) schedule issues (including, but not limited to, delay, acceleration, compression, interference, hindrance), (ii) overtime hours or added resources to perform work, (iii) shortages (whether as to labor, subcontracted services, materials, or supplies), (iv) change orders, extra work, or extra costs, or (v) inefficiency and impacts relating to the foregoing, that arise as a result of the COVID-19 pandemic or Corona virus will entitle contractor to a change order equitably addressing impacts to its time for performance and costs.

VII. Terms and Conditions

1. Contractor will perform the services ("Services") set forth in the attached proposal ("Proposal").
2. Contractor will perform the Services during normal working hours, Monday through Friday, from 8 AM to 5PM, unless specified otherwise in writing by Contractor. If Customer requests that Contractor provide Services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor's established rates and fees.
3. If Contractor determines that other work beyond the Services is required, such work shall not constitute a part of the Services, and Contractor will provide Customer with a quotation for such work.
4. Customer agrees to (i) provide safe and reasonable access, and any other assistance as is reasonably necessary, so that Contractor can perform the Services and (ii) remove and replace/refinish any part of the work site that must be disturbed so Contractor can perform the Services.
5. Contractor shall not perform any service that concerns hazardous materials, and shall have no responsibility for remediation, accumulation, storage, transportation, or disposal of any hazardous materials generated by Customer or present at the work site.
6. Contractor shall not be required to perform any Services where hazardous materials are present or where Contractor suspects the presence of hazardous materials, and Contractor immediately may stop providing Services in either instance and notify Customer of the circumstance giving rise to the stoppage.
7. Customer agrees to pay Contractor the lump sum or time and materials rates set forth in the Proposal, and all excise, sales, use, occupation or other similar taxes connected with Contractor's performance of the Services.
8. Customer's payment is due net 30 days from date of invoice, and late payment to Contractor shall be subject to interest at the rate of one and one-half percent (1½ %) per month, not to exceed the maximum amount allowed by applicable law. Contractor may cease providing Services, including warranty services, if Customer fails to make any payment that is due and owing.
9. Materials provided will be free from defects for one (1) year from the date of the Services or to the extent of the manufacturer's warranty, whichever the lesser. Workmanship provided will be good and of a workman-like standard for sixty (60) days from the date of the Services. During the applicable warranty period, Contractor promptly shall repair or replace, at its sole option and at its own expense, any defective materials or workmanship during normal working hours (for defective materials, Contractor only will provide (i) warranty coverage to the extent that Contractor is able to enforce liability against the manufacturer and (ii) necessary labor at its own expense for sixty (60) days from the date of the Service and during normal working hours). Customer's sole and exclusive warranty is the repair or replacement set forth herein. If Customer requests that Contractor provide warranty services on an expedited basis and/or outside normal working hours, Customer shall pay all additional charges for freight, labor, or materials according to Contractor's established rates and fees.
10. Contractor's warranty applies only to materials and workmanship furnished by Contractor. Contractor's warranty shall be null and void if (i) Customer fails properly to operate and maintain equipment and/or the system for which Services were provided, (ii) acts of vandalism or other alterations or modifications occur that affect the equipment and/or the system for which Services were provided, or (ii) Customer subsequently has another contractor provide goods or services that affect to the Services.
11. Contractor shall not be liable for any delay, or loss or damage arising therefrom, and shall be entitled to additional time for the Services, if the delay is caused by an occurrence beyond the reasonable control of Contractor.
12. Contractor is not responsible for equipment and/or system design deficiencies, obsolete equipment or systems, equipment or systems beyond serviceable life, or electrical failures, and Customer shall remain obligated to pay for Services if the Proposal properly was performed but the Services do not remedy the condition giving rise to the Proposal because of the foregoing.
13. Contractor shall not be liable for operation of any equipment or system, nor for injury to person or damage to property, except to the extent such injury or damage is caused by the negligent acts or omissions of Contractor, and only to the proportionate extent of Contractor's negligence. Contractor shall provide insurance and name SYSD as additional insured with limits of $1,000,000 and $2,000,000 aggregate.
14. Under no circumstances, whether arising out of contract, tort (including negligence), strict liability, warranty or otherwise, shall either party be liable to the other for special, indirect, incidental, consequential, exemplary or punitive damages of any nature.
15. This Proposal shall be governed by the laws of the State where the Services are performed, without giving effect to its conflict of laws provisions. Any action concerning the subject matter of this Proposal shall be commenced in the State court of such State, which shall have exclusive jurisdiction over such action. Any such action shall be submitted TO THE COURT ONLY for resolution, WITHOUT TRIAL TO A JURY. THE PARTIES HEREBY WAIVE ANY RIGHT TO A JURY TRIAL REGARDING ANY SUCH ACTION.
16. Contractor shall be entitled to all fees and costs, including reasonable attorney's fees, incurred by it in any action to collect amounts due to it from Customer.
17. By signing the Proposal, Customer authorizes Contractor to perform the Services and agrees to these Terms And Conditions and those set forth in the Proposal. Customer further agrees that the Proposal and these Terms And Conditions constitute the parties' entire agreement, and any other documents generated or provided by Customer are intended only to create payment authority for Customer's internal purposes. No such Customer documents shall form a part of this agreement, or constitute a counteroffer, amendment, modification, or revision, and hereby are rejected by Contractor.

VIII. Project Cost

The total cost including applicable taxes is:

Base Option: RTUs & AHUs (281 RTUs & 8 AHUs)	**$369,248**	**Initial**
Add Option 1: Wall Mounted (38 Bard Units)	**$32,344**	**Initial**
Add Option 2: Spilt Units (62 Units)	**$52,092**	**Initial**
Total Cost	**$453,684**	**Initials**

This proposal, scope of work, and pricing is valid for 30-days from the date of this proposal.

XII. Payment Terms

Progress billings upon receipt of material and services rendered.

XIII. Clarifications

Engineering, Permits and Plan Check Fees:
Note: The above pricing includes a **$0.00** allowance for Mechanical, Electrical and Structural Engineering along with City Permits, Plan Check Fees and Title-24 acceptance testing required to obtain City Permits. If Permit /Plan Check Fees and engineering costs are less, then the difference will be refunded. If costs exceed the provisional amount then a change order will be required.

XIV. Agreement Execution

This agreement defines the understanding of services between Mesa Energy Systems, Inc. and CUSTOMER. This agreement shall begin on Customer's Acceptance Date, or upon receipt of a Letter of Intent.

Customer Acceptance:	**Mesa Energy Systems, Inc:**
_____	_____
SIGNATURE	*SIGNATURE*
Marilyn Adrianzen	_____
PRINTED NAME	*PRINTED NAME*
Chief Business Official	_____
TITLE	*TITLE*
_____	_____
DATE	*DATE*

Board approved: _____

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Human Resources
Linda Gonzales, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: INTERNSHIP AGREEMENT WITH BRANDMAN UNIVERSITY

BACKGROUND INFORMATION:
The San Ysidro School District will enter into an agreement with Brandman University to participate in a supervised fieldwork (internship) program to increase the pool of fully qualified teachers available to our District. This agreement includes ▪ Multiple Subject Internship Credential ▪ Single Subject Internship Credential and ▪ Education Specialist Internship Credential.

Term of the 3-year agreement is January 1, 2021 to January 1, 2024.

RECOMMENDATION:
Approve the 3-year Internship Contract Agreement with Brandman University.

LCAP GOAL AND ACTION/SERVICE (please indicate):
Goal #1: Student Achievement – 1.5 Staffing

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☒ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

BRANDMAN University Chapman University System

INTERNSHIP CONTRACT AGREEMENT

by and between

BRANDMAN UNIVERSITY

and

San Ysidro School District

- **Multiple Subject Internship Credential**
- **Single Subject Internship Credential**
- **Education Specialist Internship Credential**

An Internship Credential authorizes the same service at the same level as the Preliminary Credential with some exceptions. The Internship Credential is only valid in one school district or consortium under the preconditions established by State law (see Appendix A).

For this reason, interns must have a contract before a credential can be issued. Each intern candidate is to work under the direct and continuing supervision of a Brandman University Supervisor, from the San Diego Campus, and District Mentor who provides general support at the classroom level of the cooperating school. Also, the Internship Credential shall be issued initially for a two-year period. (Education Code Section 44455).

I. General Provisions

a. **The UNIVERSITY agrees and verifies that:**

i. Each Intern Teacher shall have met the requirements for enrollment in its Credential Programs

ii. Each Intern Teacher must have completed the minimum number of preservice hours of University Credential Program course work, as required by the CCTC for issuance of the Intern Credential.

iii. Each Intern Teacher shall apply for the Internship Credential through the Teacher Accreditation Department at Brandman University, upon verification of employment from the School District.

b. **The DISTRICT agrees and verifies that:**

i. The intern assumes full teaching and legal responsibility for their classroom from the first day of the teaching assignment as a paid employee of the District for at least **one academic year**, subject to the District's personnel policies and State law(s).

ii. The intern will attend department and faculty meetings and parent-teacher conferences when appropriate. No intern may coach extracurricular activities nor be required to attend meetings that present a conflict with his/her internship responsibilities at Brandman University.

iii. The intern is expected to attend all school and district in-service training sessions whenever possible. The intern will also attend assigned District and School orientations that occur prior to the start of the school. If there is a conflict between University and District training, University meetings shall take priority during the Internship period.

II. Support and Supervision Requirements

Pursuant to California Education Code §44321, the supervision and support of interns is the responsibility of both the Commission-approved teacher preparation program and the employer. The Commission requires that each approved intern program must have a signed Memorandum of Understanding (MOU) outlining the respective responsibilities of the program and of the employer.

a. General Support and Supervision Provided to All Interns

The UNIVERSITY and DISTRICT together shall provide a minimum of 144 hours of support/mentoring and supervision to each intern teacher per school year including coaching, modeling, and demonstrating within the classroom, assistance with course planning and problem-solving regarding students, curriculum, and development of effective teaching methodologies. The minimum support, mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to four hours times the number of instructional weeks remaining in the school year. A minimum of two hours of support/mentoring and supervision must be provided to an intern teacher every five instructional days.

i. The UNIVERSITY shall select supervisors that have current knowledge in their subject matter area; understand the context of public schooling; ability to model best professional practices in teaching and learning, scholarship and service; knowledge about diverse abilities, cultural, language, ethnic and gender diversity; and understanding of academic standards, frameworks, and accountability systems that drive the curriculum of public schools.

ii. The UNIVERSITY shall provide supervision and ongoing support for a minimum of 72 hours per school year. University supervisors will conduct classroom observations a minimum of four times each term that include pre and post observation discussions. Supervisors will maintain weekly contact

with the intern to provide support related to planning, curriculum, and instruction in addition to problem solving regarding students.

iii. The DISTRICT shall select mentor teachers who meet the following qualifications:
(1) valid corresponding Clear or Life credential,
(2) three years successful teaching experience, and
(3) the English Learner (EL) Authorization (if responsible for providing specified EL support).
If the mentor does not hold an EL Authorization, the district must identify an individual who does have a valid EL authorization and who is immediately available to assist the intern with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and to support language accessible instruction, through in-classroom modeling and coaching as needed.

iv. The DISTRICT shall provide supervision and ongoing support for a minimum of 72 hours per school year with a minimum of two hours of support/mentoring and supervision per week. The mentor(s) role is to provide support specifically addressing issues in the intern's classroom (See Appendix B for examples of support/supervision activities). Interns without an English Language Authorization must also receive focused English Language instruction support.

v. The UNIVERSITY shall provide orientation and training for the district mentors and university supervisors.

vi. The UNIVERSITY provides the 10 hour CTC mandatory mentor training.

vii. The DISTRICT requires mentors complete the CTC mandatory 10 hour training.

viii. The University Supervisor and District Mentor shall meet together regularly with the intern to ensure the intern is following the California Teaching Performance Expectations.

ix. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 144 hours of mentoring via forms submitted by the interns in LiveText.

x. The District Mentor and site administrator shall participate in surveys that provide feedback to the university regarding the internship experience.

b. **Support and Supervision Specific to Teaching English Learners**

The following additional support/mentoring and supervision shall be provided to an intern teacher who enters the program without a valid English learner authorization listed on a previously issued multiple subject, single subject, or education specialist instruction teaching credential; a valid English learner or Cross-cultural, Language and Academic Development (CLAD) authorization:

i. The UNIVERSITY shall provide 45 hours of support/mentoring and supervision per school year, including in-classroom coaching, specific to the needs of English learners. The minimum support/mentoring and supervision provided to an intern teacher who assumes daily teaching responsibilities after the beginning of a school year shall be equal to five hours times the number of months remaining in the school year. The support/mentoring and supervision should be distributed in a manner that sufficiently supports the intern teacher's development of knowledge and skills in the instruction of English learners.

ii. The DISTRICT shall identify an individual who will be immediately available to assist the intern teacher with planning lessons that are appropriately designed and differentiated for English learners, for assessing language needs and progress, and for support of language accessible instruction through in-classroom modeling and coaching as needed. The identified individual may be the same mentor assigned pursuant to section I above provided the individual possesses an English learner authorization and will be immediately available to assist the intern teacher. (See Appendix B for examples of support/supervision activities).

iii. An individual who passes the California Teaching of English Learner (CTEL) examinations prior or subsequent to the issuance of the intern credential may be exempted from the additional 45 hours of support/mentoring and supervision specific to the needs of English learners.

iv. The UNIVERSITY shall monitor the completion of university and employer-provided support/mentoring to ensure that interns teachers are receiving the minimum 45 hours of support/mentoring specific to the needs of English learners via forms submitted by the interns in LiveText.

III. THE PARTIES MUTUALLY AGREE

A. The parties mutually agree each shall provide and maintain commercial general liability insurance or self-insurance acceptable to both parties in the minimum amounts of $1,000,000 per occurrence, $3,000,000 general aggregate and upon request shall furnish proof thereof in the form of a certificate of insurance within 30 days of the effective date of this Agreement. Each Certificate of Insurance shall specify that should any above described policies be cancelled before the expiration date thereof, notice will be delivered in accordance with the policy provisions.

B. The UNIVERSITY agrees to indemnify, hold harmless, and defend the DISTRICT, its agents and employees from and against all loss or expense (including costs and attorney fees) resulting from liability imposed by law upon the DISTRICT because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with this Agreement and due or claimed to be due to the negligence of the UNIVERSITY, its agents or employees.

The DISTRICT agrees to indemnify, hold harmless, and at the University's request, defend the UNIVERSITY, its agents and employees from and against all loss or expenses (including costs and attorney fees) resulting from liability imposed by law upon the University because of bodily injury to or death of any person or on account of damages to property, including loss of use thereof, arising out of or in connection with the Agreement, and due or claimed to be due to the negligence of the DISTRICT, its agents or employees.

C. Both parties acknowledge they are independent contractors, and nothing contained in this Agreement shall be deemed to create an agency, joint venture, franchise or partnership relation between the parties and neither party shall so hold itself out. Neither party shall have the right to obligate or bind the other party in any manner whatsoever, and nothing contained in this Agreement shall give or is intended to give any right of any kind to third persons.

D. Any failure of a party to enforce that party's right under any provision of this Agreement shall not be construed or act as a waiver of said party's subsequent right to enforce any provisions contained herein.

E. Notices required or permitted to be provided under this Agreement shall be in writing and shall be deemed to have been duly given if mailed first class to the parties that signed this agreement and to the addresses below.

FIELDWORK SITE CONTACT INFORMATION:	UNIVERSITY CONTACT INFORMATION:
San Ysidro School District 4350 Otay Mesa Rd. San Ysidro, CA 92173 Attn: Linda Gonzales Phone: 610-428-4476 Ext. 3013	Brandman University 16355 Laguna Canyon Road Irvine, CA 92618 Attn: School of Education, Dean Fax: (800) 775-0128

F. If any term or provision of this Agreement is for any reason held to be invalid, such invalidity shall not affect any other term or provision, and this Agreement shall be interpreted as if such term or provision had never been contained in this Agreement.

G. In the event of any material default under this Agreement, which default remains uncured for a period of twenty-one (21) days after receipt of written notice of such default, or in

the event of the loss of WASC accreditation by the UNIVERSITY, this Agreement may be immediately terminated by the non-defaulting party.

H. This Agreement fully supersedes any and all prior agreements or understandings between the parties or any of their respective affiliates with respect to the subject matter hereof. No change, modification, addition, amendment, or supplement to this Agreement shall be valid unless set forth in writing and signed and dated by both parties hereto subsequent to the execution of this Agreement.

I. This Agreement shall be construed in accordance with the laws of the State of California in effect at the time of the execution of this Agreement. Should either party institute legal action to enforce any obligation contained herein, it is agreed that the proper venue of such suit or action shall be San Diego County, California.

IV. TERM AND TERMINATION OF AGREEMENT

Brandman University and the San Ysidro School District, agree to all the conditions of this Internship Contract Agreement as outlined above, to be effective on 01/01/2021, and continuing until 01/01/2024 (3-year maximum). This agreement may be terminated and the provisions of this agreement may be altered, changed or amended by mutual consent of both parties upon sixty (60) days written notice.

SIGNATURES:

DISTRICT REPRESENTATIVES:

Signature: _____

Name: _____

Title: Superintendent

Date: _____

Signature: _____

Name: _____

Title: Human Resources

Date: _____

UNIVERSITY:

Signature: _____

Name: Phillip L. Doolittle

Title: Executive Vice Chancellor of Finance and Administration and Chief Financial Officer

Date: _____

APPENDIX A

Preconditions Established for Internship Programs

For initial program accreditation and continuing accreditation by the Committee on Accreditation, participating districts and universities must adhere to the following requirements of state law or Commission policy.

(1) **Bachelor's Degree Requirement.** Candidates admitted to internship programs must hold baccalaureate degrees or higher from a regionally accredited institution of higher education. Reference: Education Code §§44325, 44326, 44453.

(2) **Subject Matter Requirement.** Each Multiple Subject intern admitted into the program has passed the Commission-approved subject matter examinations(s) for the subject area(s) in which the Intern is authorized to teach, and each Single Subject intern admitted into the program has passed the Commission-approved subject matter examination(s) or completed the subject matter program for the subject areas(s) in which the Intern is authorized to teach. Reference: Education Code § 44325(c) (3).

(3) **Pre-Service Requirement.**

(a) Each Multiple and Single Subject Internship program must include a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in general pedagogy including classroom management and planning, reading/language arts, subject specific pedagogy, human development, and teaching English Learners.

(b) Each Education Specialist Internship program includes a minimum of 120 clock hour (or the semester or quarter unit equivalent) pre-service component which includes foundational preparation in pedagogy including classroom management and planning, reading/language arts, specialty specific pedagogy, human development, and teaching English Learners.

(4) **Professional Development Plan.** The employing district has developed and implemented a Professional Development Plan for interns in consultation with a Commission-approved program of teacher preparation. The plan shall include all of the following:

(a) Provisions for an annual evaluation of the intern.

(b) A description of the courses to be completed by the intern, if any, and a plan for the completion of preservice or other clinical training, if any, including student teaching.

(c) Additional instruction during the first semester of service, for interns teaching in kindergarten or grades 1 to 6 inclusive, in child development and teaching methods, and special education programs for pupils with mild and moderate disabilities.

(d) Instruction, during the first year of service, for interns teaching children in bilingual classes in the culture and methods of teaching bilingual children, and instruction in the etiology and methods of teaching children with mild and moderate disabilities.

(5) **Supervision of Interns.**

(a) In all internship programs, the participating institutions shall provide supervision of all interns.

(b) University Intern Programs only: No intern's salary may be reduced by more than 1/8 of its total to pay for supervision, and the salary of the intern shall not be less than the minimum base salary paid to a regularly certificated person. If the intern salary is reduced, no more than eight interns may be advised by one district support person. Reference: Education Code § 44462. Institutions will describe the procedures used in assigning supervisors and, where applicable, the system used to pay for supervision.

(6) **Assignment and Authorization.** To receive program approval, the participating institution authorizes the candidates in an internship program to assume the functions that are authorized by the regular standard credential. Reference: Education Code § 44454. The institution stipulates that the interns' services meet the instructional or service needs of the participating district(s). Reference: Education Code § 44458.

(7) **Participating Districts.** Participating districts are public school districts or county offices of education. Submissions for approval must identify the specific districts involved and the specific credential(s) involved. Reference: Education Code §§ 44321 and 44452.

(8) **Early Program Completion Option.** Each intern program must make available to candidates who qualify for the option the opportunity to choose an early program completion option, culminating in a five year preliminary teaching credential. This option must be made available to interns who meet the following requirements:

(a) Pass a written assessment adopted by the commission that assesses knowledge of teaching foundations as well as all of the following:

- Human development as it relates to teaching and learning aligned with the state content and performance standards for K-12 students
- Techniques to address learning differences, including working with students with special needs
- Techniques to address working with English learners to provide access to the curriculum
- Reading instruction in accordance with state standards
- Assessment of student progress based on the state content and performance standards
- Classroom management techniques
- Methods of teaching the subject fields

(b) Pass the teaching performance assessment. This assessment may be taken only one time by an intern participating in the early completion option.

(c) Pass the Reading Instruction Competence Assessment (RICA) (Multiple Subject Credential only).

(d) Meet the requirements for teacher fitness.

An intern who chooses the early completion option but is not successful in passing the assessment may complete his or her full internship program. (Reference: Education Code § 44468).

(9) **Length of Validity of the Intern Certificate.** Each intern certificate will be valid for a period of two years. However, a certificate may be valid for three years if the intern is participating in a program leading to the attainment of a specialist credential to teach students, or for four years if the intern is participating in a district intern program leading to the attainment of both a multiple subject or a single subject teaching credential and a specialist credential to teach students with mild/moderate disabilities. Reference: Education Code § 44325 (b).

(10) **Non-Displacement of Certificated Employees.** The institution and participating districts must certify that interns do not displace certificated employees in participating districts.

(11) **Justification of Internship Program.** When an institution submits a program for initial or continuing accreditation, the institution must explain why the internship is being implemented. Programs that are developed to meet employment shortages must include a statement from the participating district(s) about the availability of qualified certificated persons holding the credential. The exclusive representative of certificated employees in the credential area (when applicable) is encouraged to submit a written statement to the Committee on Accreditation agreeing or disagreeing with the justification that is submitted.

(12) **Bilingual Language Proficiency.** Each intern who is authorized to teach in bilingual classrooms has passed the language proficiency subtest of the Commission-approved assessment program leading to the Bilingual Crosscultural Language and Academic Development Certificate. Reference: Education Code Section 44325 (c).

APPENDIX B
Support and Supervision Activities

Potential Support & Supervision Activities to be Provided by the District
Demonstration Lessons and/or Co-teaching activities with mentor
Classroom Observations and Coaching*
Content Specific Coaching (for example: math coaches, reading coaches, EL coaches*)
Grade Level or Department Meetings related to curriculum, planning, and/or instruction
New Teacher Orientation
Coaching (not evaluation) from Administrator
Co-planning with Special Educator or EL expert to address included special needs students and/or English learners*
Logistical help before and during school year (bulletin boards, seating arrangements, materials acquisition, parent conferences, etc.)
Review/discuss test results with colleagues (CELDT and standardized tests)*
Activities/workshops specifically addressing issues in the intern's classroom—co-attended by intern and mentor(s)
Intern Observations of other teachers and classrooms including observations of SDAIE/ELD lessons*
Support & Supervision Activities Provided through the University
Classroom Observations and Coaching*
Weekly Online Seminars (problem solving issues with students, curriculum, instruction, TPEs, etc.) including EL support*
Weekly Contact with Supervisors via email, phone (voice, text), and/or video conferencing
Intern Observations of other teachers and classrooms including observations of SDAIE/ELD lessons*

**May also be used towards the 45-hour EL Support & Supervision Requirement.*

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Human Resources
Linda Gonzales, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: POWERSCHOOL SERVICES FOR SCHOOL YEAR 2020-21

BACKGROUND INFORMATION:
The Human Resources Department would like to renew the TalentEd license and subscription services under the existing PowerSchool Agreement that was approved in February 2020. The term of year 2 is from December 18, 2020 to December 17, 2021.

RECOMMENDATION:
Approve the renewal of the PowerSchool Subscription, Maintenance and Support Services for the TalentEd license and subscription used by Human Resources for onboarding services in the amount of $10,129.57 from the General fund.

LCAP GOAL AND ACTION/SERVICE (please indicate):
Goal #1: Student Achievement – 1.5 Staffing

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications? ☒ Yes ☐ No

Are funds for this item available in the 2020-2021 Budget? ☒ Yes ☐ No

Requisition #

$10,129.57
(Amount)

General Fund
(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

PowerSchool
Powering Brighter Futures

150 Parkshore Dr, Folsom, CA 95630
Remit Email: renewals@powerschool.com
FAX: (916) 596-0950
Quote Date: 9/3/2020
Quote #: Q-372857-1

Prepared By:	Carli Chandler	Customer Contact:	
Customer Name:	San Ysidro School District	Title:	
Contract Term:	12 Months	Address:	4350 Otay Mesa Road
Start Date:	12/18/2020	City:	San Ysidro
End Date:	12/17/2021	State/Province:	California
		Zip Code:	92173
		Phone #:	

Product Description	Quantity	Unit	Extended Price
Initial Term 12/18/2020 - 12/17/2021			
License and Subscription Fees			
Unified Talent (TalentEd) Records	1.00	Students	USD 10,129.57

License and Subscription Totals: **USD 10,129.57**

Quote Total

Initial Term	**12/18/2020 - 12/17/2021**
Initial Term Total	**USD 10,129.57**

On-Going PowerSchool Subscription/Maintenance and Support Fees are invoiced at the then current rates and enrollment per existing terms of the executed agreement between the parties. Any applicable state sales tax has not been added to this quote. Subscription Start and expiration Dates shall be as set forth above, which may be delayed based upon the date that PowerSchool receives your purchase order. If this quote includes promotional pricing, such promotional pricing may not be valid for the entire duration of this quote.
All invoices shall be paid before or on the due date set forth on invoice.
All purchase orders must contain the exact quote number stated within. Customer agrees that purchase orders are for administrative purposes only and do not impact the terms or conditions reflected in this quote and the applicable agreement.

This renewal quote will continue to be subject to and incorporate the terms and conditions found at https://www.powerschool.com/wp-content/uploads/PowerSchool-Service-Agreements/PowerSchool-MASTER-SERVICES-AGREEMENT-01-01-20.pdf .

THE PARTIES BELOW ACKNOWLEDGE THAT THEY HAVE READ THE AGREEMENT, UNDERSTAND IT AND AGREE TO BE BOUND BY ITS TERMS.

POWERSCHOOL GROUP LLC

San Ysidro School District

Signature:



Printed Name: Eric Shander

Title: Chief Financial Officer

Date: 7-7-2020

PO Number: _____

Signature:

_____

Printed Name: Marilyn Adrianzen

Chief Business Official

Title:

_____

Date:

_____

Board approved

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: LETTER OF ENGAGEMENT WITH STIFEL, NICOLAUS & COMPANY, INC. FOR UNDERWRITER SERVICES

Underwriter engagement relating to potential municipal securities transaction for the District's 2021 Certificates of Participation - Community Facilities District No. 3 Special Tax Bonds. This Engagement Letter is preliminary, nonbinding and may be terminated at any time by the District, without penalty or liability for any costs incurred by Stifel.

RECOMENDATION:
Approve/Ratify the Engagement Letter with Stifel, Nicolaus & Company, Inc. for underwriter services for the potential municipal securities transaction for the District's 2021 Certificates of Participation - Community Facilities District No. 3 Special Tax Bonds.

LCAP GOAL AND ACTION/SERVICE:

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?
☒ Yes ☐ No

Are funds for this item available in the 2020-2021 Budget?
☒ Yes ☐ No

Requisition #

TBD
(Amount)

Contingent on sale of Bonds
(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

November 11, 2020

Dr. Gina Potter
Superintendent
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173

Re: Underwriter Engagement Relating to Potential Municipal Securities Transaction
San Ysidro School District
2021 Certificates of Participation
Community Facilities District No. 3 Special Tax Bonds

Dear Dr. Potter,

The San Ysidro School District (the "District") and Stifel, Nicolaus & Company, Incorporated ("Stifel"), are entering into this memorandum to confirm that discussions related to a potential issuance (or series of issuances) of municipal securities have occurred regarding the above referenced certificates of participation and special tax bonds (the "Bonds) and to formalize Stifel's role as underwriter with respect to the sale of the Bonds.

Engagement as Underwriter

The District is aware of the "Municipal Advisor Rule" of the Securities and Exchange Commission and the underwriter exclusion from the definition of "municipal advisor" for a firm serving as an underwriter for a particular issuance of municipal securities. The District hereby designates Stifel as an underwriter for the sale of the Bonds. The District expects that Stifel will provide advice to the District on the structure, timing, terms and other matters concerning the sale of the Bonds.

Limitation of Engagement

It is the District's intent that Stifel serve as an underwriter for the sale of the Bonds, subject to satisfying applicable procurement laws or policies, formal approval by the Board of Education of the District, finalizing the structure for the sale of the Bonds, and executing a bond purchase agreement. Although the District engages Stifel as the underwriter for the Bonds, this engagement letter is preliminary, nonbinding and may be terminated at any time by the District, without penalty or liability for any costs incurred by Stifel. Furthermore, this engagement letter does not restrict the District from entering into the sale of the Bonds with any other underwriters or selecting an underwriting syndicate that does not include Stifel.

Role Disclosure

The District hereby confirms and acknowledges each of the following concerning the role that Stifel would have as an underwriter:

(1) Municipal Securities Rulemaking Board ("MSRB") Rule G-17 requires an underwriter to deal fairly at all times with both municipal issuers and investors;

(2) the underwriter's primary role is to purchase securities for sale to investors in an arm's-length commercial transaction with the District and it has financial and other interests that may differ from those of the District;

(3) unlike a municipal advisor, the underwriter does not have a fiduciary duty to the District under the federal securities laws and is, therefore, not required by federal law to act in the best interests of the District without regard to its own financial or other interests;

(4) the underwriter has a duty to purchase securities from the District at a fair and reasonable price, but must balance that duty with its duty to sell municipal securities to investors at prices that are fair and reasonable; and

(5) the underwriter will review the official statement for the Bonds in accordance with, and as part of, its responsibilities to investors under the federal securities laws, as applied to the facts and circumstances of the transaction.[1]

Disclosures Concerning the Underwriter's Compensation

The Underwriter will be compensated by a fee and/or an underwriting discount that will be set forth in the bond purchase agreement to be negotiated and entered into in connection with the issuance of the Bonds. Payment or receipt of the underwriting fee or discount will be contingent on the closing of the transaction and the amount of the fee or discount may be based, in whole or in part, on a percentage of the principal amount of the Bonds. While this form of compensation is customary in the municipal securities market, it presents a potential conflict of interest since the underwriter may have an incentive to recommend to the District a transaction that is unnecessary or to recommend that the size of the transaction be larger than is necessary.

Conflicts of Interest Disclosures

Stifel has not identified any additional potential or actual material conflicts that require disclosure.

Disclosures Relating to Complex Municipal Securities Financing

Since Stifel has not recommended a "complex municipal securities financing" to the District, additional disclosures regarding the financing structure for the issuance of the Bonds are not required under MSRB Rule G-17.

However, if Stifel recommends a "complex municipal securities financing" to the District, or if the sale of the Bonds is ultimately structured in a manner that is considered to be a "complex municipal securities financing", this letter will be supplemented to provide disclosure of the material financial characteristics of that financing structure as well as the material financial risks of the financing that are known to us and are reasonably foreseeable at that time.

If you or any other District official has any questions or concerns about these disclosures, please make those questions or concerns known immediately to the undersigned. In addition, you should consult with the District's own financial and/or municipal, legal, accounting, tax and other advisors, as applicable, to the extent you deem appropriate.

It is our understanding that you have the authority to bind the District by contract with the Underwriter, and that you are not a party to any conflict of interest relating to the subject transaction. If our understanding is incorrect, please notify the undersigned immediately.

We are required to seek your acknowledgement of the receipt of this letter. Accordingly, please sign and date this letter in the space provided below and return the executed letter to us as a PDF by email.

[1] Under federal securities law, an issuer of securities has the primary responsibility for disclosure to investors. The review of the official statement by the underwriter is solely for purposes of satisfying the underwriter's obligations under the federal securities laws and such review should not be construed by an issuer as a guarantee of the accuracy or completeness of the information in the official statement.

We look forward to working with the District on the issuance of the Bonds. Do not hesitate to contact us with any questions regarding the content of this letter.

Sincerely,

Bruce Kerns, Managing Director
Stifel, Nicolaus & Company, Inc.
One Montgomery Street, 35th Floor
San Francisco, CA 94104
(415) 364-6839
bkerns@stifel.com

Roberto Ruiz, Director
Stifel, Nicolaus & Company, Inc.
One Montgomery Street, 35th Floor
San Francisco, CA 94104
(415) 364-6856
rruiz@stifel.com

The District acknowledges the foregoing.

Accepted and Executed

_____
Gina A. Potter, Ed. D.
Superintendent

Date: _____

cc: Marilyn Adrianzen, *San Ysidro School District*
Dale Scott, *Dale Scott & Company*
Joe Crump, *Dale Scott & Company*
Bob Whalen, *Stradling Yocca Carlson & Rauth*
Reed Glyer, *Stradling Yocca Carlson & Rauth*
Scott Beck, *Kutak Rock*
Esther Jin, *Stifel*
Kevin Niu, *Stifel*

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Maintenance, Operations, Transportation & Facilities
Paulo Azevedo, Director

☐ Informational
☒ Action

AGENDA ITEM: AMENDMENT TO THE THRASHER TERMITE & PEST CONTROL AGREEMENT

BACKGROUND INFORMATION:
This service is being performed to eradicate the termite infestation that Smythe Child Development Center and the District Office have been experiencing for over a year. This service will treat the site for the termite infestation and create a safe and health environment for the children, staff and parents/guardians that visit the site(s). The two sites that will be serviced are Smythe CDC and the District Office.

This Amendment is to revise the District Office locations being serviced which now excludes the warehouse, refrigerator and storage areas. The cost implications for the District Office are $2,770 less.

- District Office: From $20,385.00 to $17,615.00

RECOMMENDATION:
Approve/Ratify the amendment to the Thrasher Termite and Pest Control Agreement to provide termite fumigation services at the District Office at the cost of $17,615.00 from the Routine Restricted Maintenance Account.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

AMENDED $17,615.00 (Amount)	Routine Restricted Maintenance Account (Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

Thrasher Termite & Pest Control of So Cal, Inc.
8957 Complex Drive
San Diego, CA 92123
Call/Text: 619-955-5121
Info@ThrasherPest.com
www.ThrasherPest.com

AMENDMENT NO. 1

WORK AUTHORIZATION CONTRACT

Address of Property: 4350 Otay Mesa Rd, San Ysidro CA 92173
Inspection Date: 11/13/2020
Report #: 23658
Title Co. & Escrow #:

SECTION 1	SECTION 2	FURTHER INSPECTION

10A $17615.00 Fumigation - 3 Year Warranty

Change: Warehouse, refrigerator & storage removed from contract.
NOTE: Warranty limited to buildings fumigated only (excluding the "warehouse, refrigerator & storage"

New total amount is $17,615.00

We Authorized the Following Section 1 Items to be Performed.	We Authorized the Following Section 2 Items to be Performed.	We Authorized the Following Items for Further Inspection.
10A		

Proposed Cost Section 1: $17,615.00
Proposed Cost Section 2: $0.00
Total: $17,615.00
Proposed Cost Fur.Insp.: $0.00

UNDER THE CALIFORNIA MECHANIC'S LIEN LAW: Any structural pest control company who contracts to perform work for you, any contractor, subcontractor, laborer, supplier, or other person who helps to improve your property, but is not paid for his or her work or supplies, has a right to enforce a claim against your property. This means that after a court hearing, your property could be sold by a court officer and the proceeds of the sale used to satisfy the indebtedness. This can happen even if you have paid your structural pest control company in full, if the subcontractor, laborers or suppliers remain unpaid.

By executing this Work Authorization Contract, customer acknowledges that he/she has been advised of the foregoing and has had the opportunity to consult with a qualified professional.

A LIEN WILL BE FILED ON THE PROPERTY SIXTY (60) DAYS AFTER THE NOTICE OF COMPLETION IS ISSUED, IF BILL IS UNPAID. THE LIEN WILL BE RELEASED UPON RECEIPT OF PAYMENT.

I have read this Work Authorization Contract and WDO inspection report it refers to.
A SIGNED WORK AUTHORIZATION CONTRACT MUST BE RECEIVED BEFORE ANY WORK WILL BE SCHEDULED.
I have read and understand the terms of this Work Authorization Contract and hereby agree to all terms thereof.

Marilyn Adrianzen

APPROVED AND READ BY: | DATE | ACCEPTED FOR: THRASHER TERMITE & PEST | DATE

Thrasher Termite & Pest Control of So Cal, Inc.
8957 Complex Drive
San Diego, CA 92123
Call/Text: 619-955-5121
Info@ThrasherPest.com
www.ThrasherPest.com

WORK AUTHORIZATION CONTRACT

Address of Property: 4350 Otay Mesa Rd, San Ysidro CA 92173
Inspection Date: 11/13/2020
Report #: 23658
Title Co. & Escrow #:

IMPORTANT BILLING INFORMATION

THRASHER TERMITE & PEST CONTROL CANNOT SCHEDULE WORK ON ANY PROPERTY WITHOUT SECURING A MEANS OF PAYMENT. SPECIAL ORDERS FOR MATERIALS OR WORK EXCEEDING $5,000.00, [illegible].

HOMEOWNERS PAYING DIRECTLY: *(Please choose one of the following options)*

( ) I will provide a valid credit card number that can be billed for the entire amount of work scheduled, once the job has been completed

OR

( ) I will mail a pre-printed local check written for the entire amount of work to be completed – *(To be mailed in prior to performing work).*

FOR WORK THAT IS BILLED THROUGH ESCROW:

Thrasher requires the person scheduling the work shall provide A VALID CREDIT CARD NUMBER, EXPIRATION DATE and CVV CODE at the time the work is scheduled. We accept the following cards - (*American Express, Discover, Mastercard or Visa).*

Thrasher will hold the credit card information provided until such time as full payment is received from the seller/buyer or the escrow company. The credit card number will be destroyed immediately upon receipt of payment. A charge in the full amount will be placed on this credit card if payment is *NOT RECEIVED* from seller/buyer or the escrow company WITHIN FIVE (5) DAYS after escrow closes.

PLEASE FILL OUT THIS SECTION IN ITS ENTIRETY

Name on Credit Card: NOT APPLICABLE Email Address: _____

Phone Number of Cardholder: (_____)_____ Billing Address Zip: _____

Card Number: _____-_____-_____-_____ Exp: _____/_____ CVV Code: _____

By signing this agreement, you are stating that you have read and fully understand this Important Billing Information form and authorize THRASHER TERMITE & PEST CONTROL of SO CAL, INC. to charge this credit card if payment is not received from the seller/buyer or the escrow company you provided to us within the allotted time.

Marilyn Adrianzen Chief Business Official
Printed Name of [illegible] Title: *(Buyer, Seller, Owner, Agent, Property Manager)*

Signature of [illegible] Date

Board ratified: 12-14-20

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: MEMORANDUM OF UNDERSTANDING WITH SOUTH BAY COMMUNITY SERVICES FOR THE HERE NOW PROGRAM - REVISED

BACKGROUND INFORMATION:

San Diego Youth Services (SDYS), an expert youth service provider, program partners, North County Lifeline (NCLL) and South Bay Community Services (SBCS), and school districts throughout the County will collaborate in a public health approach to prevent youth suicide, suicidal ideation, and help foster safe schools and create a safer place to learn in San Diego County with suicide and bullying prevention education through the **H**elping, **E**ngaging, **R**econnecting and **E**ducating (**HERE**) Now Program.

The HERE Now program will focus on preventing suicide and bullying by (1) implementing strategies that are trauma informed and which address upstream risk factors and improve protective factors among individuals and groups of high risk youth, and (2) institutionalizing and strengthening the school culture and environment to be preventive and proactive in educating all members of the school community (teachers, students, parents) regarding suicide and bullying prevention as well as identifying and working with individual and groups of students who may be struggling emotionally and/or engaging in self-destructive or otherwise risky behaviors. SDYS programming and philosophy is based on the San Diego Mental Health Cultural Competence approach. The HERE Now Program will be implemented at San Ysidro Middle and Vista Del Mar Middle Schools during the 2020-21 school year (May 15, 2020 to June 30, 2021).

The MOU was revised to include indemnification and insurance language that protects the District.

RECOMMENDATION:

Approve/Ratify the revised Memorandum of Understanding with South Bay Community Services for the HERE Now Program to be implemented at the middle schools during the 2020-21 school year at no cost to the District.

LCAP GOAL AND ACTION/SERVICE:

Goal 2: Safety, Climate and Student Engagement ~ All students will be educated in positive environments that are welcoming, safe, and drug-free.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☐ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

MEMORANDUM OF UNDERSTANDING

This is a Memorandum of Understanding (MOU) between **South Bay Community Services (SBCS)** and **San Ysidro School District (SYSD)**. While this is not a legally binding document, this MOU expresses the intent to engage in a voluntary collaborative arrangement to strengthen the respective organizations service delivery plans of the aforementioned parties.

I. **Purpose**: The purpose of the MOU is to maintain the effective working relationship established between **SBCS** and **San Ysidro School District** for the purpose of implementing coordinated services. The goal of the service partnership is to collaborate in a public health approach to prevent youth suicide, suicidal ideation, and help foster safe schools with suicide and bullying prevention education through the **Helping, Engaging, Reconnecting and Educating (HERE) Now Program.**

II. **Term**: This MOU shall begin on **May 15, 2020** and will extend through **June 30, 2021**. Either party can give written notice thirty (30) days in advance of the intent to withdraw from the collaboration and terminate this MOU.

III. **Description of Participation**:

A. **SYSD** agrees, per this MOU, to provide the following:

1. Designate an individual as a point of contact for the program.
2. Participate, when appropriate, through virtual discussions for the purpose of gathering and assessing program impact.
3. Staff will help disseminate information about the program and will collect student consent forms of any minors as appropriate or required.
4. Strategies to enlist teacher and parent participation in virtual presentations on youth bullying, depression, and suicide prevention.
5. Assistance with distribution of flyers school/community wide with crisis phone numbers provided to students where they can talk to caring adults anonymously about friends/peers they are concerned may be suicidal, isolated or depressed.
6. Communicate immediately if problems/concerns arise with students or program implementation.
7. Ensure that program participants have appropriate devices and internet connectivity to access the virtual services to be provided at no cost to SBCS.

B. **South Bay Community Services** agrees, per this memorandum to provide the following:

1. Educate youth on risk factors and warning signs using aspects of an evidence-based curriculum called Signs of Suicide (SOS), which focuses on preventing suicide and bullying by (1) providing resources and virtual presentations on strategies that are trauma informed and which address upstream risk factors and improve protective factors among individuals and groups of high risk youth, and (2) providing resources on institutionalizing and strengthening the school culture and environment to be

preventive and proactive in educating members of the school community (teachers, students, parents) regarding suicide and bullying prevention. Implementation of the curriculum may include, but is not limited to:

a. Collaborate with **SYSD** to identify appropriate implementation strategies once a fiscal year.
b. Provide at least one culturally and linguistically appropriate virtual suicide prevention education presentation for parents/caregivers.
c. Provide parent/guardian consent forms for participation in the program.
d. Monitor program fidelity.

2. As needed and available, SBCS can provide video presentations for students, staff and parents to access digitally on suicide and bullying prevention education. Such video presentations may include the following subjects:
   a. SYSD School Staff and Parents (separate) training on suicide prevention using aspects of SOS program materials that will include a focus on reducing stigma and providing information on warning signs, risk factors and protective factors to school staff and gatekeepers.
   b. Education of students on bullying and suicide prevention. Educate youth on risk factors and warning signs using SOS curriculum materials.
3. Designate an individual as a point of contact for the program.
4. SBCS will follow district safety protocols for risk of self-harm, including notification of administration where warranted and may (without warranty) provide linkage to students to mental health services.

IV. **Confidentiality and Privacy Laws**: The parties acknowledge that their staff may acquire information from a variety of sources concerning or belonging to the other party including information regarding pupil records but only to the extent that such sharing does not violate applicable statues, or ethical standards and requirements. Such confidential information includes but is not limited to all proprietary information of a party, including all information regarding its trade secrets, copyrighted materials, business plans and affairs, research, services, marketing strategies, financial condition, personnel, clients and donors, which has not been disclosed to the public by a duly authorized representative of a party. Each party agrees to maintain the confidentiality of such other party's confidential information. Each party to this MOU also agrees that it will not directly or indirectly use or disclose any such information during or after the term of this MOU to any persons or entities, unless such persons or entities are expressly authorized by duly authorized representatives of the disclosing party to receive such information.

Notwithstanding any provisions to the contrary contained in this MOU, the parties to the extent applicable, shall hold Personal Health Information in accordance with the provisions of the Health Insurance Portability and Accountability Act of 1996, its amendments, and any regulations promulgated thereunder ("HIPAA"); (ii) shall hold student educational records in accordance with the provisions of the Federal Education Rights and Privacy Act of 1974, its amendments, and any regulations promulgated thereunder; and (iii) shall comply with the requirements of any other federal and state laws, statutes, rules and regulations relating to the privacy and treatment of Student Confidential Information.

The parties shall also assure compliance with the Every Student Succeeds Act (ESSA) in implementing the coordinated services as described in the MOU.

V. **Indemnification:** SBCS hereby indemnifies, defends, and holds harmless **SYSD**, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of SBCS, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

SYSD, hereby indemnifies, defends, and holds harmless SBCS, its Board, officers, employees, agents, independent contractors, consultants and other representatives from and against any and all liabilities, claims, demands, costs, losses, damages, or expenses, including reasonable attorneys' fees and costs, and including but not limited to consequential damages, loss of use, extra expense, cost of temporary classrooms, that arise out of or result from, in whole or in part, the negligent, wrongful or willful acts or omissions of the **SYSD**, its employees, agents, subcontractors, independent contractors, consultants, or other representatives.

SBCS shall have no obligation to indemnify, defend, or hold harmless **SYSD**, its Board, officers, employees, agents, independent contractors, consultants, and other representatives for the **SYSD** sole negligence or willful misconduct; and the **SYSD** shall have no obligation to indemnify, defend, or hold harmless SBCS, its Board, officers, employees, agents, independent contractors, consultants and other representatives for SBCS's sole negligence or willful misconduct. This indemnity shall survive the termination of the Contract of final payment hereunder, and is in addition to any other rights or remedies that SBCS or **SYSD** may have under the law or this contract.

VI. **Insurance**: **Each party** shall maintain public liability and property damage insurance to protect them and **each other** from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this MOU. The minimum amounts of such insurance shall be as hereinafter set forth.

Amount of Insurance:	
Commercial General Liability	$2,000,000 per occurrence
Auto Liability for owned and non-owned vehicles	$1,000,000 per occurrence
Umbrella Liability	$4,000,000

Workers' Compensation will be in conformance with the laws of State of California and applicable federal laws. Each party shall furnish proof of insurance coverage to the other at the commencement of this MOU and upon request. Each party shall provide to the other Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming **the other party** as an additional insured.

VII. **Value of Services**: No money or other consideration shall be transferred between the parties.

VIII. **Non-Discrimination**: The parties to this MOU shall not unlawfully discriminate, harass, or allow harassment against any employee, applicant for employment, or participant for services provided under this MOU because of race, color, age, religion, sex, national origin, disability, political affiliation or belief, or any other legally protected category and for beneficiaries only, citizenship or participation in programs for which they meet eligibility

IX. **Contact Information:** The contact information listed in this paragraph shall be the contact information for the notice requirements under this MOU.

For **SYSD**:	For **SBCS**:
c/o Omar Calleros	c/o Stacey Musso
4350 Otay Mesa Rd	430 F St.
San Ysidro, CA 92173	Chula Vista, CA 91910

X. **Locations**: The services will be provided to the locations of **SYSD** listed below ("Location") or any other **SYSD** location that **SYSD** and **SBCS** agree to in writing ("Other Locations"). All personal property of each party that is brought to the location in order to fulfill any of its obligations under this MOU shall remain the personal property of such party.

San Ysidro School District
4350 Otay Mesa Rd San Ysidro, CA 92173

SBCS
430 F Street Chula Vista, CA 91910

XI. **Funding Availability:** Funding of this MOU, if funded by the Office of Adolescent Health, is contingent upon appropriation and availability of funds. Work performed in advance of approval of this MOU shall be done at the sole risk of **SBCS**.

XII. **Independent Contractor:** It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this MOU, **SBCS** is acting as an independent contractor and not as an officer, agent, or employee of the **SYSD**. This MOU shall in no way or manner creates an employer-employee relationship. **SYSD** and **SBCS** certify that **SBCS** is free from the control and direction of **SYSD** in connection with the performance of the coordinated services, and **SBCS** is performing such work outside the usual course of **SYSD's** business, and **SBCS** is engaged in independently established community services or operation of the same nature as the services being performed with more participating partners than just **SYSD**.

XIII. **Governing Law/Venue San Diego:** In the event of litigation, this MOU and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego

County.

XIV. **Successors and Assigns / Assignment:** Except as otherwise specifically provided herein, all of the terms, provisions and obligations of this MOU shall be binding upon and shall inure to the benefit of the parties hereto and their respective heirs, representatives, successors and assigns. This MOU may not be assigned by either party without the express written consent of the other.

XV. **Termination**: This MOU may be terminated for any reason by giving thirty (30) days prior written notice.

XVI. **Execution of Agreement**: The parties have executed this MOU as set forth below.

(Signatures contained on the following page)

IN WITNESS WHEREOF, the parties hereto have caused this MOU to be duly executed, such parties acting by their representatives being thereunto duly authorized.

SOUTH BAY COMMUNITY SERVICES
430 F Street
Chula Vista, CA 91910

_____ Date:_____
Kathryn Lembo, President and CEO

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Rd
San Ysidro, CA 92173

_____ Date: _____
Marilyn Adrianzen, Chief Business Official

Board approved: 12-14-20

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 17, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Special Education Department
Oscar Madera, Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH ALLIANCE FOR AFRICAN ASSISTANCE (AMENDMENT)

BACKGROUND INFORMATION:
On November 12, 2020, the Governing Board approved the agreement with Alliance for African Assistance for interpretation at the IEP meetings and translation of special education records into Spanish language. The San Ysidro School District, together with Alliance for African Assistance, hereby amend the contract under Exhibit A (Scope of Services), that the cost of interpretation is $70.00 an hour. Sam rate will apply for additional hour.

RECOMMENDATION:
Approve the amended agreement with Alliance for African Assistance to provide translation services for an amount up to $11,000.00 from the General Fund for 2020-21 school year.

LCAP GOAL AND ACTION/SERVICE:
Goal 1, Item 1.21:
Continue to provide site and/or district based academic intervention programs to serve the districts subgroups (i.e. English Learners, Low Income, Students with Disabilities, etcé) and educationally disadvantaged students in program improvement schools. Personnel (e.g. instructional aides) may be hired to support in-class interventions for all student subgroups and educationally disadvantaged students at all school sites.

☐ **Renewal** ☐ **New** ☒ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

UP TO
$11,000.00 (Amount)

General Education Fund (Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 13th day of November 2020, by and between the San Ysidro School District, hereinafter called the "District", and

Alliance for African Assistance	(619) 286-9052
Company/Consultant	Telephone Number
5952 El Cajon Blvd., San Diego, CA 92115	interpreters@alliance-for-africa.org
Address	Website

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

From: November 13, 2020 To: June 30, 2021

The Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign a Company Contact as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall

at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS
Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS
Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE – Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subconsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE - Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, sexual misconduct and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit. **District waives** _____
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage. **District waives** _____
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District. **District waives** _____
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)* **District waives** _____
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000 for damages because of bodily injury by reason of negligent hiring and supervision. May be included under General Liability. **District waives** _____
6. **Cyber Security Liability:** Coverage for both electronic and non-electronic data breach of $2,000,000 per occurrence with an aggregate limit of not less than $5,000,000 and shall cover all of Consultant's employees, officials and agents. Coverage shall apply to any dishonest, fraudulent, malicious or criminal use of Consultants or computer system or to obtain financial benefit for any party; to steal, take or provide unauthorized access of electronic data, including publicizing confidential electronic data or causing confidential electronic data to be accessible to unauthorized persons; transfer and for Third-Party Liability encompassing judgements or settlement and defense costs arising out of litigation due to a data breach and data breach response costs for customer notification and credit monitoring service fees. **District waives** _____

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status - Endorsement

The San Ysidro School District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **Additional Insured Endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). If Blanket Endorsement, it must include policy number and insured's name.

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice. If not stated on the Certificates of Insurance, it is understood that a 30-day cancellation notice will be provided and failure to mail such notice shall impose obligation and liability upon the company/insured, its agents or representative.

Waiver of Subrogation

Consultant hereby grants to the San Ysidro School District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. **All certificates and endorsements are to be received and approved by the District before work/services commences**. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third-party fees.

5.7 INDEMNIFICATION

Indemnification: To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

Design Professionals Only: If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS: Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. (**Please complete attached School Safety Certification Form.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office. This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District staff.

District is waiving this requirement _____ .

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	**Alliance for African Assistance**
Name:	Cristina Belpassi
Title:	Global Village Interpretation & Translations Department Manager
Address:	5952 El Cajon Blvd.
City/State/Zip Code:	San Diego, CA 92115
Telephone:	(619) 286-9052
Email:	interpreters@alliance-for-africa.org

DISTRICT:	**San Ysidro School District**	
Name:	Marilyn Adrianzen	Oscar Madera
Title:	Chief Business Official	Special Education Director
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476
Email:	marilyn.adrianzen@sysdschools.org	oscar.madera@sysdschools.org

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority to enter into agreement on behalf of the Party for which his or her signature is made.//

CONSULTANT	**DISTRICT**
Alliance for African Assistance Firm Name	**San Ysidro School District** Firm Name
Signature of Authorized Agent	Signature
Walter Lam, President & CEO Print Name, Title	Marilyn Adrianzen, Chief Business Official Print Name, Title
Date:	Date
Phone Number: (619) 701-7489	Board Approved:

Revised 09-13-18

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE ECTION 45125.1 and
Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c)
Fingerprinting and Criminal Background Investigation Requirements

The San Ysidro School District (District) has determined under Education Code Section 45125.1, subdivision (c) that in performing services under this contract, **Contractor/Consultant's employees and/or Subconsultants/Subcontractors may have contact with pupils**.

_____(*Initial*) As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subcontractor, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

_____(*Initial*) Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

_____(*Initial*) Consultant certifies that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

_____(*Initial*) Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

_____(*Initial*) Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils.

_____(*Initial*) Consultant's individuals/employees and/or Subconsultants/Subcontractors who may come in contact with pupils in the performance of services in this contract agree to provide fingerprint (DOJ/FBI) and TB Clearances (at their own expense) to be in compliance with the above-mentioned Ed Codes before commencement of any services under this contract. The District will provide LiveScan form if necessary.

- I certify to the District's Governing Board that I have read and understand the above terms and conditions and will report any changes that may affect the performance services of this contract.
- I certify to the District's Governing Board that none of the Consultant's employees/individuals and/or Subconsultants/subcontractors performing services under this agreement have been convicted of a felony as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).
- I certify to the District's Governing Board that all of the Consultant's and Subconsultant's/Subcontractor's employees-individuals performing services under this agreement are clear of tuberculosis (TB) as defined on Education Code Section 49406 and Assembly Bill 1667.

Company Name:_____

Name/title of authorized representative *(Print)* _____

Signature _____Date _____

REVISED 09-13-18

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

EXHIBIT A

SCOPE OF SERVICES

Services include:

- Interpretation at the IEP meetings: $70.00 per hour with 30 minute increments; and
- Translation of special education documents: $0.17 per word

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Special Education Department
Oscar Madera, Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH WESTED (AMENDMENT #2)

BACKGROUND INFORMATION:
WestEd will be conducting a review of data and information gathering on the outcomes for students receiving Special Education services per their Individualized Education Programs (IEPs). The outcome of this review will be the development of recommendations for areas of focus and next steps to support the improvement of outcomes for students receiving Special Education services.

On June 25, 2020, the San Ysidro School District, together with its partner, WestEd, extended the board approved agreement dated November 15, 2019. Due to the continuous situation brought by COVID-19 (Novel Coronavirus) pandemic, the extended contract will be, again, extended until June 30, 2021at no additional cost to the district. All other terms and conditions including cost from original agreement dated November 15, 2019 remain the same.

RECOMMENDATION:
Approve/Ratify the amendment to the WestEd Agreement extending the term of the agreement until June 30, 2021 to conduct a review of data for the Special Education Department.

LCAP GOAL AND ACTION/SERVICE (please indicate):
Goal #1: Student Achievement – 1.5 Staffing

☐ **Renewal** ☐ **New** ☒ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$22,000.00	Special Education
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

PROFESSIONAL SERVICES AGREEMENT

with

WestEd

For conducting a review of data and information for students receiving special education services in their program

AMENDMENT

This AMENDMENT is made effective on December 17, 2020, and it is made by and between WestEd, hereafter called "Consultant," and the San Ysidro School District, hereafter called "District."

WHEREAS, the Consultant and District's current amended agreement dated November 15, 2019, is to collect data of students with special needs.

NOW, THEREFORE, The Consultant and the District would like to extend the current board approved amended contract dated July 1, 2020 until June 30, 2021 at no additional cost to the district due to COVID-19 (Novel Coronavirus) pandemic. All other terms and conditions including cost from original agreement dated November 15, 2019 remain the same.

Authorized representatives of the parties have executed this Amendment as indicated below.

CONSULTANT:

WestEd
730 Harrison Street
San Francisco, CA 94107-1242
(415) 615-3136

Signature

Lauren Wrotniak, Senior Contract Administrator
Name & Title

contracts@wested.org
Email

Date signed

DISTRICT:

San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173
(619) 428-4476

Signature

Marilyn Adrianzen Chief Business Official
Name & Title

marilyn.adrianzen@sysdschools.org
Email

/
Date signed Board approved

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 17, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Special Education Department
Oscar Madera, Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH MAXIM STAFFING SERVICES, INC.

BACKGROUND INFORMATION:
Due to lack of Resource Specialist at San Ysidro Middle School, and Special Day Class Teacher at Willow School, the district is hiring both positions through Maxim Staffing Services, Inc., a Special Education Local Plan Area (SELPA) approved nonpublic agency, until the positions are filled.

Cost Implication: $65.00 per hour x 7 hours/day = $455.00/day
Duration: as needed

RECOMMENDATION:
Approve/Ratify the agreement with Maxim Staffing Services, Inc. to provide with teaching staff at San Ysidro Middle School and Willow School until the positions are filled at a rate of $455.00 per day from the Special Education Fund for 2020-2021 school year.

LCAP GOAL AND ACTION/SERVICE:
Goal 1, Item 1.21:
Continue to provide site and/or district based academic intervention programs to serve the districts subgroups (i.e. English Learners, Low Income, Students with Disabilities, etcé) and educationally disadvantaged students in program improvement schools. Personnel (e.g. instructional aides) may be hired to support in-class interventions for all student subgroups and educationally disadvantaged students at all school sites.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$455.00 per day	Special Education Fund
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 17th day of December 2020, by and between the San Ysidro School District, hereinafter called the "District", and

Maxim Staffing Services, Inc.	(619) 209-3696
Company/Consultant	Telephone Number
5030 Camino De La Siesta, Ste. 405, San Diego, CA 92108	www.maximhealthcare.com
Address	Website

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

From: November 1, 2020 To: June 30, 2021 ("as needed basis")

The Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES

District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

2.2 PAYMENTS

Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION

Consultant shall assign a Company Contact as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES

Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:

Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL

Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall

at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS
Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS
Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE – Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subconsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE - Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, sexual misconduct and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit. **District waives** _____
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage. **District waives** _____
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District. **District waives** _____
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)* **District waives** _____
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000 for damages because of bodily injury by reason of negligent hiring and supervision. May be included under General Liability. **District waives** _____
6. **Cyber Security Liability:** Coverage for both electronic and non-electronic data breach of $2,000,000 per occurrence with an aggregate limit of not less than $5,000,000 and shall cover all of Consultant's employees, officials and agents. Coverage shall apply to any dishonest, fraudulent, malicious or criminal use of Consultants or computer system or to obtain financial benefit for any party; to steal, take or provide unauthorized access of electronic data, including publicizing confidential electronic data or causing confidential electronic data to be accessible to unauthorized persons; transfer and for Third-Party Liability encompassing judgements or settlement and defense costs arising out of litigation due to a data breach and data breach response costs for customer notification and credit monitoring service fees. **District waives** _____

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status - Endorsement

The San Ysidro School District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **Additional Insured Endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). If Blanket Endorsement, it must include policy number and insured's name.

Primary Coverage

For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation

The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice. If not stated on the Certificates of Insurance, it is understood that a 30-day cancellation notice will be provided and failure to mail such notice shall impose obligation and liability upon the company/insured, its agents or representative.

Waiver of Subrogation

Consultant hereby grants to the San Ysidro School District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions

Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)

If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage

Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. **All certificates and endorsements are to be received and approved by the District before work/services commences**. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third-party fees.

5.7 INDEMNIFICATION

Indemnification: To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

Design Professionals Only: If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

5.8 AMENDMENTS

This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY

If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW

This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST

For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS: Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. (**Please complete attached School Safety Certification Form.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office. This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District staff.

District is waiving this requirement _____ .

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:

ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION

All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	**Maxim Staffing Services, Inc.**
Name:	Brandan McGee,
Title:	Assistant Controller
Address:	5030 Camino De La Siesta, Ste. 405
City/State/Zip Code:	San Diego, CA 92108
Telephone:	(619) 209-3696
Email:	

DISTRICT:	**San Ysidro School District**	
Name:	Marilyn Adrianzen	Oscar Madera
Title:	Chief Business Official	Special Education Director
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476
Email:	marilyn.adrianzen@sysdschools.org	oscar.madera@sysdschools.org

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority to enter into agreement on behalf of the Party for which his or her signature is made.//

CONSULTANT	**DISTRICT**
Maxim Staffing Services, Inc. Firm Name	**San Ysidro School District** Firm Name
Signature of Authorized Agent	Signature
Brandan McGee, Asst. Controller Print Name, Title	Marilyn Adrianzen, Chief Business Official Print Name, Title
Date:	Date
Phone Number: (619) 209-3696	Board Approved:

Revised 09-13-18

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

SCHOOL SAFETY CERTIFICATION FORM

CERTIFICATION PURSUANT TO EDUCATION CODE ECTION 45125.1 and
Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c)
Fingerprinting and Criminal Background Investigation Requirements

The San Ysidro School District (District) has determined under Education Code Section 45125.1, subdivision (c) that in performing services under this contract, **Contractor/Consultant's employees and/or Subconsultants/Subcontractors may have contact with pupils**.

_____(*Initial*) As required under Education Code Section 45125.1, subdivision (a), Consultant shall require their employees, including the employees of any sub-consultant and/or subcontractor, who will provide services pursuant to this contract to submit their fingerprints in a manner authorized by the Department of Justice in order to conduct a criminal background check to determine whether such employees have been convicted of or have charges pending for a felony as defined under Education Code Section 45122.1.

_____(*Initial*) Consultant shall not permit any employee to perform services that may come in contact with pupils under this contract until the Department of Justice has determined that the employee has not been convicted of a felony or has no criminal charges pending for a felony as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

_____(*Initial*) Consultant certifies that all of its employees who may come in contact with pupils have not been convicted of or have no criminal charges pending for a felony, as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).

_____(*Initial*) Consultant shall defend, indemnify, protect and hold the District and its agents, officers and employees harmless from and against any and all claims asserted or liability established for damages or injuries to any person or property which arise from or are connected with or are caused or claimed to be caused by Consultant's failure to comply with all of the requirements contained in Education Code Section 45125.1, including, but not limited to, the requirements prohibiting Consultant from using employees who may have contact with pupils who have been convicted or have charges pending for a felony in Education Code Section 45122.1.

_____(*Initial*) Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils.

_____(*Initial*) Consultant's individuals/employees and/or Subconsultants/Subcontractors who may come in contact with pupils in the performance of services in this contract agree to provide fingerprint (DOJ/FBI) and TB Clearances (at their own expense) to be in compliance with the above-mentioned Ed Codes before commencement of any services under this contract. The District will provide LiveScan form if necessary.

- I certify to the District's Governing Board that I have read and understand the above terms and conditions and will report any changes that may affect the performance services of this contract.
- I certify to the District's Governing Board that none of the Consultant's employees/individuals and/or Subconsultants/subcontractors performing services under this agreement have been convicted of a felony as defined in Education Code Section 45122.1 and in Penal Code section 667.5(c) or a serious felony listed in Penal Code section 1192.7(c).
- I certify to the District's Governing Board that all of the Consultant's and Subconsultant's/Subcontractor's employees-individuals performing services under this agreement are clear of tuberculosis (TB) as defined on Education Code Section 49406 and Assembly Bill 1667.

Company Name:_____

Name/title of authorized representative *(Print)* _____

Signature _____Date _____

REVISED 09-13-18

EXHIBIT A

SCOPE OF SERVICES

Services include:

Under the direction of the site Principal and in cooperation with the Special Education department, the Resource Specialist and Special Day Class Teacher are responsible for providing consultation, coordination planning, evaluation, remediation and direct instructional services for students with special needs as directed by the Individualized Education Plan (IEP).

Please see attached Job Descriptions for Resource Specialist and Special Day Class Teacher positions.

Rate: $65/hr x 7 hours/day
Number of work days for contractor is based on student calendar.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Business Services
Marilyn Adrianzen, Chief Business Official

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH NTT AMERICA SOLUTIONS, INC.

BACKGROUND INFORMATION:
The San Ysidro School District is currently utilizing services of NTT America Solutions, Inc. (formerly known as Dimension Data North America, Inc.) for maintaining the District's Voice over IP telephony and voice mail system. Services include: On-site support to assist with troubleshooting on SYSD Voice over IP network ▪ On-site software upgrades to Voice over IP equipment ▪ On-stie service on Cisco Call Mangers ▪ On-site service on Cisco Unity voice mail. The purpose of these services is to have products maintained in good working order.

RECOMMENDATION:
Approve/Ratify the agreement with NTT America Solutions, Inc. for 2020-2021 school year at an hourly rate of $185.00 for an estimated cost of $7,400.00.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☐ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$7,400.00	General Fund
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SYSD CUCM Assist

2020 School Year

Date:	November 17, 2020
Purchase Order (PO)#:	PO#
Customer:	San Ysidro School District
Address:	4350 Otay Mesa Rd San Ysidro, CA 92173
Customer Contact:	Araceli Felix, Todd Lewis
Contact Phone:	(619) 428-4476 ext. 3002
Contact Email Address:	todd.lewis@sysdschools.org
Billing Address:	4350 Otay Mesa Rd San Ysidro, CA 92173
Submitted By:	Christopher Sanchez
Contact Info:	619.820.5456
LOB-internal NTT use only (Choose One):	□ Network Integration □ Security □ Microsoft X Voice, IPT, Collaboration □ Call Center, CIS □ Wireless □ DCS, Virtualization
Technology (Choose One):	□ Digital Infrastructure □ Cyber Security X Digital Workplace □ Customer Experience
Managed Services Customer:	□ Yes X No (If yes, please contact GSC to confirm connectivity to end device)

Description of Services	Estimated Hours	Rate	Extension
Professional services will be delivered by resident certified experts to perform services as directed by San Ysidro School District. The immediate request is to assist with the graceful shutdown of the CUCM system for a scheduled power outage. Resource rates provided: • Level 2 Engineer	40	$185.00/hr	$7,400.00
		Pre Tax Total Estimate:	$7,400.00

Estimated Start Date:	11/20/2020

© NTT Limited

- All work is done on a Time & Materials ("T&M") basis unless a fixed price engagement is approved in writing by NTT's Service Operations Management.
- All service will be performed during normal business hours (Mon.–Fri., 8:30a.m.–5:30p.m. local time, excluding holidays) unless otherwise agreed to by NTT. Any T&M service provided outside normal business hours will be invoiced for at the applicable overtime rates.
- NTT is only providing a qualified skilled resource to complete tasks as directed by SYSD. SYSD assumes all responsibility for deliverables and direction of the NTT supplied resource assigned to perform the assigned tasks.
- This is an estimate only and is not a commitment to complete any specified task within the estimated time or cost. All service will be invoiced for based upon actual hours.
- There is a four hour minimum charge for all T&M service calls.
- Travel expenses will be billed at actual cost. Mileage rates will be at current IRS rates.
- Please email a signed copy of this form to @US.PS.ServiceRequest (internally) or US.PS.ServiceRequest@dimensiondata.com (externally) or fax to 631-514-6595. For any further questions, please call 800-974-6584 option 2.
- This T&M service request form ("T&M Form") will be deemed accepted by NTT when SYSD returns a signed copy of it to NTT and NTT begins to supply the T&M service specified.

This T&M form and the T&M services set forth herein are governed by that signed written agreement between SYSD and NTT for the purchase of T&M services if applicable. If no such agreement is in effect then (i) the NTT Terms and Conditions of Sale available online at https://hello.global.ntt/en-us/legal/terms-and-conditions will govern this T&M Form and the T&M services set forth herein, (ii) NTT's offer to sell the T&M services as set forth herein and its obligation to perform are expressly conditional upon SYSD's acceptance of those terms and conditions without additional or different terms (iii) SYSD acknowledges and agrees that it has the ability to access the above referenced URL and SYSD waives any claims or defenses to the validity or enforceability of this Agreement arising from any electronic access to it.

Terms and Conditions have been modified to reflect the following:

Section 27. LAW. This Agreement and all transactions made under it will be governed by the laws of the state of California, excluding any conflict of laws rules that may apply. Any dispute regarding this Agreement will be subject to the exclusive jurisdiction of the applicable courts in the County of San Diego. The United Nations Convention on Contracts for the International Sale of Goods will not apply. You acknowledge and agree (i) You have the ability to access each URL referenced in any Quote and in this Agreement, and (ii) NTT may from time to time change (including by moving or deleting portions of, or adding to), the materials posted at any such URL. You waive any claims or defenses to the validity or enforceability of this Agreement or other documents arising from electronic submission availability of them.

© NTT Limited

T&M Service Request Form Acceptance

SYSD

_____

Signature

_____

Print Name and Title

_____

Date

NTT

_____

Signature

_____

Print Name and Title

_____

Date

© NTT Limited

NTT AMERICA SOLUTIONS, INC. TERMS AND CONDITIONS OF SALE

THESE TERMS AND CONDITIONS GOVERN THE SALE AND PURCHASE OF THE PRODUCTS AND SERVICES ("ITEMS") IN THE ATTACHED QUOTE BETWEEN **NTT AMERICA SOLUTIONS, INC.** ("**NTT**") AND THE PARTY TO WHICH THE QUOTE IS ISSUED ("**YOU**"). IF WE ARE PARTIES TO AN EXISTING AGREEMENT FOR THE SALE AND PURCHASE OF THE QUOTED ITEMS, THAT AGREEMENT WILL PREVAIL.

1. ORDERS. NTT may offer to sell You third party manufactured hardware, software licenses or Third Party Maintenance (defined in Section 11) ("**Products**") and/or Services (defined in Section 12) as identified in a NTT-issued Quote ("**Quote**") or Statement of Work ("**SOW**," as defined in Section 13). NTT's offer to sell the Items in the Quote or perform under a SOW are expressly conditional upon Your acceptance of these terms and conditions without additional or different terms. You may accept NTT's Quote by issuing a responsive purchase order or accept NTT's SOW by executing the SOW, and each constitutes an "**Order**." You agree the Quote or SOW and these Terms and Conditions of Sale are the entire agreement between us ("**Agreement**") and any terms and conditions or other provisions on Your purchase order or other document(s) are considered material alterations to this Agreement and are expressly rejected and superseded by the terms and conditions of this Agreement.

2. PRICES; TAXES. Quotes and SOWs are void if You do not accept them within 30 days. Prices in a Quote or SOW do not include applicable taxes, freight or handling charges. Any Items Ordered in one country for delivery to another may be subject to value added tax or similar indirect sales related taxes that are incurred by NTT and for which You are responsible and agree to reimburse NTT.

3. PAYMENT; INVOICING. You agree to pay NTT in full 30 days from date of invoice without offset or deduction. NTT issues invoices (i) for Products upon shipment, (ii) for managed services and Third-Party Maintenance at the commencement of the service period, and (iii) for all other Services at the time of performance or as agreed in the SOW. Undisputed past due invoices are subject to a finance charge of the greater of 1.5% per month or the maximum allowed by law. NTT may cease the performance of Services if any undisputed invoice remains past due 5 days after NTT notifies You.

4. TERM; TERMINATION. The Agreement remains in effect until all items in the Order have been delivered and paid for or until otherwise terminated. Orders may not be cancelled without NTT's consent, however, either of us may terminate this Agreement, an Order or a SOW (i) if the other fails to cure a material breach within 30 days of receipt of written notice specifying the breach or (ii) by immediate written notice to the other upon the other becoming insolvent, or the initiation of any proceeding by or against it under bankruptcy or insolvency laws. Termination of an Order shall not affect any other Order(s) in effect at the time of termination. Termination of this Agreement or an Order will not limit either of us from pursuing any other remedies, including injunctive relief, nor will termination relieve Your obligation to pay for all Items delivered and/or any actual pre-approved third party costs NTT accrues on Your behalf prior to the termination date.

5. WARRANTY. All Products are subject to applicable manufacturer warranties which NTT transfers to You as legally permissible. NTT agrees to perform Services in a professional and workmanlike manner conforming to generally accepted industry standards and practices. Your exclusive remedy and NTT's entire liability for any breach of the express Services warranties in this Agreement shall be the re-performance of the applicable Services at no charge or, should NTT be unable to reperform the Services, a refund of the applicable fees for such Services. All Service warranties are void if the Service is modified by any party other than NTT or its authorized agent. NTT MAKES NO WARRANTY AS TO THE RESULTS OF ANY SERVICES. NTT FURTHER MAKES NO WARRANTY THAT PRODUCTS OR SERVICES WILL DETECT OR PREVENT ANY SECURITY VUNERABLITIES AND/OR ATTACKS OR THAT THEY WILL MEET YOUR SPECIFIC SECURITY REQUIREMENTS. EXCEPT AS SET FORTH IN THIS PARAGRAPH, ALL PRODUCTS AND SERVICES ARE PROVIDED "AS IS" AND NTT DISCLAIMS ANY OTHER WARRANTIES AND REMEDIES, WHETHER EXPRESS OR IMPLIED, INCLUDING BUT NOT LIMITED TO IMPLIED WARRANTIES OF MERCHANTABILITY, SUITABILITY AND FITNESS FOR A PARTICULAR PURPOSE OR USE, TITLE AND NON-INFRINGEMENT.

6. CONFIDENTIALITY. Each of us agrees not to disclose Confidential Information to any third party or to use each other's Confidential Information for any purpose other than the implementation of this Agreement. Both of us also agree to use the same degree of care that we each use to protect our own confidential information. We each will hold Confidential Information in confidence for a period of 2 years after termination of this Agreement. "**Confidential Information**" includes information that is labeled confidential or would reasonably be considered confidential, and does not include information that (a) is or becomes a part of the public domain through no act or omission of the receiving party; or (b) was in the receiving party's lawful possession prior to the disclosure and not subject to nondisclosure requirements; or (c) was lawfully disclosed to the receiving party by a third party without restriction on disclosure; or (d) is independently developed by the receiving party. Either of us may disclose Confidential Information as required by law or governmental ruling provided, however, that we shall notify the other before doing so.

7. LIMITATION OF LIABILITY. A PARTY'S TOTAL LIABILITY UNDER THIS AGREEMENT OR OTHERWISE SHALL BE LIMITED TO THE AMOUNTS IT HAS PAID OR COMMITTED TO PAY UNDER THIS AGREEMENT. IN NO EVENT WILL A PARTY BE LIABLE FOR ANY INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGE, LOST PROFITS, OR LOST DATA EVEN IF SUCH PARTY HAS BEEN INFORMED OF THE POSSIBILITY THEREOF. THIS LIMITATION OF LIABILITY AND EXCLUSION OF INDIRECT DAMAGES WILL APPLY EVEN IF THE EXCLUSIVE REMEDY FAILS OF ITS ESSENTIAL PURPOSE.

8. SOFTWARE LICENSING. Any third party software is subject to the license terms provided with it, and all software license terms are established directly between You and the software licensor. NTT is not a party to any such software license and makes no warranties or representations related to the software.

9. SHIPPING; DELIVERY. All shipments in the USA are F.O.B. Destination Freight Prepaid and Added. Delivery of Products to locations outside of the country in which they are Ordered will be subject to additional fees specified on a Quote. Risk of loss to Products passes to You upon delivery to the agreed ship to location. Title to Products passes to You when NTT receives payment in full of the Product purchase price. You acknowledge the applicable manufacturer or distributor controls shipment, and any shipment dates NTT provides are estimates only. NTT will not be liable for any delay in delivery or failure to give notice of such delay. Products delivered to NTT's facility for staging Services will be shipped to You no later than 10 days after completion of such Service, and You agree to accept delivery of all such Products or reimburse NTT's warehousing cost. You will accept and pay for partial shipments of Products.

10. RETURN POLICY. You will promptly notify NTT of any discrepancy in shipment quantity or type or shipment damage and NTT will remedy any such issues at its cost. Correctly delivered Products may not be returned unless NTT approves it and any such returns (i) are subject to the manufacturer's restocking fees and related charges, (ii) must be in the original shipping cartons, undamaged, unused and unaltered, and (iii) specify a Return Material Authorization ("**RMA**") number. You will comply with manufacturer RMA requirements.

11. THIRD-PARTY MAINTENANCE. "**Third-Party Maintenance**" is product support service delivered by a third party that NTT resells to You. Third Party Maintenance is subject to the service description(s), terms and conditions identified by the applicable third party provider. NTT is not a party to any such third party terms and conditions and is not responsible for delivery of Third-Party Maintenance.

12. SERVICES DESCRIPTIONS. "**Services**" governed by this Agreement are those services NTT performs other than cloud services which are offered subject to separate terms of service. Descriptions of NTT Services are available upon request, online at https://hello.global.ntt/en-us/legal or are as set forth in the applicable SOW. The terms of NTT's service description(s) are incorporated by reference into this Agreement. Services provided and charged based on labor time and materials supplied (a) carry a 4-hour minimum charge, (b) are estimated for budgeting purposes and not performed by a fixed deadline or for a set charge, and (c) are considered accepted at the time of delivery. NTT will comply with Your published and reasonable standard safety and security policies when performing Services on Your premises.

13. STATEMENTS OF WORK. Services may require a SOW which is a contract governed by this Agreement and specifying the details of a particular Service. In the case of any conflict between the terms of this Agreement and a SOW, the terms of the SOW will control.

14. SOW DELIVERABLES. For any deliverables identified in a SOW and provided to You (or a corrected version of the same), You will have 10 business days from delivery to notify NTT in writing if it fails to comply with the applicable acceptance criteria specified in the SOW ("**Acceptance Criteria**"). Your written notice shall itemize how the deliverable fails to meet the Acceptance Criteria ("**Failure**"). NTT will use commercially reasonable efforts to promptly remedy all confirmed Failures and provide a corrected deliverable to You. If You or a third party authorized by You modifies a deliverable which causes a Failure, such deliverable shall be deemed automatically accepted and any NTT efforts to correct the Failure will be on agreed terms. A SOW may specify alternate acceptance period(s) or terms. If no Acceptance Criteria are specified in a SOW then the corresponding deliverable is deemed accepted at time of delivery.

15. RETAINED PERSONNEL. NTT may obtain and assign certain employees or contractors with skills You request to do work under Your supervision ("**Retained Personnel**"). In such cases, NTT will ensure Retained Personnel have no right to participate in any of Your employee benefit plans and that services supplied by them will comply with this Agreement. You may use Retained Personnel only in the capacities specified for them on the applicable Order. At Your direction, NTT will remove any Retained Personnel from assignment.

16. SCREENING. NTT's screening process for employees or contractors includes a criminal background check performed by a third-party. NTT shall apply its own adjudication criteria to the results of such checks.

17. THIRD PARTY SOFTWARE. If software licensed to You is used in the performance of Services, (i) You will ensure NTT has the right to use it, (ii) NTT will use it only in the performance of Services, and (iii) the rights in any derivative works, customizations and/or enhancements of it will be subject to the terms of the applicable third party software license.

18. YOUR OBLIGATIONS. Your timely, complete and accurate provision of, and access to, Your equipment, services, facilities, personnel, third party software and/or information may be necessary for NTT to perform Services. NTT will inform You of Your failure to provide such goods or assistance, and any resulting inability to perform Services will be excused until You cure the failure. Any such failure may also result in increased charges which NTT will confirm with You. If NTT equipment is installed at Your location for delivery of Services You agree (i) You are responsible for any loss or damage to such equipment, (ii) NTT retains ownership of such equipment, and (iii) to return that equipment at Your expense within 30 days of termination of the Service or pay NTT its then-current depreciated value.

19. DATA PRIVACY. In order to receive the Services, You may need to grant NTT access to information that, directly or indirectly, either alone or in combination with other data, identifies or uniquely relates to an individual employed or otherwise retained by You or Your agents or contractors (hereafter "**Client Personal Data**"). If You give NTT access to any Client Personal Data, NTT shall be allowed to process Client Personal Data to perform the Services, and such processing shall adhere to the applicable data privacy legislation in the jurisdiction where the processing occurs. In all circumstances You will remain the Data Controller and NTT will be the Data Processor as such terms are defined in applicable state and federal laws or regulations relating to data privacy. You warrant the transfer of Client Personal Data to NTT shall comply with all applicable laws and regulations on protection of Personal Data. If the processing of Client Personal Data by NTT is conducted in accordance with Your instructions or can be considered as customary usage for the performance of Services, You shall indemnify, defend and hold NTT harmless from and against any and all claims, liabilities,

losses and reasonable expenses incurred by or asserted against NTT in connection with any third party claim related to the processing of the Client Personal Data. You understand and accept you bear sole and full responsibility for the backup and redundancy of any Client Personal Data.

20. INTELLECTUAL PROPERTY. Upon payment for the associated Services, and except as specified in Section 17, above, You shall own all Works and the entire right, title and interest therein, shall be exclusively vested in You as works made for hire and made in the course of the Services rendered. As used herein, "**Works**" are any written or computer coded materials, systems design, disks, tapes, drawings, reports, specifications, notebooks, recommendations, data and memoranda including any modifications to Your existing techniques, software, processes, methodologies or other intellectual property, any of which are first created specifically for You as a result of Services. If title to any Works may not by operation of law vest in You, NTT hereby irrevocably assigns the sole right, title and interest in such Works and its proprietary rights therein to You. NTT agrees to execute papers which You reasonably may require to secure and maintain Your rights related to the Works. Notwithstanding the foregoing, NTT retains exclusive and unrestricted ownership of any NTT IP relating to the Services and/or supplied with any Works, and NTT grants You a worldwide, perpetual, royalty-free, and non-exclusive right and license to use such NTT IP as part of the Works; provided, however, for subscription based Services, such license shall expire at the end of the applicable term. "**NTT IP**" includes (i) "**Prior Elements**" which are pre-existing methodologies, tools, techniques, software or intellectual property elements NTT owns, (ii) "**Enhancements**" which are modifications to Prior Elements made while performing Services, and (iii) "**Retained IP**" which are methodologies, tools, techniques, software or other intellectual property developed while performing Services and that NTT may use in the course of its business. In no event will Enhancements or Retained IP contain any of Your specific data, processes or information. This license grant is non-transferable unless NTT authorizes it in writing. You agree to protect NTT IP in the same manner You protect Your own similar intellectual property which shall be no less than a reasonable standard of protection.

21. INFRINGEMENT INDEMNITY. NTT will indemnify and defend You against intellectual property infringement claim(s) related to Product(s) that NTT sells to You, to the same extent NTT receives a corresponding intellectual property indemnification in its reseller agreement with the applicable Product manufacturer or supplier. NTT will also defend and indemnify You against a claim that information, design, specification, instruction, software, data, or material NTT furnishes as part of the Service ("**NTT Material**") and used by You in connection with the Services infringes an intellectual property right, copyright or patent. You will defend and indemnify NTT against a claim that information, design, specification, instruction, software, data, or material You furnish ("**Your Material**") and NTT uses in connection with the Services infringes an intellectual property right, copyright or patent. The above indemnifications apply provided that: (a) the indemnified Party notifies the indemnifying Party in writing within 30 days of the claim; (b) the indemnifying Party has sole control of the defense or settlement of the claim; and (c) the indemnified Party provides the indemnifying Party with the assistance, information, and authority reasonably necessary to perform the above; reasonable out-of-pocket expenses incurred by the indemnified Party in providing such assistance will be reimbursed by the indemnifying Party. The indemnifying Party shall have no liability for any claim of infringement resulting from the indemnified Party's use of a superseded or altered release of some or all of the Product, NTT Material or Your Material if infringement would have been avoided by the use of a subsequent unaltered release of the Product or Material which is provided at no charge to the indemnified Party. If a Product or NTT Material is held or is believed to be infringing NTT may, at its expense, (a) modify the Product or NTT Material to be non-infringing; (b) obtain for You a license to continue using the Product or NTT Material; or (c) to require return of the infringing Product or NTT Material and grant You a refund of the fees paid for it. Any such refunded fees will be as depreciated on a 60-month straight line basis from the date of delivery of the Product or NTT Material. If You have authorized NTT to use or have supplied us with Your Material that is the subject of a claim then NTT may terminate the applicable SOW(s) upon written notice to You and You shall pay NTT for the Services rendered through the date of such termination. This section states NTT's entire liability and Your exclusive remedy for any infringement claim or breach of a non-infringement warranty related to the Services.

22. NO SOLICITATION. During NTT's performance of Services and for 6 months thereafter, neither of us shall solicit for employment or retention as an independent contractor any employee or former employee or Retained Personnel of the other who provided or received any Services. "**Solicit**" shall not be deemed to include advertising in newspapers, web sites or trade publications available to the public.

23. ASSIGNMENT. You may not assign this Agreement nor any of its rights or obligations without NTT's written consent, however, You may upon notice assign the Agreement to a wholly-owned subsidiary or surviving entity in a merger, acquisition or consolidation.

24. WAIVER. Either Party's delay or failure to exercise a right or remedy will not constitute a waiver of any other or subsequent default or breach. Except for actions for nonpayment or breach of either Party's intellectual property rights, neither of us may bring an action arising out of this Agreement more than 1 year after discovering, or when it should have discovered, the basis for the cause of action.

25. FORCE MAJEURE. NTT will not be in default or otherwise liable for any delay in or failure of its obligations or performance where such delay or failure arises by reason of any Act of God, or act of governmental body, acts of the common enemy, the elements, strikes or labor disputes, or other causes beyond NTT's reasonable control.

26. DISPUTES AND ARBITRATION. We will promptly notify each other in writing of any dispute and factual background. If we cannot resolve the dispute within 30 days, either of us may seek to resolve it by arbitration. Any such arbitration will be subject to the rules of the American Arbitration Association. Nothing will preclude either of us from making an application to the arbitrator to expedite the proceedings, nor restrict the arbitrator from granting such an application, nor shall anything in this section preclude either of us from bringing an action for injunctive or other equitable relief. The arbitrator is not authorized to award punitive damages. The award rendered by the arbitrator will be final, and judgment may be entered upon it in accordance with applicable law in any court having jurisdiction.

27. LAW. This Agreement and all transactions made under it will be governed by the laws of the state of New York, excluding any conflict of laws rules that may apply. Any dispute regarding this Agreement will be subject to the exclusive jurisdiction of the applicable court in New York. The United Nations Convention on Contracts for the International Sale of Goods will not apply. You acknowledge and agree (i) You have the ability to access each URL referenced in any Quote and in this Agreement, and (ii) NTT may from time to time change (including by moving or deleting portions of, or adding to), the materials posted at any such URL. You waive any claims or defenses to the validity or enforceability of this Agreement or other documents arising from electronic submission or availability of them.

28. INSURANCE. NTT maintains: (i) Worker's Compensation statutory coverage and employers liability; and (ii) Commercial General Liability insurance with the following limits: Bodily Injury and Property Damage $1,000,000 per occurrence and in aggregate. NTT will provide a certificate of insurance upon Your request.

29. FCPA; EXPORTS. We each agree to comply with (i) the U.S. Foreign Corrupt Practices Act (15 U.S.C. 78(dd)(i) et seq.) and anti-bribery laws and regulations of any country having jurisdiction over our transactions, and (ii) all relevant U.S. export and sanctions laws.

30. AFFIRMATIVE ACTION. NTT is an equal employment opportunity employer. NTT's employment decisions are based on merit and business needs, and not on race, color, citizenship status, national origin, ancestry, sexual orientation, age, religion, creed, mental or physical disability, medical condition, marital status or veteran status. NTT will comply with all applicable non-discrimination and hiring laws.

31. NOTICE. Notices provided hereunder will be in writing and properly given when personally delivered or sent by a delivery service providing proof of delivery. Notices to You will be addressed as specified on the Order. Notices to NTT will be sent to NTT America Solutions, Inc., 757 Third Avenue, 14th Floor, New York, NY 10017 U.S.A. Attention: Legal Department. The date of notice will be deemed to be the date of receipt. Refusal to accept delivery of a notice will constitute actual delivery.

32. SURVIVAL. Terms of this Agreement which by their nature are intended to extend beyond this Agreement's expiration or termination will remain in effect until fulfilled.

33. RELATIONSHIP. NTT is an independent contractor. Nothing in this Agreement creates a partnership, joint venture, employer and employee or agency relationship between us, and each of us will be solely responsible for payment of all compensation owed to our own employees, federal and state income tax withholding, Social Security taxes, and unemployment insurance applicable to such personnel.

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Human Resources
Linda Gonzales, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH EMERSON COLLEGE REGARDING STUDENT CLINICAL AFFILIATION

BACKGROUND INFORMATION:
The San Ysidro School District will enter into an agreement with Emerson College for the purpose of providing supervised, practical learning experiences in connection with a clinical program to students of Emerson.

RECOMMENDATION:
Approve the agreement with Emerson College for the purpose of providing supervised, practical learning experiences in connection with a clinical program to students of Emerson for the duration of one year.

LCAP GOAL AND ACTION/SERVICE (please indicate):
Goal #1: Student Achievement – 1.5 Staffing

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☐ Yes ☒ No	

N/A	N/A
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

EMERSON COLLEGE
CLINICAL AFFILIATION AGREEMENT

This Clinical Affiliation Agreement (including all exhibits, attachments and appendices, the "Agreement"), effective as of January 1, 2021 (the "Effective Date"), is by and between Emerson College, a Massachusetts non-profit educational corporation and its agents, employees, affiliates, invitees, or representatives (collectively, "Emerson") and San Ysidro School District, a California School District, and its agents, employees, affiliates, invitees, or representatives (collectively, the "Affiliate"). Emerson and Affiliate referred herein individually as a "Party"; collectively, as the "Parties".

RECITALS

WHEREAS, Emerson desires to engage Affiliate for the purpose of providing supervised, practical learning experiences in connection with a clinical program (the "Program") to students of Emerson (each a "Student" and collectively, the "Students"); and

WHEREAS, Affiliate is willing to participate in the Program in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the premises and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

1. **Purpose.** Emerson hereby engages Affiliate, and Affiliate hereby accepts such engagement, to participate in the Program pursuant to the terms and conditions set forth herein. The objective of the Agreement is to help the Students learn about, and engage and exhibit as appropriate, the following:

1.1 Role and responsibilities of the Student within the practice setting.

1.2 Assessments (both formal and informal, direct and dynamic) specific to the populations in that practice setting.

1.3 Treatment approaches/techniques that are evidence-based and appropriate for the populations in that practice setting.

1.4 Patient/client/family centered education and counseling appropriate to and within that practice setting.

1.5 Related disciplines within the practice setting and working collaboratively with patients/families and other team members to ensure an optimal outcome for the client.

1.6 Clinical problem-solving across age span, disorder, and setting.

1.7 Professional and clinical oral and written communication skills appropriate to that practice setting.

1.8 Cultural competency when working with patients/clients/families in all practice settings.

1.9 Adherence to ASHA's Code of Ethics and appropriate ethical behavior.

2. Program Structure; Telehealth Program Contingency.

2.1. Emerson and Affiliate agree that in the normal course of business, the Program will be conducted on-site by the Student at the Affiliate location consistent with all ASHA guidelines.

2.2. In the event of (a) a declared emergency by the federal government or the state government in which either Emerson or Affiliate are located, (b) a continued emergency circumstance in the discretion of either Party, or (c) for the health and safety of the Student as determined by either Party (each, an "Emergency Circumstance"), Emerson or Affiliate may determine to restrict or prohibit on-site placement of the Student at Affiliate.

2.2.1. If either Party decides to restrict or prohibit on-site placement of the Student in response to an Emergency Circumstance, Emerson may request that Affiliate permit the Student to engage in the Program remotely using telecommunication technologies ("Telehealth Program").

2.2.2. If Affiliate agrees to permit a Telehealth Program, the Telehealth Program will be subject to the following terms and conditions:

2.2.2.1. The Telehealth Program will continue for the duration of the time that Emerson is prohibiting on-site placements or until Affiliate allows on-site placements, whichever is later;

2.2.2.2. The Affiliate has or will establish telecommunication capabilities to facilitate telehealth services to its clients for which Students may engage in as part of the Telehealth Program;

2.2.2.3. Any such Telehealth Program shall comply with state licensing and telehealth practice laws as well as ASHA rules (which include compliance with the Council on Academic Accreditation and Council for Clinical Certification), guidelines or recommendations for internship or clinical programs, as either may be modified from time to time in consideration of any Emergency Circumstance;

2.2.2.4. Emerson shall instruct the Student to adhere to all Telehealth Program rules and procedures of the Affiliate made known to the Student, which are necessary for Affiliate to conduct telehealth services in accordance with any applicable laws or regulations; and

2.2.2.5. Student will continue to be covered by Emerson's professional liability insurance as set forth in this Agreement for the duration of such Telehealth Program.

2.3. If Affiliate permits a Telehealth Program in accordance with Section 2.2.2, the Parties will work cooperatively in close consultation to help facilitate the Telehealth Program for the Student. Accordingly, all references to "Program" in this Agreement will mean the "Telehealth Program" as herein defined and the terms of this Agreement will continue to apply in full force and effect to any such Telehealth Program as it would to the Program, provided such terms are not inconsistent with Section 2.2.

2.4. If Affiliate does not permit a Telehealth Program in accordance with Section 2.2.2 of this Agreement, either Party may terminate the Agreement immediately upon written notice to the other Party.

2.5. Affiliate recognizes that during the time of the COVID-19 pandemic or other Emergency Circumstance, there may be increased risk to a Student, employees of Affiliate, or individuals served by Affiliate as a result of or relating to the Student's in-person placement. Nevertheless, if (i) the Parties do not restrict or prohibit on-site placement pursuant to Section 2.2.1, and (ii) Affiliate and Student agree to pursue the on-site placement, then Emerson and Student will execute appropriate waivers for the Student to participate in the on-site placement. Affiliate acknowledges that Emerson may restrict or prohibit such on-site placement and terminate the Agreement if the Student does not execute applicable waivers.

3. <u>Responsibilities of Emerson</u>.

3.1. <u>Program</u>. Emerson shall be responsible for all academic and accreditation aspects of the Program. Emerson shall maintain custody and control of all educational records and reports relating to Students' clinical learning experience in the Program. Emerson may withdraw any Student from the Program and/or assignment with Affiliate in Emerson's sole discretion.

3.2. <u>Policies, Rules & Regulations of Affiliate</u>. Emerson shall instruct Students participating in the Program (and faculty members, if applicable) to abide by the applicable lawful policies, rules and regulations of Affiliate made known to them during the Program.

3.3. <u>Insurance</u>. Emerson shall ensure that it maintains the following insurance with an AM Best rating of A-VII or better: (a) professional liability insurance covering students, interns and professional staff members in the amount of two million dollars ($2M USD) per claim and four million dollars ($4M USD) in the aggregate, and (b) general commercial liability insurance covering personal or bodily injury and property damages in the amount of one million dollars ($1M USD) per occurrence and three million dollars ($3M USD) in the aggregate.

3.4. <u>Vaccinations</u>. If requested by Affiliate, Emerson shall advise Students of their obligation to provide at their own expense, evidence of vaccinations, as applicable.

3.5. Background Checks. If reasonably requested by Affiliate, Emerson shall ensure that a background investigation of Students is conducted prior to their assignment to Affiliate.

3.6. Health Insurance. Emerson shall ensure that each Student participating in the Program is covered by health insurance.

4. Responsibilities of Affiliate

4.1. Program Opportunities and Activities. Affiliate shall appoint an individual to supervise each Student (the "Student Supervisor"). Affiliate shall provide to Students opportunities for suitable clinical learning experiences and supervision consistent with the Program's curriculum and objectives, and shall complete such records and reports necessary for the conduct and evaluation of Student's participation in the Program. Upon request by the Student, Affiliate shall provide the Student with documentation or other information as required for the Student's submission to applicable licensing bodies or agencies.

4.2. Emergency Care. Affiliate acknowledges Emerson's interest in ensuring its Students receive medical care during an emergency at Affiliate, and Affiliate shall make emergency medical care available to Students at Student's expense in case of accident or illness and shall promptly notify Emerson of such medical care.

4.3. Withdrawal. Affiliate reserves the right to withdraw any Student or, if applicable, a faculty member of Emerson, from the Program with Affiliate if (i) the achievement, progress, adjustment, or health of such person does not warrant continuation in the Program; or (ii) the behavior of such person fails to conform to the applicable policies, rules or regulations of Affiliate. Except in unusual circumstances, Affiliate shall make reasonable efforts to consult with Emerson before withdrawing any Student.

4.4. Insurance. Affiliate shall ensure that it maintains (i) comprehensive commercial general liability insurance for personal or bodily injury and property damages of not less than one million dollars ($1M USD) per occurrence and three million dollars ($3M USD) in the aggregate and professional liability insurance in amounts, in each case, of not less than two million dollars ($2M USD) per claim and four million dollars ($4M USD) in the aggregate; or (ii) a program of self-insurance reasonably satisfactory to Emerson, in both cases covering the employees, officers, directors, agents and representatives of Affiliate. Evidence of such insurance or self-insurance reasonably satisfactory to Emerson shall be provided to Emerson upon request. Such insurance shall not be canceled without thirty (30) days' prior written notice to Emerson.

5. Indemnification. Each Party (the "Indemnifying Party") agrees to defend, indemnify and hold harmless the other Party, its corporations, trustees, officers, employees, faculty, students, representatives and agents (collectively, the "Indemnitees") from and against any

and all claims, demands, suits, settlements, damages, losses, obligations, liabilities, costs and expenses, including, without limitation, reasonable attorneys' fees and expenses (collectively, "Losses") of any kind or nature paid or incurred by, imposed on, or asserted against the Indemnitees relating to, arising out of, directly or indirectly, or in connection with the Indemnifying Party's breach of this Agreement and/or negligence or willful misconduct related in any way to this this Agreement or the Program; provided that the Indemnifying Party's maximum aggregate liability under this provision shall not exceed the applicable limits on insurance coverage or benefits set forth in this Agreement.

6. Term and Termination.

6.1. The term of this Agreement ("Term") shall be one (1) year commencing on the Effective Date, and shall automatically renew for up to 4 successive one (1) year terms unless earlier terminated as set forth herein.

6.2. This Agreement may be terminated at any time with or without cause by either Party upon sixty (60) days' written notice; *provided, however*, that such notice shall not impair the activities of the Students then at the Affiliate and participating in the Program.

6.3. In the event of a material breach of this Agreement by either Party, the other Party may terminate this Agreement immediately upon written notice.

6.4. Notwithstanding the on-going nature of this Agreement, Emerson is not obligated to place a Student with Affiliate, and Affiliate is not obligated to accept a placement of a Student. Both placement and acceptance are at the complete discretion of the respective Party. Each student placement will be memorialized by a Student-Supervisor Agreement signed by both the Student and the Affiliate's Student Supervisor.

7. Education Records. If Affiliate obtains student "education records" as defined by the Family Educational Rights and Privacy Act ("FERPA") (20 U.S.C § 1232g; 34 C.F.R. § 99.3), Affiliate acknowledges that Affiliate is receiving such education records as an agent of Emerson and agrees to comply with FERPA with respect to such records. This section shall survive any cancellation or termination of this Agreement.

8. Confidentiality. The Parties agree to keep all non-public information shared between them, including but not limited to personal information about Students (including background checks, if any) and FERPA "education records," strictly confidential. This section shall survive any cancellation or termination of this Agreement.

9. Status of the Parties. Each Party hereto shall be considered an independent contractor and this Agreement shall not create a relationship of a joint venture, employer and employee, principal and agent and the like. In no case shall Students in the Program replace or be deemed to be employees of Affiliate. All Students participating in the

Program shall be, at all times, unpaid externs of Affiliate without expectation of or entitlement to compensation or employment benefits from Affiliate, including, without limitation, workman's compensation insurance benefits.

10. **No Discrimination.** In connection with the Program, neither Party shall discriminate against any person on the basis of gender or sex (including pregnancy), gender identity or expression, race, color, religion or religious creed, sexual orientation, national origin, ancestry, disability or handicap, age, genetics, marital status, veteran status and any other category protected by federal or state law, including but not limited to Title IX of the Education Amendments Act of 1972.

11. **Compliance with Policies.** Affiliate understands that the Students in the Program are subject to and protected by Emerson policies. Affiliate agrees to review, abide by, and cooperate with actions taken pursuant to Emerson's Sexual Misconduct Policy available at https://www.emerson.edu/social-justice-center/title-ix/sexual-misconduct-policy.

12. **Use of Name; Media Contact.** Affiliate may not use the name of "Emerson" or any Emerson logo or mark without Emerson's prior written approval. Affiliate may disclose the terms of this Agreement only as required by law or to comply with a regulatory, accreditation, legal or financial reporting obligation. Affiliate may disclose the terms of this Agreement to legal, tax, or financial advisors. Affiliate shall not communicate with members of the media or otherwise make any public announcement regarding the Program, or the terms or existence of this Agreement, without Emerson's prior written consent.

13. **Notices.** Any notices permitted or required by this Agreement shall be deemed made on the day sent via email, delivery receipt requested, or personally delivered in writing or mailed by certified mail, postage prepaid, to the other Party at the address set forth below or to such other persons and address as either Party may designate in writing:

If to the Affiliate: San Ysidro School District
Human Resources Department
4350 Otay Mesa Road
San Ysidro, CA 92173

If to Emerson: Emerson College
Attn: Laura Glufling-Tham
Email: laura_gluglin_tham@emerson.edu

With a copy to: Emerson College
Attn: Office of the General Counsel
Email: Meredith_ainbinder@emerson.edu

14. **Assignment.** The Parties bind themselves and their successors, assigns, and legal representatives to the other Party to the Agreement and to the successors and assigns of such other Party with respect to all covenants of the Agreement. Affiliate shall not assign

or transfer any rights or obligations of Affiliate under this Agreement without the prior written consent of Emerson.

15. **Governing Law.** This Agreement shall be governed by and interpreted in accordance with the laws of the California without regard to its conflict of law principles. The Parties agree that disputes pertaining to this Agreement must be brought in state and federal courts in San Diego, California and will not contest venue or jurisdiction in those courts.

16. **Entire Agreement; Amendment; Waiver.** This Agreement and the exhibits attached hereto in this Agreement set forth the entire understanding between the Parties hereto regarding the subject matter hereof and may not be amended except by an instrument in writing signed by both Parties. Neither the failure nor delay by either Party to exercise any right, remedy, power or privilege under this Agreement shall operate or be construed as a waiver thereof, nor shall any waiver with respect to any occurrence be construed as a waiver with respect to any other occurrence.

<signature page to follow>

IN WITNESS WHEREOF, the Parties hereto have caused this Agreement to be executed by their respective duly authorized representatives as of the Effective Date.

EMERSON COLLEGE

By:_____

Title:_____

Name:_____

San Ysidro School District

By:_____

Title: Chief Business Official

Name: Marilyn Adrianzen

Board approval: _____

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Vista Del Mar Middle School &
San Ysidro Middle Schools
Irene Herrera-Cevallos and
Maria Rodriguez, Principals

☐ Informational
☒ Action

AGENDA ITEM: SERVICE AGREEMENT WITH CORWIN PRESS, INC.

BACKGROUND INFORMATION:
Corwin Press Inc. is an Onsite Professional Learning company that helps educators make a great impact. The Distance Learning Playbook for School Leaders is the essential hands-on guide to leading school and school systems from a distance and delivering on the promise of equitable, quality learning experiences for students.

Principals at Vista Del Mar Middle School and San Ysidro Middle School are requesting approval to enter into this service agreement with Corwin Press, Inc. to provide a series of Distance Learning Playbook webinars to teachers, which will benefit all middle school students during distance learning.

The Distance Learning Playbook webinars are scheduled as follows:
Webinar #1 – January 15, 2021
Webinar #2 – February 19, 2021
Webinar #3 – April 16, 2021
Webinar #4 – May 14, 2021

RECOMMENDATION:
Approve the service agreement with Corwin Press, Inc. to provide a series of Distance Learning Playbook webinars to teachers from Vista Del Mar and San Ysidro Middle Schools during the 2020-21 school year at cost of $9,220.00 from the sites' CARES fund.

LCAP GOAL AND ACTION/SERVICE:
Goal 1: Continue to provide supplemental programs and resources (i.e. Reading Renaissance, math manipulatives, etc.) to support student achievement in core content areas.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$ 9,220.00	CARES Fund
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

AGREEMENT FOR SERVICES AND PRODUCTS

This Agreement for Services and Products ("Agreement") is entered into this 4th day of December 2020 (the "Effective Date"), by and between **Corwin Press, Inc.,** a SAGE Publications, Inc. company, with offices at 2455 Teller Road, Thousand Oaks, California 91320 ("Corwin") and **San Ysidro School District** with offices at 4350 Otay Mesa Road, San Diego, CA 92173 ("Customer").

1. Services. Customer desires to contract with Corwin for services related to the Customer's professional learning or other expressed learning needs (the "Services"); and Corwin desires to provide such Services to the Customer as further described in the Investment and Timeline attached hereto as **Exhibit A**.

a. Live Events (On-Site and Virtual). For Services concerning on-site or live virtual development, including, without limitation, keynotes, workshop days, implementation days and coaching days (each, a "Live Event"), Corwin will establish and agree on final dates with Customer for dates not scheduled at the time the Agreement is signed which will be subject to speaker availability. Confirmation of such final dates will be communicated by email to Customer. Customer may request to reschedule the date of a Live Event and, if approved by Corwin, Customer will reimburse Corwin for any additional costs or expenses incurred by Corwin and/or the speaker of such rescheduled Live Event. For the sake of clarity, a Live Event will include a Live Webinar (as defined below) but not a Recorded Webinar (as defined below).

b. Virtual Events (Live Webinars, Live Recorded Webinars and Pre-Recorded Online Self-Paced Courses). Services concerning a webinar presented live by a speaker shall each be considered a "Live Webinar". In limited circumstances, Corwin may consider a Customer request that a certain Live Webinar be recorded (each, a "Live Webinar Recording"), provided that such request is received by Corwin no fewer than five (5) business days from the commencement of a scheduled Live Webinar. Notwithstanding the foregoing, Customer acknowledges and agrees that the approval of such request to record a Live Webinar shall be made by Corwin in its sole discretion. Customer further acknowledges and agrees to inform each of its participants that their individual consent will be required to participate in a Live Webinar Recording and that additional terms and conditions may be included with such consent. Services may also include access to a) (i) webinars which were recorded independent of this Agreement, or (ii) any pre-recorded virtual development keynotes, workshops, implementation, and coaching as approved by Corwin in its sole discretion (each, an "Online Self-Paced Course"); or b) the recording that was recorded as the Live Webinar Recording, subject to the terms herein (a "Live Recorded Webinar"). Live Recorded Webinars and pre-recorded Online Self-Paced Courses are collectively referred to herein as "Recorded Webinars". Live Webinars and Recorded Webinars are collectively referred to herein in as "Virtual Events".

c. Registrations for Virtual Events. Prior to receiving the link to access the Virtual Event, participants will be required to register following the instructions provided by Corwin and/or the Customer. One registration by each participant will be required for each Virtual Event; however, if the Virtual Event is a Live Webinar that is a multi-day event, each participant will only be required to register once for all of the days of that Live Webinar. In addition, in the case of a Live Webinar, Corwin will provide the Customer with registration and access information and the Customer will distribute such information to its participants within a reasonable timeframe prior to the first day of the Live Webinar.

d. Special Terms. The Services shall be subject to any "**Special Terms**" attached to this Agreement for additional Corwin program offerings, including, without limitation, Surveys, Youth Equity Stewardship (YES!) Student Workshops, and Recorded Webinars.

2. Products. Customer desires to contract with Corwin for the furnishing of products related to the Customer's professional learning or other express learning needs (the "Products"); and Corwin desires to provide such Products to the Customer as further described in the attached **Exhibit A** and subject to the applicable **Special Terms**.

3. Term and Termination. The term of this Agreement will commence on January 15th, 2021 and will remain in effect for one year or until Corwin has completed the Services and/or delivered the Products described in **Exhibit A**. Either party may terminate this Agreement without cause upon sixty (60) calendar days' advance written notice subject to the following terms.

a. For all Live Events and Live Recorded Webinars: (1) in the event of termination by Customer more than thirty (30) calendar days of a scheduled Live Event, Corwin will be paid any expenses incurred as of the effective date of termination including, without limitation, speakers' fees and costs, Corwin's non-refundable travel costs, and non-refundable venue deposits (collectively, "Corwin Expenses"); (2) in the event of termination by Customer within thirty (30) calendar days of a scheduled Live Event, Corwin will be paid fifty percent (50%) of all amounts set forth in **Exhibit A** related to the cancelled Live Event and Corwin will be reimbursed for all Corwin Expenses; and (3) said foregoing amounts and expenses due based on such early termination under (1) or (2) above by Customer will be paid by Customer to Corwin within ten (10) days of the termination date.

b. Certain Services and/or Products may be subject to other termination and/or cancellation terms as set forth in the applicable **Special Terms**.

c. Notwithstanding anything herein to the contrary, should any Corwin program relating to the Services described in **Exhibit A** become unavailable or Corwin's ownership or rights to the Corwin program be subsequently modified or changed in any manner, and

Corwin is unable to substitute other services related to the Corwin program on terms acceptable to Customer, Corwin shall have the right to immediately terminate this Agreement without any liability or penalty whatsoever.

4. Compensation. Corwin will be paid the amounts outlined in **Exhibit A**. Except as otherwise provided herein, Customer will pay Corwin all amounts due hereunder within thirty (30) days of receipt of invoice.

5. Warranties.

a. Corwin represents and warrants (a) that it will perform the Services using qualified personnel and in accordance with applicable industry standards; and (b) that it will comply with any and all applicable rules, laws and regulations, court or administrative orders or decrees of any federal, provincial, local or other governmental unit which has jurisdiction in such circumstance. Customer represents and warrants that it will comply with any and all applicable rules, laws and regulations, court or administrative orders or decrees of any federal, provincial, local or other governmental unit which has jurisdiction in such circumstance. Certain Services and/or Products may be subject to other terms as set forth in the applicable **Special Terms**.

b. EXCEPT AS OTHERWISE PROVIDED HEREIN, CORWIN PROVIDES ALL PRODUCTS AND SERVICES INCLUDING, WITHOUT LIMITATION, ANY WEBINARS AND EBOOKS, AND/OR ANY RELATED MATERIALS IN AN "AS-IS" CONDITION. EXCEPT AS EXPRESSLY SET FORTH HEREIN, CORWIN DOES NOT MAKE ANY OTHER REPRESENTATIONS OR WARRANTIES OF ANY KIND WHATSOEVER, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY CONCERNING THE AVAILABILITY OF A WEBINAR OR EBOOK OR THE USE OF ANY SERVICE OR PRODUCT FOR A PARTICULAR PURPOSE.

6. Indemnification. Each party will indemnify, defend and hold harmless the other party, its affiliates, and their officers, directors, employees and agents from and against all obligations of any nature whatsoever (including all reasonable attorneys' fees) resulting from a party's failure to perform in accordance with any of the terms of this Agreement; provided however, that the foregoing will be subject to any applicable state immunity.

7. Limitation of Liability. NOTWITHSTANDING ANYTHING HEREIN TO THE CONTRARY, CORWIN SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES EVEN IF CORWIN HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN ADDITION, CORWIN SHALL NOT BE LIABLE FOR ANY DAMAGES OR LIABILITY THAT RESULT OR ARISE FROM THE CUSTOMER'S USE OR INABILITY TO ACCCESS OR OTHERWISE USE THE PRODUCTS, SERVICES AND/OR ANY OTHER PART OF THE SERVICES (INCLUDING ANY PROVIDED BY THIRD PARTY PROVIDERS). BECAUSE SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF LIABILITY FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES, THE ABOVE LIMITATION MAY NOT APPLY. TO THE EXTENT THE FOREGOING LIMITATIONS OF LIABILITY ARE, IN WHOLE OR IN PART, HELD TO BE INAPPLICABLE OR UNENFORCEABLE FOR ANY REASON, THEN THE AGGREGATE LIABILITY OF CORWIN FOR ANY REASON AND UPON ANY CAUSE OF ACTION (INCLUDING, WITHOUT LIMITATION, NEGLIGENCE, STRICT LIABILITY AND OTHER ACTIONS IN CONTRACT OR TORT) ARISING OUT OF OR IN ANY WAY RELATED TO THIS AGREEMENT SHALL BE LIMITED TO CUSTOMER'S DIRECT DAMAGES ACTUALLY INCURRED NOT TO EXCEED THE AMOUNTS RECEIVED BY CORWIN FROM CUSTOMER UNDER THIS AGREEMENT WITHIN THE TWELVE MONTH PERIOD PRECEDING CUSTOMER'S ASSERTION OF LIABILITY. IN ADDITION, IF CUSTOMER IS A COMPANY DOING BUSINESS IN CALIFORNIA, CUSTOMER HEREBY WAIVES CALIFORNIA CIVIL CODE §1542, WHICH SAYS: *"A general release does not extend to claims which the creditor does not know or suspect to exist in his favor at the time of executing the release, which if known by him must have materially affected his settlement with the debtor"* AND CUSTOMER HEREBY WAIVES ANY AND ALL SIMILAR STATE STATUTES OR OTHER RULES OR REGULATIONS THAT MAY APPLY. THE EXCLUSIONS SET OUT HEREIN ONLY APPLY TO THE EXTENT PERMITTED BY APPLICABLE LAW.

8. Force Majeure. Notwithstanding any other provision of this Agreement, in the event that the performance of any obligation under this Agreement by Corwin is prevented due to an event of war, terrorism, government regulation or order, travel advisories or bans, national emergencies, epidemics, pandemics, disasters, civil disorders, acts of God, or any other event beyond Corwin's reasonable control [including the unavailability of a speaker for any Live Event] which would render the scheduled Live Event and/or the attendance of speakers of such scheduled Live Event impossible, illegal or impracticable, Corwin's nonperformance shall be excused and Corwin shall not be responsible to the Customer for failure or delay in performance of its obligations under this Agreement. Moreover, in the event a speaker becomes unavailable to attend a Live Event, Corwin may, at its sole discretion, substitute the speaker and/or reschedule the Live Event.

9. Notices. All notices required or permitted hereunder will be in writing and will be sent by registered or certified mail, return receipt requested, or by a U.S. nationally recognized overnight delivery service, to the party to whom such notice is directed, at its address as set forth above, or to such other address as such party will have designated by notice hereunder. Notices will be deemed given on the date received.

10. Ownership/Rights. Corwin will own or hold the necessary rights to any materials or other work product created, developed or distributed by Corwin, or the assigned speakers of a Live Event or Recorded Webinar (collectively, "Event") under this Agreement including, without limitation, any Event handouts, materials, chat files or other transcripts of certain Live Webinars and Recorded Webinars (to the extent such chat files or transcripts have been generated by the Live Webinar or Recorded Webinar), or any survey data, results, reports or other related content or deliverables (collectively, "Materials"). No rights to any of the Materials shall be conveyed to Customer except as expressly set forth herein; provided, however, that Customer shall be permitted to use the Materials (in the format provided by Corwin) solely in connection with the Event related to the Services provided by Corwin hereunder or in connection with a Product if intended as further described in **Exhibit A**. Moreover, in no event shall Customer be permitted to: (a)

alter, reproduce, distribute or otherwise use any Materials provided by Corwin under this Agreement, in whole or in part, in any manner whatsoever; or (b) photograph, audio tape, video tape, or otherwise record or broadcast an Event, speaker, presentation or any of the Materials and/or Services provided by Corwin under this Agreement, in whole or in part, in any manner whatsoever. Customer acknowledges and agrees that Corwin is the exclusive owner or holds all necessary rights to each Corwin program, Event and any related intellectual property and associated trademarks thereto, including, without limitation trademarks associated with Visible Learning Plus. Moreover, Customer's use of any and all Materials provided by Corwin to Customer in relation to a Corwin program, Event or otherwise shall be subject to the terms and conditions set forth herein and any other terms binding on Customer.

11. Subcontracting. Corwin may engage subcontractors to perform its obligations herein including, without limitation, speakers to deliver presentations at an Event related to the Services and/or any third-party platforms to deliver the Products and/or Services.

12. Additional Services. Customer agrees that any interest for additional Services relating to Customer's professional learning needs will be directed to and contracted with Corwin. For the avoidance of doubt, such Customer interest will not be directed to any Corwin speaker, trainer, or consultant.

13. Confidentiality. Customer agrees that, except with the prior written consent of an authorized representative of Corwin, it may only disclose the terms of this Agreement to a third party who shall agree to maintain said terms as confidential and who has a legitimate business purpose to receive such information. In the event Customer or any of its authorized representatives or agents are required by law or compelled by legal process to disclose the terms of this Agreement to any other third party, it shall provide Corwin with prompt written notice of such requirement prior to the actual disclosure so that Corwin may seek an appropriate protective order. Corwin agrees that the terms of this Section will be subject to any applicable state open records statutes.

14. Miscellaneous. This Agreement (including the **Special Terms** and **Exhibit A**) constitutes the entire agreement between Corwin and Customer, and supersedes all prior agreements, representations and understandings of the parties whether written or oral. No amendment, supplement, or modification of this Agreement will be effective unless executed in writing by both Corwin and Customer; provided however, that Live Event dates and Recorded Webinar access periods may be modified or otherwise agreed to by the parties via email in accordance with the terms of **Exhibit A**. In the event of a conflict between a term of this Agreement (including the **Special Terms** attached hereto) and a term of **Exhibit A**, the term of this Agreement will control; and in the event of a conflict between a term of the Agreement and a term of the Special Terms, the term of the Special Terms will control. Additionally, in the event of a conflict between a term of this Agreement and any ancillary Customer document, form or agreement (even if executed by the parties subsequent to the execution of this Agreement), the term of this Agreement will control. The invalidity or unenforceability of any particular provision of this Agreement will not affect the other provisions, and this Agreement will be construed in all respects as if any invalid or unenforceable provision were omitted. This Agreement shall be governed by the laws of the State of California without regard to conflicts of laws. Any controversy or claim arising out of or relating to this Agreement, or the breach thereof, will be settled by arbitration in Ventura County, California and administered by the American Arbitration Association in accordance with its then-existing Commercial Arbitration Rules. This Agreement may be executed in counterparts, each of which will be deemed the original, all of which together will constitute one and the same instrument. A faxed copy or other electronic copy will be deemed as an original.

Accepted and agreed to by:

Customer	**Corwin**
_____	_____
Name:	Dave West
Title:	Vice President, Professional Learning Services & Sales
Date: _____	Date: _____

Please provide the following information to ensure proper billing:

Billing Contact Name: _____ **Title:** _____

Billing Contact Email Address: _____ **Phone:** _____

As you sign and return this document, please also forward a Purchase Order and if purchasing Books, a copy of your Tax ID Certificate. Thank You!

Exhibit A: See attached Investment and Timeline

Exhibit A

C-06112094818269

December 4, 2020

Investment and Timeline

CA - San Ysidro SD - Distance Learning Playbook

Currency: US Dollar

Resources	Author	Unit Price	Quantity	Discount	Resources Price	Total Price
Distance Learning Playbook - Webinar 1/15/2021: Nancy Frey - $2,615.00						**$2,615.00**
Distance Learning Playbook - Webinar 2/19/2021: Aida Allen-Rotell - $1,375.00						**$1,375.00**
Distance Learning Playbook - Webinar 4/16/2021: Nancy Frey - $2,615.00						**$2,615.00**
Distance Learning Playbook - Webinar 5/14/2021: Nancy Frey - $2,615.00						**$2,615.00**

Subtotal	**$9,220.00**
Tax	**$0.00**
Est. S&H	**$0.00**
TOTAL	**$9,220.00**

**Vista Mel Mar Middle School
**San Ysidro Middle School

- *Pricing for Consulting Service Days are inclusive of all travel expenses.*
- *Investment above includes an estimate of Shipping Fees for books and resources and may vary based on rates that are applied at the time the order is shipped. A separate PO for books and resources will be requested and are required without a signed contract. Resources and books will be invoiced separately from professional development services. Books and resources will be shipped approximately 30 days prior to engagement; please notify Corwin with specific delivery requests. Expedited shipping will apply should the client request it.*
- *Copying and distribution of any handouts is the Client's responsibility.*
- *Consultant will hold above date(s) on his/her calendar for 30 days, at which time he/she may need to release the hold for another Client. Corwin recommends moving to contract within 30 days, if possible, so as to secure this date on his/her calendar.*
- *All payments indicated above are exclusive of all federal, state, local and foreign taxes, levies and assessments. The Client will be responsible for the payment of all such taxes, levies and assessments imposed by any taxing authority, and taxes will be included at the time of invoice; tax exempt form should be included with PO and signed contract, if applicable.*
- *This proposal for services is intended to be a working document and is subject to change based on client needs.*
- *For any Survey product, Corwin will send a link for Customer to complete a survey and Customer has two (2) weeks to complete the survey in order for Corwin to generate a report for Customer. If Customer does not complete the survey within the two-week period and/or if less than five (5) survey responses are received, the survey will be considered invalid/incomplete and the related survey Product will be forfeited and no refunds or credits will be granted.*
- *Evaluation Services including Surveys and Assessments will be billed upon the delivery of the Client's subsequent report.*

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Maintenance, Operations, Transportation & Facilities
Paulo Azevedo, Director

☐ Informational
☒ Action

AGENDA ITEM: AGREEMENT WITH NINYO & MOORE GEOTECHNICAL & ENVIRONMENTAL SERVICES CONSULTANTS

BACKGROUND INFORMATION:
This service is being performed for mold remediation and mold remediation oversight at the La Mirada School due to a flooding incident in building 300. Ninyo & Moore is an experience company that will be conducting and overseeing the project to completion.

RECOMMENDATION:
Approve/Ratify the agreement with Ninyo & Moore Geotechnical and Environmental Services Consultants to provide remediation and oversight services at La Mirada School at cost of $27,700.00 from the Routine Restricted Maintenance Account.

LCAP GOAL AND ACTION/SERVICE (please indicate):

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☒ Yes ☐ No	☒ Yes ☐ No	

$27,700.00	Routine Restricted Maintenance Account
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

SAN YSIDRO SCHOOL DISTRICT

4350 Otay Mesa Road, San Ysidro, CA 92173

PROFESSIONAL SERVICES AGREEMENT

This agreement is made and entered into this 8th day of December, 2020, by and between the San Ysidro School District, hereinafter called the "District", and

Ninyo & Moore Geotechnical & Environmental Consultants	858.576.1000
Company/Consultant	Telephone Number
5710 Ruffin Road | San Diego, California 92123	www.ninyoandmoore.com
Address	Website

hereinafter referred to as "Consultant."

1 SCOPE AND TERMS

1.1 SCOPE OF SERVICES

Scope of Services. In compliance with all terms and conditions of this Agreement, the Consultant shall provide those services specified in the Consultant Services Documentation ("attached documents") attached hereto as ***Exhibit "A"*** and incorporated herein by this reference, which services may be referred to herein as the "services" or "work" hereunder. As a material inducement to the District entering into this Agreement, Consultant represents and warrants that Consultant is a provider of first class work and services and Consultant is experienced in performing the work and services contemplated herein and, in light of such status and experience, Consultant covenants that it shall follow the highest professional standards in performing the work and services required hereunder and that all materials shall be of good quality, fit for the purpose intended. For purposes of this Agreement, the phrase "highest professional standards" shall mean those standards of practice recognized by one or more first-class firms performing similar work under similar circumstances.

Compliance with Law. All services rendered hereunder shall be provided in accordance with any and all applicable ordinances, resolutions, statutes, rules, and regulations of the District, City and any Federal, State or local governmental agency having jurisdiction in effect at the time service is rendered. Each and every provision required by law to be included in this Agreement shall be deemed to be included by this reference, and this Agreement shall be read and enforced as though they were included.

Licenses, Permits, Fees and Assessments. Consultant shall obtain at its sole cost and expense such licenses, permits and approvals as may be required by law for the performance of the services required by this Agreement. Consultant shall have the sole obligation to pay for any fees, assessments and taxes, plus applicable penalties and interest, which may be imposed by law and arise from or are necessary for the Consultant's performance of the services required by this Agreement, and shall indemnify, defend and hold harmless District against any such fees, assessments, taxes penalties or interest levied, assessed or imposed against District hereunder.

1.2 TERM

From: December 10, 2020 To: June 30, 2021

The Term of this Agreement as noted, unless earlier terminated as provided herein. The Parties may mutually agree to extend this term only by written amendment. Should the Parties agree to extend the term of this Agreement; the Agreement can only be extended on a year-to-year basis with written approval unless otherwise indicated in writing and in accordance with the law.

2 FEES AND PAYMENTS

2.1 FEES
District shall pay Consultant for the specified services as reflected on ***Exhibit A*** during this contract term.

2.2 PAYMENTS
Consultant shall submit to District an itemized invoice which indicates work completed by Consultant. District shall review each invoice and/or receipts submitted to determine that the work performed and expenses incurred are in compliance with the provisions of this Agreement. District shall pay Consultant within a reasonable time and in accordance with this Agreement.

3. ADDITIONAL SERVICES.

District shall have the right at any time during the performance of the services, without invalidating this Agreement, to order extra work beyond that specified in the Scope of Services or make changes by altering, adding to or deducting from said work as described herein. No such extra work may be undertaken unless a written order is first given by the District Contract Officer to the Consultant, incorporating therein any adjustment in (i) the Contract Sum, and/or (ii) the time to perform this Agreement, which said adjustments are subject to the written approval or ratification of the Contract Officer. However, any increase in compensation beyond the Contract Sum, for services beyond what is contemplated in the Contract, must be approved or ratified by the Board of Education in a signed writing prior to any payment. Additionally, any other increases, extensions or renewals must be approved in writing by the Board of Education. It is expressly understood by Consultant that the provisions of this Section shall not apply to services specifically set forth in the Scope of Services or reasonably contemplated therein. Consultant hereby acknowledges that it accepts the risk that the services to be provided pursuant to the Scope of Services may be more costly or time consuming than Consultant anticipates and that Consultant shall not be entitled to additional compensation therefore unless specifically authorized pursuant to the terms of this section.

4 RESPONSIBLIITIES OF CONSULTANT

4.1 ORGANIZATION
Consultant shall assign a Company Contact as Project Manager. The Project manager shall not be removed from the Project or reassigned without the prior written consent of District, which consent shall not be unreasonably withheld. Consultant shall make every reasonable effort to maintain the stability and continuity of Consultant's staff assigned to perform the services required under this Agreement.

4.2 COORDINATION OF SERVICES
Consultant agrees to work closely with the District staff in the performance of Services and shall be available to the District staff, consultants and other staff at all reasonable times.

4.3 STANDARD OF CARE:
Consultant shall perform all Services under this Agreement in a skillful, competent and timely manner, consistent with the standards generally recognized as being employed by professionals in the same discipline in the State of California. Consultant represents and maintains that it is skilled in the professional calling necessary to perform the Services. Consultant warrants that all of Consultant's employees and subconsultants shall have sufficient skill and experience to perform the Services assigned to them. Consultant further represents that it, its employees and subconsultants have all licenses, permits, qualifications and approvals of whatever nature that are legally required to perform the Services, and that such licenses and approvals shall be maintained throughout the term of this Agreement. Any of Consultant's employees who are determined by District to be uncooperative, incompetent, a threat to the adequate or timely completion of the Project, a threat to the safety of persons or property, or any of Consultant's employees who fail or refuse to perform the Services in a manner acceptable to District, shall be promptly removed from the Project by the Consultant and shall not be re-employed to perform any of the Services or to work on the Project.

4.4 INDEPENDENT CONSULTANT & ADDITIONAL PERSONNEL
Consultant is retained as an independent consultant and is not an agent or employee of the District. No employee or agent of Consultant shall by this Agreement become an agent or employee of the District. The work to be performed shall be in accordance with the work described herein, subject to such direction and amendments from District as herein provided. Consultant shall have no authority, express or implied, pursuant to this Agreement to bind District to any obligation whatsoever, except as specifically provided in writing by District. Any additional personnel performing the Services under this Agreement on behalf of Consultant shall

at all times be under Consultant's exclusive direction and control. Consultant shall pay all wages, salaries, and other amounts due such personnel in connection with their performance of Services under this Agreement and as required by law.

4.5 LAWS AND REGULATIONS
Consultant shall keep itself fully informed of and in compliance with all local, state and federal laws, rules and regulations in any manner affecting the performance of the Project or the Service. Consultant shall be liable for all violations of such laws and regulations in connection with Services.

4.6 MAINTENANCE OF ACCOUNTING RECORDS
Consultant shall maintain complete and accurate records with respect to all costs and expenses incurred under this Agreement. All such records shall be clearly identifiable. Consultant shall allow a representative of the District during normal business hours with reasonable notice to examine, audit and make transcripts or copies of such records and any other documents created pursuant to this Agreement. Consultant shall allow inspection of all work, data, documents, proceedings, and activities related to the Agreement for a period of five (5) years from the date of final payment under this Agreement.

4.7 INSURANCE – Consultant shall comply with the following insurance provisions, unless one or more paragraphs are specifically waived by the District in writing.

(1) Time for Compliance. Consultant shall not commence Services under this Agreement until it has provided evidence satisfactory to District that it has secured all insurance required under this Section. In addition, Consultant shall not allow any subconsultant or employee to commence work until it has provided evidence satisfactory to the District.

(2) Minimum Requirements and Limits. Consultant shall, at its expense, procure and maintain for the duration of this Agreement, insurance against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the Agreement by the consultant, its agents, representatives, and employees. Such insurance shall survive after this agreement as permitted by law.

MINIMUM SCOPE OF INSURANCE - Coverage shall be at least as broad as:

1. **Commercial General Liability** (CGL): Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury, sexual misconduct and personal & advertising injury with limits no less than **$1,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location or the general aggregate limit shall be **$2,000,000** the required occurrence limit. **District waives _____**
2. **Automobile Liability:** ISO Form Number CA 00 01 covering any auto (Code 1), or if Consultant has no owned autos, hired, (Code 8) and non-owned autos (Code 9), with limit no less than **$1,000,000** per accident for bodily injury and property damage. **District waives _____**
3. **Workers' Compensation (Employer's Insurance):** as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than $1,000,000 per accident for bodily injury or disease. Coverage shall include waiver of subrogation endorsement in favor of San Ysidro School District. **District waives _____**
4. **Professional Liability (Errors and Omissions):** Insurance appropriates to the Consultant's profession, with limit no less than $1,000,000 per occurrence or claim, $2,000,000 aggregate. *(If applicable – see footnote next page)* **District waives _____**
5. **Improper Sexual Conduct:** $1,000,000 per occurrence with an aggregate of not less than $2,000,000 for damages because of bodily injury by reason of negligent hiring and supervision. May be included under General Liability. **District waives _____**
6. **Cyber Security Liability:** Coverage for both electronic and non-electronic data breach of $2,000,000 per occurrence with an aggregate limit of not less than $5,000,000 and shall cover all of Consultant's employees, officials and agents. Coverage shall apply to any dishonest, fraudulent, malicious or criminal use of Consultants or computer system or to obtain financial benefit for any party; to steal, take or provide unauthorized access of electronic data, including publicizing confidential electronic data or causing confidential electronic data to be accessible to unauthorized persons; transfer and for Third-Party Liability encompassing judgements or settlement and defense costs arising out of litigation due to a data breach and data breach response costs for customer notification and credit monitoring service fees. **District waives _____**

If the Consultant maintains higher limits than the minimums shown above, the District requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

Additional Insured Status - Endorsement
The San Ysidro School District, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Consultant including materials, parts or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an **Additional Insured Endorsement** to the Consultant's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10 and CG 20 37 forms if later revisions used). If Blanket Endorsement, it must include policy number and insured's name.

Primary Coverage
For any claims related to this contract, the **Consultant's insurance coverage shall be primary** insurance as respects the District, its officers, officials, employees, and volunteers. Any insurance or self-insurance maintained by the District, its officers, officials, employees, or volunteers shall be excess of the Consultant's insurance and shall not contribute with it.

Notice of Cancellation
The Provider shall file, with the District, Certificates of Insurance indicating a thirty-day (30) cancellation notice. If not stated on the Certificates of Insurance, it is understood that a 30-day cancellation notice will be provided and failure to mail such notice shall impose obligation and liability upon the company/insured, its agents or representative.

Waiver of Subrogation
Consultant hereby grants to the San Ysidro School District a waiver of any right to subrogation which any insurer of said Consultant may acquire against the District by virtue of the payment of any loss under such insurance. Consultant agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the District has received a waiver of subrogation endorsement from the insurer.

Deductibles and Self-Insured Retentions
Any deductibles or self-insured retentions must be declared to and approved by the District. The District may require the Consultant to purchase coverage with a lower deductible or retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention.

Acceptability of Insurers

Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A-:VII, unless otherwise acceptable to the District.

Claims Made Policies (note – should be applicable only to professional liability, see below)
If any of the required policies provide claims-made coverage:

1. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
2. Insurance must be maintained and evidence of insurance must be provided ***for at least five (5) years after completion of the contract of work.***
3. If coverage is canceled or non-renewed, and not replaced ***with another claims-made policy form with a Retroactive Date prior to*** the contract effective date, the Consultant must purchase "extended reporting" coverage for a minimum of ***five (5)*** years after completion of work.

Verification of Coverage
Consultant shall furnish the District with original certificates and amendatory endorsements or copies of the applicable policy language effecting coverage required by this clause. **All certificates and endorsements are to be received and approved by the District before work/services commences**. However, failure to obtain the required documents prior to the work beginning shall not waive the Consultant's obligation to provide them. The District reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

5 GENERAL PROVISIONS

5.1 DELAYS IN PERFORMANCE

(1) Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include but are not limited to, abnormal weather conditions; floods; earthquakes; fire; epidemics; war; riots and other civil disturbances; strikes, lockouts, work slowdowns, and other disturbances; sabotage or judicial restraint.

(2) Should such circumstances occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement.

5.2 SUSPENSION OF SERVICES

The District may, in its sole discretion, suspend all or any part of Services provided hereunder with cost to date of suspension. Consultant may not suspend its services without District's express written consent.

5.3 TERMINATION OF AGREEMENT

(1) Termination. District may, by written notice to Consultant, terminate the whole or any part of this Agreement at any time and without cause by giving written notice to Consultant of such termination, and specifying the effective date thereof, at least seven (7) days before the effective date of such termination. Upon termination, Consultant shall be compensated only for those services which have been adequately rendered to District to date of the notice of termination and Consultant shall be entitled to no further compensation. Consultant may not terminate this Agreement except for cause.

(2) Consultant's Termination for Cause. This Agreement may be terminated by the Consultant upon thirty (30) days written notice to the District only when the District has substantially failed to perform its obligations under this Agreement. The written notice shall include a detailed description of the District's failure to perform, status of the work completed as of the date of termination together with a description and a cost estimate of the effort necessary to complete work in progress. In such event, the Consultant shall be compensated for services completed to the date of termination, together with compensation for such approved Additional Services performed after termination which are authorized by the District to conclude the work performed to the date of termination. Upon the District's request and authorization, Consultant shall perform any and all Additional Services necessary to wind up the work performed to the date of termination.

(3) Effect of Termination. If this Agreement is terminated as provided in this Section, District may require Consultant to provide all finished or unfinished documents, date, programming source code, reports or any other items prepared by Consultant in connection with the performance of Services under this Agreement. Consultant shall be required to provide such documents and other information within fifteen (15) days of the request.

(4) Terminated Services. In the event this Agreement is terminated in whole or in part as provided herein, District may procure, upon such terms and in such manner as it may determine appropriate, services similar or identical to those terminated.

5.4 OWNERSHIP OF MATERIALS AND CONFIDENTIALITY

(1) All materials and data, including but not limited to, data on electronic or magnetic media and any materials, documents and data required to be made or kept pursuant to federal, state or local laws, rules or regulations, prepared or collected by Consultant pursuant to this Agreement, shall be the sole property of the District, except that Consultant shall have the right to retain copies of all such documents and data for its records. District shall not be limited in any way in its use of such materials and data at any time, provided that any such use not within the purposes intended by this Agreement shall be at District's sole risk and provided that Consultant shall be indemnified against any damages resulting from such use, including the release of this material to third parties for a use not intended by this Agreement.

(2) All such materials and data shall be provided to the District, or such other agency or District as directed by District or required by law, rule or regulation, as they become due during the term of this Agreement as direct by District.

(3) The District is a California public entity subject to all state and federal laws governing education, including but not limited to California Assembly Bill 1584 (AB 1584), the California Education Code, the Children's Online Privacy and Protection Act (COPPA), the Family Educational Rights and Privacy Act (FERPA), and HIPAA Privacy regulations and any other privacy laws, policies and regulations that may apply such as American Recovery and Reinvestment Act of 2009 ("ARRA") and the Health Information Technology and Economic Clinical Health Act of 2009 ("HITECH").

AB1584 requires, in part, that any agreement entered into, renewed or amended after January 1, 2015 between a local education agency (LEA) and a third-party service provider must include certain terms; and the LEA and the Service Provider desire to have this Agreement and the services provided comply with AB1584. This includes to all forms of protected health information, including paper, oral, and electronic, etc. Furthermore, only the minimum health information necessary to conduct business is to be used or shared.

- Pupil records obtained by the Consultant/Service Provider from LEA/District continue to be the property of and under the control of the District. The Consultant will obtain information regarding disciplinary and/or behavioral events for the purpose of allowing District personnel to improve and provide services to pupils. The Consultant will not be obtaining pupil-generated content.
- In the event of an unauthorized disclosure of a pupil's records, the Consultant shall report to an affected parent, legal guardian, or eligible pupil pursuant to the following procedure; written communication to the District's Superintendent, Deputy Superintendent and/or designee.
- The Consultant shall not use any information in a pupil record for any purpose other than those required or specifically permitted by this Professional Services Agreement.
- Consultant certifies that a pupil's records shall not be retained or available to the Consultant upon completion of the terms of this Professional Services Agreement.
- District agrees to work with Consultant to ensure compliance with FERPA.
- Consultant shall not use personally identifiable information in pupil records to engage in targeted advertising.
- Pupil records include any information directly related to a pupil that is maintained by the District or acquired directly from the pupil through the use of instructional software or applications assigned to the pupil by a teacher or other District employees. Pupil records does not include/not mean de-identified information (information that cannot be used to identify an individual pupil) used by the third party to (1) improve educational products for adaptive learning purposes and for customized pupil learning; De-identified information, including aggregated de-identified information. (2) Demonstrate the effectiveness of the operator's products in the marketing of those products; or for the development and improvement of educational sites, services, or applications.

5.5 SAFETY

Consultant shall execute and maintain its work so as to avoid injury or damage to any person or property. In carrying out its Services, the Consultant shall at all times be in compliance with all applicable local, state and federal laws, rules and regulations, and shall exercise all necessary precautions for the safety of employees appropriate to the nature of the work and the conditions under which the work is to be performed.

5.6 PROJECT STAFFING

Consultant shall provide adequate staff and resources to facilitate all Consultant activity. Should Consultant fail to adequately staff a project, the District may, at its sole discretion, retain third party consulting services and back charge Consultant for all third-party fees.

5.7 INDEMNIFICATION

Indemnification: To the fullest extent permitted by law, Consultant shall defend (with counsel of District's choosing), indemnify and hold the District, its officials, officers, employees, volunteers, and agents free and harmless from any and all claims, demands, causes of action, costs, expenses, liability, loss, damage or injury of any kind, in law or equity, to property or persons, including wrongful death, in any manner arising out of, pertaining to, or incident to any acts, errors or omissions, or willful misconduct of Consultant, its officials, officers, employees, subcontractors, consultants or agents in connection with the performance of the Consultant's Services, the Project or this Agreement, including without limitation the payment of all damages, expert witness fees and attorney's fees and other related costs and expenses. Consultant's obligation to indemnify shall not be restricted to insurance proceeds, if any, received by Consultant, the District, its officials, officers, employees, agents, or volunteers.

Design Professionals Only: If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance as a "design professional" (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

5.8 AMENDMENTS
This Agreement may not be amended except in writing signed by both Parties.

5.9 SEVERABILITY
If any section, subsection, sentence, clause or phrases of this Agreement, or the application thereof to any of the Parties, is for any reason held invalid or unenforceable, the validity of the remainder of the Agreement shall not be affected thereby and may be enforced by the Parties to this Agreement.

5.10 GOVERNING LAW
This Agreement shall be governed by the laws of the State of California. Any action brought to enforce the terms of this Agreement shall be brought in a state or federal court located in the County of San Diego, State of California, but only after dispute resolution as provided herein.

5.11 CONFLICT OF INTEREST
For the term of this Agreement, no member, officer or employee of District, during the term of his or her service with District, shall have any direct interest in this Agreement, or obtain any present or anticipated material benefit arising therefrom.

5.12 SCHOOL SAFETY, FINGERPRINTING AND BACKGROUND INVESTIGATION REQUIREMENTS: Consultant agrees with the provisions of Education Code Section 45125.1 regarding the submission of fingerprints to the California Department of Justice. Consultant shall not be permitted to have any contact with District pupils until such time as Consultant has verified in writing to the District that they have complied with Educational Code Section 45125.1. **(Please complete attached School Safety Certification Form.)**

Per Ed Code 49406 and Assembly Bill 1667, the District requires for Tuberculosis (TB) Clearances to be in place by anyone coming in contact with pupils. Please submit TB Clearance to the Business Services Office. This section may be waived if the District determines that the Consultant and/or its employees will have limited contact with District pupils or if Consultant and/or its employees will be supervised at all times by District staff.

District is waiving this requirement _____ .

5.13 DRUG/ALCOHOL/TOBACCO-FREE FACILITIES:
ALL DISTRICT FACILITIES ARE DRUG AND TOBACCO-FREE FACILITIES. ANY DRUG, ALCOHOL AND/OR TOBACCO USE (SMOKED OR SMOKELESS) IS PROHIBITED AT ALL TIMES ON ALL AREAS OF THE DISTRICT FACILITIES.

5.14 NOTICES / CONTACT INFORMATION
All notices or demands to be given under this Agreement by either party to the other shall be in writing and given either by: (a) personal service, (b) email or (c) by U.S. Mail, mailed certified mail with return receipt requested, addressed to the following entities.

CONSULTANT:	Ninyo & Moore
Name:	C. Wood Hays
Title:	Principal Environmental Manager
Address:	5710 Ruffin Road
City/State/Zip Code:	San Diego, CA 92123
Telephone:	(858) 576-1000
Email:	whays@ninyoandmoore.com

DISTRICT:	San Ysidro School District	
Name:	Marilyn Adrianzen	Paulo Azevedo,
Title:	Chief Business Official	Director, MOTF
Address:	4350 Otay Mesa Road	4350 Otay Mesa Road
City/State/Zip code:	San Ysidro, CA 92173	San Ysidro, CA 92173
Telephone:	(619) 428-4476	(619) 428-4476 X3065
Email:	marilyn.adrianzen@sysdschools.org	Paulo.azevedo@sysdschools.org

6 ENTIRE AGREEMENT

This Agreement represents the entire understanding of District and Consultant as to those matters contained herein, and supersedes and cancels any prior oral or written understanding, promises or representations with respect to those matters covered hereunder. To the extent that any provision or clause contained in an attachment to this Agreement conflicts with a provision or clause in the Agreement, the provision or clause in this Agreement shall control. This Agreement may not be modified or altered except in writing signed by both parties hereto. This is an integrated Agreement.

7 WARRANTY OF AUTHORITY:

Each of the parties signing this Agreement warrants to the other that he or she has the full authority to enter into agreement on behalf of the Party for which his or her signature is made.//

CONSULTANT	DISTRICT
Ninyo & Moore Firm Name	San Ysidro School District Firm Name
Signature of Authorized Agent	Signature
Print Name, Title	Marilyn Adrianzen, Chief Business Official Print Name, Title
Date:	Date
Phone Number:	Board Approved/Ratified:

Revised 09-13-18

Ninyo & Moore
Geotechnical & Environmental Sciences Consultants

December 2, 2020
Project No. 109137002

Ms. Patricia Caro
Business Services
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, California 92173

Subject: Proposal for Mold Remediation and Mold Remediation Oversight
La Mirada Elementary, Building 300
222 Avenida de la Madrid
San Diego, California

Dear Ms. Caro:

In accordance with your request, we are pleased to submit this proposal to perform Mold Remediation Services at Building 300 located at 222 Avenida de la Madrid in San Diego, California (subject building). We understand that the proposed projects will include professional mold remediation performed by Gold Coast Flood Restorations, and professional industrial hygiene and engineering services oversight by Ninyo & Moore Geotechnical and Environmental Sciences Consultants.

SCOPE OF SERVICES

Our proposed scope of services will include, or have already included, the following:

- Survey and inspect the subject building in order to identify potentially affected areas, homogeneous areas, suspect materials, and suspect surfaces.
- Conduct bulk sampling of building materials suspected to be asbestos-containing materials (ACM). A California Division of Occupational Safety and Health Certified Asbestos Consultant and/or Certified Site Surveillance Technician will conduct the bulk sampling. Sample analysis will be performed using the U.S. Environmental Protection Agency (EPA)-recommended method of polarized light microscopy (PLM). Sample analysis will be conducted by an independent, sub-contracted laboratory with appropriate certifications.

5710 Ruffin Road | San Diego, California 92123 | p. 858.576.1000 | www.ninyoandmoore.com

- Negative-pressure enclosure setup, removal of affected building materials and mold remediation of affected areas within Rooms 304, 306, 307 and 308 by the remediation contractor. This includes HEPA vacuuming, dehumidification anti-microbial application and air scrubbing.

- Hauling and disposal of waste and debris by the remediation contractor.

- Inspection and confirmatory air sampling of remediated areas by Ninyo & Moore's Certified Industrial Hygienist. Sample analysis will be performed by an independent, sub-contracted laboratory with appropriate certifications.

- Prepare a final report presenting our data and summarizing our conclusions and recommendations regarding the subject building.

ASSUMPTIONS

In preparing this proposal, we have made the following assumptions:

- The subject building is currently occupied. Site access and coordination will be coordinated by SYSD, who will also notify current tenants in advance of our intent to perform the work and the limitations that this will entail.

- The site is accessible, there are no physical restrictions to implement the proposed scope of services, and work will be conducted during normal business hours, Monday through Friday. Care will be taken to follow current health guidelines related to the coronavirus pandemic, specifically use of appropriate facemasks and physical distancing.

- The laboratory costs reflect standard turnaround times (i.e., two business days).

- Should unexpected conditions including failure of clearance samples require additional labor, materials or laboratory testing, additional compensation for remediation oversight, consulting services and/or additional support services beyond the scope of this proposal, may be necessary, and will be determined at a later time.

FEE AND SCHEDULE

Our estimated fee for the proposed scope of services, is $27,700 (Twenty-Seven Thousand Seven Hundred Dollars). The fees are based on our scope of services presented herein, and our understanding of the existing conditions. Our fee does not include costs that may arise due to unforeseen or unfavorable conditions, or that are associated with remediation/abatement consultations beyond the services described herein.

We are prepared to initiate our services upon receipt of a written Notice to Proceed (NTP). The final report will be completed approximately three weeks after receipt of laboratory results. We appreciate the opportunity to submit our proposal to perform the requested services.

Respectfully submitted,
NINYO & MOORE

Stephen J. Waide, CIH, CSP
Principal Environmental Scientist

C. Wood Hays
Principal Environmental Manager

SJW/CWH/gg

Attachment: Table 1 - Breakdown of Estimated Fee

Distribution: (1) Addressee (via e-mail)

Table 1 - Breakdown of Estimated Fee						
Project Coordination						
Certified Industrial Hygienist	2 hours	@	$ 178.00	/hour	$	356.00
Project Manager	4 hours	@	$ 156.00	/hour	$	624.00
			Subtotal		**$**	**980.00**
Field Work - HBM Survey/Pre-Work Site Walk 10.27.20						
Certified Industrial Hygienist	4 hours	@	$ 178.00	/hour	$	712.00
Certified Site Surveillance Technician	4 hours	@	$ 126.00	/hour	$	504.00
PLM Bulk Sampling Analysis (24 hour TAT)	11 samples	@	$ 8.40	/sample	$	92.40
10% Lab Mark-Up					$	101.64
			Subtotal		**$**	**1,410.04**
Subcontractor Field Work - Gold Coast Remediation						
Gold Coast Restoration of Wet Conditions					$	19,500.00
10% Subcontractor Mark-Up					$	1,950.00
			Subtotal		**$**	**21,450.00**
Field Work - Post Remediation Visual/Sampling						
Certified Industrial Hygienist	6 hours	@	$ 178.00	/hour	$	1,068.00
Spore Trap samples	7 samples	@	$ 33.00	/sample	$	231.00
15% Lab Mark-Up					$	34.65
			Subtotal		**$**	**1,299.00**
Report Preparation						
Certified Industrial Hygienist	8 hours	@	$ 178.00	/hour	$	1,424.00
Project Manager	4 hours	@	$ 156.00	/hour	$	624.00
Technical Illustrator/CAD Operator	4 hours	@	$ 92.00	/hour	$	368.00
Data Processor	2 hours	@	$ 73.00	/hour	$	146.00
			Subtotal		**$**	**2,562.00**
TOTAL ESTIMATED FEE					**$**	**27,701.04**

Gold Coast Flood Restorations
A Division of Integrity Flood Response, Inc.
10965 Hartley Road, Suite S, Santee, CA 92071
888-373-9243 Fax: 619-449-9511
License Number: 838802

MOLD REMEDIATION SERVICES PROPOSAL

October 20, 2020

Ninyo & Moore
La Mirada Elementary
222 Avenida de la Madrid, San Diego, CA 92173

Job Description

This proposal for mold remediation of the affected areas, including: Room 304, Room 306 (Faculty Room), Room 307 (MDF Room), and Room 308 (Library) referred to herein as "Loss Area", per the following protocol. Final charges will be accrued and invoiced upon completion as incurred, in accordance with local prevailing wage rate laws, and for a total price not to exceed the cost detailed below.

Loss Area

Mold Remediation Labor (Prevailing Wage), Includes:

- HEPA filtration equipment & containment setup (containment to include immediate loss area only)
- Install area protection and carpet-masking where required
- Detach bookshelves as needed and set aside
- Remove all affected interior drywall, trim, carpet tiles, vinyl/composite flooring, and VCT flooring
- Scrape/Sand/Wire brush framing members as needed
- HEPA vacuum all surfaces inside containment (repeat as needed)
- Wet-wipe demolition area with anti-microbial agent (repeat as needed)
- Install dehumidifiers to dry demolition area and any wet framing or building materials
- Remove dehumidifiers when dry
- Seal/foam/caulk voids/cracks/crevices in demolition area as needed
- Fog containment with aerosol anti-microbial agent (repeat as needed)
- When ready, provide access for 3rd party hygienist clearance testing (testing to include only airspace inside containment chamber of immediate loss are)
- Upon clearance by 3rd party hygienist, remove all equipment, plastics, and materials to release property to customer in a construction-ready state

Other costs, Includes:

- Hauling & Disposal of Debris
- Consumable PPE, Supplies, Chemicals, & Materials
- Service Call and Administrative Fees
- Working Site Supervision

Equipment Costs, Includes:

- Two Extra Large Dehumidifiers
- One HEPA-filtered negative air machine
- Three HEPA-filtered air scrubbers (re-circulating)

Total Cost Not to Exceed: $19,500

Please see important exclusions/disclaimers on next page

Gold Coast Flood Restorations
A Division of Integrity Flood Response, Inc.
10965 Hartley Road, Suite S, Santee, CA 92071
888-373-9243 Fax: 619-449-9511
License Number: 838802

Exclusions:

- Lead/asbestos survey not included. Estimate assumes no lead or asbestos hazards are present.

- Customer to coordinate removal of HVAC system (mini split air handler) as needed for remediation access prior to start of remediation by Gold Coast.

- Proposal does not include any contents removal, manipulation, inventory, or disposal. All contents to be removed from loss area by customer prior to start of remediation.

- Proposal does not include any surface cleaning, air scrubbing, or remediation of any interior space outside of the critical containment barriers to be mobilized around immediate loss area (see attached diagram). Gold Coast does not guarantee pre-existing or post-remediation air quality of any airspace outside that of immediate loss area containment. Gold Coast will remediate in preparation for 3rd party clearance of containment area only. Gold Coast will not provide clearance preparation for any areas outside containment. Gold Coast shall be held harmless for any damages related to mold, moisture, air quality, or health for areas outside of the critical containment area.

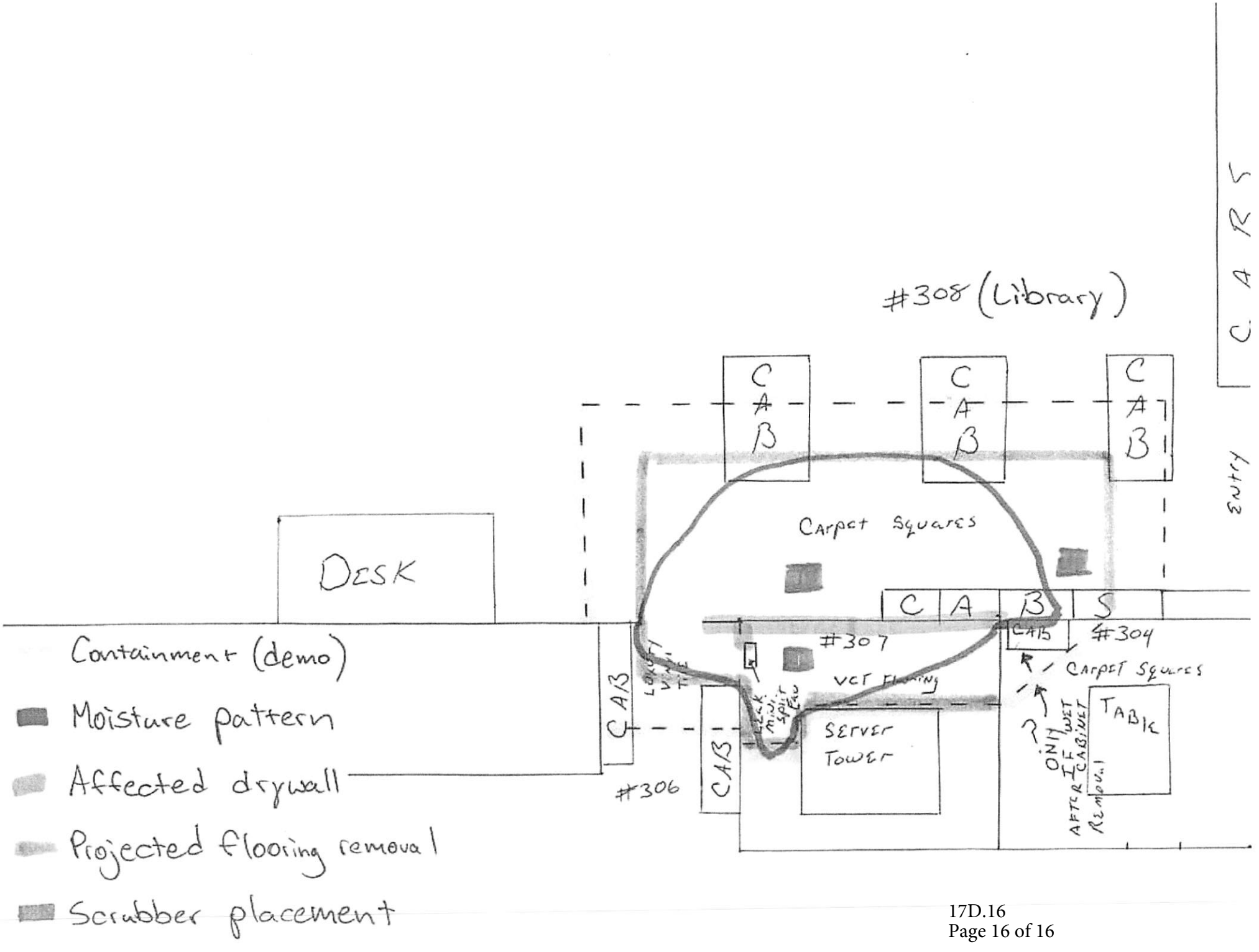
- Proposal includes labor provided during normal business hours (M-F, 8:00-5:00 PM). Unrestricted access must be provided to Gold Coast for duration of project. No outside or unauthorized access to Loss Area will be provided to 3rd parties unless expressly allowed by Gold Coast.

- Final invoice to be provided for actual costs incurred, on a Time and Materials basis, including port-to-job hourly technician billing.

- Reconstruction, repairs, re-installation, re-setting, replacement, and put-back not included in this proposal. Not-to-exceed cost is for remediation only, to a construction-ready state.

- Estimate does not include lab fees, costs, or reports (including asbestos and lead survey, and post-mold remediation verification clearance testing).

- Customer to leave current portable AC system in place for use by Gold Coast to maintain drying equipment at optimum temperature.


#308 (Library)
CARS
Entry
CAB
CAB
CAB
Carpet Squares
DESK
C A B S
#307
CAB
#304
Carpet Squares
VCT Flooring
CAB
CAB
#306
Server Tower
TABLE
ONLY IF WET CABINET AFTER Removal
Containment (demo)
Moisture pattern
Affected drywall
Projected flooring removal
Scrubber placement

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: MEMORANDUM OF AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR 21ST CENTURY COMMUNITY LEARNING CENTERS PROGRAM

BACKGROUND INFORMATION:

The 21st Century Community Learning Centers (21st CCLC) initiative is the only Federal funding source dedicated exclusively for afterschool programs. The No Child Left Behind Act reauthorized 21st CCLC in 2002, transferring the administration of the grants from the U.S. Department of Education to the State education agencies. The program was again reauthorized in 2015 in the Every Student Success Act (ESSA). Each State receives funds based on its share of Title I funding for low-income students. Grants support afterschool programs that provide services to students attending high-poverty, low-performing schools. This grant is to improve academic achievement and provide safe & healthy recreation & prevention activities for student at qualified school sites. The schools that will be receiving these funds are Willow and San Ysidro Middle School.

The 21st CCLC is administered by the San Diego County Superintendent of Schools in accordance with provisions of the California Education Code. The 21st CCLC are considered direct grants and the California Department of Education (CDE) shall pay grantees according to an authorized schedule. The total amount for the District is $105,300.00, the SDCOE will retain 2% ($2,106.00) of grant funds for county-wide program coordination, technical assistance and program support. Program funds will be dispersed to the District based on reimbursement from CDE, Annual 21st CCLC allocation shall not exceed $103,194.00.

RECOMMENDATION:

Ratify the Memorandum of Agreement with the San Diego County Superintendent of Schools for the 21st Century Community Learning Center Program (CCLC) grant award allocations in the amount of $105,300.00 for school year 2020-2021. Schools benefiting from these funds are San Ysidro Middle School and Willow School.

LCAP GOAL AND ACTION/SERVICE:

Goal 2: Safety, climate, and student engagement - Action 2.9: Continue to provide the After School Education and Safety (ASES) program at all sites and a Coordinator of ASES to oversee program implementation and effectiveness.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☐ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☒ Yes ☐ No	

Grant:	
$105,300.00	21st CCLC Grant
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

MEMORANDUM OF AGREEMENT

This Agreement for the 21st Century Community Learning Center Program (21st CCLC) is entered into this 1st day of July 2020 by and between the **San Diego County Superintendent of Schools** (herein known as ñSDCOEò or ñCountyò) and **San Ysidro School District** (herein known as ñDistrictò) who agrees to provide the services in accordance with the provisions of the California *Education Code* (EC) sections 8484.7-8484.9. Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the County to District for up to the entire grant amount allocated for the 21st CCLC Program. Any invoice from the California Department of Education (CDE) to the County due to Districtôs failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the County within 30 days of submission of such invoice(s).

1. SCOPE OF SERVICES: GENERAL CONDITIONS

In accordance with 8484.7, the 21st CCLC program complements the After School Education and Safety (ASES) program. For purposes of the County, ASES program sites that receive 21st CCLC grant funds are considered ñdual-fundedò sites. ASES and 21st CCLC Elementary and Middle School programs have been given the following waiver:

COVID-19 ASES and 21st CCLC Program Waiver

Due to the COVID-19 Pandemic, SB 98 Education Omnibus Budget Trailer Bill approved by the Governor on June 29, 2020 waived the following requirements for FY 2020-21:

1. Program hours of operation
2. Pupil-to-staff ratio
3. Required funding adjustments

A. ***DISTRICT ASSURANCES***

Program Requirements

Although SB 98 waivers allow for measures of flexibility, the intent of the legislature as enacted is to provide programming that focuses on ñdeveloping the academic, social, emotional, and physical needs and interests of pupils for hands-on, engaging learning experiences.ò To ensure the District develops ASES and 21st CCLC programming consistent with this intent, the following requirements are in place for FY 2020-21:

1. The District shall identify a qualified District Contact to be the direct liaison between the ASES program and the County, attending all monthly San Diego Expanded Learning Consortium meetings. For purposes of this document, the term ñqualifiedò describes the District Contactôs ability to have access to paths of communication with District Administration in order to enable the success of their duties and to ensure quality programs that comply with Education Code. In this regard, the role of the District Contact includes:

a. General program oversight
b. Programmatic development
c. Compliance responsibility
d. Reporting responsibility

2. The District shall provide a detailed program plan for their overall vision of the ASES and 21st CCLC program and work with school sites to develop an individualized program plan and schedule that aligns with this District vision. Due to the COVID-19 Pandemic, the ASES and 21st CCLC program plans shall be a fluid document capturing the transition between virtual to hybrid to in-person programming throughout FY 2020-21. Initial Program Plan information should be uploaded to Cityspan no later than October 30, 2020.
3. The District shall amend the ASES and 21st CCLC site program plan and schedule as instruction changes in response to the COVID-19 Pandemic.
4. The District shall ensure that each ASES and 21st CCLC program shall consist of an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, computer training, or science.
5. The District shall ensure that each ASES and 21st CCLC program shall consist of an educational enrichment element that may include, but not limited to, fine arts, career technical education, recreation, physical fitness and prevention activities. Such activities should be determined based on studentsô needs and interests.
6. The District shall ensure that ASES and 21st CCLC program operating during the core day must meet California Department of Social Services, Community Care Licensing Division requirements, as applicable. Specifically, for sites where pupils attend more than 30 days per week, a waiver may be required.
7. The District shall have a written policy on the prioritization of students to include:
   a. Students experiencing homelessness and those who are in foster care
   b. Free and reduced meal eligibility or other measure of need
   c. Critical infrastructure workers
8. The District shall be able to describe the process of prioritization and maintain evidence to support the enacted process.

Attendance Accountability Requirements

Due to the COVID-19 Pandemic, County processes for attendance collection have been amended for FY 2020-21. Although funding adjustments have been waived by SB 98, the District is required to maintain attendance documentation for synchronous or in-person learning, as applicable, for the ASES and 21st CCLC program. It is highly suggested that the Districtôs ASES and 21st CCLC program also maintain attendance documentation for asynchronous learning.

ASES Programming - Virtual Learning

1. District receiving ASES and 21st CCLC funds must report synchronous learning attendance, as defined below, using the Countyôs monthly revision process.

2. District receiving ASES and 21st CCLC funds must maintain attendance documentation for synchronous learning that includes evidence of student participation that includes, at a minimum, student first and last name, activity, and date of participation.
3. District must utilize the *Cityspan Web-based Attendance Tracking System* to manage group activities and access the manual revision form.
4. District is not required to enter student information into the *Cityspan Web-based Attendance Tracking System* until the commencement of in-person learning.
5. District should maintain attendance documentation for asynchronous learning that includes, at a minimum, number of students served monthly.

ASES Programming – In Person Learning

6. Upon commencement of in-person learning, the Districtôs ASES and 21st CCLC program must follow the County attendance collection process to include entering complete student enrollment information, including the State Student Identifier (SSID) number.
7. Due to the syncing of the *Cityspan Web-Based Attendance Tracking System* to manage Early Release/Late Arrival times through a scanning process, this web-based system will not be available for use to scan students in and out of the program.
8. District may request and utilize the *Cityspan Web-Based Automated Card Scanning* to scan students in and out of the program *if* they are enforcing Early Release/Late Arrival times. The *Cityspan Web-based Attendance Tracking System* will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES and 21st CCLC program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES and 21st CCLC program pre SB 98 waivers.
9. District may request and utilize the web-based attendance systemôs card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
10. District will identify and ensure participation by key staff members in trainings provided by the County for implementation of attendance collection processes and procedures.

Definitions:

- Virtual learning: a learning environment that is web-based; includes both synchronous and asynchronous learning as defined below
- Synchronous learning: ASES/21st CCLC participant and instructor/advisor are in the same virtual learning environment in real time (e.g., Zoom meeting, Google Classroom, etc.)
- Asynchronous learning: ASES/21st CCLC participant accesses virtual learning materials outside of the time and place of instructor/advisor (e.g., YouTube view, web site interactions, etc.)
- In-person learning: a learning environment where ASES/21st CCLC participant is in person interacting with an instructor/advisor

Staffing Requirements

Due to the COVID-19 Pandemic, SB 98 Education Omnibus Budget Trailer Bill approved by the Governor on June 29, 2020 waived the requirement for pupil to staff ratios for FY 2020-21. All other staffing requirements as per Education Code 8482-8484.65 remain in effect. The following four items related to staffing have not been waived:

1. District must establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.
2. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it shall provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.
3. District must certify that all personnel providing services to students are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that such personnel has already provided evidence of freedom from tuberculosis prior to starting service at the school site.
4. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from Districtôs premises.

State-Mandated Data and Evaluation Requirements

1. District must participate in statewide evaluation process as determined by the CDE and provide all required information.
2. District must respond to additional surveys or other methods of data collection that may be required throughout the duration of the program in a timely manner. District must annually provide complete student information for all students enrolled in the 2020-21 school year to include regular school day attendance, demographic information (including FRPM, ethnicity, ELL, and Special Education status), and test results to enable the County to evaluate program attendance in the context of the regular school day. SY 2020-21 information must be provided to the County no later than July 1, 2021.
3. District must ensure the timely and accurate collection of data required to conduct the ASES program evaluations, including but not limited to, Annual Performance Reports.
4. District must participate in the County process for Continuous Quality Improvement to include solicitation of feedback, participation in survey requests, and regular attendance at District Contact meetings.
5. District will submit to the County an annual ASES/21st CCLC Program Continuous Quality Improvement Plan (CQI) at the District and site level as required by California Senate Bill (SB) 1221. For FY 2020-21, the Continuous Quality Improvement theme is communication and collaboration.
6. While the quality improvement process should be undertaken at the program level, District is responsible for ensuring that it is fully implemented at all of their sites. District will be required to submit this plan through Google Form provided by County by

December 31, 2020 (Quarter 1-2) and June 1, 2021 (Quarter 3-4). The ASES/21st CCLC Program CQI process for FY 2020-21 should include:

Quarter 1-2

- Description of the process of communication between District and Site level
- Description of the process of communication between Site level and Site level administrators
- Identification of initial goals for FY 2020-21 for increasing communication and collaboration, developed in conjunction with District and Site personnel
- Description of District/Site needs for County for increasing communication and collaboration

Quarter 3-4

- Description of goals met for FY 2020-21, developed in conjunction with District and Site personnel
- Examples of collaboration at the District and site level
- Description of District/Site needs for County for increasing communication and collaboration

Student Reimbursement Rate, Payment, and Program Expenditure Guidelines

1. District will distribute allocated funds to participating schools and ensure fiscal responsibility in accordance with CDE guidelines. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of $7.50 per student per day for PM (After School) reimbursement and a rate of $5.00 per student per day for AM (Before School**)** reimbursement.
2. District will allow participation of any student of a participating school regardless of their ability to pay.
3. Upon notification of overpayment of the 21st CCLC grant in excess of the grant award amount or request for reimbursement of unexpended 21st CCLC grant funds by the CDE, the District will be required to return the entire amount of funding in question to the County.
4. District will ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations, and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, the EC.
5. Failure to comply with California *Education Code* 8483.7 shall result in a reduction of the 21st CCLC grant award during the current fiscal year or in subsequent years of the grant.

Federal Program Monitoring and Annual Program Audit Guidelines

1. The District follows all fiscal and auditing standards required by the CDE. (EC ÄÄ 8482.3(f) (5), 8484.8(b) (3), (4).).
2. District will provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to County relative to the administration of the 21st CCLC Grant Requirements per California State Education Code Sections 8482-8484.6 and the Standards

and Procedures for Audits of California K-12 Local Education Agencies 2018-2019; Article 3.1. Ä19846. After School Education and Safety Program.

3. District will participate in Federal Program Monitoring (FPM) training as conducted by County.

Budget Restrictions

1. No more than 15% of the grant monies may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate).
2. Each grantee must expend at least 85% of grant funding directly for pupils.
3. Identify and secure Matching Funds/In-Kind Contributions for the 21st CCLC program. District is required to submit the 33% Match/In-Kind contribution via the Cityspan Web-based Attendance and Fiscal Management System by July 24, 2021.
4. Funds must supplement, not supplant, existing services. Programs cannot use 21st CCLC funds to pay for existing levels of service.
5. Only sites operating programs are eligible to claim administrative, operational, and/or start-up.
6. The District maintains an inventory record for each piece of equipment, with a total acquisition cost of $500 or more per unit that is purchased with state and/or federal funds. Also, District must conduct a physical check of the inventory of equipment, at least, every two years and reconcile with inventory records. (34 CFR 80.32(d)(2). Distrct will also be required to report on all Inventory Items via the Cityspan Web-based Attendance and Fiscal Management System by December 31, 2020.
7. The record describes the acquisition by:
   (a) Type
   (b) Model
   (c) Serial number
   (d) Funding source
   (e) Acquisition date
   (f) Cost
   (g) Location
   (h) Current condition
   (i) Transfer, replacement, or disposition of obsolete or unusable equipment
   EC Ä35168; 5 CCR 3946; 34 CFR 80.32(d)(I).
8. To ensure that District follows all fiscal and auditing standards required by the California Department of Education (EC ÄÄ8482.3(f)(5), 8484.8(b)(3),(4).), District can be required to provide copies of the following documents to SDCOE:
   - Before and After School Program (BASP) contracts ï for ASES and 21st CCLC subcontracts to provider agencies that operate Before and/or After School Programs.
   - BASP duty statements and/or job descriptions that are related to the cost that are associated with operating the BASP.
   - BASP line item budgets.
   - BASP time sheets, including time accounting methods.

9. The District will be required to submit the 85/15 report via the Cityspan Web-Based Attendance and Fiscal Management System no later than January 31, 2021 for FY 2019-20. The 85/15 report for FY 2020-21 will be due no later than October 30, 2021. *Due to the COVID-19 Pandemic, the CDE has extended the 85/15 requirement to accommodate additional Quarter 5 and Quarter 6 reporting of extended FY 2019-20 funds.*
10. District will need prior approval from SDCOE to make a capital expenditure purchase with 21st CCLC, grant funds of $5,000 (tax included) or more. Replacement equipment, other capital assets, and improvements which materially increase the value or useful life of equipment or other capital assets are allowable as a direct cost when approved by the awarding agency. The Federal requirements found in the OMB guidance cited at Title 2, *Code of Federal Regulations(CFR),* Part 200.439 (Cost Principles for Equipment and other capital expenditures), require a grantee or sub-grantee to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. Both the OMB guidance and generally accepted accounting principles identify equipment as a capital expenditure.

Additional 21st CCLC Program Operation Requirements

1. Follow District School Safe Re-Opening Plan and ensure 21st CCLC program protocols are aligned when moving to in-person programming.
2. Operate the 21st CCLC program to improve academic achievement and provide safe and healthy recreation and prevention activities for students at qualified school sites.
3. Commit resources to ensure the delivery of integrated, age-appropriate 21st CCLC programs.
4. Plan the program through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
5. If the site is not located on a school campus, it must be as accessible and available as the school site with safe transportation being provided by District or designee to enrolled pupils.
6. Provide a snack that conforms to nutrition standards as established by the U.S. Department of Agriculture.
7. Provide information regarding the 21st CCLC program in a form and language that is easily understandable to all parents.
8. Each partner in the application will share responsibility for the quality of the program.
9. Collaborate and coordinate with the regular school day program.
10. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the 21st CCLC program.
11. Notify the County in the event the District intends to close or relocate an 21st CCLC program school site, either temporarily or permanently.
12. Ensure all staff and volunteers will fulfill health screening and fingerprint clearance requirements in current law according to District policy.
13. Ensure that 21st CCLC staff attends countywide, regional, and District-training opportunities designed to maximize program effectiveness.

14. Host scheduled technical assistance site visits conducted by staff from the County and the Children's Initiative when in-person programming resumes.
15. Work with staff from the County and the Children's Initiative to review site visitation and technical assistance reports and plan for continuous program improvement.
16. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.

As the official Grantee of Record, the County will provide the following:

1. In coordination with District, inform statewide after school efforts impacting San Diego County by working with the California Department of Education, the Governor's Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and After School Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations and the private sector in after school issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the Districts, school sites, and the California Department of Education regarding the 21st CCLC programs.
4. Maintain files of MOAs and invoices submitted by implementing districts.
5. Establish and maintain master files of 21st CCLC participants, funding levels, attendance, expenditures, allocations and payment transmittals.
6. Verify all 21st CCLC funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required 21st CCLC reports for submission to CDE.
9. Using information provided by CDE, prepare end of grant reports and submit to CDE by the required deadlines.
10. Provide funding notification and payment distribution to Districts in a timely manner.
11. Ensure that program goals are met efficiently and effectively.
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Compile required annual progress reports and submit them in a timely manner.
14. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
15. Convene, in coordination with District, meetings of after school stakeholders, as necessary.
16. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
17. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the county's 21st CCLC funded before and after school programs.
18. Provide training and technical assistance to Districts in San Diego County in excess of those provided through the SDCOE and the Children's Initiative.
19. Ensure the development and maintenance of a web-based attendance reporting system for use by all consortium members and participating districts.
20. Ensure consortium-wide program evaluation and the preparation of CDE required

evaluation reports.

21. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products and support.
22. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting after school programs.
23. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education. This preparation will include assistance with document upload to CMT as requested by the District.

B. ***TERMS AND CONDITIONS OF GRANT AWARD***

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program. The District will follow its program plans as specified by the agency application.
2. District will make reports to the County as necessary to enable the County to perform its duties and will maintain such records and provide access to those records as the County deems necessary. The District shall maintain such records for at least five years after the completion of the activities for which the funds are used.
3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. This grant shall be administered in accordance with the provisions of California Education Code (EC) sections 8482-8484.6. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the state of California.
5. The grantee shall use these funds in accordance with the approved application.
6. If a program participant receives state funds to operate 21st CCLC in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the county shall reduce any subsequent allocations by the amount equal to the overpayment.
7. If an 21st CCLC program site stops program operations, the County will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the District.
8. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT BY JULY 24, 2021 MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
9. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT BY AUGUST 8, 2021 WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT**

OF ANY GRANT FUNDS ADVANCED AND POSSIBLE REDUCTION OF ANY SUBSEQUENT YEARSô GRANT (S).

10. District shall comply with the General Conditions and District Assurances specified in this MOA.
11. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
12. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

Cohort:	**CDE GRANT NO.** 37-14349-10371-0A FY 20/21 **PCA** 14349
	VENDOR NO. 10371 **SUFFIX NO**. 0A

2. PERIOD OF AGREEMENT ï COMPENSATION/COST AND PAYMENT SCHEDULE

According to the terms of the 21st CCLC Program (21st CCLC) grant, the term of this Agreement shall be July 1, 2020 through June 30, 2021.

The 21st CCLC are considered direct grants and CDE shall pay grantees (County) according to the following schedule authorized in Education Code 8482.4:

> ñThe department shall allocate 25 percent of the grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the department. Of the remaining 75 percent of the grant, the department shall allocate payments in increments of 25 percent, 25 percent, 15 percent and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met.ò

The County will retain 2% of grant funds for countywide program coordination, technical assistance, and program support, as agreed herein and this should not be reported in the district expenditure report.

Program funds will be dispersed to District based on Education Code 8482.4 reimbursement from CDE. Annual 21st CCLC allocation(s) **shall not exceed $105,300.00 for district.** District will only report expenditure up to $103,194.00 (98% (less 2% County Administrative fee of $2,106.00) and will receive a total of $103,194.00 if the district expends all their grant allocation and is in compliance with all grant requirements).

Payments of the grant may differ from the granted amount as determined by CDE due to: 1) Non-operation of a program at a school sites or non-operation of a funded grant component. 2) The Districtôs inability to expend the total grant award by the June 30, 2021 final expenditure deadline for all 21st CCLC grant funds as determined by CDE 3) Any 21st CCLC program Audit Findings or Program Compliance issues that result in the reduction of grant award or repayment of expended 21st CCLC funding will be paid by District.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.

***** *SDCOE will retain a 2% of grant funds for countywide program coordination, technical assistance and program support, as agreed herein and this must not be reported on the District's Expenditure Report.*

3. DISTRICT & COUNTY CONTACT PERSONSô NAMES & ADDRESSES

District Contact:

Omar Calleros
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173
omar.calleros@sysdschools.org

County Contact:

Gabriela B. Delgado, Senior Manager
SDCOE, Student Support Services
6401 Linda Vista Road, Room 410
San Diego, CA 92111
(858) 298-2074

4. CONFIDENTIALITY

1. This agreement, all communications and information obtained by District from the County Office relating to this agreement, and all information developed by District under this agreement, are confidential. Except as provided in Subsection 3, without the prior written consent of an authorized representative of the County, District shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work, except as required by law. Prior to any disclosure of such matters, whether as required by law or otherwise, District shall inform the County, in writing, of the nature and reasons for such disclosure. District shall not use any communications or information obtained from the County for any purpose other than the performance of this agreement, without the Countyôs written prior consent.

2. At the conclusion of the performance of this agreement, District shall return to the County all written materials constituting or incorporating any communications or information obtained from the County. Upon the Countyôs specific approval, District may retain copies of such materials, subject to the requirements of Subsection 1.

3. District may disclose to any subcontractor, or County approved third parties, any information otherwise subject to Subsection 1 that is reasonably required for the performance of the subcontractorôs work. Prior to any such disclosure, District shall obtain the subcontractorôs written agreement to the requirements of Subsection 1 and shall provide a copy of such agreement to the County.

4. District represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this agreement without the prior written approval of the County.

5. District obligation of confidence with respect to information submitted or disclosed to District by County hereunder shall survive termination and comply with all requirements

outlined in this Agreement which is attached hereto and made a part hereof.

5. CONFIDENTIALITY OF SERVICES

Identities of all respondents including but not limited to staff, principal(s), parent(s), student(s) and individual responses on surveys in conjunction with this evaluation will be kept confidential by the Contractor. Reports generated will reflect aggregated data. No individual responses will be used. Contractor is not authorized to redistribute or share any data or information with any agency, entity or individual without the written consent of the County.

Contractor agrees to all of the following:

(a) Neither Contractor nor any of its Subcontractors shall disclose Private Information obtained from the County in the performance of this Agreement to any other Subcontractor, person, or other entity, unless one of the following is true:

i. The disclosure is authorized by this Agreement;

ii. The Contractor received advance written approval from the Contracting Department to disclose the information; or

iii. The disclosure is required by law or judicial order.

(b) Notwithstanding any other provisions of law, any school District, including any county office of education or superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or Districts as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation, if each of the following requirements are met:

i. Each agency and school District shall develop security procedures or devices by which unauthorized personnel cannot access data contained in the system.
ii. Each agency and school District shall develop procedures or devices to secure privilege or confidential data from unauthorized disclosure.
iii. Each school District shall comply with access log requirements of Section 49064.
iv. The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.
v. An agency or school District may not make public or otherwise release information on an individual contained in the database where the information is protected from disclosure or release as to the requesting agency by state or federal law or regulation.

(c) Any disclosure or use of Private Information authorized by this Agreement shall be in accordance with any conditions or restrictions stated in this Agreement. Any disclosure or use of Private Information authorized by a Contracting Department shall be in accordance with any conditions or restrictions stated in the approval.

(d) Any failure of Contractor to comply with the Nondisclosure of Private Information Ordinance shall be a material breach of this Agreement. In such an event, in addition to any other

remedies available to it under equity or law, the County may terminate this Agreement, debar Contractor, or bring a false claim action against Contractor.

6. TERMINATION FOR CONVENIENCE

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time, for the Countyôs convenience. Upon receipt of such notice, District shall:

   a) Immediately discontinue all services affected (unless the notice directs otherwise); and

   b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.

2. If the termination is for the convenience of the County, District shall submit a final invoice within 60 days of termination and upon approval by the County, the County shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.

3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the Districtôs exclusive remedy for any termination hereunder. The rights and remedies of the County provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

7. TERMINATION FOR DEFAULT

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:

   a) Immediately discontinue all services affected (unless the notice directs otherwise) and

   b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.

2. If the termination is due to the failure of District to fulfill its contractual obligations, the County may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the County for any reasonable costs or damages occasioned to the County thereby.

8. INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent contractor and not as an officer, agent, or employee of the County.

9. HOLD HARMLESS

District agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, District performance, or lack thereof, under this Agreement.

10. WORKERSô COMPENSATION

District shall provide workersô compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the state of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the County the following certificate:

> ñI am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workersô compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement.ò

11. NON-FUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, the County will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated, and may terminate this Agreement with 30 daysô written notice.

12. AUDIT

District agrees to maintain and preserve until five years after termination of the Agreement with the County, and to permit the state of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

13. INSURANCE REQUIREMENTS

District must ensure that it shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all

claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:		
General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	**$1,000,000** Amount
Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	**$1,000,000** Amount

District shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

14. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

15. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination.

16. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

17. TOBACCO-FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

18. PUPIL SAFETY / SCHOOL SAFETY ACT

Pupil Safety/School Safety Act: The County Program Manager has determined that the Contractor/Provider will have **ñgreater than limited contac**tò with pupils and the Contractor/Provider shall require their employees, including the employees of any

subcontractor, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per Education Code Ä45122.1. The Contractor/Provider shall not permit any employee, including the employees of any subcontractor, to perform services under this contract until:

1. The Department of Justice has determined that these employees have not been convicted of, or have charges pending for a defined felony.

2. The Contractor/Provider has **certified in writing** to the County Program Manager that the employer and all of these employees have not been convicted of, or do not have charges pending for a defined felony.

19. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS	**SAN YSIDRO SCHOOL DISTRICT**
By (Authorized Signature)	By (Authorized Signature)
Michael Simonson Name (Type or Print)	Marilyn Adrianzen Name (Type or Print)
Deputy Superintendent, Chief Business Officer Title	Chief Business Official Title
Date	Date
	Board approved: _____

San Diego County Office of Education
Funding Status per School
2020-2021

Grant Number	District Name	CDSCode	School Name	School Type	Sub Program	Amount Awarded
37-14349-10371-0A	San Ysidro Elementary	37683796098453	San Ysidro Middle	E	After School Base	$27,000.00
37-14349-10371-0A	San Ysidro Elementary	37683796098453	San Ysidro Middle	E	After School Supplemental	$8,100.00
37-14349-10371-0A	San Ysidro Elementary	37683790123000	Willow Elementary	E	After School Base	$54,000.00
37-14349-10371-0A	San Ysidro Elementary	37683790123000	Willow Elementary	E	After School Supplemental	$16,200.00
					TOTAL GRANT AMOUNT	**$105,300.00**
					GRANT AMOUNT, LESS 2%	**$103,194.00**

SAN YSIDRO SCHOOL DISTRICT
GOVERNING BOARD AGENDA

TO: Governing Board

BOARD MEETING DATE: December 14, 2020

VIA: Gina A. Potter, Ed.D.
Superintendent

FROM:
Educational Services
Cynthia Gonzalez, Executive Director

☐ Informational
☒ Action

AGENDA ITEM: MEMORANDUM OF AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR THE AFTER SCHOOL EDUCATION AND SAFETY PROGRAM FOR 2020-21

BACKGROUND INFORMATION:

The San Diego County Office of Education (SDCOE) agrees to act as the funding agency for the After School Education and Safety Program. SDCOE will provide and maintain files for the Memorandum of Agreement (MOA), distribute funding allocations, collaborate with all members to ensure program goals are met and fiscal information is shared. The District agrees to follow all fiscal reporting and auditing standards required of the ASES program, in accordance with the provisions of the California Education Code (EC) sections 8482-8484.65.

For fiscal year 2020-2021, the MOA delineates the amount each school is to receive and when the funding will be received. The District would like to continue receiving these services for the Before and After School Programs provided by YMCA of San Diego County at La Mirada, Willow, Smythe, Sunset, San Ysidro Middle, Vista Del Mar Middle and Ocean View Hills Schools.

ASES Grant award amount: $920,863.03 minus 2% of grant for SDCOEôs coordination, training, technical assistance and administrative support ~ $18,417.26 = $902,445.77.

RECOMMENDATION:

Approve/Ratify the Memorandum of Agreement with the San Diego County Superintendent of Schools for the After School Education and Safety (ASES) Program grant award in the amount of $920,863.03 for all school sites during school year 2020-2021.

LCAP GOAL AND ACTION/SERVICE:

Goal 2: Safety, climate, and student engagement - Action 2.9: Continue to provide the After School Education and Safety (ASES) program at all sites and a Coordinator of ASES to oversee program implementation and effectiveness.

☐ **Renewal** ☒ **New** ☐ **Amendment** ☒ **Ratify** ☐ **Other**

Financial Implications?	Are funds for this item available in the 2020-2021 Budget?	Requisition #
☐ Yes ☒ No	☒ Yes ☐ No	

Grant Award:	
$920,863.03	ASES Grant
(Amount)	(Name of funding source and/or location)

Recommended for: ☒ Approval ☐ Denial Certification Requested ☐ Yes ☐ No

MEMORANDUM OF AGREEMENT

This Agreement for the After School Education and Safety (ASES) is entered into this 1st day of July 2020 by and between the **San Diego County Superintendent of Schools** (herein known as ñSDCOEò or ñCountyò) and **San Ysidro School District** (herein known as ñDistrictò) who agrees to contract for and provide the ASES Program services as specified in the grant. The District further agrees to follow all fiscal reporting and auditing standards required of the ASES Program, in accordance with the provisions of the California *Education Code* (EC) sections 8482-8484.65. Failure to comply with the following grant rules, regulations, and policies may result in denial of the remaining grant amount and an invoice from the County to the District for up to the entire grant amount allocated for the ASES Program. Any invoice from the California Department of Education (CDE) to the County due to the Districtôs failure to comply with grant rules, regulations and policies will result in the District reimbursing the full invoice amount(s) to the County within 30 days of submission of such invoice(s).

1. SCOPE OF SERVICES: GENERAL CONDITIONS

COVID-19 ASES Program Waiver
Due to the COVID-19 Pandemic, SB 98 Education Omnibus Budget Trailer Bill approved by the Governor on June 29, 2020 waived the following requirements for FY 2020-21:

1. Program hours of operation
2. Pupil-to-staff ratio
3. Required funding adjustments

A. ***DISTRICT ASSURANCES***

Program Requirements
Although SB 98 waivers allow for measures of flexibility, the intent of the legislature as enacted is to provide programming that focuses on ñdeveloping the academic, social, emotional, and physical needs and interests of pupils for hands-on, engaging learning experiences.ò To ensure the District develops ASES programming consistent with this intent, the following requirements are in place for FY 2020-21:

1. The District shall identify a qualified District Contact to be the direct liaison between the ASES program and the County, attending all monthly San Diego Expanded Learning Consortium meetings. For purposes of this document, the term ñqualifiedò describes the District Contactôs ability to have access to paths of communication with District Administration in order to enable the success of their duties and to ensure quality programs that are in compliance with Education Code. In this regard, the role of the District Contact includes:
   a. General program oversight
   b. Programmatic development
   c. Compliance responsibility
   d. Reporting responsibility

2. The District shall provide a detailed program plan for their overall vision of the ASES Program and work with school sites to develop an individualized program plan and schedule that aligns with this District vision. Due to the COVID-19 Pandemic, the ASES program plan shall be a fluid document capturing the transition between virtual to hybrid to in-person programming throughout FY 2020-21. Initial Program Plan information should be uploaded to Cityspan no later than October 30, 2020.
3. The District shall amend the ASES site program plan and schedule as instruction changes in response to the COVID-19 Pandemic.
4. The District shall ensure that each ASES program shall consist of an educational and literacy element designed to provide tutoring and/or homework assistance in one or more of the following core content subject areas: language arts, mathematics, history and social science, computer training, or science.
5. The District shall ensure that each ASES program shall consist of an educational enrichment element that may include, but not limited to, fine arts, career technical education, recreation, physical fitness and prevention activities. Such activities should be determined based on studentsô needs and interests.
6. The District shall ensure that ASES programs operating during the core day must meet California Department of Social Services, Community Care Licensing Division requirements, as applicable. Specifically, for sites where pupils attend more than 30 days per week, a waiver may be required.
7. The District shall have a written policy on the prioritization of students to include:
   a. Students experiencing homelessness and those who are in foster care
   b. Free and reduced meal eligibility or other measure of need
   c. Critical infrastructure workers
8. The District shall be able to describe the process of prioritization and maintain evidence to support the enacted process.

Attendance Accountability Requirements

Due to the COVID-19 Pandemic, County processes for attendance collection have been amended for FY 2020-21. Although funding adjustments have been waived by SB 98, the District is required to maintain attendance documentation for synchronous or in-person learning, as applicable, for the ASES program. It is highly suggested that the Districtôs ASES program also maintain attendance documentation for asynchronous learning.

ASES Programming - Virtual Learning

1. District receiving ASES funds must report synchronous learning attendance, as defined below, using the Countyôs monthly revision process.
2. District receiving ASES funds must maintain attendance documentation for synchronous learning that includes evidence of student participation that includes, at a minimum, student first and last name, activity, and date of participation.
3. District must utilize the *Cityspan Web-based Attendance Tracking System* to manage group activities and access the manual revision form.
4. District is not required to enter student information into the *Cityspan Web-based Attendance Tracking System* until the commencement of in-person learning.
5. District should maintain attendance documentation for asynchronous learning that includes, at a minimum, number of students served monthly.

6. Upon commencement of in-person learning, the Districtôs ASES program must follow the County attendance collection process to include entering complete student enrollment information, including the State Student Identifier (SSID) number.
7. Due to the syncing of the *Cityspan Web-Based Attendance Tracking System* to manage Early Release/Late Arrival times through a scanning process, this web-based system will not be available for use to scan students in and out of the program.
8. District may request and utilize the *Cityspan Web-Based Automated Card Scanning* to scan students in and out of the program *if* they are enforcing Early Release/Late Arrival times. The *Cityspan Web-based Attendance Tracking System* will ensure that full attendance is documented only for students complying with their individual Early Release/Late Arrival times on file in accordance with ASES Program California Education Code Section and the intent of the Early Release/Late Arrival Policies for students in the ASES program pre SB 98 waivers.
9. District may request and utilize the web-based attendance systemôs card scanning features to ensure that all students are counted for attendance purposes in compliance with *EC* Section 8483(a)(1) and *EC* Section 8483(1)(a)(1).
10. District will identify and ensure participation by key staff members in trainings provided by the County for implementation of attendance collection processes and procedures.

Definitions:

- Virtual learning: a learning environment that is web-based; includes both synchronous and asynchronous learning as defined below
- Synchronous learning: ASES participant and instructor/advisor are in the same virtual learning environment in real time (e.g., Zoom meeting, Google Classroom, etc.)
- Asynchronous learning: ASES participant accesses virtual learning materials outside of the time and place of instructor/advisor (e.g., YouTube view, web site interactions, etc.)
- In-person learning: a learning environment where ASES participant is in person interacting with an instructor/advisor

Staffing Requirements

Due to the COVID-19 Pandemic, SB 98 Education Omnibus Budget Trailer Bill approved by the Governor on June 29, 2020 waived the requirement for pupil to staff ratios for FY 2020-21. All other staffing requirements as per Education Code 8482-8484.65 remain in effect. The following four items related to staffing have not been waived:

1. District must establish qualifications for each staff position that, at a minimum, ensure that all staff members who directly supervise pupils meet the minimum qualifications for an instructional aide, pursuant to the policies of the District.
2. District shall be solely responsible for students, staff, and parents accessing services under this Agreement. District certifies that it shall provide adequate supervision of the students, parents, staff, trainees and other providers, and that its staff will follow legal guidelines on reporting child abuse/neglect.

3. District must certify that all personnel providing services to students are adequately screened so as to prevent the assignment of personnel who may pose a threat to the safety and welfare of students, and that such personnel has already provided evidence of freedom from tuberculosis prior to starting service at the school site.
4. District must reserve the right to accept or reject the assignment of any personnel and the right to remove him/her from Districtôs premises.

State-Mandated Data and Evaluation Requirements

1. District must participate in statewide evaluation process as determined by the CDE and provide all required information.
2. District must respond to additional surveys or other methods of data collection that may be required throughout the duration of the program in a timely manner. District must annually provide complete student information for all students enrolled in the 2020-21 school year to include regular school day attendance, demographic information (including FRPM, ethnicity, ELL, and Special Education status), and test results to enable the County to evaluate program attendance in the context of the regular school day. SY 2020-21 information must be provided to the County no later than July 1, 2021.
3. District must ensure the timely and accurate collection of data required to conduct the ASES program evaluations, including but not limited to, Annual Performance Reports.
4. District must participate in the County process for Continuous Quality Improvement to include solicitation of feedback, participation in survey requests, and regular attendance at District Contact meetings.
5. District will submit to the County an annual ASES Program Continuous Quality Improvement Plan (CQI) at the District and site level as required by California Senate Bill (SB) 1221. For FY 2020-21, the Continuous Quality Improvement theme is communication and collaboration.
6. While the quality improvement process should be undertaken at the program level, District is responsible for ensuring that it is fully implemented at all of their sites. District will be required to submit this plan through Google Form provided by County by December 31, 2020 (Quarter 1-2) and June 1, 2021 (Quarter 3-4). The ASES Program CQI process for FY 2020-21 should include:

   Quarter 1-2
   - Description of the process of communication between District and Site level
   - Description of the process of communication between Site level and Site level administrators
   - Identification of initial goals for FY 2020-21 for increasing communication and collaboration, developed in conjunction with District and Site personnel
   - Description of District/Site needs for County for increasing communication and collaboration

   Quarter 3-4
   - Description of goals met for FY 2020-21, developed in conjunction with District and Site personnel
   - Examples of collaboration at the District and site level

- Description of District/Site needs for County for increasing communication and collaboration

Student Reimbursement Rate, Payment, and Program Expenditure Guidelines

1. District will distribute allocated funds to participating schools and ensure fiscal responsibility in accordance with CDE guidelines. This includes a reimbursement calculation formula that is consistent with CDE guidelines that provide for a rate of $8.88 per student per day for PM (ASES) reimbursement and a rate of $5.92 per student per day for AM (Before School**)** reimbursement.
2. District will allow participation of any student of a participating school regardless of their ability to pay.
3. Upon notification of overpayment of the ASES grant in excess of the grant award amount or request for reimbursement of unexpended ASES grant funds by the CDE, the District will be required to return the entire amount of funding in question to the County.
4. District will ensure that expenditures shall comply with all applicable provisions of state and local rules, regulations and policies relating to the administration, use, and accounting for public school funds, including, but not limited to, the EC.
5. Failure to comply with California *Education Code* 8483.7 may result in a reduction of the ASES grant award during the current fiscal year or in subsequent years of the grant.

Federal Program Monitoring and Annual Program Audit Guidelines.

1. District will follow all fiscal and auditing standards required by the CDE (EC ÄÄ 8482.3(f)
   (5), 8484.8(b) (3), (4).).
2. District will provide a copy of Federal Program Monitoring (FPM) and Annual Program Audit findings/exceptions to County relative to the administration of the ASES Grant Requirements per California State Education Code Sections 8482-8484.6 and the Standards and Procedures for Audits of California K-12 Local Education Agencies 2018-2019; Article 3.1. Ä19846. ASES Education and Safety Program.
3. District will participate in Federal Program Monitoring (FPM) training as conducted by the County.

Budget Restrictions

1. No more than 15% of the grant monies may be used for administrative costs (including indirect costs equal to the lesser of 5% of the grant amount or the District approved CDE indirect cost rate).
2. Each grantee must expend at least 85% of grant funding directly for pupils.
3. Identify and secure Matching Funds/In-Kind Contributions for the ASES program. District is required to submit the 33% Match/In-Kind contribution via the Cityspan Web-based Attendance and Fiscal Management System by July 24, 2021.
4. Funds must supplement, not supplant, existing services. Programs cannot use ASES funds to pay for existing levels of service.

5. Only sites operating programs are eligible to claim administrative, operational, and/or startup.
6. The District maintains an inventory record for each piece of equipment, with a total acquisition cost of $500 or more per unit that is purchased with state and/or federal funds. Also, District must conduct a physical check of the inventory of equipment, at least, every two years and reconcile with inventory records. (34 CFR 80.32(d) (2).) District will also be required to report on all Inventory Items via the Cityspan Web-based Attendance and Fiscal Management System by December 31, 2020.
7. The record describes the acquisition by:
    (a) Type
    (b) Model
    (c) Serial number
    (d) Funding source
    (e) Acquisition date
    (f) Cost
    (g) Location
    (h) Current condition
    (i) Transfer, replacement, or disposition of obsolete or unusable equipment
    EC Ä35168; 5 CCR 3946; 34 CFR 80.32(d) (I).)
8. To ensure that District follows all fiscal and auditing standards required by the California Department of Education (EC ÄÄ8482.3(f)(5), 8484.8(b)(3), (4).), District can be required to provide copies of the following documents to SDCOE: Before and ASES Program (BASP) contracts ï for ASES subcontracts to provider agencies that operate Before and/or ASES Programs.
    - Å BASP duty statements and/or job descriptions that are related to the cost that are associated with operating the BASP.
    - Å BASP line item budgets.
    - Å BASP time accounting, including time accounting methods.
9. The District will be required to submit the 85/15 report via the Cityspan Web-Based Attendance and Fiscal Management System no later than January 31, 2021 for FY 2019-20. The 85/15 report for FY 2020-21 will be due no later than October 30, 2021. *Due to the COVID-19 Pandemic, the CDE has extended the 85/15 requirement to accommodate additional Quarter 5 and Quarter 6 reporting of extended FY 2019-20 funds.*
10. District will need prior approval from SDCOE to make a capital expenditure purchase with ASES grant funds of $5,000 (tax included) or more. Replacement equipment, other capital assets, and improvements which materially increase the value or useful life of equipment, or other capital assets are allowable as a direct cost when approved by the awarding agency. The Federal requirements found in the OMB guidance cited at Title 2, *Code of Federal Regulations (CFR),* Part 200.439 (Cost Principles for Equipment and other capital expenditures), require a grantee or sub-grantee to obtain prior written approval from its awarding agency before incurring the cost of a capital expenditure. Both the OMB guidance and generally accepted accounting principles identify equipment as a capital expenditure.

Additional ASES Program Operation Requirements

1. Follow District School Safe Re-Opening Plan and ensure ASES Program protocols are aligned when moving to in-person programming.
2. Operate the ASES Program to improve academic achievement and provide safe and healthy recreation and prevention activities for students at qualified school sites.
3. Commit resources to ensure the delivery of integrated, age-appropriate ASES programs.
4. Plan the program through a collaborative process that includes parents, youth, and representatives of participating public school sites, governmental agencies (e.g., city and county parks and recreation departments), local law enforcement, community organizations, and the private sector.
5. If the site is not located on a school campus, it must be as accessible and available as the school site with safe transportation provided by District or designee to enrolled pupils.
6. Provide a snack that conforms to nutrition standards as established by the U.S. Department of Agriculture, in person programming only.
7. Provide information regarding the ASES Program in a form and language that is easily understandable to all parents.
8. Share responsibility for the quality of the program.
9. Collaborate and coordinate with the regular school day program.
10. Identify, assign, and maintain indoor/outdoor space at participating school sites that are to be utilized by the ASES program.
11. Notify the County in the event the District intends to close or substitute/relocate an ASES program school site, either temporarily or permanently.
12. Ensure all staff and volunteers fulfill health screening and fingerprint clearance requirements in current law according to District policy.
13. Ensure that ASES staff attends countywide, regional, and District-training opportunities designed to maximize program effectiveness.
14. Host scheduled technical assistance site visits conducted by staff from the County and the Childrenôs Initiative when in-person programming resumes.
15. Work with staff from the County and the Childrenôs Initiative to review site visitation and technical assistance reports and plan for continuous program improvement.
16. Ensure the proper record keeping and documentation of program activities and the timely submission of all required reports.

As the official Grantee of Record, the County will provide the following:

1. In coordination with District, inform statewide ASES efforts impacting San Diego County by working with the California Department of Education, the Governorôs Office, the Office of the Secretary of Education, the Department of Finance, the California State Legislature, and the California Advisory Committee on Before and ASES Programs.
2. In coordination with District, educate and involve stakeholders and elected officials including: parents, government agencies, community organizations, and the private sector in ASES issues and efforts.
3. Serve as the fiscal, technical, and program liaison between the Districts, school sites, and the California Department of Education regarding the ASES programs.

4. Maintain files of MOUs and invoices submitted by implementing districts.
5. Establish and maintain master files of ASES participants, funding levels, attendance, expenditures, allocations, and payment transmittals.
6. Verify all ASES funding levels and allocations based on official records provided by CDE.
7. Ensure the timely collection of all required data and submission of evaluation reports, and incur the associated sub-contracted costs, as negotiated.
8. Develop, verify, and obtain appropriate signatures on all required ASES reports for submission to CDE.
9. Using information provided by CDE, prepare end of grant reports and submit to CDE by the required deadlines.
10. Provide funding notification and payment distribution to Districts in a timely manner.
11. Ensure that program goals are met efficiently and effectively.
12. Ensure that information on fiscal requirements is shared with all partners expediently.
13. Compile required annual progress reports and submit them in a timely manner.
14. Share data on program process and outcomes via District Contact meetings and Consortium Steering Committee meetings.
15. Convene, in coordination with the District, meetings of ASES stakeholders, as necessary.
16. Coordinate any publicity, press releases or media coverage of programs with District prior to release and distribution.
17. Ensure that all staff positions, project materials, or services funded with the 2% consortium fee directly provide and serve the Countyôs ASES funded before and ASES programs.
18. Provide training and technical assistance to Districts in San Diego County in excess of those provided through the SDCOE and the Childrenôs Initiative.
19. Ensure the development and maintenance of a web-based attendance reporting system for use of all consortium members and participating districts.
20. Ensure consortium-wide program evaluation and the preparation of CDE required evaluation reports.
21. Conduct annual needs assessment and convene task forces for needed areas of program training, technical assistance, products, and support.
22. With input from consortium members, develop protocols for site visits, information sharing, advocacy, public relations and marketing activities, and other events impacting ASES programs.
23. Provide training and technical assistance in preparation for Federal Program Monitoring (FPM) visits from California Department of Education. This preparation will include assistance with document upload to CMT as requested by the District.

B. <u>TERMS AND CONDITIONS OF GRANT AWARD</u>

1. All statutes and regulations applicable to each program under which state funds are made available through this application will be met by the District in its administration of each site program.
2. District will make reports to the County as necessary to enable the County to perform its duties and will maintain such records and provide access to those records as the County

deems necessary. The District shall maintain such records for at least five years after the completion of the activities for which the funds are used.

3. District will make any application, evaluation, periodic program plan, or report relating to each program available to parents and other members of the general public. (California Public Records Act, Government Code Section 6250 et seq.)
4. This grant shall be administered in accordance with the provisions of California *Education Code* (EC) sections 8482-8484.65. Further, expenditures shall comply with all applicable provisions of federal, state and local rules, regulations and policies relating to the administration, use and accounting for public school funds, including, but not limited to, the Education Code of the state of California.
5. The grantee shall use these funds in accordance with the approved application.
6. If a program participant receives state funds to operate ASES in excess of the amount warranted due to the program failing to operate and the program serving fewer pupils than planned, raising an inadequate amount of matching funds, failing to expend funds fully or any other reason during the grant period, the County shall reduce any subsequent allocations by the amount equal to the overpayment.
7. If an ASES program site stops program operations, the County will bill the agency for the amount of the overpayment. If payment is not received within three months of the billing invoice date, any overpayment will be withheld from the next payment to the district.
8. District shall submit quarterly expenditure reports and program reports (including evaluation reports) as required. **FAILURE TO SUBMIT INTERIM REPORTS AS REQUIRED MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT. FAILURE TO SUBMIT AN ANNUAL EXPENDITURE REPORT BY JULY 24, 2021 MAY RESULT IN DENIAL OF THE REMAINING GRANT AMOUNT.**
9. **FAILURE TO SUBMIT A FINAL EXPENDITURE REPORT BY AUGUST 8, 2021 WILL RESULT IN A BILLING FROM THE CDE FOR THE ENTIRE AMOUNT OF ANY GRANT FUNDS ADVANCED AND POSSIBLE REDUCTION OF ANY SUBSEQUENT YEARSô GRANT (S).**
10. District shall comply with the General Conditions and District Assurances specified in this
    MOA.
11. This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly.
12. The CDE GRANT NO., FY, PCA, VENDOR NO., and SUFFIX as specified below will be used on all communications:

2. PERIOD OF AGREEMENT- COMPENSATION/COST AND PAYMENT SCHEDULE

According to the terms of the ASES Program (ASES) grant, the term of this Agreement shall by July 1, 2020 through June 30, 2021.

The ASES Education and Safety Programs are considered direct grants and CDE shall pay grantees (County) according to the following schedule authorized in Education Code 8482.4: ñThe department shall allocate 65 percent of the first-year grant amount no later than 30 days after the grantee submits the grant award acceptance letter to the CDE. Of the remaining 35 percent of the grant, the CDE shall allocate 25 percent or more of the funds within the operational period of the program and may retain up to 10 percent of the total grant until all administrative requirements of the grant have been met.ò

The County will retain 2% of grant funds for countywide program coordination, technical assistance, and program support, as agreed herein and this should not be reported in the district expenditure report.

Program funds will be dispersed to District based on California *Education Code* 8482.4 reimbursement from CDE. Annual ASES allocation(s) **shall not exceed** * $920,863.03 for District. District will only report expenditure up to $902,445.77 (98% (less 2% County Administrative fee of $18,417.26) and will receive a total of $902,445.77 if the district expends all their grant allocation and is in compliance with all grant requirements.

Payments of the grant may actually differ from the granted amount as determined by CDE due to: 1) Non-operation of a program at a school sites or non-operation of a funded grant component. 2) The districts inability to expend the total grant award by the June 30, 2021 final expenditure deadline for all ASES grant funds as determined by CDE. 3) Any ASES program Audit Findings or Program Compliance issues that result in the reduction of grant award or repayment of expended ASES funding will be paid by District.

All payments will be made by SDCOE subsequent to actual receipt of funds from CDE.

3. DISTRICT & COUNTY CONTACT PERSONSôNAMES & ADDRESSES

District Contact:

Omar Calleros
San Ysidro School District
4350 Otay Mesa Road
San Ysidro, CA 92173
omar.calleros@sysdschools.org

County Contact:

Gabriela B. Delgado, Senior Manager
Student Services & Programs
6401 Linda Vista Road, Room 410
San Diego, CA 92111
(858) 298-2074

4. CONFIDENTIALITY

1. This agreement, all communications and information obtained by District from the County Office relating to this agreement, and all information developed by District under this agreement, are confidential. Except as provided in Subsection 3, without the prior written consent of an authorized representative of the County, District shall neither divulge to, nor discuss with, any third party either the work and services provided hereunder, or any communication or information in connection with such services or work, except as required by law. Prior to any disclosure of such matters, whether as required by law or otherwise, District shall inform the County, in writing, of the nature and reasons for such disclosure. District shall not use any communications or information obtained from the County for any purpose other than the performance of this agreement, without the Countyôs written prior consent.

2. At the conclusion of the performance of this agreement, District shall return to the County all written materials constituting or incorporating any communications or information obtained from the County. Upon the Countyôs specific approval, District may retain copies of such materials, subject to the requirements of Subsection 1.

3. District may disclose to any subcontractor, or County approved third parties, any information otherwise subject to Subsection 1 that is reasonably required for the performance of the subcontractorôs work. Prior to any such disclosure, District shall obtain the subcontractorôs written agreement to the requirements of Subsection 1 and shall provide a copy of such agreement to the County.

4. District represents that it shall not publish or cause to be disseminated through any press release, public statement, or marketing or selling effort any information which relates to this agreement without the prior written approval of the County.

5. District obligation of confidence with respect to information submitted or disclosed to District by County hereunder shall survive termination and comply with all requirements outlined in this Agreement which is attached hereto and made a part hereof.

5. CONFIDENTIALITY OF SERVICES

Identities of all respondents including but not limited to staff, principal(s), parent(s), student(s) and individual responses on surveys in conjunction with this evaluation will be kept confidential by the Contractor. Reports generated will reflect aggregated data. No individual responses will be used. Contractor is not authorized to redistribute or share any data or information with any agency, entity or individual without the written consent of the County.

Contractor agrees to all of the following:

(a) Neither Contractor nor any of its Subcontractors shall disclose Private Information obtained from the County in the performance of this Agreement to any other Subcontractor, person, or other entity, unless one of the following is true:

(i) The disclosure is authorized by this Agreement;

(ii) The Contractor received advance written approval from the Contracting Department to disclose the information; or (iii) The disclosure is required by law or judicial order.

(b) Notwithstanding any other provisions of law, any school District, including any county office of education or superintendent of schools, may participate in an interagency data information system that permits access to a computerized database system within and between governmental agencies or Districts as to information or records which are non-privileged, and where release is authorized as to the requesting agency under state or federal law or regulation, if each of the following requirements are met:

(i) Each agency and school District shall develop security procedures or devices by which unauthorized personnel cannot access data contained in the system.

(ii) Each agency and school district shall develop procedures or devices to secure privilege or confidential data from unauthorized disclosure.

(iii) Each school district shall comply with access log requirements of Section 49064.

(iv) The right of access granted shall not include the right to add, delete, or alter data without the written permission of the agency holding the data.

(v) An agency or school District may not make public or otherwise release information on an individual contained in the database where the information is protected from disclosure or release as to the requesting agency by state or federal law or regulation.

(c) Any disclosure or use of Private Information authorized by this Agreement shall be in accordance with any conditions or restrictions stated in this Agreement. Any disclosure or use of Private Information authorized by a Contracting Department shall be in accordance with any conditions or restrictions stated in the approval.

(d) Any failure of Contractor to comply with the Nondisclosure of Private Information Ordinance shall be a material breach of this Agreement. In such an event, in addition to any other remedies available to it under equity or law, the County may terminate this Agreement, debar Contractor, or bring a false claim action against Contractor.

6. TERMINATION FOR CONVENIENCE

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time, for the Countyôs convenience. Upon receipt of such notice, District shall:

   a) Immediately discontinue all services affected (unless the notice directs otherwise) and

   b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.

2. If the termination is for the convenience of the County, District shall submit a final expenditure report within 60 days of termination and upon approval by the County, the County shall pay District the sums earned for the services actually performed prior to the effective date of termination and other costs reasonably incurred by District to implement the termination.

3. District shall not be entitled to anticipatory or consequential damages as a result of any termination under this section. Payment to District in accordance with this section shall constitute the Districtôs exclusive remedy for any termination hereunder. The rights and remedies of the County provided in this section are in addition to any other rights and remedies provided by law or under this agreement.

7. TERMINATION FOR DEFAULT

1. The County may, by written notice to District, terminate this agreement in whole or in part at any time because of the failure of District to fulfill its contractual obligations. Upon receipt of such notice, District shall:

    a) Immediately discontinue all services affected (unless the notice directs otherwise) and

    b) Deliver to the County all information and material as may have been involved in the provision of services in the performance of this agreement, whether completed or in process. Termination of this agreement shall be as of the date of receipt by District of such notice.

2. If the termination is due to the failure of District to fulfill its contractual obligations, the County may take over the services, and complete the services by contract or otherwise. In such case, District shall be liable to the County for any reasonable costs or damages occasioned to the County thereby.

8. INDEPENDENT CONTRACTOR

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, District is acting as an independent contractor and not as an officer, agent, or employee of the County.

9. HOLD HARMLESS

District agrees to hold harmless, defend, and to indemnify the County, its officers, agents, and employees against any and all losses, injuries, claims, actions, judgments, and liens arising from, or alleged to have arisen from, District performance, or lack thereof, under this Agreement.

10. WORKERSô COMPENSATION

District shall provide workersô compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or District shall sign and file with the County the following certificate:

ñI am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workersô compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement.ò

11. NON-FUNDING

Notwithstanding any of the foregoing provisions, if for any fiscal year of this Agreement the San Diego County Board of Education fails to appropriate or allocate funds for future periodical payments under this Agreement, the County will not be obligated to pay the balance of funds remaining unpaid beyond the fiscal period for which funds have been appropriated or allocated, and may terminate this Agreement with 30 daysô written notice.

12. AUDIT

District agrees to maintain and preserve until five years after termination of the Agreement with the County, and to permit the state of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

13. INSURANCE REQUIREMENTS

District must ensure that it shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the Superintendent of Schools from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	**$~~1,000,000~~** Amount
Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	**$~~1,000,000~~** Amount

District shall file, with the County, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

14. GOVERNING LAW/VENUE SAN DIEGO

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the state of California. Venue shall be with the appropriate State or Federal court located in San Diego County.

15. COMPLIANCE WITH LAW

District shall be subject to, and shall comply with, all Federal, State, and local laws and regulations applicable with respect to its performance under this Agreement including, but not limited to: licensing, employment, and purchasing practices, and wages, hours, and conditions of employment, including non-discrimination.

16. FINAL APPROVAL

This Agreement is of no force or effect until approved by signature by the County Superintendent of Schools or his designee, the Deputy Superintendent, Chief Business Officer.

17. TOBACCO-FREE FACILITY

The County is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of County Office property.

18. PUPIL SAFETY / SCHOOL SAFETY ACT

Pupil Safety/School Safety Act: The SDCOE Director has determined that the Contractor/Provider will have **"greater than limited contac**t" with pupils and the Contractor/Provider shall require their employees, including the employees of any subcontractor, who will provide these services, to submit their fingerprints in order to conduct a criminal background check per Education Code §45122.1. The Contractor/Provider shall not permit any employee, including the employees of any subcontractor, to perform services under this contract until:

1. The Department of Justice has determined that these employees have not been convicted of, or have charges pending for a defined felony.

2. The Contractor/Provider has **certified in writing** to the SDCOE Director that the employer and all of these employees have not been convicted of, or do not have charges pending for a defined felony.

19. ENTIRE AGREEMENT

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Contract to be duly executed, such parties acting by their representatives being thereunto duly authorized.

SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS	**SAN YSIDRO SCHOOL DISTRICT**
_____	_____
By (Authorized Signature)	By (Authorized Signature)
Michael Simonson	Marilyn Adrianzen
Name (Type or Print)	Name (Type or Print)
Deputy Superintendent, Chief Business Officer	Chief Business Official
Title	Title
_____	_____
Date	Date

Board approved: _____

San Diego County Office of Education
Funding Status per School
2020-2021

Grant Number	District Name	CDSCode	School Name	School	Sub Program	Amount Awarded
37-24239-10371-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	After School Base	$133,169.40
37-24239-10371-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	Before School Base	$17,690.98
37-24239-10371-EZ	San Ysidro Elementary	37683796089007	La Mirada Elementary	E	Before School Supplemental	$1,926.05
37-24239-10371-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	After School Base	$134,512.91
37-24239-10371-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	Before School Base	$12,281.18
37-24239-10371-EZ	San Ysidro Elementary	37683796119341	Ocean View Hills	E	Before School Supplemental	$1,396.60
37-24239-10371-EZ	San Ysidro Elementary	37683796098453	San Ysidro Middle	M	After School Base	$44,747.18
37-24239-10371-EZ	San Ysidro Elementary	37683796098453	San Ysidro Middle	M	Before School Base	$4,914.96
37-24239-10371-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	After School Base	$133,169.40
37-24239-10371-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	Before School Base	$20,827.69
37-24239-10371-EZ	San Ysidro Elementary	37683796085146	Smythe Elementary	E	Before School Supplemental	$951.11
37-24239-10371-EZ	San Ysidro Elementary	37683796093264	Sunset Elementary	E	After School Base	$133,169.40
37-24239-10371-EZ	San Ysidro Elementary	37683796093264	Sunset Elementary	E	Before School Base	$26,001.21
37-24239-10371-EZ	San Ysidro Elementary	37683790137737	Vista Del Mar	M	After School Base	$78,057.91
37-24239-10371-EZ	San Ysidro Elementary	37683790137737	Vista Del Mar	M	Before School Base	$12,281.18
37-24239-10371-EZ	San Ysidro Elementary	37683790137737	Vista Del Mar	M	Before School Supplemental	$217.96
37-24239-10371-EZ	San Ysidro Elementary	37683790123000	Willow Elementary	E	After School Base	$133,169.40
37-24239-10371-EZ	San Ysidro Elementary	37683790123000	Willow Elementary	E	Before School Base	$31,534.51
37-24239-10371-EZ	San Ysidro Elementary	37683790123000	Willow Elementary	E	Before School Supplemental	$844.00
					TOTAL GRANT AMOUNT	**$920,863.03**
					GRANT AMOUNT, LESS 2%	**$902,445.77**