

San Ysidro School District Governing Board

AGENDA

Thursday
January 23, 2020
5:00 p.m.

WELCOME

Welcome to the meeting of the San Ysidro School District Governing Board. As a courtesy to others, we ask that you turn the volume off on your cell phones and put them on vibrate during the Board meeting. Your cooperation is appreciated.

La Mirada School
Auditorium
222 Avenida De La Madrid
San Ysidro

SAN YSIDRO SCHOOL DISTRICT
4350 Otay Mesa Road San Ysidro, CA 92173
Phone Number: (619) 428-4476 Fax Number: (619) 428-1505

REGULAR MEETING OF THE GOVERNING BOARD
THURSDAY, JANUARY 23, 2020
5:00 p.m.

Pursuant to Government Code Sections 54954 and 54954.2 and Education Code Section 35140, the Regular Meeting of the Governing Board will be held on Thursday, January 23, 2020 with Closed Session to be held at 5:00 p.m. to 6:00 p.m., and will reconvene into Open Session at 6:00 p.m. to conduct its business meeting at **La Mirada School - Auditorium, 222 Avenida De La Madrid, San Ysidro, CA 92173**. Closed Session will be conducted in accordance with applicable sections of California Law.

THIS MEETING WILL BE TAPE RECORDED

A G E N D A

1. CALL TO ORDER Who: _____ Time: _____

2. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President

Mr. Antonio Martinez, Board Vice-President

Mr Rudy Lopez, Board Clerk

Mrs. Irene Lopez, Member

Mrs. Rosaleah Pallasigue, Member

3. AGENDA

Corrections and additions to the agenda.

Approve the agenda for the meeting.

Motion: _____ Second: _____ Vote: _____

4. PUBLIC COMMENT/COMMUNICATIONS ON CLOSED SESSION ITEMS

Please submit public comment forms prior to start of meeting at 5:00 p.m. Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address Closed Session Items Only. (Closed Session Items may be continued to the end of meeting if necessary.)

5. GOVERNING BOARD – RECESS to CLOSED SESSION in accordance with section 54954.5 regarding:

5.1 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)

Name of Case: Erika Meza v. San Ysidro School District; Case Number: 37-2019-00053602

5.2 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)
Name of Case: Noriega v. San Ysidro School District;
Case Number: 37-2017-00045786-CU-PO-CTL

5.3 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs. San Ysidro School District, et. al.
Case No. 37-2017-00048800-CU-MC-CTL

5.4 CONFERENCE WITH LEGAL COUNSEL – PENDING LITIGATION (Potter)

Pursuant to Government Code Section 54956.9(d)(1)
Case: San Diegans for Open Government vs. Fonseca
Case No. 37-2017-00007369-CU-MC-CTL

5.5 GOVERNMENT CODE SECTION 54957 (Farkas)

PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE/REASSIGNMENT

5.6 GOVERNMENT CODE SECTION 54957.6

CONFERENCE WITH LABOR NEGOTIATORS (Farkas)

Agency Negotiators: David Farkas, Executive Director of Human Resources

Employee Organizations:

San Ysidro Education Association/CTA

California School Employees Association, Chapter 154

Unrepresented:

Administrators, Classified Management, Confidential/Supervisory

RECONVENE into OPEN SESSION to take action on items discussed in closed session, or to make disclosures of action taken in closed session, if any, as required by Government Code section 54957.7 and section 54957.1.

6. CALL TO ORDER Who: _____ Time: _____

7. ROLL CALL by Gina A. Potter, Ed.D., Superintendent & Secretary to the Board

Mr. Humberto Gurmilan, Board President

Mr. Antonio Martinez, Board Vice-President

Mr Rudy Lopez, Board Clerk

Mrs. Irene Lopez, Member

Mrs. Rosaleah Pallasigue, Member

8. FLAG SALUTE

9. BOARD RECOGNITIONS - DISTINGUISHED CHAMPIONS (Mata)

9.1 San Ysidro Middle School Spelling Bee Champion, Alexis Jansuy - Presenter Manuela Colom

9.2 Katherine Ordaz and the Willow School Dance Group - Presenter Manuela Colom

9.3 Dashboard Celebration of La Mirada - Presenter Manuela Colom

10. PUBLIC COMMENT/COMMUNICATIONS ON OPEN SESSION ITEMS

PLEASE SUBMIT PUBLIC COMMENT FORMS PRIOR TO START OF MEETING

Per Board Policy #9323, three (3) minutes may be allotted to each speaker and five (5) minutes for organizations to address **all of their items**. If translation services are required, please state that, and an additional one (1) minute will be allotted. **Approach the lectern and give your name.**

The public has the opportunity to address the Board on any item appearing on the agenda or not on the agenda. Persons wishing to address the Board are asked to fill out a *Public Comment Form* located at the sign-in area, and submit the completed form to the administrative assistant **prior to start of meeting.**

Those who have a group concern are encouraged to select a spokesperson to address the Board. A copy of the full agenda is available for view at the Superintendent’s Office located at 4350 Otay Mesa Road, San Ysidro, California. Also, at the district website: www.sysdschools.org.

11. ITEMS FROM THE BOARD & SUPERINTENDENT

12. CONFERENCE SESSION

Reports/Presentations

- 12.1 Update on San Ysidro Middle School Visioneering Committee and Safety Task Force 2019-20 - Executive Director of Curriculum, Instruction & Innovation, Manuela Colom and Chief Business Official, Marilyn Adrianzen
- 12.2 2018-19 Financial Audit Report - Chief Business Official, Marilyn Adrianzen and Wilkinson Hadley King & Company Representative, Mike Mears
- 12.3 Governor’s Proposed Budget and Budget Reduction Plan 2020-21 - Chief Business Official, Marilyn Adrianzen
- 12.4 Sexual Health Education Curriculum - South Bay Community Services

13. GENERAL ADMINISTRATION

13.1 MINUTES

Approve the minutes of the Organizational Meeting of December 19, 2019.

Motion: _____ Second: _____ Vote: _____

13.2 ANNUAL & FIVE YEAR REPORTABLE FEES REPORT FOR 2018-19 (Adrianzen)

Approve the 2018-19 Annual & Five Year Reportable Fees Report in compliance with Government Code Sections 66006 and 66001. *A representative from KeyAnalytics is available to answer any questions on this item.*

Motion: _____ Second: _____ Vote: _____

13.3 2018-19 AUDIT REPORT (Adrianzen)

Approve the 2018-19 Annual Financial Audit Report. *A representative from Wilkinson, Hadley, King & Co., LLP is available to answer any questions on this item.*

Motion: _____ Second: _____ Vote: _____

13.4 BUDGET REDUCTION PLAN 2020-21 (Adrianzen)

Approve the Budget Reduction Plan for 2020-21 which the District is required to submit to the San Diego County Office of Education. The District filed a Qualified Budget Certification at First Interim; therefore, a Budget Reduction Plan must be approved by the Second Interim Report.

Motion: _____ Second: _____ Vote: _____

13.5 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 0000 SERIES (Potter)

Approve the second reading and adoption of revised Board Policies and Administrative Regulations – 0000 series.

Motion: _____ Second: _____ Vote: _____

13.6 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES – 1000 SERIES (Potter/Colom)

Approve the second reading and adoption of revised Board Policies - 1000 series.

Motion: _____ Second: _____ Vote: _____

13.7 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 3000 SERIES (Adrianzen)

Approve the second reading and adoption of revised Board Policies and Administrative Regulations – 3000 series (Business and Noninstructional Operations).

Motion: _____ Second: _____ Vote: _____

13.8 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 4000 SERIES (Farkas)

Approve the second reading and adoption of revised Board Policies and Administrative Regulations – 4000 series.

Motion: _____ Second: _____ Vote: _____

13.9 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 5000 SERIES (Colom)

Approve the second reading and adoption of revised Board Policies and Administrative Regulations – 5000 series.

Motion: _____ Second: _____ Vote: _____

13.10 SECOND READING AND ADOPTION OF REVISED BOARD POLICIES AND ADMINISTRATIVE REGULATIONS – 6000 SERIES (Colom)

Approve the second reading and adoption of revised Board Policies and Administrative Regulations – 6000 series.

Motion: _____ Second: _____ Vote: _____

13.11 SECOND READING AND ADOPTION OF REVISED BOARD POLICY AND ADMINISTRATIVE REGULATION – 7000 SERIES (Adrianzen)

Approve the second reading and adoption of revised Board Policy and Administrative Regulation – 7000 series (Facilities).

Motion: _____ Second: _____ Vote: _____

13.12 SECOND READING AND ADOPTION OF NEW AND REVISED BOARD BYLAWS – 9000 SERIES (Potter)

Approve second reading and adoption of new and revised Board Bylaws and Exhibits - 9000 series.

Motion: _____ Second: _____ Vote: _____

13.13 MEMORANDUM OF UNDERSTANDING BETWEEN SAN YSIDRO SCHOOL DISTRICT AND CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION FOR RECLASSIFICATION (Farkas)

Approve Memorandum of Understanding between the San Ysidro School District and the California School Employees Association for reclassification.

Motion: _____ Second: _____ Vote: _____

13.14 RESOLUTION NO. 19/20-0025 ESTABLISHING A ZERO-EMISSION SCHOOL TRANSPORTATION (Adrianzen/Azevedo)

Adopt Resolution No. 19/20-0025.

Motion: _____ Second: _____ Vote: _____

13.15 RESOLUTION NO. 19/20-0026 IN SUPPORT OF PROPOSITION 13: PUBLIC PRESCHOOL, K-12, AND COLLEGE AND SAFETY BOND ACT OF 2020 ASSEMBLY BILL 48 (O’DONNELL, GLAZER) (Adrianzen)

Adopt Resolution No. 19/20-0026.

Motion: _____ Second: _____ Vote: _____

14. CONSENT CALENDAR

All items appearing are adopted by one single motion. There will be no discussion of these items prior to consideration of the motion, unless a member of the Board or the Superintendent requests that any such item be removed from the Consent Calendar and voted on separately.

Motion: _____ Second: _____ Vote: _____

14A. PERSONNEL - CLASSIFIED

EMPLOYMENT (Farkas)

Approve the employment for the following as recommended by staff:

- 14A.1 Campus Aide
- 14A.2 Instructional Aide, Special Education
- 14A.3 Instructional Health Care Assistants
- 14A.4 Licensed Vocational Nurse

- 14A.5 Substitute Campus Aide
- 14A.6 Substitute Campus Security
- 14A.7 Substitute Clerk

JOB DESCRIPTION (Farkas)

Approve the revised job description for the following as recommended by staff:

- 14A.8 Lead Gardener

RESIGNATION (Farkas)

Approve/ratify the resignations for the following as recommended by staff:

- 14A.9 Administrative Clerk I
- 14A.10 Bus Driver
- 14A.11 Instructional Aide, Special Education

14B. PERSONNEL – CERTIFICATED

EMPLOYMENT (Farkas)

Approve the employment for the following as recommended by staff:

- 14B.1 Intervention Support Teacher
- 14B.2 School Psychologist
- 14B.3 Substitute Teachers

RESIGNATION (Farkas)

Approve/ratify the resignation for the following as recommended by staff:

- 14B.4 SDC Teacher

14C. CURRICULUM & INSTRUCTION

14C.1 APPROVAL OF SCHOOL ACCOUNTABILITY REPORT CARDS (SARC) FOR 2019-20 (Colom)

Approve the publication of the School Accountability Report Cards for our seven schools for the 2019-20 school year.

14C.2 ANNUAL ACCESS RENEWAL FROM RAPTOR TECHNOLOGIES, LCC FOR DISTRICTWIDE VISITOR MANAGEMENT SYSTEM (Colom/Lewis)

Approve the annual access renewal from Raptor Technologies, LCC for a Visitor Management System at the cost of \$4,860.00 from the General Fund.

14C.3 PURCHASE OF TRANSLATION EQUIPMENT FROM LEXICON USA (Colom/Mata)

Approve the purchase of Translation Equipment from Lexicon USA at the total cost of \$8,377.88 to be paid from Title I, Part A funds.

14C.4 PURCHASE OF DESIGNATED ENGLISH LANGUAGE DEVELOPMENT (ELD) INSTRUCTIONAL MATERIALS AND TRAINING PACKAGE FROM CENGAGE LEARNING (Colom)

Approve/Ratify the purchase of Designated ELD instructional materials and training session from Cengage Learning for middle school English learner students at the cost of \$20,390.76 from the Title II and III Funds.

14C.5 FIELD TRIP TO THE FLEET SCIENCE CENTER FOR STUDENTS AND FAMILIES TO PARTICIPATE IN THE HIGH TECH FAIR (Colom/Calleros)

Approve the participation of students and their families from San Ysidro Middle and Vista Del Mar Middle Schools at the High Tech Fair scheduled for February 6, 2020 at no direct cost to the District.

14C.6 DISTRICT PARTICIPATION IN DIFFERENTIATED ASSISTANCE FOR CALIFORNIA'S SYSTEM OF SUPPORT (Colom)

For information only.

14C.7 PURCHASE OF TRAINING PACKAGE FROM BENCHMARK EDUCATION FOR OCEAN VIEW HILLS SCHOOL (Colom/Carranza)

Approve/Ratify the training package from Benchmark Education to provide two customized days of professional development for teachers at Ocean View Hills School at a total cost of \$6,300.00 from Title I Funds.

14C.8 PROFESSIONAL DEVELOPMENT (Colom)

Approve/Ratify the attendance and participation of District staff to the different professional developments, as scheduled:

| PARTICIPANT(S) | EVENT | PLACE | FROM/TO | COST | FUNDING |
|--|--|---------------|---|------------|---------------------------|
| Lupita Garcia, Dalia Gonzalez, Sylvia Robledo | San Diego School Counselor Con 2020 | San Diego | March 9, 2020 | \$600.00 | General Fund |
| Oscar Madera, Denise Villezcas, Rick Quintana, Kathleen Cordero, Karina Victorino | Mental Health in Schools Collaborative | SDCOE | April 17, 2020 | \$0 | No Cost |
| Kathleen Cordero | 2020 ADR Conference | Riverside, CA | March 16-17, 2020 | \$900.00 | To be reimbursed by SELPA |
| Russell Little | International Multilingual Education Conference | Los Angeles | January 18, 2020 | \$150.00 | General Fund |
| Lorena Varela-Reed, Nancy Serrano ----- Ana Sepulveda Nunez, Audrey Valveken, Begonia Hidalgo, Belinda Meza, Brianna Beltran, Cecilia Cruz, Charleen Lopez, Cristina Rivera-Ortiz, | 17th Annual Early Years Conference 2020 ~ Integrating STEAM into the Early Childhood Education Setting | San Diego | March 6, 2020 ----- March 7, 2020 | \$4,250.00 | QPI & CSPP Funds |

| | | | | | |
|--|---|----------------------|--------------------------|-----------------|---------------------|
| <p>Cynthia Luna, Dulce Huerta, Ernestina Lopez, Esmeralda Morales, Eva Duarte, Eva Marquez Lario, Gladys Lopez, Graciela Calderon, Ilzeth Soler, Jazmin Aramburo, Jihan Garcia, Johana Serrano, Kayla Edgmon, Leticia Martinez de Garcia, Lydia Corona, Martha Gutierrez, Matilde Diaz, Meliza Rubio, Natalia Franco, Olivia Garcia, Ruth Gallegos, Sandra Ferguson, Sarely Lazo, Yahilyn Segura</p> | | | | | |
| <p>Maria Rodriguez, Maria Preciado</p> | <p>Restorative Practices – Alternatives To Suspension</p> | <p>Santa Ana, CA</p> | <p>February 10, 2020</p> | <p>\$700.00</p> | <p>General Fund</p> |
| <p>Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero, Omar Calleros, Laura English, Maria Rodriguez, Luis Ramos, David Alkass, Marcos Mendoza</p> | <p>Differentiated Assistance Data Institute</p> | <p>San Diego</p> | <p>January 31, 2020</p> | <p>Mileage</p> | <p>General Fund</p> |
| <p>Manuela Colom, Cynthia Gonzalez, Oscar Madera, Kathleen Cordero, Omar Calleros, Laura English, Maria Rodriguez, Luis Ramos, David Alkass, Marcos Mendoza</p> | <p>Differentiated Assistance Root Cause Institute</p> | <p>San Diego</p> | <p>February 26, 2020</p> | <p>Mileage</p> | <p>General Fund</p> |

| | | | | | |
|---|---|-----------------------|-------------------------|---|---|
| Marilyn Adrianzen, Amber Elliott, Pat Caro | CASBO 2020 Annual Conference | San Diego | February 17, 2020 | \$240.00 + Mileage | General Fund |
| Humberto Gurmilan, Pat Caro | Governor's Budget Workshop | SDCOE | January 21, 2020 | \$0 | No Cost |
| Oscar Madera, Denise Villezcas, Rick Quintana, Kathleen Cordero, | Equity, Disproportionali ty & Design | SCREC | February 13, 2020 | \$0 | No Cost |
| Oscar Madera, Rick Quintana, | Every Child Counts Symposium | Palm Desert, CA | February 5-7, 2020 | \$2,700.00 For Lodging +1,225.00 for Registration | SMAA Fund, Registration paid by SELPA |
| Maria Preciado | National Center for Urban School Transformation (NCUST) Site Visit | Brownsville, Texas | February 11-13, 2020 | \$0 | No Cost |

14D. BUSINESS

14D.1 PURCHASING REPORT (Adrianzen)

Approve/Ratify the following purchase orders incurred by the District during the period December 4, 2019 through January 10, 2020.

14D.2 EXPENDITURE REPORT (Adrianzen)

Approve/Ratify the expenditures incurred by the District during the period of December 6, 2019 through January 13, 2020 for a total expenditure of \$1,642,805.98.

14D.3 ACCEPTANCE OF DONATIONS (Adrianzen)

Accept donations valued at \$2,352.91 to help support and enrich our educational programs.

14D.4 SECOND QUARTERLY COMPLAINT REPORT FOR WILLIAMS SETTLEMENT RELATED ISSUES FOR SCHOOL YEAR 2019-20 (Adrianzen)

Accept the Report of William's Settlement related complaints for the second quarter from October 1, 2019 to December 31, 2019 of the 2019-20 school year for submission to the San Diego County Office of Education.

14D.5 RFQ AWARD AND AGREEMENT WITH WLC ARCHITECTS, INC. FOR MASTER FACILITIES PLANNING DESIGN SERVICES (Adrianzen/Azevedo)

Award the Request for Qualifications for the preparation of a Facilities Master Plan and approve the agreement with WLC Architects, Inc. to provide comprehensive master planning design services at a cost of \$75,000.00 from the General fund.

14D.6 DISPOSAL OF OBSOLETE AND OUTDATED EQUIPMENT (Colom/Gillchrest)

Approve the disposal of obsolete and outdated equipment (health office equipment) as per Board Policy 3270 and California Education Code 17546.

14D.7 SERVICE AGREEMENT WITH SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS FOR IMPLEMENTATION AND SUSTAINABILITY OF DISTRICT-WIDE MULTI-TIERED SYSTEM OF SUPPORT (MTSS) (Colom)

Approve/Ratify the 3-year service agreement with the San Diego County Superintendent of Schools for the implementation and sustainability of the District-wide Multi-Tiered System of Support (MTSS) for a total cost of \$18,000.00 from the General fund.

14D.8 AGREEMENTS WITH PACIFIC LIFE INSURANCE COMPANY (Adrianzen)

Approve the Group Tax Sheltered 403(b) Annuity Contracts G-27713.03 and G-27713.51 with Pacific Life Insurance Company for the implementation of the District's Supplementary Retirement Plan.

15. ADJOURNMENT Time:

Respectfully Submitted,

Gina A. Potter, Ed.D., Superintendent

In compliance with the Americans with Disabilities Act, if you need special assistance to access the Board meeting room or to otherwise participate at this meeting, including auxiliary aids or services, please contact the Superintendent's Office at (619) 428-4476, extension 3022. Notification at least 48 hours prior to the meeting will enable the District to make reasonable arrangements to ensure Accessibility to the Board meeting.